

FOR INFORMATION ONLY – HOW TO VIEW AND SEND YOUR TRANSCRIPTS

Student Transcripts

Creating a BCeID and Registering with Student Transcripts


Visit: www.studenttranscripts.gov.bc.ca


***You must first sign up for a BCeID account if you do not already have one.

Note: You will need your PEN (Personal Education Number) to create an account

Click “Sign up for a BCeID.” If you already have one, select “Log in with BCeID

CHOOSE “BASIC”

 **BRITISH COLUMBIA**



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Order Transcripts & Certificates

Transcripts & Certificates Available for Online Ordering

We have your [transcript](#) or [certificate](#) in our [Student Transcript Service](#) if you attended a B.C. or Yukon secondary school and you:

- Graduated after **1985** or
- Completed a grade 12 course after **1986** or
- Attended grade 12 prior to **1974** in the University Entrance or Academic-Technical Program

If we do not have your transcript or certificate, please contact your [school of record](#) or [district office](#).

Ordering Your Transcript or Certificate

If you have a Personal Education Number (PEN)

[Log in with BCeID](#) [Sign up for a BCeID](#)

How do I Find My PEN?

You can find your nine-digit PEN by:

- Checking your student records or your report card
- [Requesting it from the last school you attended](#)
- [Submitting a PEN request](#)

Collection Notice

Protection of your personal information is important to us. Please read our collection notice to find out:

- Why we collect this information
- How we use the information
- Who to contact if you have

[Register](#)[Login](#)[Types of BCeID](#) | [Service Directory](#) | [Locations](#) | [Agreements](#) | [FAQs](#) | [Contact Us](#)

Password

Choose a password at least 8 characters long, to a max of 14 characters long. Passwords should have lower & upper case letters, numbers and symbols. [Learn more about passwords](#)

Weak Medium Strong

Confirm Password

Password Reset Questions

These questions will be used if you forget your password. You'll only be able to reset your password if you can answer these questions correctly.

Question #1

Answer

Question #2

Answer

Question #3

Answer

DD/MM/YYYY

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Register for a Basic BCeID

Surname

Given/First Name

First Middle Name (optional)

Other Middle Names (optional)

Email

Phone Number (optional)

User ID

Choose your user ID. You'll use this user ID with your password to log in.

Password

Choose a password at least 8 characters long, to a max of 14 characters long. Passwords should have lower & upper case letters, numbers and symbols. [Learn more about](#)

☐ I'm not a robot

reCAPTCHA
Privacy - Terms

☐ Yes, I have read and I accept the [Terms of Use Agreement](#)

Read the [BCeID Privacy Policy](#)

Continue >

[Types of BCeID](#) | [Service Directory](#) | [Locations](#) | [Agreements](#) | [FAQs](#) | [Contact Us](#)

Enter the information as it appears on your Canadian Birth Certificate.

Issuing Province

British Columbia

Registration Number

Surname

Given/First Name


First Middle Name (optional)

Other Middle Names (optional)

Date of Birth

**Next step: Register for
StudentTranscripts. (Service Directory
Page 7 or visit link below)**

www.studenttranscripts.gov.bc.ca

 **StudentTranscripts**

You need to register your student information with StudentTranscripts before you can access your StudentTranscripts Dashboard.

* Indicates a required field

Student Information you use(d) in your School of Record

Please ensure that your student information you enter matches the information at your school of record.

Personal Education Number (PEN) *

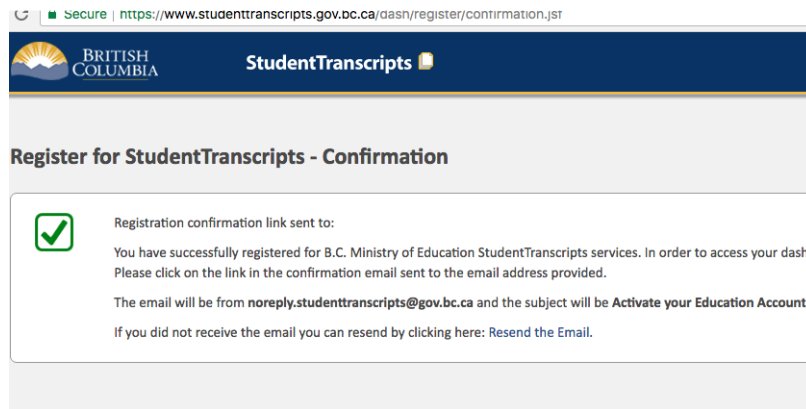
Don't have a PEN?

First Name *

Middle Name

Last Name *

Date of Birth (dd/mm/yyyy) *



Example of Confirmation Email sent to your account:

A screenshot of the 'Register for StudentTranscripts' form. The form is titled 'Register for StudentTranscripts' with a red arrow pointing to it. It includes a 'Welcome' message and a note that the user needs to register their student information. The form fields are: 'Personal Education Number (PEN) *' (with a 'Don't have a PEN?' link), 'First Name *', 'Middle Name', and 'Last Name *'. A legend indicates that an asterisk (*) denotes a required field.

Activate your Education Account Inbox x

noreply.studenttranscripts@gov.bc.ca 9:39 AM (2 minutes ago) ☆
to me ▾

Hello,

You recently created a StudentTranscripts registration with the Ministry of Education.

To complete the registration process we need to verify your identity. To do this we need to link your BCeID account to your StudentTranscripts account.

To finish this process you need to **click on the link** below:

1. [Activate StudentTranscripts Registration](#)
2. Then, login with your BCeID username and passwords to StudentTranscripts

If the above link doesn't work, please paste this link into your web browser's address field:
<https://www.studenttranscripts.gov.bc.ca/dash/register/activate.jsf?key=Lp3yftkIRY2RcKgJrPZOHA>

If you have received this message in error, please contact studenttranscripts@gov.bc.ca.

Regards,
Student Certification Branch, Ministry of Education

Log in with BCeID

User ID
Use a Personal or Basic BCeID

Password

Continue

[Forgot your user ID or password?](#)

To complete login with your BCeID, review your BCeID account activity.

Why are we showing you this? We take security very seriously. We want to show you important activity in your BCeID account - if you don't recognize the activity or suspect your account has been compromised, [contact BCeID](#).

BCeID Account Activity

Last Logins with Your BCeID
February 26, 2018 at 9:34 AM

When do you want to review your BCeID account activity?

By selecting "Do not show me BCeID account activity when I log in" this page will not be displayed to you when you log in using your BCeID. Update this preference anytime at www.bceid.ca.

☐ Do not show me BCeID account activity when I log in

Continue

Your BCeID account

Go to www.bceid.ca to manage your account. You can update your email, contact information, login preferences, and more. We recommend you keep your email address up to date.

[Manage your BCeID account](#)

Need help?

[Contact the BCeID Help Desk](#)

My Dashboard

Welcome to StudentTranscripts. Please select from the services below.

Transcripts & Certificates

- **Send/Order Your Transcript**
- Order Your Graduation Certificate - Only available if you have graduated. Contact your school if you have questions about your graduation status.
- [View Your Post-Secondary Institution Choices](#)

Account Information

- [View Your Profile](#)
- [Update Your Contact Information](#)

Marks & Scholarships

- [View Your Transcript](#) - Last Updated February 23, 2018
Your transcript has your graduation status
- [View Your Provincial Examinations/Assessment Results](#) - Last Updated February 25, 2018
- [View Your Scholarships](#) - No scholarships to report

BRITISH COLUMBIA StudentTranscripts

Step 1: Select the university, college or other post-secondary institution you want to send your transcript to.

Choose From List Search by Name

Canadian Institutions International Institutions

Province: British Columbia

Available Institutions

- TRINITY WESTERN UNIVERSITY (LANGLEY)
- TRU SPA INSTITUTE OF AESTHETICS LTD
- UA PIPING INDUSTRY COLLEGE OF BC
- UBC Sauder Real Estate Division
- UNIVERSITY CANADA WEST - ONLINE
- UNIVERSITY OF BC-UBC-ALL CAMPUSES
- UNIVERSITY OF NORTHERN BC
- UNIVERSITY OF VICTORIA
- VANCOUVER 12 FIELD AMBULANCE
- VANCOUVER ACADEMY OF DRAMATIC ARTS
- VANCOUVER ACADEMY OF MUSIC
- VANCOUVER ACTING SCHOOL
- VANCOUVER ANIMATION SCHOOL

move to list >

< remove to list

Selected Institutions

- UNIVERSITY OF THE FRASER VALLEY

Go to Next Step >

First, select your institution(s) from the list, and then click “move to ist.”

Send Copy of Transcript to University, College or Other Post-Secondary Institution

Steps:

1: Select Institution 2: Choose Send Option 3: Confirm & Add to Cart

Step 1: Select the university, college or other post-secondary institution you want to send your transcript to.

Choose From List Search by Name

Canadian Institutions International Institutions

Province: British Columbia

Available Institutions

- ACADEMY OF CLASSICAL ORIENTAL SCIENCES
- ACADEMY OF EXCELLENCE (VICTORIA)
- ACADEMY OF LEARNING
- ACADEMY OF LEARNING (LANGFORD)
- ACADEMY OF LEARNING (NANAIMO)
- ACADEMY OF LEARNING (VANCOUVER)
- ACADEMY OF LEARNING (VICTORIA)
- ACADEMY OF LEARNING - LANGLEY
- ACADEMY OF LEARNING-SURREY

move to list >

< remove to list

Selected Institutions

The second step is to “Choose Send Option.”

This year, the transcripts service has updated for many schools. Schools will now be able to pull transcript updates for up to a year at any time they need your interim or final marks. This is the option you want to select, and you can leave it at the default date that is set (1 year from the date you submit the forms).

BRITISH COLUMBIA StudentTranscripts

Selections

Steps:

1: Select Institution 2: Choose Send Option 3: Confirm & Add to Cart

Step 2: Confirm the university, college, or other post-secondary institutions you have selected to send your transcript to.

UNIVERSITY OF THE FRASER VALLEY
33844 KING ROAD, ABBOTSFORD, BC, CA, V2S7M8

☐ Send my transcript electronically now. [Help?](#)

☒ Send my transcript now and allow this Post-Secondary Institution to request transcript updates until the date specified below. [Help?](#)

Send updates until: 07/01/2020

< Previous Step Go to Next Step >

Some schools have not yet updated to the new transcripts system. If you see the below

options only, make sure you select the “Send Interim and Final Marks when they become available” option.

BRITISH COLUMBIA StudentTranscripts

Steps:

1: Select Institution 2: Choose Send Option 3: Confirm & Add to Cart

Step 2: Confirm the university, college, or other post-secondary institutions you have selected to send your transcript to.

UNIVERSITY OF THE FRASER VALLEY
33844 KING ROAD, ABBOTSFORD, BC, CA, V2S7M8
604-864-4601

☐ Send my printed transcript now. [Help?](#)

☒ Send Interim and Final Marks when they become available. [Help?](#)

< Previous Step Go to Next Step >

Review your Post-Secondary Institution selections. Then click “Add Order to Cart”

You will receive a check mark to confirm that your order to your selected post-secondary institutions has been sent.



Shopping Cart

Please note that your transcripts and/or certificates will not be sent to the specified recipients until you checkout. Items remaining in your shopping cart, after you log out or close your browser, will not be available.

Transcripts going to a Post-Secondary Institution:

Recipient	Order Item	Request	Quantity	Date	
UNIVERSITY OF THE FRASER VALLEY	Transcript	Send when final marks available	1	2018-FEB-26	Remove

Cost:

Order Item Type	Quantity	Cost
Transcript to Post-Secondary Institution(s)	1	1 @ \$ 0.00
Subtotal:		\$0.00
Total Cost:		\$0.00

Submit Order

Cancel



Your request was received successfully, and you will receive a confirmation email shortly. Transcript and certificate requests are processed within 3-6 business days and then sent by Canada Post standard letter mail service. Thank you.

Please [print](#) or [save](#) the receipt for your records.

Order #: 577589 Total Amount: \$ 0.00 Request Date: 26-FEB-2018

Order Summary

Request to be sent to	Request	Quantity	Amount
UNIVERSITY OF THE FRASER VALLEY	Transcript	1	\$ 0.00
Total Amount			\$ 0.00

THE END!