



**SD70 PACIFIC RIM BOARD OF EDUCATION
PUBLIC BOARD MEETING AGENDA**

**Tuesday, March 12, 2024, 5:30 p.m.
Administration Office**

Pages

1. Call to Order

We acknowledge that we work and learn on the ha-houlthee of the Hupačasath(Hupacasath), Huu-ay-aht (Huu-ay-aht), ʔaʔuukʷiʔath (Tla-o-qui-aht), Cišaaʔath (Tseshaht) and the Yuuʔuʔiʔath (Yuu-cluth-aht) Nations.

2. Approval of Agenda

THAT the Board of Education adopt the March 12, 2024 Public Meeting agenda as presented.

3. Conflict of Interest Declaration

4. Adoption of Minutes

THAT the February 27, 2024 Public Meeting Minutes be approved as presented.

4

5. Announcements of the Chair

6. Good News from the Schools

6.1 School Presentation

Nick Seredick, Acting Principal

7. Trustee Statements

8. Petitions/ Delegations/ Presentations

9. Unfinished Business/ New Business

9.1 Election of BCPSEA representative/alternative

Board Chair Craig

13

THAT the Board of Education, Pacific Rim School District 70, accept the immediate resignation of Board Chair Pam Craig from the position of district representative to the British Columbia Public Schools Employers' Association on behalf of the Pacific Rim School District, and

THAT the Board of Education, Pacific Rim School District 70, conduct election in this Public Meeting amongst eligible Trustees to the position of district representative to the British Columbia Public Schools Employers' Association on behalf of the Pacific Rim School District to avoid a gap in time with no representative.

10.	Emergent Issues	
11.	Staff Reports	
11.1	Local School Calendar (verbal) Peter Klaver, Assistant Superintendent	19
11.2	Budget Input/Process Barbara Ross, Secretary Treasurer	20
11.3	Expense Claim Rates Barbara Ross, Secretary Treasurer	21
	THAT the Board of Education approve an increase to the SD70 per diem rates from \$55.00 per day to \$67.00 per day, effective March 1, 2024.	
12.	Policy Development	
12.1	Policies to be sent for Public Consultation	
12.1.a	Policy 115: Appeal of a Decision by an Employee THAT the Board of Education direct staff through the Superintendent to publish the draft Policy 115: Appeal of a Decision of an Employee for a period of 30-days for public consultation.	24
12.1.b	XXX: Off-site Experience / Field Trip (P) THAT the Board of Education direct staff through the Superintendent to publish the draft XXX: Off-site Experience / Field Trip Policy for a period of 30-days for public consultation.	25
12.2	Policies for Adoption	
12.2.a	XXX: Jordan's Principle THAT the Board of Education adopt the XXX: Jordan's Principle Policy as presented.	26
12.2.b	Environmental Stewardship THAT the Board of Education adopt the XXX: Environmental Stewardship Policy as presented.	27
13.	Notice of Motion	
14.	Correspondence- Action Required	
14.1	Bylaw P1475, P1476 & P1483 - RF22013 Referral Package	28
14.2	2024-03-06 Request from Cišaaʔath First Nation Tim Davie, Superintendent	47
	THAT the Board of Education direct staff through the Superintendent, to put in place quarterly meetings of Trustees/Staff of SD70 to meet with Chief and Council/Staff of Cišaaʔath First Nation, to further the relationship and engage in other SD70/Cišaaʔath matters.	
15.	Correspondence- For Information	
15.1	BCSTA PC Synopsis	48
15.2	2024-03-04 Fraser, Michele (letter to Trustees)	90
16.	External Board Committees	

16.1	2024-03-06 Heritage Commission Meeting Minutes	94
16.2	2023-11-23 ACRD Solid Waste Management Plan Advisory Committee Meeting Minutes	103
16.3	2024-02-09 ACRD Solid Waste Management Plan Advisory Committee Meeting Minutes	107
16.4	2024-02-23 ACRD Solid Waste Management Plan Advisory Committee Meeting Minutes	112
17.	Internal District Committees	
17.1	2024-03-05 Policy Committee Meeting Minutes	117
17.2	2024-03-05 Education Committee Meeting Minutes	121
18.	Audience Question Period	
19.	Next Meeting	
	The next regular meeting of the Board of Education will be held on April 23, 2024 at 5:00pm at EJ Dunn Elementary School.	
20.	Adjournment	
	The meeting was adjourned at TIME.	



**SD70 PACIFIC RIM BOARD OF EDUCATION
PUBLIC BOARD MEETING MINUTES
February 27, 2024, 5:00 p.m.
Wood Elementary School**

Pam Craig - Board Chair
Cherilyn Bray – Vice Chair
Cynthia Orr - Trustee (via Teams)
Janis Joseph - Trustee
Larry Ransom – Trustee (via Teams)
Christine Washington - Trustee
Helen Zanette - Trustee
Tim Davie – Superintendent
Peter Klaver – Assistant Superintendent
Barbara Ross - Secretary Treasurer
Greg Roe - Director of Operations
Dave Maher – District Principal
Paula Mason - Manager of Corporate Services
Darrin Olsin – Principal
Jayne Chase – Vice Principal
Caitlin Mollon – Teacher
Ryan Dvorak – ADTU President
Nadine White – CUPE President (via Teams)

Audience Members:

Alysa Maschak
Joseph Walter Leskosek
Erin Cootes
Barbara Sam
Erin Fontaine

1. Call to Order

2. Approval of Agenda

Item 10.1 BCSTA draft budget was added.

Moved by: Trustee Joseph

Seconded by: Trustee Washington

THAT the Board of Education adopt the February 27, 2024 Public Meeting agenda as amended.

Carried

3. Conflict of Interest Declaration

There were no conflicts declared.

4. Adoption of Minutes

Moved by: Trustee Bray

Seconded by: Trustee Zanette

THAT the Board of Education approve the January 23, 2024 Public Board Meeting minutes as presented.

Carried

5. Announcements of the Chair

Trustee Craig acknowledged Koyah Morgan, a former student of USS, for her artistry on the Pink Shirt Days clothing being worn around the district. She read out the Artist's statement "This piece is inspired by unconditional love and support, designed to encapsulate the feeling of support and your ability to "uplift" those around you. It's important for all of us to remember that we really do carry the hearts of others in our hands."

The Board has recently finished a Board Performance Review with 10 different summaries over a two-day session, thanks to Trustees, the Superintendent, the Secretary Treasurer and Gordan Li from BCSTA.

6. Good News from the Schools

Caitlin Mollon, who teaches Grade 4/5 at Wood Elementary School provided a fabulous presentation on Learning Circles, which was created using funds from the Learning Projects Grant. Highlights were supporting student literacy and promoting engagement through multimodal instruction and learning. She showed pictures and video of a Cafe that she had set up to create a fun event for students to try different genres of books.

7. Trustee Statements

Trustee Zanette acknowledged deep appreciation for all the work the Director of Instruction – Inclusive Education, Michell Bennett and her team have down around the development of mental health resources/programs such as the FIT / ICY / Wellness Committee. She also thanked Secretary Treasurer Ross for offering a budget workshop. Trustee Joseph thanked Caitlin Mollon for her work with students and spoke to a program she'd seen on CBC related to children suffering from Nature Deficit Disorder;

she's so glad to see students having these opportunities in schools. Trustee Craig thanked École Alberni Elementary School for the wonderful event they hosted with Grades 2, 3 & 4 students.

8. Petitions/ Delegations/ Presentations

9. Unfinished Business

10. Emergent Issues

10.1 draft 2024/25 BCSTA budget

Trustee Orr noted that the draft budget had been sent to Trustees and asked that any questions or comments be emailed to either her or Trustee Ransom, prior to the March 7, 2024 deadline. A synopsis should be available by March 12, 2024.

11. Staff Reports

11.1 2023/24 Amended Annual Budget (10 minutes)

Secretary Treasurer Ross noted that the date on the Action Sheet should read February 28, 2024, not June 30, 2024, and clarified that the only changes were updated capital and amortization schedules. Ms. Ross read the bylaw in its entirety.

Moved by: Trustee Bray

Seconded by: Trustee Washington

THAT the Board of Education approve the 2023-2024 Amended Annual Budget Bylaw as presented.

Carried

Moved by: Trustee Bray

Seconded by: Trustee Washington

Be it resolved as having been read a first, second and third time as provided for in the bylaw, THAT the Board Chair and the Secretary Treasurer be authorized to execute this Bylaw 2023-2024 on behalf of the Board of Education and that the corporate seal of the Board be affixed thereon.

Carried

11.2 District Mileage Rates (2 minutes)

The Board requested that the second part of the motion "THAT the Board of Education direct staff through the Superintendent to revise 4020: Personal Expenses on Official District Business (A/P) and bring forth to the Policy

Committee for review." be deleted. Trustee Orr mentioned that the Provincial Council rates were also increased.

Moved by: Trustee Washington

Seconded by: Trustee Bray

THAT the Board of Education approve an increase to the per kilometer mileage rate used for personal travel expense claims from \$0.68 to \$0.70, effective March 1, 2024.

Carried

11.3 Trustee Remuneration (5 minutes)

Moved by: Trustee Joseph

Seconded by: Trustee Bray

THAT the Board of Education direct staff through the Superintendent, to apply a 6.75% increase to the Trustee Remuneration Grid, retroactive to July 1, 2023.

Carried

11.4 Learning on the Land Framework - Final Acceptance of Report Recommendations (10 minutes)

Trustee Zanette asked if we had spoken previously about bussing students from ADSS to Eighth Avenue Learning Centre, to which the answer was No, but we will likely replicate the current system using existing systems. The West Coast will still need to be solidified. Principal Maher clarified the amount of the daily food costs being budgeted for, is \$5,000 per semester per group, or about \$250 per week. Trustee Washington expressed her excitement for the program and suggested a report back from the first group of students after they've been through the program.

Moved by: Trustee Bray

Seconded by: Trustee Joseph

THAT the Board of Education direct staff through the Superintendent, to commence Land Based Learning Programs for Alberni District Secondary School and Ucluelet Secondary School, starting in September 2024; and to commence the Pacific Rim Wild Experience and Pacific Rim Wild Guide and Outfitting Programs, starting in the Summer 2024.

Carried

11.5 BCSTA Comprehensive School Health Working Group Survey Report (5 minutes)

Superintendent Davie thanked Michell Bennet, Siri Curliss, Jessica Gilchrest & Paula Mason for putting the report together. He reminded the group that the survey submission is due by February 28, 2024. Trustee Craig thanked everyone for their hard work in creating such a comprehensive report. Manager Mason will send it on behalf of the Board.

11.6 Enrolment Projections / 2024-2025 Annual Budget (2 minutes)

Secretary Treasurer Ross provided an overview of her report and upcoming timelines, noting the BCSTA's Financial Planning & Accountability Guide and its valuable information. Trustee Orr asked what the projections named "Newcomer/Refugees/FTEs" and wondered what the category of student would this apply to. Ms. Ross noted that the line has been there for years and as we haven't had any yet, we haven't budgeted for them.

11.7 Operational Plan Progress Update (5 minutes)

Superintendent Davie noted the colour changes to the report and the corresponding detailed key showing Green = Implementation of task is underway, Yellow = Ongoing work to bring to implementation stage, Red = Task has passed its due date and has not been completed yet, and White = Task has not yet reached its due date. Trustee Craig asked that the Superintendent pass along the Board's thanks to staff noting the amazing amount of work being done. She said that they know everyone is always working hard, but to see the actual workload in a report such as this is overwhelming. Trustee Zanette asked if there are Start / Due Dates listed? the Superintendent said that although Start Dates are listed, Due Dates are not listed as much of the work is ongoing. We will continue to rebuild, readjust and implement new strategies as we go.

Trustee Craig passed the chair to Trustee Bray.

11.8 Co-Governance (5 minutes)

Trustee Craig moved the recommended motion.

Trustee Zanette asked why the Yuułu?it?ath Government was not Anglicized in brackets like the other Nations listed, to which the Superintendent noted that we have had communication from the Yuułu?it?ath Government requesting that they be referred to in the manner their Nation is written. Trustee Washington spoke to how extremely proud she is of this moment, and that with over 30% of the student population being Indigenous, how exciting it will be to have the thoughts and ideas from the Nations being a part of the discussion. Trustee Craig thanked Trustee Bray for the opportunity to read the motion, that it is a bold step as this is the only district to date in the Province to move forward in this way. She noted how much work will be coming up in the weeks ahead and thanked previous Boards for the past work they have contributed.

Moved by: Trustee Craig
Seconded by: Trustee Washington

THAT the Board of Education direct staff through the Superintendent to invite the following Nuuchah-nulth Nations, ʔaahʔuusʔaḥ (Ahousaht First Nation), ʔišaaʔaḥ (Tseshaht First Nation), diitiidʔaaʔtx (Ditidaht First Nation), ʔaʔuukʔiʔaḥ (Tla-o-qui-aht First Nation), ʔukʔaaʔaḥ (Toquaht Nation), hiškʔiiʔaḥ (Hesquiaht First Nation), hupačasath (Hupacasath First Nation), ʔuučuuqʔisʔaḥ (Uchucklesaht First Nation), huuʔiiʔaḥ (Huu-ay-aht First Nation), and Yuuʔuʔiʔaḥ Government, to provide written expression of their interest in moving forward with Co-Governance, sitting with the Board of Education and Standing Committee members at Public Board Meetings and Standing Committee Meetings, in a collaborative, consultative and consensus building manner, supporting the decision-making processes of the governing body; and

THAT the Board of Education direct staff through the Superintendent, to request each of the above-named Nuuchah-nulth Nations to provide the name of a selected representative, selected to sit in the above-described co-governing structure, on behalf of their respective Nation.

Carried

11.9 Board Sign Approval - motion

Moved by: Trustee Bray
Seconded by: Trustee Joseph

THAT the Board of Education direct staff through the Superintendent, to proceed with the replacement of the board office sign using design Option 1 as recommended by the Finance, Operations and Assets Committee on February 20, 2024.

Carried

12. Policy Development

12.1 Policies to go out for Public Consultation - add Motions

12.1.a Trustee Bursary Policy

Moved by: Trustee Zanette
Seconded by: Trustee Washington

THAT the Board of Education direct staff through the Superintendent, to publish the draft Trustee Bursary Policy for a period of 30 days for public consultation.

Carried

12.1.b Housing Policy

Moved by: Trustee Zanette

Seconded by: Trustee Joseph

THAT the Board of Education direct staff through the Superintendent, to publish the draft Housing Policy for a period of 30 days for public consultation.

Carried

12.1.c Privacy Policy

Moved by: Trustee Zanette

Seconded by: Trustee Bray

THAT the Board of Education direct staff through the Superintendent, to publish the draft Privacy Policy for a period of 30 days for public consultation.

Carried

12.2 Policies for Adoption

12.2.a Records Retention Policy

Moved by: Trustee Zanette

Seconded by: Trustee Bray

THAT the Board of Education adopt the Records Retention Policy as presented.

Carried

12.2.b Public Interest Disclosure Policy

Moved by: Trustee Zanette

Seconded by: Trustee Washington

THAT the Board of Education adopt the Public Interest Disclosure Policy as presented.

Carried

13. Notice of Motion

14. Correspondence- Action Required

15. Correspondence- For Information

15.1 2024-02-12 City of Port Alberni Council Summary

16. External Board Committees

16.1 2024-02-21 ACHN Table of Partners Minutes

16.2 2024-01-23 ACRD Agricultural Development Committee Meeting Minutes

16.3 2024-02-07 Alberni Valley Museum and Heritage Commission Meeting Minutes

16.4 2023-12-21 COPA Advisory Planning Commission Meeting Minutes

17. Internal District Committees

17.1 2024-01-16 Finance, Operations and Assets Committee Meeting Minutes

17.2 2024-02-06 Education Committee Meeting Minutes

17.3 2024-02-13 Policy Committee Meeting Minutes

17.4 2024-02-20 Finance, Operations and Assets Committee Meeting Minutes

18. Audience Question Period

Ryan Dvorak, ADTU President mentioned that March 8, 2024 is International Women's Day.

Joseph Walter Leskosek spoke to parent engagement/involvement and his impression that it is currently lacking, noting some examples of issues that he feels were not discussed with parents. Trustee Zanette spoke to the specific examples given, noting that these topics were brought to both PAC and DPAC meetings for discussion. She noted that meeting minutes are available to the public on the SD70 website, as re all Policies and Administrative Procedures. She noted how important the parent voice is, but also how much of a struggle it has been to get parents to engage. Specific examples of how to improve on this are welcomed.

Erin Cootes, Erin Fontaine, and Barbara Sam spoke to a book that had recently been checked out of the École Alberni Elementary School that had content that was inappropriate for the age group it was being signed out to. They asked who approved the book to be in the library, what's the process of screening literature, and suggested that it might not be appropriate for any school-aged people, including high school students.

Superintendent Davie noted that the issue had been brought to his attention, that the district had taken immediate steps to remove the resource from an elementary school setting. He assured the room that the book was not in any other school and that he was working with the school administrator and communicating with parents on the matter.

He requested that the audience members stay behind so he could speak further with them after the meeting was finished.

19. Next Meeting

20. Adjournment

The meeting was adjourned at 6:15pm.

Board Chair

Secretary Treasurer



PACIFIC RIM SCHOOL DISTRICT PUBLIC BOARD MEETING ACTION SHEET

Date: March 12, 2024
To: Board of Education
From: Pam Craig, Board Chair
Subject: Election of British Columbia Public School Employers' Association (BCPSEA)
Board Representative for the Pacific Rim School District

Background:

Membership in the Board British Columbia Public School Employers' Association ("Association") includes:

- a. every public board of education in the Province of British Columbia, as defined in the School Act, and
- b. the Directors of the Association.

The purpose of the Association, as prescribed by the *Public Sector Employers Act*, is in part:

- a. to coordinate the following amongst its members:
 - i. collective bargaining objectives
 - ii. compensation for employees who are not subject to collective agreements
 - iii. benefit administration
 - iv. human resource practices
- b. to foster consultation between the Association and representatives of the employees of its members
- c. to assist the Public Sector Employers' Council, established under the Public Sector Employers Act, in carrying out any objectives and strategic directions established by the Public Sector Employers' Council, and
- d. to act as accredited bargaining agent for the Association's members, as prescribed by the Public Education Labour Relations Act.³



Each member board of education shall appoint one representative to the Association, who must be a trustee of the member board of education. Each board of education shall notify the Association in writing of the name and address of its representative.

Every representative shall uphold the Constitution and comply with the noted Bylaws of the Association.

Trustee Representatives represent their Board for BCPSEA business by:

- attending the BCPSEA Annual General Meeting and Representative Council meetings where they exercise their Board's voting authority.
- understanding the association's mandate and conflict of interest provisions. BCPSEA has a broad mandate focused on human resources including labour relations. Given the mandate, most association communications, activities and events are open to all trustees as they do not present conflict of interest concerns. The key area where conflict of interest is a consideration is those activities and events focused on collective bargaining.
- distributing BCPSEA communications to their Board of Education.¹

According to the Constitution and Bylaws of the Association, a “conflict of interest” is defined as any of the following circumstances, as determined by the Board:

- a. where a trustee has a direct or indirect pecuniary interest, within the meaning of the School Act, in respect of teacher or support staff collective bargaining or in respect of the administration of a teacher or support staff collective agreement
- b. where a conflict of interest exists at common law for a trustee in respect of teacher or support staff collective bargaining or in respect of the administration of a teacher or support staff collective agreement.³

No person in a conflict of interest is eligible:

- a. to be elected to the Board of Directors of the Association
- b. to represent a member at any general meeting of the Association
- c. to represent a member at any other function of the Association.

Board Table Background:

On November 28, 2023, at the Public Board Meeting, Trustee Elections were held for various appointments. At this meeting:

- Trustee Washington nominated Trustee Craig to continue as BCPSEA Representative, and Trustee Zanette seconded the nomination
- Trustee Craig nominated Trustee Zanette to serve as the BCPSEA Representative Alternate, and Trustee Bray seconded the nomination



- Motion was made by Trustees Bray and seconded by Trustee Ransom for these appointments.

On January 16, 2024 at the In-Camera Board Meeting, Item 10.2 concerned discussion on Provincial Bargaining. While speaking to bargaining, discussion ensued regarding Trustee involvement as per BCPSEA's recommendations, Discussions then turned to Local Agreements, with Trustee Craig declaring that she has a conflict of interest due to her daughter-in-law being a teacher in another district. She noted that she will declare her conflict at every In-Camera meeting, and that she will attend meetings at bargaining but will not vote. Trustee Zanette asked if she had asked BCPSEA, Trustee Craig said they had confirmed there's a conflict, but that other Trustees in other districts say it's not a conflict. Trustee Zanette said that from what she's read in BCPSEA's literature, if you're in conflict, then you can't even be a BCPSEA rep. Trustee Craig said that if you declare your conflict, you can still be a rep. Trustee Craig simply wouldn't vote... its only related to bargaining as BCPSEA deals with a whole lot of other things

as well. ... Trustee Zanette said that's not how she read it, as all the documents say that you're not supposed to have the documents if you're in conflict. If we're following BCPSEA's recommendations, then we should follow them all. ...

On February 6, 2024, at an In-Camera Board Meeting, Correspondence For Information Item 13.1 BCPSEA Board of Directors AGM and Update bulletin was brought forth for discussion.

(excerpt from minutes) Trustee Zanette questioned if Board Chair Craig had a conflict of interest. Assistant Superintendent Klaver clarified, normally the Board Chair would contact BCPSEA for the conflict of interest clarification. Superintendent Davie offered for staff to follow up with BCPSEA and report back to the Board.

On February 20, 2024, at an In-Camera Board Meeting, Item 8.1 Unfinished Business – Follow-up to BCPSEA Conflict of Interest was brought forth for discussion.

(excerpt from minutes) Trustee Zanette asked if Superintendent Davie had heard back from BCPSEA regarding there being a conflict of interest for the current SD70 representative(s) as a result of the new bylaws that have recently been passed. Trustee Craig noted that Assistant Superintendent Klaver had received advice from one of the legal advisors at BCPSEA, that she had spoken with Alen Chell, Trustee Chair of BCPSEA's Board of Directors for his opinion and had received an opinion from VISTA's representative Eve Flynn. There may be one more legal opinion coming from another district via Mr. Chell. She said that she's happy to share those pieces with the Board but would prefer to wait until all trustees can be present for the discussion. Trustees Zanette and Craig will also be attending an upcoming Zoom session on the topic.



What are the rules concerning trustee conflicts of interest?

There are two sources of rules relating to trustee conflicts of interest.

First, the *School Act* prohibits a trustee from participating in or influencing decisions of the Board of Education (the Board) in respect of which the trustee has a pecuniary interest. A “pecuniary interest” is defined as a direct or indirect interest that could monetarily affect the trustee or their spouse, parent, or child. Trustees must disclose pecuniary interests and not take part in the discussion or vote — or attempt to influence in any way the vote — of the Board in that matter.

It should be noted that the *School Act* also provides that a pecuniary interest does not preclude a trustee participating in or influencing a decision of the board if that interest is so remote or insignificant that it cannot reasonably be regarded as likely to influence the trustee.

Second, the common law places a duty on statutory bodies such as boards of education to ensure they act in accordance with their statutory duties. This includes protecting the integrity of their processes and ensuring that their members are not biased and do not have the appearance of bias. The test for a non-pecuniary conflict is whether a reasonably well-informed person, viewing the matter realistically and practically — and having thought the matter through — would conclude that the trustee could be influenced by the trustee’s personal interests. Participating in a decision in which a trustee has a personal interest is sufficient to establish bias or the appearance of bias.²

What does the definition of “child” include?

“Child” is not restricted to a biological or adopted child and is defined to include a person whom the trustee has demonstrated a settled intention to treat as a member of his or her family. As a result, it is possible that “child” can be found to include a “step-child” and other persons. It’s also important to note that jurisprudence makes no distinction between a dependent child and an adult independent child.²

Findings:

Board Chair, Pam Craig, reached out to VISTA Chair, Eve Flynn, for guidance. Ms. Flynn suggested that:

- (A trustee’s) oath of office also covers off some of this.
- BCPSEA is not “just “bargainingand we have so much more in our scope of work.”



- ... bargaining it is very "local"...with teachers we have no control over money and local issues are local....CUPE pretty much the same.
- Alan Chell (BCPSEA Chair) has always said that if you declare your relationship to a bargaining situation/no vote.... the Board is aware and that is sufficient. There are so many more HR/LR issues outside of bargaining (maybe every 3 years) that (Trustees) needs to see beyond this part of the portfolio. We have recruitment/ retention, incentive bonus programs, French teacher incentive and recruitment.....let alone all the things coming down from WorkSafe on Violence in the Workplace and new Harassment language. (trustees should) understand there is much more to being a BCPSEA rep beyond bargaining and the bargaining year.

Further, Board Chair Criag reached out to Alan Chell (BCPSEA Chair) who suggested:

- ... check with the BCPSEA Board if you're looking for an opinion from the Board.
- He always followed the School Act for black and white and that says you're in conflict if you have a parent, spouse or child involved.
 - He never strayed too far from that as when we move into opinion, you can get conflicting perspectives from different people or different legal opinions and (he) believed it comes down to the individual Boards to decide if they perceive there is a conflict.

Assistant Superintendent Klaver sought further clarification as to the question of 'conflict of interest' from Chris Beneteau, BCPSEA Executive Director, Employee Relations & Sector Initiatives. In response, Mr. Beneteau advised, "that the Board Chair is in a conflict of interest regarding collective bargaining pursuant to the *School Act* based on a child's pecuniary interest (s. 57). This is either because: a) the daughter-in-law has a pecuniary interest and is considered a child under the *Act* based on their being a person whom the trustee has demonstrated a settled intention to treat as a member of the trustee's family (s. 55(1)); or b) the Trustee's birth child has a pecuniary interest in their spouse's employment based on total household income." Further, Mr. Beneteau advised "that the Board Chair should not be participating in local Board matters regarding collective bargaining. My advice is also that they would be declared in-conflict for the purposes of being their school district's BCPSEA representative."

Finally, Alan Chell (BCPSEA Chair) had Harris and Co. look into the situation, and they agreed with BCPSEA that it should be deemed as a conflict.

Update:

Based on the above-mentioned information, the following recommendations are recommended.



THAT the Board of Education, Pacific Rim School District 70, accept the immediate resignation of Board Chair Pam Craig from the position of district representative to the British Columbia Public Schools Employers' Association on behalf of the Pacific Rim School District, and

THAT the Board of Education, Pacific Rim School District 70, conduct election in this Public Meeting amongst eligible Trustees to the position of district representative to the British Columbia Public Schools Employers' Association on behalf of the Pacific Rim School District to avoid a gap in time with no representative.

Sources:

1. British Columbia Public School Employers' Association Role of the Board of Education BCPSEA Trustee Representative (December 2018)
2. British Columbia Public School Employers' Association Conflict of Interest and Collective Bargaining Frequently Asked Questions (November 2021)
3. British Columbia Public School Employers' Association Constitution and Bylaws (January 30, 2024)

SCHOOL CALENDAR FORM - GENERAL

2024/2025 CALENDAR

INSTRUCTIONS: Using the Fill Colour tool, highlight the Non-Instructional days and Vacation Periods with the colours in the legend.



- Instructional
- Non-Instructional
- Vacation Period
- Statutory Holiday
- Observation of the Federal Government designated day for the National Day of Truth and Reconciliation.

Please Note - Easter Monday and Boxing Day are not observed statutory holidays in British Columbia.

Non Instructional Days 2024/2025

School Planning Day - Monday, September 23, 2024

National Day for Truth and Reconciliation – Monday, September 30, 2024

Provincial Specialists Professional Development Day - Friday, October 25, 2024

School-based Day – Monday, November 18, 2024

Curriculum Implementation Day - Monday, January 20, 2025

School-based Day - Friday, February 14, 2025

Local Specialists Professional Development Day - Monday, April 28, 2025

School-based Day - Monday, May 26, 2025

Administrative Day - Friday, June 27, 2025

JULY						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

AUGUST						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

SEPTEMBER						
S	M	T	W	T	F	S
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8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

OCTOBER						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

NOVEMBER						
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10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

DECEMBER						
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8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

JANUARY						
S	M	T	W	T	F	S
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Instructional Non-Instructional Vacation Period Statutory Holiday



Ministry of
Education and
Child Care



PACIFIC RIM SCHOOL DISTRICT PUBLIC BOARD MEETING INFORMATION SHEET

Date: March 12, 2024
To: Board of Education
From: Barbara Ross, Acting Secretary Treasurer
Subject: 2024-25 Annual Budget (Preliminary)

Background

By June 30th of every year, Districts are required to file an Annual Budget for the upcoming fiscal year. Funding for this Preliminary Budget is based on each District's enrolment projections submitted in February.

The District has adopted a Budget Calendar that would maximize input from Rights-Holders and Partner groups with the goal of early approval. With this early approval, we can proceed with our staffing processes and be well-prepared for the next school year. We will continue to develop our budget as circumstances change and will continue to report on our progress towards the Amended Annual Budget (Final) in February 2025.

Discussion

On February 15, 2024 the District submitted its enrolment projections. On Thursday, March 14, 2024, the Ministry of Education and Child Care (MOECC) has scheduled a call with Secretary Treasurers to announce the preliminary funding for next year. The information received will be reported at upcoming In-Camera and Finance and Operations Committee meetings as they are scheduled, and again at the next Public Board Meeting.

The objective of this budget is to ensure that operating dollars are spent in full on the students of 2024-25. This includes staffing costs, supplies and services, infrastructure costs and replacement costs for assets (vehicles, furniture, equipment and technology).

And finally, we are in the beginning stages of implementing electronic budgeting software, with simplicity and transparency as the main priorities.



PACIFIC RIM SCHOOL DISTRICT PUBLIC BOARD MEETING ACTION SHEET

Date: March 12, 2024
To: Board of Education
From: Barbara Ross, Secretary Treasurer
Subject: Travel Expenses

Background

At the February 27, 2024 Public Board Meeting, Trustees approved the increase of the District's per kilometre mileage rate from 68¢ to 70¢ to match per kilometer mileage rate adopted by the British Columbia Trustees' Association (BCSTA) Expense Claim Policy. In February 2024, the BCSTA made additional changes.

Discussion

It is recommended that the District update all applicable forms to reflect the additional BCSTA rate change increases to Per Diems, effective March 1, 2024, from:

Breakfast	\$12.00	to	\$15.00
Lunch	\$17.00	to	\$20.00
Dinner	<u>\$26.00</u>	to	<u>\$32.00</u>
Total Day	<u>\$55.00</u>	to	<u>\$67.00</u>

Recommended Motion

THAT the Board of Education approve an increase to the SD70 per diem rates from \$55.00 per day to \$67.00 per day, effective March 1, 2024.

BCSTA's Policy on Travel Expenses - February 26, 2024

Generally, all expenses are paid by the claimant at the time incurred. The claimant then submits an expense claim form to the Association for reimbursement. Original receipts or legible copies of receipts must be provided; toll and bus fare receipts are not required. Exceptions are items charged to the Association by a credit card provided by the Association or by arrangement made by BCSTA for hotels to bill BCSTA directly for room, taxes and parking. For expenses charged directly to BCSTA, please attach receipts but do not claim. To ensure prompt and efficient processing, please submit the expense form within one week after expenses are incurred, but no later than two months* after expenses are incurred.

***Note: EXPENSE CLAIMS MUST BE SUBMITTED NO MORE THAN TWO MONTHS AFTER THE EVENT. CLAIMS RECEIVED AFTER THIS DEADLINE WILL NOT BE PROCESSED.**

The Association will reimburse only expenses listed in items 1 through 6 of this policy.

For each expense item listed, please clearly identify the PURPOSE of each expense.

- Travel expenses incurred to attend the BCSTA Academy and Annual General Meeting are not reimbursable.
- Attendance at standing committees, ad-hoc committees and Provincial Council (not attached to Academy or Annual General Meeting) is reimbursable
- Attendance at in-person Board Chair meetings held in conjunction with the Ministry of Education and Child Care Partners Liaison meeting will have one-night accommodation and associated meals reimbursed but not travel expenses.

Pre-approval from the BCSTA staff liaison should be obtained in the event of extraordinary costs or unusual circumstances where expenditures do not meet the BCSTA's allowable guidelines.

When filling in the expense claim form, please note the following:

1. **TRAVEL COSTS** - Claim amounts paid for transportation (plane, train, bus, ferry, taxi, parking) and, with the exception of toll and bus fare receipts, attach all invoices, receipts and/or ticket stubs. Air travel is limited to the lowest possible fare. Where flight changes and/or cancellations may be required, "Flex" fare options may provide the most cost-effective alternative. BCSTA is not responsible for luggage in excess of one checked bag and is not responsible for seat selection fees.
2. **MILEAGE COSTS** - Claim \$0.70/km for private automobile costs. Mileage reimbursement is calculated as the number of kilometers from point of origin to destination. Measurements for the return trip will be similarly calculated. Where a discrepancy exists, mileage will be paid in accordance with the lowest mileage determined by mapping software used by BCSTA staff. The maximum amount claimable is limited to the cost of economy airfare between points traveled, when air travel is available and practical.
3. **HOTEL** - Claim the actual cost of the hotel/motel, less any personal items charged. If staying with friends, claim \$30.00 per night. BCSTA will not be responsible for accommodation that exceeds the minimum required to conduct business on behalf of the Association.
4. **MEALS** - Claim \$67.00 per full day on BCSTA business. Where meals are provided by the association, deductions shall be at the following rates: \$15.00 for breakfast, \$20.00 for lunch, \$32.00 for dinner. Where charges for taxes or service result in the daily amount expended exceeding the per diem, the additional amount will be reimbursed upon submission of receipts.

To claim meals, travel status must:

- Begin before 7 am on the date of departure to claim breakfast
- Begin before 12 pm on the date of departure to claim lunch
- End after 6 pm on the date of return to claim dinner

5. DEPENDANT CARE COSTS - Claim to a maximum of \$50/day upon submission of receipts. This applies to staff required to work outside of normal working hours and to trustees serving on BCSTA governance bodies.

5.1 The definition of dependant is a person who is dependent upon an individual for their care and support and who is:

- a. the individual's spouse; or
- b. the child or grandchild of the individual or the individual's spouse; or
- c. the parent, grandparent, brother or sister of the individual or the individual's spouse.

6. OTHER EXPENSES - Claim expenditures made necessary by being away from home in the performance of duties on behalf of BCSTA, such as internet or long-distance charges.

Appeal Process:

Where a claim, in full or in part, is not approved by BCSTA because it does not comply with *BCSTA's Policy on Travel Expenses* as approved by Provincial Council, the claimant may submit an appeal. Appeals must be submitted to BCSTA in writing within 30 days of notification that all or a portion of the claim has not been approved for payment. Claims are to be submitted, via the Director of Finance, to the next meeting of the Finance & Audit Committee for the Committee's review and ruling.



British Columbia
School Trustees
Association

British Columbia School Trustees Association

4 th Floor, 1580 West Broadway, Vancouver, BC V6J 5K9

Telephone: (604) 734-2721

Fax: 1-844 887-1195

E-mail: bcsta@bcsta.org



115: APPEAL OF DECISION BY AN EMPLOYEE (P)

Approved: 90 03 06
Amended: 93 02 02
Amended: 01 01 09
Amended: 08 11 18
Reviewed: 18 10 09
Reviewed: 24 03 05

POLICY STATEMENT

The Board of Education (the Board) recognizes that a student or parent/guardian¹ of the student has the right to appeal the decision by an employee where a decision significantly affects the health, education, or safety of the student. Failure to make a decision where a decision is warranted, is deemed to be a decision.

The Board accepts its obligation to inform members of its public of the statutory right of appeal under the School Act, and where necessary, a subsequent submission to the Superintendent of Appeals.

Where a decision is in question, the Board expects that all reasonable efforts will be made to resolve the matter at the school/department level. Failing the resolution of the matter, the concerned party shall be advised of their right to appeal.

Appeals to decisions shall be made to the Board and shall be dealt with in accordance with the Regulations and Administrative Procedures of this policy.

¹ For the purposes of this Policy, a “parent/guardian” has the same definition as in the School Act



XXX: Off-site Experience / Field Trip(P)

First Revision: 24 03 05

POLICY

Pacific Rim School District understands the educational value of curricular and extra-curricular Off-site Experiences and Field Trips that supplement educational programs for students.

Effective learning experiences often result from firsthand observation of, or participation in events or activities that occur out in the community away from the school. The Board believes it is of paramount importance that Off-Site Experiences are selected, planned, organized, and conducted in the context of:

- *The activity is affordable, accessible and offers clear benefits to students while being relevant to curriculum and integral to the educational process.*
- *The activity is appropriate and effective for student's educational program and curriculum.*
- *Adult supervising staff having the requisite skills and experience to provide safe and appropriate Field Trip experiences.*
- *Safety and security of all participants is the first priority (e.g. students, staff, volunteers and the School District)*
- *The Activity has been reviewed for risk assessment, ability to mitigate risk and overall management of off-site activities.*

Students participating in Off-site Experiences will behave in accordance with the School and District Codes of Conduct and any special directions required to maintain proper structure and safety pertaining to the activity as determined by the Principal, trip supervisor, and site managers.

The Safety First! Guidelines for BC School Off-site Experiences can be found on the Pacific Rim School District staff portal under Field Trips.

(We want to acknowledge that this policy was created with guidance from the qathet School District (SD47))



Draft: 24 01 09

XXX: JORDAN'S PRINCIPLE (P)

Jordan's Principle is funding available to First Nations children to receive supports that they need as soon as they need them. This is to ensure that there are no gaps for First Nation children and the services they may require to meet their health, social and educational needs and/or support.

The board supports ensuring that First Nation children and their families are supported in their applications of Jordan's Principle funding.

DRAFT



Revised: 24 01 09

XXX: ENVIRONMENTAL STEWARDSHIP (P)

POLICY

The Pacific Rim Board of Education (the Board) recognizes everything in our ecosystem is interconnected (**Hišuk ma ćawak**) and that all our actions impact its well-being. We are committed to raising awareness and understanding of environmental sustainability and truth and reconciliation, knowing these learnings are interconnected and inform ever-changing complexities of today's world and society.

The Board recognizes that its activities, through educational programs, routine operations, and infrastructure development, have an impact on the sustainability of the wider community (**ʔuuʔatuk**).

The Board acknowledges it has a responsibility to educate students about environmental issues, while providing opportunities for staff to grow awareness pertaining to sustainability in order to develop socially responsible, ecologically literate, and environmentally sustainable behaviours and actions within our schools and communities.

As a result of our shared guardianship of this planet, implementation of this policy shall be the joint responsibility of the Board, students, and staff in collaboration with parents and our community (**ʔiisaak**).

The Superintendent will establish an Environmental Stewardship and Sustainability Advisory Committee for the purpose of developing a District Environmental Stewardship Action Plan (ESAP), monitoring progress toward these established actions, and setting priorities for implementation and discussion / recommendation of resource allocation priorities that then in turn may be reflected in Board decisions from programming to capital planning.

Reference:

Nuu-Chah-Nulth Principles -

- (**Hišuk ma ćawak**: Everything is One. A notion of the interconnected, interdependent, and reciprocal relationship between the people, the land and the wider world(s) in a physical, spiritual and social sense.
- (**ʔuuʔatuk**: Taking Care Of... In this context, this is about taking care of present and future generations as well as taking care of the resources provided by the land and the natural world.
- **ʔiisaak**: Greater Respect. Personal and collective respect for the community and its people, traditional knowledge, the natural world, the metaphysical world and other peoples and communities.

Recognition of Richmond School District No. 38. Environmental Stewardship Policy 512.14.1



BYLAW NO.'s: P1475, P1476 & P1483
ACRD FILE NO.: RF22013

You are requested to comment on the attached bylaw for potential effect on your agency's interests. We would appreciate your response by **March 28, 2024**. If no response is received, it will be assumed that your agency's interests are unaffected. Please let us know if you need additional time.

PURPOSE OF THE BYLAW: The property owner is applying to rezone their 1.37 hectare (3.4 acres) parcel located at 2787 Alberni Highway from Winery and Cidery (WC) District to a new Highway Commercial (C4-A) District to allow for a range of commercial retail uses on the property. The application includes an amendment to the Cherry Creek OCP to facilitate the commercial rezoning.

LEGAL DESCRIPTION: LOT C DISTRICT LOT 135 ALBERNI DISTRICT PLAN EPP30733

AREA OF PROPERTY AFFECTED: 1.37 hectare (3.4 acre)

ALR STATUS: ☐ In ALR ☒ Not in ALR

OCP DESIGNATION: Residential Use

Please fill out the Bylaw Response Summary included in the email. If your agency's interests are "Unaffected", no further information is necessary. In all other cases, we would appreciate receiving additional information to substantiate your position and, if necessary, outline any conditions related to your position. Please make note of any legislation or official government policy which would affect our consideration of this bylaw.

Alex Dyer

Alex Dyer, MCIP, BPP, Planning Manager

February 29, 2024

Date

This referral has also been sent to the following agencies:

- ✓ Vancouver Island Heath Authority
- ✓ Ministry of Transportation & Infrastructure
- ✓ Cherry Creek Waterworks District
- ✓ Cherry Creek Fire Department
- ✓ Tseshaht First Nation
- ✓ Hupacasath First Nation
- ✓ School District No. 70
- ✓ ACRD Building Inspection

RF22013

Alberni-Clayoquot Regional District | 3008 Fifth Avenue, Port Alberni, BC V9Y 2E3 | 250.720.2700 | www.acrd.bc.ca

Serving Port Alberni, Tofino, Ucluelet, Treaty First Nations: Huu-ay-aht, Yuułu?it̓'ath, Uchucklesaht Tribe Government, and Toquaht Nation, and Six Electoral Areas: "A" (Bamfield), "B" (Beaufort), "C" (Long Beach), "D" (Sprat Lake), "E" (Beaver Creek) and "F" (Cherry Creek).



To: ACRD Board of Directors

Meeting Date: February 28, 2024

From: Alex Dyer, Planning Manager

File #: RF22013/PL20220064

Application Type: Rezoning

Voting Structure: Electoral Area Directors

Electoral Area: "F" Cherry Creek

Subject: Rezoning application RF22013 – 2787 Alberni Highway (McLellan)

Recommendation:

THAT Bylaw P1475, Cherry Creek Official Community Plan Amendment Bylaw be read a first time.

THAT Bylaw P1476, Regional District of Alberni-Clayoquot Zoning Text Amendment Bylaw be read a first time.

THAT Bylaw P1483, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw be read a first time.

THAT the public hearing for Bylaws P1475, P1476 and P1483 be delegated to the Director for Electoral Area 'F', the Alternate Director or the Chairperson of the Regional District.

THAT the Board of Directors confirm that adoption of Bylaws P1475, P1476 and P1483 is subject to:

- a. Approval from the Ministry of Transportation & Infrastructure as the property lies within 800 metres of a Controlled Access Highway;*
- b. Meeting technical referral agency requirements.*

February 2024 Update: The applicants submitted a letter on December 18, 2023 providing further details on their proposed rezoning. After initial discussion with the Cherry Creek Advisory Planning Commission (APC) in July 2023, the applicants asked that the application be deferred to allow the property owners to consider an updated proposal. In the letter submitted to the Regional District, the applicants reiterated their belief that the commercial rezoning would align with the form and character of surrounding commercial properties along the highway corridor and meet the policies and objectives of the Cherry Creek Official Community Plan (OCP). In response to concerns about the potential for a gas station to be developed under the proposed C4-A zoning, the applicants expressed agreement to a restrictive covenant or zoning that would prohibit a gas station at the site. The applicants also noted that they have no intention to subdivide the property and that they believe the best use of the property is for it to remain as a larger parcel.

Considering the discussion with the APC and the applicants, the following amendments are proposed to the C4-A District zoning that will be considered by the Board:

- Remove "Gasoline Service Stations, including car washing establishments and the incidental sale of bulk petroleum products" as a permitted use. This would prohibit the development of a gas station at the site.
- Increase the minimum lot size for subdivision from 0.24 ha (0.6 ac) to 0.4 ha (1 ac).
- Increase the minimum rear and side yard building setbacks from 6.1 m (20 ft) to 10 m (32.8 ft).

RF22013 / PL20220064

Alberni-Clayoquot Regional District | 3008 Fifth Avenue, Port Alberni, BC V9Y 2E3 | 250.720.2700 | www.acrd.bc.ca

Serving Port Alberni, Tofino, Ucluelet, Treaty First Nations: Huu-ay-aht, Yuułu?it̓'ath, Uchucklesaht Tribe Government, and Toquaht Nation, and Six Electoral Areas: "A" (Bamfield), "B" (Beaufort), "C" (Long Beach), "D" (Sprat Lake), "E" (Beaver Creek) and "F" (Cherry Creek).

Development Proposal: The property owners intend to rezone the 1.37 ha (3.4 ac) property from Winery and Cider (WC) District to Highway Commercial (C4-A) District to allow for a range of commercial retail uses on the property. The applicants previously operated a winery and wine retail shop from the property, which has since ceased operation. The application includes an amendment to the Cherry Creek OCP to facilitate the commercial rezoning.

Advisory Planning Commission Recommendation: The initial application was first considered by the Cherry Creek APC at their July 17, 2023 meeting. Items discussed by the APC specific to this rezoning application included discussion on the broad commercial uses in the C4-A zone that would include gas stations and boat storage, the impact on neighbouring farm land and residential uses, traffic, lighting, potential for subdivision and the lack of a specific development plan from the property owner. A motion was passed at that meeting to not support the C4-A zone as presented and to refer the application back to the applicants for further specifics on the proposal.

The Cherry Creek APC reconsidered the amended rezoning application and amended wording of the proposed C4-A zoning at their February 12, 2024 meeting. Items discussed included proposed commercial uses, traffic, and dwellings permitted on commercial properties. There was general discussion that the amended proposal would help mitigate some of the potential concerns. The APC passed a motion to support the amended application as presented.

Property Owner(s)/Applicant(s): Evan & Angelika McLellan

Agent: Craig McLellan

Property Information:

Civic Address	2787 Alberni Highway						
Legal Description	LOT C DISTRICT LOT 135 ALBERNI DISTRICT PLAN EPP30733						
PID	029-109-841	Folio	1700.030	ALR? (Y/N)	No	Lot Size	1.37 ha (3.4 ac)

Current Zoning	Winery and Cider (WC) District	Proposed Zoning	Highway Commercial (C4-A) District.
Current OCP	Residential Use	Proposed OCP	Commercial Use
Development Permit Area(s)	None		
Current Use & Description	The 1.37 ha (3.4 ac) is cleared and level with an existing structure previously utilized as a winery and wine retail shop. The property is bordered by Maebelle Road to the west, the Alberni Highway to the south, acreage residential lots to the north, and acreage residential/rural lots and an access to Old Nanaimo Highway to the east. The primary access to the wine shop and gravel parking area is from Maebelle Road and there is a secondary gated access available to Old Nanaimo Highway.		

Surrounding Zoning and Land Use			
North	Acreage Residential (RA3) District	South	Alberni Highway and an Institutional (P1) District parcel developed as a Kingdom Hall place of worship
East	Small Holdings (A1) District	West	Maebelle Road and Small Holdings (A1) District parcels

Services:

- a) **Sewage Disposal:** Onsite sewage disposal. There is an existing sewage disposal system on the property which was installed to serve the wine shop structure.
- b) **Water Supply:** Cherry Creek Waterworks District.
- c) **Fire Protection:** Cherry Creek Fire Department.

- d) **Access:** There are existing driveway accesses into the property from Maebelle Road to the west and Old Nanaimo Highway to the east. There is no direct access to the Alberni Highway. As the property is located within 800 metres of a Controlled Access Highway, the Ministry of Transportation & Infrastructure (MOTI) must approve the zoning amendment bylaw prior to the Board considering the bylaw for adoption. Any future commercial development at the site will require a MOTI Commercial Access Permit that would consider the impact on traffic and road safety in the area.

Planning Policy Discussion:

- a) **Official Community Plan:** The Cherry Creek Official Community Plan designates the property as Residential Use. As part of the rezoning application, the property owners have applied to redesignate the property to Commercial Use. Policy 7.2.4 of the Cherry Creek OCP is to “support the expansion and location of highway and tourist commercial uses in the vicinity of the junction of the Alberni and Port Alberni Highways”. The subject property lies within the commercial corridor along the Alberni Highway with commercially designated properties located to the west and across the highway to the south-east.

The Cherry Creek OCP designates “Development Permit Area (DPA) III – Objectives for Form and Character” which applies to all properties along the Alberni Highway and Port Alberni Highway corridors, including the subject property. DPA III recognizes that the scale and character of the built environment along the highway travel corridors have an impact on the impression formed by both residents and visitors as they enter the Alberni Valley. The primary objectives are to ensure that development within these areas forms a positive impression to the greatest extent possible and encourages enhancement of the built environment by high quality design and screening where appropriate.

The DPA III guidelines are intended to regulate commercial, industrial and multi-family residential development and include guidelines for the form and character of development; maintaining a West Coast aesthetic; ensuring the scale, massing and shape of proposed development relates to adjacent developments; screening and buffering from neighbouring residential uses; maintaining viewsapes; access/egress and parking; lighting; signage; and a landscaping plan that includes a 3 metre landscaped strip along the highway and adjacent to neighbouring residential and agricultural uses. If the commercial rezoning is adopted by the Board, any future commercial development on the property will require a development permit application to satisfy the DPA III guidelines.

The proposed commercial uses do not comply with the Residential Use designation of the Cherry Creek OCP and an OCP amendment is included to redesignate the property as Commercial Use. If the rezoning application is successful, any future commercial development would require a development permit application to satisfy DPA III – Objectives for Form and Character.

- b) **Zoning:** This parcel is currently zoned Winery and Cider (WC) District which permits wineries and cideries, provided 0.8 ha (2 acres) of plants are under cultivation on the property, and associated product sales and tasting areas. The property owners are applying to rezone the property to Highway Commercial (C4-A) District which provides for a range of vehicle-oriented commercial uses. This includes commercial uses such as vehicle and boat dealerships and repair shops, food products and general retail stores, restaurants, personal services, and one dwelling.

	Current: WC	Proposed: C4-A
Minimum Lot Area (ha)	1.05	0.4
Minimum Lot Width (m)	50	30
Front Yard Setback (m)	7.6	9.1
Side Yard Setback (m)	4.5	10
Rear Yard Setback (m)	9.1	10
Lot Coverage	15%	40%
Building Height (m)	10.7	9.1

There is a text amendment bylaw associated with this application to create the Highway Commercial (C4-A) District to align with the minimum lot size required by the Cherry Creek OCP. The permitted uses and conditions of use would be similar to those in the C4 District, with the exception of the exclusion of gas stations as a permitted use, the increase to the minimum lot size to 0.4 hectare, and the increase to the rear and side yard building setbacks to 10 metres.

The applicants do not have any specific commercial use that they wish to operate from the property. They intend to rezone to Highway Commercial (C4-A) District to allow for a range of future commercial uses recognizing that they no longer operate the winery business that previously utilized the property.

Comments:

The Cherry Creek OCP supports the expansion of commercial uses along the Alberni Highway and Port Alberni Highway corridors. There are existing retail commercial uses located approximately 300 metres to the west and motor vehicle dealership and commercial storage uses starting approximately 80 metres to the east. Consistent with many of the neighbouring commercial uses, the applicants have applied to rezone the subject property to Highway Commercial (C4-A) District to allow for a range of retail-focused uses and intend to market the property for future commercial use. With the winery retail shop operating over the past decade from the property, there is some commercial retail use history from this site.

There is road access to the property from both Maebelle Road and Old Nanaimo Highway which avoids the need to provide any direct access to Highway 4. As the property lies within 800 metres of a Controlled Access Highway, MOTI must approve the bylaw in accordance with Section 52 of the *Transportation Act* prior to the Board considering the bylaw for adoption. The Ministry will also require a Commercial Access Permit for any future commercial use at the site that would consider mitigating impacts on traffic and road safety.

The property is included within “Development Permit Area III – Objectives for Form and Character” which requires a development permit application prior to any commercial use of the site. Recognizing that the highway corridor represents the first impression to residents and visitors entering the Alberni Valley, the development permit would consider the overall aesthetic of the development and would aim to ensure that any commercial development forms a positive impression to the greatest extent possible. The development permit would consider the form and character of the building, design and exterior finishing consistent with a West Coast tradition, screening and buffering from neighbouring residential uses, landscaping along the highway and between neighbouring uses, access, parking, signage, and lighting. The development permit application would be required following rezoning and prior to any new commercial development.

In response to initial questions raised by the Cherry Creek APC, the applicants proposed removing gas stations as a permitted use and highlighted the overall consistency with OCP policies and objectives. To mitigate impacts on neighbouring residential and rural properties and to limit subdivision potential, it is further recommended that the minimum lot size for subdivision be increased to 0.4 hectare (from 0.24 hectare previously proposed) and that the minimum building setbacks in the rear and side yards be increased to 10 metres (from 6.1 metres previously proposed). The property is not located adjacent to farm land or any land within the Agricultural Land Reserve.

Staff recommend that the Board proceed with first reading of the bylaws and delegating a public hearing in order to gather public input on the proposal. A public hearing is required for this rezoning application as it involves an OCP amendment to redesignate the property as Commercial Use. The Cherry Creek OCP broadly supports the expansion of commercial uses along the highway corridor and the C4-A District zoning and DPA III – Objectives for Form and Character guidelines intend to ensure that any future commercial development would meet the design and aesthetic standards outlined in the OCP and fit within the surrounding community.

Michael Irg

Submitted by: Mike Irg, MCIP, RPP, General Manager of Planning & Development

Cynthia Dick

Reviewed by: Cynthia Dick, General Manager of Administrative Services

Daniel Sailland

Approved by: Daniel Sailland, MBA, Chief Administrative Officer

From: [REDACTED]
To: [Alex Dyer](#)
Subject: 2787 Alberni Highway
Date: December 18, 2023 11:35:01 AM

[CAUTION] This email originated from outside of the ACRD

Good Morning Alex,

I would like to request the property located at 2787 Alberni Highway be scheduled to go before the Cherry Creek Advisory Planning Commission for a second time for an OCP amendment to commercial and a rezoning to C4-A.

The current owners wish to divest of this property but the current zoning of WC Winery/Cidery is far too restrictive which does not allow for a sale to prospective buyers.

Allowing the property to be changed to C4-A would align with the form and character of surrounding properties along the highway corridor and aligns with Policy 7.2.4 of the Cherry Creek OCP which states "support the expansion and location of highway and tourist commercial uses in the vicinity of the junction of the Alberni and Port Alberni Highways".

At the first meeting of the APC regarding this property on July 17, 2023 there were a number of concerns raised by the commission regarding rezoning to C4-A. There seemed to be much discussion about the property possibly becoming a gas station. The current property owners are willing to address that concern of the APC by way of registering a restrictive covenant on the site that does not allow a gas station use.

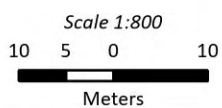
Another concern raised at the previous meeting was the potential for further subdivision of the property. The current owners have no intent to further subdivide the property, they simply want to sell it. Their consulting real estate broker has indicated that the highest and best use of the site is in its current size given the potential uses under the C4-A zoning. It should be noted that whomever ultimately purchases the property would be required to go through the lengthy development permit process for any future commercial use of the property that would require details of landscaping, screening, fencing, parking, access/egress, lighting and signage and the like. This is not something that is considered at this rezoning stage but would be a requirement prior to any commercial development.

Please let me know if you require any further information to move this rezoning application forward.

Regards,
Craig McLellan on behalf of Evan and Angelika McLellan



2787 Alberni Highway
 LOT C DISTRICT LOT 135 ALBERNI DISTRICT PLAN EPP30733




- Subject Property
- Parcel Map BC Cadastre
- 3m Landscaping
- 10m Building Setback



Prepared 2024-02-08
 Sources: © OpenStreetMap (and)
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 ParcelMapBC; GeoBC; ACRD

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 only and should not be used for navigation or legal
 purposes.

 Agricultural Land Reserve

**Subject
Property**

MAEBELLE RD

PART 135

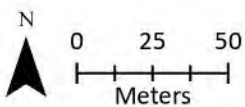
FOULCER AVE

OLD NANAIMO HWY

ALBERNI HWY

THMOOR RD

Overview Map



LOT C DISTRICT LOT 135 ALBERNI DISTRICT PLAN EPP30733

CHERRY CREEK OCP AND ZONING BYLAW AMENDMENTS 8

No conflict with any part of commercial objectives or policies in present plan under Sect. 7, none at all!!

"Conflict" is only focused with existing plan map designation of "Residential use". However, "WC" winery zone appears compatible within "Residential use" OCP designation.

Pragmatically, and in the longer term, this lot will not, viably, support exclusive vineyard and winery sales yet meets, or is non-conflicting, with OCP objectives / policies. It is, presently, commercial use in nature none the less, un-viable and needs change / re-assessment.

The "W.C." zone covering the lot is non-conflicting with OCP coverage, however is entirely over-restrictive in use / scope / option for this prime site.

Frankly, this "W.C." designation is not "Community Planning" but development control to the "Nth" degree as a consequence to previous initiatives by the owners, however, leaves no option but to trigger companion bylaw amendment applications if site is to reach any realistic potential.

Frankly, existing use, zoning and OCP designation make no sense now and should be re-evaluated and changed from a positive perspective and viewpoint.

REASONS

Prime site with no chance of existing use continuing, or ever being viable or functionable, or logical / pragmatic.

Restrictive, as sitting, in potential to generate positive uses, scale and degree or operation to bring positive community benefits. Needs re-designated commercial and rezoned to C4 highway commercial zoning --- prevalent in "vicinity of junction".

No major reasons from a public impact perspective against such a proposed change -- all infrastructure and utilities already in place and on site: plus no public safety issues apparent with such a proposal being approved.

Frankly, existing zoning renders this property as "neutered" / un-usable which may not have been the initial intent but, the outcome is totally unacceptable requiring fast, logical change.



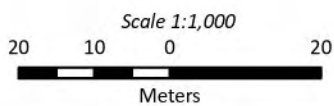
PROPOSED O.C.P. MAP AMENDMENT AND
 ZONING AMENDMENT : LOT 'C', D.L. 135, A/D,
 PLAN EPP 30733: E & A McHELLAN :
 AUG. 2022

SITE LOCATION





2787 Alberni Highway
 LOT C DISTRICT LOT 135 ALBERNI DISTRICT PLAN
 EPP30733



Subject Property



Prepared 2023-06-01
 Sources: © OpenStreetMap
 (and) contributors, CC-BY-SA;
 ParcelMapBC; GeoBC

*This product is intended for general reference use
 only and should not be used for navigation or legal
 purposes.*



REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

BYLAW NO. P1475

**A BYLAW TO AMEND BYLAW NO. P1278
CHERRY CREEK OFFICIAL COMMUNITY PLAN**

WHEREAS by Section 478(2) of the *Local Government Act*, all bylaws enacted by the Regional Board must be consistent with an existing official community plan;

AND WHEREAS the Regional Board may amend an existing official community plan;

NOW THEREFORE the Board of Directors of the Regional District of Alberni-Clayoquot in open meeting assembled enacts as follows:

1. TITLE
This bylaw may be cited as the Cherry Creek Official Community Plan Amendment Bylaw No. P1475.
2. Schedule A of Bylaw P1278, Map No. 2 Land Use Designations, is hereby amended by redesignating LOT C DISTRICT LOT 135 ALBERNI DISTRICT PLAN EPP30733 from "Residential Use" to "Commercial Use" as shown on Schedule 'A' which is attached to and forms part of this bylaw.
3. This bylaw shall come into force and take effect upon the adoption thereof.

Read a first time this 28th day of February, 2024

Public Hearing held this day of ,

Read a second time this day of ,

Read a third time this day of ,

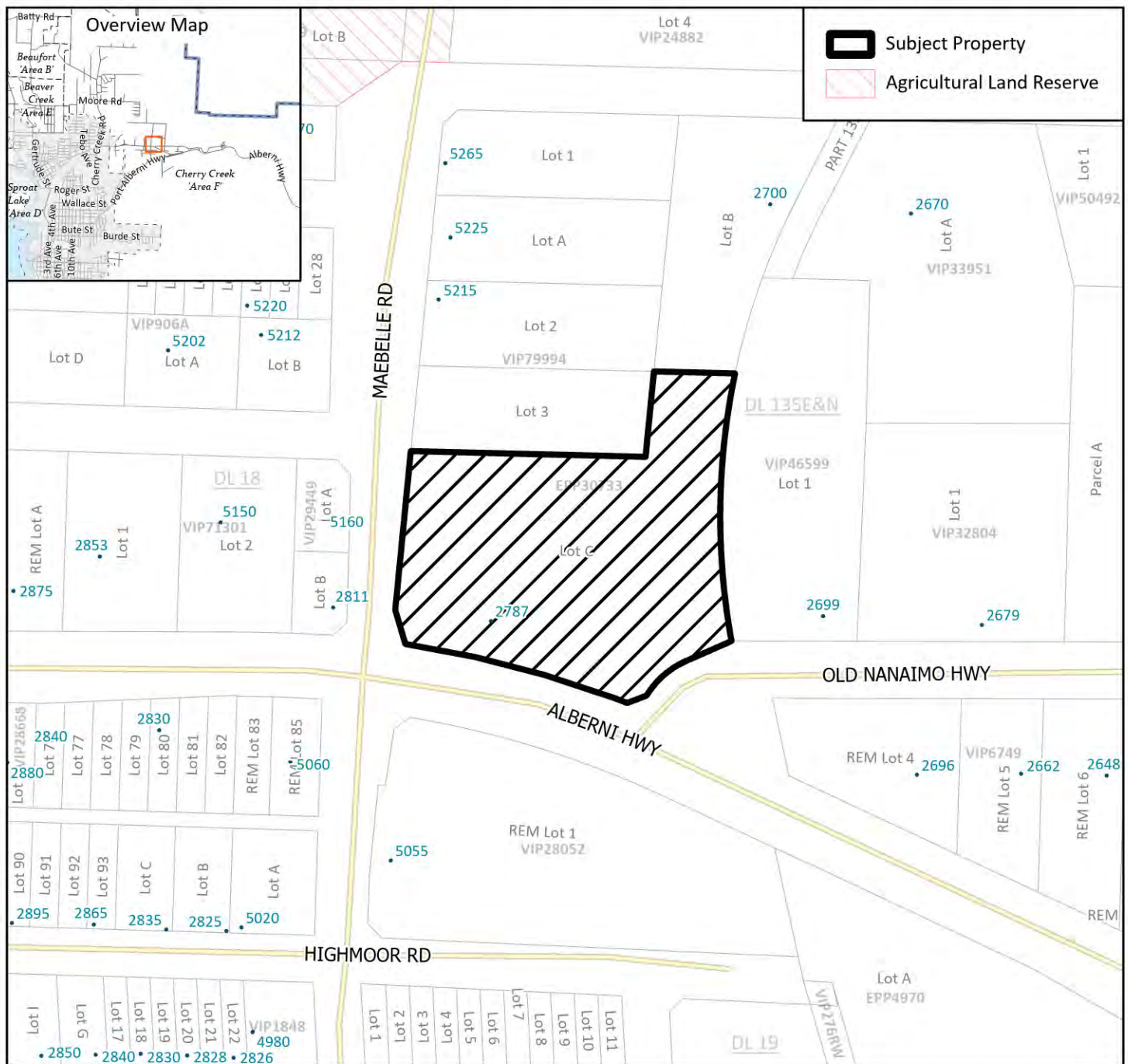
Adopted this day of ,

Corporate Officer

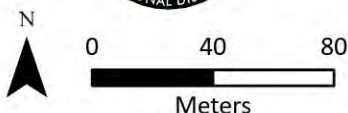
Chair of the Regional Board

Schedule 'A'

This schedule is attached to and forms part of Bylaw No. P1475,
Cherry Creek Official Community Plan amendment bylaw, 2024



2787 Alberni Highway
LOT C DISTRICT LOT 135 ALBERNI DISTRICT PLAN EPP30733



To be redesignated from Residential Use to Commercial Use.



REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

BYLAW NO. P1476

OFFICIAL ZONING TEXT AMENDMENT

A bylaw of the Regional District of Alberni-Clayoquot to amend Bylaw No. 15, being the "Regional District of Alberni-Clayoquot Zoning By-law No. 15, 1971".

WHEREAS the *Local Government Act* authorizes the Regional Board to amend a zoning bylaw upon the affirmative vote of the directors in accordance with Sections 464, 465, 470 and 479 of the *Local Government Act*;

AND WHEREAS the Board of Directors of the Regional District of Alberni-Clayoquot, in open meeting assembled, enacts the following amendment to the text of the Regional District of Alberni-Clayoquot Zoning By-law No. 15, 1971:

1. TITLE

This bylaw may be cited as the Regional District of Alberni-Clayoquot Zoning Text Amendment Bylaw No. P1476.

2. Bylaw No. 15 of the Regional District of Alberni-Clayoquot is hereby amended by:

- a. Adding section "124A Highway Commercial (C4-A) District" and subsections to read as follows:

124A Highway Commercial (C4-A) District

This District provides for the accommodation of vehicular-oriented commercial uses of low intensity and for services essential to, or dependent upon highway traffic.

124A.1 Uses Permitted

(1) The following Retailers of Automotive Products:

- (a) Motor Vehicle Dealers
- (b) Motor Vehicle Repair Shops including Auto Body repair shops and Auto Body spray painting shops
- (c) Boat repair and maintenance, small engine repair and service and boat storage facilities.

- (2) The following Retail outlets, provided that the retail floor area shall not exceed 185.806 square meters [2,000 square feet]:
 - (a) Food Stores
 - (b) General Merchandise Stores
 - (c) Other enterprises oriented to highway traffic, such as garden supplies, or gift shops
 - (d) ship chandlery goods and sale of marine components and equipment.
- (3) The following Personal Services:
 - (a) Barber and Beauty shops
 - (b) Self-service Laundries and Dry Cleaners
 - (c) Tourist guide service.
- (4) The following Other Services Industries:
 - (a) Motor Vehicle Rental facilities.
- (5) Restaurants and the like.
- (6) One dwelling on the same lot as a permitted business or undertaking, for accommodation of the immediate family of the caretaker, manager or proprietor of the particular premises or centre, provided that:
 - (a) Such dwelling may be contained in the same building as uses listed under clauses (2) and (3) above, where such uses are conducted within a completely closed building, in which case the permitted dwelling unit shall be located behind the commercial use and not closer than 6.096 meters [20 feet] to the front of the building, and shall be fully separated from the commercial use with the principal access to the dwelling unit being entirely separate from the related commercial use.
 - (b) In the case of other types of business or undertaking, a permitted dwelling unit shall be located in a structure clearly separated from the related commercial use.
 - (c) Not less than 46.452 square meters [500 square feet] of usable open space shall be provided in conjunction with the dwelling unit.
- (7) Accessory buildings and uses.

124A.1 Conditions of Use

- (1) Every business or undertaking shall be conducted within a completely enclosed building except for drive-in businesses, fruit and vegetable markets, ice dispensaries and vending machines, outdoor garden shops, parking and loading facilities.
- (2) All goods produced on the premises shall be sold at retail on the same

premises.

- b. By amending Section 200, Schedule II – Bulk and Site Regulations, to include the following line item:

Zoning District or Use	Minimum Lot Width (feet)	Minimum Lot Area	Maximum Lot Coverage	Minimum Setbacks (Feet)			Maximum Height (feet)
				Front	Rear	Side	
C4-A	100	0.4 hectare	40%	30	32.8	32.8	30

- c. By amending Section 4.3, Interpretation, to include “C4-A” on the line which references “C districts”.
- d. By amending Section 5.1, Designation of Districts, to include “124A Highway Commercial (C4-A) District” in the Commercial Section.

This bylaw shall come into force and take effect upon the adoption thereof.

3. This bylaw shall come into force and take effect upon the adoption thereof.

Read a first time this 28th day of February, 2024

Public Hearing held this day of ,

Read a second time this day of ,

Read a third time this day of ,

Adopted this day of ,

Corporate Officer

Chair of the Regional Board



REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

BYLAW NO. P1483

OFFICIAL ZONING ATLAS AMENDMENT NO. 769

A bylaw of the Regional District of Alberni-Clayoquot to amend Bylaw No. 15, being the “Regional District of Alberni-Clayoquot Zoning By-law No. 15, 1971”.

WHEREAS the *Local Government Act* authorizes the Regional Board to amend a zoning bylaw after a public hearing and upon the affirmative vote of the directors in accordance with Sections 464, 465, 470 and 479 of the *Local Government Act*;

AND WHEREAS an application has been made to rezone a property;

AND WHEREAS the Board of Directors of the Regional District of Alberni-Clayoquot, in open meeting assembled, enacts the following amendment to the Official Zoning Atlas of the Regional District of Alberni-Clayoquot Zoning By-law No. 15, 1971:

1. TITLE

This bylaw may be cited as the Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw No. P1483.

2. Bylaw No. 15 of the Regional District of Alberni-Clayoquot is hereby amended by rezoning: LOT C DISTRICT LOT 135 ALBERNI DISTRICT PLAN EPP30733 from Winery and Cidery (WC) District to Highway Commercial (C4-A) District as shown on Schedule ‘A’ which is attached to and forms part of this bylaw.

3. This bylaw shall come into force and take effect upon the adoption thereof.

Read a first time this 28th day of February, 2024

Public Hearing held this day of ,

Read a second time this day of ,

Read a third time this day of ,

Adopted this day of ,

Corporate Officer

Chair of the Regional Board

This schedule is attached to and forms part of Regional District of
Alberni-Clayoquot Zoning Atlas Amendment Bylaw P1483, 2024



2024-02-21

Paula Mason

From: Tim Davie
Sent: Wednesday, March 6, 2024 10:33 AM
To: Paula Mason
Subject: FW: Tseshahat engagement on [REDACTED] and other SD70 matters

From: Ken Watts <KenWatts@tseshaht.com>
Sent: Tuesday, March 5, 2024 3:23 PM
To: Tim Davie <TDavie@sd70.bc.ca>
Cc: Leisa Hassall <LeisaHassall@tseshaht.com>; wgallic@tseshaht.com; Eunice Joe <EuniceJoe@tseshaht.com>; Harley Wylie <HarleyWylie@tseshaht.com>
Subject: Tseshahat engagement on [REDACTED] and other SD70 matters

CAUTION: This email originated from OUTSIDE SD70. Do not click links or open attachments unless you recognize the sender and know the content is safe.


Hello Tim
Councillor Leisa Hassall had a good suggestion about [REDACTED] the need to potentially engage on other SD70/Tseshaht matters(i.e. how do we improve the relationship between SD70 and Tseshaht). Just flagging it for a future meeting, while I appreciate the work at the co governance table we should maybe setup a quarterly meeting with our 2 education teams(?) of staff and governance. Kleco

Wahmeesh(Ken Watts)
Elected Chief Councillor
Tseshaht First Nation
[5091 Tsuma-as Drive](#)
[Port Alberni, B.C., V9Y 8X9](#)
Phone: [250-724-1225](#)
Cell: [REDACTED]
Email: kenwatts@tseshaht.com

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February 2024

SYNOPSIS

BCSTA Provincial Council Summary

This is a summary of the February 2024 Provincial Council (PC) meeting, which took place online. Draft minutes are available at the end of this report. Contact [Suzanne Hoffman](#) for more information.

President's Report

President Carolyn Broady shared updates on BCSTA's ongoing provincial advocacy efforts and thanked members for their dedicated work in driving positive change in public education. Find the report attached.

CEO's Report

CEO Suzanne Hoffman shared a presentation highlighting learning frameworks and assessments and outlined ways that BCSTA is supporting student success. Find the report attached.

CSBA Report

President Carolyn Broady delivered a report on the activity of the Canadian School Boards Association (CSBA), including the association's work on a pan-Canadian school food initiative. Find the report attached.

Finance & Audit Committee Report

The committee presented two motions. Read the full report in this package.

Legislative Committee Report

The committee examines motions submitted to PC. Chair David Swankey's report to the council is included in this package.

Indigenous Education Committee Report

The committee's report includes information on Bill 40, plans for a new knowledge series, and information on reconciliation funding. Find the report attached.

Professional Learning Committee Report

The report includes details of plans to support trustees in building capacity through professional development and an update on the committee's 2022-2026 work plan. Find the report attached.

Disposition of Motions

8.2 BCSTA'S POLICY ON TRAVEL EXPENSES - PER DIEM RATES

That Provincial Council update Item 4. Meals of BCSTA's Policy on Travel Expenses to reflect the following changes: "4. MEALS - Claim ~~\$55.00~~ \$67.00 per full day on BCSTA business. Where meals are provided by the association, deductions shall be at the following rates: ~~\$12.00~~ \$15.00 for breakfast, ~~\$17.00~~ \$20.00 for lunch, ~~\$26.00~~ \$32.00 for dinner." *Carried.*

8.3 VANCOUVER ISLAND BRANCH CONSTITUTION AND BYLAWS

Provincial Council approves the amended Constitution and Bylaws of the Vancouver Island School Trustees Association (VISTA) Branch. *Carried.*



PRESIDENT'S REPORT

Report to BCSTA Members at Provincial Council | FEBRUARY 2024

*This report was delivered at Provincial Council
February 24, 2024 by President Carolyn Broady.*

Welcome

Good morning, trustees. Thank you again for joining us virtually today. I look forward to working with you today and receiving updates from CEO Suzanne Hoffman and our standing committees. The work of our committees is important to the progress we make as an association, and I am thankful for their members' hard work and dedication in pursuing the association's collective goals. I also appreciate Suzanne's diligent work in ensuring our association's work puts students first and that our resources support our goals.

As a quick aside related to leadership, I want to update you on a shift in leadership related to our K-12 partners. Due to a family conflict of interest issue, Alan Chell resigned from his position as chair of the British Columbia Public School Employers' Association's board of directors, effective February 21. Alan has been a BCPSEA board member for 30 years, and his dedication to public education and student success is second to none. I had the pleasure of serving with Alan as a member of our board of directors, and I am thankful for all he has done to improve public education in the province. Alan will continue as chair of the Revelstoke board of education, and Shirley Wilson will serve as interim chair on the BCPSEA board before a by-election occurs in the months ahead.

Provincial Council

Bringing the leadership focus back to our association, your role as provincial councillors is also central to our work of putting students first, and while we do not have motions to debate at this gathering, allotting this time and space to respond to emergent issues is essential. These meetings also allow us to grow and learn, and I look forward to today's presentation by Board Chair Marie-Pierre Lavoie and Superintendent Pascale Bernier of the Conseil Scolaire Francophone.

As motions to the Provincial Council must be urgent and emergent in nature, we often see a lull at this time of year, with the annual general meeting swiftly approaching with 40 submitted and in review. As we move forward with few to no motions, the board of directors is looking to keep our February PC meeting virtual. The goal is to continue to serve our members prudently, allowing the association's funds to be spent in a way that maximizes the benefit to members and the communities they serve while still ensuring budget updates and regular business may take place. This also comes in response to balancing needs and rising costs against opportunities and growing technological advances. I am proud that we continue to grow the value of our services to members by challenging the status quo, both internally as an association and externally, through our advocacy work.

Throne Speech and Budget

This week, the Speech from the Throne was released, and emphasis was given to adding more mental-health supports, anti-vaping resources, expanded nutrition programs, supports to keep kids safe online, strategies to address protests at school sites, which are welcome. Many of these can be linked to our recent advocacy actions, and I am proud of our influence both as a provincial organization and as local leaders. As we move closer and closer to the provincial election this October, know that we will support you all in our efforts to ensure that public education is a key issue for voters and politicians alike.

While the budget provided mixed results for public education, with positives in the form of funding to ease enrolment pressures and the rising costs families endure, these actions were undermined by a lack of support for addressing concerns related to aging school buildings, inflation and recruitment and retention. While not an overt win for public education, we gained some ground in the budget and must now focus our advocacy efforts on those remaining areas of concern.

Power of Representation

In relation to our ongoing advocacy work, I'd like to draw a direct connection to some updated activity related to resolutions passed at our 2023 AGM and also emphasize recent meetings we've had with Assistant Deputy Minister Chris Brown of the Ministry of Education and Child Care, who joined us on a call with board chairs on January 18 to discuss CommunityLINK funding and modular builds. He had also engaged with the board of directors in the summer and regularly collaborated with Capital Working Group Chair Mike Murray, along with Damien Crowell, executive director of the capital management branch, to support the committee's work. Our relationship with the provincial government affords us many opportunities to connect boards with expert staff at the ministry directly, and this relationship sets us apart and stands as an example to others of the power that local representation has in public education.

While we regularly update our AGM motions database on the Portal, today affords us a prime opportunity to dive deep into key examples of how your direction as boards and provincial councillors steers the association and results in real change and action that students benefit from.

Our meetings with ministry staff went past formalities and traditional letter-writing campaigns. In August, ministry representatives presented to the board on the subject of funding, which expanded dialogue with the ministry related to several member-identified priorities, including provincial reporting requirements, the increased operational costs districts have faced following the pandemic, funding for CommunityLINK and the Equity of Opportunity Supplement, funding for portables, a review of school areas standards, capital cost sharing, meeting CleanBC goals and updating audit parameters to ensure they align with current practices. This collaborative approach has also led to opportunities to engage with other staff on pertinent concerns, including Assistant Deputy Minister Jennifer McCrea, who was joined by Deborah Jeffrey, executive director from the First Nations Steering Education Committee, to provide insight into Bill 40.

This is not to say that the work is done, but having these discussions is integral to maintaining momentum and seeking honest, tangible change as we head into the upcoming AGM and prepare for the year of advocacy that is to come.

Advocating for Change

I am incredibly proud of the work of BCSTA's board of directors, committees, working groups, and staff in responding to the motions brought forward by our membership. Last year, we saw many valuable relationships grow as we enacted and revitalized new and existing working groups to follow up on motions. We put trustees in roles where their passion and commitment can be fully displayed and where they can be drivers of change. I will update the Canadian School Boards Association next week during their board of directors meeting on this work, and I am proud to share our example with associations across the country. Our updated strategy of focusing our advocacy efforts to create change has been successful, and I am excited and look forward to supporting this plan. We recently contacted board chairs regarding their 2024 advocacy priorities, and I am excited to see how the results of that survey take shape in our work.

My most recent update to you in October included a mention of a cross-ministry call with ministers Rachna Singh and Jennifer Whiteside regarding mental health and addictions, as well as meetings with Premier David Eby to discuss the disruptions felt across districts. We asked the government to create clarity around SOGI, and they did. We told them districts need support to dissuade disruptions that interfere with learning, and they listened. We made it clear that students need more resources to bolster their mental well-being, and they are reacting. When they announced a commitment to safe, caring, and inclusive schools, they asked us to stand alongside them to recognize the value and purpose boards of education have in B.C. We are doing this work together, and it is truly taking shape.

Speaking for Communities

Our collective voice is that of the community. The families, caregivers, students and more who depend on schools and the services they provide have their individual voices, and it is up to us to bring their calls to the provincial government's attention. And more than simply amplifying a message, your role is to be the leaders your districts need when navigating difficult choices that must be made. While we seek to do more and grow our resources, sometimes we must make the best choices we can, and while that may at times be challenging, you and the boards of education you represent are more than capable of meeting that challenge head-on.

Supporting Boards

We are here to support you as you continue to grow and develop as trustees. I encourage those of you who have not done so already to take part in the Leadership Series, which was co-developed with the First Nations Education Steering Committee and is led by Vice-President Tracy Loffer and Director of Education Services Gordon Li. I'd also like to highlight an upcoming virtual event we are co-hosting with the BC Association of School Business Officials. BCSTA past-president Gordon Swan will lead the session, and it will explore changes to provincial voting in the upcoming election and how these changes will affect boards in their advocacy with MLA candidates. This session is separate from our Virtual Trustee Orientations, which concluded in January with a financial and resource management session. Recordings from the VTOS are available on the Portal, and they are of incredible value. The final VTO also coincided with the release of the final chapter of our Learning Guides, which focused on financial planning and accountability. While all the chapters are now live, the work has not ended, and staff are already gearing up for additional updates to the guides in support of Bill 40, the province's recently adopted distinctions-based approach and more. If you need help accessing these potent resources, please contact any BCSTA staff member for guidance.

Thank You

Thank you all for taking the time to be here today and actively advocating for student success. Your collective dedication as provincial councillors is valued, and your role in improving student outcomes is essential to our continued success as an association. Your connections to your local boards bring an entire province together in this space, and whether we meet virtually or in person, those connections are genuinely felt, and your voices are truly heard.

I look forward to providing further updates as we near AGM 2024 regarding all the progress we have made on the resolutions from AGM 2023, and I am enthusiastic about what our future holds. The boards of education we serve as an association are doing incredible work in their communities, and I am honoured to serve as your president. Thank you once again for joining us here today. Let us keep the kids who rely on the services, shelter and educational opportunities our districts provide guide all our thoughts today.



British Columbia
School Trustees
Association

CHIEF EXECUTIVE OFFICER'S REPORT



Delivered to Provincial Council February 24 2024

CEO Update

One of BCSTA's primary commitments is supporting boards of education in their role of improving student outcomes. The association has worked collaboratively with rights-holders and partners to create initiatives and engagement sessions, and we have regularly consulted with the Ministry of Education and Child Care to refine this work. This CEO report provides an update to provincial councillors on current student outcome related work.

Framework for Enhancing Student Learning (FESL)

At the forefront of the BCSTA's efforts is the strong working relationship between the ministry, partner management groups and the First Nations Education Steering Committee (FNESC) on articulating and clarifying the role of boards of education in the work related to the Framework for Enhancing Student Learning (FESL). The Framework for Enhancing Student Learning is in legislation and falls under the umbrella of the continuous improvement cycle of learning. As a reminder, the four primary focus areas of the FESL include:

- i. Creating a system-wide focus on individual student learning.
- ii. Building public trust and confidence in our school system.
- iii. Providing a structure for consistent measurement and reporting.
- iv. Facilitating a system-wide approach.

A working group has been established with an objective of developing a concise document and accompanying graphic to illustrate what the work of boards should look like.

This group, as part of their work, also explored the big ideas presented during BCSTA's seven recent virtual trustee orientation sessions. It was noted that the work of the FESL was embedded in each of the modules, indicating the significant importance of focusing on outcomes for students.

Advisory Group on Provincial Assessments (AGPA)

In parallel with the association's efforts on the FESL, BCSTA has been an active participant on the Advisory Group on Provincial Assessments (AGPA).

The AGPA III (the third iteration of something that started almost 10 years ago), plays a pivotal role in reviewing provincial assessments and their use, content and structure. Discussions have revolved around three provincial assessments:

1. Foundation Skills Assessment (FSA)

- a) Administered at Grade 4 and Grade 7, the FSA assesses proficiency in reading, writing and numeracy.
- b) Recent discussions on the FSA have focused on:
 - i. Clarifying the purpose of the assessment
 - ii. Examining participation rates
 - iii. Assessing the contribution to continuous improvement

CHIEF EXECUTIVE OFFICER'S REPORT



2. Graduation Years Literacy Assessments

- a) Administered in Grade 10 and Grade 12, these assessments are integral to understanding students' proficiency in literacy, a fundamental skill essential for success in various academic and real-world contexts.

3. Graduation Years Numeracy Assessment

- a) Administered initially in Grade 10, the assessment assesses students' understanding of their mathematical and numeracy skills.

BCSTA Support Initiatives

BCSTA is committed to providing support to boards of education and to this end have two ongoing structures and sources of information:

1. Regional Leadership Series sessions

BCSTA has initiated a regional Leadership Series that is tied to our existing branch structures. It is designed to inform and empower boards in their work to improve student outcomes. These sessions, sponsored and hosted by BCSTA, have garnered positive feedback and represent a collaborative effort with the First Nations Education Steering Committee (FNESC) and the Representative for Children and Youth (RCY). At these sessions there is a focus on students who are not experiencing success at the same rate as others, specifically:

- First Nations and Indigenous students
- Children in care
- Students with diverse abilities and disabilities

Find the Leadership Series sessions [here](#).

2. Improving Student Outcomes document

A cornerstone of the leadership series sessions, and intended to be a resource for boards of education, is BCSTA's [Improving Student Outcomes](#) document.

This comprehensive guide provides monthly discussion topics on provincial data that is accessible to all districts.

It also equips trustees with targeted questions to engage with members of the district team, focusing on how students are doing in their districts.

BCSTA is looking at ongoing ways to support boards of education in their work and looks to highlight the work that is taking place in districts across the province. Be sure to share your success stories with us so we can share your example and message with your fellow boards and the public. By promoting the important work you do, we solidify the vital role you have in supporting student success.

It is imperative that boards continue to focus on making positive differences in the lives of the young people they serve.

February 2024

CSBA REPORT

News and Updates on the Canadian School Boards Association

*This report was delivered at Provincial Council
February 24, 2024 by President Carolyn Broady.*

Board Meeting

The Canadian School Boards Association's board of directors has not met in the time since the last meeting of Provincial Council.

Pan-Canadian School Food Initiative

Staff from the Ontario Public School Boards Association and CSBA recently met with representatives from the office of Minister of Families, Children and Social Development to discuss support for the Pan-Canadian School Food initiative. The British Columbia School Trustees' Association (BCSTA) sent two related letters on this issue, which have been recently shared in the *Weekly* and can be found on the advocacy page of the association's website

Board Governance in Québec

Minority-language communities in Canada have the constitutional right to control and manage their local school system, and Québec's provincial government is appealing a decision of the Québec Superior Court that upholds this right. CSBA has voiced concern over the introduction of a new bill which would allow the education minister to annul decisions of locally elected boards. The bill will also allow the government to name and terminate school board directors, which would be an infringement on the constitutional rights of minority-language communities in Québec. Additional details can be found on CSBA's website.

Committee Updates

CSBA's Strategic Planning Committee's draft strategic plan was approved by CSBA's board of directors, and work to implement the strategic plan is underway. A fulsome outline of the updated plan will be available on the CSBA website in the coming weeks. Four strategic areas have been identified: advocacy, Indigenous education, equity, diversity and inclusion, and comprehensive school health.

CSBA's Indigenous Education Committee composed recommendations for CSBA based on the research work done by Daniel Brant and Associates. The survey will provide valuable information and insight that will further advance the work to support Indigenous education in Canada.

CSBA's Anti-Racism Work Team has been renamed the Committee on Diversity, Equity and Inclusion (DEI) to reflect the committee's work better. Related to this work, I would like to remind you of some excellent professional development opportunities developed by Dr. Cranston, which includes the equity and racial justice course offered through the University of Regina and more.

The Comprehensive School Health Work Team has been making preparations for the upcoming Youth Mental Health conference in Toronto, at which CSBA is poised to be a significant contributor to discussions. A report will be provided to the board of directors at the next board meeting.

The Governance Work Team's efforts to develop a new membership category for smaller jurisdictions to become CSBA members has brought the Conseil scolaire acadien provincial, the Acadian governing school board in Nova Scotia, into the association.

Meetings and Events

CSBA's winter board meeting will be held in Edmonton, Alberta, next week from **February 26-29, 2024**. CSBA's next annual National Trustees Gathering on Indigenous Education and Congress, hosted by the Ontario Public School Boards Association, will take place in Toronto on **July 3-5, 2024**. Registration opens soon, and details will be shared in BCSTA's weekly newsletter.

FINANCE & AUDIT COMMITTEE

REPORT



The committee presented two motions to the February 2024 Provincial Council: 8.1 BCSTA 2024/2025 Draft Budget and 8.2 BCSTA's Policy on Travel Expenses – Per Diem Rates. Both motions were carried. The draft budget was included in the pre-meeting information package.

The Finance & Audit Committee asked provincial councillors to discuss with their boards and provide feedback on BCSTA's 2024/2025 draft budget before the adoption of the budget in April 2024. Feedback regarding BCSTA's 2024/2025 budget can be forwarded to the Finance & Audit Committee on or before March 7, 2024. Send feedback to Elaine Teng at eteng@bcsta.org.

LEGISLATIVE COMMITTEE

REPORT

February 2024

Committee Report

Good morning,

My name is David Swankey, and I am a Chilliwack School Trustee and Branch President for Fraser Valley. I am the Chair of the Legislative Committee. I would also like to acknowledge the other members of the Legislative Committee who are:

- Floyd Krishan (Vice-Chair, Bulkley Valley)
- Tracy Loffler (Board Liaison, Mission)
- Tim Dunford (Saanich)
- Karen Jonkman (Coast Mountain)
- George Tsiakos (North Vancouver)

Carmen Batista and Maryke Peter provide staff support to the Committee.

The Legislative Committee is responsible for examining motions which are submitted by member boards, branch associations, the Indigenous Education Committee, the Professional Learning Committee, Board of Directors, and Provincial Council for consideration at BCSTA's general meetings and Provincial Council meetings.

According to BCSTA's current Bylaws, the role of the Legislative Committee is to "examine, correlate, amend, reject, and report on motions." Additionally, for Provincial Council meetings the Legislative Committee is required to determine whether the motions are of an emergent nature.

Emergent is defined as "matters that if delayed until the AGM will impact negatively on Boards' ability to influence public policy or a public education issue."

At Provincial Council, boards are represented by only one member. By comparison, AGM motions are debated and voted upon freely by multiple representatives from every board. Whenever possible motions should be considered at the Annual General Meeting, where all trustees and boards of education can consider, debate and vote on the motions. Provincial Council motions are those that are emergent and cannot wait until AGM.

The Legislative Committee does not assess the merits of the motions that are submitted to Provincial Council or the Annual General Meeting.

The Legislative Committee does not review late motions to Provincial Council.

For this Provincial Council meeting, the committee did not receive any motions before the deadline of January 24, 2024.

As a result, no motions submitted to the Legislative Committee are in the agenda package for debate.

On behalf of the Committee, I would like to thank you for your time this morning.

David Swankey
Chair



British Columbia
School Trustees
Association

INDIGENOUS EDUCATION COMMITTEE

REPORT

08 February 2024

IEC Activity Report

The Indigenous Education Committee (IEC) last convened in person and via Zoom on February 8th, 2024. Participants at the Indigenous Education Committee meeting engaged in discussions on critical topics.

They delved into the implications of Bill 40 on First Nations education, highlighting challenges and sharing insights on areas such as the formation of Indigenous Education Councils. The meeting provided a platform for understanding the evolving landscape of education policy and its impact on Indigenous communities.

A significant portion of the meeting was dedicated to exploring the development of a new Knowledge Series. Participants brainstormed potential themes and identified the need for expert guidance to ensure the series effectively addresses key issues. They also discussed the importance of focusing on improving educational outcomes for Indigenous students, independent of political considerations.

The meeting saw deliberations on funding for Truth and Reconciliation initiatives, with participants weighing the implications of various funding avenues considering legislative changes such as Bill 40. This discussion underscored the complexities involved in implementing reconciliation efforts within educational frameworks.

Finally, participants addressed language and

terminology considerations within BCSTA policies and guidelines, recognizing the importance of evolving language and acknowledging the need for broader consultation. These discussions reflected a commitment to inclusive and respectful dialogue, essential for advancing Indigenous education initiatives within the BCSTA framework.

Call Out Questions

What is your district doing for Indigenous Education?

What would you like to learn about as a BCSTA Trustee regarding First Nations, Metis, and Inuit education?

Have you heard of the [IEC Knowledge Series](#)?

What would you like to see put into the next Knowledge Series publications?

Share an example of something your district is doing for Reconciliation.

How can the Indigenous Education Committee support you as a trustee?

Committee Members:

Diane Jules / Co-Chair (Kamloops-Thompson)
George Nelson / Co-Chair (Nisga'a)
Joe Thorne / Knowledge Keeper (Cowichan Valley)
Allison Watson / BoD Liaison (Sooke)
John Chenoweth / BoD (Nicola-Similkameen)
Tony Goulet (Quesnel)
Dana Moraes (Haida Gwaii)
Dave Christie (Nechako Lakes)
Randy Cairns (Mission)
Larry Ransom (Pacific Rim)

PROFESSIONAL LEARNING COMMITTEE

REPORT



24 February 2024

Committee

Leah Ward, Chair, Thompson Okanagan
Kate Toye, Vice-Chair, Northwest
Tania Brzovic, Vancouver Island
Kirsten Van't Schip, South Coast
Jaime Massey, Kootenay-Boundary
Craig Wood, Metropolitan
Shelley Carter, Fraser Valley
Roxanne Gulick, Northern Interior
Jen Mezei, BCSTA Board Liaison

Recent meetings: Nov. 22, 2023, with monthly work sessions on Zoom

Trustees Academy Updates



November 23-25, 2023

Pre-conference

(Thursday afternoon)

Revisiting Learning from
Indigenous Day of Learning

Main Conference

Plenary speakers included Rose Lemay, Michael Kusugak, Dr. Kevin Lamoureux, Monique Gray Smith, And Dr. John-Tyler Binfet
Student Ignite, ***Beyond the Gap***

Attendee feedback was very positive. This was reviewed by BCSTA Board and will be further examined by PLC.

AGM Learning Day

Planning well underway with focus on governance, improving student outcomes and the future of learning.

More information to come in the [Portal](#)

Work Plan | 2022-2026

Vision: To develop a comprehensive plan that address the learning needs of all trustees through the four years of their mandate

- To support BCSTA Strategic Plans in major areas of focus: Governance, Student Outcomes, Indigenous Education, Relationships, Anti-Racism & Equity
- To provide essential professional learning for trustees as aggregated through ongoing Branch consultations
- To build trustees capacities critical to confronting emergent issues in our communities
- To provide necessary inspirations in support of the work of School Trustees

Trustee Leadership Series (Oct.2023 – May 2024)

Collaboration with FNEESC, Representative for Children and Youth, MECC, BCSTA

With the Framework for Continuous Improvement as a guide, the series examines the achievement of Indigenous students, students-in-care, and students with diverse needs.

The first two sessions took place in Nanaimo and Chilliwack. Attendees, including Superintendents and senior staff, provided very positive feedback.

- Using Data and evidence in the governance role of Trustee
- How Are We doing? (FNEESC)
- Local Information, Systemic Issue (MECC)
- Children in Context, Empathy Stories (RCY)

Next Meeting: February 11, 2024

Motions from		
Substantive Motions		
1.0 - P220241.0: Adoption of Provincial Council Rules of Order	That the Provincial Council Rules of Order be adopted as presented.	Carried
3.0 - P220243.0: Adoption of Proposed Agenda	That the agenda of the meeting of the Provincial Council held on February 24, 2024, be adopted as presented.	Carried
4.0 - P220244.0: Approval of Minutes from October 21, 2023 Meeting	That the Minutes of the meeting of the Provincial Council held on October 21, 2023, be adopted as presented.	Carried
5.1 - P220245.1: President's Report	That the President's report be received.	Carried
5.2 - P220245.2: Chief Executive Officer's Report	That the Chief Executive Officer's report be received.	Carried
5.3 - P220245.3: CSBA Report	That the CSBA report be received.	Carried
5.4 - P220245.4: BCSTA Standing Committee Reports:	That the BCSTA Standing Committee Reports be received.	Carried
6.0 - P220246.0: Written Reports	That the written reports/minutes of the Board of Directors, Professional Learning Committee, Indigenous Education Committee, Finance and Audit Committee and Legislative Committee reports be received.	Carried
7.0 - P220247.0: Motion Tracking Database Updates	That Provincial Council receive the tracking reports of the Provincial Council and the AGM.	Carried
8.1 - P220248.1: BCSTA 2024/2025 Draft Budget	That Provincial Council receive the BCSTA 2024/2025 draft budget and provide feedback to the Finance & Audit Committee before March 7, 2024.	Carried

8.2 - P220248.2: BCSTA's Policy on Travel Expenses – Per Diem Rates	<p>That Provincial Council update <i>Item 4. Meals</i> of BCSTA's <i>Policy on Travel Expenses</i> to reflect the following changes:</p> <p>"4. MEALS – Claim: \$55.00 \$67.00 per full day on BCSTA business. Where meals are provided by the association, deductions shall be at the following rates: \$42.00 \$15.00 for breakfast, \$47.00 \$20.00 for lunch, \$26.00 \$32.00 for dinner."</p>	<p>Carried</p>
8.3 - P220248.3: Vancouver Island Branch Constitution and Bylaws	<p>That Provincial Council approves the amended Constitution and Bylaws of the Vancouver Island School Trustees Association (VISTA) Branch</p>	<p>Carried</p>
10.0 - P2202410.0: Adjournment	<p>That the meeting of Provincial Council be adjourned.</p>	<p>Carried</p>

Conseil scolaire francophone

A Dynamic, Vibrant
and Growing
community.



Conseil scolaire
francophone de la
Colombie-Britannique



Introductions

Marie-Pierre Lavoie, Board Chair

mariepierre_lavoie@csf.bc.ca

Conseil scolaire francophone de la Colombie-Britannique

Pascale Bernier, Superintendant

pascale_bernier@csf.bc.ca

Conseil scolaire francophone de la Colombie-Britannique

Vision

Engaged students and communities, a flourishing Francophonie

Mission

Inspire school communities through a living Francophone culture while ensuring that students acquire the essential skills they need for life and for the future

Values

Collaborate, Engage, Innovate

01. History



HISTORY

- Conseil scolaire public francophone was created in 1995
- Started with 1 500 students
- 25 schools

2024

- 47 elementary and high schools across the Province
- More than 6,000 students
- More than 1,500 employees to support students

The background image shows a line of yellow school buses parked on a street. Several students with backpacks are standing on the sidewalk, waiting. A man in a light blue shirt is talking to a group of students near a tree. The scene is outdoors with trees and houses in the background.

Uniqueness

- Growing needs
- Limited in access to school
- Provincial territory
- Transportation

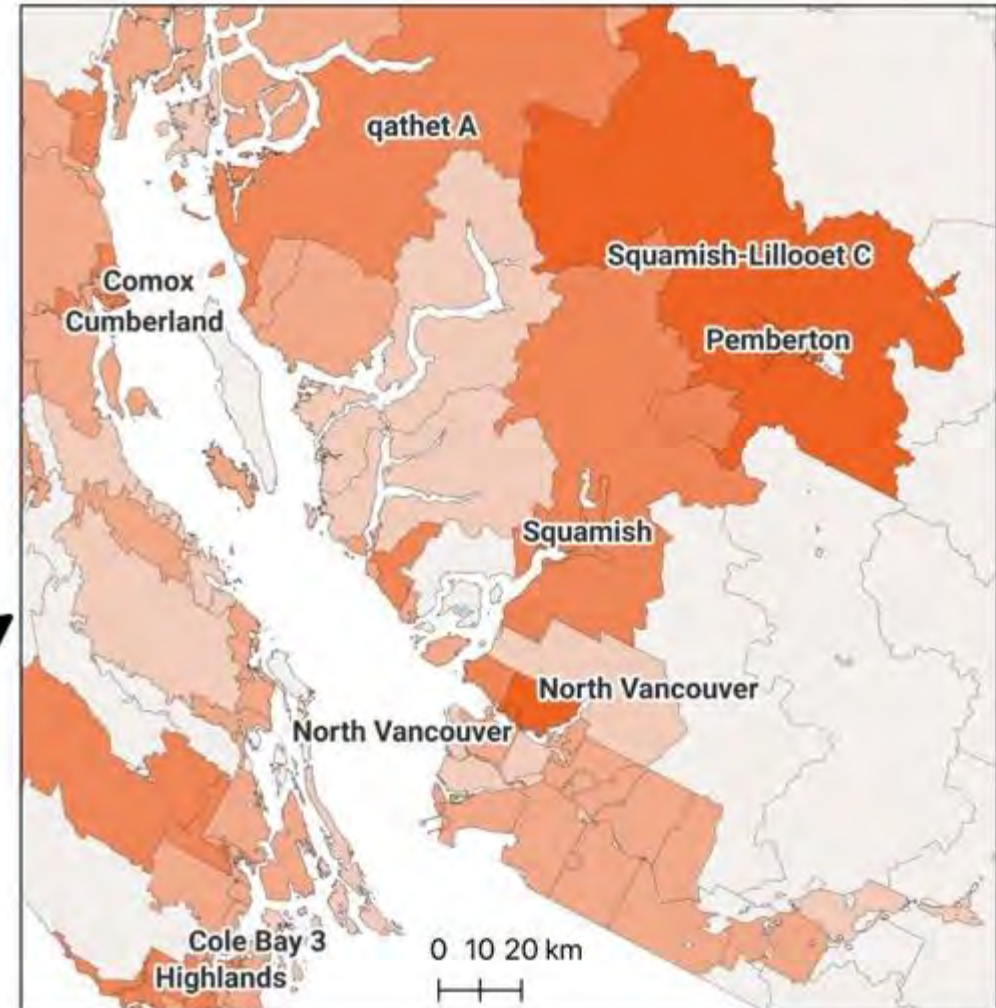
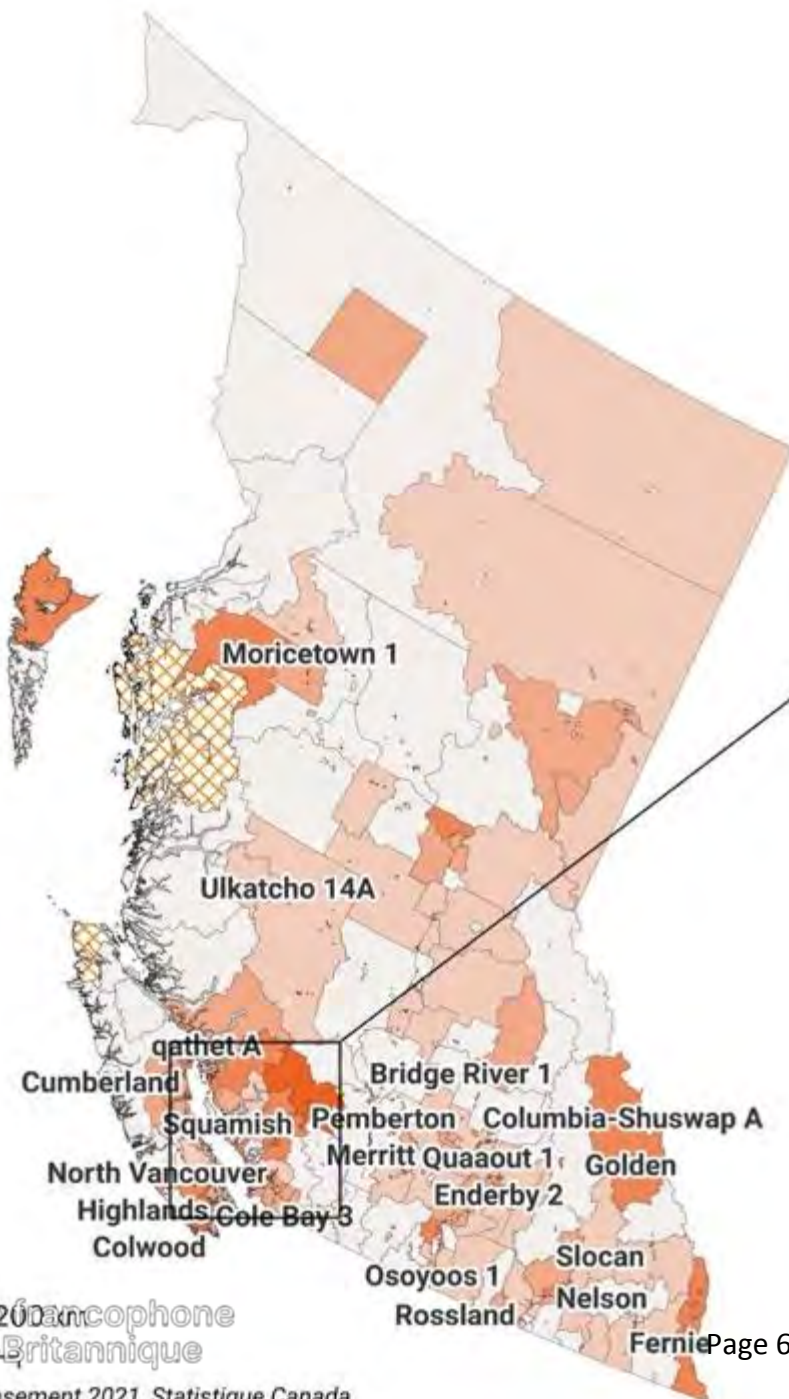
02. Constitutional Right



CHARTER

MINORITY LANGUAGE EDUCATION RIGHTS:

The Charter requires that provincial governments provide education to its citizens in the minority official language of the province where numbers warrant.



Part des ayants-droit de moins de 18 ans par municipalité (%)

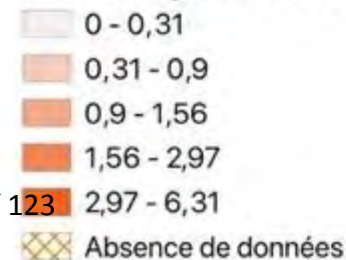
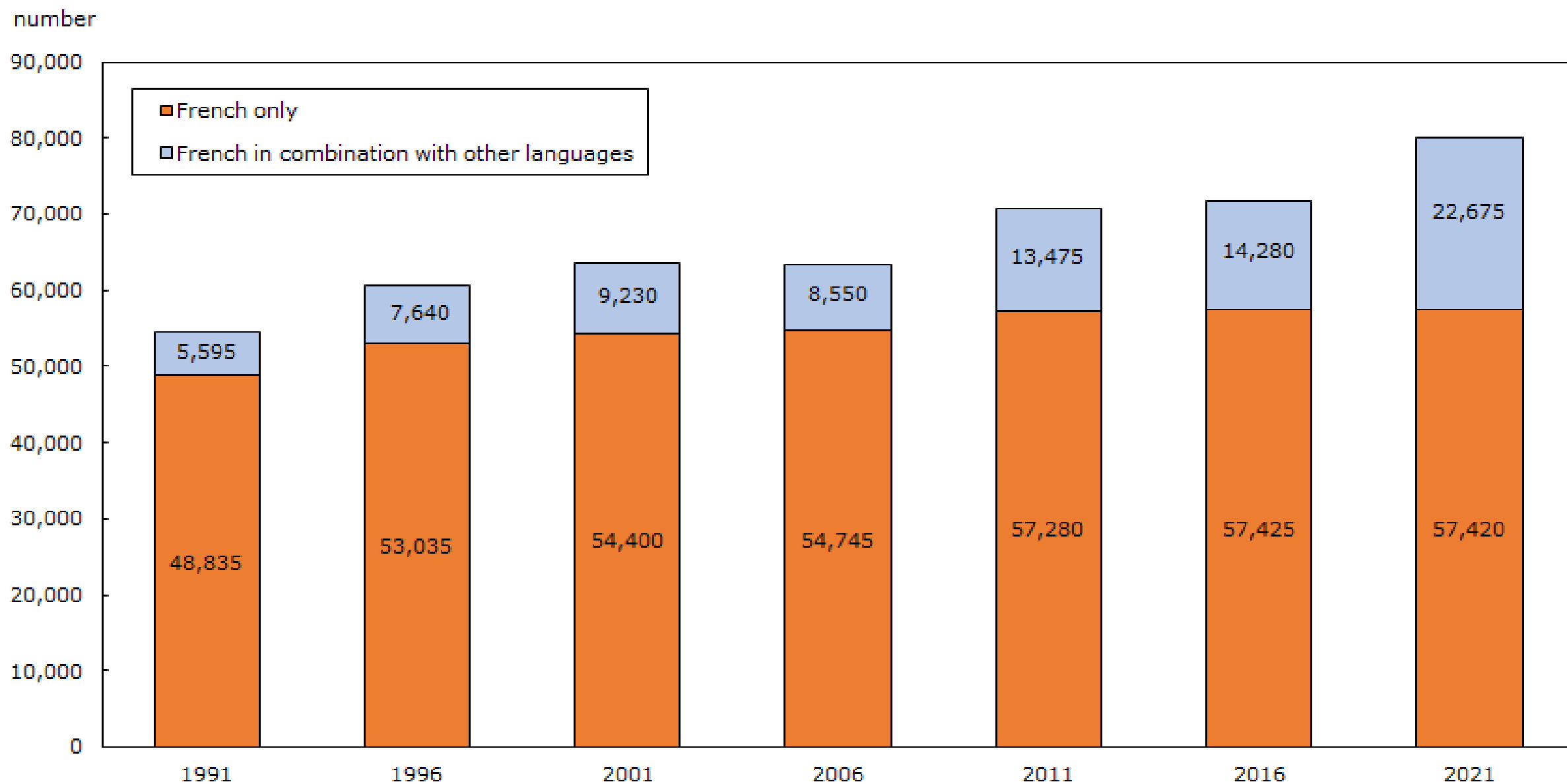


Chart 3

Population with French as mother tongue, British Columbia, 1991 to 2021



Sources: Statistics Canada, Census of Population, 1991 to 2021.

FRANCOPHONE RIGHTS

- **1990** : Mahé Case
- **1995** : Creation of the «Francophone Education Authority
- **2016** : Partial win Supreme Court of British Columbia
- **2020** : The Supreme Court of Canada

Supreme Court
of Canada



Cour suprême
du Canada



Minority language schools provide a foundation for other institutions and community leadership, counterbalancing the influence of the majority language (*CSF de la C-B* 2016 at paragraph 368).

They also serve as a **primary site for socializing children into the French language and culture, and play an essential role ensuring children experience additive, rather than subtractive, bilingualism** (*CSF de la C-B* 2016 at paragraph 368)

Source: <https://www.justice.gc.ca/eng/csjsjc/rfc-dlc/ccrf-ccdl/check/art23.html>

DAYCARE

Ensure that official language minority communities have access to preschool education and child care, regardless of where they reside.



03. Francophone Education

A young child with curly hair and a woman are looking at a tablet together. The child is wearing a green shirt with a yellow construction vehicle graphic. The woman is wearing a grey sweater. The background is blurred with colorful shapes.

EARLY CHILDHOOD

- Connection with francophone culture
- Educational Continuum
- Linguistic insecurity
- Sense of belonging

A photograph of three young students sitting on a blue rug in a library, each reading a book. They are surrounded by tall wooden bookshelves filled with books. The student on the left has long brown hair and is wearing a grey sweater. The student in the middle has long dark hair and is wearing a yellow shirt and white pants. The student on the right has red hair and is wearing a white shirt and camouflage pants. A semi-transparent white box with a list of bullet points is overlaid on the center of the image.

KINDERGARTEN TO GRADE 12

- Homogeneous schools
- Double diplomation
- Cultural environment

A group of young people, likely students, are gathered outdoors in a grassy area. They are all wearing green baseball caps. In the foreground, a person is seen from the back, wearing a green cap with a logo that says "SCBENFAMILLE". They are making a heart shape with their hands. Other people in the background are also making heart shapes with their hands. The scene is bright and sunny, with green trees in the background.

COMMUNITY

Connecting at the national, provincial, and local levels within Francophone communities is essential for fostering unity, **advocating for linguistic and cultural rights**, addressing regional needs, sharing resources, empowering individuals, and strengthening community resilience and cohesion.

Credit photo: Conseil jeunesse francophone de la C.-B



RECONCILIATION AND INDIGENOUS EDUCATION

46 different BC First Nation communities

Majority of our student come from Eastern First Nations communities and a few Métis / Inuit children.



EQUITY AND ANTIRACISM

- Provincial reality
- Services and learning resources
- Francophone in a minority context

04. Collaboration

HIGHLIGHTS

- Provincial territory
- Francophone Rights
- Difference with immersion
- Cultural component
- More than 50 000 right holders in British Columbia



COLLABORATION

- Strengthening public education together
- Common objectives
- Common challenges
- **Welcoming** all district's involvement



A young child with curly hair is smiling and looking towards the camera. They are wearing a light blue hoodie. Behind them is a colorful mural featuring stylized figures in yellow and green. The background is slightly blurred, showing some greenery. There are orange and blue decorative bars on the left and right sides of the image.

How can we collaborate together?

We invite the members of the British Columbia School Trustees Association to actively support the CSF, recognizing the crucial role of Francophone Education in fostering cultural and linguistic diversity across the province, and to champion bilingualism in Canada.

Merci !

PROVINCIAL COUNCIL MEETING MINUTES

Date: Saturday, February 24, 2024

Time: 9:00 am - 12:00 pm

Location: [Zoom](#)

PRESENT:

School District	Provincial Councillor	School District	Provincial Councillor
Abbotsford (34)	<i>No representation</i>	New Westminster (40)	Gurveen Dhaliwal
Arrow Lakes (10)	Amanda Murphy	Nicola-Similkameen (58)	David Rainer
Boundary (51)	Katie Jepsen	Nisga'a (92)	George Nelson*
Bulkley Valley (54)	Frank Farrell	North Okanagan-Shuswap (83)	Tennile Lachmuth
Burnaby (41)	Kristin Schnider	North Vancouver (44)	Daniel Anderson
Campbell River (72)	Craig Gillis	Okanagan Similkameen (53)	Debbie Marten
Cariboo-Chilcotin (27)	Mary Forbes	Okanagan Skaha (67)	Karen Botsford
Central Coast (49)	Crystal Anderson	Pacific Rim (70)	Cynthia Orr*
Central Okanagan (23)	Julia Fraser	Peace River North (60)	Ida Campbell
Chilliwack (33)	Margaret Reid	Peace River South (59)	Roxanne Gulick
Coast Mountains (82)	Julia Sundell	Prince George (57)	Shar McCrory*
Comox Valley (71)	Sarah Jane Howe	Prince Rupert (52)	James Horne
Conseil Scolaire Francophone (93)	Shaun Jaberolansar	qathet School District (47)	Robert Hill
Coquitlam (43)	Jennifer Blatherwick	Qualicum (69)	Eve Flynn
Cowichan Valley (79)	Elizabeth Croft	Quesnel (28)	Julie-Anne Runge
Delta (37)	Joe Muego	Revelstoke (19)	Wendy Rota
Fort Nelson (81)	Bill Dolan	Richmond (38)	David Yang
Fraser-Cascade (78)	Andrea Hensen	Rocky Mountain (6)	Rhonda Hamilton*
Gold Trail (74)	Valerie Adrian	Saanich (63)	Teri VanWell
Greater Victoria (61)	Nicole Duncan	Sea to Sky (48)	Melissa Ronayne
Gulf Islands (64)	Chaya Katrensky	Sooke (62)	Christine Lervold
Haida Gwaii (50)	Roeland Denooij*	Southeast Kootenay (5)	Bev Bellina
Kamloops-Thompson (73)	Kathleen Karpuk	Stikine (87)	<i>No representation</i>
Kootenay Lake (8)	Murray Shunter*	Sunshine Coast (46)	Ann Skelcher
Kootenay-Columbia (20)	Kristin Ali*	Surrey (36)	Gary Tymoschuk
Langley (35)	Holly Dickinson	Vancouver (39)	Preeti Faridkot
Maple Ridge-Pitt Meadows (42)	Gabe Liosis	Vancouver Island North (85)	Eric Hunter
Mission (75)	Linda Hamel	Vancouver Island West (84)	Arlaine Fehr
Nanaimo-Ladysmith (68)	Leeann Lee	Vernon (22)	Tom Williamson
Nechako Lakes (91)	Nyree Hazelton	West Vancouver (45)	Lynne Block

* Alternate Provincial Councillor

OBSERVERS:

School District	Observer	School District	Observer
Chilliwack (33)	David Swankey	Kootenay Lake (8)	Lenora Trenaman
Conseil Scolaire Francophone (93)	Chantal Fadous	Mission (75)	Shelley Carter
Conseil Scolaire Francophone (93)	Gaetan Desrochers	North Vancouver (44)	Kulvir Mann
Conseil Scolaire Francophone (93)	Jacques Dufresne	Pacific Rim (70)	Larry Ransom
Conseil Scolaire Francophone (93)	Marie-Pierre Lavoie	Vancouver (39)	Janet Fraser
Okanagan Similkameen (53)	Casey Brouwer	BCSTA Consultant	Jordan Tinney

BCSTA BOARD OF DIRECTORS:

Carolyn Broady	President	West Vancouver (45)
Tracy Loffler	Vice-President	Mission (75)
John Chenoweth	Director	Nicola-Similkameen (58)
Jane Fearing	Director	Rocky Mountain (6)
Bob Holmes	Director	Surrey (36)
Jen Mezei	Director	Burnaby (41)
Allison Watson	Director	Sooke (62)

STAFF:

Suzanne Hoffman	Chief Executive Officer
Carmen Batista	Director, Human Resources and Labour Relations
Mark Regier	Director, Communications
Matt Taylor	Manager, Information Technology
Elaine Teng	Director, Finance
Maggie Yuen	Executive Administrator
Yves Bouchard	IT Consultant

President Carolyn Broady called the meeting to order at 9:00 am.

1. ADOPTION OF PROVINCIAL COUNCIL RULES OF ORDER

Moved: D. Ranier, Nicola-Similkameen

That the Provincial Council Rules of Order be adopted as presented.

Seconded: L. Hamel, Mission

Status: Carried

PC# 1/2024

2. ORAL REPORT BY LEGISLATIVE COMMITTEE ON REVIEW OF MOTIONS

Legislative Committee Chair, David Swankey, provided an oral report of the review conducted by the Legislative Committee on the motions submitted to the Provincial Council for consideration.

3. ADOPTION OF PROPOSED AGENDA

Moved: G. Tymoschuk, Surrey

That the agenda of the meeting of the Provincial Council held on February 24, 2024, be adopted as presented.

Seconded: J. Sundell, Coast Mountains

Status: Carried

PC# 2/2024

4. APPROVAL OF MINUTES OF OCTOBER 21, 2023 PROVINCIAL COUNCIL MEETING

Moved: W. Rota, Revelstoke
Seconded: K. Schnider,
Burnaby

That the Minutes of the meeting of the Provincial Council held on October 21, 2023, be adopted as presented.

Status: Carried

PC# 3/2024

5. ORAL REPORTS

5.1 President's Report

President Broady reported on BCSTA's work on the strategic plan since the Annual General Meeting in April 2023.

Moved: G. Tymoschuk,
Surrey
Seconded: K. Jepsen,
Boundary

That the President's report be received.

Status: Carried

PC# 4/2024

5.2 Chief Executive Officer's Report

CEO Hoffman provided an update on the direction of the Association.

Moved: J. Muego, Delta
Seconded: K. Schnider,
Burnaby

That the Chief Executive Officer's report be received.

Status: Carried

PC# 5/2024

5.3 CSBA Report

CSBA Vice-President Broady briefed the Council on the recent activities of the Canadian School Boards Association.

Moved: K. Jepsen, Boundary
Seconded: R. Hill, qathet
School District

That the CSBA report be received.

Status: Carried

PC# 6/2024

5.4 BCSTA Standing Committee Reports

5.4.1 Professional Learning Committee

Professional Learning Committee member Roxanne Gulick provided an update to the Council on the recent works of the Professional Learning Committee.

5.4.2 Indigenous Education Committee

Indigenous Education Committee co-chair George Nelson provided an update to the Council on the recent works of the Indigenous Education Committee.

Moved: K. Schnider, Burnaby
Seconded: G. Tymoschuk,
Surrey

That the BCSTA Standing Committee Reports be received.

Status: Carried

PC# 7/2024

6. WRITTEN REPORTS

- 6.1 Minutes of the meetings of the Board of Directors held on September 14, 2023, October 20, 2023, and December 14, 2023.
- 6.2 Minutes of the meetings of the Professional Learning Committee held on September 14, 2023 and November 22, 2023.
- 6.3 Minutes of the meetings of the Indigenous Education Committee held on February 23-24, 2023, May 29, 2023 and October 15, 2023.
- 6.4 Minutes of the meetings of the Finance and Audit Committee held on September 7, 2023, October 12, 2023, and November 7, 2023.
- 6.5 Minutes of the meetings of the Legislative Committee held on September 28, 2023 and December 5, 2023.

Moved: R. Hill, qathet School District

Seconded: J. Fraser, Central Okanagan Public Schools

That the written reports/minutes of the Board of Directors, Professional Learning Committee, Indigenous Education Committee, Finance and Audit Committee and Legislative Committee reports be received.

Status: Carried

PC# 8/2024

7. MOTION TRACKING DATABASE UPDATES

- 7.1 Provincial Council Resolution Tracking
- 7.2 Annual General Meeting Resolution Tracking

Moved: C. Katrensky, Gulf Islands

Seconded: Director J. Mezei

That Provincial Council receive the tracking reports of the Provincial Council and the AGM.

Status: Carried

PC# 9/2024

The Provincial Council took a recess from 9:54am to 10:46am.

8. ACTION / DISCUSSION ITEMS

8.1 BCSTA 2024/2025 Draft Budget

Moved: R. Gulick, Peace River South

Seconded: Director J. Mezei

That Provincial Council receive the BCSTA 2024/2025 draft budget and provide feedback to the Finance & Audit Committee before March 7, 2024.

Status: Carried

PC# 10/2024

8.2 BCSTA's Policy on Travel Expenses – Per Diem Rates

Moved: A. Skelcher, Sunshine Coast

Seconded: J. Runge, Quesnel

That Provincial Council update *Item 4. Meals* of BCSTA's Policy on Travel Expenses to reflect the following changes:

"4. MEALS – Claim ~~\$55.00~~ **\$67.00** per full day on BCSTA business. Where meals are provided by the association, deductions shall be at the following rates: ~~\$12.00~~ **\$15.00** for breakfast, ~~\$17.00~~ **\$20.00** for lunch, ~~\$26.00~~ **\$32.00** for dinner."

Status: Carried

PC# 11/2024

8.3 VISTA Branch Constitution and Bylaws

Moved: V. Adrian, Gold Trail
Seconded: D. Rainer, Nicola-Similkameen

That Provincial Council approve the amended Constitution and Bylaws of the Vancouver Island School Trustees Association Branch.

Status: Carried

PC# 12/2024 |

9. LATE MOTIONS

None.

10. ADJOURNMENT

Moved: M. Reid, Chilliwack
Seconded: C. Katrensky, Gulf Islands

That the meeting of Provincial Council be adjourned at 11:05am.

Status: Carried

PC# 13/2024

To: Superintendent Tim Davie and Trustees of School Board #70

March 3, 2024

Dear Sirs and Madams:

I am writing you out of deep concern for the long term impact that SOGI policies are having on our children. What began as a compassionate response to bullying has become a preferential option for the LGBTQ+2. **Children are becoming confused. Families are being undermined and young people are becoming irreparably harmed.**

I walked into an elementary school this fall, and all I saw were rainbows up and down the hall, and rainbow stickers on teacher's doors, indicating that their classroom are "safe" places for LGBTQ+2 students. **This was an elementary school that houses a pre-school! A pre-school boy in this school** came home and casually commented that he wanted to cut off his penis and become a girl! A 3 year old granddaughter of a friend of mine, insisted on telling her Dad that she's going to be a man when she grows up. **What is going on in our schools?** Something has gone seriously wrong.

It seems, common sense has been thrown out of the curriculum! Once upon a time, children learned that there were only 2 genders: male and female. Children are now learning that there are so many genders - 107 at last count - that it is even hard enough to keep the LGBTQ+2 straight. Then - they have so many new words to learn like: agender, angenital, bigender, non-binary, cisgender, femgender, pan, gender neutral, gender fluid, gender queer and gender dysphoria.

When I learned that gender dysphoria means profound discomfort with your gender - it made perfect sense that some children would become **dysphoric after having to choose from all these genders.** They say we worship complexity....and that certainly seems true with SOGI123.

SOGI stories and activities are cleverly designed to undo typical boy/girl stereotypes, downplay traditional family structures and undermine parental authority. I learned children in Port Alberni are reading books like:

Red: A Crayon's Story - a blue crayon mistakenly gets labeled "red" and has an identity crisis.
Pride Celebrating and Diversity- There is more to Pride than spectacle, colour, parades, rainbow flags and amazing outfits.

Better Nate than Never - Nate wrestles with same-sex attraction

George (Melissa) - When people see George, they see a boy. "She" knows "she" was born in the wrong body and that "she" is not a boy. (I didn't know that God makes mistakes.)

I am Jazz - a real life "happy" story of Jazz Jennings, a boy becoming a girl. What the book doesn't tell you, is, is that Jazz is his/her twenties is miserable and doesn't "feel like herself - ever."

Ivy Aberdeen's Letter to the World - a girl liking girl novel about emerging identity

I learned that when children are doing math, teachers are supposed to riff off problems with preferred pronouns. ...And, when it's time for fun ...Drag Queens might be invited in. I learned that there's more to Queer time story hour than meets the eye. Queer time story hour is Queer pedagogy, about learning how to live queerly.

A teacher is the most valuable member of society - because he/she forms the next generation.

How are teachers affecting the next generation? The results are stunning.

Children and youth are becoming confused. Those who become dysphoric (often the most vulnerable, those on the autism spectrum, that suffer from anxiety and depression, anorexia, OCD and ADHD) find schools safe and encouraging because they can act out their confusion. Behind parent's backs, teachers and staff will, without question, keep children's sex secrets and play along with name and pronoun changes.

The School Act says that parents have a right to be informed of their child's behaviour at school. Ought this not include, if their daughter is binding her breasts or their son is changing into a dress... and their children are changing their names?

The Ministry of Education reports that SOGI policies have led to students feeling much better about themselves and are helping reduce teen suicide. But...**what about long term?** Children's brains do not mature until they are in their mid-20's. Teens are far too young to make life-altering decisions. It's natural for them to feel awkward about their bodies and **everyone knows that children rebel in their teens.** Mark Twain once said..."When I was 14, my father was so ignorant - I could hardly stand him....But when I got to 21, I was astonished to see how much the old man had learned in 7 years!"

The trans train provides a temporary high and then, when reality sets in, these young people, find themselves suffering from side-effects and surgical scars for the rest of their lives. Pain, not only physical, but social and emotional pain is their constant companion.

When these young people wake up, (often in their 20's) many find themselves infertile, with deep regrets. The suicide rate for women who have transitioned to become males has risen by 19%.

The Government now aims to pass legislation legalizing maid service (medical assistance in dying) for hopelessly depressed young people. How convenient!

Since 2016 when SOGI was introduced, 19% of BC highschool students now identify LGBTQ+2 and coming up....Grade 7 students are clocking in at 32%. Before the sexual revolution the gay population was .001%

Children were seen as innocent and pure and it was important for society to preserve their innocence. We taught them about sex from nature. The sexual revolution, brought to us in large part, by pedophiles Kinsey and Money in the mid-60's taught that children were sexual, but not so, according to Psychiatrist Dr. Rima Laibow. Children are sensual and there is a big difference. They do not need explicit sexual education, let alone the pornographic materials recommended by SOGI123. Sex ed ought to be up to the parents. At the very least parents ought to be invited into the classroom if they choose to confer this responsibility to schools.

I urge you evaluate the long-term consequences of SOGI education.

If you really care about children and want to create life long productive members of Society, purportedly the goals of S.D. #70 - I urge you keep in touch with your trans-alumni, and make sure they are okay well into their twenties and beyond.

Having become disillusioned with their outward appearance, alienated, alone, invisible, and depressed, and **without the support they had at the beginning of their trans- journey many**

trans people are now detransitioning. Sex changes are irreversible. Young women may never be able to give birth to a child or nurse their baby. Young men will not be able to father a child.

If you really care about young people, please adjust your policy to include parents in the conversation about what is going on with their children.

Long after graduation, parents will still be there, helping them pick up the pieces of a shattered identity. They have only the best interests of their children at heart.

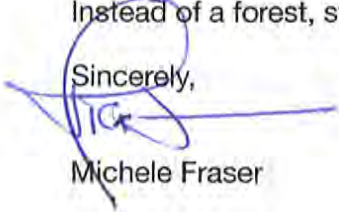
Dr. Peter McCullough, in his Open Letter to the American Psychiatric Association Jan. 3 2024, **says there is “no significant change in suicide rates over time in this cohort despite increasing societal acceptance.”** He says many trans patients are now suing doctors and professionals because of sterility, anorgasmia, surgical complications, life-long dependence on exogenous hormones and medical interventions. After reviewing the outcomes of their programs, Finland, Sweden and the UK are drastically retrenching their earlier affirmation model for treating gender dysphoric youth.

The Tavistock clinic in the UK closed its doors in 2023 and is facing 1,000 lawsuits.

And lastly, **I urge you to think seriously about how SOGI education might affect you personally.** In the future, It won't be a surprising to see survivors of sex change procedures suing teachers, school boards and even the Ministry of Education because of their of their culpability in ruining their lives.

When children are lured into gay-straight alliance clubs with candy and pizza...and positively affirmed in their new looks and identity by teachers....it looks a lot like grooming to me. When children are exposed to kinky sex ideas, suggestions and images...(for example as depicted in SOGI Resource book “It's Perfectly Normal”) they are bound to act out on what they see. Instead of a forest, straight and tall, we'll have a forest not normal at all.

Sincerely,



Michele Fraser



Heritage Commission Meeting
March 6, 2024
Minutes

Location:
AV Museum

Attendees:

ACRD	Mike Sparrow
City Council	Charles Mealey
Community at Large	Colin Schult
Historical Society	Gareth Flostrand
Industrial Heritage	Richard Spencer
Maritime Heritage	Ken Watson
McLean Mill	Elliot Drew
School District 70	Pam Craig
Staff	Jennifer Robinson
Staff	Willa Thorpe

Regrets:

Chamber of Commerce
Community Arts Council
Hupačasath First Nation
čišaaʔath (Tseshah) First Nation

Called to order: 7:01pm

1. Moved by Pam that the agenda of the March 6, 2024 meeting be approved as amended.
2. Moved by Mike that the minutes of the February 7, 2024 meeting be approved as circulated.
3. Old Business
 - a. Future tenant at Rollin Art Centre
 - i. Heritage Commission to write a letter to City Council with recommendations of prospective tenants for Council's consideration
(moved by Pam, seconded by Elliot, carried unanimously)
4. Correspondence – none
5. New Business
 - a. Arrowsmith Rotary – Community Banners
Announced to City Council that after 15 years, this will be the final installation of the community banner program. Arrowsmith Rotary is happy to work with a new organization to take over the program.



Heritage Commission Meeting
March 6, 2024
Minutes

6. Reports

a. Historical Society

- i. During the year 2023 our active group of volunteers have logged in 2,320 hours. They are also starting 2024 with a bang - 290 hours. A busy season ahead!
- ii. We need the following Telephone Books to complete the collection in the Archives – 1969; 1983; 2007. Please check and see if you have a copy you would donate.
- iii. Please check newspapers from other Vancouver Island locations for current or former Port Alberni residents who have passed away out of the Alberni Valley. Sometimes the obit doesn't get published in our local paper.
- iv. We have the following gently used books for sale:
George Watts ...Creating Greatness by Matilda Watts - \$4.00
High School Algebra – Copyright 1915 – Published 1918 - \$4.00
North of the Snakerail Fence by Meg Trebitt - \$10.00
If you have any or know of anyone who has paper treasures and would like to donate them to the Archives, please contact the Archives, Tuesday – Thursday, 11 am – 3 pm. Thank you in advance.



Heritage Commission Meeting
March 6, 2024
Minutes

b. Industrial Heritage Society

The logo for the Western Vancouver Island Industrial Heritage Society, featuring a yellow logging truck, a steam locomotive, and evergreen trees.

March 6th, 2024 Report to the Heritage Commission

1. The WVIHS held our Annual General Meeting on February 21st, 2024 at the Steelworkers Union Hall. The AGM was attended by 45 members and 5 guests. Elliot Drew made a short presentation on activities at McLean Mill, and Al Boyko, our guest speaker, made a presentation on the History of Logging in the Alberni Valley.
2. Our executive for 2024 are; President - Ron Corbeil, Vice-President – Richard Spencer, Treasurer – Andy Richards, Secretary – Joel Larsen. The executive are accompanied by eight directors; Mel Francoeur, Kevin Hunter, Bill Walker, John Land, Bruce Holland, Laurie LaPlante, Chuck Sokolowski and Daniel Ennis.
3. So far this year, the WVIHS has applied for five grants. ICET's Investment Readiness Fund, Canada Summer Jobs, Co-op Community Spaces Grant, AV Community Foundation Grant and the BC Fairs, Festivals and Events Fund. We are happy to announce that we were successful in receiving the ICET Grant.
4. On March 4th, we met with the APR Action Group once again to review the ICET Grant results and make plans for going forward. The group will be putting out an RFP for the contract to do the study on rail returning to McLean Mill in the coming weeks.
5. Work continues on many projects, the 1958 Hayes Logging Truck, Displays at the IHC, Displays at the APR Roundhouse, APR Hilton/Office Renovation, APR Speeder #102, and Safety Management System development with Technical Safety BC.
6. Memberships renewals are open for 2024. Anyone wanting to renew a membership or become a new member of the WVIHS can do so by visiting the Industrial Heritage Center during open hours or going online to www.ihportalberni.ca/membership.



Heritage Commission Meeting
March 6, 2024
Minutes

c. Maritime Heritage Society

The logo for the Port Alberni Maritime Heritage Society, featuring a lighthouse inside a circular frame.

Port Alberni Maritime Heritage Society
March 6, 2024 Report to the Heritage Commission

Facilities Coordinator Position
We will be recruiting for a new Facilities Coordinator position in the near future. Watch for the Position Information on our website and facebook page shortly. Our sincere thanks to our outgoing Facilities Coordinator, Chris Johnson, for all his hard work and the innovative initiatives he undertook over the past year and a half. Good luck with your future endeavors Chris!

Open Hours
Currently, we do not have scheduled open hours for the public until we have a new Coordinator on deck. Groups can make bookings to view the Gallery and/or the Lighthouse by contacting us through the links shown below.

Art Sale Exhibit and Fund Raiser
We are reaching out to artists to produce maritimed themed pieces of art which will be chosen by a committee of our Directors to be displayed and for sale in the Hutcheson Gallery in May of 2024. A poster has been created to promote this event to the Alberni Valley art community. Artists have until the end of April to submit a photo of their work.

Lighthouse Upgrades
We are continuing our fundraising to undertake exterior upgrades to our iconic waterfront Lighthouse. To date we have received grants totaling \$32,000 for the project. Many thanks are extended to the Alberni Valley Community Forest, Alberni Valley Community Foundation, the Alberni District Co-op, Port Alberni Port Authority, Coulson Group, Cataylst Paper, Roc-Star Enterprises, and Western Canadian Marine Recovery for their support. Addition funds are still needed so if you would like to make a donation towards this project please contact us.

Tsunami 60th Anniversary Event
March 27th, 1964 was the date of the devastating tsunami that impacted Port Alberni and other coastal communities dramatically. To commemorate this we are hosting an event at the Gallery on the evening of March 27th at 7pm. Scheduled speakers will include representatives from agencies ready to respond to a potential future tsunami as well as folks that took a role in the response to our 1964 event. There will also be an open mike opportunity for you to talk about your experience during the 64 event. Door prizes and a silent auction for emergency response equipment are also planned. Hope to see you there!

Historical Society Joint Meeting
A joint meeting between the Alberni District Historical Society and the Port Alberni Maritime Heritage Society is scheduled for April 17, 2024 at 7:00 pm. in our Gallery.

Contact Information
Telephone: 250-723-6164 Facebook: maritimediscoverycentre
Website: portalbernimaritimeheritage.ca Email: portalbernimhs@gmail.com

d. Regional District – no report

e. Community Arts Council

i. Gallery Exhibits:

Present exhibit – Cairis Wall and Lorne McNab Mixed Media

March 26 to April 26 – OPEN – when colour speaks to you – Ignite your imagination



Heritage Commission Meeting

March 6, 2024

Minutes

- ii. Meet and Greet April 6, 1-3
- iii. Workshops 2024
Two day Paverpol workshop with Cheryl Frehlich – March 16 and March 23 ,
Saturdays 10:30 to 3:30
- iv. Fundraisers:
 - 1. Greater Victoria Police Chorus – Sunday, April 14, 230pm
ADSS Auditorium
Tickets\$30
 - 2. SAGE – joint partnership creating birdhouses (Sage) and artists to
paint (CAC) spring baskets April 12 to May 31
 - 3. McLean Mill – Teas at the Mill
July 14 & 28, August 11 & 25
 - 4. Book Sale – Mother’s Day weekend. Friday 6pm to 8pm, and
Saturday 9am to 3pm. Athletic Hall. Rugby Club will be carrying out
the boxes to the truck and into the hall as soon as they can get to
Gill School after school.
- v. Changes at the Gallery.
We will be posting imminently for a full-time assistant gallery/digital
responsibilities position. We will evaluate both positions in September.
These changes are partially because we will need to be open many more
hours during the summer.
- f. Chamber of Commerce – no report
- g. McLean Mill
 - i. February has continued our off-season theme of planning, paperwork, and
purging.
 - ii. To aid in our planning we visited Chris Gale and Neil Malbon at the BC Forest
Discovery Center in Duncan for insight in how their operation works and
ideas we could implement to improve our visitor experience. I also had the
pleasure to present at the IHS AGM, sharing our success from 2023 and a
rough plan for 2024. The 2024 season picture is still waiting on two major
pieces before plans can be finalized and we are hoping to have those
decision in place for next month, so we can begin to share and market our
next phase of growth.
 - iii. We also finalized our paperwork for 2023 and are excited to get the final
word back from the accountants so we can share how we weathered a
challenging year.
 - iv. The purge continues as we make room for the future, and we will be holding
a virtual give away later this month once I have got everything together.



Heritage Commission Meeting

March 6, 2024

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With the spring weather springing our attention is turning back to our exterior space as we begin to prepare the site for visitors. Luckily this winter has been fairly mild and so while the job is expansive it should be manageable. Also, a big thank you to Marley Bros Excavating and owner Zach Marley, who have been working on the Septic Project at the Mill. They have gone above and beyond to help do some road repair that will ensure our visitors can safely navigate our site this season.

- v. We are pleased to welcome back Ridgeview Health and Performance back to the Mill on Apr 7th for the return of the McLean Mill 10KM run. We are also pleased that April will also see us hosting the Alberni Bowmen 3-day shoot Apr 19th – 21st.
- vi. As planning and booking for the season continues, we look forward to updating you on all the exciting developments coming to our National Heritage Site.

h. School District

- i. Pacific Rim Board of Education's next public meeting is Tuesday March 12 at Eighth Avenue Learning Centre at 5pm.
- ii. School District Canada Flags are at half-mast in honour of the passing of former Prime Minister Brian Mulroney until sunset of the day of the funeral.
- iii. Two key Board Motions passed at Feb 27th Public Meeting:
 - 1. Land Based Learning Programs:
THAT the Board of Education direct staff through the Superintendent, to commence Land Based Learning Programs for Alberni District Secondary School and Ucluelet Secondary School, starting in September 2024; and to commence the Pacific Rim Wild Experience and Pacific Rim Wild Guide and Outfitting Programs, starting in the Summer 2024.
 - 2. Co-governance with Nuu-chah-nulth Nations:
THAT the Board of Education direct staff through the Superintendent to invite the following Nuu-chah-nulth Nations, ʕaahʔuusʔaṭḥ (Ahousaht First Nation), čišaaʔaṭḥ (Tseshaht First Nation), diitiidʔaaʔtx (Ditidaht First Nation), ʕaʔuukʔiʔaṭḥ (Tla-o-qui-aht First Nation), ʕukʔaaʔaṭḥ (Toquaht Nation), hiškʔiiʔaṭḥ (Hesquiaht First Nation), hupačasath (Hupacasath First Nation), ʔuučuqʕisʔaṭḥ (Uchucklesaht First Nation), huuʔiiʔaṭḥ (Huu-ay-aht First Nation), and Yuuʔuʔiʔaṭḥ Government, to provide written expression of their interest in moving forward with Co-Governance, sitting with the Board of Education and Standing Committee members at Public Board Meetings and Standing Committee



Heritage Commission Meeting
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Minutes

Meetings, in a collaborative, consultative and consensus building manner, supporting the decision-making processes of the governing body; and

THAT the Board of Education direct staff through the Superintendent, to request each of the above-named Nuu-chah-nulth Nations to provide the name of a selected representative, selected to sit in the above-described cogoverning structure, on behalf of their respective Nations.

- iv. New replacement Board Office signage on Roger Street.
- v. Public Consultation on Policies posted to District website.
- vi. Trustees will be attending the Vancouver Island School Trustees Association Spring Conference March 8 & 9 in Qualicum School District.
- vii. Two important District initiatives:
 - 1. FIT – Focused Intervention Team – grade 8-12 - funded by Ministry Public Safety and Solicitor General. Specific criteria are in-risk youth, substance use/addiction, extreme vulnerability, sexual exploitation, trafficking, street/gang entrenched, homelessness. The focus is on bridging high risk youth with existing community resources, school supports, and promoting/building/strengthening/ protective factors.
 - 2. ICY – Integrated Child Youth Teams – currently have Clinician working, soon to hire a Peer Support Worker (lived understanding of mental health and/or substance use) team building in process but will include an integrated approach with multi-ministerial service providers, including a substance use specialist.
- i. Community at Large
 - i. March Activities Around Town
 - 5,6,7th – PA Blood donation event @ BW Barclay 2-645pm
 - 6th – Gardening for Life, the Biodynamic Way @ Char's 6-8pm led by Gary/Louise Swann, Leda Farm, entrance by donation
 - 7th – Quizbang Trivia at DMB 7pm
 - Drop In Spin/fibre night at AV Museum 6-8pm
 - Mt Klitsa Garden Club Echo Centre 7pm Dogwood – March Surprises and Survivors
 - 7/8/9th – Calendar Girls at the Capitol 630 for 730 start tix on sale on-line @ www.atthecapitol.org
 - 8th – Ladies ONLY Kickboxing 630-730pm 4358 Roger St, every Wed and Friday
 - International Women's Day Event- highlighting local women owned businesses in PA – 4951 Benjamin RD 12-7



Heritage Commission Meeting

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ADSS Drama Club – “She Kills Monsters” 7pm
9th – Watercolour Drop-in hosted by Courageous Community, United Church 11am, by donation
PushMe PullYou Dance workshop @ Char’s 2-4pm, tix \$20 (\$17 seniors)
ADSS Drama Club – “She Kills Monsters” 1pm and 7pm
Int’l Women’s Day Market – Leave her wild container design 12-7pm
Fundraiser for Youth @ Hupačasath House of Gathering- Loonie Twoonie 9-4
9th-10th – AV Rock and Gem Club – Annual R&G Show @ Athletic Hall: 10-5 and 10-4
9th and 10th – PA Home Show at the Glenwood Centre Free Admission 10-6 and 10-4
12th – West Coast Highlanders Pipe and Drum Band AGM at Legion 7pm
AV Fibre Guild – monthly meeting 6pm AV Athletic Hall conf room
14/15/16th - Calendar Girls at the Capitol 630 for 730 start tix on sale on-line @ www.atthecapitol.org
16th – Mandala dotting – Gateway Church 6-9pm \$45 per person, must reserve a spot, appies included – Stress relieving Art
20th – AVCOC Luncheon Eagles Nest Golf Course tix 34.82/46.01 @ 12pm – Networking luncheon
Port Alberni 2024-2044 Economic Futures – Focus on jobs and affordability @ Char’s 7pm, free event by AVTTS
21/22/23rd - Calendar Girls at the Capitol 630 for 730 start tix on sale on-line @ www.atthecapitol.org
23rd – Spring into the Season 2024 – online event by Alberni District Fall Fair 11-230. Meet vendors and products online March 17-22 then meet in person in pick up purchases, visit other vendors and enjoy the day
31st – Neighbourhood Easter Pancake Breakfast – Arrowsmith Baptist Church 930-1015am
30th – Easter Egg-stravaganza – Gyro Park 10am

j. City Council

- i. Right in the thick of budget process. There was a full house at Monday’s Committee of the Whole meeting where the Mayor suggested a variety of items to decrease the 2024 taxation percentages.
The next meeting is scheduled for 2pm on Monday, March 11.

k. Museum

- i. Dr. Jennifer Robinson started as our Manager of Culture on Monday
- ii. Sylvia Gropp, our Education Curator, starts on April 2



Heritage Commission Meeting

March 6, 2024

Minutes

- iii. Our Family Day event was a huge success, with 200 families (over 400 people) participating
 - iv. Due to the departure of a staff member, we have cancelled our Spring Break camps and have pressed pause on hosting birthday parties and programs until staff have the chance to review next steps
 - v. The merchandise in the shop has now shifted to spring; staff encourage you to have a peek
- I. Hupačasath First Nation – no report
- m. čišaaʔath (Tseshaht) First Nation – no report
7. Next Meeting
- a. April 3 → 7pm (McLean Mill)
8. Moved by Colin to adjourn at 8:34pm.



Solid Waste Management Plan Advisory Committee (SWMPAC) Meeting Minutes – November 23, 2023

Attendance

In person: John Jack (chair), Tom Stere (vice chair), Harley Wylie, John McNabb, Karen Haugen, Terry Deakin, William Severinson, Tory Bouchard, Clinton Wright, Jenny Brunn, Paulo Eichelberger, Jodie Frank, Brenda Sauve, Colleen Dane, Tamara Shulman

Virtually: Fraser Work

Regrets: Carolyn Shaffer, Diane Bodner, Helen Zanette, Jaquie Arsenault, Pam Craig, Robin Jackson, Aaron Rodgers, Berry and Value, Daniel Ross, James Macintosh, Mayco Noel, Todd Thomson, Jake Turek

Agenda

1. Call to order and welcome
2. Introductions
3. Survey Outcomes
4. Solid Waste System Recap
5. Options Brainstorm
6. Guiding Principles Review
7. Site Visits

Meeting Notes

1. Call to order and welcome

The in-person meeting at the Anacla Government Office was called to order at 9:57am by SWMPAC Chairperson John Jack. SWMPAC members were welcomed by Huu-ay-aht Executive Director Karen and Cultural Worker Mel Edwards offered a cultural welcome with song.

2. Introductions

SWMPAC members representing the public and technical components of the committee introduced themselves.

3. Survey Outcomes

Zinc Strategies communications consultant Colleen Dane provided an overview of the fall 2023 community survey. It was live from October 17 to November 13, 2023, was launched with a public film screening event (for Canadian-made documentary Scrap) and included a prize draw. It contained 17 questions total and was promoted through a mix of online, social media, and traditional media outlets. A total of 459 survey responses were received with highest participation from Port Alberni (171) and Ucluelet (70). Most



responses were split between households of 1-2 people or 3-5 people. Of those who responded, 297 received roadside collection and 295 lived in single-family homes.

Survey highlights shared included:

- What materials are generated most in households – recyclables, food scraps and food-soiled paper, single use items and yard waste;
- What facilities are used diversion with frequency and material type noted – various facilities across geography with over 400 using recycling depots regularly for a range of items including mattresses and other bulky items, construction materials (wood, concrete) and clean soil. 239 respondents used their green cart for food scraps;
- Solid waste management service satisfaction levels – very/mostly satisfaction levels came in at 73% for roadside collection, 70% for landfills and 60% for depots;
- Considerations for goal setting – waste reduction, keeping costs low and waste diversion; and,
- Prioritized ideas for system updates – recycling and organics for businesses along with expanded organics diversion programs.

Committee members weighed in prioritized ideas for system updates. It was noted that business recycling can be challenging and take time; it would be idea to have incentives for collection, carbon tax refunds or other. It was also noted that desire for increased organics diversion, for business and multi-family, was aligned with what was being heard 'on the ground'. Discussion ensued around residential organics collection options and interest based on prior electoral area surveys and also as relates to new subdivisions, including for opt in pickup. It was agreed that survey had good uptake overall and more information to correlate responses by geography will be helpful. Feedback was received around what types of events and films might work better in future. Committee members were thanked for helping to get the word out about the survey.

The full engagement summary will be available on <https://www.letsconnectacrd.ca/swmp>, in early 2024.

4. Solid Waste System Recap

Waste reduction planning consultant Tamara Shulman provided an overview of the Solid Waste Management Plan (SWMP) update process and current system overview. As required by the BC Ministry of Environment and Climate Change Strategy, the committee is moving through a four-step process. First the plan was initiated, and second, plan direction is currently being set through identifying principles and goals, reviewing background information, trends, public opinion and assessing the current solid waste system. Developing and evaluating options and preparing the plan will follow as the third and fourth steps over the course of 2024.

For the system review, roles of key players, the geographic parameters, facilities, material generation by sector, waste composition, disposal methods by waste sheds, diversion potential, annual per capita garbage disposal, existing solid waste system programs and trends were highlighted.

Several aspects of the system were discussed. It was clarified that industrial, commercial and institutional (ICI) recycling and garbage is handled by private haulers, and public sector has the opportunity to influence



with policy, education and behaviour change efforts. A question was raised about how the per capita tonnage was adjusted based on tourism; details were provided from the assessment document. The importance of consultation feedback and assessment from First Nations community members including Tseshaht was underscored. It was recognized that every individual has responsibility to do our part along with government and industry, and that measuring impact using the waste reduction hierarchy was important.

5. Options Brainstorm

The options brainstorm began with an overview of solid waste system priorities to consider how the whole system, from generation and collection of items through transfer processing and end market and/or disposal, can be influenced. The group reviewed sectors to engage (residential, ICI, construction and demolition), operations and infrastructure, tools for optimizing system use (policy, education and behaviour change) and the value of the using the pollution prevention hierarchy.

Committee members broke into three groups to brainstorm potential policies and programs to be incorporated into future strategies and actions, then reported back to the full committee. A broad range of ideas were highlighted across policy and programs across sectors:

- Seek ways to rethink, reduce and reuse
 - Expand education efforts including for schools and through partnerships (e.g., Indigenous Zero Waste Technical Advisory Group) across sectors to support culture shift for rethink, reduce and reuse
 - Pursue policy and planning efforts to ensure adequate space; secure land and establish infrastructure such as 'Everythingery' reuse and repair malls
 - Host free stores, set up procedures and systems to allow scavenging of reusable items at disposal sites
 - Promote and model reuse building options, rebrand reuse and popularize
 - Overcome operational and policy barriers to allow scavenging at depots and disposal sites
 - Support waste avoidance and improved recycling for visitors and tourists – from backcountry camping through boutique and larger scale lodging
- Recycling and composting
 - Consider ways to support diversion in rural and remote areas, including for large items
 - Support circular job development and business development opportunities. (e.g., hauling), including with Indigenous communities within the region
 - Improve education and diversion compliance for visitors and new residents
 - Host education events from compost distribution events through Earth Day events
 - Increase access to recycling and composting with education, improved convenience, centralized public bins and expanded curbside collection, and multi-unit residential building recycling and composting with sufficient onsite space



- Improve capacity and management of the Bamfield Transfer Station

This feedback along with survey results, best practices research and other input will be used to inform options development for the plan.

6. Guiding Principles Review

Committee members reviewed guiding principles initially provided by the Province (and listed below) with feedback from the previous meeting incorporated to further support waste reduction options and more actively collaborate with First Nation partners and support local economy.

- Promote zero waste approaches and support a circular economy;
- Promote the first 3 Rs (Reduce, Reuse and Recycle);
- Maximize use of waste materials and manage residuals appropriately;
- Support polluter and user-pay approaches and manage incentives to maximize behaviour outcomes;
- Prevent organics and recyclables from going in the garbage;
- Collaborate with other regional districts wherever practical;
- Develop collaborative partnerships with interested parties to achieve regional targets set in plans; and
- Level playing field within regions for both private and public solid waste management facilities.

Several committee members weighed in on the importance of clearly defining guiding principles (vs guidelines or goals), defining partnership, clarifying what assumptions are behind them, and identifying broader principles including affordability, accessibility, and collaboration, that could be more embedded for the ACRD's guiding principles. The importance of First Nation collaboration as a cornerstone of the plan was reinforced. The guiding principles need to set the stage for inclusive regional government and continue to set the trajectory for active collaboration. It was agreed that the committee would address guiding principles in more depth at the next session.

7. Site Visits

Committee members took part in a facilities tour to learn stories associated with several items repatriated to Huu-ay-aht in 2016, visited the Bamfield Transfer Station, and stopped at the Bamfield Marine Centre where the West Side Dock could be seen.



**Solid Waste Management Plan Advisory Committee (SWMPAC)
Meeting Minutes – February 9, 2024**

Attendance:

In person: John McNabb, Jenny Brunn, Jodie Frank, Wendy Hayes, Colleen Dane, Tamara Shulman, Mayco Noel, Fraser Work, Helen Zanette, Harley Wylie, Carolyn Shaffer, Robin Jackson, Terry Deakin, William Severinsson, Paulo Eichelberger, Tory Bouchard, Clinton Wright, Charlie Clappis

John McNabb Chair

Regrets: Brenda Sauve, John Jack, Tom Stere, Jacquie Arsenault, Jake Turek, Diane Bodnar, Darrell Ross, Cameron Vale, Karen Haugen, Todd Thomson, Aaron Rodgers.

Agenda

1. Call to order and welcome
2. Introductions
3. Tour – AV Sort’nGo Centre
4. Planning Process/System
5. Guiding Principles Development
6. Options Brainstorm
7. Wrap up and next steps

Meeting Notes

1. Call to order and welcome

The in-person meeting at the Tseshaht Government Office was called to order at 8:30 am by SWMPAC Chairperson John McNabb.

2. Introductions

SWMPAC members representing the public and technical components of the committee introduced themselves.



SWMPAC members were welcomed by Tseshaht community member Helen Watts, her daughter Victoria, and Robert Watts, who offered a cultural welcome with song. Helen provided historical and contemporary context setting from the Nation's self-governing perspective (Tuupaati). She spoke to the importance of Cawalk – when we do something to the earth, it's going to affect plants and other beings. This concept is integral to the planning process.

3. Tour – AV Sort'nGo Facility

The Committee visited the AV Sort-nGo Facility to learn more about what products and materials can be diverted onsite and how the landfill is maintained. Items diverted ranged from construction materials (e.g., wood, metal, drywall, asbestos) to products managed through extended producer responsibility (EPR) programs for residents (e.g., containers, paper, plastic film, polystyrene, CFLs, batteries and more), commercial polystyrene, bikes and more.

Questions were addressed related to what other materials could be further reused (e.g., clean wood, bikes), how the landfill is managed to optimize air space and minimize pollution and what else can be done to shift norms and get rid of waste.

4. Planning Process/System

Colleen Dane of Zinc Strategies spoke to the Let's Connect ACRD engagement process. Phase 1 consultation outcomes are posted to the Let's Connect site along with a Beyond the Bin video that speaks to the solid waste management planning process. Updates by meeting and the Solid Waste System Overview will also be added to the site during this quieter period between actively consultation phases. The webpage makes it possible to continue to share updates and receive feedback throughout the planning process.

Waste reduction planning consultant Tamara Shulman provided an overview of the Solid Waste Management Plan (SWMP) update process. As required by the BC Ministry of Environment and Climate Change Strategy, the committee is moving through a four-step process. First the plan was initiated, and second, plan direction is currently being set through identifying principles and goals, reviewing background information, trends, public opinion and assessing the current solid waste system. Developing and evaluating options and preparing the plan will follow as the third and fourth steps over the course of 2024.

For the system review, a recap of facilities overseen by the ACRD was given.

5. Guiding Principles Development

Committee members built on feedback from the November 23, 2023 meeting (#3) to delve more deeply into guiding principle development. The Committee:



ALBERNI-CLAYOQUOT REGIONAL DISTRICT

- Reviewed guiding principles definitions and examples including the Nuu-chah-nulth Sacred Principles, the Aotearoa New Zealand Waste Strategy that incorporates Maori values and principles, and those from the Ministry.
- Participated in an activity to reflect, prioritize and adapt guiding principles suitable for the ACRD.
- Reported back to the group with updated guiding principle components and examples to be further consolidated by staff and presented at the February 23, 2024 SWMPAC meeting (#5).

It was agreed that the Nuu-chah-nulth Sacred Principles could serve as a framework for the guiding principles prioritized by the Committee. It was noted that it is a priority to engage First Nation partners (within the Committee and beyond) to ensure alignment and consensus on moving forward.

Select and adapted guiding principles from the Aotearoa New Zealand and Ministry examples were then used to fill in the sacred principle framework. Other Ministry priorities not listed in the proposed guiding principles will continue to be addressed across goals and strategy development as relevant.

6. Options Brainstorm

To inform the options brainstorm, Tamara recapped waste reduction priorities framing. Topics covered included considering how to influence the whole system – from point of generation through collection, transfer, process and where materials end up. Factor in operational and infrastructure needs, and then optimize system use through policy and other management tools as well as education and behaviour change. For program development, consider what sectors to prioritize (residential, businesses and institutions, construction and demolition) based on garbage tonnage and waste composition to optimize diversion potential. Also consider what materials and products to address first. Keep the waste prevention hierarchy to top of mind to rethink, reduce, reuse, repair, and then proceed to organics management, recycling, managing hazardous materials and bulky items appropriately, and disposal to landfill.

Committee members took part in a brainstorming exercise to review options grouped by: 1. Reduce/reuse, 2. Organics, 3. Recycling (containers and paper), 4. Recycling Other (product stewardship items, large items, construction and demolition, hazardous materials), and 5. Residual disposal.

Questions about what programs and policies are in place for each grouping were: 1. What do we have now?; 2. What do we want?; and 3. How do we get there.

The Committee filled in gaps around existing programs and initiatives and what else should be included (1 and 2). Brainstorming ensued to speak to the third question, how do we get there. Highlights by grouping are provided below.



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7. Wrap up and next steps

The Committee will reconvene to review compiled guiding principles and further discuss and rate options at a February 23 meeting to be held at Tin Wis Lodge in Tofino, hosted by Tla-o-qui-aht First Nation.



Solid Waste Management Plan Advisory Committee (SWMPAC) Meeting Minutes – February 23, 2024

Attendance:

In person: Carolyn Shaffer, Helen Zanette, Robin Jackson, Terry Deakin, William Severinsson, Mayco Noel, Tory Bouchard, Paulo Eichelberger, Jodie Frank, Twyla Graff, Colleen Dane, Tamara Shulman. Darrell Ross (virtual). Cameron Value, Tony Konefall (tour). Saya Masso (cultural welcome).

Tom Stere Chair

Regrets: John Jack, Diane Bodnar, Fraser Work, Harley Wylie, Jaquie Arsenault, John McNabb, Karen Haugen, Aaron Rodgers, James MacIntosh, Todd Thomson, Jake Turek, Clinton Wright

Agenda

1. West Coast Landfill Tour
2. Call to order and welcome
3. Cultural Welcome
4. Planning Process and System Highlights
5. Guiding Principles Update
6. Draft Options and Best Practices
7. Evaluation Activity and Report Back
8. Wrap up and next steps

Meeting Notes

1. West Coast Landfill Tour

Committee members visited the West Coast landfill and compost facility to learn more about what products and materials can be diverted, how the compost facility operates and how the landfill is maintained.

Questions were addressed related to the compost facility which is currently processing feedstock from residential curbside collection and some commercial food scraps. The facility consists of an engineered pad with a drop off area with a push wall and mixer, a couple of active piles with forced aeration, and curing piles. Branches are chipped onsite and augmented by external woodchips to provide bulking agent. The



piles are currently uncovered and exposed to precipitation but processing well overall. A cover will be added to the site for the curing piles in 2024.

Materials collected for diversion include metal, cardboard, mattresses, car batteries, bikes (for reuse), fish nets and rope and organics. What is currently collected onsite vs at local depots (Tofino, Ucluelet and Tla-qui-aht) and how it compares to what materials and products are collected at the AV Sort'nGo Facility was also discussed. The variables to address for what items to collect by location include: proximity (landfill is a further drive); facility hours (depot hours are shorter than landfill hours); space availability; what items are priority for adding at depots vs return to retail (e.g., used oil); where reuse can be incorporated across all sites; product stewardship agreements; and more.

2. Call to order and welcome

The in-person meeting at Tla-o-qui-aht's Tin Wis Lodge was called to order at 10:30am by SWMPAC Vice-chairperson Tom Stere.

3. Cultural Welcome

Saya Masso recapped the history through the present for the Tla-o-qui-aht First Nation. He began with a historical overview noting middens show Tla-o-qui-aht presence going back 10,000 years, sharing stories of pre-contact 1600s life as a whaling community and early contact with settlers.

At present there are 10 guardians who oversee the Tribal Park regional services. Businesses are asked to request that clients support a 1% tribal park support fee as part of supporting ethical travel and caring for the community and the land. There are still many other initiatives the Nation is actively pursuing, from supporting preserving old growth for traditional purposes and taking on a tree far to fixing post-logging broken rivers with boulders left to block fish flow and preventing harvest.

4. Planning Process and System Highlights

Waste reduction planning consultant Tamara Shulman recapped the Solid Waste Management Plan (SWMP) update process. The committee is finalizing step 2 through establishing guiding principles and moving into step 3 evaluating options which will include a second engagement phase. The fourth step will be to finalize and approve the plan by late 2024.

A facilities overview and annual per person per year statistics were provided. Averaging across sectors, in 2022, ACRD generated 576 kg per person per year which is slightly above the provincial average of 499 kg per person per year and ranks ACRD at 19 out of 27 regional districts.



5. Guiding Principles

Committee members reviewed updated guiding principles based on their February 9, 2024 meeting inputs and offered feedback and minor edits. In this proposed draft, the Nuu-chah-nulth Sacred Principles serve as a framework for the guiding principles prioritized by the Committee. The group discussed the key concepts (upmost respect, taking care of and everything is one). Darrell Ross cautioned the group to be careful about respecting dialect used, and to connect terminology with respecting lands (hahaoulthee) to keep its value. It was agreed the draft captures key concepts and is well rounded, and that further consultation with First Nation partners within the Committee and beyond is needed.

The Committee discussed the importance of taking ownership and making solid waste management and getting rid of waste all of our responsibility as care takers, how sustainability concepts are woven throughout, how to ensure guiding principles remain high level and clear and ways Indigenous themes and language can be woven into program implementation through signage and other actions.

6. Draft Options and Best Practices

After a recap on what informs options development – from infrastructure and operations to what materials are being generated by sector – the Committee reviewed preliminary proposed options.

ACRD SWMP Update - PRELIMINARY PROPOSED DRAFT OPTIONS	
REDUCE/REUSE/REPAIR	
Option 1.	Enable community members to optimize ways to reduce, reuse, share and repair products and materials
RECYCLE	
Option 2.	Increase access and participation in recycling for residents and businesses
ORGANICS MANAGEMENT	
Option 3.	Increase access and participation in organics management programs for residents and businesses
RECYCLE - OTHER	
Option 4.	Support ways to reduce, reuse and recycle in the built environment including construction and demolition
Option 5.	Collect hazardous materials not yet captured through EPR Programs
Option 6.	Add incentive and support for large item collection with remote area focus
Option 7.	Augment EPR Program access and usage for existing and new programs
RESIDUALS MANAGEMENT	
Option 8.	Develop a Disaster Debris Management Plan
Option 9.	Mitigate illegal dumping, manage ocean plastics
Option 10.	Seek long term collaborative opportunities for disposal in the Alberni Valley
Option 11.	Maintain facilities and secure capital project resources

Waste reduction planner Tamara Shulman offered some best practice examples to underscore priority options including a ‘Re-everythingery’ site, more education and behaviour change, business and institution



three stream program (organics, recycling, garbage), onsite composting and demonstration garden, ways to influence best practices for zero waste building development and optimizing construction and demolition management on construction sites as well as at transfer stations, ways to manage hazardous materials and large items and residual management requirements.

Some of the feedback received from the team included: how to reinforce waste prevention initiatives including the provincial single use item reduction legislation; where else three stream residential curbside collection could be developed (e.g., Long Beach, Beaver Creek); the importance of and need for school diversion programs; how to best define and clarify built environment terminology; and how to engage resort municipalities to support waste reduction related to tourism.

7. Evaluation Activity and Report Back

Committee members divided into two groups to rank example options and actions across two graphs with the following Y and X axes:

1. Committee priorities and anticipated public interest
2. Level of effort and waste reduction and diversion potential



Tallied results show below show the four evaluation factors ranked 1-5, with 5 being highest for the example options being reviewed. This feedback will be incorporated into further options evaluation and feasibility analysis.



	Committee Priorities	Public Interest	Level of Effort	Reduction/Diversion Potential
# Options preliminary - evaluation activity outcomes				
1 REUSE areas @ depots and TSs - AV	5.0	5.0	2.0	3.0
2 REUSE areas @ depots and TSs - WC	4.0	4.0	3.5	3.5
3 Re-everythingery mall - WC	4.5	4.5	4.0	4.0
4 Re-everythingery mall - AV	2.5	1.0	2.5	2.5
Education and behaviour change programs, workshops, campaigns				
5 (Visitors, schools, residents)	6.0	5.0	2.5	4.0
5 RECYCLING upgrades (signage, harmonize what's collect across sites) - AV	2.0	2.0	1.0	1.0
6 RECYCLING upgrades (signage, harmonize what's collect across sites) - WC	6.5	5.0	1.0	1.0
7 Three stream - SF residential curbside	5.5	1.0	1.0	2.5
8 Three stream - MF residential	5.5	2.0	3.0	3.0
9 Three stream - ICI	5.5	4.0	3.0	5.0
10 Onsite invessel composting and demonstration gardens (rural, remote)	4.0	3.0	2.0	2.0
11 Built environment - prevention/reduction/reuse	5.5	3.0	3.0	5.0
12 Built environment - @ TS and depots - recycling/diversion (C&D)	5.0	5.5	3.5	4.0
13 Built environment - @ construction site - recycling/diversion	5.0	3.0	5.0	3.0
14 Hazardous materials collection	6.0	5.5	5.5	3.5
15 Large item program (incentives or collection)	2.5	3.0	4.5	3.5
16 EPR program access and usage	6.0	5.5	5.0	3.5
17 Disaster debris management plan	4.0	2.0	1.0	4.0
18 Illegal dumping (land and water)	3.0	4.0	2.0	2.0
19 Maintain facilities and secure capital - diversion infrastructure	5.0	2.0	5.0	4.0
20 Maintain facilities and secure capital - landfill/disposal	4.0	3.5	5.0	0.0

8. Wrap up and next steps

The Committee will reconvene in early April to continue the SWMP Update planning process. The intent is to continue options feasibility and review including target setting in spring and prepare the draft options and plan progress to date for a fall 2024 phase 2 consultation.



**SD70 PACIFIC RIM BOARD OF EDUCATION
POLICY COMMITTEE MEETING MINUTES
March 5, 2024, 5:30 p.m.
Administration Office**

Pam Craig - Board Chair
Cherilyn Bray – Vice Chair
Janis Joseph - Trustee
Larry Ransom – Trustee
Helen Zanette – Trustee
Chris Washington - Trustee
Tim Davie – Superintendent
Peter Klaver – Assistant Superintendent
Barbara Ross – Secretary Treasurer
Peter Klaver - Assistant Superintendent
James Messenger – Director of Instruction – Learning & innovation
Jaime Hansen - Director of Instruction – Indigenous Education
Paula Mason – Manager of Corporate Services
Hannah Fletcher – Executive Assistant HR
Nadine White – CUPE President
Ryan Dvorak – ADTU President

1. Call to Order

The Chair acknowledged that we work and learn on the ha-houlthee of the Hupačasath (Hupacasath), Huu-ay-aht (Huu-ay-aht), ʔaʔuukʷiʔath (Tla-o-qui-aht), Čišaaʔath (Tseshaht) and the Yuuʔuʔiʔath (Yuu-cluth-aht) Nations.

2. Introductions

3. Approval of Agenda

Moved by: Trustee Bray

Seconded by: Trustee Ransom

THAT the March 5, 2024 Policy Committee Meeting agenda be approved as presented.

Carried

4. New or Revised Draft Policy

4.1 Policy 115: Appeal of a Decision by an Employee

Superintendent Davie provided an overview of his report, noting the edits were in red font. Trustee Craig noted the revision dates at the top of the page date back to 1990, saying she was pleased to see what's being reviewed/replaced at this time, and that she expects the Admin Procedure will be complicated. Trustee Zanette asked if there's a plan to add what Admin Procedures this policy refers to? Superintendent Davie answered that for now the Policy and Admin Procedure has been separated out, that the Admin Procedure will be coming forward for review in the near future and that it will refer back to the relevant Policy.

The Committee will now send the policy to the Board to be approved to go out for public consultation.

4.2 Field Trips

Director Messenger provided an overview of his report, and also provided an Information sheet ahead of time. He noted that the field trip Admin Procedures will be combined into one document going forward. Trustee Ransom asked if AP 3110 School Volunteers pertains to student volunteers? Director Messenger clarified that it refers to adult volunteers who chaperone through a range of activities, and that we may need to update that to align with current risk management requirements. Trustee Ransom asked if the use of the term school volunteers could be revised, to which Director Messenger responded that it can certainly be brought forward to the Committee for review. Director Messenger answered questions from the Committee regarding, but not limited to comments from other districts and international travel policy, and in-service training for teachers/staff on how to use Safety First's Guidelines.

The Committee will now send the policy to the Board to be approved to go out for public consultation. Manager of IT/Data Management Mike Gough entered at 5:09pm.

5. New or Revised Draft Administrative Procedures

5.1 5019: Technology Acceptable use (A/P)

Manager Gough provided an overview of his updates to the Policy and answered questions including but not limited to the posting of videos, cell phone limits, and other documents such as AP 5017: Cyber Safety and Policy 510: Safe, Caring, Orderly Schools. Trustee Zanette noted that the word "user" is currently defined as staff/students - do we need to add trustees to this? It was decided to include "any trustees/authorized users and outside contractors". AP 5017: Cyber Safety and Policy 510: Safe, Caring, Orderly Schools will be added to the list of Future Policies/Admin Procedures for Manager Gough to review.

5.2 XXXX: Appeal of A Decision by an Employee (A/P)

Superintendent Davie referred to pages 10-19 of agenda, noting that new language is written in red font, and old/existing language is in black font. He provided an overview of his document, noting the four structures and highlighting that indecision is also considered a decision that can be appealed. The document provides clarity for how we proceed through the appeal process and Appendix One includes the form that can be filled out. He answered questions related to promotion versus grade placement and how it applies to the appeal process provided. Trustee Zanette suggested that the last bullet on page 13 be updated to read "Board of Education", and that the word "problem" on the last line of page 18 be changed to read "concern". Superintendent Davie suggested that the 5th bullet on page 13 read "Board of Education Appeals Committee". Contact information for the Superintendent's office will be added to include "info@sd70.bc.ca" which will be received by the front reception desk person and forwarded to the Superintendent via the Manager of Corporate Services. "(250)" will be added to the phone number listed on page 19.

6. Policies to be sent to the Board for Approval to go out to Public Consultation.

7. Policy/Admin Procedure out for Public Consultation

7.1 Trustee Bursary Policy

7.2 Housing Policy

7.3 Privacy Policy

8. Forward to next Public Board Meeting for Adoption

8.1 Jordan's Principle Policy

8.2 Environmental Stewardship Policy

9. Completed Business

10. New Business

11. Future Policy/Administrative Procedures

11.1 Environmental Stewardship (A/P)

11.2 Policy 500: Student Admission and School of Choice

11.3 Student Admission and School of Choice (A/P)

11.4 Cell Phone Policy

11.5 Cell Phone (A/P)

11.6 Records Retention (A/P)

12. **Next Meeting Date**

13. **Adjournment**

The meeting was adjourned at 5:37pm.

Board Chair

Secretary Treasurer



**SD70 PACIFIC RIM BOARD OF EDUCATION
EDUCATION COMMITTEE MEETING MINUTES
March 5, 2024
Administration Office**

Pam Craig – Board Chair
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Janis Jospeh – Trustee
Larry Ransom – Trustee
Christine Washington – Trustee
Helen Zanette – Trustee
Tim Davie – Superintendent
Peter Klaver – Assistant Superintendent
Barbara Ross – Secretary Treasurer
Michell Bennett – Director of Instruction – Inclusive Education
Hannah Fletcher – Executive Assistant - HR
Jaime Hansen – Director of Instruction – Indigenous Education
Paula Mason – Manager of Corporate Services
James Messenger - Director of Instruction – Learning and Innovation
Ryan Dvorak – ADTU President
Sean Peterson – PVPA President
Nadine White – CUPE President (Virtual)

1. Call to Order and Land Acknowledgment

2. Introductions

3. Approval of Agenda

Item 6.1 Port Alberni Foundry added to the agenda.

Moved by: Trustee Craig

Seconded by: Trustee Bray

THAT the March 5th, 2024 Education Committee meeting agenda be approved as amended.

Carried

4. Petitions/Delegations/Presentations

5. Unfinished Business

6. Emergent Issues

6.1 Port Alberni Foundry

Director of Instruction – Inclusive Education, Michell Bennett advised the Board that it has been officially announced that Port Alberni has been selected to have a Foundry. Deb Hamilton from Alberni Drug and Alcohol Prevention Services (ADAPS) thanked Director Bennet and the Board for the letter of support. The time frame for the Port Alberni Foundry to be running is 18 months to 3 years.

7. Staff Reports

7.1 Assessment and Reporting Update (10 minutes)

Director of Instruction – Learning & Innovation, James Messenger provided an overview of his report, highlighting the hard work done by staff for the new reporting standards.

Trustee Craig asked if there has been any feedback on the SpacesEDU platform. Director Messenger responded that the feedback has been positive so far as it allows for three-way communication between teachers, students and parents. It is also beneficial as a workload tool and reaching families at a time which works for them. The District will be looking at Information Technology systems to ensure the capabilities and access is available to teachers and students throughout the District.

Trustee Zanette asked how the feedback from students and parents has been for the new reporting requirements. Director Messenger responded that the students are adaptable, and the change is more difficult for parents and caregivers. Secondary students have seen the proficiency scale in elementary school and are used to seeing that scale.

Principal Sean Peterson responded that the specific subject area is giving the students richer and more in-depth feedback which the students liked to see. He also said the editing of the new report cards is easier and more efficient.

ADTU President, Ryan Dvorak entered the room at 4:11 pm.

7.2 SOGI Update (10 minutes)

Director of Instruction – Inclusive Education, Michell Bennett provided an overview of the report prepared by herself and the Director of Instruction – Learning & Innovation, James Messenger.

Director Messenger clarified that the SOGI curriculum is set by the Province and the individual learning resources are selected at the educator level as each learning environment is different in each classroom. Resources are not provided to educators.

Director Bennet said the next steps to work more with the SOGI group and connect more at the SOGI meetings and in schools as well as work on the policies and administrative procedures. Director Bennett has attended DPAC meetings and shared information around SOGI. It may be beneficial to connect with school-based PAC's and understand the need to share information in other ways.

Trustee Zanette asked if we send letters home to parents to outline the teachings happening in the class. Director Messenger responded that the Supporting Student Health

Guide is provided to administrators and educators where sending the letters home is outlined. Good communication is helpful but at times tension is unresolvable.

Trustee Zanette asked if there was a way to streamline specifying their pro-nouns in each class. Director Messenger responded that right now it allows students to be selective of their pro-nouns based on the individual classroom environment where they feel safe to do so.

7.3 Inclusive Education Program Overview (10 minutes)

Director of Instruction – Inclusive Education, Michell Bennett provided an overview of her report.

Trustee Ransom asked if USS has work around transition from elementary to secondary. Director Bennett responded that UES and Wickaninnish have great processes in place for transition, as well as community support. The benefit of having USS and UES next door makes the transition easier as well.

Trustee Ransom asked if the alternative program at ADSS could be extended to USS as well. Director Bennett responded that there are conversations around that with USS administration. She can bring that to the team to see if it is possible but is unsure if there is a need. Superintendent Klaver responded that the Learning on the Land was purposefully expanded to include grades 8 to 12 at USS to capture more students wanting the alternative option.

Trustee Zanette asked for clarification on the combined studies at ADSS. Director Bennett clarified combined studies is combining literacy and numeracy to provide a softer landing to students struggling in their learning and provide a smaller cohort to students struggling socially.

Trustee Zanette asked if the Learning on the Land program will be offered to the alternative program students. Director Bennet responded that the Learning on the Land program is for grades 10 and 11 students. The alternative program at ADSS is designed to keep grade 8 and 9 students at ADSS and give those students a foundational piece to help them be successful at their schools.

8. Next Meeting

The next meeting will be held on April 2, 2024 at 4:00 pm at the Administration Office.

9. Adjournment

The meeting was adjourned at 4:42pm.

Board Chair

Secretary Treasurer