



**SD70 PACIFIC RIM BOARD OF EDUCATION
PUBLIC BOARD MEETING MINUTES
October 24, 2023, 5:00 p.m.
Ucluelet Elementary School**

Pam Craig - Board Chair
Janis Joseph – Vice Chair
Cynthia Orr - Trustee
Cherilyn Bray - Trustee
Larry Ransom – Trustee (via Teams)
Christine Washington - Trustee
Helen Zanette - Trustee
Tim Davie - Superintendent
Barbara Ross - Secretary Treasurer
Jaime Hansen - Director of Instruction - Indigenous Education
Paula Mason - Manager of Corporate Services
Carla Neville - Controller
Robyn Ross - Ucluelet Elementary School Acting Principal
Carly Green - Ucluelet Elementary School Vice Principal
Drew Ryan - Ucluelet Secondary School Principal
Kaamath (Levi Martin) – honoured guest and elder
Deb Masso - Language and Digital Archivist Intern, Tla-o-qui-aht First Nation

Audience Members:

Jeff Anderson
Marc Garand
Kristi Udell
Kathleen Congdon
Cindi Levine

1. Call to Order

2. Approval of Agenda

Item 8.1 Petitions/Delegations/Presentations was heard before item 4.0 Conflict of Interest Declaration

Add 11.1.b Trustee Remuneration

Add 15.6 Teacher/Trustee Liaison Committee Meeting minutes

Add 15.7 Provincial Council motions

Add 16.8 Heritage Commission Meeting Minutes

Introductions were made around the table.

Moved by: Trustee Washington

Seconded by: Trustee Bray

That the Agenda for October 24, 2023, be approved as amended.

Carried

3. Petitions/ Delegations/ Presentations

3.1 Values & Meaning of Nuu-chah-nulth words presentation (20 minutes)

Kaamath (Levi Martin) presented on how important it is to recognize that providing the *nuučaáníuł* translation of our Core Values comes with profound responsibility. They are not simply a translation of words, rather they are gifted to us to use, and come with the expectation that the meaning of them be used in our daily lives, and in how we conduct ourselves in our school communities. These words represent a depth of soul, a representation of the Human Spirit. If we live by these teachings, it will allow us to stand with dignity and respect.

yuučaapí?aał - Integrity: Be careful about everything you say, walk slowly because the ground we walk on is made up of the dust of our ancestors.

?iisaakmis - Respect: This starts from within. When we've completed our journey, we should be sure that we've done everything with dignity, respect, humility, and love. We must remember that we return to Mother Earth when we're done.

q^wacum?is - Responsibility: We need to be the best that we can be without being better than anyone/everything else. We are no more important than the ants at our feet.

miiłhiiniš - Equity: We are all the same. Even people in high positions in Indigenous communities are not revered, rather they are viewed as servants for the people, and need to be worthy of such a position.

?uwiqł - Compassion: Be kind, listen to people when they speak, hear what they say and keep it in mind when you interact with them.

łaaquqłi?iik - Honesty: Always speak the truth and stick to what you have said, even when it has become challenging to stick to your word.

Kaamath (Levi Martin), Deb Masso and Jessica left the meeting at . Drew Ryan arrived.

4. Conflict of Interest Declaration

There were no conflicts of interest declared.

5. **Adoption of Minutes**

5.1 **September 26, 2023 Public Board Meeting Minutes**

Moved by: Trustee Joseph

Seconded by: Trustee Bray

THAT the Board of Education approve the September 26, 2023 Public Meeting Minutes as amended.

Carried

6. **Announcements of the Chair**

7. **Good News from the Schools**

7.1 **School update (10 minutes)**

Principal Ross and Vice-Principal Green presented an update on their school including their school plan, and how they are developing a leadership that promotes courage and systemic change.

8. **Trustee Statements**

Board Chair Craig provided an update of her interactions with Ministers and MLAs at the Legislative Parliament buildings on Advocacy Day.

9. **Staff Reports**

9.1 **Election for position of Chair and/or Vice-Chair (5 minutes)**

Superintendent Davie provided an opportunity for the Board to make a motion to hold an election for the position of Chair and/or Vice-Chair at the Annual Public Board Meeting on November 28, 2023.

Moved by: Trustee Bray

Seconded by: Trustee Orr

THAT the Board of Education direct staff, through the Superintendent, to hold election for the position of Chair and/or Vice Chair at the Annual Public Board Meeting on November 28, 2023.

Carried

9.2 **Preliminary Enrolment Update (5 minutes)**

Secretary Treasurer Ross provided an overview of her report.

9.3 **Financial Update (10 minutes)**

Secretary Treasurer Ross provided an overview of her report, and answered questions from the Board regarding the addition work in her report.

9.4 Email Signature template (5 minutes)

Superintendent Davie presented a template of an email signature that if approved will become mandatory for all school district employees and Trustees.

Moved by: Trustee Bray

Seconded by: Trustee Washington

THAT the Board of Education approve the mandatory use of the email signature templates as presented, for use by all employees and representatives of Pacific Rim School District.

Carried

10. Unfinished Business/ New Business

11. Policy Development

11.1 Policies to go out for Public Consultation

11.1.a P110 Board Procedure Policy

Moved by: Trustee Bray

Seconded by: Trustee Joseph

THAT the Board of Education approve P110 Board Procedure Policy to go to a 30-day public consultation period, as presented.

Carried

11.1.b Trustee Remuneration

Moved by: Trustee Washington

Seconded by: Trustee Zanette

THAT the Board of Education approve the Trustee Remuneration Policy to go to a 30-day public consultation period, as presented.

Carried

11.2 Policies for Adoption

11.2.a Policy 113 Policy Development

Moved by: Trustee Washington

Seconded by: Trustee Bray

THAT the Board of Education adopt Policy 113 Policy Development as presented.

Carried

12. Notice of Motion

13. Correspondence- Action Required

13.1 2023-10-10 After School Badminton

Moved by: Trustee Zanette

Seconded by: Trustee Orr

THAT the Board of Education direct staff through the Superintendent, to write a letter of reply suggesting other funding avenues.

Carried

14. Correspondence- For Information

15. Internal District Committees

15.1 June 6, 2023 Education Committee Meeting Minutes

15.2 June 13, 2023 Policy Committee Meeting Minutes

15.3 June 13, 2023 Finance & Operations Committee Meeting Minutes

15.4 October 3, 2023 Education Committee Meeting Minutes

15.5 October 10, 2023 Policy Committee Meeting Minutes

15.6 Teacher/Trustee Liaison Committee Meeting minutes

Moved by: Trustee Bray

Seconded by: Trustee Washington

THAT the Board of Education receive the meeting minutes listed in Items 15.1 - 15.6.

Carried

15.7 Provincial Council motions

16. External Committees

16.1 2023-08-15 Agricultural Development Committee Meeting Minutes

- 16.2 2023-09-18 ACRD Emergency Network Debrief Notes**
- 16.3 2023-09-20 ACHN ToP Meeting Minutes**
- 16.4 2023-09-20 Solid Waste Management Plan Advisory Committee Meeting Minutes**
- 16.5 2023-10-04 Solid Waste Management Plan Advisory Committee Meeting Minutes**
- 16.6 2023-10-11 City of Port Alberni - October 10, 2023 Council Summary**
- 16.7 2023-10-19 ACHN ToP Meeting Minutes**
- 16.8 2023-10-04 Heritage Commission Report**

There were no questions from Trustees for minutes attached from items 16.1 - 16.8. Trustee Zanette provided a fulsome overview of all committee meeting minutes for points she felt relevant to highlight.

17. Audience Question Period

ADTU President Ryan Dvorak asked if there could be discussion with partner groups regarding the mandatory email signature template. Superintendent Davie noted that the matter had been brought forth by the Board of Education, and he would be happy to speak with partner groups about it.

18. Next Meeting

19. Adjournment

The Chairperson adjourned the meeting at 6:35pm.

Board Chair

Secretary Treasurer