



# Alberni District Secondary School

4000 Roger St., Port Alberni, BC V9Y 0B1

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Phone: 250- 724- 3284 ext. 5 Fax: 250-723-4073

Date: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Name: \_\_\_\_\_

Email: \_\_\_\_\_

Name while attending, if different:

Phone: \_\_\_\_\_

\_\_\_\_\_

Graduation Year: \_\_\_\_\_

Last year attended (if non-grad): \_\_\_\_\_

How many official copies are needed: \_\_\_\_\_

Did you attend VAST/ Eighth Ave. Learning Centre:

Yes:      No:

SIGNATURE OF APPLICANT: \_\_\_\_\_

What would you like done with your transcript?

1. E-mailed or Mailed to – Name/ address: \_\_\_\_\_

2. Name of person picking up from ADSS: \_\_\_\_\_

Cost of Transcripts:

\$5 for one copy of an official transcript, \$3 for each additional copy.

Mailing is an additional \$3 charge.

**HOW WILL YOU BE PAYING:**

CASH – Payment due upon in-person pickup

E-Transfer (email [adsspayments@sd70.bc.ca](mailto:adsspayments@sd70.bc.ca))

\*\*Please note: e-transfer is not direct deposit – please make the answer [portalberni](http://portalberni) Include your FULL NAME & PHONE NUMBER – TRANSCRIPT FEE in the message box of the e-transfer.\*\*

**SEND E-TRANSFERS TO [adsspayments@sd70.bc.ca](mailto:adsspayments@sd70.bc.ca)**

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Email this completed form to [adssadvising@sd70.bc.ca](mailto:adssadvising@sd70.bc.ca) for processing.