



**SD70 PACIFIC RIM BOARD OF EDUCATION  
PUBLIC AGENDA**

**Tuesday, June 27, 2023, 5:30 p.m.**

**Administration Office**

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**Pages**

- 1. Call to Order**  
We acknowledge that we work and learn on the ha-houlthees of the Hupačasath (Hupacasath), Huu-ay-aht (Huu-ay-aht), ʔaʔuukʷiʔaʔ (Tla-o-qui-aht), Cišaaʔaʔ (Tseshaht) and the Yuuʔuʔiʔaʔ (Yuu-cluth-aht) Nations.
- 2. Questions of Agenda/Approval of Agenda**  
MOTION: **THAT** the Board of Education approve the June 27, 2023 Public Board Meeting agenda as presented.
- 3. Conflict of Interest Declaration**
- 4. Adoption of Minutes** 4  
MOTION: **THAT** the Board of Education adopt the May 23, 2023 Public Board Meeting Minutes as presented.
- 5. Announcements of the Chair**
- 6. Good News from the Schools**
  - 6.1 English First Peoples 12 course book presentation** 11  
ADSS students with their Grade 2 buddies - presenting book they made
  - 6.2 2021 & 2022 Governor General Awards (verbal report)**  
Rob Souther, Principal, Alberni District Secondary School
- 7. Trustee Statements**
- 8. Petitions/ Delegations/ Presentations**
  - 8.1 Farm to School BC - Community Group** 15  
Tessa Stiven, Central Island Region Community Animator, F2SBC, Public Health Association of BC
- 9. Staff Reports**
  - 9.1 Monthly Expenditures - April & May 2023** 31  
Carla Neville, Controller  
  
MOTION: **THAT** the Board of Education approve the April & May 2023 Monthly Expenditures as presented.
  - 9.2 2023-24 Major Capital Plan submission** 32  
Greg Roe, Director of Operations

<b>9.3</b>	<b>Announcement: Childcare Funding</b>	<b>34</b>
	Stacey Manson, District Principal - Early Learning	
<b>9.4</b>	<b>Transportation Assistance Rates</b>	<b>38</b>
	Carla Neville, Controller	
	MOTION: <b>THAT</b> the Board of Education direct staff through the Superintendent, to revise Policy 320 Conveyance of Students removing procedure from it, create an Administrative Procedure outlining a clear method and formula for calculating Transportation Assistance Rates, and to create an Appendix to the Administrative Procedure to establish the Rates for the 2023/24 school year, for review by the Policy Committee.	
	MOTION: <b>THAT</b> the Board of Education approve the rate of \$0.272 (40% of \$0.68) per kilometer with the addition of 0.05 per additional child for a maximum of \$25 per day per family, as the Transportation Assistance Rates for the 2023/24 school year.	
<b>9.5</b>	<b>Event Driven Reporting</b>	<b>40</b>
	Barbara Ross, Acting Secretary-Treasurer	
<b>9.6</b>	<b>Strategic Planning 2023-28 Language</b>	<b>41</b>
	MOTION: <b>THAT</b> the Board of Education adopt the Strategic Planning 2023-28 document language as presented, and direct Staff through the Superintendent, to use this language when developing and preparing the final Strategic Plan 2023-28 document for publishing.	
<b>9.7</b>	<b>Tofino Saltwater Classic 2023 Ball Hockey Tournament</b>	<b>45</b>
	Carla Neville, Controller	
	MOTION: <b>THAT</b> the Board of Education authorize the use of the Wickaninnish Community School grounds, to host the 2023 Tofino Saltwater Classic Ball Hockey Tournament.	
<b>9.8</b>	<b>Boarding Allowance Rate 2023-24</b>	<b>46</b>
	Barbara Ross, Acting Secretary-Treasurer	
	MOTION: <b>THAT</b> the Board of Education approve \$850.00 as the maximum boarding allowance amount an eligible student is entitled to during the 2023/24 school year, with eligibility being defined by the Eligibility section of Administrative Procedure 3306.	
	MOTION: <b>THAT</b> the Board of Education direct Staff through the Superintendent, to present the Appendix to the June Public Board Meeting each year, for review and updating of the rates for the subsequent school year.	
<b>10.</b>	<b>Unfinished Business/ New Business</b>	
<b>10.1</b>	<b>Request for Increased Funding - StrongStart</b>	<b>48</b>
	Stacey Manson, District Principal - Early Learning	
	MOTION: <b>THAT</b> the Board of Education approve the letter as presented by Staff be sent to the Ministry of Education and Child Care	
<b>11.</b>	<b>Policy Development</b>	

11.1	<b>Rental of District Facilities Admin Procedure</b>	49
	MOTION: <b>THAT</b> the Board of Education support the adoption of the Rental of District Facilities Administrative Procedure and direct the Superintendent to direct Staff to share both the policy and the new user rates with all User Groups prior to use in the Fall of 2023.	
12.	<b>Correspondence- Action Required</b>	
13.	<b>Correspondence- For Information</b>	
13.1	<b>ADSS Waste Management</b>	57
	Tim Crosby, ADSS Teacher	
13.2	<b>Rob Shaw: Watchdogs suggest a larger government role in selling decriminalized drugs - The Orca</b>	
	Trustee Ransom would like to discuss the possibility of inviting Dr. Allison back for a return visit and or a future update from staff Re: Student health and mental health and well being.	
	Trustee Ransom	
14.	<b>Board Committees</b>	
15.	<b>External District Committees</b>	
15.1	<b>BCSTA: 2024 Budget Submission</b>	59
	Trustee Ransom	
15.2	<b>ACRD Emergency Network Meeting Minutes - May 30, 2023</b>	62
15.3	<b>Agricultural DevelopmentCommittee Meeting Minutes - May 30, 2023</b>	69
16.	<b>Audience Question Period</b>	
17.	<b>Adjournment</b>	
	The date for the next Public Meeting of the Board will be decided at the June 27, 2023 Public Board Meeting. The meeting was Adjourned at _____.	



**SD70 PACIFIC RIM BOARD OF EDUCATION  
PUBLIC MINUTES  
May 23, 2023, 5:30 p.m.  
Administration Office**

Trustees Present: Pam Craig - Board Chair  
Janis Joseph Trustee  
Larry Ransom Trustee  
Christine Washington Trustee  
Cherilyn Bray Trustee  
Cynthia Orr Trustee  
Helen Zanette Trustee

Staff Present: Tim Davie Superintendent  
Peter Klaver Assistant Superintendent  
Barbara Ross Assistant Secretary Treasurer  
James Messenger Director of Instruction and Innovation  
Carla Neville Controller  
Paula Mason Executive Assistant

Partners Present: Ryan Dvorak ADTU President  
Andrew Schneider CUPE Vice President  
Nadine White CUPE President

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**1. Call to Order**

**2. Questions of Agenda/Approval of Agenda**

Add Item 14.4 BCSTA AGM report - Trustee Ransom

Add Notice of Motion to Adopt to Item 13.2 heading title

Add Public Consultation to Item 13.3 heading title

It was moved by Trustee Bray and seconded by Trustee Joseph **THAT** the Board of Education adopt the May 23, 2023, agenda as amended. CARRIED.

Item 14.5 was added after adoption of the agenda.

**3. Conflict of Interest Declaration**

There were no conflicts of interest.



**4. Adoption of Minutes**

Trustee Zanette had some suggested amendments to the April 11, 2023, Public Meeting Minutes and will forward them to the Executive Assistant.

It was moved by Trustee Washington and seconded by Trustee Bray THAT the Board of Education adopt the April 11, 2023, minutes as amended. CARRIED.

**5. Announcements of the Chair**

**6. Good News from the Schools**

**7. Trustee Statements**

**7.1 Other Trustee statements:**

1. Trustee Ransom attended the Tsuma-as Elementary Jump Rope event, Spring Fest and the BCSTA AGM.
2. Trustee Orr attended the West Coast Culture Meeting regarding the raising of the totem pole at the upcoming USS Grand Opening event.
3. Trustee Zanette read aloud a letter from a user regarding Sex Health Education funding.
4. Trustee Joseph had a request from Ms. Souther's kindergarten class that the Board approve having ice cream every Friday.

**7.2 2023, Trustee Bursary update**

Reminder that the ADSS Bursary night is at 6:30 pm on June 14, 2023. Trustees should update the Career Centre on their attendance via the Executive Assistant.

**7.3 External Advisor to Community Representative Team (City of Port Alberni OCP)**

Trustee Craig has been invited to participate as an external advisor, to inform on youth representation, youth activities, and youth thoughts, which provides her a chance to communicate ideas from the Student Voice group.

**7.4 Invite to the Alberni Valley Children and Youth Network meetings**

The Board of Education is invited to attend a full-day presentation entitled "Adverse Child Experiences" being held on June 13, 2023, at USMA Family & Child Services on 6th Avenue from 9:00am - 4:00pm. RSVP to Katherin Charbonneau.

**7.5 Notable Upcoming dates - June 2023,**

The following dates can be added to the table provided:

- Track and Field Meet on June 9, 2023,
- Reminder that June is National Indigenous Heritage month.

**8. Petitions/ Delegations/ Presentations**

**9. Staff Reports**

**9.1 Superintendent's Report**

Superintendent Davie provided an update on the Strategic Planning consultation meetings he has been conducting in the region, with the assistance of Dr. Elder. There will be a meeting held for the Board, Dr. Elder and Superintendent Davie, for further Strategic Planning, on Friday June 26, 2023.

**9.2 Before/After Childcare**

Assistant Superintendent Klaver announced an agreement has been made with CUPE to provide Before & After child care at both Ucluelet Elementary School and John Howitt Elementary School.

**9.3 BCS Vice-Principal**

Congratulations to Robyn Schmitt for accepting the Vice-Principal position at Bamfield Community School.

**9.4 2022-23 May Funding Announcements**

Acting Secretary-Treasurer Ross updated the Board on an announcement that we will receive \$128,000 more than was originally projected in enrollment funding.

**9.5 Monthly Expenditures**

Ms. Neville provided an overview of the February & March 2023, monthly expenditures.

It was moved by Trustee Washington and seconded by Trustee Bray THAT the Board of Education approve the reviewed February & March 2023, monthly expenditures as presented. CARRIED.

**9.6 BAA Course approvals**

Director Messenger provided an overview of the RCMP Youth Academy Studies 12 course and the USS Outdoor Leadership and Indigenous Studies 10 course, seeking approval from the Board to submit to the Ministry for approval.

It was moved by Trustee Ransom and seconded by Trustee Washington THAT the Board of Education have reviewed and approved the RCMP Youth Academy Studies 12 course submission as presented. CARRIED.

It was moved by Trustee Bray and seconded by Orr THAT the Board of Education have reviewed and approved the USS Outdoor Leadership and Indigenous Studies 10 course submission as presented. CARRIED.

**10. Unfinished Business/ New Business**

**10.1 Letter to BCSTA re: presenter language**

The Board reviewed the draft letter provided and made amendment suggestions. Chair Craig will make the changes and will forward the letter to BCSTA.

**11. Correspondence- Action Required**

**11.1 Pride Week 2023, and Flag Raising**

It was moved by Trustee Washington and seconded by Trustee Bray THAT the Board of Education approve the displaying of the Pride Flag inside SD70 facilities during Pride Week. CARRIED.

**11.2 ACRD - Regional Transit Study representation**

Trustees Ransom and Bray would be interested in participating depending on the date and time of the study.

**12. Correspondence- For Information**

**12.1 May 17: International Day Against Homophobia, Transphobia, and Biphobia**

**12.2 Ukee Pickleball - Tennis Court**

Trustee Orr met with the Pickleball Group who had many comments/suggestions. She will ensure the meeting notes are passed along to Director Roe.

**12.3 Ucluelet Racquet Sport Club - gymnasium rental space**

**12.4 Port Alberni McHappy Day fundraiser**

**13. Board Committees**

**13.1 Finance & Operations Committee - Adoption of Minutes**

**13.1.a May 2, 2023, Special Budget Meeting Minutes**

It was moved by Trustee Bray and seconded by Trustee Washington THAT the Board of Education adopt the May 2, 2023, Special Budget Meeting minutes as presented. CARRIED.

**13.1.b May 9, 2023, Finance & Operations Meeting Minutes**

It was moved by Trustee Bray and seconded by Trustee Ransom THAT the Board of Education adopt the May 9, 2023, Finance & Operations Committee Meeting minutes as presented. CARRIED.

### **13.2 Policy Committee - Notice of Motion to Adopt Policies**

It was moved by Trustee Zanette and seconded by Trustee Washington THAT the SD70 Pacific Rim Board of Education adopt policies listed under agenda items 13.2.a through 13.2.l as presented, and the policy listed under agenda item 13.2.m as amended. CARRIED.

13.2.a Policy 300 Records Management

13.2.b Policy 310 School Closure/Reconfiguration

13.2.c Policy 320 Conveyance of Students

13.2.d Policy 330 Disposal of District Property or Facilities

13.2.e Policy 331 Disposal of Surplus or Obsolete Equipment

13.2.f Policy 340 Accumulated Operating Surplus

13.2.g Policy 341 Budget Development, Monitoring and Reporting

13.2.h Policy 710 Health and Safety Committee

13.2.i Policy 711 Health and Safety - Violence in the Workplace

13.2.j Policy 301 Inclement Weather/Tsunami Warning

13.2.k Policy\_\_\_Accessibility

13.2.l Policy\_\_\_Newcomer Students with Refugee Experience

13.2.m Policy 530 School Fees and Student Hardship

### **13.3 Policy Committee - Notice of Motion for the Policies to be sent out for Public Consultation**

The Notice of Motion was moved by Trustee Zanette THAT the SD70 Pacific Rim Board of Education approve Policy 512 Multiculturalism to be published for a 30-day Public Consultation period. CARRIED.

13.3.a Policy 512 Multiculturalism

### **13.4 Policy Committee - Adoption of Minutes**

13.4.a April 18, 2023, Policy Committee Meeting Minutes

It was moved by Trustee Washington and seconded by Trustee Joseph THAT the Board of Education adopt the April 18, 2023, Policy Committee Meeting minutes as presented.

13.4.b May 9, 2023, Policy Committee Meeting Minutes

The date of the next meeting needs to be added to the minutes.

It was moved by Trustee Zanette and seconded by Trustee Orr THAT the Board of Education adopt the May 9, 2023, Policy Committee Meeting minutes as amended.

### **13.5 Education Committee - Adoption of Minutes**

#### **13.5.a May 2, 2023, Education Committee Meeting Minutes**

It was moved by Trustee Joseph and seconded by Trustee Orr THAT the Board of Education adopt the May 2, 2023, Education Committee Meeting minutes as presented.

## **14. External Committees**

### **14.1 Heritage Commission update**

Trustee Craig provided an update on the Heritage Commission.

### **14.2 ACHN Table of Partners Meeting update**

Trustee Zanette provided an update on the ACHN meeting and commented to the ERASE program and the Be Safe app.

Trustee Zanette also attended the Alberni Child & Youth Network meeting and would like to see the meeting minutes/updates added to the External Committees agenda item. The request to add items to an existing agenda section will be discussed and reviewed by the Policy Committee when the Board Procedures Policy is being revised.

### **14.3 Agricultural Development Committee Meeting update**

Trustee Orr requested of Trustee Zanette take over as the main representative on this Committee, instead of being the alternate representative. Trustee Zanette accepted.

### **14.4 BCSTA AGM report**

Trustee Ransom provided an overview of the BCSTA AGM and Conference. Trustee Orr suggested that more dinner arrangements be made at different locations in the future. Trustee Zanette suggested meeting with SD70 Board Staff ahead of time to review the Motions and how best the Board should vote.

### **14.5 Additional Discussion Items**

The Board of Education travelled to Gold River to attend the SD84 cultural event. Next year's meeting will be held in Kyuquot.

Special thanks was given to Principal Manson for such a wonderful Spring Fest event.

Trustee Zanette asked if DPAC could be offered a seat at the table at Board Meetings. Superintendent Davie clarified that DPAC is invited as guests as part of the Committee structure but would not participate at the table with the Board of Education. Trustee Craig mentioned that if a guest wanted to participate in the meeting, they can request a Petition or Delegation where they can present to the Board.

**15. Audience Question Period**

Mr. Schneider asked as a member of the public, if the District would be raising Canada Day flags this year. Trustee Craig mentioned the schools are closed on that day and Superintendent Davie answered that he is awaiting feedback from the Elder's Council and the Tseshah First Nation regarding the raising of flags.

Nadine White requested that Eighth Avenue's graduation ceremony being held at ADSS at 5:00pm on June 22, 2023, be added to the Notable Dates schedule.

**16. Adjournment**

The next regular meeting of the Board of Education will be held on June 27, 2023, at 5:30 pm in the Administration Office. Trustee Bray adjourned the meeting at 6:50pm.

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Board Chair

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Secretary Treasurer



# Little Buddies English First Peoples Story Unit 2023



*"We are one. We are, in the end, one story, one song, one spirit, one soul.  
This is what my people say". Richard Wagamese*

This past spring, my English 12 First Peoples class joined together with Brenda West's Kindergarten class from Wood Elementary School in a Little Buddies Unit to explore themes in Nuu-Chah-Nulth storytelling that both levels of students had been studying.

This joint unit addressed most curricular competencies as well as all of the core competencies for English 12 First People.

It also provided the opportunity to help build relationships between schools in our community while learning about First Peoples culture.

And – it was a lot of fun!

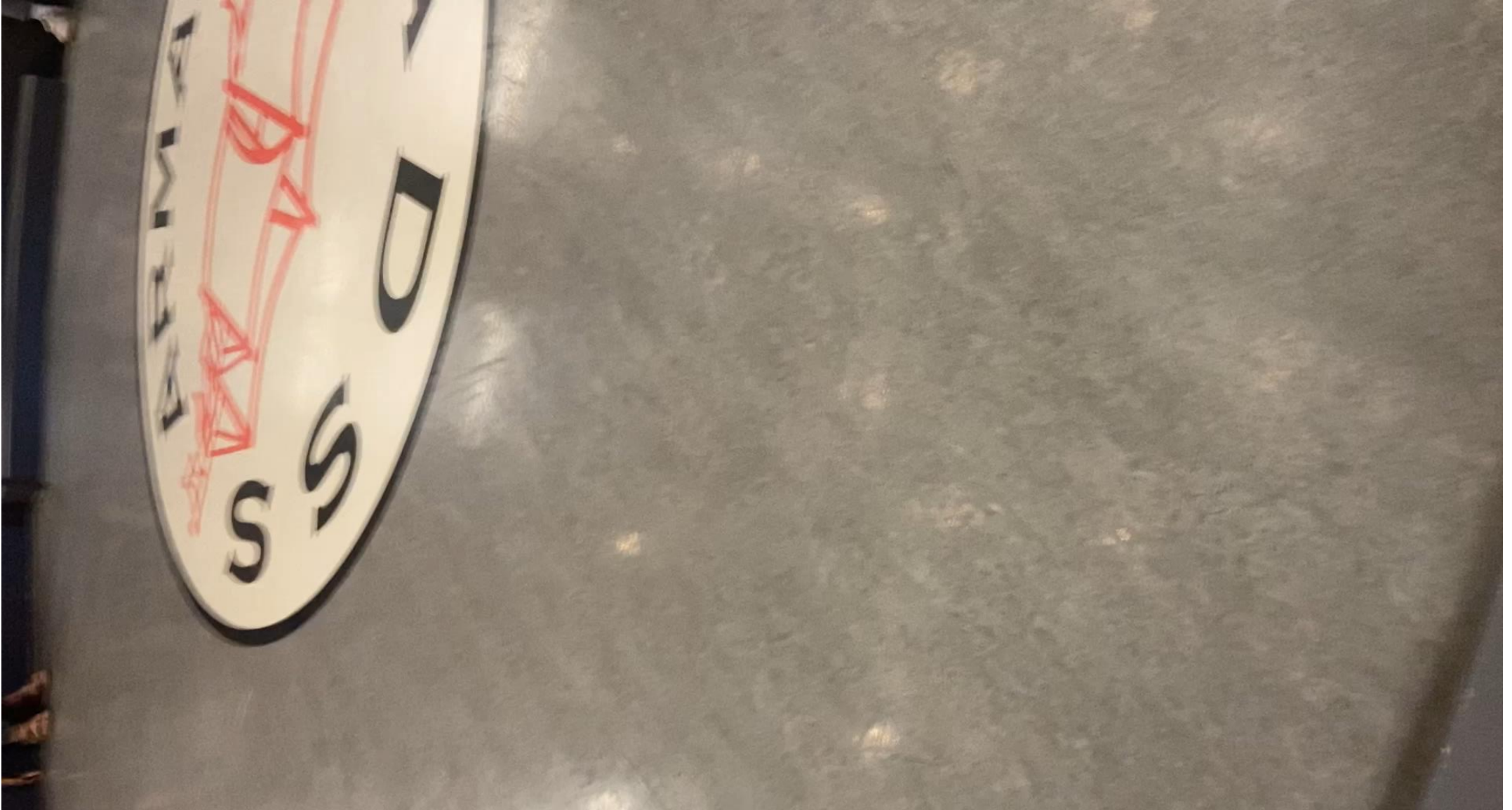








## Final Goodbye Circle Led by Brenda West





# Updates from the School Systems Working Group



# Territorial Acknowledgement

We would like to acknowledge that we are presenting today on the traditional, ancestral and unceded territory of the Hupacasath and Tseshahht Nations.





## Tessa Stiven

Central Island Community Animator  
Farm to School BC

Presenting on behalf of the Alberni Clayoquot School  
Food Systems Working Group



ALBERNI-CLAYOQUOT  
REGIONAL DISTRICT





# School Food Systems Working Group

## Members

- Island Health
- Farm to School BC
- Alberni Valley Food Security Society
- Alberni-Clayoquot Regional District
- Nuu-chah-nulth Tribal Council
- Breakfast Club Program
- Tofino Community Food Initiative
- Community School Associations
- Cynthia Orr as SD70 Board representative

## Structure

- Formed fall 2022
- Chaired by F2SBC
- Bi-monthly meetings
- Supporting school gardens, school meal programs and land-based learning

## Actions

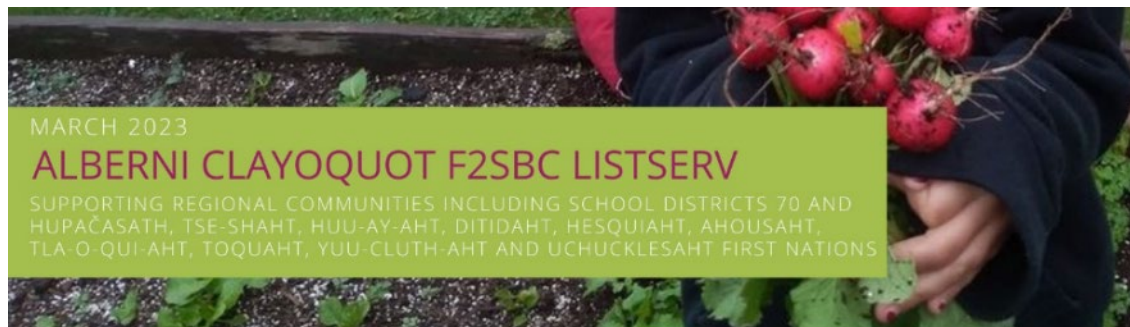
- Networking and collaboration
- SWOT Analysis and Community Asset Map
- District Day ProD Workshop
- Monthly newsletter





# Monthly Newsle

Highlighting Programs  
Sharing Opportunities  
Connecting the Network



MARCH 2023

## ALBERNI CLAYOQUOT F2SBC LISTSERV

SUPPORTING REGIONAL COMMUNITIES INCLUDING SCHOOL DISTRICTS 70 AND HUPAČASATH, TSE-SHAHT, HUU-AY-AHT, DITIDAHT, HESQUIAHT, AHOUSAHT, TLA-O-QUI-AHT, TOQUAHT, YUU-CLUTH-AHT AND UCHUCKLESIAHT FIRST NATIONS

### March Highlight

#### BAMFIELD COMMUNITY SCHOOL ASSOCIATION

The [Bamfield Community School Association](#) (BCSA) works to support the remote community of Bamfield and Anacla, located in the heart of Huu-ay-aht First Nations' Traditional Territory. An independent organization based in the Bamfield Community School, the BCSA works both within the school and outside of school hours to create and improve access to educational, cultural, and recreational opportunities for our diverse community. The BCSA offers a variety of fun and educational programs, as well as services in recreation, literacy, health, wellness, and community development.

The BCSA seeks to improve our community's access to sufficient nutritious, sustainable food through a variety of programs. Our Breakfast and Lunch program provides healthy snacks and balanced meals to all students at the Community School, thanks to funding from School District 70, Huu-ay-aht First Nations, and community donors. We work collaboratively with the teachers and chef to engage students to connect nutrition to body chemistry and physics, athletic performance, culture, health, and global trade. Once a month, the community of Anacla and Bamfield are invited to join the students for lunch, resulting in beautiful intergenerational chaos at the school, and opportunities for important community dialogue.

The BCSA manages a school garden, where students help to grow, harvest, and process fruits and vegetables, which are later consumed as part of the Breakfast and Lunch program. The students are much more open to eating unfamiliar veggies which



# Impacts of School Gardens and School Me





# Comprehensive School Health Framework



# Alignment with SD70's New Strategic

## **Actions for the new goal of Environmental Stewardship and Global Citizenship**

- School gardens promote practice in environmental stewardship
- Farm to School programs engage students in community-wide environmental stewardship
- Food security work empowers students to be part of climate action
- School meal programs can bring students together and foster belonging, diversity and inclusion





# Inspiring Programs in SD70







# Wickaninnish Community School

Garden supported by Tofino  
Community Food Initiative  
and grant

In-class programs  
After-school garden club  
Intergenerational Program  
School meal program





# Bamfield Community School

Breakfast & Lunch Program  
Community Lunch  
Gardening  
Bamfield Aquaculture Club







# Eighth Ave Learning Center

- Gardening
- Harvesting
- Seed Saving
- Cooking
- Fishing
- Smoking
- Canning
- Breakfast Club Program





# ADSS

## Traditional Salmon Pit Cook Breakfast Club Program





# Feeding Futures Funding

- Opportunity for district-wide approach to comprehensive school meal programming, that includes food literacy
- The School Food Systems Working Group is here to support planning of the creation and expansion of healthy, robust school food programming in SD70
- Farm to School BC and the BC Chapter of the Coalition for Healthy School Food are providing resources, information and examples of best practices from the largest network of school food practitioners in BC





# Next Steps

- Request that the Board of Education direct staff to engage in conversations with the School Food Systems Working Group on how to strengthen school food systems in SD70
- Use Feeding Futures funding to hire a District Food Coordinator to bring a district-wide, collaborative approach to the planning and delivery of school meal and food programs
- Form a SD70 School Food Committee, which would include members of our School Food System Working Group



# Thank you!



Stay tuned!

We will email a  
list of follow-up  
resources





**PACIFIC RIM SCHOOL DISTRICT 70  
PUBLIC BOARD MEETING  
INFORMATION SHEET**

**Date:** June 27, 2022  
**To:** Board of Education  
**From:** Carla Neville - Controller  
**Subject:** Monthly Expenditures April and May 2023

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**Background:**

The Board has reviewed the April & May 2023 monthly expenditures and any questions that arose have been answered.

**Discussion:**

	Salaries & Benefits	Supplies and Services	Total
April	4,783,484.68	805,244.49	5,588,729.17

	Salaries & Benefits	Supplies and Services	Total
May	4,319,348.89	945,245.24	5,264,594.13

The increase between April 2023 and May 2023 salaries and benefits is a result of the combination of the quarterly WCB payment, as well as the 3 biweekly CUPE pay periods that occurred in April.

The increase in supplies and services between April 2023 and May 2023 can be explained by an increase in the number of vendors. Some vendors that I noticed had significant increases were BC Hydro, Fortis BC, and construction costs finishing up Ucluelet Secondary School.

**Recommended Motion:**

THAT the Board of Education approve the April & May 2023 Monthly Expenditures as presented.



## **PACIFIC RIM SCHOOL DISTRICT 70 PUBLIC BOARD MEETING ACTION SHEET**

**Date:** June 27, 2023  
**To:** Board of Education SD70  
**From:** Greg Roe, Director of Operations  
**Subject:** 5 Year Capital Plan Summary  
**Attachments:** SD70 5-Year Capital Plan

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### **Background**

Districts must submit their 5 Year Capital Plan to the MoECC in conjunction with the Major Capital Submission.

### **Discussion**

The 5 Year Capital Plan for SD70 Pacific Rim is presented to the Board for review. Project decisions are based on:

- Information in the facilities database regarding the condition of all facility systems
- Reviews of facility systems by consultants and engineers
- Local knowledge and feedback from SD70 tradespeople and site-based staff

### **Funding Types:**

SMP – Seismic Mitigation Project – improve facility safety should a seismic event occur

EXP – Expansion Project – increase facility enrolment capacity

SEP – School Enhancement Program – various facility-based projects. Minimum request \$100,000, maximum request \$3,000,000

CNCP – Carbon Neutral Capital Program – projects designed to improve energy efficiency

PEP – Playground Enhancement Program – replacement of aging playground equipment

BUS – Bus Replacement Program – replacement of aging transportation infrastructure

## SD70 Pacific Rim - 5 Year Capital Plan Summary

June 27th, 2023

Priority	Site	Project Type	Project Description	23/24	24/25	25/26	26/27	27/28
1	HES	SMP	Seismic Upgrade	\$8,000,000				
2	EALC	SMP	Seismic Upgrade	\$9,000,000				
3	AES	SMP	Seismic Upgrade		\$17,000,000			
4	TES	SMP	Seismic Upgrade			\$22,000,000		
5	WES	SMP	Seismic Upgrade				\$12,000,000	
6	DES	SMP	Seismic Upgrade					\$17,000,000
1	WCS	EXP	Expansion	\$20,000,000				
2	ADSS	EXP	Expansion	\$11,000,000				
1	HES	SEP	Reroof Gymnasium	\$250,000				
2	TES	SEP	Reroof Gymnasium		\$300,000			
3	AES	SEP	Reroof School			\$2,000,000		
4	DES	SEP	HVAC Upgrade		\$1,700,000			
5	TES	SEP	HVAC Upgrade			\$1,500,000		
6	AES	SEP	HVAC Upgrade				\$1,300,000	
7	DES	SEP	Flooring Replacement	\$800,000				
8	AES	SEP	Flooring Replacement		\$650,000			
9	Various	SEP	Asphalt Replacement	\$350,000				
1	AES	CNCP	Lighting Upgrades	\$300,000				
2	HES/WES	CNCP	Lighting Upgrades		\$500,000			
3	TES	CNCP	Lighting Upgrades			\$300,000		
4	MES	CNCP	Lighting Upgrades				\$325,000	
5	DES	CNCP	Lighting Upgrades					\$350,000
1	TES	PEP	Playground Upgrade	\$200,000				
2	WES	PEP	Playground Upgrade		\$200,000			
3	WCS	PEP	Playground Upgrade			\$200,000		
4	BCS	PEP	Playground Upgrade				\$200,000	
1	NA	BUS	Bus Replacement	\$200,000	\$200,000		\$200,000	



## **PACIFIC RIM SCHOOL DISTRICT 70 PUBLIC BOARD MEETING ACTION SHEET**

**Date:** June 27, 2023  
**To:** Board of Education  
**From:** Stacey Manson, District Principal  
**Subject:** Childcare Funding Announcement

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### **Background**

SD70 Pacific Rim has received confirmation of additional funding for childcare.

### **Discussion**

On May 30, 2023, SD70 Pacific Rim received confirmation of additional funding for a new childcare program at Wood Elementary School.

**Total New Spaces Funding**    **\$7,018,400**  
**Total New Childcare Spaces**            **124**

Also confirmed, was additional funding for a new childcare program at Wickaninnish Community School, called Taking Care of Children ʔuʔaa(t)ukʌTaʌ.

**Total New Spaces Funding**    **\$4,540,000**  
**Total New Childcare Spaces**            **76**

Since its launching in July 2018, the ChildCareBC New Spaces Fund (including Rapid Renovation) has supported us to the tune of **\$19,462,427** creating a total of **489** new Child Care Spaces for Families in our district.

Attached are some design updates for each location mentioned above, Wood Elementary School & Wickaninnish Community School, provided by Patrick May of M3 Architecture Inc.



# Wood Elementary School design update





## Wickaninnish Community School design updates



Wickaninnish Community School Childcare called Taking Care of Children ʔuʔaa(t)ukʌTaʌ designs by Patrick May, M3 Architecture Inc.

### Wickaninnish Community School – Taking Care of Children







## Wickaninnish Community School – Taking Care of Children





## PACIFIC RIM SCHOOL DISTRICT 70 PUBLIC BOARD MEETING ACTION SHEET

**Date:** June 27, 2023  
**To:** Board of Education  
**From:** Carla Neville, Controller  
**Subject:** Transportation Assistance Rates

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### Background:

We would like to review the policy that outlines Student Transportation Assistance, to separate policy from procedure, and create an Administrative Procedure that includes an Appendix with annually reviewed rates. Approved rates for the subsequent school year will be approved at each June Board Meeting.

### Discussion:

The current Policy 320 Conveyance of Students outlines the following information for the Transportation Allowance for students.

#### 2.0 TRANSPORTATION ASSISTANCE

*2.1 Transportation Assistance allowance may be paid in accordance with the School Act Regulations where the Board considers there is not a sufficient number of pupils to establish a bus route. The Board will establish the daily rate and review periodically.*

*2.2 Special assistance may be approved by the Board to meet emergent situations. Such approvals shall be for a specified time only and shall undergo annual review.*

*2.3 When the Board chooses to make transportation assistance payments for regular home to school travel in lieu of providing school bus service, the full responsibility for safe transportation and insurance coverage rests with the vehicle owner.*

*2.4 The Application for Transportation Assistance Form, included as Appendix III is to be completed for each school year.*

*2.5 At the end of each school month the school will complete a Transportation Assistance Allowance Requisition form and forward it to the Secretary-Treasurer for payment.*

*2.6 The Board's objective is to pay the Transportation Allowance on a net 15-day basis.*

The current policy does not have an Administrative Procedure outlining how Transportation Assistance amounts should be calculated. We have researched how other Districts have determined their Transportation Assistance amounts and found that many Districts use a percentage of the District travel rate. Their Administrative Procedures note that the students live a minimum number of KM from the nearest bus stop. They also consider a daily maximum and include considerations for multiple students from the same family.

We are recommending that the Transportation Assistance Rates for 2023/24 be set to 40% of the District's travel claim rate of \$0.68 per kilometer. We will add \$0.05 to the rate per each additional child. The maximum amount will be \$25 per day.

#### **Next Steps:**

To revise Policy 320 Conveyance of Students to separate policy from procedure, create an Administrative Procedure that sets a clear method of calculating rates, and create an Appendix stating the rates for the 2023/24 school year.

#### **Recommended Motions:**

THAT the Board of Education direct staff through the Superintendent, to revise Policy 320 Conveyance of Students removing procedure from it, create an Administrative Procedure outlining a clear method and formula for calculating Transportation Assistance Rates, and to create an Appendix to the Administrative Procedure to establish the Rates for the 2023/24 school year, for review by the Policy Committee.

THAT the Board of Education approve the rate of \$0.272 (40% of \$0.68) per kilometer with the addition of 0.05 per additional child for a maximum of \$25 per day per family, as the Transportation Assistance Rates for the 2023/24 school year.



## **PACIFIC RIM SCHOOL DISTRICT 70 REGULAR BOARD MEETING INFORMATION SHEET**

**Date:** June 27, 2023  
**To:** Board of Education  
**From:** Barbara Ross, Acting Secretary Treasurer  
**Subject:** Event-Driven Financial Reporting

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### **Background**

As Trustees are aware, the District is required to submit a quarterly Event Driven Financial Report to the Ministry of Education and Child Care. There are several different categories within the reporting, of which we have only had to report on one to date, namely COVID-19.

### **Information**

In anticipation of Wildfires potentially being added as a category on the next Event-Driven Financial Report, we have started the process of calculating any incremental costs, any loss of revenue or any reduction in costs, associated with the fires.

We have already determined that the costs of business continuity disruptions are not eligible expenses with Emergency Management Climate Readiness (EMCR).

We have also contacted the Ministry of Education to discuss the possibility of a grant, but at this point, it is highly unlikely that any funds will be distributed.

Staff will continue to monitor and report on this issue.



## **PACIFIC RIM SCHOOL DISTRICT 70 PUBLIC BOARD MEETING ACTION SHEET**

**Date:** June 27, 2023  
**To:** Board of Education  
**From:** Paula Mason, Executive Assistant  
**Subject:** Strategic Planning 2023-28 – Document Language  
**Attachments:** draft Strategic Planning document language

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### **Background**

Strategic Plans are used in School Districts to guide operational decisions by setting goals, supporting professional development, engaging stakeholders, monitoring performance, promoting continuous improvement, and providing guidance on how to allocate resources effectively, thus improving student outcomes, and addressing both challenges and opportunities. They provide a roadmap for the District's actions and help ensure that efforts are coordinated, aligned, and focused on achieving the best possible outcomes for students.

### **Discussion**

Over the past few months Superintendent Davie and consultant Dr. Keven Elder have actively engaged various stakeholders, including First Nations and Metis leaders and executive, parents, community members, teachers, students, and administrators, for both in-person discussions and electronically submitted feedback, to gather valuable input that can be included in the new Strategic Plan. This collaboration ensured that the District's plans align with the needs and aspirations of the community, in the best way possible. After reviewing the compilation of all feedback in depth, the Trustees, the Superintendent and Dr. Elder carefully developed draft language to be used in the new Strategic Plan.

The attached draft Strategic Planning document language outlines SD70's vision, goals, and strategic initiatives for the next five years, encapsulating aspirations, values, and the strategies necessary to navigate the dynamic landscape in which we operate.

### **Next Steps**

Once the language is approved, Staff will work alongside the publishing company, to begin designing page layout, incorporating recent professional photography, for the final 2023-28 Strategic Plan document. The goal of staff is to have the draft document presented to the Board of Education for review at the September 2023 Board Meeting.

### **Recommended Motion**

THAT the Board of Education adopt the Strategic Planning 2023-28 document language as presented, and direct Staff through the Superintendent, to use this language when developing and preparing the final Strategic Plan 2023-28 document for publishing.



### **Strategic Planning 2023-28 Document Language**

The mandate of the Board of Education is to maintain a focus on student achievement and well-being, and to participate in decision making that benefits the entire district while representing the interests of the entire electorate.

The Board is responsible for setting the overall strategic direction for the school district. Trustees work together to establish the Board's strategic plan which sets the goals for the district and its budget priorities.

The Board is committed to the Calls to Action of the Truth and Reconciliation Commission, BC's Declaration of the Rights of Indigenous People Act, and ongoing support for Indigenous ways of knowing and being as a framework for reconciliation and learning.

Our vision is to be a safe, welcoming, and engaging learning community that is diverse, equitable, inclusive, accessible, and collaborative, and creates belonging and opportunities for all.

Our overall intent is to educate students in safe, inclusive, and engaging learning environments where every student develops the knowledge, skills, and abilities to be lifelong learners and responsible members of our global society.

The core values that form the foundation of our decisions are:

- Integrity
- Respect
- Responsibility
- Equity
- Compassion
- Honesty

### **Focus Areas for the Strategic Plan**

Further to extensive community consultation, the following themes have been identified as the highest priorities for the Pacific Rim School District for the period 2023 to 2028:

- Indigenous Learner Success and Relationships with First Nations and Metis
- Student Achievement
- Mental Health and Social-Emotional Wellbeing
- Safe, Welcoming and Modern Learning Environments
- Environmental Stewardship and Global Citizenship

For each of these critical areas, goals have been identified that will serve as a blueprint for the school district going forward.

## **Indigenous Learner Success and Relationships with First Nations and Metis**

Our goals are to:

- Remain committed to the Calls to Action of the Truth and Reconciliation Commission and BC's Declaration of the Rights of Indigenous People Act as ongoing priorities.
  - Promote Indigenous ways of knowing and being and the BC First Peoples' Principles of Learning across all curriculum areas.
  - Maintain and enhance meaningful relationships with Nuu-Chah-Nulth First Nations and the Metis Society.
  - Ensure culturally relevant and welcoming environments for students and staff of Indigenous ancestry.
  - Build and enhance language and culture programs in all schools, including through the creation of land-based learning programs.
2. The Board is committed to the Calls to Action of the Truth and Reconciliation Commission, BC's Declaration of the Rights of Indigenous People Act, and ongoing support for Indigenous ways of knowing and being as a framework for reconciliation and learning.

## **Student Achievement**

Our goals are to:

- Maintain literacy and numeracy as top priorities K-12.
- Focus on students' engagement and commitment to their own learning.
- Close any learning or school completion gaps between Indigenous and non-Indigenous learners.
- Connect with early years providers to support children's transitions into school.
- Focus on transitions into school, from elementary to secondary and to graduation with dignity, purpose, and options.
- Provide the best possible support services for learners.
- Provide West Coast students with the same opportunities as are found in the Alberni Valley.
- Support involvement of parents and caregivers in their children's education.

## **Mental Health and Social-Emotional Well-being**

Our goals are to:

- Provide all possible resources to support mental health and well-being of students and staff.
- Maintain and enhance relationships with community agencies, including in support of mental health and addiction education.
- Support effective outreach to children and families with greatest need.
- Ensure effective supports for children and youth in care.
- Focus on internet safety and effective uses of technology for all students.

## **Safe, Welcoming and Modern Learning Environments**

Our goals are to:

- Support diversity, equity, inclusion, and accessibility in all schools and workplaces.
- Ensure learning and working environments that celebrate cultural heritage and that are free from racism.
- Support all staff in implementing best modern practices.
- Provide environments where students experience connections and have fun.
- Ensure strong outreach to parents, caregivers, and community resources.
- Provide accessible learning and working environments.
- Support everyone situating “who we are, where we are, where we come from, our connections and our interconnections.”
- Support SOGI initiatives and ensuring safe environments for LGBTQ2S+ students and staff.

## **Environmental Stewardship and Global Citizenship**

Our goals are to:

- Promote environmental stewardship and global citizenship education across all curriculum areas.
- Develop District-wide structures to promote environmental stewardship.
- Support community-wide environmental stewardship and efforts to limit the impacts of climate change.
- Support student leadership in climate action.
- Promote awareness of national and international issues and opportunities.
- Support students being engaged actively in their community.
- Promote anti-racism and an inclusive society, free from discrimination.





**PACIFIC RIM SCHOOL DISTRICT 70  
PUBLIC BOARD MEETING  
ACTION SHEET**

**Date:** June 27, 2023  
**To:** Board of Education  
**From:** Carla Neville, Controller  
**Subject:** Tofino Saltwater Classic Ball Hockey event

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**Background:**

The Tofino Saltwater Classic Ball Hockey tournament is a significant fundraiser for the Wickaninnish Parent Advisory Council. The event requires Board approval to ensure that the event has the appropriate insurance coverage through the School Protection Program.

**Discussion:**

The Tofino Saltwater Classic Ball Hockey tournament has been running for approximately 12 years. During those 12 years, the organization has donated \$860,000 to the community and \$160,000 to the Wickaninnish Parent Advisory Council. The donation helps to fund the Wickaninnish Community School lunch program. The Saltwater Classic is run by retired NHL Hockey player Brenden Morrison. The hockey tournament is well attended by many of the youth in Tofino. Ms. Stone, the principal at Wickaninnish Community School, has told me that she will attend the event to ensure that the space and equipment for the event is available.

Carley, the Tofino Saltwater Classic Coordinator, has indicated that a bus will be available to transport students from Tla-o-qui-aht to the event. Each student will also be given a shirt so that they can get autographs from friends and the retired hockey players who are attending the game. Water stations will be provided by the West Coast Multiplex, and sandwiches will be provided by Tofino Just Sandwiches.

Carley also mentioned that she is willing to provide an emergency response plan and first aid certificates if requested. She has prepared an order form for T-shirts and a photo release form to ensure that there is permission for attendees to have their pictures taken. Carley has asked about third party liability insurance in order to ensure that the event is properly insured. I have included Section F) of the School Protection Program Administrators Handbook which says:

*SPP liability coverage extends to cover Parent Advisory Councils (PAC's), members and employees with respect to authorized activities in connection with the school district. This coverage does not apply to claims brought by a member against any other member.*

*School districts should ensure that PAC activities are properly authorized by the school district in accordance with board policy. Parent Advisory Councils are responsible to insure their own property and securities.*

**Recommended Motion:**

THAT the Board of Education authorize the use of the Wickaninnish Community School grounds, to host the 2023 Tofino Saltwater Classic Ball Hockey Tournament.



## **PACIFIC RIM SCHOOL DISTRICT 70 IN CAMERA BOARD MEETING ACTION SHEET**

**Date:** June 27, 2023  
**To:** Board of Education  
**From:** Paula Mason, Executive Assistant  
**Subject:** Boarding Allowance – Rates Appendix

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### **Background:**

At the June 13, 2023, Policy Committee Meeting, the Board directed Staff to create a rates Appendix to attach to Administrative Procedure 3306: Boarding Allowance, defining boarding allowance rates, that can be reviewed annually.

### **Discussion:**

On June 13, 2023, the Policy Committee requested that Administrative Procedure 3306: Boarding Allowance be amended to remove Item 4 of the Procedures section which referenced the amount of the monthly boarding allowance being provided to students in grades 10-12, who are boarding away from the family home while attending a public school within School District 70.

The Policy Committee requested that an Appendix stating the monthly boarding allowance rates be added to Administrative Procedure 3306, allowing the Board to review and update the amount annually. The amount is to be reviewed and approved each year in June for the subsequent school year.

Attached is a draft Appendix, which recommends that the maximum monthly boarding allowance amount an eligible student is entitled to during the 2023/24 school year be set at \$850.00, with eligibility being defined by the Eligibility section of Administrative Procedure 3306.

### **Recommended Motion:**

THAT the Board of Education approve \$850.00 as the maximum boarding allowance amount an eligible student is entitled to during the 2023/24 school year, with eligibility being defined by the Eligibility section of Administrative Procedure 3306, and

THAT the Board of Education direct Staff through the Superintendent, to present the Appendix to the June Public Board Meeting each year, for review and updating of the rates for the subsequent school year.



## **Appendix 1 – Boarding Allowance Amount**

### **BOARDING ALLOWANCES 2023-2024 SCHOOL YEAR**

A student is entitled to a boarding allowance if the criteria as set out in Administrative Procedure 3306: Boarding Allowance are met.

The amount of the boarding allowance must be reviewed and determined by SD70 Pacific Rim Board of Education on an annual basis, at the June Board Meeting.

The Secretary-Treasurer is responsible for reviewing the amount of the boarding allowance on an annual basis and making a recommendation to the Board of Education to establish the amount of the boarding allowance for the year.

For the 2023-24 school year, the maximum monthly boarding allowance amount an eligible student is entitled to is \$850.00, with eligibility being defined by the Eligibility section of Administrative Procedure 3306: Boarding Allowance.



June 13, 2023

Hon. Rachna Singh  
Minister of Education and Child Care  
PO Box 9045 Stn Prov Govt  
Victoria, BC V8W 9E2

Dear Minister Singh,

I am writing to you on behalf of the SD70 Pacific Rim Board of Education, representing the dedicated educators, administrators, and young families in our region. I would like to bring your attention to the matter of our local StrongStart programs, which have proven to be immensely valuable in fostering early childhood development and preparing children for their educational journey. These programs have been instrumental in providing young learners with a nurturing and supportive environment, facilitating their cognitive, social, and emotional growth during their critical early years. We commend the Ministry of Education and Childcare for its commitment to early childhood education and the existing funding allocated to StrongStart programs.

Despite the proven success of StrongStart programs, the current funding levels fall short of meeting the growing demand and diverse needs of our region. Since we first began operating our StrongStart programs over 20 years ago, we have witnessed a noticeable increase in the costs associated with delivering quality programming. These rising costs can be attributed to various factors, including inflation, increased demand for specialized resources, and higher wages for Union members as prescribed for in the Collective Agreement, resulting in our having to subsidize the program by over \$20,00 each year.

As such, we respectfully request that you consider increasing program funding for our StrongStart programs. We understand the financial challenges faced by governments and the need to allocate resources effectively across various sectors. However, investing in StrongStart programming is an investment in our future generations and ensures that every child has an equal opportunity to develop the foundational skills necessary for success in school and beyond, as well as provide necessary support for the existing workforce.

We would be delighted to further discuss this matter with you remotely or in person and are happy to provide any additional information or evidence to support our request. By working together, we can ensure that our children can continue to benefit from the high-quality, thriving, busy StrongStart centers they deserve.

Thank you for your attention to this matter. We eagerly await your positive response and are confident that your support will make a lasting impact on the lives of countless families.

With regards,

Pam Craig  
Board Chair, Board of Education, School District 70 Pacific Rim

cc: Hon. Grace Lore, Minister of State for Child Care  
Ms. Christina Zacharuk, Deputy Minister of Education and Child Care  
Early Learning Team [EDUC.EarlyLearning@gov.bc.ca](mailto:EDUC.EarlyLearning@gov.bc.ca)



## 3120: RENTAL OF DISTRICT FACILITIES (AP)

Approved: 99 04 27  
Draft Revision: 23 04 18

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The Board of Education authorizes the Secretary-Treasurer to rent district and school facilities to user groups provided that:

- the use does not interfere with the school use;
- the use is in the general public interest; and,
- appropriate supervision is assured.

Priority use of facilities will be as follows:

1. Bookings by the school itself (not through this AP, and at no cost).
2. Bookings through the community school society if one exists in that school.
3. Direct bookings by other SD 70 schools (not through this AP, and at no cost).
4. Community use bookings in keeping with this AP.

It is understood that there may be times when last-minute requirements arise for a school and community use bookings may need to be cancelled. See section 1.10.

Where the District receives the revenue, the net revenue is recorded as Miscellaneous Local Revenue in the Operating Fund of the School District. Those revenues may be allocated to schools where it can be shown that those funds are needed to offset costs of community use or in keeping with specific revenue sharing arrangements as described herein.

This Administrative Procedure captures the following nine domains of community use:

1. Community Use Overview
2. Bamfield Community School
3. Wickaninnish Community School and the District of Tofino
4. Ucluelet Elementary and Secondary Schools and the District of Ucluelet
5. Alberni Valley Elementary Schools
6. Alberni District Secondary School
7. Eighth Avenue Learning Centre
8. Outdoor Fields and Facilities
9. Appendix 1: Rental Rates

### 1.0 Community Use Overview

- 1.1 Community user groups may only access School District 70 facilities through the provisions of this Administrative Procedure, and not through any access that

- would come from having a School District 70 staff member bringing a community group in by virtue of having access as an employee.
- 1.2 The Secretary-Treasurer has the authority to rent school space to user groups.
  - 1.3 The Secretary-Treasurer has the authority to appoint an Operations Assistant to implement this Administrative Procedure.
  - 1.4 Alcoholic beverages, marijuana products or illegal drugs (including in amounts that have been decriminalized in BC) are not permitted in school facilities or on school grounds.
  - 1.5 Smoking or vaping products may not be consumed in school facilities or on the grounds.
  - 1.6 Community groups must request to bring in food or drinks other than water into the facility. In general food and drink other than water will not be permitted in gymnasiums.
  - 1.7 This Administrative Procedure applies to school classrooms, gymnasiums, other space inside the school, and fields where applicable.
  - 1.8 Washrooms will be provided for indoor user groups in secure proximity to the area of access for the user group.
  - 1.9 Use of school equipment will be at the discretion of the principal.
  - 1.10 Gymnasiums will be used for activities that do the least harm to the facility, including for example lacrosse using a soft ball, basketball, volleyball, badminton, pickleball, “soft” indoor soccer and low-impact group activities such as yoga, karate, dance, etc.
  - 1.11 Cancellations of community use bookings will be minimized to the extent possible. Where a school use arises which results in a cancellation of a community use booking, to the extent possible at least 24 hours’ notice will be provided, and the booking will either be refunded or rescheduled.
  - 1.12 Community use of school facilities during non-school times (weekends, winter break, spring break, and summer break) will only occur when those facilities are not being used by a SD 70 school and are not undergoing cleaning, maintenance, **or** renovations and are not otherwise committed to use by the School District.

#### Categories of Users

- 1.13 School sponsored events, such as extra-curricular clubs and sporting activities, including those of School District 70 schools accessing other schools’ facilities by arrangement between principals, are excluded from this Administrative Procedure.
- 1.14 Programs and activities initiated, organized, and sponsored by designated Community Schools are exempt from this Administrative Procedure.
- 1.15 Programs and activities organized by Municipal Recreation Commissions under a joint use agreement with the District, are regulated by the joint use agreement.
- 1.16 Community users booking under this Administrative Procedure will be able to access facilities, with permission, when facilities are not booked by School District Schools or through Community School protocols.
- 1.17 Programs and activities organized by District or City Memoranda of Understanding signed by the School District are regulated by that MoU.

- 1.18 Where the Federal, Provincial and Local Government does not provide for a rental fee for elections, the rental fee may be waived by the Secretary-Treasurer.

#### Fees and Revenues

- 1.19 Fees for community use will be as determined by the Board and found in Appendix 1. It is understood that these fees may be adjusted from time to time by the Board.
- 1.20 A key/damage deposit may be charged to a user group.
- 1.21 Where a user group is claiming a lower-fee status as a youth program or as a non-profit organization (25% discount), the request will be reviewed by the Superintendent or designate prior to being authorized.
- 1.22 Fees that are collected, whether by the School District, or a Community School Society, or through an MoU, may be allocated to schools to offset costs or support school programs.
- 1.23 A fee will be charged as necessary for additional custodial time required to clean facilities, including washrooms, after use by the community group. The user group will be advised if, for their facility of use, additional custodial time is required for cleaning, in which case the custodial fee, as per the fee schedule, will be pre-paid along with the fee for booking the facility.
- 1.24 A fee will be charged to cover the cost of a custodian or other staff member if one needs to be hired for oversight of the user group. This will normally be at a time when no custodian is on site or is on site but occupied elsewhere (as may happen, for example, on weekends or during winter, spring, or summer break). The user group will be advised of the cost, as per the fee schedule, which will be pre-paid along with the fee for booking the facility.
- 1.25 The Operations Assistant, a Community School Coordinator (Bamfield or WCS), or the person authorized under a Memorandum of Understanding (for example, District of Ucluelet), is authorized to receive, hold, and disperse fees and deposits.
- 1.26 Fees and key/damage deposits must be paid in advance. Key/damage deposits cheques dated at the conclusion of the rental period are acceptable.

#### Access, Security and Oversight

- 1.27 Every user group will be required to have a school district staff member on site during the time of use, whether a custodian on shift (e.g., weekday evenings), a custodian or other staff member hired for that purpose (e.g., weekends), or a staff member of the school who is also a member of the community group and is able to take responsibility for the group.
- 1.28 User groups are responsible for the security of buildings on entry, during the use and upon departure, and will be billed for any additional security costs required by or incurred by the District, as well as charges for callouts related to the setting off of alarm systems.
- 1.29 User groups are required to have their own liability insurance for their members and guests, a copy of which must be provided at the time of booking the rental.
- 1.30 The Operations Assistant, a Community School Coordinator (Bamfield or WCS), or the person authorized under a Memorandum of Understanding (for example,

District of Ucluelet), is authorized to possess, and distribute keys under the terms of this AP. Those key-holders will be expected to be responsible and accountable for the whereabouts of keys.

- 1.31 User groups are required to pay the required key/damage deposit and pick up the keys or access cards for the facility from the Operations Assistant, a Community School Coordinator, or the person authorized under a Memorandum of Understanding. Keys or access cards are to be returned after each use of the facility. The user group will designate a contact person who will be responsible for holding and returning the keys or access cards. Keys or access cards are NOT to be retained by users for extended periods of time and may ONLY be in the possession of a community user through the provisions of this Administrative Procedure.
- 1.32 User groups are to complete a Rental of Facility form which is available from the Operations Assistant at the School Board Office or through procedures found in a Memorandum or Understanding. Every rental, whether covered by this Administrative Procedure or otherwise, must have a primary contact who is readily available to the school and the School District.

## 2.0 Bamfield Community School

- 2.1 *As long as procedures are in place that are in keeping with this Administrative Procedure and that meet the approval of the Superintendent of Schools, school rentals at BCS will be the responsibility of the Bamfield Community School Society in partnership with the school Principal.*
- 2.2 The BCSA will be required to abide by accounting and auditing requirements of the School District.

## 3.0 Wickaninnish Community School and the District of Tofino

- 3.1 *As long as procedures are in place that are in keeping with this Administrative Procedure and that meet the approval of the Superintendent of Schools, school rentals at WCS will be the responsibility of the Wickaninnish Community School Society in partnership with the school Principal.*
- 3.2 The WCSA will be required to abide by accounting and auditing requirements of the School District.
- 3.3 It is understood that the arrangements in place for the District of Tofino to book community use through the Society, including payment of fees to the Society, will continue if both parties agree.
- 3.4 Additionally, should the District of Tofino wish to coordinate community access to WCS facilities beyond times of oversight or control of the school or the Society (those times including, for example, some weekends and school breaks), such access will be facilitated through a Memorandum of Understanding between the District of Tofino and School District 70. Such an MoU would include provisions for:
  - 3.4.1 Communication between the school/Society and the District of Tofino regarding availability of space and protocols for access and use.
  - 3.4.2 Allocation of keys for access to the facility.
  - 3.4.3 Requirements for insurance, on-site supervision, and security.



- 3.4.4 Collection of fees and sharing of those fees with the school, Society or School District.
- 3.4.5 Expectations of user department and care of the facility.
- 3.4.6 Requirements for there to be no alcoholic beverages, marijuana products or illegal drugs (including in amounts that have been decriminalized in BC) in school facilities or on school grounds, and that smoking or vaping products not be consumed in school facilities or on school grounds.
- 3.4.7 Expectations regarding use of equipment; and,
- 3.4.8 Other matters deemed important to one or both parties.

#### 4.0 Ucluelet Elementary and Secondary Schools (USS and UES) and the District of Ucluelet

- 4.1 Community use in Ucluelet will be managed by the District of Ucluelet through a Memorandum of Understanding between School District 70 and the District of Ucluelet designed for this purpose. This MoU will include provisions for:
  - 4.1.1 Communication between the school and the District of Ucluelet regarding availability of space and protocols for access and use.
  - 4.1.2 Allocation of keys for access to the facility.
  - 4.1.3 Requirements for insurance, on-site supervision, and security.
  - 4.1.4 Collection of fees and sharing of those fees with the school in support of maintenance, equipment replacement and support for USS athletics.
  - 4.1.5 Expectations of user department and care of the facility.
  - 4.1.6 Requirements for there to be no alcoholic beverages, marijuana products or illegal drugs (including in amounts that have been decriminalized in BC) in school facilities or on school grounds, and that smoking or vaping products not be consumed in school facilities or on school grounds.
  - 4.1.7 Expectations regarding use of equipment; and,
  - 4.1.8 Other matters deemed important to one or both parties.
- 4.2 Fees collected by the District of Ucluelet will be in keeping with the fee schedule attached here as Appendix 1.
- 4.3 It is expected that the MoU will include a provision for direct payment of a percentage of rental fees to the school as well as direct payment of any necessary costs, such as custodial, incurred by the School District in connection to a rental. Such payments will be on a reasonable and regular basis, for example, quarterly.
- 4.4 The District of Ucluelet, as a party to the MoU with the School District, will be required to provide financial reports, upon request from the School District, regarding fee collection and disbursement.

#### 5.0 Alberni Valley Elementary Schools

- 5.1 Community use of Alberni Valley Elementary Schools will be governed by the provisions of section 1 – General.
- 5.2 Bookings for community use will be coordinated and overseen by the designated Operations Assistant at the School Board Office.
- 5.3 User groups are to complete a Rental of Facility form which is available from the Operations Assistant at the School Board Office.

## 6.0 Alberni District Secondary School (ADSS)

- 6.1 Community use of Alberni District Secondary School will be governed by the provisions of section 1 – General.
- 6.2 Bookings for community use will be coordinated and overseen by the designated Operations Assistant at the School Board Office.
- 6.3 User groups are to complete a Rental of Facility form which is available from the Operations Assistant at the School Board Office.
- 6.4 It is understood that ADSS has previously overseen its own bookings and has therefore come to rely on certain revenues to support its athletic programs. As it is not the intention of this Administrative Procedure to negatively impact the school, the fee schedule will be built in a way that allows for a return of certain revenues to ADSS for those purposes.
- 6.5 Booking of the artificial turf field at ADSS will remain the responsibility of the school under the direction of the Principal. It is expected that the fee schedule for such use will continue to generate revenue to contribute to upkeep and eventual replacement of the turf, and that those funds will be transferred on an annual basis to the School District to be held for that purpose.
- 6.6 The School District, and ADSS, will provide support as possible for access by the City of Port Alberni in support of community programming, most notably during school down times.
- 6.7 It is understood that the auditorium/theatre at ADSS is run by its own Society, an arrangement that will be reviewed, audited, and perhaps revised from time to time by the School District.

## 7.0 Eighth Avenue Learning Centre

- 7.1 Community use of the Eighth Avenue Learning Centre will be overseen by the Principal, who will ensure that user groups are supported in terms of access and facility oversight.
- 7.2 It is understood that organizations such as USMA Family Protection Services will work with the school to provide on-site programming and community supports.
- 7.3 Community use of EALC will be in keeping with the requirements of Section 1 of this Administrative Procedure.

## 8.0 Outdoor Fields and Facilities

- 8.1 It is understood that most use of school fields by community members will be informal and un-booked. Such uses are encouraged and supported by School District 70 if proper care is taken by users.
- 8.2 The School District and schools will actively discourage, or as necessary forbid, use of school fields during or after significant atmospheric events to maintain fields in the best possible condition.

- 8.3 Where community user groups wish to book school fields for events, for example cultural events or athletic tournaments, such bookings will occur through the provisions of this Administrative Procedure and in keeping with the fee schedule.
- 8.4 Where field use is booked for extended periods of time, the users will be expected to supply on-site portable washroom facilities as the school itself will generally not be available to the user group.
- 8.5 As noted in 6.5 above, bookings for the ADSS artificial turf field will be overseen by ADSS under the direction of the Principal.

## 9.0 Appendix 1: Rental Rates

- 9.1 Facility rental rates are attached as Attachment 1 and may be revised as necessary by Board resolution.

## AP3120: APPENDIX I: RENTAL RATES

### Priority of Users:

1. Bookings by the school itself (not through this AP, and at no cost).
2. Bookings through the community school society if one exists in that school.
3. Direct bookings by other SD 70 schools (not through this AP, and at no cost).
4. Community use bookings in keeping with this AP.

### PROPOSED HOURLY RATES (all plus GST)

Facility	Youth * (17 and under)	Adult (18 and over)
ADSS main gym	30	65
USS gym	25	55
Elementary gyms	20	45
Designated small gyms	20	45
Classrooms	15	30
School meeting rooms	15	30
Multi-purpose rooms	30	45
Cafeterias or similar larger spaces	30	45
Band rooms	30	45
Shops and foods labs	30	45
Fields (per hour/full day)	5/25	15/75
ADSS Artificial turf field (per hour/full day)	10/30	30/90
<b>Additional Charges</b>		
Key/Damage Deposit (once per group per year)	\$100	\$100
Custodial services per hour (custodian on site)	\$35	\$35
Custodial services overtime rate per hour on weekends, stats and holidays (4-hour minimum)	\$70	\$70

\* Youth rate also applies to groups where most participants are developmentally disabled adults.

**Multiple Use Discount:** User groups using the same facilities for the same purpose over the school year will receive the following ~~room~~ rental discounts:

Uses per year	
Greater than 5, less than 10	10%
Greater than 10, less than 20	15%
Greater than 20	25%

**Seniors Discount:** User groups organized by recognized seniors' organizations, and where most of the participants are seniors (65+), will receive a 25% discount from the adult rate.

**Non-Profit Discount:** Registered non-profit organizations will receive a 25% discount from the adult rate. Verification of non-profit status will be required.



---École Secondaire Régionale Alberni District Secondary School---

*At ADSS we set personal, high-quality standards to become  
responsible, independent, life-long learners*



May 12, 2023

Pam Craig  
Board of School Trustees  
4690 Roger Street  
Port Alberni, BC  
V9Y 3Z4

Dear Pam Craig,

My name is Tim Crosby, and I am a teacher at Alberni District Secondary School. I am writing to you today to bring awareness to the waste management system at ADSS and to implore you to push for improvements to the status quo.

Our current recycling provider is Waste Connections of Canada. They provide us with a curbside pickup service that includes paper/ cardboard, metal cans, and hard plastics. A couple of years ago my Environmental Science class facilitated providing blue bins for all our classrooms. At present, teachers are responsible for getting the recycling from their classrooms out to our recycling dumpsters. We also depend on the students in our Special Education classes to get the recycling from our photocopy rooms and offices to the dumpsters. While this has been getting us by, it is far from ideal, it is not effective, and to be frank, recycling management should not be the teachers' responsibility.

There are currently major gaps in our waste management system, including:

- No recycling bins in common areas.
- No compost stream.
- No recycling streams for soft plastic, glass, styrofoam, batteries, electronics, ink cartridges.
- No employees tasked with managing the system or handling the recycling.

Custodial staff currently handle all the high school's waste. Sadly, our one stream system results in excessive amounts of compostable and recyclable waste in our landfill. SD70 should consider a multi-stream waste system. This should not burden the custodial staff as they will not be handling extra waste, they will just be directing the waste into environmentally appropriate streams.

Every year the students in my Environmental Science class ask me why the school is so far behind the times when it comes to waste management. I do not have a good answer for them, and I strongly believe that educational institutes should be leaders in this area.

Thank you for your consideration around this topic. I would be happy to have further discussions and help with the implementation of an improved system.

Regards,

Tim Crosby



## School District 70 Pacific Rim

4690 Roger Street, Port Alberni, B.C. V9Y 3Z4 Ph: (250) 723-3565 Fax (250) 723-0318

June 5, 2023

Tim Crosby, Teacher  
Ecole Alberni District Secondary School  
4000 Roger Street  
Port Alberni, BC  
V9Y 0B1

Dear Tim Crosby,

I wish to thank you for submitting your May 12<sup>th</sup> letter regarding the status of the waste management system at ADSS. The awareness related to the gaps and issues that you bring forward, along with suggestions for improvement, is greatly appreciated. Please note, that your correspondence was received and discussed by the Board at our Public Board Meeting on May 23<sup>rd</sup>.

As you are most likely aware, the Board of Education for SD 70 Pacific Rim is presently undergoing a Strategic Planning Process and, further, what you might not be aware is that the Board has directed Staff to examine our current Policy and Administrative Procedure language.

I raise these points with you to share:

1. Although it is still in draft form, one of the Focus Areas the Board will be implementing through the Strategic Plan surrounds Environmental Stewardship and Global Citizenship, including goal areas that the Board would like to see achievement on in the next five years.
2. The Board has passed policy regarding the implementation of a District Student Advisory Committee, so we may hear directly from students as to “what’s working and what’s not” from the student lens, including, but certainly not limited to, practices such as waste management systems in schools.
3. Staff will be working on the development of a district Policy regarding Environmental Stewardship and, I suggest that a good starting point for this policy language would be to speak directly with students from your Environmental Science class.
4. The Board would be delighted to receive petition/presentation from students at an upcoming Board meeting on this global topic, while discussing local concerns and solutions to possible barriers.

Again, I thank you for raising concern regarding this topic. We look forward to furthering discussion with you and your students regarding ways we may improve our systems.

With regards,

Pam Craig  
Board Chair  
Board of Education School District 70 Pacific Rim

cc. Trustees, Board of Education School District 70 Pacific Rim  
Superintendent Tim Davie  
Acting Secretary Treasurer Barbara Ross  
Director of Operations Greg Roe  
ADSS Principal Rob Souther

# Select Standing Committee on Finance and Government Services: Annual Budget Consultation

## Budget 2024 Consultation Open!

Share your priorities for the next provincial budget! Participate by providing written input through the **submission form** by **2:00 p.m. (Pacific) on Friday, June 16**.

Please note the deadline to request to appear before the Committee is now closed. To receive direct updates about the consultation, contact **FinanceCommittee@leg.bc.ca** to be added to our email distribution list

Every year, the **Select Standing Committee on Finance and Government Services** holds a public consultation on the next provincial budget. British Columbians can share their thoughts, ideas, and priorities through a variety of participation options. This year, the consultation will take place in late May and June. British Columbians will be invited to share their thoughts, ideas, and priorities. The Committee will review all input received and make recommendations to the Legislative Assembly for the next provincial budget.

### Why does the Committee consult on the provincial budget?

The ***Budget Transparency and Accountability Act SBC 2000, c.23*** requires a select standing committee of the Legislative Assembly to hold a budget consultation and report on the results by November 15 each year. The Legislative Assembly has assigned this task to the Select Standing Committee on Finance and Government Services.

The Act also requires the Minister of Finance to release a budget consultation paper which is referred to the Committee and outlines the province's fiscal forecast, key budget issues and how British Columbians can share their views.

### **Read the *Budget 2024 Consultation Paper***

How can I participate?

#### *Appearing before the Committee*

The Committee is holding several meetings to hear from individuals and organizations from across the province. Public hearing participants are asked to focus on three recommendations. Public hearing participants who would also like to submit written information are asked to use this **submission form** and email it to [FinanceCommittee@leg.bc.ca](mailto:FinanceCommittee@leg.bc.ca).

**Please note the deadline to request to appear before the Committee is now closed.** Contact the Parliamentary Committees Office at [FinanceCommittee@leg.bc.ca](mailto:FinanceCommittee@leg.bc.ca) or 250-356-2933 or 1-877-428-8337 (toll-free in BC) to be placed on a waitlist.

If your request to appear before the Committee was not accommodated, you are encouraged to provide **written input**.

#### *Provide your written input*

You can share your input using the **submission form**.

The form will provide you with an opportunity to provide up to three recommendations along with your explanation for each recommendation.

Please ensure that your recommendations and rationale are captured within the body of the submission form. Information provided through links will not be considered part of your formal input and may only be reviewed for further interest.

**The submission form is also available in Traditional Chinese, Simplified Chinese, and Punjabi. Download the translated submission form and email it to [FinanceCommittee@leg.bc.ca](mailto:FinanceCommittee@leg.bc.ca).**

#### *Additional participation options*

If you require assistance or support to facilitate your participation, please contact the Parliamentary Committees Office at 250-356-2933 or 1-877-428-8337 (toll-free in BC) or [FinanceCommittee@leg.bc.ca](mailto:FinanceCommittee@leg.bc.ca).

## **What happens with my input?**

The Committee considers the priorities expressed by British Columbians and develops recommendations for the next provincial budget. Your input and the Committee's recommendations are included in a report to the Legislative Assembly that is publicly released on or before November 15 each year.

**Please note, your written input and name will be publicly posted on the Committee's website.**

## **How can I stay up-to-date on the consultation?**

Keep an eye on our **website**, **Twitter** and **Facebook**.

To receive direct updates about the consultation, contact **FinanceCommittee@leg.bc.ca** to be added to our email distribution list.

## Resources

**Media Release (English)**

**Media Release (Chinese Simplified)**

**Media Release (Chinese Traditional)**

**Media Release (Punjabi)**

**Poster (English)**

**Poster (Chinese Simplified)**

**Poster (Chinese Traditional)**

**Poster (Punjabi)**

**Social Media Tile**

**Submission Form for public hearing participants**

**Parliament Buildings, Victoria BC V8V 1X4 Canada**





# Alberni-Clayoquot Regional District

## ACRD EMERGENCY NETWORK MEETING

TUESDAY, MAY 30, 2023, 1:30 PM

Echo Centre (Cedar Room) – 4255 Wallace Street, Port Alberni, BC

## MINUTES

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### PRESENT:

Penny Cote, Chair, EA "D" Dir.  
Heather Zenner, ACRD  
Karen Freethy, ACRD  
Charlie Starratt, ACRD  
Heather Thomson, ACRD  
Randy Thoen, ACRD  
Daniel Sailland, ACRD  
Jessica Learn, MOTI  
Tim Davie, SD70  
Deb Roberts, BC Ambulance  
Lisa George, Salvation Army  
Mike Cann, SLVFD  
Derek Cyr, SLVFD

Peter Dionne, RCMP  
Mike Owens, PAFD  
Wes Patterson, PAFD  
Clinton Wright, CPA  
Dave Prevost, SD70  
Ted Maczulat, AARC  
Keah Stanhope, CMHA  
Josh Macy, BC Wildfire Service  
Erik Bowkett, WC Marine Response  
Dave Poulsen, AV Rescue Squad  
Mark Zenko, CPA  
Lucas Banton, CCVFD

### 1. CALL TO ORDER

The Chair called the meeting to order at 1:35 pm.

The Chair recognized the meeting this afternoon is being held in the Tseshaht First Nation and the Hupacasath First Nation Territories.

### 2. APPROVAL OF AGENDA

*Moved by consensus*

*THAT the agenda of the ACRD Emergency Network be approved.*

**CARRIED**

### 3. MINUTES

*Moved by consensus*

*THAT the minutes from March 7, 2023, AV EP Liaison Group meeting be received.*

**CARRIED**

### 4. REPORTS

a. **EMERGENCY PROGRAM UPDATE – HEATHER ZENNER, MANAGER OF ADMINISTRATIVE SERVICES & KAREN FREETHY, PROTECTIVE SERVICES COORDINATOR**

**Staff Changes (Karen):**

- Heather Zenner has moved to the new position of Manager of Administrative Services at the ACRD.
- Hoping to have new Protective Services Manager announced in the next couple of weeks.

**Policy Changes (Heather):**

- The AV Emergency Planning Liaison Group will now be known as the ACRD Emergency Network to reflect that this is a network of agencies, First Nations that represent the whole district, Ucluelet and Bamfield.

**EOC Grant 2022 (Heather):**

- Held EOC exercise in early May. Practiced our EOC skills, networked and practiced opening a joint EOC and a coordinated response.
- Participants included over 60 people including staff, volunteers from Tla-o-qui-aht First Nation, Yuułu?it̓ʔath, District of Ucluelet, District of Tofino, Parks Canada, BC Ambulance, Canadian Rangers, Ministry of Transportation and Infrastructure, Canadian Coast Guard, West Coast Search and Rescue, Canadian Red Cross, Emergency Management and Climate Readiness, Ucluelet Amateur Radio, Tofino Fire Department, Ucluelet Fire Brigade, Tofino Tourism, Ucluelet Tourism, and the Ucluelet Co-op.
- Held 3 in-office EOC training sessions last week at the ACRD. Focused on the finance section, planning section and EOC Director position.

**EOC Grant 2023 (Heather):**

- The ACRD and the City of Port Alberni were successful in receiving a \$60,000 grant.
- This grant will be used to purchase EOC supplies such as:
  - Communication equipment
  - EOC vests
  - EOC office equipment
  - C-can storage unit
- As well as training programs and a tabletop exercise (focus: Operations Section)

**West Coast Evacuation Route Grant (Heather):**

- This grant is complete
- The evacuation route plan for Bamfield and the Long Beach electoral areas was adopted by the Board of Directors March 22, 2023.

- Partnership Huu-ay-aht First Nations, Uchucklesaht Tribe Government, Toquaht Nation and Yuułuʔiłʔatḥ Government
- The plan can be found on the ACRD website

#### **Hazards and Risk Vulnerability Assessment (HRVA) (Karen):**

- This document has been completed and was approved by the Board of Directors May 10, 2023
- This report:
  - Identifies hazards (outlines most likely and most consequential)
  - Creates a risk matrix by (risk = likelihood x consequences)
  - Outlines community vulnerabilities
  - Offers risk reduction and mitigation strategies
- Used to inform policy and guide future emergency planning
- We are currently updating the Emergency Plan and this information will be included.
- It is on the ACRD website if you would like to view the document

#### **ESS Grant 2022 (Karen):**

- Just finalized and submitted our 2022 ESS grant.

#### **ESS Grant 2023 (Karen):**

- Grant was approved
- Partnership between the ACRD and the City of Port Alberni (\$60,000)
- Funding will purchase supplies and provide training
- Supports the ACRD electoral areas (AV, Bamfield, Long Beach), City of Port Alberni & the ACRD

#### **b. EMERGENCY PROGRAM SUPPLY OVERVIEW, KAREN FREETHY, PROTECTIVE SERVICES COORDINATOR**

- Karen shared PowerPoint presentation giving an overview of the current supplies the EOC has at their disposal.

#### **c. FIRE SERVICES UPDATE – CHARLIE STARRATT, REGIONAL FIRE SERVICES MANAGER**

- There have been 104 calls to date
- Assisting AMA group with Fires
- Have first full-time paid Fire Chief, Mike Cann with the Sproat Lake Volunteer Fire Department.
- All fire departments are registered for deployment for wildfires.

#### **d. FIRESMART PROGRAM UPDATE – RANDY THOEN, FIRESMART COORDINATOR**

- Grant was accepted
- FireSmart has been re-instated for another 2-year program
- Proposed activities include:

- Residential FireSmart assessments
- Curbside yard waste pick-up program
- Mitigation of critical infrastructure
- Public engagement and education programming
- Randy presented an overview of the FireSmart program.

e. **ROUND TABLE REPORTS**

**Clinton Wright, City of Port Alberni**

- Actively updating water emergency plan which will continue and move to a sanitation update as well.
- Will be improving the current sandbag location at the works yard.

**Heather Thomson, ACRD**

- Recently announced grant funding for FireSmart and ESS.

**Karen, ACRD**

- Provided an update on behalf of Heather Loughheed from Island Health:
  - Recently held a Code Orange (disaster, mass casualty) education for hospital staff. Had approximately 50-60 employees participate.
  - Will be doing more training in the fall for hospital staff during Code Orange month (October).
  - Aiming for a mock training event involving the community Spring 2024.

**Deb Roberts, BC Ambulance**

- Part of the proactive recruitment team, actively recruiting.
- Working on emergency preparedness.
- The majority of calls recently have been for drug and opioid use.

**Dave Poulsen, Alberni Valley Rescue Squad**

- Currently doing intake and training.
- Received approval for the helicopter hoist rescue team.

**Erik Bowkett, West Coast Marine Response Corporation**

- End of expansion program.
- Still have a couple of positions to fill.
- Have assets both in Port Alberni and in Ucluelet such as boom pumps.

**Jessica Learn, Ministry of Transportation**

- Have recognized that traffic control during an emergency is an issue, working on ways to resolve this.
- Mainroads have been working on mowing and dust control mitigation with water trucks.

**Pete Dionne, RCMP**

- Lots of work lately with EHS and the Fire Departments regarding opioids.
- There will be a change in leadership, Inspector Rochette will be leaving in July.

**Daniel Sailland, ACRD**

- New planning staff focused on climate change and agriculture.
- Will be addressing in-office emergency procedures at the ACRD.

**Dave Prevost, SD70**

- Will be looking at how SD70 staffing and school buses can be used during an emergency.

**Tim Davie, SD70**

- Here to learn where SD70 fits within the Emergency Network.

**Penny Cote, ACRD Director**

- Offered thanks and recognition to everyone involved with emergency services.
- Has had conversations recently regarding the wellbeing of all. A reminder to take care of yourself and each other.

**Mark Zenko, City of Port Alberni**

- New Community Safety Building with a meeting space that accommodates 14-15 people.
- The bylaw department currently has 2 bylaw officers and a full-time clerk.

**Lisa George, Salvation Army**

- Hosted the reception centre for the Wintergreen fire.
- Hopeful to find areas of improvement going forward after the most recent event.
- Crisis Response Units are on standby for fires and floods.

**Ted Maczulat, Arrowsmith Amateur Radio Club**

- Ongoing project to provide an emergency resource in the form of a computer network that is resilient enough to withstand a mass event.
- Working with the City of Port Alberni at the Johnston Reservoir, looking to work with Cherry Creek as well. Have a computer mesh node connected to landfill site.
- Ultimate goal is to have preinstalled equipment in areas that emergency response people are working.

**Rick Geddes, District of Ucluelet**

- Wrapping up a project with the Canadian Red Cross
- Partnership with the University of Ottawa to provide real life data regarding evacuations.



- Recently held a hike to high ground event.
- EOC essentials course, over 20 people attended.
- Hosted an EOC event with the ACRD on May 4<sup>th</sup>.
- Fire Department completed wildfire training with Parks Canada.
- In the process of hiring a full-time Deputy Chief.
- Just finalized the FireSmart grant from last year.
- Live Fire Computer Simulated training trailer that can be used for certification training will be brought to the Alberni Valley.

**Lucas Banton, Cherry Creek Volunteer Fire Department**

- Will be partnering and working together with FireSmart.
- It's important to make fuel mitigation the norm for the Valley.
- Took a tender up in Fort St. John.
- Looking like it could be a busier year for fires.

**Mike Cann, Sproat Lake Volunteer Fire Department**

- Having an open house June 17<sup>th</sup> there will be FireSmart, possibly Marine Patrol and RCMP in attendance.
- SLVFD has a new Duty Officer pick-up truck for travelling and training out of town.
- Purchased a second-hand trailer for storage.

**Wes Patterson, City of Port Alberni Fire Department**

- Will be retiring at the end of June.

**Derek Cyr, Sproat Lake Volunteer Fire Department**

- 3 more members through the exterior program.
- Wildfire weekend course.
- Hope to continue getting more volunteers.
- Tanker ordered last winter, has left the factory but they haven't heard about it since. Not sure what stage it's at but it's out there being built.

**Mike Owens, City of Port Alberni Fire Department**

- 2023 has been 19% busier than 2022.
- Having to stack calls on a weekly basis.
- Med calls have increased to 67%
- The long waits have gotten shorter.
- Last year there was a late end to the wildfire season.
- New tower coming in fall of this year, it will be 100ft. Old ladder truck was 75ft.

**Josh Macy, BC Wildfire Service**

- Fully staffed, continuing to add a few positions.
- Port Alberni Thunderbird team is staying busy.
- Season looks like it will be busy, it has been dryer than normal this May.

- Seeing activity in open fuel types.
- Happy to see representations from many organizations at the Wildfire symposium and FireSmart training.
- Category 2 burning restrictions started a couple of weeks ago.

**Keah Stanhope, Canadian Mental Health Association**

- Currently working with 12 people from Wintergreen fire.
- Will have a lot more harm reduction and hygiene supplies.
- Recently completed the point in time count with homelessness in town.
- Clients have increased 19.4% from last year.
- Looking to collaborate with people to help find housing.
- On call for the EOC to help with housing.

**5. NEXT MEETING**

The date for the next meeting will be September 19, 2023 at 1:30 pm.

**6. ADJOURN**

The meeting adjourned at 2:36 pm.

## **DRAFT MINUTES: Agricultural Development Committee Meeting**

Tuesday, May 30<sup>th</sup>, 2023, 11:30am – 1pm hybrid via Zoom or in person at the ACRD Board Room

Meeting ID: **832 7780 7337** Passcode: **460223**

### In Attendance:

Heather Shobe (Ag Support Liaison)  
Anna Lewis (Ag Support Liaison)  
Ann Siddall (Chair; Fall Fair)  
Helen Zanette (SD70 Trustee)  
Lisa Aylard (Stonehaven Farm)  
Amy Needham (ACRD staff)  
Tanya Shannon (The Cabins)  
Thom Odell (Ministry of Agriculture)

### Regrets:

Bob Collins (Arrowvale Farm)  
Janette Cormier (Happy Hollow Farm)  
Kate Smith (Port Authority, the Dock+)  
Erika Goldt (TUCG)  
Jen Cody (NTC)  
Alex Taylor (Shelter Farm)  
Helene Dufour (Island Health)  
Fred Boyko (Beaufort Electoral Director)  
Cathy Burkosky (Avalon Farm)  
Victoria Lake (Effingham Oyster)

### Guests

Larry MacMahon (AAC)  
Angela Boss (MoA: Team lead of agrologists and superintendent of FIs)  
Alex Dyer (ACRD Planning Staff)  
Mike Irg (ACRD Planning Staff)

Meeting called to order at 11:35

### **1. WELCOME & INTRODUCTIONS**

- Acknowledgement of traditional unceded territory
- Roundtable of introductions

### **2. APPROVAL OF AGENDA**

- Anna added Farmland Advantage under New Business and the Cost of Eating Report to Open Floor.

Tanya Shannon moved *“To adopt agenda with additions”*.

Lisa Aylard seconded. All in favour. Motion carries.

**APPROVAL OF MINUTES – April 25<sup>th</sup>, 2023.**

Lisa Aylard moved: *“To adopt minutes as presented”*.

Helen Zanette seconded. All in favour. Motion carries.

**3. UPDATES**

- Growers Guide Anna
  - Went to print on the 23<sup>rd</sup> and should be in May 31<sup>st</sup> newspaper
  - Only ended up with one editorial rather than the three requested
    - Anna will follow up with Teresa around running the two editorials that were cut in the regular newspaper.
- Meat Processing Course meat
  - What is required to schedule another meat / butchery class?
  - NIC will be making a presentation to the ACRD Board in July
  - The instructor is interested in doing course again.
  - NIC is wanting to do annually. Apparently one participant will be looking into Farmgate plus for poultry and rabbit
  - Some lacking infrastructure has been identified and needs to be addressed to ensure long-term success. The Dock+ needs appropriate refrigeration.
- Follow up from ADC recommendation to Board of Directors Anna
  - Motion from April 25<sup>th</sup> meeting re. signing form letter
  - Decision below

**d. REQUEST FOR DECISION**

**LIVESTOCK TRACEABILITY REQUIREMENTS AT AGRICULTURAL EXHIBITIONS**

*MOVED: Director Roth*

*SECONDED: Director Sparrow*

*THAT the Board of Directors support the Agricultural Development Committee's recommendation to sign the form letter supplied by the Canadian Association of Fairs and Exhibitions in response to the proposed amendments in the Canada Gazette re: Part XV of the Health of Animals Regulations.*

**CARRIED**

**4. THANK YOU & TRANSITION PERIOD**

Mike/Heather/Anna

- The ACRD is not a large agricultural region but recognized across the province as a leader in this area.
- Sustainability planner position will be filled soon: climate action plan and agriculture
  - Township of Langley is an example of where they successfully transitioned from outside contractors to staff

- Shout out for the support/encouragement/participation from ADC, AAC, and ACRD.
- Good things grow when grounded in community!
- Anna will finish May 31<sup>st</sup>, Heather will remain for an interim period (mid-July) and next ADC meeting will be in a month or two.

## 5. NEW BUSINESS

- Ingredient list for farm dinner event Tanya
  - As part of the agrotourism Tanya is doing a “Gather and Graze” dinner on farm to showcase local seafood and produce.
    - 4 course family style dinner.
    - Want it to be an event for the public to know the high cost of food.
    - 48 seats @ approximately \$150/seat.
    - Antidote Distillery will do libations.
    - Date: July 22<sup>nd</sup>, 2023 5-9pm
    - Trying to source local ingredients
      - Beets regular - Golden, Chioggia
      - Patty pans - small
      - Tomato - big and cherry
      - Greens - No Rymer Reason
      - Arugula
      - Potatoes - No Rymer Reason
      - Edible flower
      - Zucchini
      - Cucumbers
      - Onions
      - Garlic
      - Rosemary
      - Thyme
      - Mint
      - Parsley
      - Peppers



- Agriculture related workshops

Anna/Thom



### June 9, 2023 - ROTATIONAL GRAZING TOUR WITH JAN SLOMP



**Date:** Friday, June 9, 2023 | **Time:** 1:00 pm - ~3:30 pm

**Classroom Session (~45 min in the farm shop) followed by a pasture tour.** Learn about the biological process of energy flow, animal nutrition, mineral balance, fertility, rest period, plant species succession, successful grazing pivots on the avoidance of overgrazing, various ways of providing water to livestock and fence options.

**Location:** Slomp Farm. 3045 Piercy Avenue, Courtenay (off 29th, beside former River Meadow Nursery, south of Courtenay).

**Parking:** In the yard or along Piercy avenue past the driveway.

**Cost:** Free

**PLEASE RSVP to:** CVFI at: [cvfinstitute@gmail.com](mailto:cvfinstitute@gmail.com) or phone Niki Whittaker #587-879-4245 or Jan Slomp: #250-898-8223 to confirm your attendance.

**Jan Slomp** grew up on a small horse-powered mixed farm in the Netherlands in the 1950-60's where dairy was the main income earner. With his partner Marian, they took over the family farm of 45 milk cows and a 90 sow farrowing operation on 25 acres of land in 1979. Through his involvement with farm organizations and government extension services, he learned the crucial influence of pasture productivity on net farm income. They emigrated to Alberta with their three children in 1989 and established a 90 cow grass-based dairy operation. For more than 20 years, Jan facilitated annual tours at his farm as well as classroom sessions for the Lacombe Pasture School and the Grey Wooded Forage Association. He also facilitated a grazing workshop for organic producers organized by Alberta Milk. Since 2015 Marian and Jan have lived on their 45 acre farm in Courtenay where they now combine their enthusiasm for coho and eagles with pasture production and cows. Jan believes that every farmer lives in a unique natural environment and under unique social and economic realities and that therefore, decisions can only be made wisely by the owner operators on the farm. This grazing workshop is not meant to tell other farmers what is best, it is only to provide some direction in discovering the potential of planned grazing on one's own farm!

- Rotational Grazing and Cover Crop Integration Field Day
  - Saturday, June 10<sup>th</sup> 9am – 5pm, Black Creek
  - integrated beneficial management practices you can use on your farm!
  - <https://www.eventbrite.ca/e/rotational-grazing-and-cover-crop-integration-field-day-tickets-634946380717>
- BC Hazelnut Growers Island Field Day
  - Sunday, June 11<sup>th</sup> 1pm - 4pm, Courtenay
  - We have an exciting afternoon planned including presentations on organic hazelnut growing techniques, a walkthrough tour of an organic hazelnut orchard, and a wine-tasting. Tickets are \$10/person.
  - <https://www.eventbrite.com/e/bc-hazelnut-growers-island-field-day-tickets-636255004847>

- AFI letter to the ACRD re. bylaws Lisa
  - Was submitted to the directors, Fred Boyko and Susan Roth at Sunday's town hall meeting. See letter at the end of the minutes.
  - Polled the membership and 90 percent of active members voted and all in favour of the letter.
  - Alex updated that the bylaws are on pause, and they will be doing more in person open houses and consultation over the course of the next few months.
- Farmland Advantage Program Anna
  - Ione Smith reached out to Anna re. this program as over a year ago, Anna requested that when the program is expanded that Port Alberni be considered.
  - Theme is agriculture meets ecosystem values.
  - Currently expanding and growing and Port Alberni could qualify for riparian restoration.
  - Wayne Haddow comes onto the property and does assessment and then puts together a prescription. Once agreement is signed with landowner, restoration work is completed and paid for. The program will assist for a couple more years to ensure it is maintenance and the farmer will be paid annually
  - Some of the IAF criteria is that the farm has a GST number or incorporated.
  - Anna will continue to converse with Ione and create a short list of sites.

## 6. OPEN FLOOR FOR COMMITTEE MEMBERS

### Cost of Eating Report

Anna on behalf of Helene

- Link to report: [Food Costing in BC 2022: Assessing the affordability of healthy eating](#) report. The report highlights the challenges of affording a nutritious diet for people and households who live on low incomes, especially for those who live on income and disability assistance. There is also [The Affordability of Healthy Eating in BC infographic](#) that highlights the information in the report as well as information on solutions and actions.
- Key Messages/Highlights from the Report include:
  - Household food insecurity, or the inadequate or insecure access to food due to financial constraints, is a key public health issue that stems from systemic inequities:

- Household food insecurity takes a major toll on a person's physical and mental health and social and emotional wellbeing.
- According to studies, health care costs can be twice as high for people who experience severe food insecurity compared to those with sufficient access to healthy food.
- The purpose of the report is to highlight that inadequate incomes are the root cause of household food insecurity.
- In the context of record inflation, increasing costs of living, climate change impacts on the food system and ongoing recovery from the COVID-19 pandemic, equity-based solutions are needed to address food insecurity in BC.
- In 2022, \$1,263 was the average cost of a nutritious diet for a family of four for one month in B.C. By regional health authority Island Health was \$1,366

#### Fall Fair

Ann

- There will be a dedicated building for agriculture this year.
- Ann would like to see a feature on agrotourism.
- AFI will have a display.
- Currently updating the farmgate brochure.

#### SD70 Representation

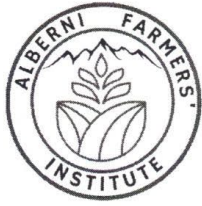
Helen

- Helen Zanette will be the permanent seat on this committee, rather than the alternate.

#### 7. Next meeting

- Tuesday, July. 18<sup>th</sup> 9:30am -11:15am via Zoom. ACRD staff or Heather will send out an invite.

#### 8. Meeting adjourned at 1:22



May 24<sup>th</sup>, 2023

Alberni Clayoquot Regional District  
3008 5<sup>th</sup> Ave,  
Port Alberni, BC  
V9Y 2E3

To whom it may concern,

On behalf of the Alberni Valley Farmers' Institute, I wish to express the collective support of our membership in the formation of this letter.

The Alberni Farmers' Institute (AFI) is one of the oldest Farmer's Institutes in the province of British Columbia and has just celebrated its 125<sup>th</sup> anniversary. We offer our membership a valley-wide voice to promote agriculture as we are an inclusive group, ranging from small micro farms to large scale commercial farms. The following statement was crafted and voted on by our membership.

We, the members of the AFI, stand with concerned members of the public in opposing restrictive new bylaws. These changes can be tone-deaf to the needs of citizens living outside urban centers and have a particularly harmful impact on small food producers, small businesses, and market gardeners. We call for an immediate moratorium on the proposed bylaws and that extensive and thorough consultation continues with residents, farmers and agricultural operations. It is crucial that the Alberni Clayoquot Regional District focuses on supporting farmers and food sovereignty through collaboration, not through enforcement and restrictive bylaws. All rules and regulations proposed for this region should be reflective of each unique electoral area and should champion the needs of producers growing, investing, and operating in this region.

Sincerely,

A handwritten signature in black ink, appearing to read "Lisa Aylard".

Lisa Aylard, President  
Alberni Farmers' Institute

AFI - Feeding Our Community for over 125 years  
[albernifarmersinstitute@gmail.com](mailto:albernifarmersinstitute@gmail.com)