



XXX: Field Trips, Off-Site Experiences and Extracurricular Trips (P)

Approved: 84 10 16

Amended: 18 03 03

Amended: 24 03 07

Amended: 25 12 02

POLICY

Pacific Rim School District recognizes the educational value of curricular and extra-curricular Field Trips, Off-site Experiences and Outdoor Experiences that enrich and extend educational programs for students.

For the purposes of this Administrative Procedure, all curricular and extra-curricular Off-site Experiences, Outdoor Learning Activities, and Field Studies conducted away from the school site will be referred to collectively as “Field Trips,” recognizing that schools, educators, and community members may use different terminology for these experiences.

Effective learning experiences often result from firsthand observation of, or participation in events or activities that occur out in the community away from the school. The Board believes it is of paramount importance that Field Trips are selected, planned, organized, and conducted in the context of:

- The activity is affordable, accessible and offers clear benefits to students while being relevant to curriculum and integral to the educational process.
- The activity is appropriate and effective for student’s educational program and curriculum.
- Adult supervising staff having the requisite skills and experience to provide safe and appropriate Field Trip experiences.
- Safety and security of all participants is the first priority (e.g. students, staff, volunteers and the School District)
- The Activity has been reviewed for risk assessment, ability to mitigate risk and overall management of off-site activities.

Students participating in Field Trips and Off-site Experiences will behave in accordance with the School and District Codes of Conduct and any special directions required to maintain proper structure and safety pertaining to the activity as determined by the Principal, trip supervisor, and site managers.

YouthSafe Outdoors: Safety First! Guidelines for BC School Off-site Experiences can be found on the Pacific Rim School District staff portal under Off-site & Field Trips.

RELATED POLICIES AND ADMINISTRATIVE PROCEDURES (AP) AND REFERENCES:

- Sections 17, 20, 22, 65, 75, 85 School Act
- Electronic Transactions Act
- Policy 320 Conveyance of Students
- Policy XXX: Administration of Medication and Student Health Support



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- Policy XXX: Anaphylaxis
- AP XXXX Conveyance of Students
- AP 3110 School Volunteers
- AP 3200 School Bus Transportation for Extra-Curricular Activities
- AP XXXX Administration of Medication and Student Health Support
- AP XXXX: Anaphylaxis
- YouthSafe Outdoors: Safety First! Guidelines for BC School Off-site Experiences
- Vancouver School Board Administrative Procedure 260
- gathet School District Administrative Procedure 260