



110: BOARD PROCEDURE (P)

Approved: 01 09 11

Amended: 21 03 02

Approved: 23 11 28

The Pacific Rim School District's Board of Education ("the Board") shall establish an Administrative Procedure defining the framework for the efficient, consistent, fair, orderly, and transparent operation of the District, ensuring that such procedures are consistent with those prescribed in the *School Act*.

Included will be Inaugural procedures, operating procedures for all meetings of the Board and Standing Committees, as well as the duties and responsibilities of the Board Chair and Trustees. Operating procedures for meetings of the Board will be formed based on *Robert's Rules of Order*.

The Board acknowledges that the existing meeting structure is based on colonial structures. The Board is committed to reducing barriers for our rights holders and underrepresented members of the community to meaningfully participate in and influence Board decisions.

Consistent with its objective to encourage the general public to contribute to the educational process, monthly Regular Board meetings will be open to the public. The Board further believes public interest can be enhanced by having members of the public participate at Board meetings. Towards this end, the Board believes its affairs must be conducted in public to the greatest extent possible.

The Board also believes it is necessary to protect both individual privacy and the Board's own position, and therefore expects to discuss in private, issues dealing with individual students, individual employees, land, labour, litigation, or negotiation.

In order to carry out its responsibilities effectively, the Board will hold periodic meetings of several types including Inaugural, Regular, Special, or In-Camera. The Board may also hold informal meetings from time to time for the purposes of general discussion, meeting with other individuals or groups, or for information gathering and sharing.

Resources:

Vancouver School Board Policy Handbook – Board Operations
School District No. 68 (Nanaimo-Ladysmith) 2.0 Governance and Management