



Call to Order – Trustee Craig

Questions of Agenda/Approval of Agenda for January 11, 2022

Conflict of Interest Declaration

1.0 Adoption of Minutes of December 14, 2021

2.0 Announcements of the Chair

3.0 Good News from the Schools

4.0 Trustee Statements

5.0 Petitions/Delegations/Presentations - Nil

6.0 Staff Reports

6.1 Superintendents Report

The Superintendent will provide his monthly report.

Greg Smyth

6.2 COVID-19 Restart

The Superintendent will provide an update on the COVID-19 January restart and planning in the event of a functional closure.

Greg Smyth

6.3 Expenditures for December 2021

RECOMMENDATION

It is recommended that the expenditures for the month of December 2021 be approved as follows:

Description	December
Supplies and Services	\$2,300,621.44
Salaries and Benefits	\$4,120,838.84
	\$6,421,460.28

RATIONALE

Trustees have reviewed the cheque listings.

Lindsay Cheetham

6.4 Budget Update

The Secretary-Treasurer will provide an update on the 2021-22 Budget.

Lindsay Cheetham

7.0 Executive Committee Reports

7.1 January 5, 2022.

8.0 Unfinished Business/New Business - Nil

9.0 Policy Development - Nil

10.0 Correspondence – Action Required - Nil

11.0 Correspondence – For Information

11.1 copy of the Ha-Shilth-Sa dated December 16, 2021.

12.0 Board Committees - Nil

13.0 Internal District Committees - Nil

14.0 External or Community Committees

14.1 Port Alberni Museum & Heritage Commission – *Trustee Craig*

Audience Question Period

Adjournment

EXECUTIVE COMMITTEE MEETING

DATE:	JANUARY 5, 2022
LOCATION:	BOARD ROOM
TIME START:	9:00 AM
TIME END:	9:28AM

ATTENDANCE LOG

Lindsay Cheetham	Laurie Morphet	Marc Fryer
Trisha Wilson	James Messenger	Stacey Manson
Barb Witte	Peter Klaver	Nadine White
Barb Ross	Greg Smyth	Mike Gough
Greg Roe		

DISCUSSION ITEMS		
GS		Nil

GS	1.	Provided an update on the COVID-19 January restart.
NW	2.	<ul style="list-style-type: none"> Noted concern from EA's in a school who felt they were offered no direction with students. GS replied that schools were provided with ideas for activities but will look in to. Noted increased anxiety in members regarding replacements.
GR	3.	Shared the new Health & Safety measures with admin and supervisors.
JM	4.	<ul style="list-style-type: none"> Expressed gratitude to all staff in preparing for this week. Met with the admin group to discuss ideas, thoughts etc. Working with Sandra to help support teachers by providing resources. Continues to work on plans for CI Day on January 28th with the focus on Anti-racism. Welcomed Brian Cox to the IT Team.
LM	5.	<ul style="list-style-type: none"> Continuing to solicit for vacant SLP position.
LC	6.	Welcomed Barb Ross, Asst Secretary-Treasurer.
MF	7.	<ul style="list-style-type: none"> Focusing on incoming students in approx.. 3 weeks, but expecting some deferrals due to Omicron. Working on the one day isolation for new students. Still fielding enquiries for the next school year.
PK	8.	<ul style="list-style-type: none"> Monitoring staff attendance.
SM	9.	<ul style="list-style-type: none"> Thanked James for his help with scheduling software for SrongStart families to use to register for time slots. Also thanked SS Facilitators. Working with Lisa Fryer through POPEY to offer resources for Primary teachers. Offered shout out to staff working with children of ESW's at this time.

NEXT MEETING: JANUARY 19, 2022

RECORDED BY: B WITTE