



Public Board Meeting Agenda

Tuesday, February 24, 2026 at 4:00 PM
Administration Office Board Room

Page

1. Meeting Opening

1.1 Call to Order/Land Acknowledgement

We acknowledge that we are meeting on the ḥaḥuuli of the Cišaaʔath (Tseshaht) and Hupačasath (Hupacasath) First Nations. We acknowledge that we also have schools located on the ḥaḥuuli of the Huu-ay-aht (Huu-ay-aht), and ƛaʔuuk^wiʔath (Tla-o-qui-aht) First Nations and the Yuuḥuʔiḥath (Yuu-cluth-aht) Government.

2. Approval of Agenda

THAT the Board of Education approve the February 24, 2026 Public Board Meeting Agenda as presented/amended.

3. Conflict of Interest Declaration

Are there any conflicts to declare?

4. Adoption of Minutes

4.1 January 27, 2026 Public Board Meeting Minutes

THAT the Board of Education approve the January 27, 2026 Public Board Meeting Minutes as presented/amended.

5. Announcements of the Chair

6. Student Voice

6.1 Wickaninnish Community School
Dani Stone, Principal

7. Trustee & Selected Representative Statements

8. Staff Reports

- 8.1 2025/26 Amended Annual Budget 5 - 24
Jacqui Stewart, Financial Advisor
[2025-25 Amended Annual Budget binder.pdf](#) 

THAT the Board of Education approve the 2025/26 Amended Annual Budget as presented.

THAT the Board of Education approve all three readings of School District No. 70 (Pacific Rim) Amended Annual Budget Bylaw for fiscal year 2025/26 in the February 24, 2026 Public Meeting of the Board.

Be it resolved as having been read a first, second and third time as provided for in the bylaws, THAT the Board Chair and the Secretary-Treasurer be authorized to execute this Amended Annual Budget Bylaw 2025/26 on behalf of the Board and that the corporate seal of the Board be affixed thereon.

- 8.2 Graduation Rates 25 - 41
James Messenger, Assistant Superintendent
[ESLR Update & Graduation Rates.pdf](#) 
[ESLR PowerPoint presentation.pdf](#) 

- 8.3 2026/27 Enrolment Projections 42 - 43
James Messenger, Assistant Superintendent
[Enrolment Projections.pdf](#) 

- 8.4 District Mileage Rates 44
Paula Mason, Manager of Corporate Services
[District Mileage Rate Increase 2026.pdf](#) 

THAT the Board of Education approve an increase to the per kilometer mileage rate used for personal travel expense claims in the “All Other” category from \$0.72 to \$0.73, effective March 1, 2026.

9. Petitions/ Delegations/ Presentations

10. Unfinished Business/ New Business

- 10.1 Campus of Care Application
Trustee Pam Craig

THAT the Board of Education direct staff through the Superintendent, to write a letter on behalf of the Board, supporting the application to the Agricultural Land Commission to remove the City-owned property at 5355 Cherry Creek Road, Port Alberni BC from the Agricultural Land Reserve (ALR) to enable the development of a Primary Care Health Campus in Port Alberni.

11. Staff Reports

12. Policy Development

12.1 Policies for Adoption

12.2 Policies for Public Consultation

13. Notice of Motion

14. Correspondence - Action Required

15. Correspondence - For Information

15.1 Wickaninnish Community School Society - Annual Report 45 - 52
[WCSS-AnnualReport-24-25.pdf](#) 

16. External Board Committees

16.1 Alberni Valley Museum and Heritage Commission Meeting Minutes 53 - 64
[January 7, 2026 Heritage Commission Meeting Minutes.pdf](#) 

16.2 Alberni Clayoquot Health Network - TOP Meeting Minutes 65 - 74
[December 17, 2025 - ACHN TOP Meeting Minutes.pdf](#) 
[January 21, 2026 - ACHN TOP Meeting Minutes.pdf](#) 

17. Internal Board Committees

17.1 February 3, 2026 Education Committee Meeting Minutes

18. Audience Question Period

This item is reserved for members of the audience to ask questions related to topics discussed on today's agenda. Questions/Comments regarding topics not discussed on today's agenda should be directed to the Board Office via email at

19. Next Meeting

The next regular meeting of the Board of Education will be held on March 31, 2026 at 4:00pm, at the Administration Office Board Room.

20. Adjournment



**PACIFIC RIM SCHOOL DISTRICT
PUBLIC BOARD MEETING
ACTION SHEET**

Date: February 24, 2026
To: Board of Education
From: Jacqui Stewart, Financial Advisor
Subject: 2025/26 Amended Annual Budget
Attachments: Amended Annual Budget School District No. 70 (Pacific Rim) June 30, 2025

Background

The Board of Education is being asked to adopt an Amended Annual Budget Bylaw for the 2025/26 fiscal year. Section 113 of the *School Act* authorizes the Board to amend the annual budget bylaw. The Amended Annual Budget reflects changes that have occurred since the adoption of the 2025/26 Preliminary Budget on June 24, 2025.

The total Budget Bylaw is \$68,922,791. The 2025/26 Amended Annual Budget includes a balanced Operating Fund and Special Purpose Fund, as required by the *School Act*, and includes a Capital Fund deficit of \$294,500. This deficit occurs when amortization expense exceeds the recognition of deferred capital revenues, which is permitted under the *Treasury Board Accounting Practices Order* (December 2024).

Discussion

The 2025/26 Amended Annual Budget revises the planning assumption of the Preliminary Budget developed in spring 2025. A fundamental component of developing the budget is estimating enrolment, which determines staffing requirements and expenses. Actual enrolment reported in September was higher than forecasted and consistent with the previous year.

Enrolment Summary	2024/25 Actual	2025/26 Preliminary	2025/26 Amended	Change - Amended to Preliminary	% Change - Amended to Preliminary
Standard (Regular) Schools	3,797.6875	3,671.3750	3,798.6250	127.2500	3%
Alternate Schools	141.0000	141.0000	145.0000	4.0000	3%
Online Learning	19.2500	19.2500	13.8750	(5.3750)	-28%
School-Age Enrolment	3,957.9375	3,831.6250	3,957.5000	125.8750	3%
Adult	24.2500	50.0000	52.0000	2.0000	4%
Total Funded Enrolment	3,982.1875	3,881.6250	4,009.5000	127.8750	7%
Level 1 Inclusive Education	5	5	5	-	N/A
Level 2 Inclusive Education	164	177	202	25	14%
Level 3 Inclusive Education	38	38	56	18	47%
English Language Learning	63	63	63	-	N/A
Indigenous Education	1,326	1,339	1,317	(22)	-2%

The basic operating grant allocated to school districts is based on actual enrolment reported to the Ministry as of September 30, and is adjusted in February and May. The operating grant increased by \$1.3 million as a result of changes in enrolments. This is a positive outcome, as the operating grant represents almost 98% of Operating Fund revenues.

Other revenues in the Operating Fund are generated from the international program as well as rentals and leases (for child care programs and employee housing), consistent with the preliminary budget. In comparison, interest rates have been steadily declining, resulting in reduced revenue.

The number of staff FTE is summarized below, reflecting all positions funded under the Operating Fund and Special Purpose Fund. Staff FTEs in the 2025/26 Preliminary Budget have been reconciled to the union rosters and compared to Ministry reporting to inform planning assumptions for the balance of the fiscal year.

Employee Group	2025/26 Preliminary	2025/26 Amended	Change - Amended to Preliminary	% Change - Amended to Preliminary
Teachers	243.152	244.215	1.063	0%
Principals and Vice Principals	29.000	29.000	0.000	0%
Support Staff	214.861	210.020	(4.841)	-2%
Other Professionals	21.600	21.600	0.000	0%
Trustees	7.000	7.000	0.000	0%
Total	515.613	511.835	(3.778)	-1%

In January 2026, the school district determined that it was necessary and prudent to reduce expenses and identified approximately \$1 million in cost saving measures. Implementation of these measures has been monitored closely to ensure that expected results are realized, and these changes have been incorporated into the 2025/26 Amended Budget. Without these measures, the school district would not have achieved a balanced budget in 2025/26 and would have created additional financial risks in subsequent years.

Salaries and employee benefits represent more than 90 percent of Operating Fund expenses. Given this significance, it is essential to accurately record both staffing levels and associated costs. Salary estimates are based on expired collective agreements and do not incorporate recent negotiations or the provincial public sector bargaining mandate. Once new collective agreements have been ratified, salary grids will be updated and retroactive wage adjustments processed.

It is expected that the Ministry will fully fund these cost increases, preventing any resulting cost pressure on the school district. Employee benefits have been estimated at average of 24 percent for all employee groups in the 2025/26 Amended Budget, reflecting an increase from the planning assumptions used in the 2025/26 Preliminary Budget.

The current fiscal year reflects that student transportation is now delivered by the school district rather than through a contracted service provider. This change is reflected in increased salary and benefit costs for bus drivers and reduced spending on contracted service providers. Based on a review of spending to date, pending commitments and identified savings measures, the year over year cost of supplies and services will be higher in the 2025/26 Amended Budget than in the 2025/26 Preliminary Budget. Spending by type of expense is summarized below.

Operating Expenses by Object	2025/26 Preliminary	2025/26 Amended	Change - Amended to Preliminary
Salaries	37,524,975	37,509,196	(15,779)
Employee Benefits	8,463,888	8,849,392	385,504
Services and Supplies	4,544,278	5,232,583	688,305
Total Expense	50,533,141	51,591,171	1,058,030

The school district manages over 24 accounts under Special Purpose Funds. Special Purpose Funds are restricted funding provided for a specific program or purpose. All revenues and expenses must be accounted for and reported separately from the Operating Fund.

The school district will receive \$7.7 million under the Classroom Enhancement Fund (CEF) based on the fall submission to the Ministry. Under CEF Staffing, funding has been provided for 41.6 teacher FTEs at \$5.7 million plus CEF Remedies at \$1.9 million and CEF overhead for \$0.136 million in the 2025/26 Amended Budget. The additional CEF Staffing and CEF Remedies account for \$2.7 million of the increase in Special Purpose Funds in the 2025/26 Amended Budget.

The school district has taken a conservative approach in preparing the 2025/26 Amended Budget, and several factors outside of the school district's control could have a significant impact on planning assumptions. The growth in deferred maintenance creates financial pressures and risks to building and school district assets. Inflationary pressures are affecting the cost of services and supplies, and the replacement costs for absent employees have increased in recent years. The annual operating budget has limited contingencies for any unbudgeted or unforeseen costs that may arise. It remains important for the school district to continue strengthening financial oversight and controlling expenses.

The table below summarizes total expenses by fund, consistent with the Total Budget ByLaw.

Statement 2	2025/26 Preliminary	2025/26 Amended	Change - Amended to Preliminary
Operating - Total Expense	50,533,141	51,591,171	1,058,030
Operating - Tangible Capital Assets Purchased	100,000	100,000	-
Special Purpose Funds - Total Expense	9,163,660	12,179,120	3,015,460
Capital Fund - Total Expense	5,052,500	5,052,500	-
Total Budget Bylaw Amount	64,849,301	68,922,791	4,073,490

Recommended Motions

1. **THAT** the Board of Education approve the 2025/26 Amended Annual Budget as presented.
2. **THAT** the Board of Education approve all three readings of School District No. 70 (Pacific Rim) Amended Annual Budget Bylaw for fiscal year 2025/26 in the February 24, 2026 Public Meeting of the Board.
3. Be it resolved as having been read a first, second and third time as provided for in the bylaws, **THAT** the Board Chair and the Secretary-Treasurer be authorized to execute this Amended Annual Budget Bylaw 2025/26 on behalf of the Board and that the corporate seal of the Board be affixed thereon.

Amended Annual Budget

School District No. 70 (Pacific Rim)

June 30, 2026

School District No. 70 (Pacific Rim)

June 30, 2026

Table of Contents

Bylaw	1
Amended Annual Budget - Revenue and Expense - Statement 2	2
Amended Annual Budget - Changes in Net Financial Assets (Debt) - Statement 4	4
Amended Annual Budget - Schedule of Changes in Accumulated Surplus (Deficit) by Fund - Schedule 1	5
Amended Annual Budget - Operating Revenue and Expense - Schedule 2	6
Schedule 2A - Amended Annual Budget - Schedule of Operating Revenue by Source	7
Schedule 2B - Amended Annual Budget - Schedule of Operating Expense by Object	8
Schedule 2C - Amended Annual Budget - Operating Expense by Function, Program and Object	9
Amended Annual Budget - Special Purpose Revenue and Expense - Schedule 3	11
Schedule 3A - Amended Annual Budget - Changes in Special Purpose Funds	12
Amended Annual Budget - Capital Revenue and Expense - Schedule 4	15

*NOTE - Statement 1, Statement 3, Statement 5 and Schedules 4A - 4D are used for Financial Statement reporting only.

AMENDED ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 70 (PACIFIC RIM) (called the "Board") to adopt the Amended Annual Budget of the Board for the fiscal year 2025/2026 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. The Board has complied with the provisions of the *Act*, Ministerial Orders, and Ministry of Education and Child Care Policies respecting the Amended Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 70 (Pacific Rim) Amended Annual Budget Bylaw for fiscal year 2025/2026.
3. The attached Statement 2 showing the estimated revenue and expense for the 2025/2026 fiscal year and the total budget bylaw amount of \$68,922,791 for the 2025/2026 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, 4 and Schedules 1 to 4 are adopted as the Amended Annual Budget of the Board for the fiscal year 2025/2026.

READ A FIRST TIME THE 24th DAY OF FEBRUARY, 2026;

READ A SECOND TIME THE 24th DAY OF FEBRUARY, 2026;

READ A THIRD TIME, PASSED AND ADOPTED THE 24th DAY OF FEBRUARY, 2026;

Chairperson of the Board

Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 70 (Pacific Rim) Amended Annual Budget Bylaw 2025/2026, adopted by the Board the 24th DAY OF FEBRUARY, 2026.

Secretary Treasurer

School District No. 70 (Pacific Rim)

Statement 2

Amended Annual Budget - Revenue and Expense
Year Ended June 30, 2026

	2026 Amended Annual Budget	2026 Annual Budget
Ministry Operating Grant Funded FTE's		
School-Age	3,957,500	3,825,000
Adult	52,000	56,625
Total Ministry Operating Grant Funded FTE's	4,009,500	3,881,625
Revenues	\$	\$
Provincial Grants		
Ministry of Education and Child Care	57,609,214	53,351,865
Other	281,111	223,800
Federal Grants	7,800	
Tuition	838,316	900,000
Other Revenue	5,446,125	5,477,050
Rentals and Leases	270,000	270,000
Investment Income	75,725	150,000
Amortization of Deferred Capital Revenue	4,000,000	4,000,000
Total Revenue	68,528,291	64,372,715
Expenses		
Instruction	52,377,459	49,046,930
District Administration	2,925,036	3,160,961
Operations and Maintenance	10,374,880	9,620,433
Transportation and Housing	3,092,916	2,868,477
Debt Services	52,500	52,500
Total Expense	68,822,791	64,749,301
Net Revenue (Expense)	(294,500)	(376,586)
Budgeted Allocation (Retirement) of Surplus (Deficit)		160,086
Budgeted Surplus (Deficit), for the year	(294,500)	(216,500)
Budgeted Surplus (Deficit), for the year comprised of:		
Operating Fund Surplus (Deficit)		
Special Purpose Fund Surplus (Deficit)		
Capital Fund Surplus (Deficit)	(294,500)	(216,500)
Budgeted Surplus (Deficit), for the year	(294,500)	(216,500)

School District No. 70 (Pacific Rim)

Statement 2

Amended Annual Budget - Revenue and Expense
Year Ended June 30, 2026

	2026 Amended Annual Budget	2026 Annual Budget
Budget Bylaw Amount		
Operating - Total Expense	51,591,171	50,533,141
Operating - Tangible Capital Assets Purchased	100,000	100,000
Special Purpose Funds - Total Expense	12,179,120	9,163,660
Capital Fund - Total Expense	5,052,500	5,052,500
Total Budget Bylaw Amount	68,922,791	64,849,301

Approved by the Board

Signature of the Chairperson of the Board of Education _____ Date Signed _____
Signature of the Superintendent _____ Date Signed _____
Signature of the Secretary/Treasurer _____ Date Signed _____

DRAFT

School District No. 70 (Pacific Rim)

Statement 4

Amended Annual Budget - Changes in Net Financial Assets (Debt)
Year Ended June 30, 2026

	2026 Amended Annual Budget	2026 Annual Budget
	\$	\$
Surplus (Deficit) for the year	<u>(294,500)</u>	<u>(376,586)</u>
Effect of change in Tangible Capital Assets		
Acquisition of Tangible Capital Assets		
From Operating and Special Purpose Funds	<u>(100,000)</u>	<u>(100,000)</u>
Total Acquisition of Tangible Capital Assets	<u>(100,000)</u>	<u>(100,000)</u>
Total Effect of change in Tangible Capital Assets	<u>(100,000)</u>	<u>(100,000)</u>
	<u>-</u>	<u>-</u>
(Increase) Decrease in Net Financial Assets (Debt)	<u>(394,500)</u>	<u>(476,586)</u>

School District No. 70 (Pacific Rim)

Schedule 1

Amended Annual Budget - Schedule of Changes in Accumulated Surplus (Deficit) by Fund
Year Ended June 30, 2026

	Operating Fund	Special Purpose Fund	Capital Fund	2026 Amended Annual Budget
	\$	\$	\$	\$
Accumulated Surplus (Deficit), beginning of year	208,499	30,000	9,536,226	9,774,725
Changes for the year				
Net Revenue (Expense) for the year	758,000		(1,052,500)	(294,500)
Interfund Transfers				
Tangible Capital Assets Purchased	(100,000)		100,000	-
Local Capital	(158,000)		158,000	-
Other	(500,000)		500,000	-
Net Changes for the year	-	-	(294,500)	(294,500)
Budgeted Accumulated Surplus (Deficit), end of year	208,499	30,000	9,241,726	9,480,225

School District No. 70 (Pacific Rim)

Schedule 2

Amended Annual Budget - Operating Revenue and Expense
Year Ended June 30, 2026

	2026 Amended Annual Budget	2026 Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education and Child Care	46,765,005	45,452,005
Tuition	838,316	900,000
Other Revenue	4,400,125	4,437,050
Rentals and Leases	270,000	270,000
Investment Income	75,725	150,000
Total Revenue	52,349,171	51,209,055
Expenses		
Instruction	40,618,557	40,414,719
District Administration	2,788,347	3,024,272
Operations and Maintenance	6,463,068	5,708,621
Transportation and Housing	1,721,199	1,385,529
Total Expense	51,591,171	50,533,141
Net Revenue (Expense)	758,000	675,914
Budgeted Prior Year Surplus Appropriation		160,086
Net Transfers (to) from other funds		
Tangible Capital Assets Purchased	(100,000)	(100,000)
Local Capital	(158,000)	(236,000)
Other	(500,000)	(500,000)
Total Net Transfers	(758,000)	(836,000)
Budgeted Surplus (Deficit), for the year	-	-

School District No. 70 (Pacific Rim)

Schedule 2A

Amended Annual Budget - Schedule of Operating Revenue by Source
Year Ended June 30, 2026

	2026 Amended Annual Budget	2026 Annual Budget
	\$	\$
Provincial Grants - Ministry of Education and Child Care		
Operating Grant, Ministry of Education and Child Care	50,159,006	48,810,089
ISC/LEA Recovery	(4,340,070)	(4,340,070)
Other Ministry of Education and Child Care Grants		
Pay Equity	595,220	595,220
Funding for Graduated Adults	15,744	25,000
Student Transportation Fund	71,717	71,717
FSA Scorer Grant	5,849	8,187
Integrated Child & Youth	246,939	231,862
Industry Training Authority	7,200	50,000
District Entered	3,400	
Total Provincial Grants - Ministry of Education and Child Care	46,765,005	45,452,005
Tuition		
International and Out of Province Students	838,316	900,000
Total Tuition	838,316	900,000
Other Revenues		
Funding from First Nations	4,340,070	4,340,070
Miscellaneous		
Other Miscellaneous Revenue	13,855	40,000
Sports for Life Grant	-	5,980
Preventure Grant	20,000	20,000
Sale of Small Assets	1,000	1,000
Collapse Unused Pro D	25,200	30,000
Total Other Revenue	4,400,125	4,437,050
Rentals and Leases	270,000	270,000
Investment Income	75,725	150,000
Total Operating Revenue	52,349,171	51,209,055

School District No. 70 (Pacific Rim)

Schedule 2B

Amended Annual Budget - Schedule of Operating Expense by Object
Year Ended June 30, 2026

	2026 Amended Annual Budget	2026 Annual Budget
	\$	\$
Salaries		
Teachers	19,147,533	19,290,016
Principals and Vice Principals	4,251,562	3,987,519
Educational Assistants	4,599,155	4,177,981
Support Staff	5,759,631	6,240,000
Other Professionals	1,822,441	1,987,991
Substitutes	1,928,874	1,841,468
Total Salaries	37,509,196	37,524,975
Employee Benefits	8,849,392	8,463,888
Total Salaries and Benefits	46,358,588	45,988,863
Services and Supplies		
Services	1,772,514	1,044,009
Student Transportation	210,972	822,980
Professional Development and Travel	371,395	366,544
Rentals and Leases	11,160	32,504
Dues and Fees	124,801	52,538
Insurance	144,533	85,754
Supplies	1,649,842	1,447,127
Utilities	947,366	692,822
Total Services and Supplies	5,232,583	4,544,278
Total Operating Expense	51,591,171	50,533,141

School District No. 70 (Pacific Rim)

Amended Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2026

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
1 Instruction							
1.02 Regular Instruction	14,510,586	1,192,874		34,675		1,200,934	16,939,069
1.03 Career Programs	99,700			48,273			147,973
1.07 Library Services	473,575			28,940			502,515
1.08 Counselling	747,750			78,444			826,194
1.10 Inclusive Education	2,224,207	321,742	3,952,915	53,212	226,506	342,583	7,121,165
1.30 English Language Learning	103,688						103,688
1.31 Indigenous Education	988,027	167,652	646,240	56,555	99,227		1,957,701
1.41 School Administration		2,238,767		965,165	51,014	95,531	3,350,477
1.62 International and Out of Province Students		160,527			78,080		238,607
Total Function 1	19,147,533	4,081,562	4,599,155	1,265,264	454,827	1,639,048	31,187,389
4 District Administration							
4.11 Educational Administration				166,622	435,168		601,790
4.20 Early Learning and Child Care							-
4.40 School District Governance					115,463		115,463
4.41 Business Administration		170,000		371,909	486,322		1,028,231
Total Function 4	-	170,000	-	538,531	1,036,953	-	1,745,484
5 Operations and Maintenance							
5.20 Early Learning and Child Care							-
5.41 Operations and Maintenance Administration				108,806	264,757		373,563
5.50 Maintenance Operations				2,900,899		208,057	3,108,956
5.52 Maintenance of Grounds				197,492			197,492
5.56 Utilities							-
Total Function 5	-	-	-	3,207,197	264,757	208,057	3,680,011
7 Transportation and Housing							
7.41 Transportation and Housing Administration					65,904		65,904
7.70 Student Transportation				747,550		81,769	829,319
7.73 Housing				1,089			1,089
Total Function 7	-	-	-	748,639	65,904	81,769	896,312
9 Debt Services							
Total Function 9	-	-	-	-	-	-	-
Total Functions 1 - 9	19,147,533	4,251,562	4,599,155	5,759,631	1,822,441	1,928,874	37,509,196

School District No. 70 (Pacific Rim)

Amended Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2026

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2026 Amended Annual Budget	2026 Annual Budget
	\$	\$	\$	\$	\$	\$
1 Instruction						
1.02 Regular Instruction	16,939,069	4,065,377	21,004,446	837,254	21,841,700	22,531,358
1.03 Career Programs	147,973	35,514	183,487	91,591	275,078	305,499
1.07 Library Services	502,515	120,604	623,119	11,850	634,969	745,406
1.08 Counselling	826,194	198,287	1,024,481	200	1,024,681	866,049
1.10 Inclusive Education	7,121,165	1,709,079	8,830,244	328,711	9,158,955	8,848,231
1.30 English Language Learning	103,688	24,885	128,573	710	129,283	156,642
1.31 Indigenous Education	1,957,701	469,848	2,427,549	92,607	2,520,156	2,648,655
1.41 School Administration	3,350,477	804,112	4,154,589	29,945	4,184,534	3,723,385
1.62 International and Out of Province Students	238,607	57,266	295,873	553,328	849,201	589,494
Total Function 1	31,187,389	7,484,972	38,672,361	1,946,196	40,618,557	40,414,719
4 District Administration						
4.11 Educational Administration	601,790	144,430	746,220	100,480	846,700	836,135
4.20 Early Learning and Child Care	-	-	-	-	-	15,261
4.40 School District Governance	115,463	26,556	142,019	245,265	387,284	327,202
4.41 Business Administration	1,028,231	116,717	1,144,948	409,415	1,554,363	1,845,674
Total Function 4	1,745,484	287,703	2,033,187	755,160	2,788,347	3,024,272
5 Operations and Maintenance						
5.20 Early Learning and Child Care	-	-	-	-	-	144,855
5.41 Operations and Maintenance Administration	373,563	89,655	463,218	9,511	472,729	435,381
5.50 Maintenance Operations	3,108,956	724,549	3,833,505	936,486	4,769,991	4,119,471
5.52 Maintenance of Grounds	197,492	47,398	244,890	37,892	282,782	239,414
5.56 Utilities	-	-	-	937,566	937,566	769,500
Total Function 5	3,680,011	861,602	4,541,613	1,921,455	6,463,068	5,708,621
7 Transportation and Housing						
7.41 Transportation and Housing Administration	65,904	15,817	81,721	326	82,047	114,485
7.70 Student Transportation	829,319	199,037	1,028,356	529,231	1,557,587	1,190,044
7.73 Housing	1,089	261	1,350	80,215	81,565	81,000
Total Function 7	896,312	215,115	1,111,427	609,772	1,721,199	1,385,529
9 Debt Services						
Total Function 9	-	-	-	-	-	-
Total Functions 1 - 9	37,509,196	8,849,392	46,358,588	5,232,583	51,591,171	50,533,141

School District No. 70 (Pacific Rim)

Schedule 3

Amended Annual Budget - Special Purpose Revenue and Expense
Year Ended June 30, 2026

	2026 Amended Annual Budget	2026 Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education and Child Care	10,844,209	7,899,860
Other	281,111	223,800
Federal Grants	7,800	
Other Revenue	1,046,000	1,040,000
Total Revenue	12,179,120	9,163,660
Expenses		
Instruction	11,758,902	8,632,211
District Administration	136,689	136,689
Operations and Maintenance	211,812	211,812
Transportation and Housing	71,717	182,948
Total Expense	12,179,120	9,163,660
Budgeted Surplus (Deficit), for the year	-	-

School District No. 70 (Pacific Rim)

Amended Annual Budget - Changes in Special Purpose Funds
Year Ended June 30, 2026

	Annual Facility Grant	Learning Improvement Fund	Scholarships and Bursaries	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP	CommunityLINK	Classroom Enhancement Fund - Overhead
	\$	\$	\$	\$	\$		\$	\$	\$
Deferred Revenue, beginning of year		60,376	276,373	2,172,182		6,222			
Add: Restricted Grants									
Provincial Grants - Ministry of Education and Child Care	211,812	168,728			136,000	24,500	129,720	1,019,659	136,689
Provincial Grants - Other			46,000	1,000,000					
Other									
	211,812	168,728	46,000	1,000,000	136,000	24,500	129,720	1,019,659	136,689
Less: Allocated to Revenue	211,812	168,728	46,000	1,000,000	136,000	30,722	129,720	1,019,659	136,689
Deferred Revenue, end of year	-	60,376	276,373	2,172,182	-	-	-	-	-
Revenues									
Provincial Grants - Ministry of Education and Child Care	211,812	168,728			136,000	30,722	129,720	1,019,659	136,689
Provincial Grants - Other									
Federal Grants			46,000	1,000,000					
Other Revenue									
	211,812	168,728	46,000	1,000,000	136,000	30,722	129,720	1,019,659	136,689
Expenses									
Salaries									
Teachers								186,374	
Principals and Vice Principals							40,486	41,531	91,959
Educational Assistants		136,071				1,613		320,890	
Support Staff					109,677			108,748	
Other Professionals								77,000	19,170
Substitutes									
	-	136,071	-	-	109,677	1,613	40,486	734,543	111,129
Employee Benefits		32,657			26,323	387	9,717	176,290	25,560
Services and Supplies	211,812		46,000	1,000,000		28,722	79,517	108,826	
	211,812	168,728	46,000	1,000,000	136,000	30,722	129,720	1,019,659	136,689
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-

School District No. 70 (Pacific Rim)

Schedule 3A

Amended Annual Budget - Changes in Special Purpose Funds
Year Ended June 30, 2026

	Classroom Enhancement Fund - Staffing \$	Classroom Enhancement Fund - Remedies \$	First Nation Student Transportation \$	Mental Health in Schools \$	Student & Family Affordability \$	JUST B4 \$	SEY2KT (Early Years to Kindergarten) \$	ECL Early Care & Learning \$	Feeding Futures Fund \$
Deferred Revenue, beginning of year					47,235	33,748	5,446		566
Add: Restricted Grants									
Provincial Grants - Ministry of Education and Child Care	5,711,813	1,874,665	71,717	55,000		33,400	5,446	175,000	462,743
Provincial Grants - Other									
Other									
	5,711,813	1,874,665	71,717	55,000	-	33,400	5,446	175,000	462,743
Less: Allocated to Revenue	5,711,813	1,874,665	71,717	55,000	47,235	33,400	5,446	175,000	463,309
Deferred Revenue, end of year	-	-	-	-	-	33,748	5,446	-	-
Revenues									
Provincial Grants - Ministry of Education and Child Care	5,711,813	1,874,665	71,717	55,000	47,235	33,400	5,446	175,000	463,309
Provincial Grants - Other									
Federal Grants									
Other Revenue									
	5,711,813	1,874,665	71,717	55,000	47,235	33,400	5,446	175,000	463,309
Expenses									
Salaries									
Teachers	4,207,501	1,511,827							
Principals and Vice Principals									
Educational Assistants									
Support Staff			10,161			15,440	4,392		
Other Professionals								137,752	66,744
Substitutes	398,800								
	4,606,301	1,511,827	10,161	-	-	15,440	4,392	137,752	66,744
Employee Benefits	1,105,512	362,838	2,439			3,706	1,054	33,060	16,019
Services and Supplies			59,117	55,000	47,235	14,254		4,188	380,546
	5,711,813	1,874,665	71,717	55,000	47,235	33,400	5,446	175,000	463,309
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-

School District No. 70 (Pacific Rim)

Amended Annual Budget - Changes in Special Purpose Funds
 Year Ended June 30, 2026

Schedule 3A

	Professional Learning Grant	National School Food Program	Early Years Family Hub	After School Sports & Arts	Public Safety & Solicitor General	PRP Kackaamin	TOTAL
	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year	238,867	76,023		943	58,342		2,976,323
Add: Restricted Grants							
Provincial Grants - Ministry of Education and Child Care	119,434	162,910				290,950	10,790,186
Provincial Grants - Other			70,000	85,000	125,168		280,168
Other			8,400				1,054,400
	119,434	162,910	78,400	85,000	125,168	290,950	12,124,754
Less: Allocated to Revenue	119,434	162,910	77,800	85,943	125,168	290,950	12,179,120
Deferred Revenue, end of year	238,867	76,023	600	-	58,342	-	2,921,957
Revenues							
Provincial Grants - Ministry of Education and Child Care	119,434	162,910				290,950	10,844,209
Provincial Grants - Other			70,000	85,943	125,168		281,111
Federal Grants			7,800				7,800
Other Revenue							1,046,000
	119,434	162,910	77,800	85,943	125,168	290,950	12,179,120
Expenses							
Salaries							
Teachers						221,206	6,126,908
Principals and Vice Principals	66,722						240,698
Educational Assistants							458,574
Support Staff			54,374				302,792
Other Professionals				16,686	97,850		415,202
Substitutes							398,800
	66,722	-	54,374	16,686	97,850	221,206	7,942,974
Employee Benefits	16,013		13,050	4,005	23,484	53,089	1,905,203
Services and Supplies	36,699	162,910	10,376	65,252	3,834	16,655	2,330,943
	119,434	162,910	77,800	85,943	125,168	290,950	12,179,120
Net Revenue (Expense)	-	-	-	-	-	-	-

School District No. 70 (Pacific Rim)
 Amended Annual Budget - Capital Revenue and Expense
 Year Ended June 30, 2026

Schedule 4

	2026 Amended Annual Budget			2026
	Invested in Tangible Capital Assets	Local Capital	Fund Balance	Annual Budget
	\$	\$	\$	\$
Revenues				
Amortization of Deferred Capital Revenue	4,000,000		4,000,000	4,000,000
Total Revenue	4,000,000	-	4,000,000	4,000,000
Expenses				
Operations and Maintenance	3,700,000		3,700,000	3,700,000
Transportation and Housing	1,300,000		1,300,000	1,300,000
Debt Services				
Capital Lease Interest		45,000	45,000	45,000
Capital Loan Interest		7,500	7,500	7,500
Total Expense	5,000,000	52,500	5,052,500	5,052,500
Net Revenue (Expense)	(1,000,000)	(52,500)	(1,052,500)	(1,052,500)
Net Transfers (to) from other funds				
Tangible Capital Assets Purchased	100,000		100,000	100,000
Local Capital		158,000	158,000	236,000
Capital Lease Payment		210,000	210,000	210,000
Capital Loan Payment		66,000	66,000	66,000
Reserve for Staff Housing and Asset Retirement Plan		224,000	224,000	224,000
Total Net Transfers	100,000	658,000	758,000	836,000
Other Adjustments to Fund Balances				
Total Other Adjustments to Fund Balances	-	-	-	
Budgeted Surplus (Deficit), for the year	(900,000)	605,500	(294,500)	(216,500)



PACIFIC RIM SCHOOL DISTRICT PUBLIC BOARD MEETING INFORMATION SHEET

Date: Feb 24, 2026
To: Public Board Meeting
From: Assistant Superintendent - James Messenger
Subject: Enhancing Student Learning Report Update, Aboriginal - How Are We Doing Report, and Graduation Rates

Background

The Pacific Rim School District remains committed to a continuous improvement cycle aimed at enhancing student learning and equity.

At the January 2026 Public Board Meeting, Superintendent Klaver provided an update on the District's Operational Plan and our ongoing efforts under the [Enhancing Student Learning Report 2025](#) (ESLR). In the past week, the Ministry of Education and Child Care released the updated [How Are We Doing? Aboriginal Report](#) and revised graduation completion data. This updated provincial reporting provides important evidence regarding student outcomes across the district and allows us to assess the impact of our strategic efforts.

Updated Graduation and Outcome Data

The most recent data reflects measurable improvement in graduation outcomes across several student groups, including increases in five-year and six-year completion rates. In particular:

- Indigenous – All Credentials completion rates have increased in the most recent reporting year.
- Overall district completion rates have strengthened compared to prior years.
- Adult Dogwood completions and pathway tracking continue to show positive trends.
- The number of Indigenous students in alternate programs has declined compared to previous years.

These improvements suggest that the supports, targeted interventions, and structural adjustments implemented over the past several years are beginning to yield results.

While multiple factors contribute to these gains, a significant contributor has been the deliberate transformation of our secondary schools. This work has included:

- Strengthening graduation pathway monitoring.
- Increasing early identification of students at risk.
- Expanding intervention supports prior to considering alternate placement.
- Improving data tracking and cross-school collaboration.
- Enhancing alignment between instructional leadership and student support teams.

The data indicates that more students are remaining on a graduation pathway and successfully completing credentials within expected timeframes.

Balanced Reflection

While graduation trends are improving, persistent equity gaps remain. Achievement levels are not yet where we expect them to be, particularly for priority learners. Systemic improvements require sustained effort over time, and large-scale provincial data often reflects change gradually.

At the same time, social-emotional indicators remain relatively stable and aligned with provincial averages, despite the socioeconomic risk factors present in our community. This reflects the strength of our schools in generally creating safe, welcoming, and supportive learning environments.

Progress is evident — and continued effort is required.

Conclusion

The release of the updated *How Are We Doing?* Report and graduation data reinforces that our Operational Plan priorities are directionally sound. Changes and adjustments are beginning to be reflected in measurable outcome improvements.

While challenges remain and equity gaps persist, the data suggests that our system-level efforts are contributing to positive movement in graduation outcomes. Continued focus, disciplined implementation, and collaborative leadership will be essential to sustain and accelerate this progress.

References:

- [PowerPoint Presentation of Updated Data](#)
- [Pacific Rim Schools Enhancing Student Learning Report 2025 - Part 1](#)
- [Pacific Rim Schools Enhancing Student Learning Report 2025 - Part 2](#)
- [Ministry of Education Student Success Website](#)
- [How Are We Doing? Aboriginal Report](#)
- [Pacific Rim School Districts School Plans Posted to the Website](#)

Pacific Rim School District
SD#70



Land Statement

Pacific Rim School District is situated on the ʔhaahʔuuli of the c̓iṣaaʔath, hupačasath, tla-o-qui-aht, Yuuluʔiʔath, and Huu-ay-aht and we acknowledge that we work alongside all Nuu-cha-h-nulth nations as well as the Métis Nation of British Columbia to serve the children and youth of the Alberni-Clayoquot region.

The district strives to increase awareness, understanding and integration of Nuu-cha-h-nulth culture, history and language in all SD70 schools. It is part of our ongoing commitment to Truth and Reconciliation.

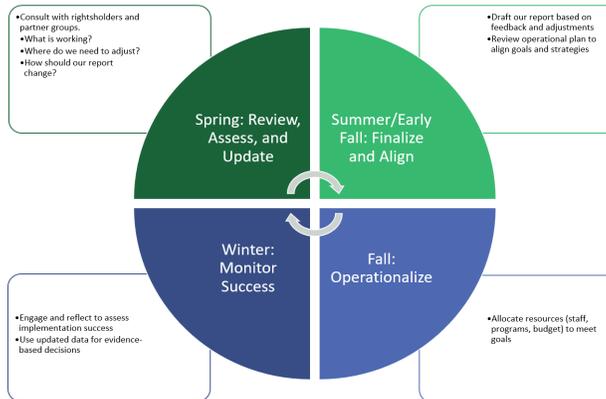
Enhancing Student Learning Report

Part 1 - September 2025

In Review of Year Three of Pacific Rim School District Strategic Plan 2023/24 - 2027/28



Approved by Board on September 23, 2025



Aboriginal Report
How Are We Doing?
2024/2025

School District: 070
Pacific Rim

QUESTIONS/COMMENTS CONTACT:

Ministry of Education and Child Care

educ.reportingunit@gov.bc.ca
studentsuccess.gov.bc.ca





**PACIFIC RIM SCHOOL DISTRICT
PUBLIC BOARD MEETING
INFORMATION SHEET**

Date: January 27, 2026
To: Board of Education
From: Peter Klaver, Superintendent
Subject: Operational Plan Update

Background:

All staff in the school district are continually working on implementing the [2023/24 – 2027/28 Strategic Plan](#) in many ways; however the Operational Plan outlines specific priorities for this school year. It is the working document that puts the Strategic Plan Focus Areas into action. Staff look at the Strategic Plan and establish priorities for the year. These priorities are established in August, shared with the Board in September and then implemented throughout the school year. The Operational Plan forms a part of the Enhancing Student Learning Report which is attached for your reference.

January is a mid-year update for the Board based on work that has occurred through the year so far. The Operational Plan is always evolving as the year continues. In June the Operational Plan will again be reviewed with the Board and staff will consider input from that review and input from partner groups to determine the Operational Plan for 2026-27.

Operational Plan
Update from January
28 Public Board
Meeting

[Click Here](#)



Understanding and Utilizing Data

Key Reports & Resources

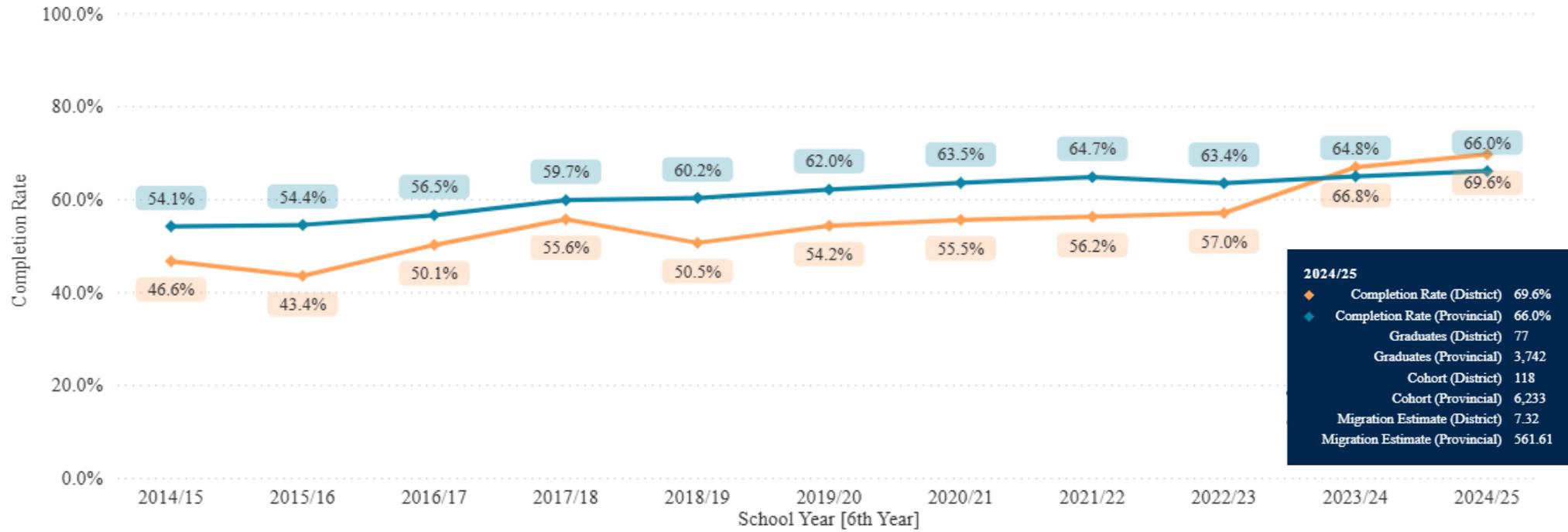
- **[Enhancing Student Learning Report \(ESLR\)](#)**
 - Provides comprehensive, current district data
 - Establishes the rationale for operational goals
 - Aligns improvement efforts with the Strategic Plan
- **[How Are We Doing? Aboriginal Report](#)**
 - Serves as an essential guiding document
 - Highlights progress, gaps, and priority areas
- **Student Success Data Portal**
<https://studentsuccess.gov.bc.ca/>
 - Provincial and local data sets
 - Publicly accessible accountability reporting

Pacific Rim School District - Demographics



5 Year - Completion Rate - 070 - Pacific Rim

◆ Completion Rate (District) ◆ Completion Rate (Provincial)



2024/25	
Completion Rate (District)	69.6%
Completion Rate (Provincial)	66.0%
Graduates (District)	77
Graduates (Provincial)	3,742
Cohort (District)	118
Cohort (Provincial)	6,233
Migration Estimate (District)	7.32
Migration Estimate (Provincial)	561.61

Completion Rate Graph

Difference to Province

Student Data

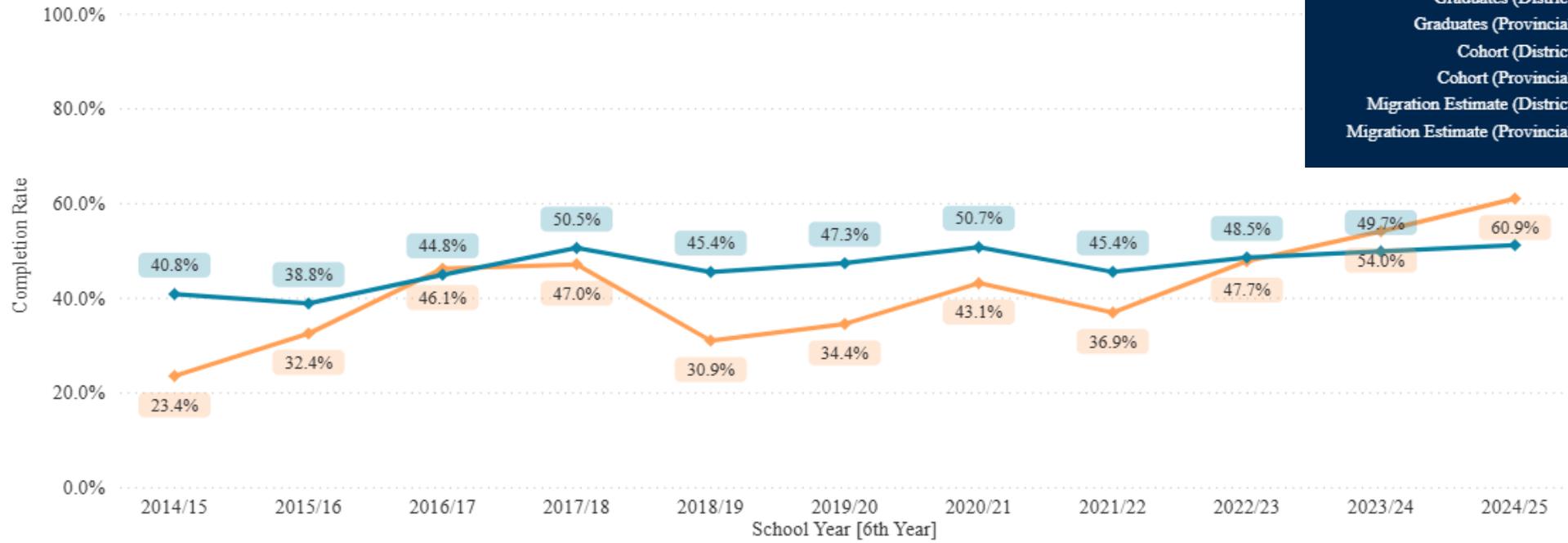
District Data

Province Data

Filters Applied :
 School Years: 2014/15 - 2025/26, Completion Model: 5 Year, Residency: Resident, Indigeneity: Indigenous Ever

5 Year - Completion Rate - 070 - Pacific Rim

◆ Completion Rate (District) ◆ Completion Rate (Provincial)



2024/25	
Completion Rate (District)	60.9%
Completion Rate (Provincial)	51.1%
Graduates (District)	25
Graduates (Provincial)	578
Cohort (District)	44
Cohort (Provincial)	1,254
Migration Estimate (District)	2.96
Migration Estimate (Provincial)	122.76

Completion Rate Graph

Difference to Province

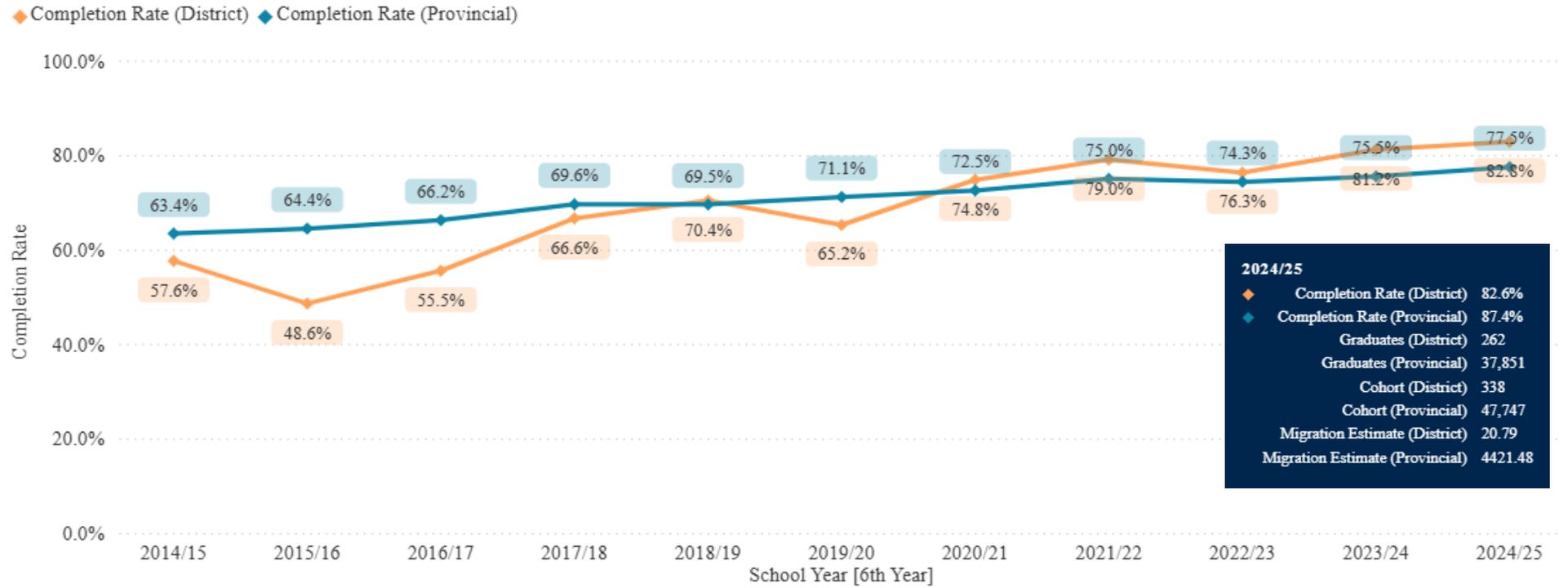
Student Data

District Data

Province Data

Filters Applied :
 School Years: 2014/15 - 2025/26, Completion Model: 5 Year, Residency: Resident, Reserve Status: Ever On Reserve

6 Year - Completion Rate - 070 - Pacific Rim



2024/25		
Completion Rate (District)		82.6%
Completion Rate (Provincial)		87.4%
Graduates (District)		262
Graduates (Provincial)		37,851
Cohort (District)		338
Cohort (Provincial)		47,747
Migration Estimate (District)		20.79
Migration Estimate (Provincial)		4421.48

Completion Rate Graph

Difference to Province

Student Data

District Data

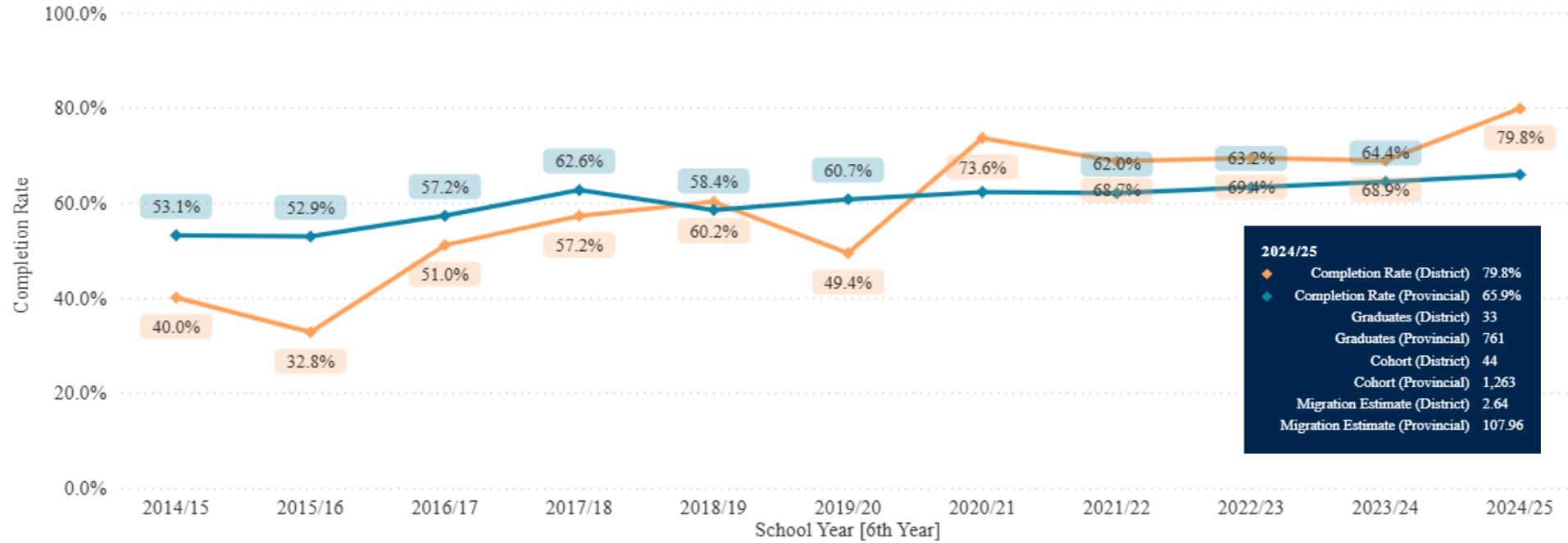
Province Data

Filters Applied :
 School Years: 2014/15 - 2025/26, Completion Model: 6 Year, Residency: Resident, Indigeneity: Indigenous Ever

6 Year - Completion Rate - 070 - Pacific Rim



◆ Completion Rate (District) ◆ Completion Rate (Provincial)



2024/25	
Completion Rate (District)	79.8%
Completion Rate (Provincial)	65.9%
Graduates (District)	33
Graduates (Provincial)	761
Cohort (District)	44
Cohort (Provincial)	1,263
Migration Estimate (District)	2.64
Migration Estimate (Provincial)	107.96

Completion Rate Graph

Difference to Province

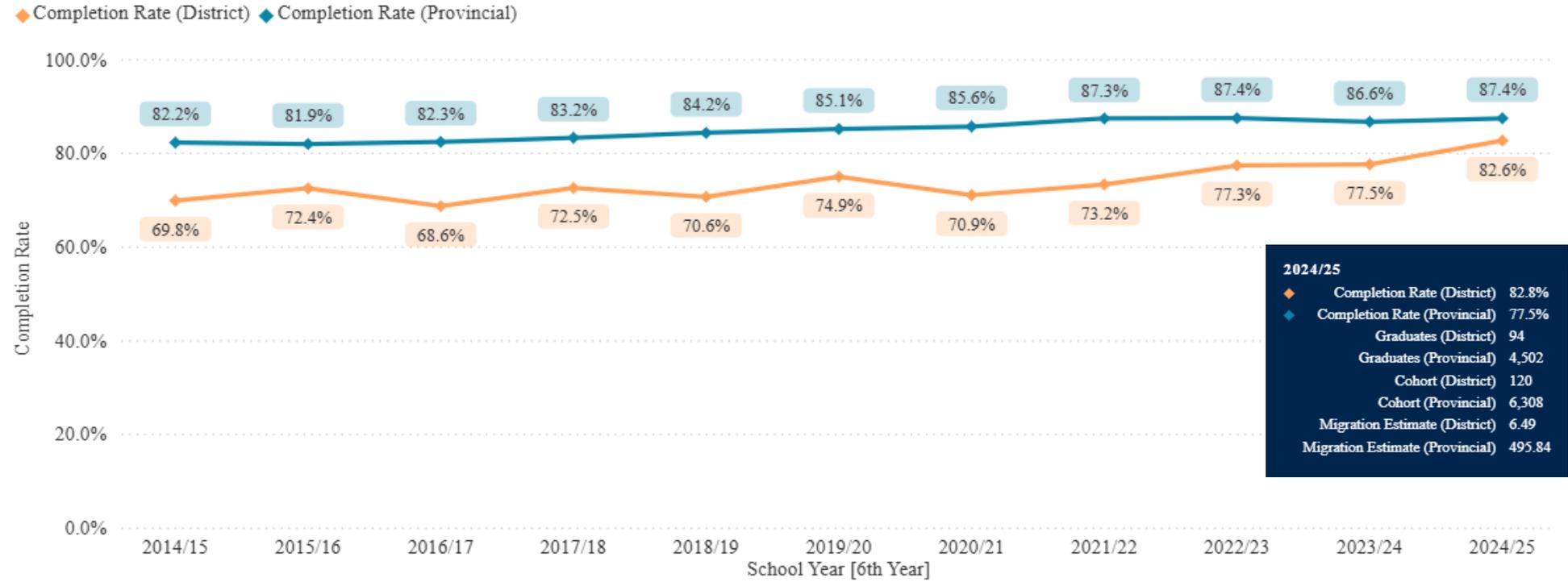
Student Data

District Data

Province Data

Filters Applied :
 School Years: 2014/15 - 2025/26, Completion Model: 6 Year, Residency: Resident, Reserve Status: Ever On Reserve

5 Year - Completion Rate - 070 - Pacific Rim



Completion Rate Graph

Difference to Province

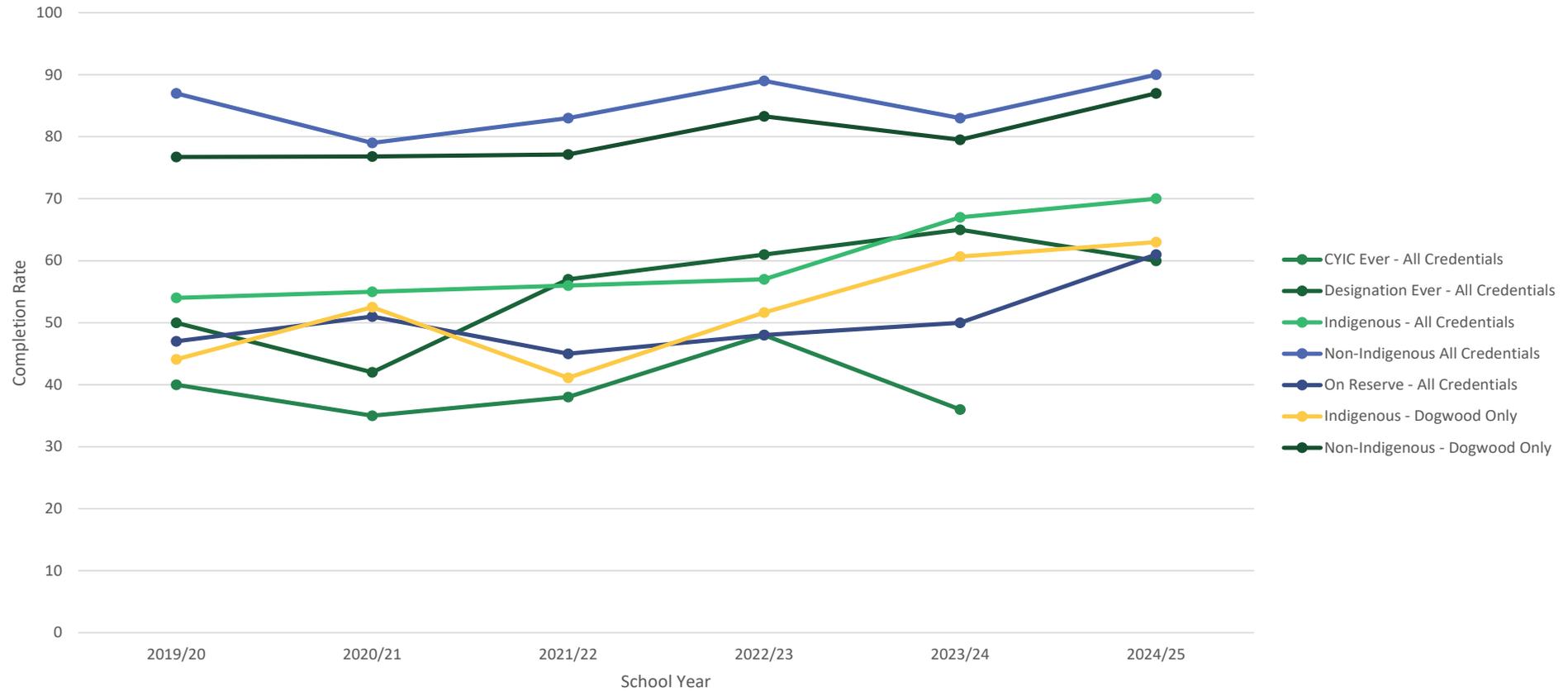
Student Data

District Data

Province Data

Filters Applied :
 School Years: 2014/15 - 2025/26, Completion Model: 5 Year, Residency: Resident

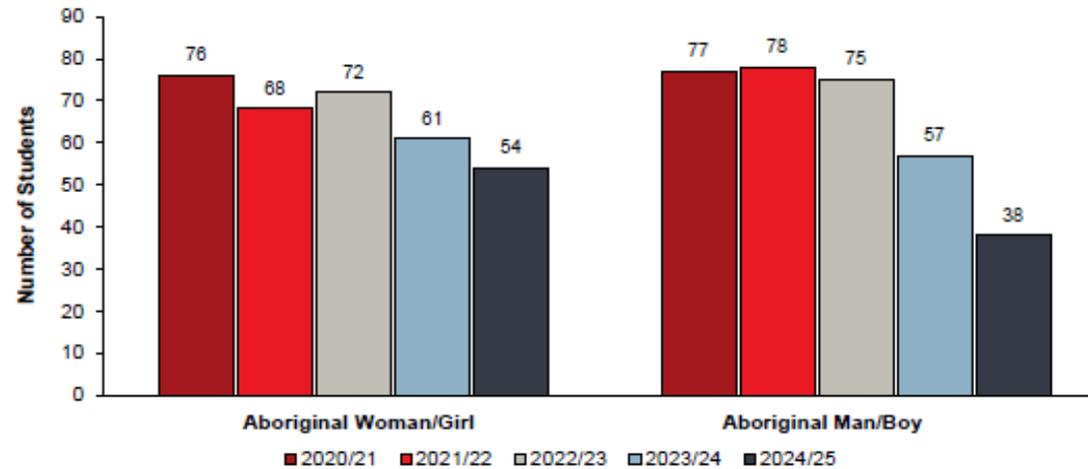
5 Year Completion Rate



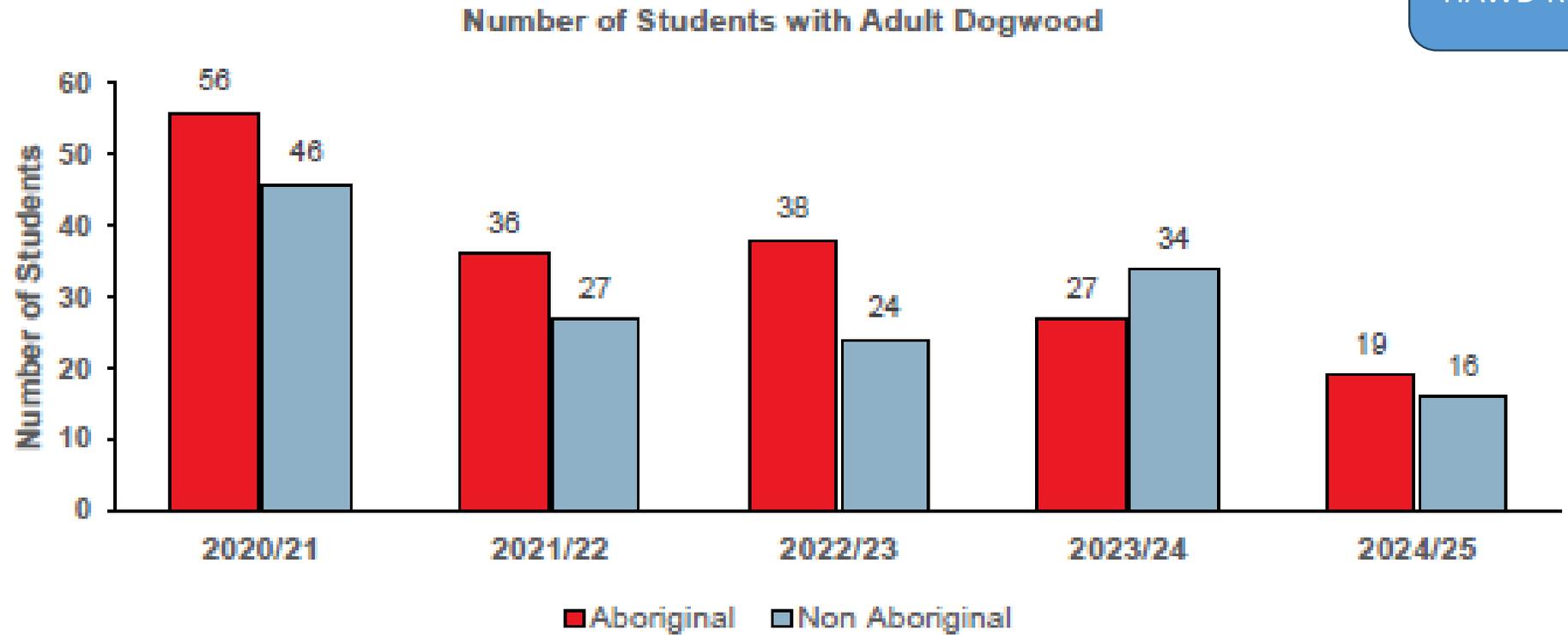
STUDENTS IN ALTERNATE PROGRAMS

School Year	All Students #	District						Province *			
		Aboriginal			Non-Aboriginal			Aboriginal		Non-Aboriginal	
		Woman/ Girl #	Man/ Boy #	Total #	Woman/ Girl #	Man/ Boy #	Total #	Woman/ Girl #	Man/ Boy #	Woman/ Girl #	Man/ Boy #
2020/21	264	76	77	153	57	54	111	1,430	1,327	1,778	1,830
2021/22	242	68	78	146	49	47	96	1,455	1,287	1,757	1,829
2022/23	269	72	75	147	70	52	122	1,528	1,271	1,991	1,738
2023/24	218	61	57	118	58	42	100	1,586	1,257	2,054	1,824
2024/25	141	54	38	92	24	25	49	1,567	1,179	2,024	1,858

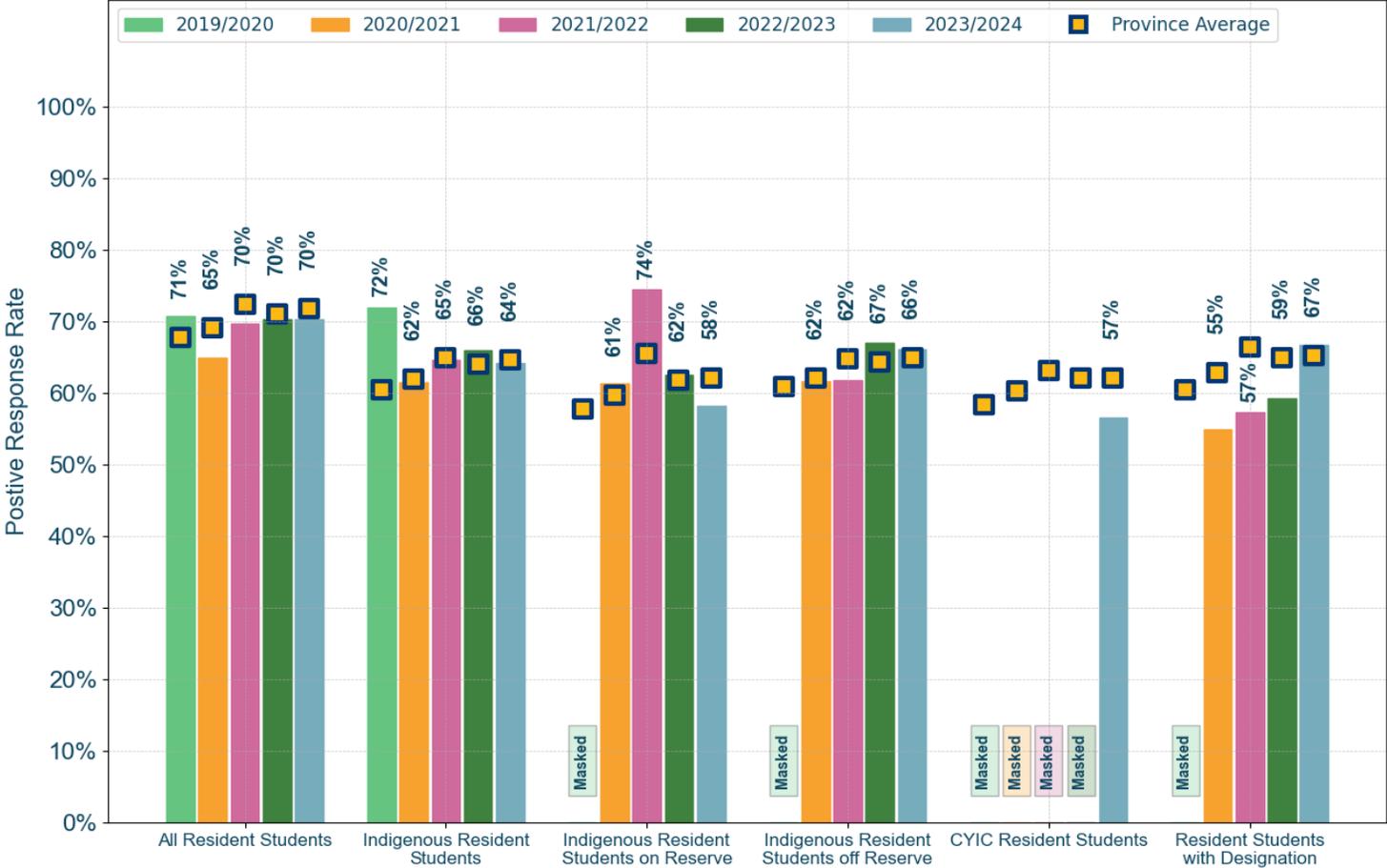
Number of Aboriginal Students in Alternate Programs - School District



Adult Dogwood



SD070 - Feel Welcome - Positive Response Rate for Grades 4, 7, and 10



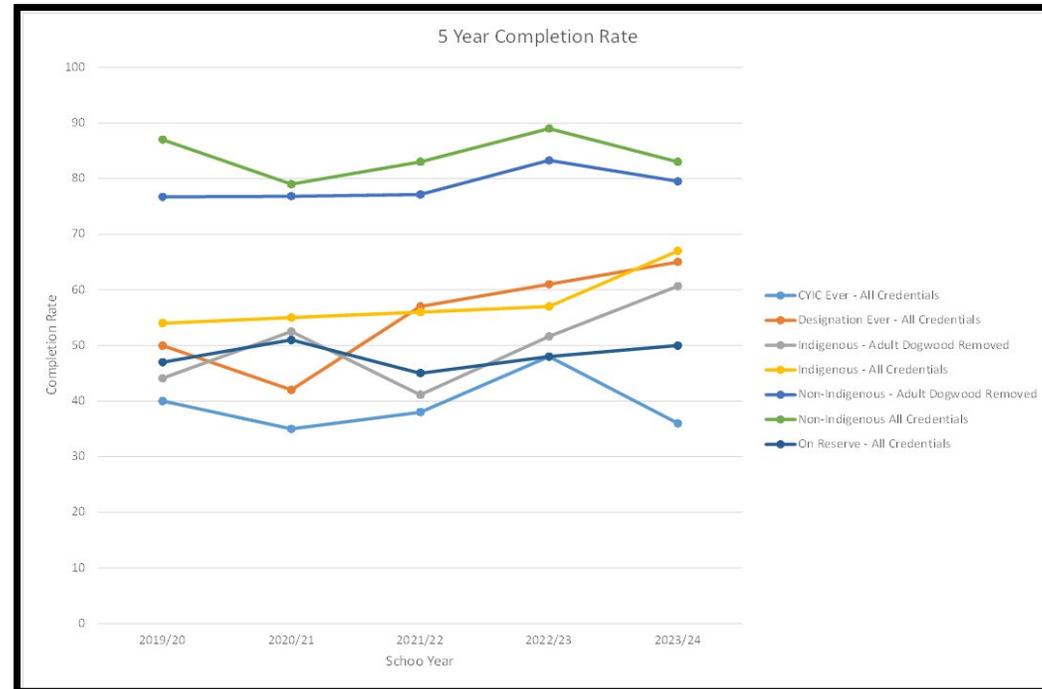
Interpretation

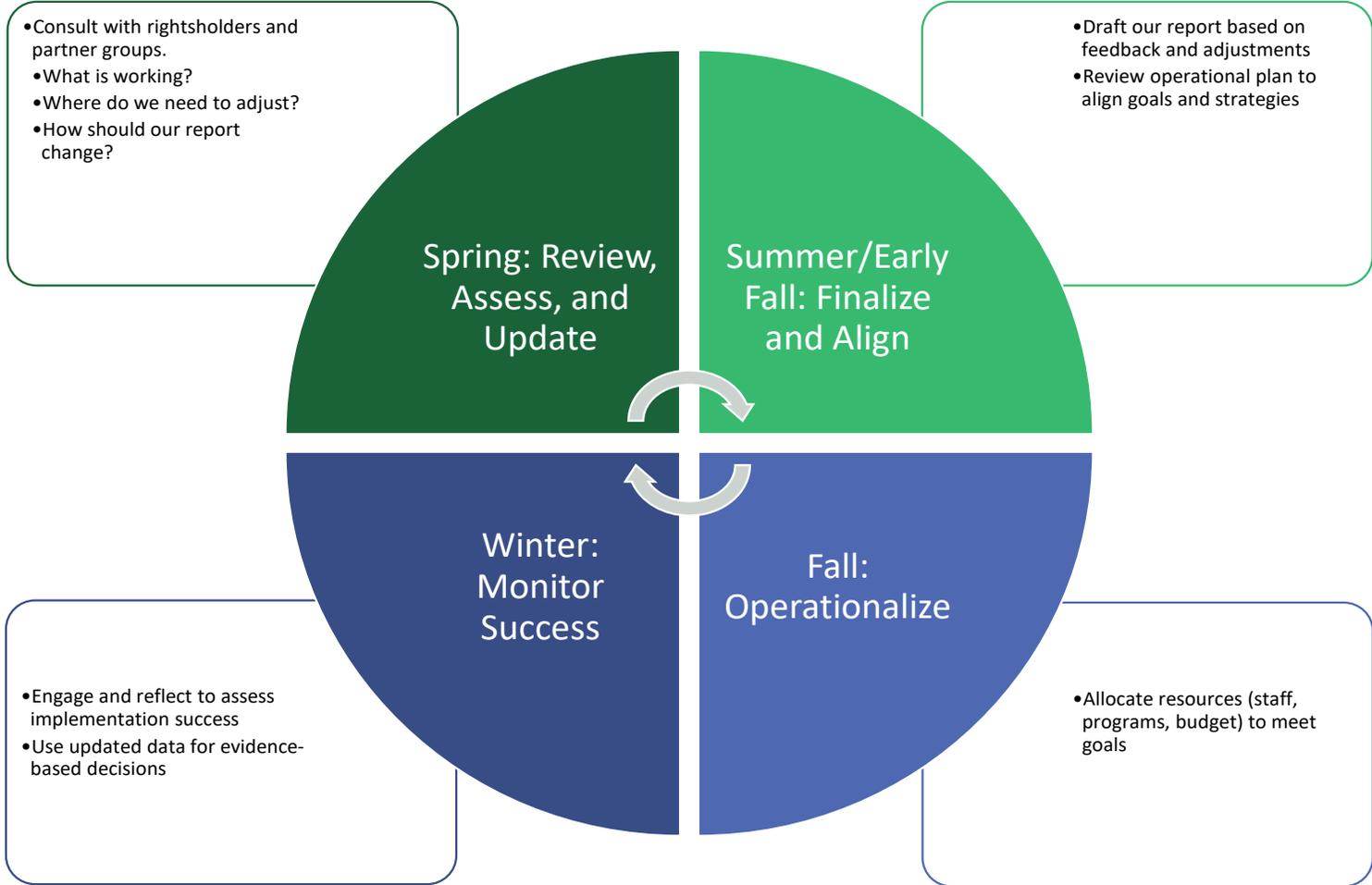
- Student responses demonstrate relative stability across subpopulations.
- Results suggest our schools are creating safe, welcoming spaces for learners.

Equity Challenges and Student Achievement



Despite our best efforts:
Persistent equity gaps remain across student populations. Achievement levels are not where we expect them to be – particularly for priority learners. These gaps reflect systemic barriers and demand continued focus on targeted strategies and resource alignment.







PACIFIC RIM SCHOOL DISTRICT PUBLIC BOARD MEETING INFORMATION SHEET

Date: February 24, 2026
To: Public Board Meeting
From: James Messenger – Assistant Superintendent
Subject: Enrolment Projections

Purpose:

Enrolment projections are a critical component of budget development, staffing allocations, and long-range facilities planning. While projections are monitored throughout the year, this period (December–February) is particularly important as the district prepares its February enrolment estimate submission to the Ministry of Education and Child Care.

As per section 106.3(2) of the *School Act*, a Board of Education must submit to the Minister on or before February 15 of each year an estimate of the number of students who may be enrolled in educational programs provided by the board in the next school year. These enrolment estimates are used by the Ministry to facilitate the development of preliminary operating grant estimates, which for the 2026–27 school year will be announced on or before March 15, 2026.

Projected Enrolment

At this time, the District is projecting a decrease of approximately 120 student FTE from last year.

This projection reflects a deliberate and conservative approach and is informed by several factors:

- A need to be cautious due to the direct impact projections have on the operating budget.
- A graduating cohort that is larger than the projected incoming Kindergarten cohort.
- A decline in Continuing Education and Distributed Learning enrolment claims in recent years.
- The understanding that not all secondary, alternate, and distributed learning students enroll in full-time programs (1.0 FTE).
- The conservative approach primarily affects secondary schools, where staffing and course sections can be adjusted more readily once September enrolment is confirmed.

Enrolment information continues to evolve throughout the year as new data becomes available. The projected enrolment submitted to the Ministry was refined based on our February snapshot and the most current information available at that time. Trustees will note that the projected decline reported here — and submitted to the Ministry — is lower than what was shared with the Education Committee

two weeks ago. This adjustment reflects updated enrolment data and our continued effort to ensure projections are both accurate and fiscally responsible.

Projection Process

Projections are developed using multiple data sources and local knowledge:

- Current students are advanced one grade forward.
- Kindergarten projections are generated using Baragar Systems and historic intake patterns.
- Feeder school data is collected for Grade 7 to Grade 8 transitions (including John Paul II, Haa-Huu-Payak, and École des Grands-Cèdres).
- School administrators provide insight into anticipated mobility and local trends.
- Baragar forecasting incorporates cohort survival analysis, birth data, census trends, housing development, and migration patterns.

Funding Overview (Brief)

The Ministry provides:

- Preliminary funding (March) based on projected February FTE.
- Final funding (December) based on actual September 1701 enrolment and subsequent counts.

If enrolment exceeds projections, additional funding is received. If enrolment is lower than projected, funding is adjusted accordingly.

Conclusion

Enrolment projections remain a careful balance between demographic data, local knowledge, and fiscal responsibility. The projected decline of approximately 120 FTE reflects a prudent approach that protects the District's financial position while maintaining flexibility, particularly at the secondary level.



PACIFIC RIM SCHOOL DISTRICT PUBLIC BOARD MEETING ACTION SHEET

Date: February 24, 2026
To: Board of Education
From: Paula Mason, Manager of Corporate Services
Subject: District Mileage Rate Increase
Attachments: BCSTA Policy on Travel Expenses – January 1, 2026

Background

In compliance with Administrative Procedure 4020: Personal Expenses on Official District Business (AP), the per kilometer mileage rate is reviewed periodically to be updated to match the per kilometer mileage rate adopted by the British Columbia Trustees' Association (BCSTA) Expense Claim Policy.

Discussion

In January 2026, the BCSTA adjusted its per kilometer rate from \$0.72 to \$0.73.

In keeping with District practice, it is recommended that Appendix 1: Travel and per Diem Rates of the [4020: Personal Expenses On Official District Business \(AP\)](#) be updated to reflect the following rate, effective March 1, 2026:

ALL OTHER:
\$0.73 / km for private automobile costs
\$0.05 for trips on un-paved roads

Please note, the rates applicable to ADTU are based on their Collective Agreement and any annual COLA adjustments that may happen, so are not part of this requested rate update.

Recommended Motion

THAT the Board of Education approve an increase to the per kilometer mileage rate used for personal travel expense claims in the "All Other" category from \$0.72 to \$0.73, effective March 1, 2026.



ANNUAL IMPACT REPORT

Wickaninnish Community
School Society

Executive Summary

The Wickaninnish Community School Society (WCSS) has been supporting the students, families, and the broader community in Clayoquot Sound since 1997. Our mission statement is to facilitate educational, recreational, social, and cultural activities that enhance the quality of life for all community members. This is primarily achieved through high-quality after-school and evening programs for the community, with a focus on supporting vulnerable students and youth.

The WCSS is situated on the ʔaʔuuli of the Tla-o-qui-aht, and acknowledges that we work alongside all nuučaʔuʔ Nations as well as the Métis Nation of British Columbia to serve the children and youth of the Clayoquot region. The WCSS strives to increase integration of nuučaʔuʔ culture and history, and recognizes the Nations as key partners in the work done at the WES.

Guided by a volunteer governance board, the WCSS works to enhance student wellbeing, strengthen community connections, and provide accessible, enriching programming.

In 2025, the WCSS delivered a wide range of after-school, lunchtime, and evening programs to meet students' diverse interests and needs. Programming included activities such as Garden Club, Art History, Skateboarding, Central Dialect language class, and creative offerings like the Taylor Swift Club. There were 64 registered after-school programs that ranged from sports, to culture, to art, and outdoor education. These programs provided safe, welcoming spaces for students to explore interests, build confidence, and form positive relationships with peers and mentors.



The Society operates with a small but dedicated team. Day-to-day operations and program delivery are led by a single full-time Community School Coordinator (10-month position), with part-time program assistants and instructors hired as needed to support specific activities. In addition, the Society prioritized inclusive programming by hiring support workers to ensure that students with diverse needs could participate fully and safely in all offerings.



Programs are primarily funded through CommunityLINK grants from School District 70, with additional support from valued community partners, including the Clayoquot Biosphere Reserve and other local organizations. For example, through partnering with the WEPAC and SD70, all afterschool participants received a healthy snack during programming, and had transportation home. This helped to remove barriers to participation for families.



The impact of this work extends beyond individual programs. By offering consistent, inclusive, and accessible opportunities outside of school hours, the WCSS helps strengthen family support systems, foster student well-being, and build a more connected community.



Looking ahead, the WCSS remains committed to strengthening partnerships, supporting inclusive programming, and continuing to serve students and families through responsive, community-driven initiatives. We are grateful to our funders, partners, staff, and families for their continued support, which makes this work possible.



Afterschool Program Highlights (2024/2025)

Projects	Details	Outcome
<p>Student visits in registered afterschool and lunch time programs</p>	<p>Numbers do not include school sports teams, SD70 operated afterschool programs, or DOT programs on the field that used the bus transportation)</p>	<p>520 students in 64 registered after school programs and noon hour programming in 2024-2025</p> <p>40% increase in student participation in 18% more programs</p>
<p>Transportation</p>	<p>Transportation was noted as a key barrier to recreation and programming in the region in the latest Clayoquot Biosphere Trust Report. The WCSS continues to offer as much support here as possible while partnering with the nations, SD70 and the DOT to coordinate transportation</p>	<p>Free bus & boat transportation for students including 152 indigenous students – a 60% increase from 2023-2024</p>
<p>Aquatics</p>	<p>Water Safety and Swimming has been routinely noted as an area of key concern in the region. The WCSS in combination with SD70 and WEPAC offered 10 days of swimming lessons with Lifesaving Society qualified swim instructors and lifeguards.</p>	<p>All classes (and students) were able to participate in at least five sessions in the water. Extra care was given to provide support for students with diverse needs, leading to their own block of swim time.</p>

Funding Summary

Financial Overview & Funding Breakdown

The WCSS is strongly committed to transparency, accountability, and responsible stewardship of our funds. The total revenues y-o-y tend to be less than \$100,000. As a small, community-based non-profit, the Society focuses on maximizing program impact while keeping administrative costs low. Dollar-for-dollar, the WCSS provides more programming and services than many other providers in the region. This makes the WCSS an attractive organization for funders.

Funding Sources

In the 2024–2025 fiscal year, the Society’s primary source of funding was **CommunityLINK funding provided through School District 70**, which supports staff wages.

Additional funding and in-kind support were received through:

- Community and non-profit partners
- Grants supporting youth, wellness, and cultural programming
- Donations that helped subsidize program costs and expand access
- Program Revenues/Rentals

These combined funding sources allowed the WCSS to respond flexibly to student needs while maintaining consistent, high-quality programming throughout the year. During the 2023-2024 year, the WCSS had an MOU with SD70 to operate the rentals to community groups and organizations. This revenue source allowed the Society to offer significant student subsidies and additional programming. However, since the District of Tofino and SD70 MOU shifted the rental operation to the DOT, the WCSS's rental revenues have neared zero. This was the most significant revenue reduction for the WCSS in 2024-25, and an alternative has yet to be secured.

Expenditures & Resource Allocation

The majority of the Society’s expenditures were directed toward **direct program delivery**, ensuring that funds had the greatest possible impact on students and families. Key expense areas included:

- Staffing, including the full-time Community School Coordinator and part-time program assistants
- Contracted instructors
- Support workers to ensure inclusive participation for students with diverse needs
- Program supplies

Administrative and overhead costs were kept intentionally low, with governance provided by a volunteer board and operational leadership carried out by a single full-time staff member. The WCSS is also grateful for the continued support by SD70, particularly in the granting of an office space at the WES.

Financial Stewardship

The Society continues to prioritize responsible financial management, ensuring that funds are used efficiently, transparently, and in alignment with community needs. The book keeping and annual financial reports are compiled by R. Anderson & Associates of Port Alberni. This annual report can be provided upon request. The Community School Coordinator can also provide additional information for any potential funders.

Ongoing partnerships and diversified funding sources help support program stability and long-term sustainability.

Through careful planning and strong community collaboration, the Wickaninnish Community School Society remains committed to providing accessible, high-quality programming that supports students, families, and the broader school community.

Looking Forward

As the needs of students and families continue to evolve, the WCSS is intentionally shifting its focus to better support overall well-being, accessibility, and community connection. The WCSS recognizes the strong recreation programs offered by the District of Tofino. As such, the Society is moving away from recreation and placing greater emphasis on family and community support in response to the growing mental health needs observed within the school community.

This shift reflects a broader trend across British Columbia's community schools and aligns with ongoing collaboration with community partners and provincial agencies. Through these partnerships, the Society is working to strengthen wraparound supports that extend beyond recreation and into meaningful, sustained care for students and families.

In the 2024–2025 year, the Society took important steps toward this goal by hiring, training, and insuring after-school support workers to assist students who may require additional support beyond what is available during the school day. This ensured that students with diverse needs could safely and fully participate in programming alongside their peers.

The Society also received training, funding, and donated resources to improve accessibility, including specialized equipment to support students with disabilities. These investments have increased program inclusivity and reduced barriers to participation.

Looking ahead to the 2025–2026 year, the Society has secured additional funding to continue and expand after-school supports, allowing programs to remain accessible to families who rely on them. Noon-hour programming will continue to grow as a low-barrier option for students who are unable to attend after-school programs.

The Society has also received funding to increase access to outdoor education, reinforcing the importance of nature-based learning, physical activity, and connection to place as key components of student wellbeing.



The WCSS continues to play an essential role in supporting students, families, and the wider Tofino school community. Through responsive programming, strong partnerships, and a commitment to accessibility and inclusion, the Society has been able to meet evolving needs while remaining grounded in its core purpose: supporting the well-being and success of every student.

This impact has been made possible through the dedication of staff, the guidance of the volunteer Board, the collaboration of community partners, and the continued support of funders.

Looking ahead, the Wickaninnish Community School Society remains committed to strengthening family supports, expanding inclusive programming, and deepening partnerships that enhance student wellbeing. As the needs of children and families continue to evolve, the Society is well-positioned to respond with flexibility, compassion, and purpose.

We extend our sincere gratitude to School District 70, community partners, donors, staff, volunteers, and families whose trust and collaboration make this work possible. Together, we are building a stronger, more connected school community—one where every student has the opportunity to thrive.



Heritage Commission Meeting January 7th, 2026

Location: Alberni Valley Museum

Attendees:

ACRD	Penny Cote
City Council	Charles Mealey - Regrets
Chamber of Commerce	Jolleen Dick - Regrets
Community Arts Council	Jane Victoria King
Community at Large	Kelly Johnsen (remote)
Historical Society	Vacant
Industrial Heritage	Bob East
Maritime Heritage	Ken Watson
McLean Mill	Richard Spencer
Pacific Rim School District	Pam Craig
Staff	Sheila Perry

Regrets: Hupačasath First Nation
čišaa?ath (Tseshaht) First Nation

Motion: Richard Spencer nominated Pam Craig for the position of Chair, seconded by Ken Watson. Unanimously approved.

Chair Craig welcomed Kelly Johnsen to the Commission and thanked her for volunteering her time and expertise.

Called to Order at 7:15 pm by

1. Moved by Richard Spencer that the agenda of the January 7th, 2026, meeting be approved.
2. Moved by Penny Cote that the minutes of the December 3rd, 2025, meeting be approved as circulated.
3. Old Business

Survey Report to Council: Chair Craig will work with staff to coordinate the Commission's presentation to Council in February. The following Commission members volunteer to present: Pam Craig, Penny Cote, Richard Spencer and Ken Watson.

Staff will advise the Commission of the date and time once confirmed.

January Engagement Session – PRC Masterplan: staff to confirm the date and time of this session. Discussion was had regarding the recommendation of a bespoke cultural planning process. The Commission agreed that a separate planning process is warranted and will advocate for its implementation as soon as possible.

4. Correspondence



**Heritage Commission Meeting
January 7th, 2026**

5. New Business

Alberni Arts (Community Arts Council): Jane Victoria King provided an update on the organization changes being undertaken by the Community Arts Council. The Commission supports the CAC's efforts and commitment to the arts in the Alberni Valley.

6. McLean Mill National Historic Site

Richard Spencer shared that the Chamber of Commerce's decision to not renew its service contract for operating McLean Mill with the City. The Chamber's current contract ends December 31, 2026. The Commission thanked the Chamber for its dedication to McLean Mill and for the level of service provided.

7. Train Station

No report.

8. REPORTS

A. Community Arts Council of the Alberni Valley

As we step into a new year, we want to take a moment to reflect on what an extraordinary year 2025 was for the Community Arts Council of the Alberni Valley. It was a year full of creativity, connection, and special moments shared with our community. Together, **we hosted 26 community events**, including 10 opening receptions at the Grove Gallery, two major festivals, and a range of much-loved gatherings such as the Crafty Cruise, Teas at the Mill, and our annual Book Sale.

One of the highlights of the year was the inaugural Children's Arts Festival, which will now move forward as the **Family Arts Festival**, held annually over Family Day Weekend. This event is set to become the biggest arts-driven, family-focused festival in the Alberni Valley, and we are excited to continue growing it with the community.

Another highlight was the joining of the **Harbour Quay Light-Up and the great Sail Past!** This event was a partnership between ourselves, the City of Port Alberni and the Blue Marlin Inn, who all worked diligently to ensure a successful event. WOW - the community really showed up for this massive event. Next year we hope to solidify the merging of these events with a new name, so keep your eyes peeled on our socials.



**Heritage Commission Meeting
January 7th, 2026**

Collaboration was a major theme in 2025. We proudly **partnered on five festivals and community events**, including working with the Salmon Festival to offer live painting, providing a free, kid-friendly craft for Co-op Day, and supporting Canada Day celebrations with free crafts and musician management. In addition, **we delivered 38 workshops** throughout the year, from our ongoing Watercolour Wednesdays series to drop-in children's workshops that were free or by donation, ensuring accessible creative opportunities for all ages.

None of this would have been possible without **our incredible staff**. A heartfelt thank-you goes to our summer staff Milo, Gallery Coordinator Hatchet and Gift Shop Coordinator Adrianna for their dedication, creativity, and care. Adrianna will be leaving us in February as she moves to Ontario, and we invite everyone to stop by the gallery to wish her well and thank her in person.

We are also deeply grateful to our Board of Directors. **In 2025, we worked with 11 board members**, saying farewell to some and welcoming new faces. We extend our warm thanks and best wishes to our outgoing board members: Suzanne Dube, Mike Hill, and Tamsin Miller. Moving into 2026, we are pleased to continue working with Vice President James Street, Secretary Brianna Harvey, Treasurer Amy Mayo, and Directors-at-Large Kim Babin, Nicole Crouch, Tracy Fenner, Jane Victoria King, and Randy Smith.

Our volunteers deserve special recognition. **This year, more than 100 volunteers contributed an estimated 1,500 hours of their time**. Your generosity, energy, and belief in the arts make everything we do possible, and we cannot thank you enough.

Looking ahead to 2026, we are entering a period of transition. We have closed the Grove Gallery and are moving operations to the



**Heritage Commission Meeting
January 7th, 2026**

Visitor Centre, working alongside the Chamber of Commerce. As part of that process, we will be selling a variety of items including office furniture, desks, chairs, tables, a couch, and more. Please keep an eye on our social media channels to find a good deal!

Internally, we will be working diligently on a new 3 year strategic plan, rebranding, and paying close attention to how we can step forward as leaders of strategic arts community development.

You may have also heard that we are in the process of selling our permanent collection. We understand this is an important and meaningful topic for many in our community, and we welcome your feedback. If you would like your voice to be heard regarding the sale of this collection, please email me at admin@alberniarts.com.

DRAFT



**Heritage Commission Meeting
January 7th, 2026**

B. Pacific Rim School District

Heritage Commission Report Jan 7, 2026

The next Public Board Meeting is Tuesday Jan 27.

It is TOTEM WEEK in Pacific Rim!!!!!! – Amazingly the 70th!!!

1. The District is working on the Enrollment Projections to assist the development of the 2026/2027 preliminary budget. The Ministry requires this information by February 15 in order to develop the operating grant estimates which will be announced by March 15, 2026.
2. The Pacific Rim School District is closing Public Access to a pedestrian bridge at ADSS known as Penny Lane Bridge. Engineering assessment identified significant structural deterioration. The replacement costs of the bridge would be considerable. Signage and barriers have been installed at both approaches to restrict access and the area will remain closed until further notice.

DRAFT



**Heritage Commission Meeting
January 7th, 2026**

A. McLean Mill



**McLean Mill National Historic Site Update
January 2026**

Prepared by Richard Spencer

Statistics:	
Attendance (2025 Full Year)	7,386
Nights for Campground:	Closed Sept 1 Reopening May 15
Events Booked	4
Event Tours	0
Event Info Requests	17
Guided Tours	0
Self Guided Tours	0

Important Upcoming Dates:	
February 18	WVHHS Annual General Meeting
March 29	MM 10K Run
April 4	Wedding
April 18/19	Alberni Bowman
May 2	Wedding
May 6	AV Heritage Commission at MM
May 15	MM Reopening for 2026

Programming:

The Alberni Valley Chamber of Commerce hosted their Chamber Holiday Mixer in the McLean Hall on December 6.

Site Info:

The city and contractors are finishing work on safety upgrades and junk removal within the Historic Zone. The Chamber, WVHHS & City met on January 7 to discuss the final steps for this project.

G. Alberni District Historical Society - NO REPORT

H. Port Alberni Maritime Heritage Society – NO REPORT

I. West Vancouver Island Industrial Heritage Society - VERBAL REPORT GIVEN BY BOB EAST



Heritage Commission Meeting January 7th, 2026

J. Port Alberni City Council

CITY COUNCIL MEETING SUMMARY

An information report summarizing the Regular meeting of Council held December 1, 2025. These are not the official minutes. For more information, please contact the Corporate Services department at 250.723.2146 or email: corp_serv@portalberni.ca.

DELEGATIONS

25-Year Employee Recognition Awards

City employees were recognized for 25 years of service as follows:

- Ian Ritchie, Port Alberni Firefighter
- John Haley, Port Alberni Firefighter
- Trevor Lepine, Wastewater Treatment Plant Operator, Public Works
- Kirsten Smith, Collections Curator, Alberni Valley Museum

UNFINISHED BUSINESS

Clean Team Funding Update 2026

Council amended the 2026-2030 Financial Plan by allocating \$44,000 from taxation in 2026 to support the continuation of Clean Team operations for a four-month period while grant applications are pending.

Council directed Administration to issue a Request for Proposals [RFP] to identify a service provider for the operation of a Clean Team for a term of up to one year.

BYLAWS

"Official Community Plan Amendment (15th Avenue at Montrose Street), Bylaw No. 5110" and "Zoning Amendment (15th Avenue at Montrose Street), Bylaw No. 5111" were adopted. These bylaws will enable the sale of City land to Windward Homes in accordance with a Contract of Purchase and Sale. The proposed subdivision development will create 13 residential lots.

Council then directed Administration to provide recommendations regarding the designation of permanent park land within the Maquinna Trail system.

"Zoning Amendment (5405 Argyle Street), Bylaw No. 5134" was adopted. This bylaw will enable a former marine industry warehouse to be developed into a restaurant expansion and commercial kitchen.

"2025-2029 Financial Plan Amendment Bylaw No. 5123-2, 2025" was adopted. The amendment is provided to consolidate all changes made through Council resolution in 2025 within the 2025 – 2029 Five Year Financial Plan.

"Fees and Charges Bylaw No. 5125-2, 2025"

was adopted. This bylaw amendment will support application of CPI in alignment with operational needs and consolidate information under one Bylaw.

Council then repealed "Parks, Recreation and Culture Facilities Fees and Charges 2024, Bylaw No. 5106, 2024", as that information has been incorporated into the main Fees and Charges Bylaw.

CORRESPONDENCE

Alberni Valley Forestry Coalition

Council endorsed the Alberni Valley Forestry Coalition letter to the Ministry of Forests regarding actionable measures to support the recovery of the coastal forest industry.

Council received their correspondence summary which included letters from:

- a. Ministry of Post Secondary Education & Future Skills | Post Secondary Opportunities
- b. Traffic Advisory Committee Meeting Minutes | January 15, 2025
- c. Audit Committee Meeting Minutes | October 7, 2025

REPORT FROM IN-CAMERA

Council released the following from In-Camera:

- Approval of the updated Policy No. 5002-1 'Salary Administration – Exempt Positions'.
- Reappointment of Joshua Dahling, Callan Noye and Colin Schult to the Community Investment Program for a one-year term commencing January 1, 2026 – December 31, 2026.
- Appointment of Kelly Johnsen to the Alberni Heritage Commission for a two-year term commencing January 1, 2026 – December 31, 2027.

NEW BUSINESS

2026 Meeting Schedules

Council approved the 2026 Meeting schedules. Meeting schedules can be found on the City website at www.portalberni.ca



Heritage Commission Meeting January 7th, 2026

Council Appointments

Council appointed Mayor Minions (allocated 5 votes) and Councillor Haggard (allocated 5 votes), to the positions of Director of the Alberni-Clayoquot Regional District with alternates [in order] as follows: Councillor Solda, Councillor Mealey, Councillor Patola, Councillor Dame, Councillor Vergbrugge.

Council also approved the 2026 Deputy Mayor appointments, appointments to Committees and Council representatives to public bodies, commissions and select committees.

LCRB Patron Participation Entertainment Endorsement Application | The Station Taphouse
Council supported the Liquor and Cannabis Regulations Branch Patron Participation Entertainment Endorsement application from The Station Taphouse located at 3100 Kingsway Avenue.

Authorize Council Registration | 2026 Conferences

Council considered an overview of 2026 conferences and authorized the following as per Travel Policy No. 3009-2:

Councillor Haggard to participate in the 81st Annual Truck Loggers Association [TLA] Convention, taking place January 14-16, 2026 in Vancouver, BC.

Mayor Minions and Councillor Haggard to participate in the annual BC Council of Forest Industries 2026 Convention taking place April 8-10, 2026, in Vancouver, BC.

Councillors Patola and Solda to participate in the annual BC Economic Development Association [BCEDA] 2026 BC Economic Summit taking place May 11-14, 2026 in Penticton, BC.

Councillors Haggard, Patola, and Solda to participate with the Mayor in the Federation of Canadian Municipalities 2026 Annual Conference and Trade Show taking place June 4-7, 2026 in Edmonton, AB.

Up to two members of Council to participate in the Vancouver Island Economic Alliance (VIEA) Summit taking place October 20-22, 2026 in Nanaimo, BC.

Up to two members of Council to participate with the Mayor in the Housing Central Conference taking place November 16-18, 2026 in Vancouver, BC.

Notice of Motion | Playground Replacement Plan
Councillor Dame gave notice of a motion to be presented at the next Council meeting regarding development of a Playground Replacement Plan.

Notice of Motion | Adventure Park

Councillor Dame gave notice of a motion to be presented at the next Council meeting regarding an Adventure Park development plan.

COUNCIL MEETINGS

The City of Port Alberni now offers hybrid Council and Committee of the Whole meetings.

We encourage you to remain informed on City business and community topics through the following options:

- Attend in-person in City Hall, Council Chambers, located at 4850 Argyle Street
- Livestream @ www.portalberni.ca
- Join online or by phone using MS Teams

Regular Council meetings are held at 2:00 pm on the second and fourth Monday of each month. All meeting recordings are posted on the City website for viewing.

Complete Council agendas including all correspondence and reports are available at portalberni.ca. Generally, these are posted the Friday before each Regular Council meeting and are archived on the site.

The Council Summary is prepared following each regular Council meeting and posted on the City's website. You can also visit the City website and sign up to receive summaries delivered directly to your inbox.

For more information related to Council meetings, including how to participate, please visit www.portalberni.ca/council. You may also contact the Corporate Services department at 250.723.2146 or email corp_serv@portalberni.ca.

MEETINGS AT A GLANCE

Wednesday, January 7th
7:00 pm | Heritage Commission
Alberni Valley Museum

Monday, January 12th
2:00 pm | Regular Council
Council Chambers

Thursday, January 15th
12:00 pm | Advisory Planning Commission
Council Chambers

Monday, January 19th
6:00 pm | Committee of the Whole
Council Chambers

Wednesday, January 21st
10:00 am | Traffic Advisory Committee
Council Chambers



**Heritage Commission Meeting
January 7th, 2026**

K. Alberni Clayquot Regional District

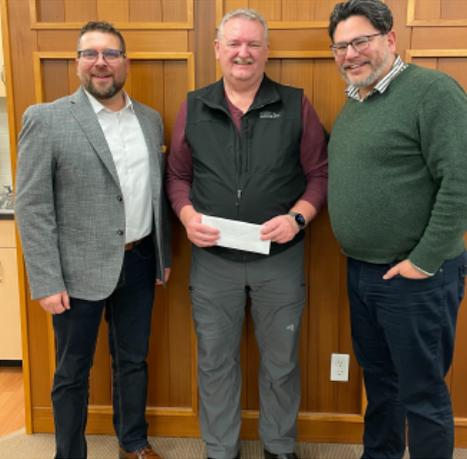
ALBERNI-CLAYOQUOT REGIONAL DISTRICT

KEEPING YOU CONNECTED

Highlights from the Alberni-Clayoquot Regional District (ACRD) Board of Directors Meetings - December 2025

DECEMBER 10, 2025

DELEGATIONS & PRESENTATIONS



- CAO Daniel Sailland (left) and Board Chair John Jack (right) recognized Regional Fire Services Manager Charlie Starratt (center) and congratulated him on his retirement.
- Ione Smith, Director of Upland Agricultural Consulting, presented the Food Security Emergency Plan, Livestock Emergency Plans and the Agricultural Water to the Board of Directors. These reports can be found [HERE](#).
- The Francoeur family made a presentation to the Board of Directors regarding their Development Variance application DVF25001, 6614 Andrews Lane (Cherry Creek).

CORRESPONDENCE FOR ACTION & INFORMATION

- The Board of Directors supported motions to allow all eligible Directors to attend the 2026 Electoral Area Directors' Forum, March 10-11, 2026, and LGLA Leadership Forum, March 11-13, 2026. Both are held in Richmond, BC.
- The Board of Directors proclaimed January 2026 Crime Stoppers month. January is Crime Stoppers Month across Canada.
- The Board of Directors received information about free Asset Management Training for elected officials and chief administrative officers.

REQUEST FOR DECISIONS

- The Board of Directors directed staff to implement a Paymentus Corporation payment system for credit card processing. This will help reduce or eliminate credit card processing fees while preserving a diverse range of convenient payment options for customers.
- The Board of Directors endorsed the 2025 Port Alberni Transit Future Service Plan.
- The Board of Directors received the Alberni Valley Agricultural Water Plan Final Report, the Alberni Valley Food Security Emergency Plan, the Alberni Valley Livestock Emergency Plan, and the West Coast Food Security Emergency Plan.
- The Board of Directors authorized the CAO to enter into an interim Fire Protection Services Agreement until March 31, 2026, with Hupacasath First Nation allowing the Sproat Lake Volunteer Fire Department to provide structural fire protection services to Kleehekoot Indian Reservation No. 2 with any long-term changes to the agreement being brought back to the Alberni-Clayoquot Regional District Board of Directors.
- The Board of Directors adopted the Alberni-Clayoquot Regional District Emergency Communication and Public Notification Plan as presented.

BOARD OF DIRECTORS

Chair: John Jack Huu-ay-aht First Nations	Director Vaida Siga Electoral Area "C" Long Beach	Mayor Sharie Minions City of Port Alberni	Councillor Moriah Cootes Uchucklesaht Tribe Government
Councillor Debbie Haggard City of Port Alberni (vice-chair)	Director Penny Cote Electoral Area "D" Sproat Lake	Councillor Tom Stere District of Tofino	Levana Mastrangelo - Executive Legislator Yuulu7ii7ath Government
Director Bob Beckett Electoral Area "A" Bamfield	Director Susan Roth Electoral Area "E" Beaver Creek	Mayor Marilyn McEwen District of Ucluelet	For more information, visit the ACRD Website (www.acrd.bc.ca) or contact the Manager of Administrative Services at 250-720-2731 or e-mail hzenner@acrd.bc.ca .
Director Fred Boyko Electoral Area "B" Beaufort	Director Mike Sparrow Electoral Area "F" Cherry Creek	Councillor Kirsten Johnsen Toquaht Nation	

250-720-2700 www.acrd.bc.ca 3008 Fifth Ave. @ACRDgov



Heritage Commission Meeting
January 7th, 2026

ALBERNI-CLAYOQUOT REGIONAL DISTRICT
KEEPING YOU CONNECTED

NDECEMBER 10, 2025 (CONTINUED)

PLANNING MATTERS

- Temporary Use Permits
 - Consider issuing subject to conditions:
 - TUP22007R - Long Beach
 - TUP25015 - Long Beach
 - TUP25014 - Sproat Lake
 - TUP25011 - Sproat Lake
- Rezoning and Bylaws
 - Considered a first time and proceeding to public input and conditions:
 - RE25004 - Beaver Creek
 - Adopted:
 - RE25002 - Beaver Creek
- Development Variance Permit
 - Denied:
 - DVF25001 - Cherry Creek

COMMITTEE REPORTS

- Accessibility Committee - December 9, 2025 meeting
 - Advised that there were three presentations at the Accessibility Committee: from Sam Turcott, Assistant Deputy Minister from the Ministry of Social Development, Alex Hunter, Constituency Assistant, Office of Gord Johns MP, and from David Calver, Founder Society for Inclusion and Participation. Recommendations from the Accessibility Committee will be brought to the Board in January.



The ACRD recognized Tracy Bond this month for her 35 years of service with the ACRD. Tracy has been an administrative assistant and a public face of the ACRD administration team since 1990. After so many years, she has decided to retire in 2026. She will be missed. Manager of Administrative Services Heather Zenner marked her anniversary at the December staff meeting.

The ACRD administration office is closed December 24 - January 2, re-opening on January 5.



The team at the ACRD wishes you a Happy Holidays and all the best in the New Year!

We look forward to supporting and serving you in the coming year.

250-720-2700 www.acrd.bc.ca 3008 Fifth Ave. @ACRDgov



**Heritage Commission Meeting
January 7th, 2026**

- L. Community at Large – NO REPORT
- M. Museum

ALBERNI VALLEY MUSEUM - KEY ACTIVITIES

ANNUAL STATISTICS	2025	2024*	2023**
Hours Open to the Public	1,710	1,976	1,931
Total Gallery Attendance	18,591	15,944	16,940
Total Reach	26,818	17,222	19,219
Programs	195	168	201
Instructional Hours	3,894	2,121	2,886
Volunteer Hours	2,950	2,121	1,404

* 2024 – NOTE: Education Curator position vacant first quarter negatively affecting programming and attendance.

** 2023 - Clutesi Exhibition resulted in a surge of school tours and general attendance overall. NOTE: The number of school tours is often affected by exhibition content.

AVM Exhibition | Christmas Stories | November 21 – January 3, 2026 | The Christmas Stories exhibition opened at the Alberni Valley Museum on November 21, 2025, offering visitors a festive and nostalgic journey through local holiday history. The exhibit showcased objects and artifacts from the museum’s collection that reveal how Christmas was celebrated in the Alberni Valley from the 1890s through the 1990s, highlighting both well-known traditions and unique stories from the community’s past. Presented as part of the Museum’s “Christmas Double Feature” launch event, the exhibition invited residents to connect with seasonal memories through thoughtfully curated displays reflecting more than a century of local heritage. The exhibit ran until January 3, 2026, and was warmly received as a charming addition to the community’s holiday festivities.



ANNUAL PROGRAM STATISTICS

Category	2025		2024*		2023**	
	Programs	Attendance	Programs	Attendance	Programs	Attendance
Curriculum-linked education	26	419	12	416	64	1,953
Family/Children	89	2,619	52	1,007	72	1,264
Adult	65	1,311	70	1,554	41	1,521
Special events/Collaborations	13	8,227	34	2,830	24	2,852
Total:	193	12,576	168	5,391	201	7,615

* 2024 – NOTE: Education Curator position vacant first quarter negatively affecting programming and attendance (e.g. school tours).

** 2023 - Clutesi Exhibition resulted in a surge of school tours and general attendance overall. NOTE: The number of school tours is often affected by exhibition content.

Program Highlights

The Alberni Valley Museum’s Christmas Night Market, held on November 20, 2025, invited the community to enjoy festive activities including a hot chocolate bar, hands-on seasonal crafts, and storytime for families. The event created a lively and welcoming atmosphere inside the museum, offering holiday shopping with special discounts and complementing the opening of the Christmas Stories exhibition.

PRC & Community Collaborations

- Museum staff contributed to the programming at the 2025 PRC Youth Fright Night at Glenwood Centre
- The Museum Shop was a vendor at the **WVIHS Christmas Art Show and Market**, held on **December 6, 2025**, at the Industrial Heritage Centre



Heritage Commission Meeting January 7th, 2026

LOOKING AHEAD: 40TH ANNIVERSARY CELEBRATION — PORT ALBERNI ⇄ ABASHIRI | May 30th — June 15th, 2026

In 2026, the City will lead a community-wide celebration marking the 40th anniversary of the Port Alberni–Abashiri Twinning Agreement, originally signed on February 9, 1986. The main community celebration will take place on May 30th at Echo Centre, featuring family activities, cultural performances, a live video link with Abashiri, and an official civic ceremony honouring four decades of friendship and exchange. From June 1–15, complementary exhibitions, displays, and educational programs will be presented at the Alberni Valley Museum, Echo Centre, and City Hall, highlighting the history of the partnership, cultural sharing between Japanese and Nuu-chah-nulth communities, and stories from past student exchanges. Together, these events aim to both honour the legacy of the twinning relationship and reaffirm the City's commitment to future cultural, youth, and community exchange initiatives.

- N. Hupačasath First Nation – NO REPORT
- O. čišaa?ath (Tseshaht) First Nation – NO REPORT

9. Next Meeting

Penny Cote motioned to adjourn the meeting at 8:58 pm. The next meeting will be February 4th, 7pm (AVM).

DRAFT

Table of Partners Minutes

Wednesday, December 16, 2025 @ 9:30 am
Via Zoom on-line meeting

- Members:** Marcie DeWitt, ACHN Coordinator
Penny Cote, ACRD EA “D” Director
Deb Haggard, CPA Councillor
Rachelle Cole, BCEHS
Tish Bernard, Physiotherapist, Island Health
Sasha Vison, Ridge View Health and Performance
Helen Zanette, Trustee, SD70
Natasha Dumont, Island Health
Jude Newman, Citaapi Mahtii Housing Society
Debra Hamilton, ADAPS Youth and Family Services
Laurie Hannah, Westcoast Community Resource Societies
- Regrets:** Brooke Wood, Clayoquot Biosphere Trust-Coordinator and Manager of
Community Initiatives, Coastal Family Resource Coalition - Coordinator
Samantha Barrowcliff, Community Health Services
Shawn Anderson, Councillor, District of Ucluelet
Vaida Siga, ACRD EA “C” Director
- Guests:** Faye Missar, Community Health Coordinator with Island
Cathy Holmes, Regional Coordinator, United Way, BCCRN Regional Mentor,
Alberni Valley and Nanaimo
Jane Osborne
Lance Boer, Board Chair of Literacy Alberni Society
Janine Fraser, Sage Haven
Christina Brack, Ministry of Social Development and Poverty Reduction
- ACRD Staff:** Maddie Graham, Administrative Assistant

1. CALL TO ORDER

The Coordinator called the meeting to order at 9:35 am.

The Coordinator recognized the meeting is being held throughout the Nuuchahnulth territories.

2. APPROVAL OF AGENDA & MINUTES

The Agenda for the December 17, 2025 meeting was approved.

The Minutes of the November 19, 2025 meeting were approved.

3. IN CAMERA – ToP Memberships

The coordinator closed the meeting to at 9:40 am.

REPORT OUT – RECOMMENDATIONS FROM IN-CAMERA

The coordinator reports out that the four applications received were accepted to be apart of the Table of Partners for 2026/2027 years.

4. ACHN Reports

a. Coordinator Update

- Continuum of Care Meeting – Goals in Transportation in the Alberni Valley and West Coast. This will relate to medical transportation and public transportation.
- Learning Day with Island Health Collaborator, with CHN and Island Health, Health Promotion Team
- Meetings with Alberni-Clayoquot Regional District, other committees and The Foundry.
- ACHN admin work for end of year, preparation for 2026.

b. Poverty Reduction 2025 Data Update

- Data pages have been updated and completed. Revisions were made with the feedback received at previous meeting in November.
- Completed final take on this document, we will be launching this formally in 2026 to the municipality

MOVED: Laurie Hannah

SECONDED: Penny Cote

THAT The Table of Partners accept The Poverty Reduction data updates and formally launch Poverty Reduction Document.

Carried

c. ACHN Website

- Four website options based on information received.
- Based on group discussion it was mentioned that a combination of option 1 and 2 would be best choice overall, new motion was drafted.

MOVED: Penny Cote

SECONDED: Rachelle Cole

THAT The Table of Partners accept Full Implementation of Website Fixes with Geeks on the Beach – Max of 35hrs at 126/hr = \$4410.00, with the addition of the coordinator receiving support with website from ACHN volunteer.

Christina Brack Left Meeting at 10:31am

d. ACHN 2026 – 2028 Budget

- Update communications to account for website project.
- Budget draft approved, final copy to review at January 2026 meeting.

5. ACHN Updates

a. Tamarack Membership

- Free membership this year.
- Encouraging everyone at the table to reach out to Marcie on how they can receive information from Tamarack partnership.
- Currently members of; Communities Ending Poverty, Western Community Leaves on Poverty Reduction, Communities building Youth Futures, Anti Racism Community of Practice.

b. Foundry Update

- Recently had Foundry Leadership Table meeting here in Port Alberni
- Lots of discussion on what the functional program will look like inside of The Foundry Port Alberni
- We have reached a final design that was focused the feedback received from Youth Engagement, and what is needed and wanted by youth.
- Meeting with Leadership on January 22, 2026, to talk services and integration. On how to across disciplines and age mandates integrate.
- Working towards our goal of creating a safe space for youth. We will know the gap to goal shortly.

6. INFORMATION ITEMS

a. Regional & Member Updates

Jude Newman: People have been moving in at Citaapi Mahtti Housing Society, so happy to provide housing for people in need. Welcoming anyone in Port Alberni to come by and receive a tour.

Question Natasha Dumont: How many spaces are left in the building and are there any requirements to live there and be accepted?

Answer: The building was funded by BC Housing, must be registered in BC Housing to apply. Three levels: Deep Subsidy, RGI - Rent Gear to Income, LEM - Low End Market, seven accessible units, 35 units in total. There is an online application.

Lance Boer: In additional to the Board of Literacy Alberni, also on the Covid Society. Changing the rules for virtual group healthcare settings. One of the only clinics in BC that can treat chronic illnesses, such as long covid and MECFS. They are unable to keep up with demand, receiving 25-30 referrals a day. In January they will be changing the limit of numbers to 30 people, and a lot of people with chronic illness will no longer be treated due to lack of staff. They are just cutting with no plans for action currently.

Marcie: Will be sending out the letter that Lance shared from the Canadian Covid Society.

Janine Fraser: Update on Drop-in Centre having a shift. It has been closed for the month of December for renovations and cleaning. Sage Haven will no longer be giving out Substance Abuse Harm Deduction Kits anymore. But will be giving out Harm Reduction with regards to Sexual Health Kits. Nurse should be coming in once a week and WorkBC to be coming in once a week. Women's Wednesday coming back and Thursday crafts returning.

Laurie Hannah: 16 days of Activism just ended, Women's outreach worker hosted multiple events including a movie regarding ending gender-based violence, called the "The Bystander Moment: Transforming Rape Culture at its Roots", 96 people viewed this film. In addition to this, over 200 people attended the Holiday lunch, one of our more successful events.

Tish Bernard: Looking for updates for the two new daycare buildings that are not being used.

Deb Hamilton - Need for operators for these beautiful spaces. Lack of advocating in the Non-Profit and Early Childhood Care and Education. Advocating for better wage?

Marcie DeWitt: Poverty Action Plan dove into the childcare complexity, we did a little extra digging to fill in the realities since the 2019 assessment. Big investments in the spaces but struggling to finding the operators for these spaces as well as staffing with the appropriate level of education. ECE and higher level ECE specialties are challenging to recruit for causing loss in those spaces. The province is now monitoring the spaces available but only by licensing numbers. Data is not matching currently what the reality is in community. This info is on page 8 of the Poverty Reduction Document.

Penny Cote: Past President with Vancouver Island and Coastal Communities had a conversation with planning sessions for the convention in April, 34 proposals have come in regarding health. Are interesting in presenting at AVICC. Invitation received from UBC on Public Community Engagement. Marcie, Deb Haggard and I will be attending. Voices for Health Equity Thursday February 26, 1-4:30pm explore interdisciplinary approached and collaboratives are advancing health equity.

Deb Hamilton: If you organizing is part of the BC Non-Profit Organization, they are offering a training on Internation Engagement on Public Participation available. Normally this is a \$3000 course, but it is now being offered for \$300, they are sponsoring people are they have spots available.

Helen Zanette: School District has commenced our co-government model with the nations. We had four nations in attendance at the meeting last night, Huu-ay-aht, Hupacasath, Tla-o-qui-aht, and Tseshaht. Trustees have been joined by representatives appointed by the nations. Possible advocacy to change the school act in the future. We also had our annual Board Elections on November 25; new chair Cynthia Or and vice chair Chris Washington. There are policies available to

review at Pacific Rim SD70 website. The school board office will be closed for Winter break.

7. MEETING ADJORNED

The meeting adjourned at 11:16 am.

The next meeting of the Table of Partners will be held Wednesday, January 21, 2026, at 9:30 am.

Table of Partners Minutes

Wednesday, January 21, 2026 @ 9:30 am
Via Zoom on-line meeting

Members: Marcie DeWitt, ACHN Coordinator
Penny Cote, ACRD EA "D" Director
Deb Haggard, CPA Councillor
Janine Fraser, Sage Haven
Vaida Siga, ACRD EA "C" Director
Rachelle Cole, BCEHS
Jomy Thomas, Bamfield Community School
Brooke Wood, CBT, Rural and Remote Division of Family Practice
Jude Newman, Citaapi Mahtii Housing Society
Shawn Anderson, Councillor, District of Ucluelet
Samantha Barrowcliff, Community Health Services
Sasha Vison, Ridge View Health and Performance
Christina Brack, Community Integration Specialist, Ministry of SD and PR
Lance Boer, Chair, Literacy Alberni Society; Board Member, Canadian Covid Society

Regrets: Laurie Hannah, Westcoast Community Resources Societies
Debra Hamilton, ADAPS Youth and Family Services
Tish Bernard, Physiotherapist, Island Health
Natasha Dumont, Island Health
Helen Zanette, Trustee, SD70

Guests: Faye Missar, Public Health Promoter, Island health
Caitlin Pitre, Personnel and Manager at West Coast Community
Polly Robertson, Practicum Student at West Coast Community
Jordan Higgins, ADAPS

ACRD Staff: Maddie Graham, Administrative Assistant

1. CALL TO ORDER

The Coordinator called the meeting to order at 9:35 am.

The Coordinator recognized the meeting is being held throughout the Nuu-chah-nulth territories.

2. APPROVAL OF AGENDA & MINUTES

The Agenda for the January 21, 2026 meeting was approved.

The Minutes of the December 17th, 2025 meeting were approved.

The In-Camera Minutes of the December 17th, 2025 meeting were approved.

3. ACHN Reports

a. Coordinator Update

- Additional administrative tasks have been completed, this includes updates to the website, communication documents, keeping people up to date and ensuring meeting minutes when out.
- Completed orientations for newest members on the ACHN
- Annual report and presentation completed to share with municipal governments.
- ACHN supporting a partnership with Tamarack, Community Futures, and the Government of Canada program, a Self-Employment Start Up. INEO stepped up to take a lead in coordinating and leading this program. Posters have been shared with Table Members and community stakeholders. Please share those posters in your centers, especially for our rural and report communities.

b. ACHN Budget

- Budget completed from notes in the previous meeting. Meeting scheduled with Alberni-Clayoquot Regional District staff to discuss planned budget for 2026-2026.
- Will update ACHN if anything changes after meeting with ACRD staff.

THAT The Alberni-Clayoquot Health Network Table of Partners accepts the ACHN Budget for 2026-2028.

MOVED: Penny Cote

SECONDED: Shawn Anderson

CARRIED

4. ACHN Updates

a. 2025 Highlights

- 2025 Poverty Reduction Data Updates
- 2025 Living Wage
- Transportation and Access – BC Transit Westcoast System
- Communities Building Youth Futures

b. Jordan Higgins: ADAPS Foundry Update

- Youth Navigator: Over the past couple of months have been building connections with Youth and Youth Services, while also building connections on the West Coast.
- Moving into 2026, I will be working towards building and Youth Health and Wellness resource list and a Pathways map. Actively trying to gauge interest and likely hood of participation in a Pacific Rim Youth Advisory Committee, that would cover all things Youth Health and Wellness on the Coast.
- In person Foundry visit sometime in February for everyone to head out to the coast. Deb will provide this information when it is available.

- Two Youth conferences to be held over spring break. One in Port Alberni and one on the West Coast, location to be determined.
- It would be beneficial if ACHN could all put their minds together to help focus on the Fund Raising for the Foundry. If we could all start thinking about it and how we can be supportive of that. To discuss at future meetings.

5. INFORMATION ITEMS

a. Regional & Member Updates

Debbie Haggard: Request for members of Health Networks, The City of Port Alberni recently approved a rezoning for 55 units on 2nd Ave to become supportive housing. A lot of negative feedback has been received from the community. This housing is very important and the city is looking for support. If anyone hears or sees anything negative regarding this, if we could please speak up about how this is really needed in our community.

[ACHN Building Equity Toolkit](#) with messaging around Housing for various stakeholder groups was identified as a resource to assist in conversation.

Brooke Wood: CBT: Grants are open, four different committee grants up to six thousand. They go from research and environment, youth and education, community development, as well as arts and culture. The vital grants are also open, these are more regional scope grants of up to twenty thousand dollars. They opened on January 19th, and these grants have staggering closing dates with more information available on the website. CBT is also hosting a program called Free to Play, which is a community foundation of Canada Initiative. This grant is unfortunately not available in Port Alberni. It is for outdoor risky play for ages 0-12. A Psychologist from Children's Hospital will help host workshops, because the success of the program depends on people understanding what outdoor risky play is. This is child lead; it isn't over supervised or structured. It is a participatory grant program.

In addition, the CBT have been working for years and have been actively fundraising, but we have finally received our Building Permit to build the Biosphere Center here on the Coast.

The Coastal Family Resource Coalition hosted three working group meetings in December. One thing to follow up on regarding Transit is if the bus is now stopping in front of the Ucluelet Health Centre. We know a stop has been added but we are unsure if the bus is stopping there. The Coalition attended The Primary Care Network meeting last week and was looking for support and funding. Feeling very hopeful with this new connection. Will also be presenting to the district of Ucluelet and District of Tofino, and applied for a grant-in-aid from Ucluelet for additional support.

Confirmed by discussion that a stop has been added, and the bus will be stopping there going forward.

Working with ADAPS with organizing the West Coast Youth Conference. Also had a meeting with Sully from Coastal Queer, and they had talked about the youth connection

program at Ucluelet Secondary School, they normally have grant funding from the CBT for the last four years and it is a "Life Saving Program". They are out of funding and there is no money left. If anyone is aware of any core funding that is available or if anyone has any ideas for ongoing support, please send that information over.

Lance Boer: Looking for help with a client that is a refugee, she has been here for a couple of months and is currently in a temporary housing. This housing has become unsafe for her, and she is needing somewhere in town to stay, as she doesn't have a car. Another Board member had taken her around town and were not able to find a different situation for her. We also looking for counseling options for help her. We are seeking help to find connections to provide a better situation for our client.

Janine Fraser: Staff at Sage Haven would be able to assess what the issue is and resources may be available for her. Would recommend reaching out to someone on the sage haven team, as they would be able to chat with her and provide a safety assessment. Or at would be able to provide some other options available to her.

Sam Barrowcliff: Sage Haven and CMHA are both great options. Kuu-us Crisis Line, and Friendship Center would be also great places to reach out. A lot of these organizations have relationships with different housing options and would be able to a lot of doors.

Shawn Anderson: Been an exciting year, 75% of 250 units being affordable. Subdivision stage, CMCH and Canadian Housing are involved. It has great housing authority with it, which will ensure the housing goes to the correct people and that it is a benefit to the community and not being turned into rented vacation homes. We are also working with Vancouver Island Health Authority to make sure some spots are available for medical staff.

Energy independence or energy sovereignty, in 2016 a study was done to see if we would be able to use Wave Energy. 12 people working as a team with UBC, UVIC, and an organizing called Asid to investigate setting up/turning the lighthouse into an energy center. By the old sea plane base which is currently a fish processing center is being converted into a vessel electric center, updating boats from Diesel to Electric, working with BC Hydro to create a micro grid and will hopefully have charging stations coming for these new electric boats. The first boat on display will be the Nootka Princess, this upcoming Friday.

Discussion regarding dumping of sewage in the harbor and out at sea from boats and if a dumping area could be put in place.

Janine Fraser: Christmas was very busy, partnering around, good things being donated. It's a very busy time for front line staff as well. Our transition house was full, and our second stage housing also remains full. Our counseling programs are also very busy with some heavy caseloads. We are still asking for more volunteers for Sexual Assault Response program. We are needing more volunteers to keep up with community needs. It is very busy program and the demand is high. Coldest Night of the Year coming up, and it is our Tenth Anniversary, hoping to have a good turnout for this event.

Caitlin Pitrie: January 24th, 2-4pm partnering with Mankind Project, which is starting a men's peer support group. These meetings will be taking place at the Tofino office and is it open to all men.

Jill our Housing manager, and women's outreach coordinator, organizing economic power financial literacy group for women, currently all the spots are full. We are putting together a waitlist, if you know anyone who is interested. It is a six-week workshop, one night a week.

Our Sexual Assault Response Coordinator is starting a group in Ty-Histanis called Conversations about Consent, open to all Tla-o-qui-aht women. It will be a safe space to talk about consent, power and healing.

Tax season is approaching, we are offering the free taxes for low to moderate income.

Penny Cote: Working together to work and attract and keep health care workers in the Alberni Valley, that Josie Osborne had posted. Very apparent that the ACHN was not there, I did advocate that we are doing work. It was a great place for connections and seeing who was in the room and discussing where we need to be to attract health care workers to our community.

Voices for Healthy Equity, UBC Robson Square Theater on Thursday, February 26, 2026, 1:00-4:40pm. Information and videos are available from previous panels. Marcie will share it out this information with the meeting minutes.

6. MEETING ADJORNED

The meeting adjourned at 10:50am.

The next meeting of the Table of Partners will be held Wednesday, February 18th, 2026, at 9:30 am.