



**SD70 PACIFIC RIM BOARD OF EDUCATION  
PUBLIC BOARD MEETING MINUTES  
June 27, 2023, 5:30 p.m.  
Administration Office**

Pam Craig Board Chair  
Janis Joseph Trustee  
Larry Ransom Trustee  
Christine Washington Trustee  
Cherilyn Bray Trustee  
Cynthia Orr Trustee  
Helen Zanette Trustee  
Tim Davie Superintendent  
Peter Klaver Assistant Superintendent  
Barbara Ross Assistant Secretary Treasurer  
Ryan Dvorak ADTU President  
Andrew Schneider CUPE Vice President  
Darcy Phipps DPAC President  
Sean Petersen, PVPA  
James Messenger Director of Instruction and Innovation  
Greg Roe Director of Operations  
Stacey Manson District Principal - Early Learning  
Carla Neville Controller  
Paula Mason Executive Assistant

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**1. Call to Order**

The chairperson acknowledged that we work and learn on the ha-houlthees of the Hupačasath (Hupacasath), Huu-ay-aht (Huu-ay-aht), łaʔuukʷiʔath (Tla-o-qui-aht), Cišaaʔath (Tseshaht) and the Yuuʔuʔiʔath (Yuu-cluth-aht) Nations.

**2. Approval of Agenda**

**Moved by:** Trustee Ransom

**Seconded by:** Trustee Orr

**THAT** the Board of Education approve the June 27, 2023 Public Board Meeting agenda as presented.

**Carried**

**3. Conflict of Interest Declaration**

There were no conflicts of interest declared.

**4. Adoption of Minutes**

**Moved by:** Trustee Washington

**Seconded by:** Trustee Bray

**THAT** the Board of Education adopt the May 23, 2023 Public Board Meeting Minutes as presented.

**Carried**

**5. Announcements of the Chair**

The chairperson acknowledged the fantastic Opening Event at the Ucluelet Secondary School, and all the work that went into it.

**6. Good News from the Schools**

**6.1 English First Peoples 12 course book presentation**

ADSS students presented a book they made along with their Grade 2 buddies.

**6.2 2021 & 2022 Governor General Awards (verbal report)**

Principal Souther presented the 2020/21 Governor General bronze medallion to Taylor Duval and the 2021/22 Governor General bronze medallion to Grace Duval. These students had the highest grade point average (in the 96% range) between grades 11-12.

**7. Trustee Statements**

Chairperson Craig attended the USMA Adverse Childhood Experiences workshop, as well as the Learning Council last week.

Trustee Washington acknowledged what a pleasure it has been to work with Superintendent Davie and his team during his first year at SD70, as well as the most engaging group of Trustees. She also remarked on how wonderful it has been to participate in the graduation ceremonies and celebrate the successes of students.

Trustee Zanette echoed Trustee Washington's sentiments, acknowledging a staff that's very supportive in the path of learning for new Trustees. She also wished District Principal Stacey Manson a Happy Retirement.

**8. Petitions/ Delegations/ Presentations**

**8.1 Farm to School BC - Community Group**

Tessa Stiven shared her screen, presenting to the Board of Education regarding the School Food Systems Working Group and their recent activities.

**9. Staff Reports**

**9.1 Monthly Expenditures - April & May 2023**

Moved: Trustee Washington

Seconded: Trustee Joseph

**THAT** the Board of Education approve the April & May 2023 Monthly Expenditures as presented.

**9.2 2023-24 Major Capital Plan submission**

Director Roe presented an overview of the 5-Year Capital Plan submitted.

**Moved by:** Trustee Bray

**Seconded by:** Trustee Orr

**THAT** the Board of Education approve the submission of the 5-year Capital Plan as presented.

**Carried**

**9.3 Announcement: Childcare Funding**

District Principal Manson provided an overview of the funding announcement and answered questions about the ballfields in Tofino.

**9.4 Transportation Assistance Rates**

**Moved by:** Trustee Washington

**Seconded by:** Trustee Bray

**THAT** the Board of Education direct staff through the Superintendent, to revise Policy 320 Conveyance of Students removing procedure from it, create an Administrative Procedure outlining a clear method and formula for calculating Transportation Assistance Rates, and to create an Appendix to the Administrative Procedure to establish the Rates for the 2023/24 school year, for review by the Policy Committee.

**Carried**

**Moved by:** Trustee Washington

**Seconded by:** Trustee Bray

**THAT** the Board of Education approve the rate of \$0.272 (40% of \$0.68) per kilometer with the addition of 0.05 per additional child for a maximum of \$25 per day per family, as the Transportation Assistance Rates for the 2023/24 school year.

Carried

**9.5 Event Driven Reporting**

Secretary Treasurer Ross provided an update on event driven reporting.

**9.6 Strategic Planning 2023-28 Language**

Trustee Washington expressed her excitement being involved in the new Strategic Plan process, Trustee Bray expressed that it's the best plan she's been involved in yet, and Superintendent Davie thanked Dr. Keven Elder for his engaging way of leading the community through the process. Trustee Bray asked if Dr. Elder could get an SD70 mug.

Moved: Trustee Bray

Seconded: Trustee Joseph

**THAT** the Board of Education adopt the Strategic Planning 2023-28 document language as presented, and direct Staff through the Superintendent, to use this language when developing and preparing the final Strategic Plan 2023-28 document for publishing.

Carried

**9.7 Tofino Saltwater Classic 2023 Ball Hockey Tournament**

**Moved by:** Trustee Bray

**Seconded by:** Trustee Orr

**THAT** the Board of Education authorize the use of the Wickaninnish Community School grounds, to host the 2023 Tofino Saltwater Classic Ball Hockey Tournament.

Carried

**9.8 Boarding Allowance Rate 2023-24**

It was noted that the title of the Action Sheet was incorrect, Ms. Ross invited Ms. Mason to provide an overview of the report.

**Moved by:** Trustee Washington

**Seconded by:** Trustee Bray

**THAT** the Board of Education approve \$850.00 as the maximum monthly boarding allowance amount an eligible student is entitled to during the 2023/24 school year, with eligibility being defined by the Eligibility section of Administrative Procedure 3306; and

**THAT** the Board of Education direct Staff through the Superintendent, to present the Appendix to the June Public Board Meeting each year, for review and updating of the rates for the subsequent school year.

**Carried**

**10. Unfinished Business/ New Business**

**10.1 Request for Increased Funding - StrongStart**

Assistant Superintendent Klaver suggested that the letter be copied to both BCSTA and VISTA.

**Moved by:** Trustee Ransom

**Seconded by:** Trustee Orr

**THAT** the Board of Education approve the letter as presented by Staff be sent to the Ministry of Education and Child Care.

**Carried**

**11. Policy Development**

**11.1 Rental of District Facilities Admin Procedure**

Assistant Superintendent Klaver requested formal approval of the administrative procedure. Trustee Washington noted that administrative procedures do not usually require Board approval, however due to the number of changes to this one, it came for approval.

**Moved by:** Trustee Washington

**Seconded by:** Trustee Ransom

**THAT** the Board of Education support the adoption of the Rental of District Facilities Administrative Procedure and direct the Superintendent to direct Staff to share both the policy and the new user rates with all User Groups prior to use in the Fall of 2023.

**Carried**

**12. Correspondence- Action Required**

**13. Correspondence- For Information**

**13.1 ADSS Waste Management**

**13.2 Rob Shaw: Watchdogs suggest a larger government role in selling decriminalized drugs - The Orca**

Trustee Ransom discussed the possibility of inviting Dr. Allison back for a return visit and or a future update from staff Re: Student health and mental health and well-being.

**Moved by:** Trustee Ransom

**Seconded by:** Trustee Orr

**THAT** the Board of Education direct staff through the Superintendent, to invite Dr, Allison to return to provide an update in the Fall 2023 and provide a report regarding Mental Health and Wellbeing of Students.

**Carried**

**14. Board Committees**

**15. External District Committees**

**15.1 BCSTA: 2024 Budget Submission**

Trustee Ransom noted that it would be pro-active of the Board of Education to make Motion and Submissions for 2024.

**15.2 ACRD Emergency Network Meeting Minutes - May 30, 2023**

Superintendent Davie recognized the emergency team for their support of children during the recent wildfire.

He then presented a gift to the Board from the Sister City Society-Abashiri, Japan.

**15.3 Agricultural Development Committee Meeting Minutes - May 30, 2023**

**16. Audience Question Period**

Secretary Ross answered a question from the audience regarding transportation rates as related to boat travel. Another audience member expressed their appreciation for the Trustees.

**17. Adjournment**

The date for the next Public Meeting of the Board will be decided at the June 27, 2023 Public Board Meeting. The meeting was Adjourned at 6:50pm.

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Board Chair

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Secretary Treasurer

