



XXXX: IDENTIFYING VESTS FOR NOON HOUR SUPERVISORS (AP)

Approved: 02 04 09

Amended: 25 10 07

RESPONSIBILITIES

- The District will be responsible for employing staff as Noon Hour Supervisors.
- The School Administrators are responsible for assigning other personnel noon hour supervising duties in addition to their regular tasks.
- The district will purchase the initial inventory of identifying vests required for this service.
- The schools will be responsible for the continued replacement of these vests.

ADMIN PROCEDURE

1. This procedure is directed to all Elementary Schools and may be directed to other schools by the Superintendent.
2. It is intended that a unique and distinctive vest for each school will be utilized.
3. School Administrators will assign all noon hour supervisors their identifying vests at the beginning of each school year and maintain their stock and inventory appropriately throughout the year.
4. Noon hour supervisors will return their identifying vests to the School Administrators at the end of each school year.
5. If a new facility is identified needing noon-hour supervision, the district will purchase and supply the identifying vests required for the new service.

REFERENCES AND RESOURCES

XXX Identifying Vests for Noon Hour Supervisors (P)