

## 3125: SCHOOL GROUNDS ENHANCEMENTS PROJECTS (AP)

Approved: 16 10-11

Amended: 25 12 02

Examples of enhancement projects include, but are not limited to, greening initiatives, school gardens, environmental tributes, play spaces, structures and outdoor learning areas, and other school beautification efforts.

Projects require approval from the Director of Operations according to a School Grounds Enhancement Plan. This Plan must be submitted to and approved by the Director of Operations prior to any external grant applications and/or fundraising activities, and shall include:

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### **SCHOOL GROUNDS ENHANCEMENT PLAN GUIDELINES**

#### **1.0 PROJECT VISION & GOAL(S)**

#### **2.0 SITE PLAN LAYOUT SPECIFICATIONS**

- 2.1 Site Location and Physical Layout
- 2.2 Design principles
- 2.3 Environmental considerations – site location, sustainability, materials
- 2.4 Security, Accessibility, Safety considerations

#### **3.0 PLANTING/STRUCTURE DETAILS**

- 3.1 Relevant Codes & Standards
- 3.2 PRSD recommended materials & products

#### **4.0 IMPLEMENTATION PLAN**

- 4.1 Scope of the work
- 4.2 Timelines
- 4.3 Personnel
  - 4.3.1 PRSD Operations Department
  - 4.3.2 Third-party installation experts
  - 4.3.3 School volunteers

#### **5.0 MAINTENANCE PLAN**

- 5.1 Short Term maintenance plans
  - 5.1.1 School year
  - 5.1.2 Summer

- 5.1.3 Harvesting (if applicable)
- 5.2 Long term maintenance plans
  - 5.2.1 Care, maintenance, replacement,
  - 5.2.3 Ongoing adherence to codes and standards

## **6.0 REMOVAL/DISPOSAL PLAN**

## **7.0 FINANCIAL IMPLICATIONS**

- 7.1 Cost of project
- 7.2 Funding sources
  - 7.2.1 Financial Donations
  - 7.2.2 Grants
  - 7.2.3 In-Kind contributions