



**SD70 PACIFIC RIM BOARD OF EDUCATION
PUBLIC BOARD MEETING MINUTES
September 26, 2023, 5:00 p.m.
Administration Office**

Pam Craig - Board Chair
Janis Joseph - Board Vice-Chair
Cynthia Orr - Trustee
Cherilyn Bray - Trustee
Larry Ransom - Trustee
Christine Washington - Trustee
Helen Zanette - Trustee
Tim Davie - Superintendent
Barbara Ross - Secretary Treasurer
James Messenger - Director of Instruction – Learning and Innovation
Michell Bennett - Director of Instruction – Inclusive Education
Jaime Hansen - Director of Instruction - Indigenous Education
Siri Curliss – Manager of Mental Health & Wellness
Dave Maher – District Principal
Robyn Schmitt – Vice-Principal – Bamfield Community School
Carla Neville - Controller
Hannah Fletcher – Executive Assistant HR
Ryan Dvorak ADTU President

1. Call to Order

The Chair acknowledged that we work and learn on the ha-houlthees of the Hupačasath (Hupacasath), Huu-ay-aht (Huu-ay-aht), ʕaʔuukʷiʔath (Tla-o-qui-aht), Cišaaʔath (Tseshaht) and the Yuuʕuʔiʔath (Yuu-cluth-aht) Nations.

2. Approval of Agenda

The board requested item 8.2 be heard before 8.1.

Moved by: Trustee Ransom

Seconded by: Trustee Washington

THAT the September 26, 2023 agenda be approved as amended.

Carried

3. Conflict of Interest Declaration

There were no conflicts of interest declared.

4. Adoption of Minutes

Moved by: Trustee Orr

Seconded by: Trustee Bray

THAT the June 27, 2023 Public Board Meeting Minutes be approved as presented.

Carried

5. Announcements of the Chair

5.1 Introduction of Vice-Principal, Robin Schmitt (2 minutes)

6. Good News from the Schools

Trustee Orr shared the success of the Terry Fox events held on the Westcoast.

Board Chair Craig acknowledged the raising of the flags along with appreciation to the survivors for sharing their stories as well as indicated future flag raisings happening later in the week. Trustee Ransom was thanked for joining the Terry Fox events at John Howitt Elementary School and the School District Early Years Team was also thanked for their efforts and involvement in the Alberni Co-op Days held at Glenwood Center.

Superintendent Davie spoke on the raising of the flags, communication with the National Centre of Truth and Reconciliation as well as local Tribes was done prior to ensure School District Events did not overlap with events in the communities. Permission was granted from the family of the recently passed Hereditary Chief of the Uchucklesaht Tribe Government to continue with events following the passing. Superintendent Davie thanked survivors for attending and sharing their stories during the ceremonies.

7. Trustee Statements

8. Petitions/ Delegations/ Presentations

8.1 Bamfield Community School Society Annual Report (10 minutes)

Ms. Haberl presented Bamfield Community School Report and PowerPoint.

8.2 Bamfield Community School Update (10 minutes)

Vice-Principal Schmitt presented the update on the Bamfield Community School.

9. Staff Reports

9.1 Auditor's Summary - Approval of Financial Statement (5 minutes)

Ms. Lee, Lead Auditor of KPMG presented the Audited 2022/2023 Financial Statements for approval.

Moved by: Trustee Washington
Seconded by: Trustee Bray

THAT the Board of Education of School District No. 70 (Pacific Rim) approve the 2022/23 Audited Financial Statements as amended.

Carried

9.2 Monthly Expenditures - June & July 2023 (5 minutes)

Controller Neville presented the monthly expenditure reports for June 2023 and July 2023.

Moved by: Trustee Bray
Seconded by: Trustee Orr

THAT the Board of Education approve the June & July 2023 Monthly Expenditures as presented.

Carried

9.3 Approve published Strategic Plan, Operational Plan, Board Work Plan (6 minutes)

Superintendent Davie presented Strategic Plan for 2023/2024 to 2027/2028, Board Work Plan for 2023/2024 and the Operational Work Plan for 2023/2024. Superintendent Davie thanked the council and the Huu-Ay-Aht First Nations for their contributions to the development of the Strategic Plan.

Trustee Washington shared her excitement for the Strategic Plan and appreciation to staff and other's for developing the document.

Moved by: Trustee Ransom
Seconded by: Trustee Joseph

THAT the Board of Education adopt the 2023-2024 to 2027-2028 Board Strategic Plan, 2023-2024 Operational Work Plan, and 2023-2024 Board Work Plan documents; and

THAT the Board of Education direct staff, through the Superintendent, to publicly release the 2023-2024 to 2027-2028 Board Strategic Plan, 2023-2024 Operational Work Plan, and 2023-2024 Board Work Plan documents.

Carried

9.4 Enhancing Student Learning Report (2 minutes)

Director Messenger presented his report on Enhancing Student Learning to the Board of Education for approval.

Moved by: Trustee Bray

Seconded by: Trustee Orr

THAT the Board of Education approve the 2023/24 Enhancing Student Learning Report as presented; and

THAT the Board of Education direct staff through the Superintendent to submit the approved 2023/24 Enhancing Student Learning Report to the Ministry of Education and Child Care by September 30, 2023.

Carried

9.5 2023/24 Food Infrastructure Program (2 minutes)

Secretary Treasurer Ross presented the Five-year Capital Plan and the reading of the Capital Bylaws in regards to the Food Infrastructure Program.

Moved by: Trustee Ransom

Seconded by: Trustee Bray

1. THAT in accordance with provisions under section 142 (4) of the School Act, the Board of Education of School District No. 70 Pacific Rim hereby approves the proposed Five-Year Capital Plan (Minor Capital Programs) for 2023/24, as provided on the Five-Year Capital Plan Summary for 2023/24 submitted to the Ministry of Education and Child Care.

Carried

Moved by: Trustee Washington

Seconded by: Trustee Bray

2. THAT the Board of Education approve all three readings of Capital Bylaw No. 2023/24-CPSD70-02 in today's Board meeting.

Carried

Moved by: Trustee Ransom

Seconded by: Trustee Joseph

3. THAT the Board of Education adopt Capital Bylaw No. 2023/24-CPSD70-02 as presented.

Carried

Moved by: Trustee Washington

Seconded by: Trustee Bray

4. THAT it be resolved as having been read a first, second and third time as provided for in the bylaws that the Board Chair and the Secretary-Treasurer be authorized to execute this By-law on behalf of the Board and that the corporate seal of the Board be affixed thereon.

Carried

9.6 2024/25 Minor Capital Program (4 minutes)

Director Roe presented review of Minor Capital projects.

Trustee Orr questioned why Wickaninnish not top priority. Director Roe's response was EJ Dunn is in more need of rework and has already been in the process of gaining funding.

Question from audience on where the 400,000km number for lifetime bus usage came from. Director Roe's response states from the Ministry of Education and Childcare advises buses life span before replacement is 400,000 km or 15 years. Secretary Treasurer Ross added buses may be replaced sooner if there are "lemons" or in great need of repairs that would be more costly than replacing.

Trustee Orr asked if buses in Bamfield were on contract similar to Westcoast. Director Roe's response was no, the District does not operate the bussing in Bamfield.

Moved by: Trustee Bray

Seconded by: Trustee Joseph

THAT in accordance with provisions under section 142 (4) of the School Act, the Board of Education of School District No. 70 Pacific Rim hereby approves the proposed Five-Year Capital Plan (Minor Capital Programs) for 2024/25, as provided on the Five-Year Capital Plan Summary 2024/25 submitted to the Ministry of Education and Child Care.

Carried

9.7 Annual Board Election Process (5 minutes)

Superintendent Davie presented the process for the annual board elections.

Trustee Craig asked if there would be a notice at the following board meeting.

Superintendent Davie's response was a motion can be brought forward at the next meeting to have the elections at the following meeting.

9.8 Truth & Reconciliation Events (2 minutes)

Superintendent Davie recapped the Flag Raising events that occurred prior in the week and shared details of other Flag Raising events that will be happening in the District later in the week. He thanked the community as well as the HUU-AY-AHT First Nations for participating in the Flag Raising that afternoon at Bamfield Community School.

10. Executive Committee Reports

Items moved to in-camera. Added to this agenda in error.

10.1 September 6, 2023 Executive Committee Meeting Minutes

10.2 September 20, 2023 Executive Committee Meeting Minutes

11. Unfinished Business/ New Business

There was no unfinished or new business to discuss.

12. Policy Development

12.1 Adoption of Multiculturalism Policy

Moved by: Trustee Bray

Seconded by: Trustee Joseph

THAT the Board of Education adopt the Multiculturalism Policy as presented.

Carried

12.2 Adoption of Student Grade Placement Policy

Moved by: Trustee Bray

Seconded by: Trustee Washington

THAT the Board of Education approve the Student Grade Placement Policy to go to a 30-day public consultation period, as presented.

Carried

12.3 Adoption of Alternate Delivery Sensitive Material Policy

Moved by: Trustee Bray

Seconded by: Trustee Washington

THAT the Board of Education approve the Alternate Delivery Sensitive Material Policy to go to a 30-day public consultation period, as presented.

Carried

12.4 Adoption of Community Schools Policy

Moved by: Trustee Bray
Seconded by: Trustee Washington

THAT the Board of Education approve the Community Schools Policy to go to a 30-day public consultation period, as presented.

Carried

12.5 Adoption of Public Disclosure Policy

Moved by: Trustee Bray
Seconded by: Trustee Washington

THAT the Board of Education approve the Public Disclosure Policy to go to a 30-day public consultation period, as presented.

Carried

13. Notice of Motion

13.1 Election for position of Chair and/or Vice-Chair

Board Chair Craig brought attention to the Notice of Motion that will be at the next Public Board meeting.

14. Correspondence - Action Required

No correspondence for action.

15. Correspondence - For Information

15.1 Council Summary - City of Port Alberni - September 11, 2023

Board Chair Craig made note of the summary in the agenda package.

16. External Board Committees

16.1 Agricultural Development Committee Meeting Minutes - July 18, 2023 (2 minutes)

Trustee Zquette recapped the events on the Agricultural Development Committee Meeting on July 18, 2023.

16.2 Heritage Commission Report - September 2023 (2 minutes)

Board Chair Craig recapped the Heritage Commission Report. The renovations at the Train Station are not fully in accordance with the Heritage Commission's regulations for renovations to a heritage building. The director of the Alberni Valley Museum is retiring in October. Board Chair Craig will be attending the

retirement tea to represent the School District and thank her for always welcoming the students of the District.

17. Internal District Committees

17.1 Education Committee Meeting Minutes - September 2023

17.2 Finance & Operations Committee Meeting Minutes - September 2023

17.3 Policy Committee Meeting Minutes - September 2023

18. Audience Question Period

ADTU president questioned where the Teacher Liaison meeting minutes.

Trustee Joseph responded they will be on the next board meeting agenda.

19. Adjournment

The Chairperson adjourned the meeting at 6:39pm. The next regular meeting of the Board of Education will be held on October 24, 2023 at 5:00pm in Ucluelet, BC

Board Chair

Secretary Treasurer