

3307: FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT (AP)

Approved: 19.10.08

POLICY

The Board of Education is committed to meeting its commitments of both the protection of personal information as well as the disclosure of appropriate information under the *Freedom of Information and Protection of Privacy Act (FIPPA)*.

For the purposes of *FIPPA*, the head of the School District is deemed to be the Superintendent of Schools. The Superintendent may delegate this authority to a privacy officer as assigned by them.

ADMINISTRATIVE PROCEDURES

1.0 GENERAL

The District may charge a fee for information provided to requesters. Fees will not be charged where prohibited by statute or where access is required by students and/or their parent or legal guardian in order for a student to receive an educational program. Fees may be waived in cases of hardship or to ensure that effective public access is not hindered. Unless information is produced expressly for the purpose of sale, fees may not exceed the cost of producing the information.

References: Freedom of Information and Privacy Act – Sections 75-77