

## **CHECKLIST**

## THE FOLLOWING MUST BE DONE TO BOOK YOUR GRADUATION CEREMONY!

Passing all your courses
Good standing attendance in all your classes
CLC booklet & Capstone Project completed and handed in
Numeracy & Literacy 10 and 12 completed – Check with Ms. Jack if you have questions
Outstanding textbooks, library books, band equipment, sports equipment, and other ADSS resources <b>must</b> be returned before selecting your Ceremony Day.
Pay the Graduation fee of \$75.00. Payment can be made by cash, cheque, or e-transfer.
Cash or cheques are to be brought to the Advising & Career Centre.
If paying by e-transfer, send payment to adsspayments@sd7o.bc.ca In the memo, you must state the
STUDENT'S FULL NAME and write GRAD FEES.
E-TRANSFER ANSWER MUST BE portalberni

If you have any questions, come to the Advising Centre or email <a href="mailto:adssadvising@sd70.bc.ca">adssadvising@sd70.bc.ca</a>
All information & links, including this form, will be on our ADSS website under the Graduation tab.

## GRAD SLIDESHOW PICTURES

Each Grad is asked to send 3 - 5 childhood photos for the Grad Slideshow, played during the Graduation Ceremony. We will make up one slide per grad, including the grad's name, graduation photo, and submitted childhood pictures. If you have group photos from sports or elementary schools, please send them as well.

Please email the photos to adssadvising@sd7o.bc.ca

