



**SD70 (ALBERNI) BOARD OF EDUCATION
PUBLIC MINUTES
5:00 pm – June 9, 2020
Administration Office – Port Alberni**

Trustees P. Craig, C. Washington, S. Leslie, J. Bennie, L. Ransom, R. Buchanan
Administration: G. Smyth, B. Witte, L. Cheetham, J. Sexton
P&VP: J. Messenger

Call to Order – 5:06 pm Trustee Craig in the Chair.

Trustee Craig acknowledged the Tseshaht and Hupacasath people on whose territory we live, work and learn.

Questions/Approval of Agenda

Moved by Trustee Washington and seconded by Trustee Ransom that the Agenda of June 9, 2020 be approved with the addition of the following:

6.7 YSSC-2AGL – (Global Education 12)

CARRIED

Conflict of Interest Declaration – Nil

1.0 Adoption of Minutes

Moved by Trustee Leslie and seconded by Trustee Buchanan that the minutes of May 12, 2020 be approved.

CARRIED

2.0 Announcements of the Chair

- Trustee Craig congratulated Cindy Hewitt on another term as ADTU President.

3.0 Good News from the Schools - Nil

4.0 Trustee Statements

- Trustee Buchanan attended a rally at Harbour Quay on June 6th.
- Trustee Washington commented on positive conversations with district employees regarding COVID-19
- Trustee Ransom and Trustee Craig attended the ADSS Graduation.
- Trustee Craig attended a virtual meeting with Pacific Rim Children and Families.

5.0 Petitions/Delegations/Presentations - Nil

6.0 Staff Reports

6.1 Superintendent’s Report

The Superintendent provided his monthly report – *attached*.

6.2 Expenditures for April 2020

Moved by Trustee Buchanan and seconded by Trustee Washington that the expenditures for the month of April 2020 be approved as follows:

Description	April
Supplies and Services	\$388,944.89
Salaries and Benefits	\$3,432,287.04
	\$3,821,231.93

CARRIED

6.3 School Board Meetings 2020-21

The Superintendent presented the schedule for Public Board Meetings for 2020-21 – *attached*.

6.4 YIPS-OLAS (Learning Strategies 10)

Moved by Trustee Buchanan and seconded by Trustee Leslie that the Board approve YIPS OLAS (Learning Strategies 10).

CARRIED

6.5 YLRA-1AKYK (Kayaking 11)

Moved by Trustee Buchanan and seconded by Trustee Ransom that the Board approve YLRA-1AKYK (Kayaking 11).

CARRIED

6.6 YLRA-2AKYK (Kayaking 12)

Moved by Trustee Leslie and seconded by Trustee Washington that the Board approve YLRA-2AKYK (Kayaking 12).

CARRIED

6.7 YSSC-2AGL – (Global Education 12)

Moved by Trustee Washington and seconded by Trustee Leslie that the Board approve YSSC-12AGL (Global Education 12).

CARRIED

6.8 2020/21 Annual Budget Bylaw

The Secretary-Treasurer presented the 2020/21 for approval from the Board.

ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 70 (ALBERNI) (called the "Board") to adopt the Annual Budget of the Board for the fiscal year 2020/2021 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. Board has complied with the provisions of the *Act* respecting the annual budget adopted by this bylaw.
1. This bylaw may be cited as School District No.70(ALBERNI) Annual Budget Bylaw for fiscal year 2020/2021.
3. The attached Statement 2 showing the estimated revenue and expense for the 2020/2021 fiscal year and the total budget bylaw amount of \$50,340,249 for the 2020/2021 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, 4 and Schedules 2 to 4 are adopted as the Annual Budget of the Board for the fiscal year 2020/2021.

Moved by Trustee Washington and seconded by Trustee Leslie and read a first time the 9th day of June, 2020;

Moved by Trustee Washington and seconded by Trustee Ransom and read a second time the 9th day of June, 2020;

Moved by Trustee Buchanan and seconded by Trustee Leslie and read a third time, passed and adopted the 9th day of June, 2020.

CARRIED

7.0 Executive Committee Reports - Nil

8.0 Unfinished Business/New Business - Nil

8.1 District Name Change

Mr. Cheetham noted the process required by the Ministry to change the district name to School District 70 Pacific Rim.

9.0 Policy Development - Nil

10.0 Correspondence – Action Required

11.0 Correspondence – For Information

11.1 copy of the Westerly News dated May 6, 13 and 20, 2020.

11.2 copy of the Ha-Shilth-Sa News dated May 7 and 21, 2020.

12.0 Board Committees - Nil

13.0 Internal District Committees

13.1 BCSTA/VISTA – *Trustee Craig*

13.2 DPAC – *Trustee Craig*

14.0 External or Community Committees

14.1 Clayoquot Biosphere Trust – *Trustee Leslie*

14.2 Port Alberni Museum & Heritage Commission – *Trustee Craig*

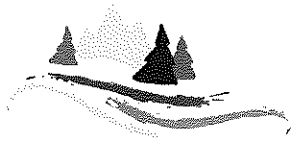
Audience Question Period

- ADTU President Cindy Hewitt thanked Mr. Smyth and staff for their thoughtful consideration and compassion during these times. She also noted that teachers are happy and relieved to return to work.
- Andrew Schneider enquired about costs related to COVID-19. Mr. Smyth replied that costs associated with the Pandemic are unsure at this time.

The Chairperson adjourned the meeting at 5:57p.m. The next regular meeting of the Board of Education will be held on September 15, 2020 in the Administration Office at 5:00 p.m.

Trustee Craig, Chair

L. Cheetham, Secretary-Treasurer



Superintendent's Report June 9, 2020

COVID19 Update

Much has been made of 'restarting education' but our June learning plan is more of a continuation than a restart. On average, fewer than 25% of families opted to have their children voluntarily return part time, prompting us to continue with a learning model that focuses on supporting learning from home. We have also made it a priority to connect with learners who have struggled and might not be on track to successfully complete this school year. The large number of students continuing to learn also requires that we preserve sufficient weekly instructional time for teachers to support remote learning. Currently, onsite support at elementary schools is scheduled for Tuesday and Wednesday, and at secondary schools is scheduled for Monday-Thursday mornings. The remainder of teacher time is dedicated to supporting remote learners.

Another consideration in scheduling onsite support is the reality that schools are typically winding down a school year in the final weeks of June and teachers are also busy completing required reporting and other year-end tasks. Secondary schools would typically move from whole class instruction to final assessments and follow up activities with individual learners, while the final week of June in elementary schools is typically full of field trips, celebrations, and other wrap-up activities. It's why SD70's June education plan includes onsite learner support through Friday, June 19 and then considers any necessary follow up activity with individual learners the following week. It's the subtle difference between an 'instructional year' and a 'school year' and historically why there are soft and hard end dates. Our commitment to care for children of ESW's remains through June 25th, but practically, the instructional year is usually finished by the end of the third week in June and any onsite attendance on June 23/24 would be more about providing care than instruction.

Since the suspension of in-class learning on March 17th, our goal has been to minimize the impact of COVID-19 and to work around the instructional challenges to ensure students have a successful 2019/20 school year. One of the current challenges for educators is how to assess student learning in light of COVID-19 and the suspension of in-class instruction. As noted in the Deputy Minister's Bulletin dated June 5, 2020 (attached), *the suspension of in-class instruction and the shift to remote learning have created a unique set of challenges for educators, students, and parents....and when preparing report cards, it is important to take into consideration the challenges many students and families have faced since Spring Break.*

We knew a prolonged suspension of classes would make instruction and assessment difficult, and it is particularly challenging at the secondary level where Semester 2 was not yet at the halfway mark before classes were halted. It is why year-end reporting will emphasize big ideas, core curricular outcomes and key concepts more than content coverage or the quantity of assignments completed. The focus is on determining if, and how, *sufficient learning* has taken place during these exceptional circumstances. Grounded in the curriculum and mindful of the

challenges of COVID-19, teachers will use their professional judgment to assess what individual students know, understand, and are able to demonstrate to determine whether sufficient learning has taken place. Teachers have always used their professional judgment in assessing student learning but in our current context they are likely to have less student evidence to consider in reaching a final grade and, in some situations, may find it difficult to determine if sufficient learning has taken place. It's our hope that opportunities for onsite support in the remaining weeks will give learners and educators the necessary time to ensure a successful completion to the 2019/20 school year.

Graduation Ceremonies

Ever since in-class instruction was suspended on March 17th there has been considerable discussion in our communities about year-end celebrations for Grade 12 students. The general tone of these discussions expressed sadness and frustration with the impact of COVID-19 on graduation plans and called on schools to step up in significant ways in finding suitable, alternative ways to honour our graduates. And schools stepped up big time.

I mention this because the amount of time and energy that goes into a graduation ceremony is often misunderstood or overlooked. Lost in the recent conversation about graduation is an understanding and appreciation of the tremendous amount of additional time and energy schools have spent on planning alternate graduation ceremonies, all while continuing to ensure students actually earn the credits to graduate, to deal with various COVID-19 challenges and to wrap up a school year. So, this is a shout out to all those administrators and teachers for making the best graduation possible given the massive expectations and the extremely challenging circumstances. Thank you.

Welcome to Kindergarten

Still happening, still finding ways to introduce our incoming kindergarten students to their schools and classrooms. Many thanks to schools and our early years team for making this possible during some challenging times.

Playgrounds

As of Wednesday, June 10 school playground apparatus will re-open. The reopening is consistent with local municipality and ACRD approaches that will also see playgrounds in our communities reopen tomorrow (press release attached).

Deputy Minister's Bulletin

Ministry of Education



Student Reporting Update

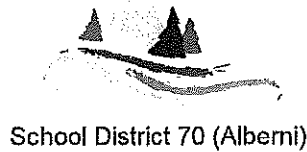
June 5, 2020

The suspension of in-class instruction and the shift to remote learning have created a unique set of challenges for educators, students, and parents. As students faced a shift in their learning environments, teachers have continued to assess student learning and will now provide a report card to each student to summarize this learning before the end of the school year.

Report cards are an important part of the assessment and reporting process and offer students an opportunity to reflect on the school year while guiding them in preparing for the year ahead. When preparing report cards, it is also important to take into consideration the challenges that many students and families have faced since Spring Break.

Consistent with the provincial reporting policy, before the end of June all students will receive a final report card for the 2019-2020 school year. Given the current context of operating in Stage 3 of the COVID Response Framework and the reliance on remote learning for students since the spring break, the following guidelines provide additional direction. They have been developed in consultation with teachers, principals, superintendents and key partners.

- All students will receive a year-end report card appropriate to their grade level and in keeping with the provincial policies and school or district assessment and reporting criteria.
- All students who are on track to move to the next grade in the fall will do so. Similarly, every student eligible to graduate this year will graduate. To be "eligible to graduate" means a student will satisfy all graduation requirements upon successful completion of courses they currently have underway and are continuing through to the end of June 2020.
- Student attendance will only be included on report cards for the period up to the suspension of full-time in-class instruction (typically March 18, 2020 for most schools and districts).
- Teachers may not have the same amount of information about student learning as in a normal school year and therefore may not be able to provide the same amount of detailed feedback. Feedback may be based on learning prior to spring break and, where appropriate, learning post-spring break.
- Due to a variety of factors some students may have been unable to participate in a remote learning environment. In these cases, student reporting can be based on assignments and demonstrated learning up to the suspension of in-class instruction.
- When reporting on learning since spring break, teachers can focus on how students developed their competencies and key literacy and numeracy skills. Teachers will use their professional judgement when deciding which learning standards are met by student activities and how this will be reported in the final report card.
- A student who has demonstrated progress can receive a final grade that is higher than would have been awarded prior to the suspension of in-class instruction.



Monday, June 8, 2020 at 3:00 pm

NEWS RELEASE

PLAYGROUNDS REOPEN IN THE ALBERNI VALLEY

Port Alberni, BC – Effective Wednesday, June 10, 2020, the City of Port Alberni, Alberni-Clayoquot Regional District and School District 70 will reopen playgrounds for public use in the Alberni Valley.

When using the playground equipment, we remind you to:

- Supervise children
- Bring hand sanitizer to use before and after using the playground
- Keep a 2m (6 feet) distance between guardians from different households
- Do stay home if you are sick
- Restrict crowding as much as possible

Please note that the playground surfaces are NOT sanitized.

For children to stay healthy and active, we recognize it is important for them to play outside and that the use of playground equipment will encourage their physical and mental health. The welfare of our residents continues to be our primary focus. As we move towards recovery, we will monitor information, follow recommendations provided by the Federal, Provincial and local agencies and communicate any further changes to service delivery.

On March 22, playgrounds were closed to protect the health and safety of all residents, encourage physical distancing and help slow the spread of COVID-19. As these facilities reopen, public health officials will continue to stress the importance of taking precautions to limit the transmission of COVID-19.

Remember to have fun!

FOR MORE INFORMATION

Alberni-Clayoquot Regional District
250-720-2700
www.acrd.bc.ca

City of Port Alberni
250-723-1327
www.portalberni.ca

School District 70
250-723-3565
www.sd70.bc.ca

School District 70 (Alberni)
Preliminary Income Statement
Year Ending June 30, 2021

	Preliminary Budget 20/21	Final Budget 19/20	Variance
Total Ministry Revenue	\$38,259,829	\$37,087,191	\$1,172,638
Total General Revenue	\$3,713,375	\$3,255,670	\$457,705
Total Revenue	\$41,973,204	\$40,342,861	\$1,630,343
EXPENDITURES			
Salaries and Benefits	\$\$\$	\$\$\$	\$\$\$
Teachers	\$17,545,843	\$16,203,369	(\$1,342,474)
Principals/Vice-Principals	\$3,281,277	\$2,937,020	(\$344,257)
Total Teachers & Admin	\$20,827,120	\$19,140,389	(\$1,686,731)
Maintenance/IT	934,785	998,746	\$63,961
Custodians	\$1,515,541	\$1,455,452	(\$60,089)
Transportation	\$413,428	\$416,967	\$3,539
Clerical	\$1,267,095	\$1,230,775	(\$36,320)
Education Assistants/NHS	\$2,670,438	\$2,693,639	\$23,201
Total Support Staff	\$6,801,287	\$6,795,579	(\$5,708)
Excluded Management	\$1,099,277	\$1,040,326	(\$58,951)
Trustees	\$98,958	\$98,958	\$0
Sub-Total Salaries	\$28,826,642	\$27,075,252	(\$1,751,390)
Substitutes Wages	\$1,500,000	\$1,500,000	\$0
Total Salaries	\$30,326,642	\$28,575,252	(\$1,751,390)
Employee Benefits	\$7,020,694	\$6,499,786	(\$520,908)
Total Salaries & Benefits	\$37,347,336	\$35,075,038	(\$2,272,298)
Supplies and Services	\$ 4,581,511	\$ 5,267,823	\$ 686,312
Total Operating Expenditures	\$ 41,928,847	\$ 40,342,861	\$ (1,585,986)
Revenue - Expenditures (Deficit)	\$ 44,357	\$ -	\$ 44,357
Prior Year Operating Appropriation		\$ -	\$ -
Accumulated Year End Balance	\$ 44,357	\$ -	\$ 44,357