



**PACIFIC RIM SCHOOL DISTRICT
PUBLIC BOARD MEETING MINUTES
May 28, 2024, 5:00 p.m.
Administration Office**

Pam Craig - Board Chair
Cherilyn Bray - Vice Chair
Cynthia Orr - Trustee
Janis Joseph - Trustee
Larry Ransom - Trustee
Christine Washington - Trustee
Helen Zanette - Trustee
Tim Davie - Superintendent
Peter Klaver - Assistant Superintendent
Barbara Ross - Assistant Secretary Treasurer
Paula Mason - Manager of Corporate Services
Ryan Dvorak - ADTU President
Nadine White CUPE President

Audience:

Lindsay Cheetham
Rosemarie Buchannan
Kristi

1. Call to Order/Land Acknowledgment

The Chair acknowledged that we work and learn on the ḥaḥuuḥi of the Hupačasath (Hupacasath), Huu-ay-aht (Huu-ay-aht), ḥaḥuukʷiḥath (Tla-o-qui-aht), Cišaaḥath (Tseshaht) and the Yuuḥuḥiḥath (Yuu-cluth-aht) Nations.

2. Approval of Agenda

Moved by: Trustee Bray

Seconded by: Trustee Joseph

THAT the Board of Education approve the May 28, 2024 Public Board Meeting Agenda as presented.

Carried

3. Conflict of Interest Declaration

There were no conflicts declared.

4. **Adoption of Minutes**

Moved by: Trustee Bray

Seconded by: Trustee Washington

THAT the April 23, 2024 Public Board Meeting Minutes be approved as presented.

Carried

5. **Announcements of the Chair**

6. **Good News from the Schools**

6.1 **School Presentation (10 minutes)**

Principal Ryan presented his PowerPoint regarding street data and answered questions from Trustees.

7. **Trustee Statements**

Trustee Craig attended Pride Week activities, which call for greater unity and equality for all, including a bubble parade and reading with Ms. Freda. She also shared a poster that students from Alberni Elementary had made for their Social Studies Fair. A reminder that it's the Alberni Track Meet on Friday. Trustee Orr attended Wickaninnish Community School's Sports Day last Friday where Principal Stone raced the kindergarten class (but alas did not win). Trustee Joseph attended Tsuma-as Elementary School's Student Market on Saturday, as well at the Packs & Snacks event @ Echo which lots of people came to.

8. **Petitions/ Delegations/ Presentations**

9. **Unfinished Business/ New Business**

10. **Staff Reports**

10.1 **Adoption of 2024-2025 Operating Budget (10 minutes)**

Manager Mason circulated copies of the bylaw for all attendees to read along. Audience members attending virtually were able to view the bylaw on page 27 of the agenda, as posted on the website. Trustees thanked Ms. Ross for the Budget Workshop she hosted earlier this week.

Moved by: Trustee Ransom

Seconded by: Trustee Bray

THAT the Board of Education approve the 2024-25 Annual Budget as presented.

Carried

Moved by: Trustee Washington
Seconded by: Trustee Ransom

THAT the Board of Education approve all three readings of School District No. 70 (Pacific Rim) Annual Budget Bylaw for fiscal year 2024/2025 in the May 28, 2024 Public Meeting of the Board.

Carried

Moved by: Trustee Ransom
Seconded by: Trustee Joseph

Be it resolved as having been read a first, second and third time as provided for in the bylaws, **THAT** the Board Chair and the Secretary-Treasurer be authorized to execute this Annual Budget Bylaw 2024-25 on behalf of the Board and that the corporate seal of the Board be affixed thereon.

Carried

10.2 Tree Protection Policy (15 minutes)

Trustee Orr presented her report, referencing the trees that were cut down at the Daycare in Tofino. She received a lot of community feedback about this and would like to develop a tree protection policy for the District.

Moved by: Trustee Orr
Seconded by: Trustee Washington

THAT the Board of Education direct staff through the Superintendent, to draft a Tree Protection Policy for review by the Policy Committee.

Carried

10.3 Wellness Committee Logo (5 minutes)

Manager Curliss shared her screen displaying the proposed Wellness Committee logo, to be used for swag for appreciation and staff recognition events.

Moved by: Trustee Bray
Seconded by: Trustee Joseph

THAT the Board of Education direct staff through Superintendent, to approve the Pacific Rim Wellness logo design as presented.

Carried

10.4 2024-2025 Board and Committee Meeting Schedule

Discussion was had regarding holding meetings in different school locations throughout the year, but no change was made to the proposed schedule.

THAT the Board of Education approve the proposed 2024/25 Board and Committee Meeting Schedule as presented.

Carried

11. Policy Development

11.1 Policies to be sent for 30-day Public Consultation

11.1.a XXX: International Student Program (P)

Helen: moved motion

Moved by: Trustee Zanette

Seconded by: Trustee Washington

THAT the Board of Education direct staff through the Superintendent to publish the draft XXX: International Student Program (P) for a period of 30-days for public consultation.

Carried

11.1.b XXX: Use of School District-owned Vehicles (P)

Moved by: Trustee Zanette

Seconded by: Trustee Washington

THAT the Board of Education direct staff through the Superintendent to publish the draft XXX: Use of School District-owned Vehicles (P) for a period of 30-days for public consultation.

Carried

11.2 Policies for Adoption

11.2.a XXX: Acceptable Use of Cellular Phones, Smart Watches, and Electronic Devices: Usage in Schools, on School Property or During School Related Activities (P)

Per the request from the Board, feedback related to the Policy is attached. Feedback related to the Administrative Procedure will be brought to the June Policy Committee meeting for review as a correspondence item.

Moved by: Trustee Zanette
Seconded by: Trustee Washington

THAT the Board of Education approve the XXX: Acceptable Use of Cellular Phones, Smart Watches, and Electronic Devices: Usage in Schools, on School Property or During School Related Activities (P) as presented.

Carried

11.2.b XXX: Personal Expenses On Official District Business Policy (P)

Moved by: Trustee Zanette
Seconded by: Trustee Washington

THAT the Board of Education approve the XXX: Personal Expenses On Official District Business Policy (P) as presented.

Carried

12. Notice of Motion

13. Correspondence- Action Required

14. Correspondence- For Information

14.1 2024-05-07 BCRTA Golden Star Winner

Congratulations to Lori Souther, who received the Golden Star 2024 Award for her reading program.

15. External Board Committees

15.1 2024-05-01 Alberni Valley Museum and Heritage Commission Meeting Minutes

15.2 2024-03-19 ACRD Agricultural Development Committee Meeting Minutes

15.3 2024-04-16 ACRD Agricultural Development Committee Meeting Minutes

16. Internal District Committees

16.1 April 16, 2024 Finance, Operations & Assets Committee Meeting Minutes

16.2 May 7, 2024 Education Committee Meeting Minutes

16.3 May 14, 2024 Policy Committee Meeting Minutes

17. Audience Question Period

Former Board Trustee Rosemarie Buchannan asked if the new tree policy will preserve trees, ensure planting of climate resilient trees, how this would be enforced, what the timeframe would be, would contractors be made aware of the policy, and noted that the

policy should be developed quickly. Superintendent Davie noted that regarding the trees at the Tofino Daycare, the intention is to replant in a different location, to double the amount of trees, and to include consultation with the school community. Contractors will be made aware of the policy, once made.

18. Next Meeting

19. Adjournment

The meeting was adjourned at 6:02pm.

Board Chair

Secretary Treasurer