



SD70 PACIFIC RIM BOARD OF EDUCATION
PUBLIC BOARD MEETING AGENDA
Tuesday, January 23, 2024, 5:00 p.m.
Alberni Elementary School, Port Alberni

	Pages
1. Call to Order	
We acknowledge that we work and learn on the ha-houlthee of the Hupačasath (Hupacasath), Huu-ay-aht (Huu-ay-aht), ʔaʔuukʷiʔath (Tla-o-qui-aht), Cišaaʔath (Tseshaht) and the Yuuʔuʔiʔath (Yuu-cluth-aht) Nations.	
2. Approval of Agenda	
THAT the Board of Education adopt the January 23, 2024 Public Meeting agenda as presented.	
3. Conflict of Interest Declaration	
4. Adoption of Minutes	3
THAT the Board of Education adopt the December 19, 2023 Public Meeting Minutes as presented.	
5. Announcements of the Chair	
6. Good News from the Schools	
6.1 School Update - verbal (10 minutes)	
Craig McAulay, Principal	
7. Trustee Statements	
8. Petitions/ Delegations/ Presentations	
9. Unfinished Business/ New Business	
10. Staff Reports	
10.1 Long Range Facility Plan - public consultation update	7
Greg Roe, Director of Operations	
10.2 Black Excellence Day	9
Paula Mason, Manager of Corporate Services	
THAT the Board of Education direct staff through the Superintendent, to include Black Excellence Day in our annual school district calendar going forward, and to create ongoing awareness through website and media posts each year.	
10.3 Indigenous Focused Non-Instructional Day	10
Jaime Hansen, Director of Instruction - Indigenous Education	

10.4	Budget Update Barbara Ross, Secretary Treasurer	11
11.	Policy Development	
11.1	Policies to go out for Public Consultation	
11.1.a	XXX: Jordan's Principle Policy THAT the Board of Education direct staff through the Superintendent, to publish the draft Jordan's Principle Policy for a period of 30 days for public consultation.	20
11.1.b	XXX: Environmental Stewardship Policy THAT the Board of Education direct staff through the Superintendent, to publish the draft Environment Stewardship Policy for a period of 30 days for public consultation.	21
11.2	Policies for Adoption	
11.2.a	School Trustee Code of Conduct Policy	22
12.	Notice of Motion	
13.	Correspondence- Action Required	
14.	Correspondence- For Information	
14.1	2024-01-08 City of Port Alberni Council Summary	25
14.2	Bylaw P1487 - RE23007 Referral Package Alberni-Clayoquot Regional District Planning Department	27
15.	Executive Committee Reports	
15.1	01-17-2024 Executive Committee Meeting - cancelled	
16.	Internal District Committees	
16.1	2023-12-12 Policy Committee Meeting Minutes	40
16.2	2023-12-12 Finance, Assets & Operations Committee Meeting Minutes	43
16.3	2024-01-09 Education Committee Meeting Minutes	45
16.4	2024-01-09 Policy Committee Meeting Minutes	48
17.	External Board Committees	
17.1	2023-12-05 - ACRD Emergency Network Meeting Minutes	51
17.2	2024-01-03 Alberni Valley Museum and Heritage Commission Meeting Minutes	75
18.	Audience Question Period Are there any questions, regarding today's agenda topics, from the audience?	
19.	Next Meeting The next regular meeting of the Board of Education will be held on February 27, 2024 at 5:00pm at Wood Elementary School, Port Alberni.	
20.	Adjournment The meeting was adjourned at TIME.	



**SD70 PACIFIC RIM BOARD OF EDUCATION
PUBLIC BOARD MEETING MINUTES
December 19, 2023, 5:15 p.m.
Maquinna Elementary School, Port Alberni**

Pam Craig - Board Chair
Cherilyn Bray – Vice Chair
Cynthia Orr - Trustee (via Teams)
Janis Joseph - Trustee
Larry Ransom – Trustee (via Teams)
Christine Washington - Trustee
Helen Zanette - Trustee
Tim Davie – Superintendent
Peter Klaver – Assistant Superintendent
Barbara Ross, Secretary Treasurer
Carla Neville – Controller (via Teams)
Paula Mason - Manager of Corporate Services
Sean Peterson – Principal
Ms. Elder – Music Teacher
Students - performers
Ryan Dvorak – ADTU President
Andrew Schneider – CUPE Vice President
Nadine White – CUPE President (via Teams)

Audience Members:

Maquinna Elementary School staff
Joseph Walter Leskosek

1. Call to Order

The Chair acknowledged that we work and learn on the ha-houlthee of the Hupačasath (Hupacasath), Huu-ay-aht (Huu-ay-aht), ʔaʔuukʷiʔath (Tla-o-qui-aht), Cišaaʔath (Tseshaht) and the Yuuʔuʔiʔath (Yuu-cluth-aht) Nations.

2. Approval of Agenda

Although an in-person quorum was established, votes were not recorded for trustees attending the meeting virtually with their cameras off.

Moved by: Trustee Washington

Seconded by: Trustee Bray

THAT the Board of Education adopt the December 19, 2023 Public Meeting agenda as presented.

Carried

3. Conflict of Interest Declaration

4. Adoption of Minutes

Trustee Ransom asked that the title of the policy listed in Item 11.2.b be corrected.

Moved by: Trustee Joseph

Seconded by: Trustee Bray

THAT the Board of Education adopt the November 28, 2023 Public Meeting Minutes as amended.

Carried

5. Announcements of the Chair

The Chair thanked the staff, administration and students of Maquinna Elementary School for hosting us tonight.

6. Good News from the Schools

6.1 School Update (10 minutes)

Students opened the meeting wonderfully with drumming, singing and a xylophone performance.

7. Trustee Statements

The Chair thanked Director Messenger and staff for providing a fabulous staff lunch and trustees for serving it. She noted that she heard lots of positive feedback from staff and that Margaret, a trustee from Coast Mountain School District, also enjoyed attending the event. Trustee Craig also made mention of a SNIRTS (snow mixed with dirt) event that she enjoyed at John Howitt Elementary School.

8. Petitions/ Delegations/ Presentations

9. Staff Reports

9.1 Retirements/Resignations

Moved by: Trustee Bray

Seconded by: Trustee Washington

THAT the Board of Education accept the retirement of Brad Cook effective January 5, 2024, Amarjit Pohar effective February 1, 2024, and the resignations

of Erin Venn effective January 19, 2024 and Carrie Nahorney effective January 11, 2024.

Carried

9.2 2023/24 Funding Announcements (verbal update)

Secretary Treasurer Ross noted that unfortunately there had been no updates/announcements provided by the time of the meeting.

9.3 Announcement of Education Agreements

Chair Craig recognized Director Hansen for all her work on the recent Education Agreements and noted that both the Nuuchahnulth Tribal Council and the Alberni-Clayoquot Metis Society have signed agreements for 2023-28.

10. Unfinished Business/ New Business

11. Policy Development

11.1 Policies to go out for Public Consultation

11.1.a Public Interest Disclosure Policy

It was noted that the document states Adopted 12.12.2023, but should read Draft Revision 12.12.2023 until it's been adopted.

11.1.b SD70 Retention Policy

It was noted that the document title should read Records Retention Policy, not SD70 Retention Policy.

Moved by: Trustee Zanette

Seconded by: Trustee Washington

THAT the Board of Education approve the Public Interest Disclosure Policy and the Records Retention Policy to be published for a 30-day public consultation period.

Carried

11.2 Policies for Adoption

12. Notice of Motion

13. Correspondence- Action Required

14. Correspondence- For Information

14.1 2023-11-27 City of Port Alberni Council Summary

15. External Board Committees

15.1 Heritage Commission Meeting minutes

Heritage Week is in February 2024.

Nadine White joined the meeting via Teams.

16. Internal District Committees

16.1 2023-11-21 Finance, Assets & Operations Committee Meeting Minutes

16.2 2023-12-05 Education Committee Meeting Minutes

Moved by: Trustee Zanette

Seconded by: Trustee Bray

THAT the Board of Education adopt the 2023-12-21 Finance, Assets and Operations and the 2023-12-05 Education Committee Meeting minutes as presented.

Carried

17. Audience Question Period

Audience member Joseph Walter Leskosek asked what avenue parents have to choose whether their children are taught what he referred to as "spiritual teachings" such as the performance that opened today's meeting. Superintendent Davie explained that a similar issue was challenged as a Human Rights issue previously, and the court deemed such teachings as a presenting of spirituality (not to be censored) versus the teaching of religion.

President Dvorak wished everyone a Merry Christmas.

18. Next Meeting

19. Adjournment

The meeting was adjourned at 5:49pm.

Board Chair

Secretary Treasurer



PACIFIC RIM SCHOOL DISTRICT 70 PUBLIC BOARD MEETING INFORMATION SHEET

Date: January 23, 2024
To: Board of Education
From: Paula Mason, Manager of Corporate Services
Subject: Long Range Facility Plan – public consultation

Background

On January 9, 2024 the Board of Education directed staff through the Superintendent to engage Palmer Management Consulting (PMC) to conduct public consultation on the draft Long Range Facility Plan (LRFP). They asked that the public be provided with an online survey, as well as the usual means of collecting feedback, and that in-person meetings be held with the City of Port Alberni (CoPA), Alberni-Clayoquot Regional (ACRD), and the Districts of Tofino (DoT) and Ucluelet (DoU). Individual letters will also be sent to each Nation.

Discussion

In conjunction with Mr. Joel Palmer, we have developed the following summary of engagement.

January 23, 2024

Information Sheet included with the January 23, 2024 Public Board Meeting agenda showing how public consultation will proceed.

February 6, 2024

Joel Palmer to attend the In-Camera meeting (via Teams) to present to the Board an amended PowerPoint presentation to be used for public consumption (website), and draft online Survey questions, for approval.

February 9, 2024

By the 9th the approved materials will be added to the school district website for feedback, running until March 15.

February 12 - March 15, 2024

Mr. Palmer and Mr. Roe to meet with CoPA, ACRD, DoT, and DoU staff to receive feedback (draft materials shared in advance) as part of the public consultation.

February 27, 2024

Material/feedback will be included on the Public Board meeting agenda as part of the public consultation process (Mr. Palmer doesn't need to present again).

March 16 – April 8, 2024

Mr. Palmer will compile all feedback received and submit final LRFP to the April 16, 2024 In-Camera Board meeting for review/approval.

April 19, 2024

Approved Long Range Facility Plan will be added to the school district's website and submitted to the Ministry via MyCaps.

Description of Engagement Activity	Start	Completion
Post Draft LRFP and Power Point to SD Website <ul style="list-style-type: none"> • PMC to create LRFP Overview Power Point for public • SD70 to approve documents for posting • Post with link to survey and link to feedback form • Compile results to include in Final LRFP 	February 6	March 15
Survey <ul style="list-style-type: none"> • PMC to draft a short survey • SD70 to approve survey questions • Post survey to SD website • Compile results to include in Final LRFP 	February 6	March 15
Public Board Meeting <ul style="list-style-type: none"> • Include Draft LRFP on a public board meeting agenda • Receive feedback from public at the meeting • Compile results to include in Final LRFP 	Mid-February	Mid-March
Personal meetings with Municipal / First Nation (NTC) Staff <ul style="list-style-type: none"> • SD70 to schedule meetings with local gov't staff • Send draft materials to municipal and First Nation staff • Conduct meetings • Compile results to include in Final LRFP 	Mid-February	Mid-March



PACIFIC RIM SCHOOL DISTRICT 70 PUBLIC BOARD MEETING INFORMATION SHEET

Date: January 23, 2024
To: Board of Education
From: Paula Mason, Manager of Corporate Services
Subject: Black Excellence Day

Background

On January 9, 2024 the Board of Education approved the addition of Black Excellence Day to the District's 2024 calendar and asked that a motion be brought forward seeking approval for it to be added for all future years.

Discussion

As a lead up to Black History Month, Black Excellence Day is a day to rejoice Black history and learn about Black stories, Black art and Black people, and a day to stand in solidarity with Black Canadians. As the contributions of Black Canadians and the ongoing civil rights struggle of Black Canadians often go unacknowledged in our history books and school curriculum, this day provides an opportunity to celebrate the joy, resilience, contributions, and achievements of Black People around the world. We want to honour the history and narratives of the past while uplifting and supporting the voices of our futures.

Black Excellence Day was created by the Ninandotoo Society and takes place on January 15th each year, or the preceding Friday if it falls on a weekend or holiday. In 2024, Black Excellence Day was on January 13th. The organization's name, Ninandotoo Society, comes from the Swahili word 'nina ndoto' which translates to 'I have a dream.' Another o was added at the end because the Society has a dream "too"!

The date of January 15th is in honour of the great civil rights leader, Dr. Martin Luther King Jr. who was born on January 15, 1929. The term Black Excellence was born out of the civil rights movement in the 1960s.

Suggested Motion:

THAT the Board of Education direct staff through the Superintendent, to include Black Excellence Day in our annual school district calendar going forward, and to create ongoing awareness through website and media posts each year.



PACIFIC RIM SCHOOL DISTRICT 70 PUBLIC BOARD MEETING INFORMATION SHEET

Date: January 23, 2024
To: Board of Education
From: James Messenger Director of Instruction - Learning and Innovation
Jaime Hansen, Director of Instruction - Indigenous Education
Subject: Indigenous Focused Non-Instructional Day - January 22, 2024

Background

We have completed our Indigenous Focused Non-Instructional Day.

Discussion

Superintendent Tim Davie, Director of Instruction James Messenger and I have been meeting with Ian Caplette, NTC, Fleurette Borsboom, Alberni Clayoquot Metis Society, Sean Petersen, PRPVP Association, Nadine White, CUPE, and Ryan Dvorak, ADTU, to plan the day.

The focus for the day that had been brought forward through conversation was cultural safety and sense of belonging for students and their families.

There were three locations for our day, Port Alberni at ADSS, Bamfield Community School and Ucluelet Secondary School on the West Coast. Each site started our day with a cultural opening from the Nations on whose land we are on.

Circle training for staff with Deb Masso was completed on January 15 on the West Coast and January 15 in the Valley, with 32 staff members joining us for the training. These staff members agreed to host a Circle on the day, to help show how Circle can be used in schools and to reflect on the messages shared by students. Videos were collected of students from various schools across the district that were shared on the day.

Next Steps

Next year we will extend the invitation for all Nations to the table to help plan the Indigenous Focused Pro-day.



PACIFIC RIM SCHOOL DISTRICT 70 PUBLIC BOARD MEETING INFORMATION SHEET

Date: January 23, 2024
To: Board of Education
From: Barbara Ross, Secretary Treasurer
Subject: Budget Update

Background

On December 20, 2023, the Ministry released funding announcements that include updates to Operating Grants (the Block) and a number of additional Ministry Grants, see attached.

Information

In October we reported that, based on the preliminary view of our 1701 enrolment submission, we could expect to see our operating grants decrease by \$137,445. This new announcement shows an increase of \$108,182. Attached is a breakdown of this \$108,182. The bulk of the difference is related to a significant increase in the Supplement for Salary Differential.

Also attached is a summary of all grants included in the announcements. Of interest, the only additional change from our last funding update in May 2023, was the increase in Classroom Enhancement Funding, which is \$1,247,084. Of that, \$473,344 is for Remedies. The remainder is an increase in teacher staffing of \$773,740. This represents 34.6 FTE teachers. In the previous year, we were approved for 28.3 FTE, a difference of 6.3 FTE.

Committee members should be aware that there are two additional enrolment recounts (February and May) and further funding changes can take place then.

Staff will use this new information to continue preparations of the Amended Annual Budget and will continue to meet with all departments in early January.

Interim Operating Grants Overview - 2023/24 School Year
(Following the September 2023 Enrolment Count)

School District 70 (Pacific Rim)

September 2023 Enrolment Count				
	School-Age Enrolment	Funding Level	Funding	Total Supplement
Standard (Regular) Schools	3,732.9375	\$8,625	\$32,196,586	
Continuing Education	0.3750	\$8,625	\$3,234	
Alternate Schools	218.0000	\$8,625	\$1,880,250	
Online Learning	15.0000	\$6,960	\$104,400	
Home Schooling	5	\$250	\$1,250	
Course Challenges	8	\$270	\$2,160	
Total Enrolment-Based Funding (September)	3,966.3125			\$34,187,880
	Total Enrol. Change	Funding Level	Funding	Total Supplement
1% to 4% Enrolment Decline	36.5000	\$4,313	\$0	
4%+ Enrolment Decline		\$6,469	\$0	
Significant Cumulative Decline (7%+)	203.1250	\$4,313	\$0	
Supplement for Enrolment Decline				\$0
	Enrolment	Funding Level	Funding	Total Supplement
Level 1 Special Needs	3	\$49,070	\$147,210	
Level 2 Special Needs	155	\$23,280	\$3,608,400	
Level 3 Special Needs	7	\$11,760	\$82,320	
English Language Learning	36	\$1,735	\$62,460	
Indigenous Education	1,313	\$1,710	\$2,245,230	
Adult Education	4.8750	\$5,505	\$26,837	
Equity of Opportunity Supplement			\$335,124	
Supplement for Unique Student Needs				\$6,507,581
			Funding	
Variance from Provincial Average	\$524			
Estimated Number of Educators	220.622		\$115,606	
	Enrolment	Funding Level	Funding	Total Supplement
FTE Distribution	3,971.1875	\$180.33	\$716,124	
Supplement for Salary Differential				\$831,730
Supplement for Unique Geographic Factors				\$4,550,471
Funding Protection				\$0
Curriculum and Learning Support Fund				\$35,368
September 2023 Enrolment Count, Total				\$46,113,030

* **Note:** Highlighted sections are estimated and will be updated following the February and May enrolment counts

July 2023 Enrolment Count				
	Enrolment	Funding Level	Funding	Total Supplement
Summer Learning Grade 1-7	0	\$245	\$0	
Summer Learning Grade 8-9	0	\$245	\$0	
Summer Learning Grade 10-12	0	\$490	\$0	
Supplemental Summer Learning Funding			\$0	
Cross-Enrolment, Grade 8 and 9	0	\$490	\$0	
Summer Learning, Total				\$0
February 2024 Enrolment Count*				
	Enrolment	Funding Level	Funding	Total Supplement
School-Age FTE - Continuing Education	5.0000	\$8,625	\$43,125	
Adult FTE - Continuing Education	30.0000	\$5,505	\$165,150	
K-Gr 9 School-Age FTE - Online Learning	0.0000	\$3,480	\$0	
Gr 10-12 School-Age FTE - Online Learning	1.0000	\$6,960	\$6,960	
Adult FTE - Online Learning	0.0000	\$5,505	\$0	
Level 1 Special Needs Enrolment Growth	0	\$24,535	\$0	
Level 2 Special Needs Enrolment Growth	0	\$11,640	\$0	
Level 3 Special Needs Enrolment Growth	0	\$5,880	\$0	
Newcomer Refugees	0.0000	\$4,313	\$0	
ELL Supplement - Newcomer Refugees	0	\$868	\$0	
February 2024 Enrolment Count, Total*				\$215,235
May 2024 Enrolment Count*				
	Enrolment	Funding Level	Funding	Total Supplement
School-Age FTE - Continuing Education	10.0000	\$8,625	\$86,250	
Adult FTE - Continuing Education	30.0000	\$5,505	\$165,150	
K-Gr 9 School-Age FTE - Online Learning	0.0000	\$2,320	\$0	
Gr 10-12 School-Age FTE - Online Learning	1.0000	\$6,960	\$6,960	
Adult FTE - Online Learning	0.0000	\$5,505	\$0	
May 2024 Enrolment Count, Total*				\$258,360
2023/24 Full-Year Estimated Total*				\$46,586,625

Estimated 2023/24 Operating Grant from Indigenous Services Canada	\$3,549,913
Estimated 2023/24 Operating Grant from Ministry of Education and Child Care	\$43,036,712

TABLE A
SUMMARY OF GRANTS TO DATE, 2023/24
Updated December 2023

School District	2023/24 Interim Operating Grant Block	Estimated Classroom Enhancement Fund Allocation	Learning Improvement Fund - Support Staff	Community- LINK	Annual Facility Grant (Total Oper. Portion)*	Pay Equity	Student Transportation Fund	Feeding Futures Fund	Labour Settlement Funding
5 Southeast Kootenay	78,033,302	9,819,935	293,563	412,537	287,051	457,171	361,459	808,815	1,308,275
6 Rocky Mountain	45,795,433	3,902,210	171,984	434,293	195,843	207,823	369,399	475,770	748,359
8 Kootenay Lake	61,825,875	10,658,832	233,351	733,454	279,640	300,996	419,602	644,263	1,018,885
10 Arrow Lakes	10,686,619	256,580	39,845	106,983	62,466	40,560	42,675	350,000	159,525
19 Revelstoke	14,569,702	615,849	54,596	114,325	65,380	101,498	49,847	350,000	238,896
20 Kootenay-Columbia	50,614,997	6,341,607	184,978	753,206	193,904	248,239	242,977	513,092	832,785
22 Vernon	103,735,986	8,207,918	391,840	648,431	356,577	85,865	361,094	1,079,115	1,784,608
23 Central Okanagan	274,843,879	29,081,107	1,019,317	1,287,249	785,498	1,238,323	600,000	2,808,793	4,696,489
27 Cariboo-Chilcotin	60,224,238	4,377,066	230,585	724,660	311,807	665,837	739,024	637,232	1,010,425
28 Quesnel	40,668,868	2,341,093	152,064	552,327	179,130	379,632	274,209	420,850	676,692
33 Chilliwack	174,468,588	20,334,886	638,668	764,105	456,617	864,624	329,456	1,769,556	2,953,803
34 Abbotsford	218,286,679	19,126,457	815,094	1,308,251	692,103	118,014	313,969	2,241,078	3,770,469
35 Langley	262,860,043	51,370,099	972,320	2,305,165	680,306	551,875	260,000	2,671,352	4,524,105
36 Surrey	860,619,424	70,673,059	3,177,154	4,311,707	2,362,474	6,861,224	72,999	8,711,614	14,751,198
37 Delta	171,073,583	15,176,824	642,504	653,419	615,060	2,171,545	41,933	1,765,282	2,977,591
38 Richmond	234,586,866	48,725,860	865,171	849,718	829,289	2,215,706	21,608	2,372,391	4,024,349
39 Vancouver	549,018,493	38,181,978	2,030,415	10,395,657	2,238,404	7,294,124	53,423	5,566,910	9,375,668
40 New Westminster	81,585,615	7,556,621	302,183	1,700,863	235,916	521,853	6,073	826,518	1,395,723
41 Burnaby	283,301,011	18,293,918	1,069,373	2,652,174	931,106	1,441,995	24,841	2,925,795	4,961,375
42 Maple Ridge-Pitt Meadows	182,462,027	24,601,644	690,930	622,813	517,597	1,874,965	185,990	1,900,067	3,198,215
43 Coquitlam	351,623,782	50,439,044	1,294,502	1,691,824	1,139,837	706,353	81,641	3,533,596	5,993,872
44 North Vancouver	169,949,327	20,447,800	629,145	1,270,786	626,391	2,966,047	40,566	1,734,379	2,910,866
45 West Vancouver	75,581,773	3,249,969	280,198	314,312	267,433	678,422	84,722	771,793	1,289,482
46 Sunshine Coast	48,858,895	3,542,945	180,807	548,446	196,625	510,381	380,465	499,932	802,083
47 Powell River	40,300,516	2,545,871	153,294	225,426	122,953	243,304	91,754	417,806	694,416
48 Sea to Sky	62,168,918	7,172,571	226,281	335,242	191,174	371,793	265,534	625,279	1,019,357
49 Central Coast	7,307,171	621,226	27,136	274,774	60,303	42,403	80,277	350,000	100,933
50 Haida Gwaii	11,573,063	918,557	42,707	121,149	110,411	139,874	149,851	350,000	167,037
51 Boundary	20,326,253	1,505,085	74,976	167,462	113,371	105,245	153,588	350,000	317,772
52 Prince Rupert	26,193,774	3,075,196	99,002	570,165	135,659	706,027	117,597	350,000	432,493
53 Okanagan Similkameen	34,014,390	2,873,298	126,011	250,329	125,870	233,703	209,099	350,000	553,472
54 Bulkley Valley	25,397,233	1,390,404	96,108	257,810	141,686	225,459	163,737	350,000	419,912
57 Prince George	163,227,347	10,633,231	608,416	2,379,665	667,343	2,271,692	687,663	1,682,425	2,764,452
58 Nicola-Similkameen	26,967,695	4,597,832	100,943	317,363	125,854	120,216	170,292	350,000	448,253
59 Peace River South	50,673,962	4,159,782	189,511	408,136	285,789	944,395	441,458	521,677	829,447
60 Peace River North	76,226,662	5,780,342	294,126	632,321	299,020	241,350	425,785	806,483	1,311,243
61 Greater Victoria	221,802,056	22,810,959	813,644	4,211,863	810,431	2,896,617	20,027	2,253,290	3,758,577
62 Sooke	149,697,605	25,171,345	570,089	792,774	336,877	931,052	358,365	1,565,710	2,625,334
63 Saanich	85,423,304	12,005,932	318,817	471,760	305,872	377,315	280,000	862,717	1,460,706
64 Gulf Islands	22,324,723	2,356,420	84,323	163,748	103,649	102,398	328,264	350,000	351,705
67 Okanagan Skaha	68,448,042	5,384,873	255,408	399,915	268,518	441,194	167,035	705,022	1,163,709
68 Nanaimo-Ladysmith	163,276,728	14,806,571	604,136	2,567,164	555,746	160,000	244,630	1,663,981	2,783,091
69 Qualicum	50,999,401	4,648,898	189,129	430,461	199,383	936,176	426,341	519,738	851,904
70 Pacific Rim	46,586,625	4,986,398	175,927	1,002,799	211,812	595,220	71,717	483,245	793,217
71 Comox Valley	114,400,601	13,026,472	424,472	624,031	350,494	451,831	421,375	1,141,262	1,931,944
72 Campbell River	69,096,327	4,269,881	256,837	590,612	263,177	75,322	316,860	709,927	1,162,737
73 Kamloops-Thompson	188,835,995	15,526,675	701,026	1,678,997	701,984	575,959	666,817	1,926,080	3,170,346
74 Gold Trail	20,963,933	651,938	79,316	417,262	139,683	376,093	366,932	350,000	318,468
75 Mission	77,813,135	9,402,801	291,080	448,905	249,559	725,901	188,900	800,105	1,333,708
78 Fraser-Cascade	26,005,209	3,454,103	99,441	385,353	107,288	229,516	184,576	350,000	432,735
79 Cowichan Valley	99,251,315	11,151,389	368,897	747,905	384,142	363,682	283,524	1,018,779	1,683,374
81 Fort Nelson	10,622,313	1,132,492	39,738	151,276	64,624	79,311	32,744	350,000	164,373
82 Coast Mountains	56,210,969	7,155,737	210,447	647,954	308,323	1,160,795	557,786	582,554	928,103
83 North Okanagan-Shuswap	85,810,361	8,800,769	327,247	360,765	342,495	641,286	561,925	902,357	1,468,736
84 Vancouver Island West	10,086,985	1,182,755	38,240	144,969	79,225	55,087	57,593	350,000	143,284
85 Vancouver Island North	20,441,274	1,564,483	78,307	361,670	148,405	115,216	118,179	350,000	333,913
87 Stikine	6,534,487	463,825	24,109	598,083	60,762	124,935	51,181	350,000	88,436
91 Nechako Lakes	59,265,725	3,284,566	221,120	569,400	289,483	1,096,373	503,247	589,780	960,046
92 Nisga'a	9,046,500	926,830	34,676	154,173	54,315	116,874	130,091	350,000	136,478
93 Conseil scolaire francophone	105,252,656	10,427,180	394,475	138,578	277,866	100,251	750,415	1,093,590	1,611,512
Provincial Total	6,717,848,258	697,189,988	25,000,000	59,156,964	23,500,000	50,876,937	15,403,131	71,500,000	114,118,961

*Includes total operating portion only; see Table D for capital portion

TABLE B
CLASSROOM ENHANCEMENT FUND ALLOCATION, 2023/24 ESTIMATED
Updated December 2023

School District	FTE	Staffing Cost	Overhead Cost	Annual Remedies	Total 2023/24 Estimated Classroom Enhancement Fund Allocation
5 Southeast Kootenay	71.0	9,533,498	162,905	123,532	9,819,935
6 Rocky Mountain	31.0	3,690,465	211,745	0	3,902,210
8 Kootenay Lake	84.0	10,209,705	226,647	222,480	10,658,832
10 Arrow Lakes	1.7	196,164	60,416	0	256,580
19 Revelstoke	4.6	537,275	73,039	5,535	615,849
20 Kootenay-Columbia	44.2	5,940,288	363,510	37,809	6,341,607
22 Vernon	61.2	7,284,538	762,406	160,974	8,207,918
23 Central Okanagan	249.6	28,451,785	601,116	28,206	29,081,107
27 Cariboo-Chilcotin	29.7	3,726,327	621,939	28,800	4,377,066
28 Quesnel	17.1	2,106,392	234,701	0	2,341,093
33 Chilliwack	169.9	19,601,035	427,537	306,314	20,334,886
34 Abbotsford	147.0	17,579,136	475,908	1,071,413	19,126,457
35 Langley	409.7	45,926,107	991,667	4,452,325	51,370,099
36 Surrey	646.6	65,899,097	1,454,302	3,319,660	70,673,059
37 Delta	111.7	13,127,633	840,183	1,209,008	15,176,824
38 Richmond	353.0	43,024,547	5,298,621	402,692	48,725,860
39 Vancouver	258.3	32,432,766	4,418,408	1,330,804	38,181,978
40 New Westminster	55.5	6,773,816	408,298	374,507	7,556,621
41 Burnaby	142.0	15,435,801	2,658,006	200,111	18,293,918
42 Maple Ridge-Pitt Meadows	182.3	21,386,226	795,462	2,419,956	24,601,644
43 Coquitlam	339.5	44,295,139	2,401,690	3,742,215	50,439,044
44 North Vancouver	101.1	12,442,387	6,677,376	1,328,037	20,447,800
45 West Vancouver	25.6	3,042,493	200,866	6,610	3,249,969
46 Sunshine Coast	27.0	3,196,191	211,445	135,309	3,542,945
47 Powell River	18.4	1,996,181	131,811	417,879	2,545,871
48 Sea to Sky	57.8	6,808,826	363,745	0	7,172,571
49 Central Coast	4.3	562,476	58,750	0	621,226
50 Haida Gwaii	6.5	840,530	78,027	0	918,557
51 Boundary	11.9	1,422,980	27,469	54,636	1,505,085
52 Prince Rupert	21.7	2,517,212	211,631	346,353	3,075,196
53 Okanagan Similkameen	24.4	2,663,556	72,357	137,385	2,873,298
54 Bulkley Valley	10.3	1,192,716	89,373	108,315	1,390,404
57 Prince George	89.3	10,200,471	432,760	0	10,633,231
58 Nicola-Similkameen	32.3	4,227,123	330,403	40,306	4,597,832
59 Peace River South	30.1	3,636,673	320,690	202,419	4,159,782
60 Peace River North	38.7	4,439,753	399,801	940,788	5,780,342
61 Greater Victoria	202.4	20,286,493	768,811	1,755,655	22,810,959
62 Sooke	194.0	23,606,411	1,564,934	0	25,171,345
63 Saanich	79.7	9,288,171	928,795	1,788,966	12,005,932
64 Gulf Islands	18.8	1,817,024	355,130	184,266	2,356,420
67 Okanagan Skaha	34.4	4,114,533	233,000	1,037,340	5,384,873
68 Nanaimo-Ladysmith	105.9	12,719,608	1,534,626	552,337	14,806,571
69 Qualicum	35.0	4,100,744	437,804	110,350	4,648,898
70 Pacific Rim	34.6	4,381,900	131,154	473,344	4,986,398
71 Comox Valley	94.2	11,160,833	1,610,723	254,916	13,026,472
72 Campbell River	35.6	3,860,816	319,209	89,856	4,269,881
73 Kamloops-Thompson	128.2	14,876,383	507,486	142,806	15,526,675
74 Gold Trail	5.3	642,159	9,779	0	651,938
75 Mission	66.0	7,905,372	283,686	1,213,743	9,402,801
78 Fraser-Cascade	27.6	3,199,858	112,740	141,505	3,454,103
79 Cowichan Valley	78.1	9,219,249	959,916	972,224	11,151,389
81 Fort Nelson	7.4	910,154	193,180	29,158	1,132,492
82 Coast Mountains	59.5	6,693,649	336,538	125,550	7,155,737
83 North Okanagan-Shuswap	58.4	6,717,722	348,756	1,734,291	8,800,769
84 Vancouver Island West	7.6	907,261	232,106	43,388	1,182,755
85 Vancouver Island North	12.4	1,328,282	134,585	101,616	1,564,483
87 Stikine	3.9	456,946	6,879	0	463,825
91 Nechako Lakes	25.5	2,989,219	280,011	15,336	3,284,566
92 Nisga'a	6.0	805,727	121,103	0	926,830
93 Conseil scolaire francophone	86.2	9,978,917	366,783	81,480	10,427,180
Provincial Total	5,316.0	618,314,739	44,872,744	34,002,505	697,189,988

TABLE C
LEARNING IMPROVEMENT FUND - SUPPORT STAFF, 2023/24

Updated March 2023

School District	2023/24 Estimated Operating Grant Block	% of Total Operating Grants	2023/24 Learning Improvement Fund - Support Staff
5 Southeast Kootenay	77,556,846	1.2%	293,563
6 Rocky Mountain	45,436,597	0.7%	171,984
8 Kootenay Lake	61,649,241	0.9%	233,351
10 Arrow Lakes	10,526,626	0.2%	39,845
19 Revelstoke	14,423,670	0.2%	54,596
20 Kootenay-Columbia	48,869,590	0.7%	184,978
22 Vernon	103,520,613	1.6%	391,840
23 Central Okanagan	269,294,503	4.1%	1,019,317
27 Cariboo-Chilcotin	60,918,421	0.9%	230,585
28 Quesnel	40,173,865	0.6%	152,064
33 Chilliwack	168,730,453	2.6%	638,668
34 Abbotsford	215,340,708	3.3%	815,094
35 Langley	256,878,234	3.9%	972,320
36 Surrey	839,376,008	12.7%	3,177,154
37 Delta	169,743,905	2.6%	642,504
38 Richmond	228,570,622	3.5%	865,171
39 Vancouver	536,417,548	8.1%	2,030,415
40 New Westminster	79,834,006	1.2%	302,183
41 Burnaby	282,518,753	4.3%	1,069,373
42 Maple Ridge-Pitt Meadows	182,537,530	2.8%	690,930
43 Coquitlam	341,995,951	5.2%	1,294,502
44 North Vancouver	166,214,604	2.5%	629,145
45 West Vancouver	74,025,787	1.1%	280,198
46 Sunshine Coast	47,767,483	0.7%	180,807
47 Powell River	40,498,818	0.6%	153,294
48 Sea to Sky	59,781,404	0.9%	226,281
49 Central Coast	7,169,220	0.1%	27,136
50 Haida Gwaii	11,282,748	0.2%	42,707
51 Boundary	19,807,966	0.3%	74,976
52 Prince Rupert	26,155,457	0.4%	99,002
53 Okanagan Similkameen	33,291,120	0.5%	126,011
54 Bulkley Valley	25,390,952	0.4%	96,108
57 Prince George	160,738,162	2.4%	608,416
58 Nicola-Similkameen	26,668,220	0.4%	100,943
59 Peace River South	50,067,243	0.8%	189,511
60 Peace River North	77,705,448	1.2%	294,126
61 Greater Victoria	214,957,633	3.3%	813,644
62 Sooke	150,612,444	2.3%	570,089
63 Saanich	84,228,518	1.3%	318,817
64 Gulf Islands	22,277,442	0.3%	84,323
67 Okanagan Skaha	67,476,636	1.0%	255,408
68 Nanaimo-Ladysmith	159,607,369	2.4%	604,136
69 Qualicum	49,966,184	0.8%	189,129
70 Pacific Rim	46,478,443	0.7%	175,927
71 Comox Valley	112,141,798	1.7%	424,472
72 Campbell River	67,853,988	1.0%	256,837
73 Kamloops-Thompson	185,204,763	2.8%	701,026
74 Gold Trail	20,954,707	0.3%	79,316
75 Mission	76,900,695	1.2%	291,080
78 Fraser-Cascade	26,271,479	0.4%	99,441
79 Cowichan Valley	97,459,221	1.5%	368,897
81 Fort Nelson	10,498,461	0.2%	39,738
82 Coast Mountains	55,598,232	0.8%	210,447
83 North Okanagan-Shuswap	86,455,815	1.3%	327,247
84 Vancouver Island West	10,102,713	0.2%	38,240
85 Vancouver Island North	20,688,128	0.3%	78,307
87 Stikine	6,369,371	0.1%	24,109
91 Nechako Lakes	58,418,034	0.9%	221,120
92 Nisga'a	9,161,070	0.1%	34,676
93 Conseil scolaire francophone	104,216,674	1.6%	394,475
Provincial Total	6,604,778,140	100.0%	25,000,000

TABLE D
ANNUAL FACILITY GRANT, 2023/24
Updated March 2023

School District	Total Operating Portion	Capital Portion	Total 2023/24 Annual Facility Grant	Operating Portion			Total Allocation to Districts
				Gross	Withheld	Net	
					Capital Asset Mgmt System		
5 Southeast Kootenay	287,051	1,509,767	1,796,818	287,051	24,430	262,621	1,772,388
6 Rocky Mountain	195,843	1,030,051	1,225,894	195,843	16,667	179,176	1,209,227
8 Kootenay Lake	279,640	1,470,789	1,750,429	279,640	23,799	255,841	1,726,630
10 Arrow Lakes	62,466	328,544	391,010	62,466	5,316	57,150	385,693
19 Revelstoke	65,380	343,873	409,253	65,380	5,564	59,816	403,689
20 Kootenay-Columbia	193,904	1,019,854	1,213,758	193,904	16,502	177,402	1,197,255
22 Vernon	356,577	1,875,445	2,232,022	356,577	30,347	326,230	2,201,676
23 Central Okanagan	785,498	4,131,388	4,916,886	785,498	66,851	718,648	4,850,035
27 Cariboo-Chilcotin	311,807	1,639,973	1,951,780	311,807	26,537	285,270	1,925,243
28 Quesnel	179,130	942,147	1,121,277	179,130	15,245	163,885	1,106,032
33 Chilliwack	456,617	2,401,612	2,858,229	456,617	38,861	417,756	2,819,368
34 Abbotsford	692,103	3,640,169	4,332,272	692,103	58,902	633,201	4,273,370
35 Langley	680,306	3,578,119	4,258,425	680,306	57,898	622,407	4,200,527
36 Surrey	2,362,474	12,425,601	14,788,075	2,362,474	201,064	2,161,413	14,587,009
37 Delta	615,060	3,234,953	3,850,013	615,060	52,346	562,714	3,797,667
38 Richmond	829,289	4,361,706	5,190,995	829,289	70,578	758,711	5,120,417
39 Vancouver	2,238,404	11,773,052	14,011,456	2,238,404	190,502	2,047,901	13,820,954
40 New Westminster	235,916	1,240,820	1,476,736	235,916	20,078	215,838	1,456,659
41 Burnaby	931,106	4,897,223	5,828,329	931,106	79,243	851,863	5,749,087
42 Maple Ridge-Pitt Meadows	517,597	2,722,339	3,239,936	517,597	44,051	473,546	3,195,885
43 Coquitlam	1,139,837	5,995,058	7,134,895	1,139,837	97,007	1,042,830	7,037,888
44 North Vancouver	626,391	3,294,550	3,920,941	626,391	53,310	573,081	3,867,631
45 West Vancouver	267,433	1,406,584	1,674,017	267,433	22,760	244,673	1,651,257
46 Sunshine Coast	196,625	1,034,164	1,230,789	196,625	16,734	179,891	1,214,055
47 Powell River	122,953	646,681	769,634	122,953	10,464	112,489	759,170
48 Sea to Sky	191,174	1,005,494	1,196,668	191,174	16,270	174,904	1,180,398
49 Central Coast	60,303	317,169	377,472	60,303	5,132	55,171	372,340
50 Haida Gwaii	110,411	580,715	691,126	110,411	9,397	101,014	681,730
51 Boundary	113,371	596,282	709,653	113,371	9,649	103,722	700,004
52 Prince Rupert	135,659	713,507	849,166	135,659	11,545	124,113	837,621
53 Okanagan Similkameen	125,870	662,025	787,895	125,870	10,712	115,158	777,183
54 Bulkley Valley	141,686	745,207	886,893	141,686	12,058	129,627	874,834
57 Prince George	667,343	3,509,939	4,177,282	667,343	56,795	610,548	4,120,486
58 Nicola-Similkameen	125,854	661,936	787,790	125,854	10,711	115,143	777,079
59 Peace River South	285,789	1,503,128	1,788,917	285,789	24,322	261,466	1,764,594
60 Peace River North	299,020	1,572,719	1,871,739	299,020	25,449	273,572	1,846,290
61 Greater Victoria	810,431	4,262,522	5,072,953	810,431	68,973	741,458	5,003,980
62 Sooke	336,877	1,771,831	2,108,708	336,877	28,670	308,207	2,080,038
63 Saanich	305,872	1,608,756	1,914,628	305,872	26,032	279,840	1,888,596
64 Gulf Islands	103,649	545,148	648,797	103,649	8,821	94,828	639,976
67 Okanagan Skaha	268,518	1,412,288	1,680,806	268,518	22,853	245,665	1,657,953
68 Nanaimo-Ladysmith	555,746	2,922,988	3,478,734	555,746	47,298	508,449	3,431,437
69 Qualicum	199,383	1,048,671	1,248,054	199,383	16,969	182,414	1,231,085
70 Pacific Rim	211,812	1,114,039	1,325,851	211,812	18,027	193,785	1,307,824
71 Comox Valley	350,494	1,843,448	2,193,942	350,494	29,829	320,665	2,164,113
72 Campbell River	263,177	1,384,199	1,647,376	263,177	22,398	240,779	1,624,979
73 Kamloops-Thompson	701,984	3,692,136	4,394,120	701,984	59,743	642,241	4,334,377
74 Gold Trail	139,683	734,674	874,357	139,683	11,888	127,795	862,470
75 Mission	249,559	1,312,576	1,562,135	249,559	21,239	228,320	1,540,897
78 Fraser-Cascade	107,288	564,288	671,576	107,288	9,131	98,157	662,445
79 Cowichan Valley	384,142	2,020,424	2,404,566	384,142	32,693	351,449	2,371,873
81 Fort Nelson	64,624	339,893	404,517	64,624	5,500	59,124	399,016
82 Coast Mountains	308,323	1,621,646	1,929,969	308,323	26,240	282,082	1,903,728
83 North Okanagan-Shuswap	342,495	1,801,377	2,143,872	342,495	29,148	313,346	2,114,723
84 Vancouver Island West	79,225	416,689	495,914	79,225	6,743	72,482	489,172
85 Vancouver Island North	148,405	780,549	928,954	148,405	12,630	135,775	916,324
87 Stikine	60,762	319,582	380,344	60,762	5,171	55,591	375,173
91 Nechako Lakes	289,483	1,522,559	1,812,042	289,483	24,637	264,846	1,787,405
92 Nisga'a	54,315	285,675	339,990	54,315	4,623	49,693	335,367
93 Conseil scolaire francophone	277,866	1,461,459	1,739,325	277,866	23,648	254,218	1,715,678
Provincial Total	23,500,000	123,600,000	147,100,000	23,500,000	2,000,000	21,500,000	145,100,000

TABLE E
LABOUR SETTLEMENT FUNDING, 2023/24
Updated December 2023

School District	Labour Settlement Funding - Operating				Labour Settlement Funding - Classroom Enhancement Fund				Grand Total, 2023/24 Labour Settlement Funding
	Cost of Living Adjustment	Teacher & Support Staff Benefit Enhancements	Management Salary Increases	2023/24 Total	Staffing Cost	Overhead Cost	Annual Remedies	2023/24 Total	
5 Southeast Kootenay	772,725	108,481	361,895	1,243,101	52,744	4,092	8,338	65,174	1,308,275
6 Rocky Mountain	437,942	60,331	193,923	692,196	50,844	5,319	0	56,163	748,359
8 Kootenay Lake	530,605	75,605	266,616	872,826	125,348	5,694	15,017	146,059	1,018,885
10 Arrow Lakes	110,326	15,366	31,075	156,767	1,240	1,518	0	2,758	159,525
19 Revelstoke	145,722	20,480	62,893	229,095	7,592	1,835	374	9,801	238,896
20 Kootenay-Columbia	437,958	63,484	236,459	737,901	83,200	9,132	2,552	94,884	832,785
22 Vernon	993,110	142,005	521,408	1,656,523	98,066	19,153	10,866	128,085	1,784,608
23 Central Okanagan	2,542,563	356,307	1,410,449	4,309,319	370,165	15,101	1,904	387,170	4,696,489
27 Cariboo-Chilcotin	588,131	83,182	267,074	938,387	54,470	15,624	1,944	72,038	1,010,425
28 Quesnel	398,496	55,928	186,474	640,898	29,898	5,896	0	35,794	676,692
33 Chilliwack	1,632,110	229,635	894,886	2,756,631	165,756	10,740	20,676	197,172	2,953,803
34 Abbotsford	2,043,486	294,832	1,142,795	3,481,113	205,081	11,955	72,320	289,356	3,770,469
35 Langley	1,958,242	323,357	1,389,573	3,671,172	527,489	24,912	300,532	852,933	4,524,105
36 Surrey	8,018,226	1,134,433	4,508,794	13,661,453	829,134	36,534	224,077	1,089,745	14,751,198
37 Delta	1,595,402	236,954	906,308	2,738,664	136,213	21,106	81,608	238,927	2,977,591
38 Richmond	1,774,966	280,442	1,235,238	3,290,646	573,413	133,108	27,182	733,703	4,024,349
39 Vancouver	5,134,262	742,906	2,830,085	8,707,253	467,590	110,996	89,829	668,415	9,375,668
40 New Westminster	735,684	107,673	421,556	1,264,913	95,274	10,257	25,279	130,810	1,395,723
41 Burnaby	2,780,654	396,293	1,513,968	4,690,915	190,181	66,772	13,507	270,460	4,961,375
42 Maple Ridge-Pitt Meadows	1,536,143	239,490	970,819	2,746,452	268,433	19,983	163,347	451,763	3,198,215
43 Coquitlam	2,827,105	449,068	1,820,700	5,096,873	584,066	60,333	252,600	896,999	5,993,872
44 North Vancouver	1,363,524	226,800	882,649	2,472,973	180,507	167,744	89,642	437,893	2,910,866
45 West Vancouver	753,925	105,339	386,189	1,245,453	38,537	5,046	446	44,029	1,289,482
46 Sunshine Coast	451,419	64,100	219,205	734,724	52,914	5,312	9,133	67,359	802,083
47 Powell River	377,725	55,516	200,233	633,474	29,424	3,311	28,207	60,942	694,416
48 Sea to Sky	543,424	76,937	289,880	910,241	99,978	9,138	0	109,116	1,019,357
49 Central Coast	68,351	9,488	13,452	91,291	8,166	1,476	0	9,642	100,933
50 Haida Gwaii	108,489	14,746	29,360	152,595	12,482	1,960	0	14,442	167,037
51 Boundary	195,582	27,360	76,067	299,009	14,385	690	3,688	18,763	317,772
52 Prince Rupert	220,732	34,318	113,334	368,384	35,414	5,316	23,379	64,109	432,493
53 Okanagan Similkameen	317,052	44,836	147,241	509,129	33,252	1,818	9,273	44,343	553,472
54 Bulkley Valley	247,570	35,148	110,081	392,799	17,557	2,245	7,311	27,113	419,912
57 Prince George	1,586,864	219,334	803,060	2,609,258	144,323	10,871	0	155,194	2,764,452
58 Nicola-Similkameen	223,672	33,164	122,837	379,673	57,559	8,300	2,721	68,580	448,253
59 Peace River South	471,154	67,483	218,506	757,143	50,585	8,056	13,663	72,304	829,447
60 Peace River North	707,030	106,748	363,050	1,176,828	60,869	10,043	63,503	134,415	1,311,243
61 Greater Victoria	1,926,218	284,113	1,135,578	3,345,909	274,848	19,313	118,507	412,668	3,758,577
62 Sooke	1,311,104	187,493	787,501	2,286,098	299,923	39,313	0	339,236	2,625,334
63 Saanich	642,771	109,905	432,916	1,185,592	131,027	23,332	120,755	275,114	1,460,706
64 Gulf Islands	196,017	28,433	79,867	304,317	26,029	8,921	12,438	47,388	351,705
67 Okanagan Skaha	599,460	93,551	340,332	1,033,343	54,493	5,853	70,020	130,366	1,163,709
68 Nanaimo-Ladysmith	1,497,575	218,441	835,497	2,551,513	155,743	38,552	37,283	231,578	2,783,091
69 Qualicum	467,459	67,165	242,196	776,820	56,637	10,998	7,449	75,084	851,904
70 Pacific Rim	418,304	63,221	226,068	707,593	50,378	3,295	31,951	85,624	793,217
71 Comox Valley	1,005,028	147,033	563,545	1,715,606	158,668	40,463	17,207	216,338	1,931,944
72 Campbell River	668,685	93,677	334,756	1,097,118	51,535	8,019	6,065	65,619	1,162,737
73 Kamloops-Thompson	1,796,761	250,680	910,403	2,957,844	190,114	12,749	9,639	212,502	3,170,346
74 Gold Trail	216,395	29,373	62,770	308,538	9,684	246	0	9,930	318,468
75 Mission	645,651	102,267	395,335	1,143,253	101,400	7,127	81,928	190,455	1,333,708
78 Fraser-Cascade	232,612	33,446	112,160	378,218	42,133	2,832	9,552	54,517	432,735
79 Cowichan Valley	837,540	129,116	494,137	1,460,793	132,842	24,114	65,625	222,581	1,683,374
81 Fort Nelson	98,233	14,286	36,267	148,786	8,766	4,853	1,968	15,587	164,373
82 Coast Mountains	504,601	71,854	249,671	826,126	85,048	8,454	8,475	101,977	928,103
83 North Okanagan-Shuswap	722,279	116,607	413,767	1,252,653	90,257	8,761	117,065	216,083	1,468,736
84 Vancouver Island West	88,325	12,137	20,006	120,468	14,056	5,831	2,929	22,816	143,284
85 Vancouver Island North	195,977	27,537	81,468	304,982	18,691	3,381	6,859	28,931	333,913
87 Stikine	62,690	8,132	10,714	81,536	6,727	173	0	6,900	88,436
91 Nechako Lakes	580,874	79,923	247,205	908,002	43,975	7,034	1,035	52,044	960,046
92 Nisga'a	85,086	11,106	24,691	120,883	12,553	3,042	0	15,595	136,478
93 Conseil scolaire francophone	1,004,074	138,300	339,818	1,482,192	114,606	9,214	5,500	129,320	1,611,512
Provincial Total	60,434,090	8,855,365	33,524,800	102,814,255	7,882,282	1,127,256	2,295,168	11,304,706	114,118,961

Comparison of Ministry of Education Grants

	2023/24 <u>Interim - December 2023</u>		2023/24 <u>Preliminary - May 2023</u>		2023/24 <u>Preliminary - March 2023</u>	
Estimated Operating Grant Block						
- September	46,113,030		46,004,848		46,004,848	
- February	215,235		215,235		215,235	
- May	258,360	46,586,625	258,360	46,478,443	258,360	46,478,443
Classroom Enhancement Allocation						
- staffing cost	4,381,900		3,608,160		3,608,160	
- overhead	131,154		131,154		131,154	
- remedies	473,344	4,986,398	-	3,739,314	-	3,739,314
Learning Improvement Fund - Support Staff		175,927		175,927		175,927
Community Link		1,002,799		1,002,799		996,219
Annual Facility Grant						
- operating	211,812		211,812		211,812	
- capital	1,114,039	1,325,851	1,114,039	1,325,851	1,114,039	1,325,851
Pay Equity		595,220		595,220		595,220
Transportation Fund		71,717		71,717		71,717
Labour Settlement Funding		793,217		793,217		-
Feeding Futures Fund		483,245		483,245		
		<u>56,020,999</u>		<u>54,665,733</u>		<u>53,382,691</u>

Increase (Decrease)

- Block	108,182
- CEF	1,247,084
- LIF	-
- CL	-
- AFG	-
- Pay Equity	-
- TF	-
- LS	-
- FF	-
Total	<u>1,355,266</u>

Increase (Decrease)

- Block	-
- CEF	-
- LIF	-
- CL	6,580
- AFG	-
- Pay Equity	-
- TF	-
- LS	793,217
- FF	483,245
Total	<u>1,283,042</u>

SD70 - OPERATING GRANTS (the block)	Preliminary Operating Grants			Preliminary Operating Grants					
	2023-2024 Fiscal Year			2023-2024 Fiscal Year					
	December 20, 2023			March 15, 2023					
	FTE	Rate	Funding Amount	FTE	Rate	Funding Amount	Projected Change	Actual Change	Difference

SEPTEMBER

Standard (Regular) Schools		3,732.938	8,625	32,196,586	3,655.000	8,625	31,524,375	680,836	672,211	(8,625)
Continuing Education		0.375	8,625	3,234	-	8,625	-	3,234	3,234	-
Alternate Schools		218.000	8,625	1,880,250	261.000	8,625	2,251,125	(362,250)	(370,875)	(8,625)
Distributed Learning		15.000	6,960	104,400	30.000	6,960	208,800	(104,400)	(104,400)	-
Home Schooling		5.000	250	1,250	9.000	250	2,250	-	(1,000)	(1,000)
Course Challenges		8.000	270	2,160	9.000	270	2,430	-	(270)	(270)
Total Enrolment-Based Funding - September	2b	3,979.313		\$ 34,187,880	3,964.000		\$ 33,988,980	\$ 217,420	\$ 198,900	\$ (18,520)
Special Needs - Level 1	4a	3.000	49,070	147,210	2.000	49,070	98,140	49,070	49,070	-
Special Needs - Level 2	4a	155.000	23,280	3,608,400	165.000	23,280	3,841,200	(232,800)	(232,800)	-
Special Needs - Level 3	4a	7.000	11,760	82,320	17.000	11,760	199,920	(117,600)	(117,600)	-
ELL/FLL	4b	36.000	1,735	62,460	57.000	1,735	98,895	(36,435)	(36,435)	-
Indigenous Education	4b	1,313.000	1,710	2,245,230	1,328.000	1,710	2,270,880	(17,100)	(25,650)	(8,550)
Adult Education	4b	4.875	5,505	26,837	10.500	5,505	57,803	-	(30,966)	(30,966)
Equity of Opportunity Supplement	4c			335,124			337,869	-	(2,745)	(2,745)
Total Supplement for Unique Student Needs		1,518.875		\$ 6,507,581	1,579.500		\$ 6,904,707	\$ (354,865)	\$ (397,126)	\$ (42,261)
Small Community Supplement				1,263,748			1,263,748	-	-	-
Low Enrolment Factor				1,515,951			1,515,951	-	-	-
Rural Factor				344,795			344,795	-	-	-
Climate Factor				71,683			71,683	-	-	-
Sparseness Factor				598,638			598,638	-	-	-
Student Location Factor				591,656			591,656	-	-	-
Supplemental Student Location Factor				164,000			164,000	-	-	-
Supplement for Unique Geographic Factors	6			\$ 4,550,471			\$ 4,550,471	\$ -	\$ -	\$ -
Supplement for Salary Differential	5b			831,730			525,322	-	306,408	306,408
Curriculum & Learning Support Fund	8			35,368			35,368	-	-	-
TOTAL SEPTEMBER ENROLMENT COUNT	2a	3,966.313		\$ 46,113,030	3,946.000		\$ 46,004,848	\$ (137,445)	\$ 108,182	\$ 245,627
		20.3125		\$ 108,182						

					Change	
Regular	\$	39,967,410	Regular	\$	39,495,813	471,597
Special Needs	\$	3,837,930	Special Needs	\$	4,139,260	(301,330)
Indigenous Education	\$	2,245,230	Indigenous Education	\$	2,270,880	(25,650)
English Language Learner	\$	62,460	English Language Learner	\$	98,895	(36,435)
	\$	46,113,030		\$	46,004,848	\$ 108,182



Draft: 24 01 09

XXX: JORDAN'S PRINCIPLE (P)

Jordan's Principle is funding available to First Nations children to receive supports that they need as soon as they need them. This is to ensure that there are no gaps for First Nation children and the services they may require to meet their health, social and educational needs and/or support.

The board supports ensuring that First Nation children and their families are supported in their applications of Jordan's Principle funding.

DRAFT



Revised: 24 01 09

XXX: ENVIRONMENTAL STEWARDSHIP (P)

POLICY

The Pacific Rim Board of Education (the Board) recognizes everything in our ecosystem is interconnected (**Hišuk ma ćawak**) and that all our actions impact its well-being. We are committed to raising awareness and understanding of environmental sustainability and truth and reconciliation, knowing these learnings are interconnected and inform ever-changing complexities of today's world and society.

The Board recognizes that its activities, through educational programs, routine operations, and infrastructure development, have an impact on the sustainability of the wider community (**ʔuuʔatuk**).

The Board acknowledges it has a responsibility to educate students about environmental issues, while providing opportunities for staff to grow awareness pertaining to sustainability in order to develop socially responsible, ecologically literate, and environmentally sustainable behaviours and actions within our schools and communities.

As a result of our shared guardianship of this planet, implementation of this policy shall be the joint responsibility of the Board, students, and staff in collaboration with parents and our community (**ʔiisaak**).

The Superintendent will establish an Environmental Stewardship and Sustainability Advisory Committee for the purpose of developing a District Environmental Stewardship Action Plan (ESAP), monitoring progress toward these established actions, and setting priorities for implementation and discussion / recommendation of resource allocation priorities that then in turn may be reflected in Board decisions from programming to capital planning.

Reference:

Nuu-Chah-Nulth Principles -

- (**Hišuk ma ćawak**: Everything is One. A notion of the interconnected, interdependent, and reciprocal relationship between the people, the land and the wider world(s) in a physical, spiritual and social sense.
- (**ʔuuʔatuk**: Taking Care Of... In this context, this is about taking care of present and future generations as well as taking care of the resources provided by the land and the natural world.
- **ʔiisaak**: Greater Respect. Personal and collective respect for the community and its people, traditional knowledge, the natural world, the metaphysical world and other peoples and communities.

Recognition of Richmond School District No. 38. Environmental Stewardship Policy 512.14.1



Approved: 99 03 23

Amended: 18 06 12

Amended: 22 10 11

Draft Revision: 23 10 10

POLICY 112: SCHOOL TRUSTEE CODE OF CONDUCT (P)

Trustees must uphold and abide by District Values, Mission, Vision, and Board decisions, and commit to a Trustee Code of Conduct which reflects the Board of Education's ("the Board") recognition and respect of the public's trust in the Board as elected representatives. The Board of Education believes individual trustees must adhere to the highest ethical standards in their dealings with fellow Trustees, school communities, rightsholders, and citizens.

The rights, powers, duties, and liabilities of the Board rest only with the legally constituted Board as a whole, and Trustees exercise their powers and responsibilities only when the Board is officially in session. It is expected that Trustees work in a spirit of harmony, respect, and co-operation, where all personal interactions and relationships acknowledge the dignity and affirm the worth of each person.

This Code of Conduct serves to ensure values that guide ethical behaviour and norms for Trustee relationships, promote awareness regarding Trustee roles and responsibilities, and encourages respect for divergent views so that Boards can focus on student achievement, equity, and well-being.

In carrying out the role of Trustee, members must:

- 1.0** Establish a District-wide culture which will foster student achievement, equity, and well-being and which will provide an atmosphere where all students can reach their full potential. Advocate for students by always making fair and inclusive decisions that are in their best interests, resulting in the improvement of student achievement throughout the District.
- 1.1** Provide effective and credible service through the devotion of appropriate time, thought and study to the duties, roles, and responsibilities of a Board member in order to ensure the District is well governed, well maintained, fiscally secure, and operating in the best interests of those they serve.
- 1.2** Conduct business in accordance with Robert's Rules of Order, Policies and Administrative Procedures of the District, and all applicable provincial and federal legislation and regulations in B.C., including but not limited to the *School Act*, *Criminal Code*, *Freedom of Information and Privacy Act*, *Human Rights Code*, and the *Worker's Compensation Act*.
- 1.3** Observe proper decorum and behavior as well as encourage full and open discussion in all matters with their fellow trustees.
- 1.4** Represent the best interests of the entire district. This accountability supersedes any conflicting loyalty such as that to advocacy or interest groups and membership on other boards or staffs.



- 1.5** Speak only about what the Board has decided, and individuals may state the reason for their vote. However, trustee interaction with the public, media or other entities shall recognize the same limitation as the inability of any member of the Board, except for the chair, to speak for the Board.
- 1.6** Resist every temptation and outside pressure to use the Trustee position for personal advantage or the advantage of friends or any other individual or agency apart from the total interest of the District.
- 1.7** Keep in confidence any personal or confidential information obtained in their capacity as a Trustee and do not disclose the information except when required by law or authorized by the Board to do so.
- 1.8** Consider information received from all sources and base individual decisions upon all available facts while maintaining confidentiality of privileged information and remaining committed to responsible digital citizenship and to minimizing the risks associated with the use of electronic communications systems and access to social media.
- 1.9** Do everything possible to maintain the integrity, confidence, and dignity of the office of School Trustee.
- 1.10** Declare any Conflict of Interest as stated in the School Act, being sure not to use their role as Trustee for their own personal advantage or for the advantage of their friends, supporters, or business. If a Trustee becomes aware that they are in a position that creates a conflict of interest (direct, indirect; statutory or common law), they must declare the nature and extent of the conflict at a meeting of the Board of Education and abstain from deliberating or voting on the issue giving rise to the conflict.
- 1.11** Not withhold or conceal information that may have a material impact on the deliberations of the Board or Administration of the District.
- 1.12** Interact with the Superintendent or with staff recognizing the lack of authority vested in individuals except when explicitly authorized by the Board, attending to the governance role of the Board while avoiding involvement in District operations.
- 1.13** Work with fellow Board members in a spirit of harmony and cooperation and be respectful of differences of opinion, refraining from making discrediting comments about others, engaging in unwarranted criticism, or taking private action that could compromise the integrity or authority of the Board.
- 1.14** Promote respectful workplaces and relationships with others, placing emphasis on anti-racism, reconciliation, and relations with local First Nations, including respecting differing views, being prepared for Board meetings and Committee work, and representing the Board in all Board-related matters with proper decorum and respect for others. This commitment includes exercising appropriate decorum in individual and group behaviour, as well as fair and respectful treatment of students, parents, staff, members of the community and other Board members.



- 1.15** Endeavor to remain informed concerning Provincial and National developments in education.
- 1.16** Recognize that their responsibility is to ensure that decisions are made in the best interests of the District as a whole, representing and advocating for the best interests of learners in the community, including Indigenous communities and First Nations on whose traditional territories our schools operate.
- 1.17** Endeavour to, in addition to existing On-Boarding training, take advantage of educational conferences, workshops, and training sessions made available by local or provincial affiliations, thus enhancing their knowledge of Trustee roles and responsibilities, and becoming acquainted with current educational topics and trends.

The Board shall establish and maintain an Administrative Procedure outlining the processes for dealing with **Breaches and Sanctions, Public Accountability and Conflict Resolution**. This Administrative Procedure will also outline the steps required to restore relationships after the occurrence of a breach.

The Board shall review this Code of Conduct Policy and the related Administrative Procedure within six months of the Inaugural Board Meeting.

Resources:

Deputy Minister's Bulletin: School Trustees Code of Conduct – Provincial Criteria Guidelines in conjunction with BCSTA's Principles/Standards for Codes of Conduct
School District No. 44 (North Vancouver)

CITY COUNCIL MEETING SUMMARY

An information report summarizing the Regular meeting of Council held January 8, 2024.
This is not the official minutes. For more information, please contact the Corporate Services department at 250.723.2146 or email: corp_serv@portalberni.ca.

Introductory Remarks

The Mayor offered condolences on the recent passing of former City Councillor Helen Poon.

Annual Address

The Mayor presented the annual address.

■ UNFINISHED BUSINESS

2023 Council Resolution Tracking Summary

The Director of Corporate Services provided Council with a summary of 2023 Council resolutions, noting of 369 directives, 12 remain outstanding.

■ CORRESPONDENCE

Alberni Valley Community Forest | Community Donation

Council supported the recommendation from the Alberni Valley Community Forest Corporation to provide a donation to the Mariners Heritage Society in the amount of \$10,000 towards the upgrade to the iconic lighthouse on the Alberni waterfront.

Council also received their correspondence summary which included letters from:

- a. Contract Management Committee Secretariat | 12th Pension Panel Report 2023 – Police Service Agreement
- b. Ministry of Forests | Pest Management Plan for Southern & Coastal BC
- c. Ministry of Mental Health & Addictions & Ministry of Jobs, Economic Development and Innovation | Follow up letters Re: 2023 UBCM Convention Meeting
- d. Union of British Columbia Municipalities | Community Works Fund Payment
- e. Office of the Minister of Housing | New Legislation to Support Local Government Housing Initiatives
- f. Island Health | 2022/2023 Annual Report – <http://viha.uberflip.com/i/1512348-island-health-2023-annual-report>
- g. Ministry of Emergency Management and Climate Readiness | Indigenous Engagement Requirements Funding Program
- h. Ministry of Public Safety and Solicitor General | Expansion of Integrated Major Crime Services

- i. City of Abashiri | Seasons Greetings
- j. Ministry of Housing | Funding Allocation Announcement for Local Government Housing Initiative Support
- k. The Office of the Lieutenant Governor of BC | 2023 Year End Report
- l. Island Rail Corporation | December 14th Press Release
- m. British Columbia Lottery Corporation | 2022/23 Winning with Purpose: Annual Report
- n. Pacific Rim School District | Public Consultation of the Proposed Sale of 3816 Anderson Avenue
- o. Central Vancouver Island Crime Stoppers | Program Information
- p. BC Hydro | ReGreening Grants
- q. Advisory Planning Committee | Minutes of October 19, 2023

■ PROCLAMATIONS

Central Vancouver Island Crime Stoppers

Council proclaimed the month of January 2024 as 'Crime Stoppers Month' in Port Alberni.

Alberni Valley Chapter Canadian Council of the Blind

Council proclaimed the week of February 4 – 10, 2024 as 'White Cane Week' in Port Alberni.

■ NEW BUSINESS

Personnel Standing Committee

Council directed staff to provide a report outlining the potentials for the Personnel Standing Committee mandate including the advantages and disadvantages of it being either a Council committee or an administrative committee.

Deputy Mayor and Council Appointments

The 2024 Deputy Mayor appointments, appointments to Committees and Council representatives to public bodies, commissions and select committees were approved, as amended.

Committee of the Whole | Additional Meeting

Council approved the addition of a Committee of the Whole meeting on September 3, 2024 at 6 pm.

Electronic Devices by City Councillors

Council directed staff to include funds within the Financial Plan to obtain and provide Cell Phones for each member of Port Alberni City Council and further, to review the current policy entitled "Electronic Device Use" and provide recommendations for updating of the policy to correspond with current technologies, delineating the permitted and prohibited uses, and any such further issues of importance, concerning electronic devices issued to City Councillors by the City.

BC Council of Forest Industries Annual Convention

Council authorized two members of Council to attend the BC Council of Forest Industries Annual Convention taking place on April 10 – 12, 2024 in Vancouver, BC. Held on an annual basis, the COFI annual convention brings together industry executives, managers, suppliers, business and professional services with government, community and First Nations leaders to discuss key challenges and opportunities for the forest sector in British Columbia and Canada.

Official Community Plan | Engagement Strategy for Policy Development Phase

Council supported the Engagement Strategy for the policy development phase of the Official Community Plan review and update. For up to date information on the OCP, including opportunities to participate, visit <https://www.letsconnectpa.ca/ocp>

■ QUESTION PERIOD

N. Anderson

Inquired regarding a review timeline for Council procedures amendments and requested the Seniors' Advisory Committee be reinstated.

M. Hughes

Extended an invitation for Council and staff to attend the upcoming panel discussion hosted by Alberni Valley Transition Town Society on January 17th at 7 pm at Char's Landing [4815 Argyle St.] regarding the future of Somass Lands, the Official Community Plan review and update and proposed Burde Street developments.

J. Leskosek

Requested clarity on process related to an item of correspondence for information.

■ COUNCIL MEETINGS

The City of Port Alberni is now offering hybrid Council and Committee of the Whole meetings.

We encourage you to remain informed on City business and community topics through the following options:

- Attend in-person in City Hall, Council Chambers, located at 4850 Argyle Street
- Livestream @ www.portalberni.ca
- Join online or by phone using MS Teams

Regular Council meetings are held at 2:00 pm on the second and fourth Monday of each month. All meeting recordings are posted on the City website for viewing.

Complete Council agendas including all correspondence and reports are available at portalberni.ca. Generally, these are posted the Friday before each Regular Council meeting and are archived on the site.

The Council Summary is prepared following each regular Council meeting and posted on the City's website. You can also visit the City website and sign up to receive summaries delivered directly to your inbox.

For more information related to Council meetings, including how to participate, please visit www.portalberni.ca/council. You may also contact the Corporate Services department at 250.723.2146 or email corp_serv@portalberni.ca.

■ MEETINGS AT A GLANCE

Monday, January 15th

6:00 pm | Committee of the Whole
Council Chambers

Wednesday, January 17th

10:00 am | Advisory Traffic Committee Meeting
Council Chambers

Thursday, January 18th

12:00 pm | Advisory Planning Commission
Council Chambers

Monday, January 22nd

2:00 pm | Regular Council
Council Chambers



BYLAW NO.: P1487
ACRD FILE NO.: RE23007

APPLICANT NAME: Rajbahadur Brar & Gurdev Brar

ACRD CONTACT: Alex Dyer, Planning Manager

Date of Referral: January 16, 2024

Approval Recommended for
Reasons Outlined Below

Interests Unaffected by Bylaw

Approval Recommended Subject to
Conditions Below

Approval NOT Recommended Due
to Reasons Outlined Below

Agency (please print):

Name (please print):

Signature:

Title:

Date:

RE23007



BYLAW NO.: P1487
ACRD FILE NO.: RE23007

You are requested to comment on the attached bylaw for potential effect on your agency's interests. We would appreciate your response by **February 7, 2024**. If no response is received, it will be assumed that your agency's interests are unaffected. Please let us know if you need additional time.

PURPOSE OF THE BYLAW: The property owners are applying to rezone two portions of their 35.9 ha (88.7 acre) property located at 6210 Drinkwater Road from Acreage Residential (RA2) District to Acreage Residential (RA3) District in order to accommodate a four (4) lot subdivision. The conceptual subdivision plan includes three lots in the north end and one lot in the south east. Both portions of the property to be rezoned are located outside the Agricultural Land Reserve (ALR) with the remainder of the farm property remaining as one parcel within the ALR.

GENERAL LOCATION: 6210 Drinkwater Road

LEGAL DESCRIPTION: DISTRICT LOT 24 ALBERNI DISTRICT EXCEPT THE WEST 10 CHAINS THEREOF AND EXCEPT THE RIGHT OF WAY OF THE ESQUIMALT AND NANAIMO RAILWAY COMPANY AS SAID RIGHT OF WAY IS SHOWN ON PLAN DEPOSITED UNDER DD 19321 EXCEPT EPP96269

AREA OF PROPERTY AFFECTED: 1.45 hectare (3.58 acre)

ALR STATUS: ☐ In ALR ☒ Not in ALR

OCP DESIGNATION: Residential Use

Please fill out the Bylaw Response Summary included in the email. If your agency's interests are "Unaffected", no further information is necessary. In all other cases, we would appreciate receiving additional information to substantiate your position and, if necessary, outline any conditions related to your position. Please make note of any legislation or official government policy which would affect our consideration of this bylaw.

Alex Dyer

Alex Dyer, MCIP/RPP, Planning Manager

January 16, 2024

Date

RE23007

This referral has also been sent to the following agencies:

- ✓ Vancouver Island Health Authority
- ✓ Ministry of Transportation & Infrastructure
- ✓ ACRD Community Services – Beaver Creek Water
- ✓ ACRD Community Services – Parks
- ✓ Beaver Creek Fire Department
- ✓ Tseshaht First Nation
- ✓ Hupacasath First Nation
- ✓ School District No. 70
- ✓ ACRD Building Inspection
- ✓ Agricultural Land Commission



To: ACRD Board of Directors

Meeting Date: January 10, 2024

From: Alex Dyer, MCIP, RPP, Planning Manager

File #: RE23007 / PL20230046

Application Type: Rezoning

Voting Structure: Electoral Area Directors Only

Electoral Area: "E" Beaver Creek

Subject: Rezoning application RE23007 – 6210 Drinkwater Road (Brar)

Recommendation:

THAT the Board of Directors consider first reading of Bylaw P1487, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw at a future date, and that notice be given in accordance with section 467 of the Local Government Act.

THAT the Board of Directors confirm that adoption of Bylaw P1487 is subject to:

- Confirmation from a Registered On-Site Wastewater Practitioner (ROWP) that the portion of the property to be rezoned is capable of supporting on-site sewage disposal to a minimum 0.24 hectare density.*
- Meeting technical referral agency requirements.*

Development Proposal: The property owner is applying to rezone two portions of the subject property from Acreage Residential (RA2) District to Acreage Residential (RA3) District to facilitate subdivision to a 0.24 ha (0.6 ac) minimum lot size. The north portion to be rezoned is a 1.09 ha (2.69 ac) area that is accessed from Kellow Road. The south east portion to be rezoned is 0.36 ha (0.88 ac) in area and is accessed from Drinkwater Road. The applicants intend to create a total of four vacant lots – three lots in the north end and one lot in the south east. Both portions of the property to be rezoned are located outside the Agricultural Land Reserve (ALR) with the remainder of the 35.9 ha (88.7 ac) farm property remaining as one parcel within the ALR.

Advisory Planning Commission Recommendation: The Beaver Creek Advisory Planning Commission (APC) reviewed this application at their December 19, 2023 meeting and motioned to support the application as presented.

Property Owner(s)/Applicant(s): Rajbahadur Brar and Gurdev Brar

Property Information:

Civic Address	6210 Drinkwater Road						
Legal Description	DISTRICT LOT 24 ALBERNI DISTRICT EXCEPT THE WEST 10 CHAINS THEREOF AND EXCEPT THE RIGHT OF WAY OF THE ESQUIMALT AND NANAIMO RAILWAY COMPANY AS SAID RIGHT OF WAY IS SHOWN ON PLAN DEPOSITED UNDER DD 19321 EXCEPT EPP96269						
PID	008-410-585	Folio	655.000	ALR? (Y/N)	N	Lot Size (ha)	35.9

Current Zoning	Acreage Residential (RA2) District; and Rural (A2) District	Proposed Zoning	Acreage Residential (RA3) District; and Rural (A2) District
----------------	-------------------------------------------------------------	-----------------	-------------------------------------------------------------

RE23007 / PL20230046

Current OCP	Residential Use; and Agricultural Use	Proposed OCP	N/A
Development Permit Area(s)		DPA I – Riparian Areas Protection	
Current Use & Description		<p>The 35.9 ha (88.7 ac) subject property is primarily accessed from the end of Drinkwater Road and bordered by the E & N Railway right-of-way to the east and by Kellow Road to the north. The majority of the property is located within the ALR. The two portions of the property located outside of the ALR that are the subject of the rezoning application include a 1.09 ha (2.69 ac) portion in the north where Kellow Road abuts the railway and a 0.36 ha (0.88 ac) portion at the end of Drinkwater Road where the main driveway access into the property is located in the south east corner.</p> <p>The west end of the property, and the majority of the land in the ALR, is mostly level and cleared for pasture. The property slopes up toward the north and east to the railway corridor. The 1.09 ha non-ALR area in the north was cleared in 2021. There is an existing single family dwelling, barn, accessory buildings, and irrigation pond located on the slope along the east side of the property. As part of the farm operation, the property owners have recently developed a 1.6 ha blueberry production area in the ALR portion of the property below the house. A 10.7 ha portion of the property located east of the rail right-of-way was previously subdivided off the parent parcel in 2019.</p>	
Surrounding Zoning and Land Use			
North	Large acreage agricultural parcels located within the ALR and zoned Rural (A2) District.	South	Agricultural and rural residential parcels zoned Rural (A2) District
East	Rural residential property zoned Acreage Residential (RA2) District for a 20-lot development and a 0.54 ha community park owned by the ACRD.	West	Rural residential parcels zoned Small Holdings (A1) District

Services:

- a) **Sewage Disposal:** On-site sewage disposal. As a condition of rezoning, planning staff recommend that the applicants be required to engage a Registered On-site Wastewater Practitioner to assess the capability of the land within the two rezoning areas to accommodate on-site sewage disposal to a 0.24 ha density.
- b) **Water Supply:** Beaver Creek Community Water. If the rezoning is successful and the property owner proceeds with subdivision, the applicant will need to apply for new Beaver Creek Water System (BCWS) services, satisfy the requirements of Development Cost Charge Bylaw F1133-1, and satisfy any BCWS water connection requirements identified by ACRD Community Services staff.
- c) **Fire Protection:** Beaver Creek Fire Department
- d) **Access:** The south end of the property is accessed from Drinkwater Road and the north end of the property is accessed from Kellow Road. As a condition of subdivision, the Ministry of Transportation & Infrastructure may require additional road dedication on Drinkwater Road. There is currently no road access to the east across the railway right-of-way.
 - i. **Parcel Frontage Waiver:** A parcel frontage waiver may be required for the proposed lots in the north end depending on the final lot layout.

Planning Policy Discussion:

- a) **Official Community Plan:** The Beaver Creek Official Community Plan designates the portion of the property to be rezoned as “Residential Use.” The objective of the Residential Use designation is to provide a range of housing options within the plan area and the proposed development would result in the addition of up to four residential properties. The designation supports a 0.24 hectare (0.6 acre) minimum lot size for lots serviced by community/communal water or sewer. The proposed lots would all be connected to the Beaver Creek Water System. The remainder of the property located within the ALR is designated as Agricultural Use.

Conflicts with agricultural lands, operations and uses may occur when development occurs adjacent to ALR land. Policy 3.2.3 of the Beaver Creek OCP supports the requirement of a vegetated buffer between agricultural land and non-agricultural development to help mitigate these issues. Agricultural edge planning should be considered at subdivision for the new residential parcels that border the ALR land.

The property is impacted by Development Permit Area I – Riparian Areas Protection which designates a 15 metre riparian area surrounding the natural watercourse that dissects the field within the ALR portion of the property. If the rezoning application proceeds, a development permit application would be required at the subdivision stage.

The subject property complies with the policies and objectives of the Residential Use in the Beaver Creek OCP.

- b) **Zoning:** The non-ALR portion of the property is currently zoned Acreage Residential (RA2) District. The northern portion of the property was rezoned to RA2 in 2021 in order to facilitate subdivision to a 0.4 ha (1 ac) minimum density. The applicants have since amended their proposal to subdivide to a 0.24 ha (0.6 ac) minimum density and have applied to rezone to the RA3 District to accommodate the proposed development.
- i. **Park land Dedication:** Park land dedication or cash-in-lieu would be required as a condition of subdivision approval, in accordance with Section 510 of the *Local Government Act* where the subdivision would create more than three new parcels. At the subdivision stage, the applicants would be required to dedicate up to 5% of the land under development as park land or up to 5% of the appraised market value of the land as cash-in-lieu.

	Current: RA2	Proposed: RA3
Minimum Lot Area (ha)	0.4	0.24
Minimum Lot Width (m)	36	30
Principal & Accessory Front Yard Setback (m)	12	15
Principal Side Yard Setback (m)	4.5	5
Principal Rear Yard Setback (m)	9	10
Accessory Side Yard Setback (m)	0.91	0.91
Accessory Rear Yard Setback (m)	0.91	0.91

The rezoning of the two non-ALR portions of the property would not impact the siting of any existing structures or uses. There may be road dedication in the south east corner that would extend Drinkwater Road to the farm property boundary but there would be no impact on any existing improvements. The final layout of the proposed subdivision at the subdivision application stage would determine whether any lot width variance or parcel frontage waiver would be required.

This proposal requires a rezoning of the subject property from Acreage Residential (RA2) District to Acreage Residential (RA3) District to facilitate the proposed four lot subdivision.

Comments: The rezoning is the first step in the applicant's proposal to subdivide the property to create four vacant lots. If the rezoning application proceeds, the following items would need to be addressed at the subdivision application stage:

- Meeting all parkland dedication requirements as per s. 510 of the *Local Government Act*.
- Development Cost Charge payment to satisfy the requirements of the Beaver Creek Water System Development Cost Charge Bylaw F1133-1, and meeting all requirements for connection to the water system as identified by ACRD staff.
- Lot width and parcel frontage requirements for the proposed lots in the north end of the property depending on the proposed subdivision layout.

As a condition of rezoning, staff recommend that the applicants be required to engage a Registered On-site Wastewater Practitioner to assess the capability of the land in accommodating on-site sewage disposal to a 0.24 ha density.

The proposed development complies with the policies and objectives of the Residential Use designation in the Beaver Creek OCP. The subdivision provides an opportunity for additional housing in the community and development in a serviced area located outside of the Agricultural Land Reserve. Planning staff are initially supportive of the rezoning application and recommend that the Board proceed with neighbourhood notification in accordance with Section 467 of the *Local Government Act*. Staff recommend that the Board consider first reading of Bylaw P1487 at a later date following public notice given in lieu of a public hearing as the proposal is consistent with the policies in the Beaver Creek OCP.

Michael Irg

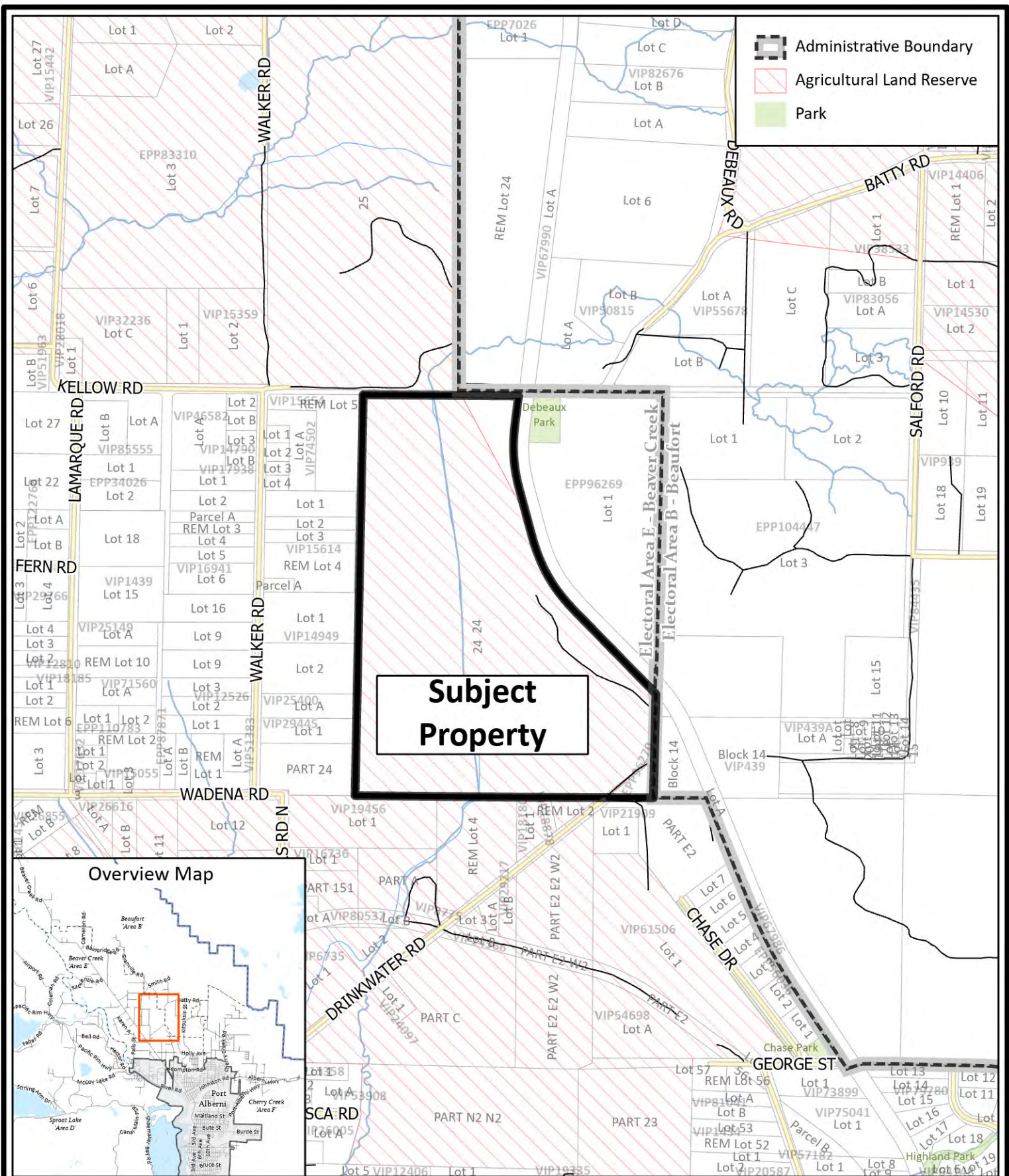
Reviewed by: Mike Irg, MCIP, RPP, General Manager of Planning & Development

Cynthia Dick

Reviewed by: Cynthia Dick, General Manager of Administrative Services

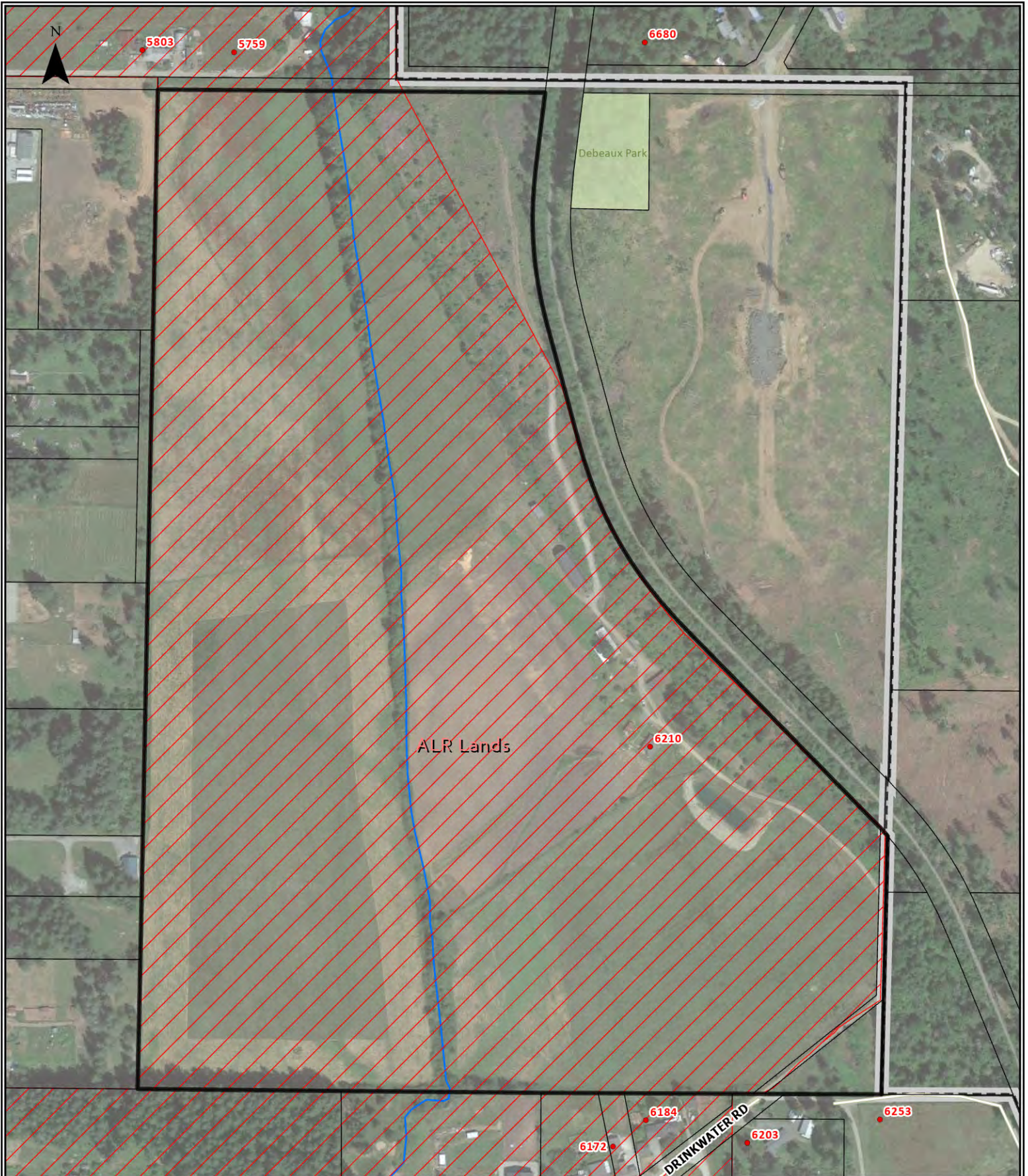
Daniel Sailland

Approved by: Daniel Sailland, MBA, Chief Administrative Officer

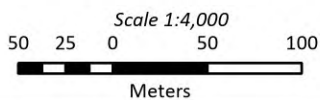


Civic Address: 6210 Drinkwater Road

Legal Description: DISTRICT LOT 24 ALBERNI DISTRICT EXCEPT THE WEST 10 CHAINS THEREOF AND EXCEPT THE RIGHT OF WAY OF THE ESQUIMALT AND NANAIMO RAILWAY COMPANY AS SAID RIGHT OF WAY IS SHOWN ON PLAN DEPOSITED UNDER DD 19321 EXCEPT EPP96269



6210 Drinkwater Road
 DISTRICT LOT 24 ALBERNI DISTRICT EXCEPT THE WEST 10
 CHAINS THEREOF AND EXCEPT THE RIGHT OF WAY OF THE
 ESQUIMALT AND NANAIMO RAILWAY COMPANY



- Subject Property
- Agricultural Land Reserve
- Parcel Map BC Cadastre
- AV Stream Atlas



Prepared 2023-12-12
 Sources: © OpenStreetMap
 (and) contributors, CC-BY-SA;
 ParcelMapBC; GeoBC; ACRD

This product is intended for general reference use
 only and should not be used for navigation or legal
 purposes.



Looking south from northern portion of the property to be rezoned.



Looking west/southwest from northern portion of the property to be rezoned.



Looking northwest from northern portion of the property to be rezoned.



Looking north along internal access road on the property.



REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

BYLAW NO. P1487

OFFICIAL ZONING ATLAS AMENDMENT NO. 773

A bylaw of the Regional District of Alberni-Clayoquot to amend Bylaw No. 15, being the "Regional District of Alberni-Clayoquot Zoning By-law No. 15, 1971".

WHEREAS the *Local Government Act* authorizes the Regional Board to amend a zoning bylaw after a public hearing and upon the affirmative vote of the directors in accordance with Sections 464, 465, 470 and 479 of the *Local Government Act*;

AND WHEREAS an application has been made to rezone a property;

AND WHEREAS the Board of Directors of the Regional District of Alberni-Clayoquot, in open meeting assembled, enacts the following amendment to the Official Zoning Atlas of the Regional District of Alberni-Clayoquot Zoning By-law No. 15, 1971:

1. TITLE

This bylaw may be cited as the Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw No. P1487.

2. Bylaw No. 15 of the Regional District of Alberni-Clayoquot is hereby amended by rezoning a portion of DISTRICT LOT 24 ALBERNI DISTRICT EXCEPT THE WEST 10 CHAINS THEREOF AND EXCEPT THE RIGHT OF WAY OF THE ESQUIMALT AND NANAIMO RAILWAY COMPANY AS SAID RIGHT OF WAY IS SHOWN ON PLAN DEPOSITED UNDER DD 19321 EXCEPT EPP96269 from Acreage Residential (RA2) District to Acreage Residential (RA3) District as shown on Schedule 'A' which is attached to and forms part of this bylaw.

3. This bylaw shall come into force and take effect upon the adoption thereof.

Read a first time this day of ,
Read a second time this day of ,
Read a third time this day of ,

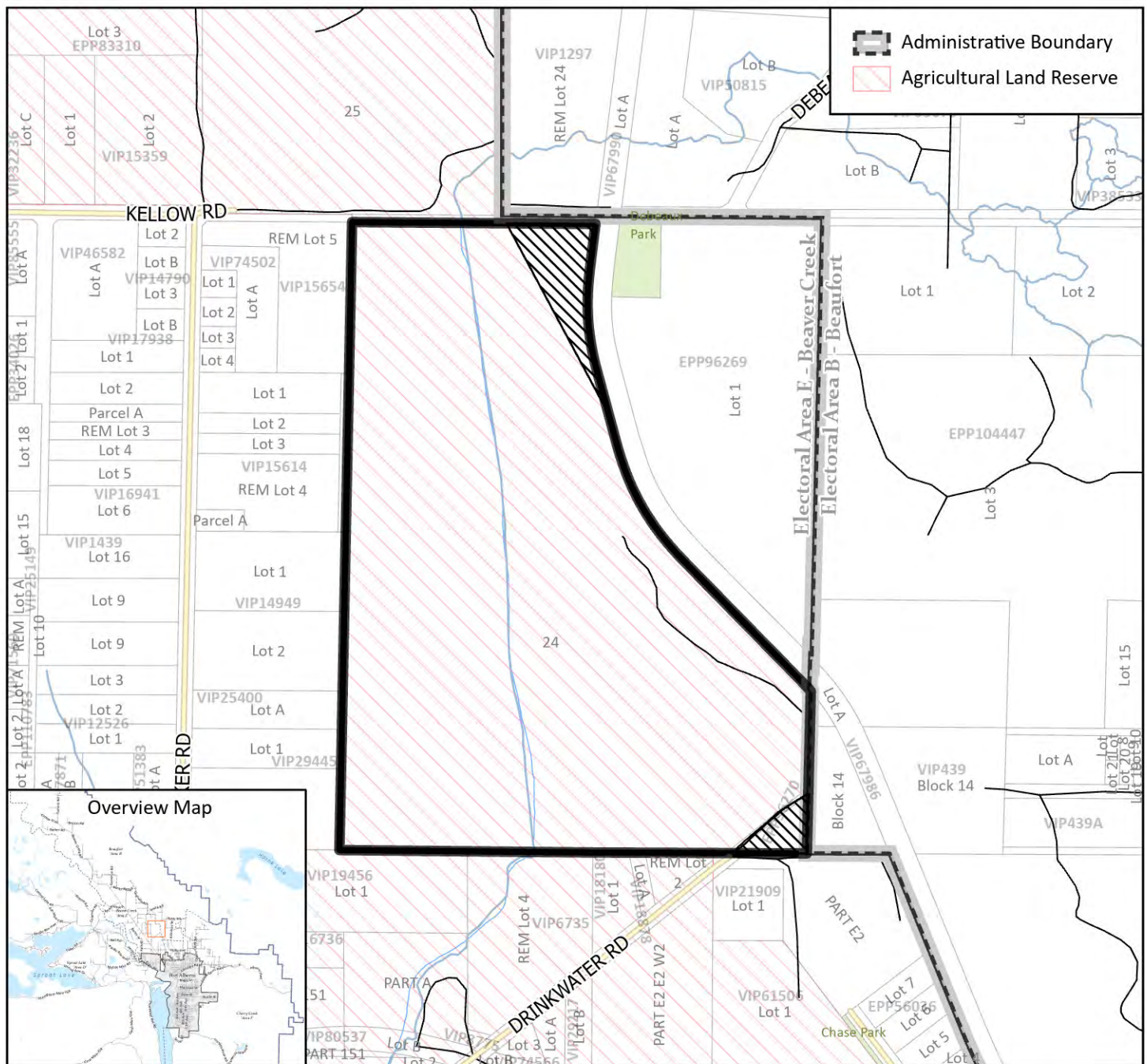
Adopted this day of ,

Corporate Officer

Chair of the Regional Board

Schedule 'A'

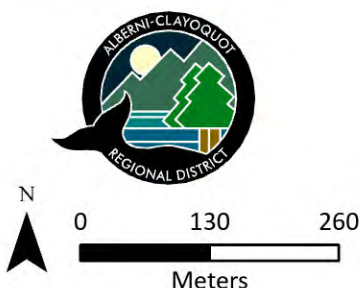
This schedule is attached to and forms part of Bylaw No. P1487,
Zoning Atlas Amendment Bylaw, 2023



Civic Address: 6210 Drinkwater Road

Legal Description: DISTRICT LOT 24 ALBERNI DISTRICT EXCEPT THE WEST 10 CHAINS THEREOF AND EXCEPT THE RIGHT OF WAY OF THE ESQUIMALT AND NANAIMO RAILWAY COMPANY AS SAID RIGHT OF WAY IS SHOWN ON PLAN DEPOSITED UNDER DD 19321 EXCEPT EPP96269

 To be rezoned from Acreage Residential (RA2) District to Acreage Residential (RA3) District.





**SD70 PACIFIC RIM BOARD OF EDUCATION
POLICY COMMITTEE MEETING MINUTES
December 12, 2023, 4:00 p.m.
Administration Office**

Pam Craig - Board Chair
Cherilyn Bray – Vice Chair
Cynthia Orr - Trustee
Janis Joseph - Trustee
Larry Ransom – Trustee (via Teams)
Helen Zanette - Trustee
Tim Davie – Superintendent
Barbara Ross – Secretary Treasurer
Peter Klaver - Assistant Superintendent
Hannah Fletcher – Executive Assistant – HR
Carla Neville - Controller
Paula Mason - Manager of Corporate Services
Ryan Dvorak – ADTU President
Nadine White – CUPE President

1. **Acknowledgement**
2. **Introductions**
3. **Approval of Agenda**

Moved by: Trustee Craig

Seconded by: Trustee Bray

THAT the Board of Education approve the December 12, 2023 Policy Committee agenda as presented.

Carried

4. **New or Revised Draft Policy**

4.1 Records Retention Policy

The Committee asked that the sentences regarding who is responsible be switched to reflect "The Secretary Treasurer..." being listed first. The draft revision date should be changed to May 23, 2023. This Policy should be

forwarded to the Board for their approval to be sent for a 30-day public consultation period.

4.2 Public Interest Disclosure Policy

This Policy should be forwarded to the Board for their approval to be sent for a 30-day public consultation period.

5. New or Revised Draft Administrative Procedures

5.1 Board Procedure A/P

The following questions will be answered when staff bring the administrative procedure back for another review at the next Policy Committee meeting:

1. Are Robert's Rules of Order a good resource to use for meeting governance? Is this something that should be asked of BCSTA?
2. What if something urgent comes up that needs to be addressed right away? We need to be able to operate with some level of flexibility, so issues can be adequately addressed.
3. What happens if the allotted meeting time has passed, and the agenda has not been finished?
4. Voting / Non-voting Committee Members – Should invited members of the Standing Committees be able to vote?

5.2 Public Interest Disclosure Administrative Procedure

Review the procedure to ensure the reference to Trustees is only listed where applicable.

6. Policies to be sent to the Board for Approval to go out to Public Consultation.

7. Policy/Admin Procedure out for Public Consultation

7.1 School Trustee Code of Conduct Policy

8. Forward to next Public Board Meeting for Adoption

9. Completed Business

10. New Business

11. Future Policy/Administrative Procedures

Check where Policy re: Environmental Stewardship is at.

11.1 AP 3121 Rentals - ADSS

11.2 5019: Technology Acceptable Use (A/P)

11.3 Field Trips (6100-6103)

- 11.4 5002 Kindergarten Placement AP
- 11.5 Policy 500: Student Admission and School of Choice
- 11.6 Student Admission and School of Choice A/P
- 11.7 Kindergarten Placement Policy
- 11.8 Jordan's Principle Policy

12. **Next Meeting Date**

13. **Adjournment**

The meeting was adjourned at 5:09pm.

Board Chair

Secretary Treasurer



**SD70 PACIFIC RIM BOARD OF EDUCATION
FINANCE, ASSETS AND OPERATIONS COMMITTEE MEETING MINUTES
December 12, 2023, 5:30 p.m.
Administration Office**

Pam Craig - Board Chair
Cherilyn Bray – Vice Chair
Cynthia Orr - Trustee
Janis Joseph - Trustee
Larry Ransom – Trustee (via Teams)
Helen Zanette - Trustee
Tim Davie – Superintendent
Barbara Ross – Secretary Treasurer
Peter Klaver - Assistant Superintendent
Carla Neville - Controller
Paula Mason - Manager of Corporate Services
Ryan Dvorak – ADTU President
Nadine White – CUPE President

1. Call to Order and Land Acknowledgment

The Chair acknowledged that we work and learn on the ha-houlthee of the Hupačasath (Hupacasath), Huu-ay-aht (Huu-ay-aht), ʔaʔuukʷiʔath (Tla-o-qui-aht), Cišaaʔath (Tseshaht) and the Yuuʔuʔiʔath (Yuu-cluth-aht) Nations.

2. Introductions

3. Approval of Agenda

Moved by: Trustee Craig

Seconded by: Trustee Joseph

THAT the Board of Education approve the Finance, Operations & Assets Committee Meeting agenda for December 12, 2023, as presented.

Carried

4. Business Arising from Past Discussion

5. Staff Reports

5.1 Ucluelet Seismic Warranty Update (5 minutes)

Secretary Treasurer Ross presented an overview of the report on behalf of Director Roe. Trustee Zanette asked what was happening with the original stoves at Ucluelet Secondary School (will they be sold or repurposed) but Ms. Ross was unable to answer that question.

5.2 Wickaninnish Ballfield update (DoT) (5 minutes)

Trustee Craig asked if during the process of forming both the future use and formal agreements, will the school district investigate these same kinds of agreements that are currently being used in other Districts, to find out the best way to draft these agreements and foresee any potential issues that may have arisen elsewhere.

5.3 Time Change discussion (15 minutes)

Trustee Ransom spoke to the idea of changing the school schedules to accommodate time changes. Superintendent Davie noted that people rely on a set schedule for their work obligations, and this would likely not work well. It was noted that perhaps the government should be lobbied to abolish time changes to which Trustee Craig answered that she will discuss it with BCSTA when they visit in Feb 20024.

6. Next Meeting

7. Adjournment

The meeting was adjourned at 5:30pm.

Board Chair

Secretary Treasurer



**SD70 PACIFIC RIM BOARD OF EDUCATION
EDUCATION COMMITTEE OF THE WHOLE MINUTES
January 9, 2024, 4:00 p.m.
Administration Office**

Pam Craig - Board Chair
Cherilyn Bray - Vice - Chair
Janis Joseph - Trustee
Larry Ransom - Trustee (Virtually)
Christine Washington - Trustee
Helen Zanette - Trustee
Tim Davie - Superintendent
Barbara Ross - Secretary Treasurer
James Messenger - Director of Instruction – Learning and Innovation
Jaime Hansen - Director of Instruction - Indigenous Education
Siri Curliss - Manager Mental Health and Wellness
Dave Maher - District Principal
Ryan Dvorak - ADTU President
Nadine White - CUPE President
Hannah Fletcher - Executive assistant - HR
Ms. Ostwald and Students

1. Call to Order and Land Acknowledgment

We acknowledged that we work and learn on the ha-houlthee of the Hupačasath (Hupacasath), Huu-ay-aht (Huu-ay-aht), ʔaʔuukʷiʔath (Tla-o-qui-aht), Čišaaʔath (Tseshaht) and the Yuuʔuʔiʔath (Yuu-cluth-aht) Nations.

2. Introductions

3. Approval of Agenda

Addition to agenda, Black Excellence Day, as item 4.2.

Moved by: Trustee Craig

Seconded by: Trustee Bray

THAT the January 9th, 2024, Education Committee Meeting agenda be approved as amended.

Carried

4. Petitions/Delegations/Presentations

4.1 Social Justice 12 class - Adulthood 101 (10 minutes)

Ms. Ostwald and students presented their course on Adulthood 101 and answered questions from staff and Trustees.

Ryan Dvorak arrived at 4:10 pm.

4.2 Black Excellence Day

Director Messenger and Trustee Joseph presented the handout for Black Excellence Day and its importance.

5. Unfinished Business

6. Emergent Issues

7. Staff Reports

7.1 FESL Update (10 min)

Director Messenger presented the FESL update and answered questions from Trustees.

7.2 A-Z Vaping Update (10 min)

Manager Curliss clarified an error in her information sheet. The information sheet should state there was an increase in students feeling unsafe at school, not an increase in students feeling safe at school.

Manager Curliss answered questions from Trustees.

7.3 January Indigenous Focused Non-Instructional Day Update (5 min)

Director Messenger and Director Hansen presented the plan for the January Non-Instructional Day. Director Hansen responded to questions from Trustees.

7.4 Learning on the Land Update (20 min)

District Principal Maher presented a PowerPoint on the Learning on the Land course. He responded to questions from Trustees and staff throughout his presentation.

8. Correspondence

9. Next Meeting

The next Education Committee Meeting will be held on February 6th, 2024 at 4:00 pm.

10. Adjournment

The meeting was adjourned at 5:28 pm.

Board Chair

Secretary Treasurer



**SD70 PACIFIC RIM BOARD OF EDUCATION
POLICY COMMITTEE MEETING MINUTES
January 9, 2024, 5:30 p.m.
Administration Office**

Pam Craig - Board Chair
Cherilyn Bray – Vice Chair
Janis Joseph - Trustee
Larry Ransom – Trustee (via Teams)
Christine Washington - Trustee
Helen Zanette - Trustee
Tim Davie - Superintendent
Peter Klaver - Assistant Superintendent
Barbara Ross - Secretary Treasurer
Ryan Dvorak - ADTU President
Nadine White - CUPE President
James Messenger - Director of Instruction and Innovation
Paula Mason – Manager of Corporate Services

1. Acknowledgement

The Chair acknowledged that we work and learn on the ha-houlthee of the Hupačasath (Hupacasath), Huu-ay-aht (Huu-ay-aht), ʔaʔuukʷiʔath (Tla-o-qui-aht), Cišaaʔath (Tseshaht) and the Yuuʔuʔiʔath (Yuu-cluth-aht) Nations.

2. Introductions

3. Approval of Agenda

Moved by: Trustee Bray

Seconded by: Trustee Washington

THAT the Board of Education approve the January 9, 2024 Policy Committee agenda as presented.

Carried

4. New or Revised Draft Policy

4.1 Jordan's Principle Policy

Secretary Treasurer Ross asked that the first sentence be revised to read as follows: Jordan's Principle is funding available to First Nations children to receive

supports that they need as soon as they need them. The Committee agreed to send the revised document to the Board for approval to go out for public consultation.

4.2 Environmental Stewardship Policy

The Committee agreed to send the policy to the Board for approval to go out for public consultation.

5. New or Revised Draft Administrative Procedures

5.1 Kindergarten Placement Administrative Procedure

Trustee Zanette asked that the title as listed in the second sentence of Item 2.1 be changed to Student Grade Placement AP XXXX. She also asked that Policy 115 be reviewed to see if any revisions are needed.

5.2 Jordan's Principle AP

5.3 Board Procedure AP

The Committee discussed several questions that had been raised prior to the meeting and decided to accept the Administrative Procedure as presented, with the exception of adding the word "voting" to Item 6.21 and changing the time frame in Item 27.8 from ten (10) minutes to fifteen (15) minutes. Ms. Mason clarified with the Committee that we'll be following the Administrative Procedure as written, going forward.

6. Policies to be sent to the Board for Approval to go out to Public Consultation

7. Policy/Admin Procedure out for Public Consultation

7.1 Records Retention Policy

7.2 Public Interest Disclosure Policy

8. Forward to next Public Board Meeting for Adoption

8.1 School Trustee Code of Conduct Policy

9. Completed Business

Trustee Remuneration Policy

110: Board Procedure Policy

Community Schools Policy

Student Grade Placement Policy

Alternate Delivery Sensitive Material Policy

Public Disclosure Policy

10. New Business

The CUPE President, raised a concern regarding the timing of meetings, asking why they are scheduled later than they used to be and if they could be moved back to the previous scheduled of beginning at 2:00pm.

It was stated that the schedule does not encourage a work/life balance, that CUPE's attendance is voluntary, and that the later schedule is not conducive to succession planning.

Committee members brought forward reasons to explain the later meeting times including but not limited to, many Trustees work fulltime during the day so cannot attend earlier, many staff and members of the public would not have the option to attend meetings if they were held during the business day, and that making the meeting times earlier might limit people who work during the daytime to have the opportunity of running for/serving as a Trustee.

Superintendent Davie noted that the meeting schedule has been set/approved by the Board of Education, and the Committee meetings that the partners are invited to attend, normally end by 5:15pm with the exception of December/January/March (holiday times).

11. Future Policy/Administrative Procedures

11.1 AP 3121 Rentals - ADSS

11.2 5019: Technology Acceptable Use (A/P)

11.3 Field Trips (6100-6103)

11.4 Environmental Stewardship AP

11.5 Policy 500: Student Admission and School of Choice

11.6 Student Admission and School of Choice AP

The Committee asked that staff look into why the Swarming Administrative Procedure is no longer listed in Item 11.

12. Next Meeting Date

13. Adjournment

The meeting was adjourned at 6:35pm.

Board Chair

Secretary Treasurer



Alberni-Clayoquot Regional District ACRD EMERGENCY NETWORK MEETING

3008 Fifth Avenue, Port Alberni, BC

Zoom/Board Room (Hybrid)

Tuesday, December 5, 1:30 pm

MINUTES

PRESENT:

Karen Freethy, ACRD
Kathy McArthur, ACRD
Charlie Starratt, ACRD
Heather Thomson, ACRD
Randy Thoen, ACRD
Mike Owens, PAFD
Clinton Wright, City of Port Alberni
Mary Clare Massicottee, City of Port Alberni
John Forrest, EMCR
Ashley Oscienny, AV Rescue Squad
Ted Maczulat, Alberni Arrowsmith Radio Club
Deb Roberts, BC Ambulance
Lucas Banton, CCVFD

Mike Cann, SLVFD
Derek Cyr, SLVFD
Shawn McKay, BC Wildfire Service
Josh Macy, BC Wildfire Service
Jordan Hamlyn, RCMP
Linden Baker, Nuuchah-nulth Tribal Council
Moses Towell, Uchucklesaht Tribe
Cam Hepp, Uchucklesaht Tribe
James Fothergill, Ditidaht First Nation
Colin Minions, Kuu-us Crisis Line
Keah Stanhope, CMHC
Dave Prevost, SD70
Tim Davie, SD70
Ted Olynyk, BC Hydro

1. RECOGNITION OF TERRITORIES

The meeting is being held in the Tseshaht First Nation and the Hupacasath First Nation Territories.

2. PRESENTATIONS

a. **Emergency Management Legislation Update**

John Forrest, Emergency Management Climate Readiness, Regional Manager, Vancouver Island Coastal Region.

- The Emergency Program Act has been updated and is now the Emergency and Disaster Management Act (EDMA).
- This change reflects the best practices for disaster risk reduction and incorporates the fundamental principles of the United Nation's Sendai Framework. Also, it formally recognizes First Nation traditional territories and treaty areas, consistent with the BC Declaration on the Rights of Indigenous Peoples Act.
- EMCR has been hosting workshops for local authorities, small businesses, individuals, and First Nations to gain information on policy changes. Written feedback is being accepted until January 31, 2024. Submission can be sent to

modernizeEM@gov.bc.ca or visit
<https://engage.gov.bc.ca/emergencymanagementregulations> for more
information

Key Policy Shifts:

- New guiding principles include:
 - Indigenous Governing Bodies (IGB) – Recognition of Indigenous Governing Bodies that were not included in the previous Act.
 - Agreement Framework – allows the province to act where there is no governing body, collaborating and coordinating with IGBs or First Nations, as needed.
 - Consultation and Cooperation – requirements phased in to consult and cooperate with Indigenous Governing Bodies when preparing or revising a risk assessment or emergency management plan.
 - Multi-Jurisdictional Emergency Management Organizations - Framework for formalizing collaborative partnerships between local authorities. Streamlines funding, allows collective planning, risk assessments, and emergency measures.
 - Risk Assessments – must assess the likelihood of a hazard leading to an emergency, potential scope and scale, impacts on people animals and places that may be disproportionately impacted.
 - Emergency Management Plans - must include all four phases of emergency management, roles, powers, and duties of key persons, requirements for emergency resources, procedures, training plans, promote cultural safety, how to mitigate effects on disproportionately impacted populations.
 - Critical Infrastructure (CI) – CI owners will be required to prepare and maintain risk assessments for hazards that may affect critical infrastructure.

Royal Assent has been given. The following are in effect:

- New definition of emergency.
- Increase length of states of Provincial and local emergency.
- Ability to declare a recovery period.
- General and new response and recovery powers.
- Post-emergency reporting requirements.
- Expanded statutory appropriation.
- Requirements for local authorities to work with IGBs and reach an agreement on areas for consultation and cooperation during response and recovery.
- Ability to create or join a Multi-Jurisdictional Emergency Management Organization (MJEMO).

Examples of changes since Act enacted:

- States of local emergency increase from 7 to 14 days.
- States of provincial emergency up to 28 days at a time.
- Local recovery periods up to 90 days (renewable) – will be expanded funding

opportunities once these are enacted.

- Minister may order mitigation or preparation actions to be taken.
- Number of gaps identified, ex. hard to get disaster relief for on reserve persons, new regulations should assist with this.
- New guidance materials being developed – states of emergency, recovery period, consultation, and cooperation.

5. **REPORTS**

a. **Emergency Program Update**

Karen Freethy, Protective Services Manager, ACRD

- **Training:**
 - **Crisis Communication:** Hosted in early November we held 3 crisis communication workshops. Hired Jan Enns to facilitate, funded through 2023 EOC grant from UMBC.
 - Staff and elected officials were invited to attend.
 - The workshops reviewed:
 - Focused on how to deliver clear, and effective key messages
 - How to prepare for tough interview question
 - How best to work with the media
 - How to navigate social media effectively
 - **FireSmart tabletop exercise:** February 8, 2024. A half-day training session providing an opportunity to practice our coordinated response. Supported by the FireSmart grant.
 - **ESS exercise and training in Bamfield:** February 9, 2024. Training with volunteers of our the Bamfield Community Emergency Program to focus on the registration and referral process. Half-day training session at the Bamfield firehall.
 - **ESS exercise in Alberni Valley:** February 10, 2024. To practice opening and operating a group lodging facility. This is a full-day session, held at the Sproat Lake Community Centre.
 - **Operations Section tabletop exercise:** April 11, 2024. A full-day exercise to practice the roles and responsibilities of those agencies who would be within the Operations Section, to practice inter-agency cooperation and communication.
- **EOC Grant 2023 Update:**
 - EOC renovation: New desks and equipment for each section, additional electronic equipment, and section vests.

-
- Purchased new equipment including two additional generators.
 - Ordering another c-can to improve our storage space.
 - Funding for training (crisis communication / Operations training).
 - Will be submitting for 2024 EOC grant, due end of February.
 - **Alberni Valley Emergency Evacuation Guide:**
 - Created a draft of a new emergency evacuation guide brochure with the purpose to:
 - Provide trusted sources of information
 - Explain evacuation notices, the terminology and what they mean
 - What to do before, during, and after an evacuation
 - How to prepare: Voyent Alert, make a plan, get insurance, and build a grab and go bag
 - Including an evacuation map
 - Will be looking for feedback in the next couple of months from the Committee, Tseshaht First Nation, Hupacasath First Nation, and the City of Port Alberni.
 - **Annual EOC Stats:**
 - We activated the EOC 4 times this year for the following hazards:
 - Apartment fire
 - Watermain break
 - Wildfire / road closure
 - Cooling centre
 - **2024 Work Plan:**
 - The Emergency Program Leadership Group is meeting on December 14, to discuss the 2024 work plan and determine future initiatives and goals.
- b. **Emergency Support Services Program Update**
Kathy McArthur, Protective Services Coordinator
- 2023 ESS grant: acquiring supplies and equipment to support ESS.
 - Will be applying for 2024 ESS Grant.
 - Currently 27 active ESS members.
 - 10 activations to date this year, 6 house fires, 3 apartment fires, and Cameron Lake Bluffs Wildfire.
 - Volunteers provided over 100 response hours this year to date. Supported 280 people and 12 pets.
 - Have hosted ESS volunteer working groups to create pet and hygiene kits and have reorganized our activation space in the EOC.
- c. **Fire Services Update**
Charlie Starratt, Regional Fire Services Manager
- Two Chiefs became full time this year, is working out very well.

- AMA group working very well.
- 2023 stats:
 - Beaver Creek Fire Department 129 incidents this year.
 - Sproat Lake 125 calls.
 - Bamfield 28 calls.

d. FireSmart Program Update

Randy Theon, FireSmart Coordinator

- 8 months into 24-month grant.
- Hosted a Wildfire Mitigation Specialist Training in the Alberni Valley with 10 regional reps at the course, including 4 from First Nations.
- Exceeded home assessment target – 104, so far with more requests coming in.
- Curbside pickup program – 38 completed requests.
- Critical Infrastructure Grant - 10 projects included in this grant, 4 are complete or nearing completion.
- FireSmart program gained a lot of traction from Cameron Lake Bluffs wildfire.

e. Round Table Reports

Keah Stanhope, CMHA

- Working actively with bylaw to get people housed. If you see anyone who may need supports, please reach out.

Linden Baker, Nuuchahnulth Tribal Council

- Updating plans and programs. Will continue to improve and keep strengthening emergency programs.

Ted Maczulat, Arrowsmith - Amateur Radio Club

- Participated in major communications exercise encompassing most of mid-north Vancouver Island communities. Allows to develop relationships with other groups, learn software. Making the contacts is an important part to this. Identified a need in Bamfield, Tofino, and Ucluelet, no system in place to communicate with these areas, working on this with reps from these areas.

Josh Macy, BC Wildfire Service

- Usual seasonal snapshot: Zone managed 44 fires this year and several other incidents. Saw an uptick of human caused fires in the Alberni area. Working together well with local fire departments, many departments collaborated. Thank you to local governments. Continuing with staffing increases, added a wildfire technician this spring, next year staffing another initial attack crew.

Mike Cann, SLVFD

- 5 new members joined this year.
- RFP for a 2nd truck.

Derek Cyr, SLVFD

- Adding to Mike Cann report: Current tender two years to the date of awarding the bid, working on water tank now, hoping to receive next May.

Mike Owens, PAFD

- 2.5x increase in calls in last 8 years post Covid, more reliance on the broader team. Gratitude for collaboration and having such a strong team to work with.

Heather Thomson, ACRD

- Issued first Voyant Alert for Bamfield water.

Clinton Wright, City of Port Alberni

- New permanent structure created for sand stock at the City yardworks – adding signage, is a better location for people to pick-up sand.

Mary Clare Massicottee, City of Port Alberni

- New Manager of Community Safety and Social Development. Working on a policy for encampments within the city – when approved will be sent out to the committee.

Ashley Oscienny, AVRS

- Call volume up, 47 calls this year. New hoist team has been utilized approximately 10 times this fall. Finished recruitment, 10 new members in training joining the team. Looking to put on a GSAR program in 2024.

Deb Roberts, BC Ambulance

- No longer active on CARR, Brian Reiber, new Unit Chief in Port Alberni. Sharing the role with Deb as he lives out of Port Alberni. Staffing is low provincially, over 1000 paramedics hired this year, but still have empty ambulances. New Oceanside Area Manager starting Dec 15.

James Fothergill, Ditidaht First Nation

- BC Ambulance has approved recommendation to allow members to choose which hospital they are transported to by ambulance, Duncan, or Port Alberni. Carmanah mainline is currently flooded and closed to traffic -trying to determine how to enforce road closures. Asking questions to the Ministry and land managers to have deciduous stands planted to act as buffers in wildland/urban interface areas to mitigate fire spread, to protect the communities from wildfire, being proactive, and long-term benefits. Hosting monthly emergency safety meetings in Nitinat, looking to engage more diverse participation. Received a Cultural Humility Grant - part of this will be utilized to host gatherings focused on emergency management in the traditional framework of dance parties, celebrating elders, and hosting community suppers. Will be inviting the Committee to these.

Moses Towell, UTG EPC

- Planning ESS training for the nation in the new year, looking forward to participating the ACRD ESS training and hosting their own.

Ted Olynyk, BC Hydro, Manager Community Relations, Vancouver Island – Sunshine Coast - Presentation: Keeping the Lights on Vancouver Island

- **Prepare** - Vegetation maintenance on a 3–5-year cycle, removal of dead, dying, or immediate threat. Since 2006 storm, people are more willing to remove danger trees. Looking to lessen impacts, duration, frequency.
- **System improvements** – updated reclosures allows for system to go back on without a crew manually checking. Usually turns off in the summer to prevent fires.
- Rely heavily on weather intel. Allows to monitor storm flows, dams, rivers, and wind. Allows to be prepared, utilize both internal and external information.
- Stress of drought and heat dome adds to stress on trees, additional issue with management.
- **Storm Response** – goal is to bring 90% of customers back on within 24 hours, priority given to larger urban areas. Reminder to stay 10m back from downed lines which may be live.
- **Restoration Priorities** – safety is always priority. Downed lines are the number one priority. Address critical sites first, infrastructure, hospitals, water pumps.
- **Challenges** – access to areas, gulf islands relying on ferries, downed trees in storms. Accommodation can be difficult to find for crews.
- **Communication** – ensuring that reasonable estimates are given in communications – information given is the most accurate. Working with crews to regularly input this information.
- **Coordination** – work with EMCR in larger events, smaller will work with the local government. EMCR can coordinate and request more supports.
- **Storm season** – the new normal. More storms, more intense as climate changes. Extra-Tropical Cyclones have doubled since 1962.
- **Safety training** offered free for trades workers and first responders to work near infrastructure.

6. NEXT MEETING

The next meeting will be Tuesday, March 5, 2024 at 1:30 pm.

Emergency and Disaster Management Act Update

November 09, 2023

SWE Seasonal Readiness

Jessica McLachlin, A/Director, Communications and Engagement
Angel Robinson, Senior Policy Analyst
Sheila Street, Manager, Indigenous Peoples Policy and Partnerships



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Status Update

- *Emergency and Disaster Management Act* (EDMA) was introduced October 3, passed November 1, in force as of November 8
- Phased implementation
- Engagement on development of key regulations including local authority emergency management is on now
- <https://engage.gov.bc.ca/emergencymanagementregulations>



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Engagement on Regulations

Read discussion papers on:

- local authority emergency management
- post-emergency financial assistance (DFA)

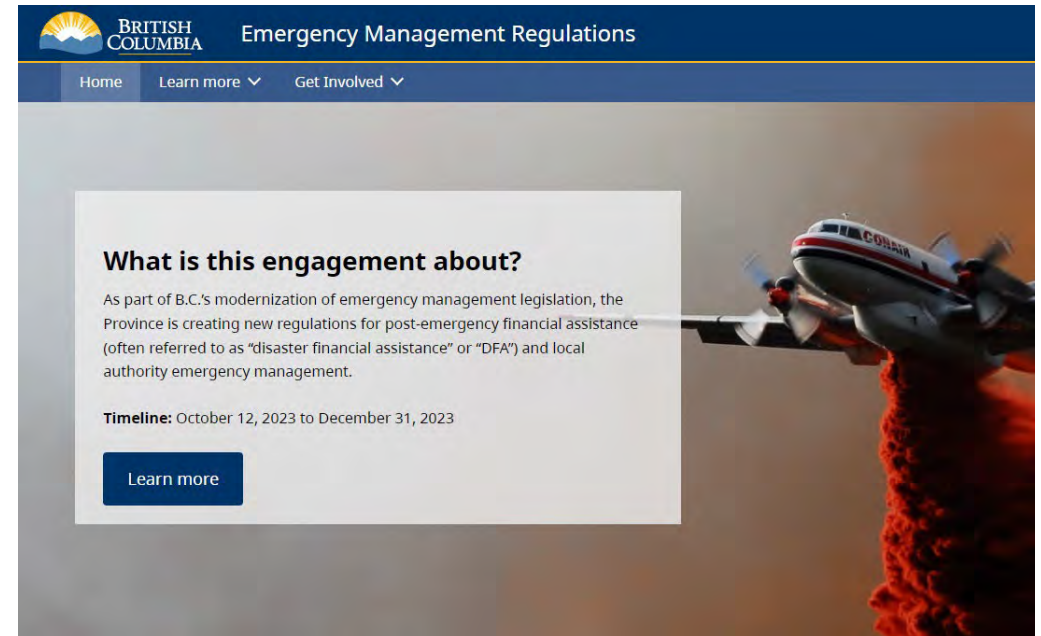
Provide a written submission by Dec 31

Sign up for workshops:

- Three for local authorities
- Three for small businesses, individuals
- Sessions being planned for First Nations

Respond to questions on post-emergency financial assistance

<https://engage.gov.bc.ca/emergencymanagementregulations>



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Key Policy Shifts

New guiding principles

Indigenous governing bodies

Agreements Framework

Consultation and Cooperation (C&C)

**Multi-jurisdictional
Emergency
Management
Organizations
(MJEMO)**

**Planning
requirements for
regulated entities**

**Concepts to be
included in planning
documents**

Enhanced tools



Consult and Cooperate Requirements – Mitigation and Preparedness

What actions trigger consultation and cooperation?	Who is responsible for consultation and cooperation?	With which IGBs?
When preparing or revising a risk assessment or emergency management plan	Provincial administrator Regulated entities: lead ministers, local authorities (not including Modern Treaty Nations), public sector agencies, critical infrastructure operators	For local authorities: IGBs with traditional territory within the jurisdiction of the local authority and Nisga'a lands or treaty settlement lands adjacent to local authority jurisdiction For ministers, the provincial administrator, public sector agencies and CI owners: each IGB whose traditional territory or treaty area may be affected by a hazard in the risk assessment or is located where the plan applies
In advance of making an order related to mitigation or preparation	Minister	Each IGB whose traditional territory or treaty area will be affected by the order
When reviewing the Act and regulations after 5 years	Minister	Indigenous governing bodies

Consult and Cooperate Requirements – Response and Recovery

Who has responsibilities to consult and cooperate with IGBs?

- Minister (EMCR)
- Provincial administrator
- Local authorities (not including Modern Treaty Nations)

What actions trigger consultation and cooperation?

- In advance of making an order, regulation or emergency instrument related to response and recovery related to the following powers:
 - Land and other property
 - Evacuations and removals
 - Travel restrictions
- In advance of issuing an evacuation warning or permitting people to return (Local authorities)

With which IGBs?

- Lands described in an emergency management plan, a coordination agreement, or any other agreement made under the Act with an Indigenous governing body

Engage and Cooperate

- During response phase, in cases where it is "not practicable" to consult and cooperate with IGBs:
 - There must be an "imminent risk of loss of life or risk of injury to individuals or animals, or risk of significant loss or damage to property" (e.g., catastrophic event)
- Must engage and cooperate with IGBs "as soon as reasonably practicable" **after the action has been taken**
- The Province and regulated entities must justify why consultation and cooperation was "not practicable"
 - Report to Provincial Administrator within 120 days of expiry/cancellation of SOLE/local recovery period



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Agreements

Emergency Measures Agreements

- Designed for use in areas where there is no local authority
- Enables a participating authority to exercise powers and requirement to perform duties
- Expected to be uncommon and only used in unique circumstances

EDMA Indigenous Agreements

1. Collaborative Emergency Management Agreements (CEMA)
 - Government-to-Government agreements between IGBs or First Nations and the Province, where Canada may be a party.
2. Coordination Agreements
 - Coordination of powers or duties across governments by agreement
3. Joint or Consent based Decision Making Agreements
 - With approval of the Cabinet, a decision-maker (e.g. the minister, or a local authority) must exercise their decision either jointly with an IGB or only after obtaining the consent of an IGB.

Multi-Jurisdictional Emergency Management Organization

What is the MJEMO

- Framework for formalizing collaborative partnerships between local authorities
- May include 2 or more local authorities, IGBs, and/or the Province

What are the benefits

- Allows for legislative and operational requirements to be met in collaboration
- Enable collective planning, risk assessments, and emergency measures
- Entities can join MJEMOs to fulfill any combination of legislative or operational requirements
- Local authorities designate members with specific powers
- MJEMO does not disrupt existing collaborative practices, such as service and mutual aid agreements



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Planning Document Requirements

Risk Assessments must assess:

- likelihood of a hazard leading to an emergency
- potential scope and scale of an emergency
- impacts on people, animals and places that may be disproportionately impacted

must be based on:

- studies and surveys
- available Indigenous and local knowledge
- potential impacts from expected climate change or extreme weather events

EM Plans must include:

- Address all four phases of emergency management
- roles, powers, and duties of key persons
- requirements for emergency resources
- procedures for engaging emergency systems
- plans for training and exercise programs
- how cultural safety will be promoted
- how to mitigate effects on disproportionately impacted populations

must be based on:

- all available risk assessments
- results of consultation and cooperation with Indigenous Governing bodies
- results of consultation with neighboring local authorities

Upon Royal Assent

- New definition of emergency
- Increased length of States of Provincial and Local Emergency
- Ability to declare a recovery period
- General, response and recovery powers
- Post-emergency reporting requirements
- Expanded statutory appropriation
- Requirements for local authorities to work to reach agreement with IGBs on areas for consultation and cooperation during response and recovery
- Ability to enter into emergency measures agreements or agreements with IGBs
- Ability to create or join an MJEMO



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States of Provincial and Local Emergency

States of Provincial Emergency:

- Duration before extension:
 - 14 days if declared by the Minister
 - 28 days if declared by the Lieutenant Governor in Council
- Extensions may be made for up to 28 days at a time by the LGIC

States of Local Emergency:

- Duration before extension:
 - 14 days
- Extensions may be made for up to 14 days at a time



BRITISH
COLUMBIA

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Provincial and Local Recovery Periods

- Duration of recovery period – 90 days (renewable)
- At the provincial level can only be declared by the LGIC not minister
- Minister must approve local authority recovery periods and extensions
- Allow for use of emergency powers, not including evacuations or removals or ability to require someone to take action or provide assistance
- Local authorities will still have the power to prohibit the entry into any structure or onto any land, by any person and for any purpose related to responding the emergency.



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Enhanced Powers

- New procurement powers for the Minister that cross all phases (except land)
- Minister may order mitigation or preparation actions be taken by a regulated entities or someone who has created or own lands where there is a hazard
- Minister may order a local authority to assist another in taking emergency measures or providing emergency resources
- Province and local authorities may control or prohibit the carrying on of a business or event (or type of either)



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Through Regulations

- Updated duties of regulated entities:
 - Local authorities
 - Lead ministers
 - Critical infrastructure
 - Public sector agencies
- Risk assessment and emergency management planning requirements for regulated entities
- Updated compensation and disaster financial assistance framework
- Details to support implementation of the compliance and enforcement framework, including administrative and monetary penalties



Next Steps

Guidance materials being developed such as:

- States of emergency
- Recovery period
- Consultation and cooperation

Engagement site:

<https://engage.gov.bc.ca/emergencymanagementregulations>



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Thank you



gov.bc.ca/EmergencyManagementAct



modernizeEM@gov.bc.ca



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Heritage Commission Meeting
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Location:
AV Museum

Attendees:

Community at Large
Historical Society
Industrial Heritage
Maritime Heritage
School District 70
Staff

Colin Schult
Gareth Flostrand
Richard Spencer
Ken Watson, Don Jones
Pam Craig
Willa Thorpe

Regrets:

ACRD
Chamber of Commerce
City Council
Community Arts Council
Hupačasath First Nation
McLean Mill
čišaaʔath (Tseshaht) First Nation

Called to order: 7:04pm


1. Moved by Pam, seconded by Colin, that the agenda of the January 3, 2023 meeting be approved as circulated.
2. Moved by Pam, seconded by Ken, that the minutes of the December 6, 2023 meeting be approved as amended.
3. Old Business
 - a. Heritage Week 2024
 - i. Local organizations are welcome to post their Heritage Week events for free on Heritage BC's website: <https://heritagebc.ca/events-activities/heritage-week/layer-by-layer/heritage-week-host/>
4. Correspondence
 - a. Commission Reappointment – Colin Schult
 - b. 2024 Meeting Schedule
5. New Business – none



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6. Reports

a. Maritime Heritage Society



PAMHS Report to the Heritage Commission
January 3, 2024

The PAMHS recent activities as well as upcoming events are summarized below:

- **2024 Memberships** – In order to help boost membership and involvement in the PAMHS the membership fee for 2024 has been reduced to \$10. If you are a past member or would like to be a new member, please give us a call or stop by the Gallery to sign up.
- **Maritime Art Display** - A new temporary display of maritime related art created by local artists is currently in the planning stages. Art selected for display will also be available to purchase. Our display chair, Dave Cox is working on this exciting new with input and assistance from our friends at the Community Arts Council. This new display is scheduled to open in Spring of 2024
- **Lighthouse Upgrade Fundraising** – We are fundraising for required exterior upgrades to our iconic waterfront lighthouse structure. We reached out to several of the leading businesses in the Alberni Valley before Christmas and have had some positive responses. So far, we have raised \$14,000 towards this project.
- **Space Rentals Available** – The Lighthouse and Gallery are available for special event rentals on a very affordable basis. For 2024 we already have one wedding booking in January. Check our Facebook page or contact our Facilities Coordinator for rates and availability.
- **Open Hours** – We have now resumed our normal “winter hours” schedule. We are open from 11am-4pm, Fridays to Monday. Closed Tuesdays to Thursday. In addition, groups can still make bookings to view our Gallery by contacting our Facilities Coordinator, Chris Johnson by telephone, email, or our FB page. Our contact information is:

Tel. 250 723-6164
Web portalbernimaritimeheritage.ca
FB [maritimediscoverycentre](https://www.facebook.com/maritimediscoverycentre)
Email portalbernimhs@gmail.com

b. Historical Society

- Happy New Year and Best Wishes for a Healthy & Happy 2024!
- A big thank you to all our very dedicated volunteers for putting in 226 3/4 volunteer hours in December.
- The Archive volunteers took a much-needed break during the Holiday Season. We are now back at work, Tuesday – Thursday, 11 am – 3 pm.
- 2024 Historical Society membership is now due. \$10 per calendar year. You can pay by cash, cheque or e-transfer.



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c. Regional District



ALBERNI-CLAYOQUOT REGIONAL DISTRICT

KEEPING YOU CONNECTED

Highlights from the Alberni-Clayoquot Regional District (ACRD) Board of Directors Meeting - December 13, 2023

DECEMBER 13 COMMITTEE OF THE WHOLE MEETING

SWEARING IN NEW BOARD MEMBER



After serving Uchucklesaht Tribe on the ACRD Board for almost 10 years, Chief Wilfred Cootes handed over his Tribe's seat to Moriah Cootes. She was sworn in as a Director for the ACRD by General Manager of Administrative Services Wendy Thomson and welcomed by Vice-Chair Deb Haggard.

Later in the day, at the regular Board of Directors meeting, the Board of Directors wished Wendy Thomson good luck in her retirement, as her last day as the General Manager of Administrative Services was December 15. Wendy will be missed at the ACRD after working there for over 30 years in various positions. Good luck Wendy!

DECEMBER 13 BOARD OF DIRECTORS MEETING

INCLUSIVE REGIONAL GOVERNANCE

The Board of Directors awarded the Inclusive Regional Governance Consulting Services contract to ECOPLAN International. Phase 1 is for \$44,995, with additional phases at a cost of \$20,000, subject to grant funding. ECOPLAN will guide the ACRD's inclusive regional governance project. The ACRD worked with the ECOPLAN in the past when exploring the relationship between the Regional District and self-governing First Nations, prior to the Maa-nulth Nations joining the Board.

PAID PARKING AT LONG BEACH AIRPORT

Following a six-month pilot project exploring the feasibility of parking at Long Beach Airport, the Board approved a bylaw that would make paid parking permanent. The pilot has shown that revenues during the summer months generate positive revenue, whereas costs exceed revenue in the winter with an annual positive income of \$1,200 for the year. There are additional benefits that have resulted from the pilot including stall licensing and improved parking monitoring and reduced illegal camping problems.

PROVINCIAL GROWING COMMUNITIES FUND

The Board approved the allocation of the Provincial Growing Communities Fund grant of \$1.9 million. The funding is allocated to the following projects:

- Bamfield Volunteer Fire Department west side fire hall
- Beaver Creek Fire Department feasibility study for future of existing hall
- Sproat Lake Fire Department expansion of Hall #3 Harold Bishop
- Beaver Creek Water System capital upgrades
- West Coast Transit bus and shelter construction
- Alberni Valley Aquatics – Proposed Service feasibility study
- Long Beach Airport wastewater treatment plant upgrade
- ACRD Office feasibility study for future of building

Have a safe and happy holiday season

Alberni-Clayoquot Regional District Holiday Closures

ACRD office 3008 Fifth Avenue, Port Alberni	Third Avenue Recycling Depot 3530 Third Avenue, Port Alberni
December 23-January 1	Christmas Day and New Year's Day Closing at noon on December 24 & 31
Alberni Valley Sort'nGo Centre Formerly 4th Landing - 7000 McCoy Lake Road, Port Alberni	West Coast Landfill 1500 Alaska Hwy Road, Tofino
Christmas Day and New Year's Day	Christmas Day and New Year's Day

The emergency line for Beaver Creek Water is 250-206-0021.
The emergency line for Millstream Water is 250-726-6106.

250-720-2700 www.acrd.bc.ca 3008 Fifth Ave. @ACRDgov



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- d. Community Arts Council
 - i. Gallery
 - 1. Mistletoe Market – was very successful this year. In fact, the final day we set a record for sales, at close to \$900.
 - 2. Next exhibit is “A Life’s Work”, a special exhibit featuring the works of the late E.J. Miller-Towle. It opens January 30. Meet and greet February 3rd, 1-3pm.
 - ii. Workshops, 2024
 - 1. Jim Sears, - intro to using coloured Pencils – Saturday, February 24, at the Grove Gallery.
 - 2. Susan Shaefer – Making Waves – acrylic painting – Sat., April 13 ,10 - 230pm
 - 3. Susan Shaefer – Limited Palette – acrylic painting – Sat., June 8, 10- 230pm
 - 4. Cheryl Frehlich – two-day beginner workshop on paverpol.
 - iii. Fundraisers
 - 1. Greater Victoria Police Chorus – Sunday April 14, 2:30pm
 - 2. Hilltop Nurseries – Mother’s Day
 - 3. Book Sale – Mother’s Day weekend, Athletic Hall
 - iv. Board Members – We are currently looking for more board members. We have one new board member, Angela Skaley, but we are also losing a member, Sue Thomas.
 - v. AGM – February 22, 2024 700pm at the Grove Gallery
- e. Chamber of Commerce – no report
- f. McLean Mill
 - i. We have finished 2023 with a sprint in December. After a restful November, the days leading up to the Holidays have been quite busy at McLean Mill.
 - ii. We kicked off the month on Dec 2 with a 28-person tour for Club Trofeo, an exotic Car Club from Vancouver, who were amazed at the insight into the hard reality of 1930’s working life. It was also fun to tour the parking lot full of high-end cars and have them share some of their adventures with us.
 - iii. We were also very honoured to host holiday gatherings for the Port Authority, Hertel’s Meats and NTC. While we chose not to completely deck out the courtyard with lights this year, we could not resist decorating the Hall to add to the festive ambiance for our rentals.
 - iv. The practical side of working on-site during the winter also took up a fair bit of time. Raking leaves, cleaning gutters, and ensuring that we are ready for the winter weather was a daily theme over the month. We have also



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completed cataloguing and packing up the office, cookhouse, bunkhouse, and any other artefacts that need to be store for the winter. This has been and ongoing project to ensure that we are properly tending the assets we have been entrusted to care for.

- v. We are also excited to see other projects onsite completed with the Arnold McLean house porch and siding repaired; we will once again be able to allow visitors to explore this building. Storage space for the pieces removed from the Barn is coming along and a complete upgrade of the fire system for the Courtyard buildings has been completed. We are grateful to the City and staff for their efforts to ensure that our local historical treasure is cared for.
 - vi. On top of all this, we continued our reflections on the past season and planning for 2024. We are working hard on a new project for May that I hope to announce soon as well as putting together the pieces for next year's returning events.
 - vii. We at McLean Mill wish you all the happiest of Holiday Seasons and a safe, prosperous, and hopefully "uneventful" 2024.
- g. City Council – no report



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h. Industrial Heritage Society

The logo for the Western Vancouver Island Industrial Heritage Society, featuring a yellow truck, a steam locomotive, and evergreen trees.

January 3rd, 2024 Report to the Heritage Commission

1. WVIIHS Members held a well-attended Christmas social gathering on December 12th. After that, activity at the Industrial Heritage Center and APR Roundhouse started to slow for the holidays with volunteers getting a well-deserved break.
2. 'Tis the season to be planning. The crew at the Industrial Heritage Center have been project planning for 2024, which includes continued restoration work to the '58 Hayes. We are also beginning to plan activities and events for 2024, including the annual Antique Trucks & Machinery Show.
3. Railcar Inspector Mike Moy came to the APR in December to inspect our rolling stock and locomotives, to ensure that the equipment is in accordance with railway regulations. The inspection confirmed that no major repairs are needed to operate (other than the #8427 – orange diesel, which has needed a new axle for the last 5 years), and that only minor servicing is required. We plan to begin this work at the end of January.
4. As we continue to plan towards rail operations in 2024 our rail management committee has been hard at work ensuring the community is aware of our intentions for the operations of the Alberni Pacific Railway. We have published multiple campaigns on social media, as well as a story through the 'Scoop on Port Alberni' and are currently in discussion with the 'Alberni Valley News'. We have seen a lot of support over the last few months for a return to operations for the APR.
5. Mark your calendars! Our Annual General Meeting will be held on February 21st, 2024. Location and Guest Speaker to be announced.
6. Memberships can now be renewed for 2024. Anyone wanting to renew a membership or become a member of the WVIIHS can do so by visiting the Industrial Heritage Center during open hours or going online to www.ihsportalberni.ca/membership.

i. School District

- i. The next Public Meeting for Pacific Rim School District is January 23, 2024, at 5pm at Ecole Alberni Elementary.
- ii. Students return to class Jan 8, 2024, after Winter Break.
- iii. December was a month of winter celebrations in all schools in Pacific Rim, Band concerts, Winter Wonderland trips and much more.



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- iv. Totem Invitational Event Is Jan 11, 12 and 13 at ADSS. 2024 is the 68th Annual Totem Tournament. The event began in 1955 with 4 Boys Teams and now the event has evolved into – slogan of “It’s Kinda a Big Deal” with Boys and Girls teams, Cheerleaders, Dancers, Pep Band, and a Full house of spectators every game. The first game is ADSS Senior Girls at 5pm on Jan 11 followed by ADSS Senior Boys at 7pm. Tickets are \$10 for adults or \$25 weekend pass.
- v. The District has posted on the Pacific Rim Website an item for “Community Consultation on Disposal of Property”. The School Act requires School districts to conduct public consultation in preparation for disposal of district properties when the district no longer requires property for educational purposes. The ministry of Education and Child Care must approve prior to disposing of property. All the details are listed on the website.
- j. Community at Large
 - i. January Activities Around Town
 - 6 – Tree-cycling – bring your tree to Echo (back parking lot) to be chipped for use around the City, by donation to KidSport
 - 11-13 – TOTEM 68
 - 12 -Business Leaders breakfast – event by AVCOC @ Smitty’s Tix \$33.23-38.55 8am, speaker John Jack ACRD Chairperson
 - 13 – Kama’s Wellness Day – Argyle House 10-5 – celebrate Life and Health of Kama Dawn
 - 15 – Snowed in Comedy Tour @ Capitol Theatre 730pm
 - 19 – Winter Showcase 2024 – Capitol Theatre 730 and 20 2pm \$10 tix @ Door
 - 20 – A Mystical Wellness Fair at BW Barclay 10am – psychics, mediums, etc
 - 21 – Winter Film Fest – Paramount 5pm – Mr Dressup: The Magic of Make Believe
- k. Museum
 - i. We are thrilled that Dr. Jennifer Robinson, our Manager of Culture, will be starting on March 4. Jen has worked with the Museum for the past 10 years on a variety of projects with the Survivors of the Alberni Indian Residential School and George Clutesi exhibit.
 - ii. We are still in the process of interviewing for our Education Curator role.
 - iii. Travelling Exhibits: Eyes on the Skies finished today, and The Ones We Met will run February 8 – May 11.
 - iv. The biennial Art Show will run June 6 – August 31.



Heritage Commission Meeting

January 3, 2024

Minutes

- v. We have recently applied for two summer students through the Young Canada Works grant program.
 - vi. We are in the midst of finalizing our spring and summer program, camp and event offerings.
- I. Hupačasath First Nation – no report
- m. čišaaʔatḥ (Tseshaht) First Nation – no report
7. Next Meeting
- a. February 7 → 7pm (AV Museum)
8. Moved by Colin to adjourn at 7:41pm.