



**PACIFIC RIM SCHOOL DISTRICT
PUBLIC BOARD MEETING AGENDA
Tuesday, November 25, 2025, 4:00 p.m.
Administration Office Board Office, Port Alberni**

Pages

1. Call to Order/Land Acknowledgement

We acknowledge that we are meeting on the ḥaḥuuli of the Ćišaaḡath (Tseshaht) and Hupačasath (Hupacasath) First Nations. We also acknowledge that we have schools located on the ḥaḥuuli of the Huu-ay-aht (Huu-ay-aht), and ḡaḡuukwīḡath (Tla-o-qui-aht), First Nations and the Yuuḡuḡiḡath (Yuu-cluth-aht) Government.

2. Approval of Agenda

THAT the November 25, 2025 Public Board Meeting agenda be approved as presented/ amended.

3. Conflict of Interest Declaration

Are there any conflicts to declare?

4. Adoption of Minutes

THAT the October 28, 2025 Public Board Meeting Minutes be approved as presented/ amended.

4

5. Announcements of the Chair

Secretary-Treasurer Barbara Ross is currently away from duties on a medical leave. During this period, the statutory responsibilities assigned to the Secretary-Treasurer under the *School Act* must continue to be fulfilled to ensure the ongoing financial stewardship, corporate operations, and governance functions of the Board. Given the scope and statutory nature of these responsibilities, formal appointment of an Interim Secretary-Treasurer is required while the permanent Secretary-Treasurer is on leave. As such, the Board of Education has appointed Superintendent Peter Klaver as Interim Secretary-Treasurer for the duration of the Secretary-Treasurer's medical leave, with the duties and authority of the position returning to the Secretary-Treasurer upon their return.

6. Student Voice (15 minutes)

Ucluelet Secondary School student presentation

7. Trustee Statements

8. Petitions/ Delegations/ Presentations

9. Unfinished Business/ New Business

9.1 BCSTA AGM Motion review (10 minutes)

Paula Mason, Manager of Corporate Services

THAT the Board of Education review and provide feedback or suggested

9

amendments to the draft Advocacy for Dedicated Funding for School District Housing Accommodation motion, and direct staff through the Superintendent to submit it for VISTA endorsement and for submission to BCSTA's Legislative Committee for review and inclusion on the upcoming April 2026 BCSTA AGM agenda.

9.2 Government - Government Discussion (10 minutes) 13
Trustee Zanette

That the Board of Education direct staff through the Superintendent to invite the ACRD Board of Directors to a government-to-government meeting as an official introduction and to discuss shared educational topics.

9.3 Lobby to Stop Time Change (10 minutes) 15
Trustee Ransom

That the Board of Education direct staff through the Superintendent to draft Motions for their review, requesting action, advocacy and support from the British Columbia Trustees Association's (BCSTA) and the Vancouver Island School Trustees Association (VISTA), in lobbying the government to end annual time changes, and bring the draft motions back to the Board for review.

10. Staff Reports

10.1 ADSS Bridge (20 minutes) 16
Jeffrey Goode, Assistant Director of Operations

10.2 Annual Board Elections (60 minutes)

10.2.a Annual Election for Chair
Peter Klaver, Superintendent/Interim Secretary Treasurer

THAT the Board of Education direct staff, through the Superintendent, to destroy the ballots used to elect the Board Chair at the 2025 Annual Board Election.

10.2.b Annual Election for Vice-Chair
Board Chair

THAT the Board of Education direct staff, through the Superintendent, to destroy the ballots used to elect the Board Vice-Chair at the 2025 Annual Board Election.

10.2.c Annual Committee Appointments
Board Chair

11. Policy Development

There are no policies ready for adoption, as the public consultation period is open until November 27, 2025.

12. Notice of Motion

13. Correspondence - Action Required

14. Correspondence - For Information

14.1 2025-11-05 SD5 Letter of Support 27

14.2 2025-11-07 Nanaimo Learning Forward Session - January 15, 2026 29

- 15. **External Board Committees**
 - 15.1 2025-10-15 City of Port Alberni Traffic Advisory Committee Meeting Minutes 34
- 16. **Internal District Committees**
 - 16.1 2025-11-04 Education Committee Meeting Minutes 37
- 17. **Audience Question Period**

This item is reserved for members of the audience to ask questions related to topics discussed on today's agenda. Questions/Comments regarding topics not discussed on today's agenda should be directed to the Board Office via email at pmason@sd70.bc.ca
- 18. **Next Meeting**

The next regular meeting of the Board of Education will be held on December 16, 2025 at 4:00pm, at the Administration Office Board Room.
- 19. **Adjournment**

The meeting was adjourned at TIME.



**PACIFIC RIM SCHOOL DISTRICT
PUBLIC BOARD MEETING MINUTES
October 28, 2025, 4:00 p.m.
Administration Office Board Office, Port Alberni**

Pam Craig - Board Chair
Cynthia Orr - Vice Chair
Cherilyn Bray - Trustee
Janis Joseph - Trustee (via Teams)
Larry Ransom - Trustee (via Teams)
Chris Washington - Trustee
Helen Zanette - Trustee
Peter Klaver - Superintendent
James Messenger - Assistant Superintendent
Katherin Charbonneau – Director of Early Learning and Child Care
Michell Bennett - Director of Instruction, Inclusive Education (via Teams)
Paula Mason - Manager of Corporate Services
Ryan Dvorak - ADTU President
Nadine White - CUPE President
Wendy Arnett – ADTU Vice President
Sean Peterson – Principal, Maquinna Elementary School
Staff & Students - Maquinna Elementary School

Audience Members:

Parents - Maquinna Elementary School
Mel Burton

1. Call to Order/Land Acknowledgement

2. Approval of Agenda

Detailed questions, answers and discussion on each agenda item are available by watching the meeting recording, located on our [Agenda and Minutes](#) webpage. Items 10.1 / 10.2 were moved to a future meeting.

Moved by: Trustee Bray

Seconded by: Trustee Washington

THAT the October 28, 2025 Public Board Meeting agenda be approved as amended.

Carried

3. **Conflict of Interest Declaration**

There were no minutes declared.

4. **Adoption of Minutes**

Trustee titles need correcting and alphabetized.

Moved by: Trustee Bray

Seconded by: Trustee Orr

THAT the September 23, 2025 Public Board Meeting Minutes be approved as amended.

Carried

Moved by: Trustee Washington

Seconded by: Trustee Bray

THAT the September 26, 2025 Special Public Board Meeting Minutes be approved as amended.

Carried

5. **Announcements of the Chair**

6. **Student Voice**

7. **Trustee Statements**

Trustee Craig thanked Trustees Bray and Joseph, and Director Charbonneau for attending the Coming Together forum. She attended the Indigenous Education Council's recent two-day session with lots of great things coming forward there, as well as Island Health's Community Health forum. Trustee Orr attended BCSTA's Provincial Council on October 21, 2025 and noted that their portal contains updates about which motions brought before the AGM have been passed, and that there had been discussion regarding "testing the house", which means that if there are more than 4 speakers at the microphone and all 4 are in support of a topic, with no one speaking against, they would simply "test the house" then call the question. There was also discussion about the upcoming Canadian School Board Association conference in July 2026 in Whistler. Trustee Bray attended the Coming Together forum, noting how nice it was to hear voices from all the service providers. She also attended City of Port Alberni's Committee of the Whole online meeting yesterday. Trustee Joseph attended the Coming Together forum, noting the 3 students that attended spoke SO positively and articulated themselves really well.

8. **Petitions/ Delegations/ Presentations**

9. **Unfinished Business/ New Business**

10. Staff Reports

10.1 2025/26 Amended Annual Budget update (10 minutes)

This item was moved to a future meeting.

10.2 School Budgets (5 minutes)

This item was moved to a future meeting.

10.3 AED / Naloxone Update (10 minutes)

Director Bennet provided an overview of her report and updated the Board on upcoming training and stock of equipment.

10.4 District Newsletter (5 minutes)

Superintendent Klaver announced that the newly created district newsletter will be launched publicly tomorrow, and will be published three times per school year, to highlight what's happening around the district.

10.5 Annual Board Election (5 minutes)

Moved by: Trustee Bray

Seconded by: Trustee Washington

THAT the Board of Education approve that an election for the position of Chair, be held at the Annual Public Board Meeting on November 25, 2025.

Carried

Moved by: Trustee Washington

Seconded by: Trustee Bray

THAT the Board of Education approve that an election for the position of Vice-Chair, be held at the Annual Public Board Meeting on November 25, 2025.

Carried

10.6 Child Care Update (15 minutes)

Trustee Orr left the meeting at 4:33pm.

Director Charbonneau provided an overview of her report, answering questions from Trustees.

10.7 School Plans (5 minutes)

Superintendent Klaver announced that all school plans are now online at each school's website.

11. Policy Development

11.1 Policies out for Public Consultation

Moved by: Trustee Zanette

Seconded by: Trustee Orr

THAT the Board of Education approve the following policies to be put out for a 30-day public consultation period.

Carried

11.2 Policies for Adoption

12. Notice of Motion

13. Correspondence - Action Required

13.1 2025-09-24 Request for Support - BC Association of School Psychologists

Director Bennett provided an overview about her research on the topic and had discussion with Trustees.

Moved by: Trustee Craig

Seconded by: Trustee Bray

THAT the Board direct staff through the Superintendent to draft a letter for the Board's review, replying to BECAST asking for further information around their request.

Carried

14. Correspondence - For Information

14.1 2025-09-29 Response to Farm to School BC advocacy letter - Ministers Osborne/Beare

15. External Board Committees

15.1 2025-10-25 Alberni Valley Learning Council Meeting Minutes

15.2 2025-04-15 ACRD Agricultural Development Committee Meeting Minutes

15.3 Alberni Clayoquot Health Network TOP Meeting Minutes

15.3.a 2025-05-21 Table of Partners Meeting Minutes

15.3.b 2025-06-18 Table of Partners Meeting Minutes

15.3.c 2025-09-17 Table of Partners Meeting Minutes

16. Internal District Committees

16.1 2025-10-07 Policy Committee Meeting Minutes

Trustee titles need correcting and alphabetized.

Moved by: Trustee Zanette

Seconded by: Trustee Washington

THAT the 2025-10-07 Policy Committee Meeting Minutes be approved as amended.

Carried

17. Audience Question Period

Mel Burton asked why the district is not buying Canadian AEDs? Superintendent Klaver noted that the Ministry of Education and Child Care sourced out cheapest source. She then asked if DPAC gets input into the newsletter? Items such as parent links to homework assistance, kid-friendly mental health apps, a spot for the School Liaison Officer to update what trends they're seeing in schools. Superintendent Klaver noted that although we have a position in place for a SLO, there is no one currently filling the role, but otherwise the suggestions are great ones!

18. Next Meeting

19. Adjournment

The meeting was adjourned at 5:25pm.

Board Chair

Secretary Treasurer



PACIFIC RIM SCHOOL DISTRICT IN-CAMERA BOARD MEETING ACTION SHEET

Date: Oct 21st, 2025
To: Board of Education
From: Paula Mason, Manager of Corporate Services
Subject: draft BCSTA AGM Motion – Housing Funding

Purpose

The purpose of this report is to introduce a draft BCSTA motion prepared for Trustee review and feedback prior to submission to the Vancouver Island School Trustees' Association (VISTA) Executive Committee for consideration of support. Following VISTA's review, and pending endorsement, the motion will be submitted to the BC School Trustees Association (BCSTA) for inclusion in the Annual General Meeting (AGM) agenda.

Background

BCSTA motions play a central role in shaping the association's advocacy and governance priorities. Motions adopted at the AGM become official resolutions, guiding BCSTA's policy direction, advocacy with government, and collaboration with education partners across the province

According to the BCSTA Motions Guide (June 2025 update), motions may be used to:

- Establish or amend BCSTA bylaws;
- Set long-term policy and foundational statements; or
- Define advocacy priorities and actions of the Association

Motions submitted to the AGM must:

- Relate to the work of public Boards of Education and have provincial or sector-wide implications;
- Be approved by the sponsoring body (Board / VISTA) before submission;
- Be clearly worded, with a concise action statement and supporting rationale; and
- Be submitted by the published deadline through the BCSTA Portal for review by the Legislative Committee

Next Steps

1. Trustee Review: Trustees are asked to review the attached draft motion and provide input regarding its clarity, alignment with Board priorities, and potential impact on the public education sector.
2. VISTA Submission: Following Trustee feedback and Board endorsement, the motion will be forwarded to the VISTA Executive Committee for discussion and possible regional support, which has been provided in practice.

3. BCSTA Submission: Once endorsed by VISTA, the motion will proceed to BCSTA's Legislative Committee for review and potential inclusion on the AGM agenda.

Recommended Motion

THAT the Board of Education review and provide feedback or suggested amendments to the draft Advocacy for Dedicated Funding for School District Housing Accommodation motion, and direct staff through the Superintendent to submit it for VISTA endorsement and for submission to BCSTA's Legislative Committee for review and inclusion on the upcoming April 2026 BCSTA AGM agenda.



Draft Motion for VISTA Submission to BCSTA AGM

Title:

Advocacy for Dedicated Funding for School District Housing Accommodation

Motion Sponsor:

Pacific Rim School District with support of Vancouver Island School Trustees' Association (VISTA) Branch member boards

Motion Type:

Substantive – *Action Motion*

Category:

School Premises, Facilities, Services
Education Finance

Motion Text

BE IT RESOLVED:

THAT the BC School Trustees Association (BCSTA) urge the provincial government to establish dedicated funding programs to support the development, replacement, and maintenance of school district–owned housing accommodations in British Columbia, recognizing the critical role such housing plays in staff recruitment and retention in high-cost and remote communities.

Rationale

School districts across British Columbia are facing increasing challenges in recruiting and retaining qualified educators and staff due to high housing costs, shortages of rental accommodation, and limited availability of suitable housing in many regions. These pressures are particularly acute in rural, remote, and high-cost communities, including those represented by VISTA boards.

Pacific Rim School District's Board of Education has already engaged in advocacy with the provincial government to address this concern:

- On **June 11, 2025**, the Board of Education of School District No. 70 (Pacific Rim) wrote to the Ministry of Infrastructure requesting that funding programs for staff housing be established to support recruitment and retention

- On **June 12, 2025**, the same board wrote to BCSTA and the VISTA Branch to seek broader advocacy support on this matter
- In response on **July 4, 2025**, the Ministry of Infrastructure acknowledged the concern but confirmed that no dedicated funding program currently exists, with only limited upgrade funding available under the Annual Facility Grant.
- In a letter dated **July 9, 2025**, the BCSTA President confirmed the importance of this issue and encouraged member Boards to advance the matter through resolution at the AGM, highlighting opportunities for collaboration with partner organizations such as the Union of BC Municipalities (UBCM)

Given the urgency of the staffing and housing crisis and the demonstrated lack of a provincial funding mechanism, it is essential that BCSTA formally adopt this advocacy priority. Dedicated funding for staff housing will support equitable access to qualified staff across the province, ensuring that all students—regardless of where they live—benefit from stable, well-supported educators.

References

- Letter: [SD70 to Ministry of Infrastructure](#), June 11, 2025
- Letter: [SD70 to BCSTA and VISTA](#), June 12, 2025
- Response: [Ministry of Infrastructure to SD70](#), July 4, 2025
- Response: [BCSTA President to SD70](#), July 9, 2025



PACIFIC RIM SCHOOL DISTRICT PUBLIC BOARD MEETING INFORMATION SHEET

Date: November 28, 2025
To: Board of Education
From: Trustee Helen Zanette
Subject: Government - Government Discussions

Background

Discussion to gauge the Board of Education's interest in initiating a government-to-government meeting between the ACRD Board of Directors and the Board of Education.

Discussion

Reasoning/Rational:

- In my Trustee Representative role on multiple external committees with ACRD Directors they have expressed questions about the School District and our practices. A meeting would allow for open dialogue and discovery of shared goals.
- It would be mutually beneficial allowing both sides to meet thus increasing our community engagements, and so fulfilling a Trustee role.
- It makes sense, the Board of Education has meet with the municipal governments of Port Alberni, Ucluelet, and Tofino. As well as with MLA Josie Osborne.
- Allows the Board of Education to strengthen and promote awareness of its function as an elected body with another elected body and so advocate for the Board of Education's role in the community.
- The Board of Education can share the many great achievements, some being in our mental health supports for students and staff, our community Mental Health and Wellness Guide, and the services needed by students and offered at schools such as the ADSS Tiicmis Wellness Center.

Possible Discussion topics:

- Through external committee discussions it has been shared that ACRD Board of Directors would like to know how we are preparing students for jobs here in the valley. We can share with them information of all our Trades and Certificate and Dual Credit programs. And how we are reaching out to the community partners asking what types of skills they are in need of. They may have more input for us to consider.
- We can discuss possible partnerships such as the turf field replacement or potentials for the School District property in the Sproat Lake area.
- Share information about our partnership for employment and trades training etc. and learn what the ACRD is supporting. For example, the ACRD partnered with NIC to offer a Meat Processing Program because there is a shortage of skilled people in the valley.

- Discuss the school garden challenges and successes and food sustainability and indigenous agriculture/plant programs in the valley. We already have some successful partnerships and we definitely have shared goals.
- Discuss the School District's challenges with the cost or services offered for school recycling and collection programs and possible educational partnerships, they have already reached out about.

Recommended Motion

That the Board of Education direct staff through the Superintendent to invite the ACRD Board of Directors to a government-to-government meeting as an official introduction and to discuss shared educational topics.





PACIFIC RIM SCHOOL DISTRICT PUBLIC BOARD MEETING INFORMATION SHEET

Date: November 28, 2025
To: Board of Education
From: Trustee Larry Ransom
Subject: Lobby to Stop Time Changes

Background

Discussion to gauge the Board of Education's interest in lobbying to stop time change.

Discussion

Research shows that it's time to end time change.

I am sharing this article from CBC with you: <https://www.cbc.ca/radio/whitecoat/here-s-why-sleep-experts-think-we-should-abolish-daylight-saving-time-9.6960740>

Student learning is one of our most important priorities as trustees. Student mental health and wellbeing and improving student attendance at school is also a priority concern. Barriers to student success at school include sleep disturbances related to time change as discussed in the attached article.

To be proactive on this issue of time change requires trustees to advocate on behalf of students through letters from the board to appropriate government bodies - raising awareness of concerns presented in relevant articles and medical research around the impact of time change on students. Relevant feedback from staff would assist the board in our advocacy.

Furthermore, board motions requesting action and advocacy to the British Columbia Trustees Association (BCSTA) at the 2026 AGM. Support from The Vancouver Island School Trustees Association (VISTA) would be valuable to our boards advocacy.

To initiate discussion I therefore move that the above advocacy actions on ending the annual time changes in British Columbia be advanced.

Recommended Motion

That the Board of Education direct staff through the Superintendent to draft Motions for their review, requesting action, advocacy and support from the British Columbia Trustees Association's (BCSTA) and the Vancouver Island School Trustees Association (VISTA), in lobbying the government to end annual time changes, and bring the draft motions back to the Board for review.



PACIFIC RIM SCHOOL DISTRICT PUBLIC BOARD MEETING INFORMATION SHEET

Date: Nov 25th, 2025
To: Board of Education
From: Jeffrey Goode, Assistant Director of Operations
Subject: Penny Lane Bridge
Attachments: Structural Assessment - RJC Engineers

Background

In the forested area at the corner of 10th Avenue and Roger Street, there is a large wooden pedestrian bridge spanning the stream. Although the City previously maintained this structure, it has been confirmed that the bridge is situated on School District property and is therefore our responsibility. Following a review by the Operations Department, a professional structural assessment was conducted by RJC Engineers.

Information

RJC conducted visual review, and resistance drilling that measures the decay within the log beams and found a high level of decay in the west log beam, along with damage to the decking boards. The bridge is in the latter half of its service life, so a targeted replacement may not be cost-effective or practical. Replacing large structural components would be difficult due to limited access along a narrow, winding path. Handling heavy materials like log beams would likely require specialized equipment such as mobile or air cranes, further complicated by the surrounding tree canopy. Additionally, sections of the existing bridge deck may need to be dismantled to install new beams.

Following a previous In-Camera Board Meeting, it was requested that the District contact the City of Port Alberni to determine their interest in replacing the bridge. The City responded that they have no interest in participating, noting that the bridge primarily serves as a point of refuge and suggested that a simple wooden path could serve as an alternative.

Based on this feedback, and with support from the engineering team's recommendations, the Operations Department will proceed with the temporary closure of the bridge. The area will be secured with fencing and clear signage, until a detailed plan for dismantling or replacement is developed.



October 6, 2025

Alex Taylor, Director of Operations
Pacific Rim School District
4690 Roger Street
Port Alberni BC V9Y 3Z4

Dear Alex,

RE: Alberni District Secondary School – Log Bridge Assessment
4000 Roger Street, Port Alberni, BC

RJC No. NAN.142789.0001

1.0 Introduction

As requested by the Pacific Rim School District (the Client), Read Jones Christoffersen Ltd. (RJC) has completed a targeted structural assessment of the superstructure of an exterior log bridge at Alberni District Secondary School, located at 4000 Roger Street in Port Alberni, BC.

The intent of the assessment was to assess the current condition of the middle span of the log bridge and identify deficiencies and/or failures. As part of the assessment, we have prepared recommendations to address the observed conditions and the associated Opinion of Probable Cost (OPC).

1.1 Property Description and Background

Alberni District Secondary School was constructed circa 2012, with an exterior pedestrian multi-use bridge located at the northwest corner of the property along a wooded trail as shown in Figure 1. The exact age of construction for the bridge is unknown, though it is likely of a similar vintage to the school.



Figure 1: Site aerial image, approximate bridge location highlighted.

The bridge is a three-span timber structure, consisting of rough sawn 38 x 184mm (2 x 8) plank decking over 89 x 89mm (4 x 4) cross members at 750mm (30") on centre, supported by 140 x 140mm (6 x 6) timbers at 1200mm (48") on center, on two simple span log beams approximately 425mm (17") in diameter (see Photo 1). The span in question (i.e. middle span) spans approximately 12m (40'-0") and is supported on bents consisting of stacked gabions (see Photo 2). Edges are guarded by wood guardrails that measure approximately 1200mm (48") above the finished deck. All wood framing appears to be pressure treated (i.e. incised), apart from the log beams which appear to be untreated. The wood species and grade(s) for the structure are unknown, as are geotechnical properties.



Photo 1: Typical bridge construction.



Photo 2: Typical bridge gabion bent.

2.0 Document Review

Drawings, specifications, and other documents related to the log bridge were unavailable at the time of our review, thus existing documents could not be reviewed.

3.0 Observations and Discussion

The assessment consisted of a general visual structural review on-site, moisture content readings, and in-situ readings of wood decay utilizing a Rinntech Resistograph Series 650 resistance drill. This section summarizes our observations made during our site review conducted on July 23, 2025, by Peter Dias of RJC.

3.1 Visual Review

The reviewed wood-framed guards appear to be in fair condition, with no significant deterioration or deficiencies observed. Targeted replacements of horizontal rails was observed, and it appears these elements have been replaced like-for-like.

Targeted deterioration and damage of the deck boards was observed in several locations (see Photo 3). This damage included broken / partially missing deck boards, which in some locations appear to have been covered with plywood, while others remain open and pose a potential trip and fall hazard (see Photo 4).



Photo 3: Decking damage.



Photo 4: Deteriorated and broken decking.

In general, the reviewed bridge deck cross members and timbers (i.e. 4 x 4 and 6 x 6) directly under the decking appear to be in fair condition. Targeted deterioration was observed where decking is missing, though it appears to be relatively minor, with no notable loss of cross section observed, and overall these reviewed components appear to be structurally sound.

The middle bridge span is supported on two log beams— one on the east side of the bridge deck and one on the west. In general, the east log beam appears to be in fair condition. Despite signs of moisture staining and minor organic growth, the east log beam appears to be sound in general, with no visible signs of notable deterioration or loss of cross section observed. By comparison, the west log beam is showing significant localized deterioration and failure at its north end. The cross section is heavily moisture damaged and decayed throughout at the bent support, and it appears to have crushed as a result of this deterioration. As well, a large split is present through the entire cross section, which appears to have developed at the notch at the support (see Photo 5) . A cargo ratchet or tie-down strap has been wrapped around the end of the log beam (see Photo 6), likely in an attempt to prevent the split from widening, however the strap is loose and thus cannot provide effective confinement.



Photo 5: West log beam end at bent.



Photo 6: West log beam split at bent.

At the bents, the ends of the log beams are notched to sit flat on the supports. The end of the east log beam appears to be in fair condition still, with a defined notch still visible and minimal deterioration observed (see Photo 7). Conversely, the end of the west log beam is heavily deteriorated, fully split, and completely failed (see Photo 8).



Photo 7: East log beam end at bent.



Photo 8: West log beam failure at bent.

A timber frame on concrete pad footings has been installed approximately 2400mm (8'-0") south of the north bent of the middle span as seen in Photo 5. It is assumed this frame is intended to re-support the bridge span due to the failure of the end of the west log beam.

Moisture content readings were taken in both of the log beams, and they ranged from approximately 8.8% - 11.9%. For reference, this range is well below the average wood fibre saturation point of 28%, and also below the 19% moisture content threshold below which wood is considered dry. As the moisture meter probes extend approximately 13mm (1/2") into the wood, these results provide limited insight into the condition of the wood. To complement these readings, resistance drilling, which can penetrate through whole cross section, was also completed.

3.2 Resistance Drilling

As noted above, a Rinntech Resistograph resistance drill was used during our assessment to review for decay within the log beams. Figures 2 and 3 below show resistance graphs for wood at midspan of the east log which indicate typical resistance for reasonably sound wood and serve as a baseline.

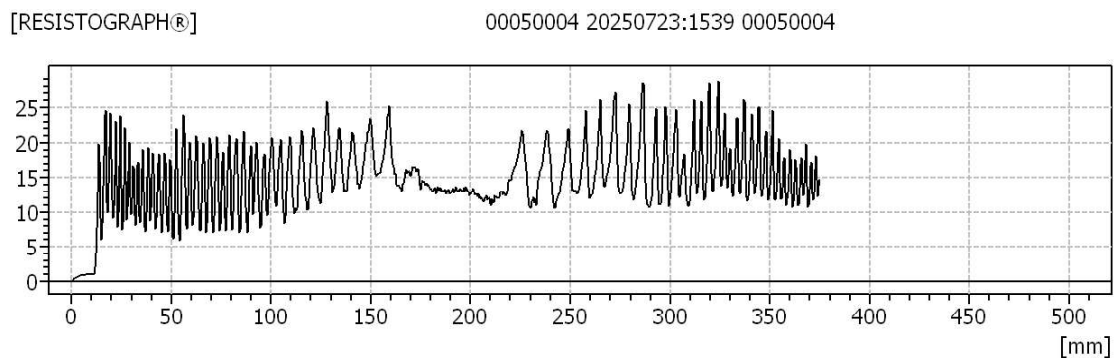


Figure 2: Resistance graph for east log beam (midspan, horizontal orientation).

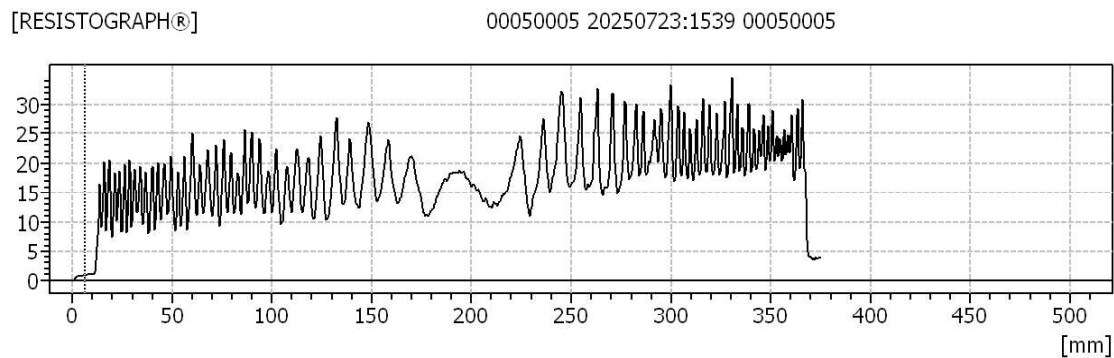


Figure 3: Resistance graph for east log beam (midspan, vertical orientation).

Drilling at midspan of the west log beam produced a similar resistance graph to those of the east log beam, as shown in Figure 4, indicating reasonably sound wood.

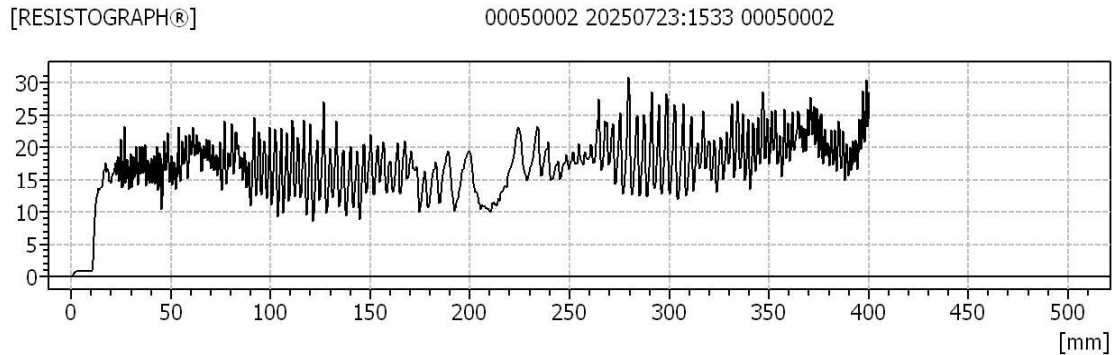


Figure 4: Resistance graph for west log beam (midspan).

Drilling approximately 1500mm (60") from the north end of the west log beam however showed the extent of decay within the wood, with decay starting approximately 60mm (2-3/8") deep into the log and declining rapidly onwards where almost no resistance is provided as shown in Figure 5.

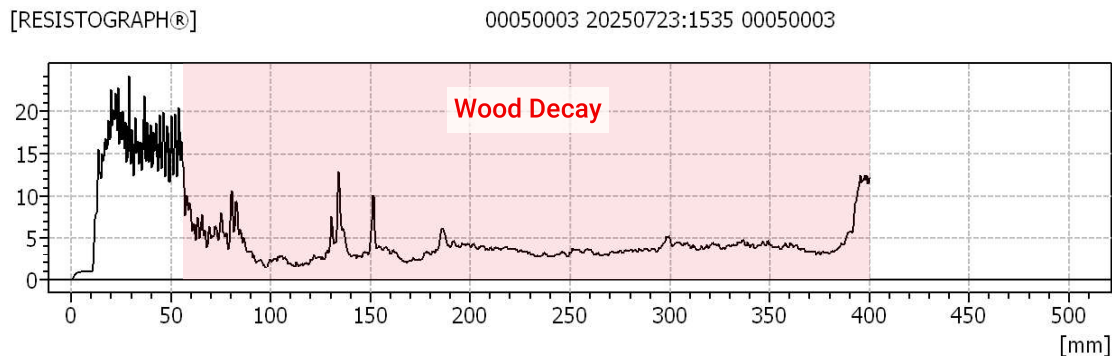


Figure 5: Resistance graph for west log beam (approximately 1500mm [60"] south of north gabion bent).

4.0 Recommendations

Based on our observations and testing, the reviewed middle span of the log bridge appears to be in a condition commensurate with its age and exposure. In general, the reviewed middle span structure appears to be performing as intended with no visible signs excessive deflection. While the structure of the middle span does not appear to be exhibiting signs of distress, significant decay and damage to the north end of the west log beam has compromised its structural capacity near the bent, necessitating the installation of a temporary shoring frame. It appears this shoring frame has stabilized the structure; however shoring is typically intended to be a short-term solution and thus a proper long-term solution is



needed. It is also unclear if the shoring frame has been engineered to resist service loads such as assembly live loads.

To address the current conditions observed, we have prepared the following interim recommendations, which are presented in order of descending priority, with highest priority presented first.

4.1 Recommendation 1 – Repair / Replace Damaged Decking

As noted above, targeted deterioration and damage to the wood decking was observed on the middle span of the bridge. The holes in the deck present trip and fall hazards to bridge users and we therefore recommend repair and/or replacing affected decking as soon as practicable.

We anticipate this work will include targeted replacement of damaged deck boards in a like-for-like manner, utilizing pressure treated material and coated fasteners intended for wet outdoor service. Should temporary measures be needed before these repairs can be completed, we recommend plywood sheathing patches be securely installed over the damaged decking areas, with edges chamfered and painted to mitigate tripping hazards.

- **Recommendation 1:** Repair / replace damaged bridge decking. Recommended timeline: Immediately.

4.2 Recommendation 2 – Shoring Load Review

While the temporary shoring frame appears to be performing and supporting the deteriorated log beam, it is not known if it has been engineered. Given the size of the footings and that they bear on what appears to be topsoil where a seasonal stream may form, we believe it is prudent to carry out a load review of the temporary shoring to determine if it is adequate to re-support the bridge under design service loads.

We anticipate this review will include structural analysis as, well as input from a geotechnical engineer on bearing conditions. Based on the load review, changes to the existing shoring may be needed (e.g. additional framing or bracing, increased footing size, etc.).

- **Recommendation 2:** Complete load review of temporary frame and complete upgrades or changes if needed. Recommended timeline: 0 – 1 year.

4.3 Recommendation 3 – Replace West Log Beam

As described above, the north end of the west log beam is deteriorated and failed, and replacement of the log beam is recommended to reinstate its original structural design intent and capacity. Given the



nature of the failure and existing conditions, repairs appear impractical. Other factors must also be considered in determining the most appropriate path forward, including, but not limited to:

- Remaining service life of the bridge structure as a whole. As the bridge is likely in the second half of its expected service life, a difficult and costly targeted replacement may not be the most cost effective or practical.
- Access challenges for the area of work associated with moving oversized replacement members on a narrow, winding path.
- Logistical challenges of heavy, oversized materials such as log beams. Given the access difficulties, conventional heavy material handling equipment may not be viable, and alternative equipment such as large mobile cranes or even air cranes may be needed. The tree canopy above may also complicate the work.
- Potential targeted disassembly of the existing bridge deck in order to facilitate installation of a replacement beam log.
- Future capital plans of the Client.

Based on the above considerations, multiple options for to address the failed west log beam are possible and have been narrowed down to the following:

1. Install new gabion bent midspan and replace shorter length of west log beam.
2. Replace full length of west log beam.
3. Replace entire middle span structure.

The Client may also elect to decommission the bridge entirely.

For the timing of Option 3, this could be completed as soon as the Client desires, or they could wait for the remaining structure to run the course of its expected service life. The latter would require shoring that is designed and intended to serve long-term (i.e. approximately 15 – 20 years).

Given the various options and permutations for replacement, and various associated price points that are beyond the scope of and intent of this assessment, further discussion with the Client, and potentially a Contractor, is needed to determine how they wish to proceed. Once a consensus is reached, RJC can provide an Opinion of Probable Cost for the work.

- **Recommendation 3:** Replace damaged west log beam. Recommended timeline: 0 – 2 years.



5.0 Opinion of Probable Cost

We understand that the Client can likely utilize their own forces to complete work for Recommendation 1, thus an OPC for this scope has not been prepared. As well, as Recommendation 2 would be completed by a consultant, a consulting budget is more appropriate than an OPC for construction work. To complete Recommendations 2, we recommend the Client prepare a budget of approximately \$4,000 plus GST.

As noted above, given the various potential options for completing Recommendation 3, OPC(s) for have not been prepared at this time.

Please note that the preceding consulting budget is intended to be used as a general guide for developing budgets and will need to be confirmed by proposal.

6.0 Limit of Liability

This report has been prepared in accordance with generally accepted engineering practices. No other warranties, expressed or implied, are made as to the professional services provided under the terms of our contract and included in this report. Any conclusions, recommendations, or budget estimates presented in this report were determined from the limited information available from our site assessment, review of documents, and discussions with the Client.

Services performed and outlined in this report were based, in part, upon visual observations of the site and attendant structure. Our opinion cannot be extended to portions of the site that were not reviewed or situations reasonably beyond the control of RJC. Any conclusions, recommendations, or budget estimates presented in this report were determined from the limited information available from visual review. If unexpected conditions are encountered at the site, RJC must be notified in order that we may determine if modifications to the conclusions presented here are necessary.

The Client recognizes that special risks occur whenever engineering or related disciplines are applied to identify hidden elements or portions of a structure. Even a comprehensive sampling and testing program, implemented with the appropriate equipment and experienced personnel, under the direction of a trained professional who functions in accordance with a professional standard of practice, may fail to detect certain conditions. This is because these conditions are hidden and therefore cannot be considered in the development of a rehabilitation program. For similar reasons, actual conditions that the design professional properly inferred exist between examined conditions may differ significantly from those that actually exist. The Client realizes that nothing can be done to eliminate these risks altogether. As a result, we cannot guarantee the accuracy of budgets and can assume no liability where the budgets are exceeded.



Structural comments are provided where applicable but are limited to areas that could be visually reviewed and assessed. A comprehensive structural design review was not conducted as it was not included in this scope of work. Review of seismic aspects, mechanical, electrical, geotechnical, and fire safety systems, means of egress, and identification of mould-like substances were also not included in this scope of work.

This report is not intended to act as a design specification for the recommended work. Design documents (i.e. drawings and technical specifications) may be prepared separately upon request. The content of this report should not be used to procure pricing from Contractors. RJC will not be able to provide field review services of a Contractor's work during construction if design documents are not prepared by RJC.

7.0 Closing

RJC prepared this report for the use of Pacific Rim School District. The material in it reflects RJC's judgement in light of information available to RJC at the time of preparation. Any use that a third party makes of this report, or any reliance or decisions to be based on it, is the responsibility of such third parties. RJC accepts no responsibility for damages, if any, suffered by any third party as a result of decisions made or actions based on this report.

We trust the information contained in this report meets your current requirements. Please do not hesitate to contact the undersigned if you have any questions or comments.

Yours truly,

READ JONES CHRISTOFFERSEN LTD.
EGBC Permit to Practice No. 1002503



Peter Dias, B.A.Sc., P.Eng.
Associate

PD/kl/jk



SCHOOL DISTRICT 5

S O U T H E A S T K O O T E N A Y

November 5, 2025

Board of Education, Pacific Rim School District (SD70)
c/o Pam Craig, Board Chair
4690 Roger Street
Port Alberni, BC V9Y 3Z4

Dear SD70 Board of Education,

RE: Support for the Letter Written by SD70 for Housing Accommodation in Rural and Remote Communities

At the School District 5 (SD5), Southeast Kootenay public Board Meeting of October 14th, 2025, the Board carried the following motion:

THAT a letter of support be written to School District No. 70 (Pacific Rim) regarding funding for housing accommodation in rural and remote communities.

At our September All Committees meeting our Board reviewed the letter sent by your SD70 to Trevor Davies, CEO British Columbia School Trustees Association (BCSTA) and Kat Eddy, President Vancouver Island School Trustees Association (VISTA) dated June 12, 2025, requesting support in advocating to the Ministry of Education and Child Care (MECC) and the Ministry of Infrastructure (Mol) for dedicated funding to support housing solutions for staffing in school districts.

Given the current housing crisis facing all Canadians, introducing housing-based funding initiatives within an existing –or new—capital funding stream for districts to provide safe, stable housing options for staff would do more to attract and retain qualified staff from across the country than any initiative currently in use.

In SD5, we have hired qualified staff willing to work in our rural communities only to have them decline the position at the last minute, due to their inability to find local housing. In this community, building a modest teacherage would solve the problem. To that end, we have secured land next to the school. However, at present we do not have the capital for construction of a teacherage.

Given the financial commitment needed by government to support such an initiative, our Board believes that a motion carried at the 2026 BCSTA AGM would hold more weight than a board, branch or BCSTA executive could carry alone.

To that end our Board would like SD70 to consider working jointly with SD5 on a motion for submission to the 2026 BCSTA AGM.

We look forward to hearing your thoughts on our proposal at your earliest.

Sincerely,



Doug McPhee, Board Chair

Cc*: Hon. David Eby, Premier, Province of BC
John Rustad, Leader, BC Conservative Party
Emily Lowan, Leader, BC Green Party
Hon. Jessie Sunner, Minister, Post-Secondary Education and Future Skills
Pete Davis, MLA Kootenay East
Tracy Loffler, President, BCSTA, for distribution to member Boards of Education
Doug McPhee, President, Kootenay Boundary Branch (KBB), for distribution to KBB members
Carole Gordon, President BC Teachers' Federation
Bonnie McBride, President, BCCPAC
Larry Dureski & Adrienne Demers, CFTA Co-Chairs, for distribution to staff representatives
Sarah Mooy, SD5 CUPE President
Lisa Rogers, DPAC Chair
Aaron Thorn, President, SD5 Administrators' Association
Chris Walker/Corey Bullock, CBC Radio
Dennis Walker, 107.5 Today FM Radio
Wylie Henderson, Rewind Radio 102.9
Jeff Johnson, Wild B104 Radio
Josiah Spyker/Ryley McCormack, 107.5 Today FM
Barry Coulter/Trevor Crawley, Cranbrook Daily Townsman
Ian Cobb, e-know Online News
Joshua Fischlin, Fernie Free Press

SD5 Trustees and District Management

*This correspondence is public and transparent. Please feel free to share and/or respond with comment.

Doug McPhee (Chair) • Trina Ayling • Bev Bellina • Irene Bischler • Alysha Clarke
• Nicole Heckendorf • Chris Johns • Sarah Madsen • Wendy Turner

Paula Mason

From: Pam Craig
Sent: Friday, November 7, 2025 9:45 AM
To: Paula Mason
Subject: Fwd: Nanaimo Learning Forward Session January 15, 2026
Attachments: image001.jpg; Cultivating Flourishing Leadership in Schools.docx; Nanaimo session flyer.docx

Hi Paula
Please add the information from Gordon Li to the Nov 25 public mtg.
Thank you
Pam

Sent from my iPhone

Begin forwarded message:

From: Gordon Li <gli@bcsta.org>
Date: November 7, 2025 at 9:40:25 AM PST
To: Kat Eddy [redacted]
Cc: Amanda Dowhy [redacted] Tim Dunford [redacted]
Chaya Katrensky [redacted] Naomi Bailey [redacted] Eve Flynn
[redacted] Pam Craig [redacted] Michelle Waite
[redacted] Craig Gillis [redacted] Cathy Schmidt
[redacted] Arlaine Fehr [redacted] Leighton Wishart
[redacted] Leah Ward [redacted] Kate Toye

Subject: Nanaimo Learning Forward Session January 15, 2026

CAUTION: This email originated from OUTSIDE SD70. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good morning, Kat,

I sit on the Board of Learning Forward BC, and I ran into this material that may be an interesting opportunity for Trustees on the island or interested folks who can get to Nanaimo. Please share as you see appropriate.

Crafting your Work for Wellbeing: Cultivating Flourishing Leadership in Schools

The flyers outlining the content and speaker background is attached. This session is open to everyone in education to participate. The registration is open for this event and closes December 15th.

Here is the [Program description](#) and within it, is the [registration link](#).

Thank you,

Gordon

Gordon Li

Director, Education Services

C (604) 760-1449 | **E** gli@bcsta.org | **W** bcsta.org

I respectfully acknowledge that I am on the ancestral lands of the Coast Salish Nations of the xʷməθkʷəy̓əm (Musqueam), Sḵwx̱wú7mesh (Squamish), and səlilwətaʔ (Tseil-Waututh); on whose traditional territories I teach, learn, and live.

This email and any attachments are confidential and intended for the sole use of the recipient. If you are not the intended recipient, be aware that any review, disclosure, reproduction, distribution or use of the information is prohibited. If you have received this email in error, please contact the sender immediately by return email and delete this message from your system.

January 15, 2026 @ 4:00 pm - 7:00 pm

Cultivating Flourishing Leadership in Schools

Event Details

]Wellbeing in schools matters—for teachers, administrators, students, district staff, trustees, and all members of the school community.

Join **Dr. Sabre Cherkowski** for an experiential session designed for those committed to meaningful, sustainable personal and professional growth. Drawing on her extensive research into flourishing in schools, Dr. Cherkowski will guide participants through a dynamic exploration of what it means to *craft your work for wellbeing*.

The session begins with an overview of the research on flourishing in schools, followed by an interactive inquiry process using the **Flourishing Inquiry Framework**. Participants will engage in reflective and collaborative activities to design personalized wellbeing plans that align with their leadership values and school contexts.

This session is ideal for educators and leaders who want to lead with intention, build resilience, and create conditions where both staff and students can thrive. Attendees will leave with practical tools, renewed inspiration, and a roadmap for embedding wellbeing into their daily practice.

About the Presenter

Dr. Sabre Cherkowski is a Professor in the Okanagan School of Education at UBC Okanagan. Her research focuses on leadership, professional learning and development, educator wellbeing, learning communities, and school organization. She currently holds a Tier 1 Principals' Research Chair at UBC Okanagan. Dr. Cherkowski's work explores how leadership can foster a culture of flourishing in schools, emphasizing strengths and positive outlooks to cultivate conditions for all members of the community to thrive.

See Eventbrite link.

Cost:

- \$200 per person (includes a light dinner)
- Groups of 4 or more: \$175 per person
- Register here at Eventbrite

<https://www.eventbrite.com/e/crafting-your-work-for-wellbeing-registration-1903696460359?aff=oddtcreator>

\$200.00

LEARNING FORWARD BC IS PROUD TO HOST

Crafting Your Work for Wellbeing: Cultivating Flourishing Leadership in Schools

**Location: Nanaimo Golf Club
2800 Highland Boulevard
Nanaimo, BC**

**Date : January 15, 2026
Time: 4-7 pm
Cost: \$200 per person includes light dinner
Groups of 4 or more \$175 per person**

Wellbeing in school matters for teachers, administrators, students, school and District staffs, Board of Trustees, and the school community members. From within our role, how can we create conditions to promote, encourage, and sustain well-being for self and others?

Join Dr. Sabre Cherkowski for an experiential session designed specifically for those committed to meaningful, sustainable personal and professional growth. Drawing on her extensive research into flourishing in schools, Dr. Cherkowski will guide participants through a dynamic exploration of what it means to craft your work for wellbeing.

The session begins with an overview of the research on flourishing in schools, followed by an interactive inquiry process using the **Flourishing Inquiry** framework. Participants will engage in reflective and collaborative activities to design personalized wellbeing plans that align with their leadership values and school contexts. This session is ideal for those looking to lead with intention, build capacity for resilience, and create conditions where both staff and students can flourish. Walk away with practical tools, renewed inspiration, and a roadmap for embedding wellbeing into your daily practice.

Bio

Dr. Sabre Cherkowski is a Professor in the Okanagan School of Education. Her research focuses on leadership, professional learning and development, educator well-being, learning communities, and school organizing. She currently holds a Tier 1 Principals' Research Chair at UBC Okanagan. She explores how leadership can foster a culture of flourishing in schools, emphasizing the importance of strengths and positive outlooks to cultivate conditions for all members of the community to thrive.



REGISTRATION DEADLINE DEC 15, 2025

Register now at learningforwardbc.ca

MINUTES OF THE TRAFFIC ADVISORY COMMITTEE MEETING
Wednesday, October 15, 2025 @ 10:00 AM
City Hall Council Chambers
4850 Argyle Street, Port Alberni, BC

Present: Director of Infrastructure Services, Jim MacDonald
Councillor, Charles Mealey
Fire Chief, Mike Owens
Trustee, SD70, Larry Ransom
ICBC, Rowena Narayan [via Microsoft Teams]

Absent: Diversified Transportation, Kathy Deschamps
ICBC, Peggy Gibbs
Ministry of Transportation, Jessica Learn
RCMP, Sgt. Jordan Hamlyn

Gallery: 0

A. CALL TO ORDER & APPROVAL OF THE AGENDA

The meeting was called to order at 10:01 AM.

MOVED, THAT the agenda be adopted, as circulated.

CARRIED

B. ADOPTION OF MINUTES

MOVED, THAT the minutes of the Traffic Advisory Committee meeting held at 10:00 am on January 15, 2025, be adopted, as circulated.

CARRIED

C. DELEGATIONS

D. UNFINISHED BUSINESS

E. CORRESPONDENCE FOR ACTION

1. Accessibility Committee

Communication from the Accessibility Committee with the following suggestions:

- a. Install a traffic light at the intersection of Redford Street and 8th Avenue
Information provided.

This request is currently being reviewed and will be taken into consideration.
This is also included in the Transportation Master Plan review process.

- b. Install a crosswalk at the intersection of Compton Road and Indian Avenue
Information provided.

Operations have reviewed this request; proper infrastructure is not in place
therefore this is not feasible at this time.

F. NEW BUSINESS

1. Email communication from C. Reynolds with concerns regarding increased traffic (including freight trucks) on Wallace Street.
J. MacDonald, Director of Infrastructure Services noted that he contacted the resident regarding the concern. It is likely Google maps directing truck traffic through this route and the City does not have the authority to change GPS and Google maps directions.
2. Email communication from M. Bigmore regarding traffic safety in the Williamson Park area.
J. MacDonald, Director of Infrastructure Services noted that a crosswalk has been installed at the intersection of Bishop Avenue and Craig Road for access to Williamson Park. Further improvements may be considered in the future, if required.
3. Email communication from E. Ruel regarding increased traffic and pedestrian safety concerns on Rex Road.
J. MacDonald, Director of Infrastructure Services noted that this area does not meet proper design standards for any changes to be made.
4. Email communication from C. Wagnor, of BC Emergency Health Services in Port Alberni, requesting traffic control measures outside of the ambulance station.
J. MacDonald, Director of Infrastructure Services noted that this area of concern will be reviewed with the Transportation Master Plan. Measures will be considered to be implemented in 2026 which will be similar to the changes made in front of the City of Port Alberni Fire Station.
5. Compton Road safety upgrades update
J. MacDonald, Director of Infrastructure Services noted that safety upgrades have been installed. These include speed bumps, additional signage, increased signage size, radar detector with flashing lights to capture motorists' attention to reduce speed. Social media channels with the City of Port Alberni have also notified the public of these safety improvements.
6. Transportation Master Plan update
J. MacDonald, Director of Infrastructure Services noted that an overall update will be provided during a Master Plans Open House that will take place November 26, 2025 at Echo Community Centre.

G. ROUNDTABLE

City Councillor, Charles Mealey

- a. Requested the City look at upper Burde Street where the access to the Log Train Trail crosses Burde Street. Speeding traffic is causing safety issues for pedestrians trying to cross Burde Street to access the adjoining Log Train Trail.

- b. Inquired into any extra measures to be implemented on 10th Avenue since the recent safety improvements at 10th Avenue and Dunbar Street as these have caused traffic to back up on 10th Avenue hill during busy times throughout the day.
- c. Mentioned that the flashing lights installed in school zones have been very effective.

School District Trustee, Larry Ransom

- a. Noted an error in the minutes dated Jan 15, 2025 advising that the school referenced under Upper Argyle Safety Concerns should be E. J. Dunn Elementary School and not Tsuma-as Elementary School.
- b. Mentioned that motorists are not using turn signals while driving and it is a significant issue throughout the community.

ICBC Road Safety Coordinator / Vancouver Island, Rowena Narayan

- a. ICBC's Pedestrian Safety Campaign has begun and will run until November 30, 2025.
- b. Slow Down / Move Over law – this initiative needs additional support regarding reminding motorists to slow down and move over when encountering emergency vehicles on the road.
- c. Will look into School District Trustee, Larry Ransom's concern regarding motorists not using turn signals to see if there is anything that ICBC can support or suggest with this issue.

H. ADJOURNMENT

The meeting adjourned at 10:20 AM.

SCHEDULE OF NEXT MEETING DATES:

**January 21, 2026
April 15, 2026
July 15, 2026
October 21, 2026**

DISTRIBUTION

Councillor Charles Mealey
Mike Fox – CAO
Sara Darling – Director of Corporate Services
Clinton Wright – Manager of Operations
Crystal Hiltunen – Roads and Drainage Superintendent
Scott Smith, Director of Development Services/Deputy CAO
Mary Clare Massicotte - Manager of Community Safety
Director of Parks, Recreation and Heritage
Sgt. Jordan Hamlyn – RCMP, email agenda to Jordan.HAMLYN@rcmp-grc.gc.ca
Sgt. Ryan Archer – RCMP, email agenda to Ryan.Archer@rcmp-grc.gc.ca
Mike Owens, Fire Chief - PAFD
Larry Ransom, Trustee, SD 70, email agenda to lransom@sd70.bc.ca
Chris Washington – Trustee, SD 70, email agenda to cwashington@sd70.bc.ca
Rowena Narayan, Road Safety Coordinator, ICBC, email agenda to Rowena.Narayan@icbc.com
Peggy Gibbs, ICBC, email agenda to margaret.gibbs@icbc.com
Jessica Learn, Ministry of Transportation & Infrastructure, email agenda to jessica.learn@gov.bc.ca
Kathy Deschamps, Diversified Transportation Ltd., email agenda to kathyd@patransit.pwt.ca
David Wiwchar, The Peak, email agenda to david.wiwchar@jpbq.ca



**PACIFIC RIM SCHOOL DISTRICT
EDUCATION COMMITTEE MEETING MINUTES
November 4, 2025, 3:30 p.m.
Administration Office Board Office, Port Alberni**

Pam Craig - Board Chair
Cynthia Orr - Vice Chair
Cherilyn Bray- Trustee
Janis Joseph - Trustee
Larry Ransom – Trustee (via Teams)
Chris Washington - Trustee
Helen Zanette - Trustee
Peter Klaver - Superintendent
James Messenger - Assistant Superintendent
Michell Bennett - Director of Instruction, Inclusive Education
Jaime Hansen - Director of Instruction, Indigenous Education
Michelle Colyn – Manager of Language and Culture
Greg Freethy - District Lead, Career Education Programs
Paula Mason - Manager of Corporate Services
Ryan Dvorak - ADTU President
Nadine White - CUPE President (via Teams)
Sean Peterson, PVPA Representative

1. **Call to Order/Land Acknowledgment**
2. **Introductions**
3. **Approval of Agenda**

Moved by: Trustee Craig

Seconded by: Trustee Bray

THAT the Board of Education approve the November 4, 2025 Education Committee agenda as presented.

Carried

4. **Petitions/Delegations/Presentations**
5. **Unfinished Business**
6. **Emergent Issues**

7. Staff Reports

7.1 Email Signature & Land Acknowledgements (10 minutes)

Manager Colyn provided an overview of her report, reviewing sample email signatures that reflect the wishes of how Nations would prefer to be mentioned. It was suggested that we should investigate whether we could add a QR code that directs people to the language part of our website to assist with learning and pronunciation.

7.2 Career Preparation (15 minutes)

Mr. Freethy presented his report, adding that he'd like to ask for more course options from NIC in Port Alberni, for example we need 24-hour daycare to support Healthcare workers. He clarified that we have WorkSafe, Food Safe and Basic First Aid awareness available for students before they go out to work in the community, which supports them in transferrable skills.

7.3 Inclusive Education Update (30 minutes)

Director Bennett provided an overview of her report.

7.4 Anti-Racism Response / Guide

Director Bennett provided an overview of her report, sharing the actual working binders with Trustees.

7.5 Learning & Innovation Update (15 minutes)

President Dvorak spoke to the heavy workload ADTU members have and commended their ability to do the job in the time they have. He also commended Mr. Messenger on trying to solve the impossible, despite it being an overall provincial system angst. He noted that local issues are being addressed, but non-local issues are not being tackled. PVPA Representative Mr. Peterson commented that our teachers are feeling very supported. Superintendent Klaver mentioned that Mr. Messenger and Ms. Bennett's topics in the Operational Plan flow directly from the Board's Strategic Plan goals.

President Dvorak left the meeting at 4:58pm.

7.6 FireSmart BC launches Wildfire Safety Curriculum for schools (BCSTA Weekly) (5 minutes)

Mr. Messenger provided an overview of his report.

7.7 New legislation for increased child care by school districts (15 minutes)

Superintendent Klaver noted that he has no further information about this other than what he provided. He noted that it doesn't impact us right now, that some districts were provided funding to run a pilot project, but we were not one of them. Once it hits the Committee of Legislature we'll likely know more.

8. **Correspondence - For Information**

9. **Next Meeting**

10. **Adjournment**

Trustee Craig displayed a beautiful poetry book produced by USS students, including content from her granddaughter Sidney Craig.

The meeting was adjourned at 5:10pm.

Board Chair

Secretary Treasurer