



**PACIFIC RIM SCHOOL DISTRICT
SPECIAL PUBLIC BOARD MEETING AGENDA**

Tuesday, June 24, 2025, 3:30 p.m.

Administration Office Board Office, Port Alberni

Pages

- 1. Call to Order/Land Acknowledgement**
We acknowledge that we work and learn on the ḥaḥuuli of the Hupačasath (Hupacasath), Huu-ay-aht (Huu-ay-aht), ḥaḥuukʷiḥath (Tla-o-qui-aht), Čišaaḥath (Tseshaht) First Nations and the Yuuḥuḥiḥath (Yuu-cluth-aht) Government.
- 2. Approval of Agenda**
THAT the Board of Education approve the June 24, 2025 Public Board Meeting agenda as presented.
- 3. Conflict of Interest Declaration**
Are there any conflicts to declare?
- 4. Adoption of Minutes** 4
That the Public Board Meeting minutes of June 10, 2025 be approved as presented.
- 5. Announcements of the Chair**
- 6. Student Voice**
- 7. Trustee Statements**
- 8. Petitions/ Delegations/ Presentations**
- 9. Unfinished Business/ New Business**
- 10. Staff Reports**
 - 10.1 2025/26 Annual Budget (preliminary)** 9
Barbara Ross, Secretary Treasurer

THAT the Board of Education approve the 2025-26 Annual Budget as presented.

THAT the Board of Education approve all three readings of School District No. 70 (Pacific Rim) Annual Budget Bylaw for fiscal year 2025/2026 in the June 24, 2025 Public Meeting of the Board.

Be it resolved as having been read a first, second and third time as provided for in the bylaws, THAT the Board Chair and the Secretary-Treasurer be authorized to execute this Annual Budget Bylaw 2025-26 on behalf of the Board and that the corporate seal of the Board be affixed thereon.
 - 10.2 Land Disposal - Ministerial Approval** 27

Paula Mason, Manager of Corporate Services

THAT the Board of Education of School District No. 70 (Pacific Rim) declare a portion of the property located at Lot 10, Plan VIP30080, District Lot 282, Clayoquot Land District (1350 Peninsula Road), as shown in the attached appendices, as surplus to the educational needs of the district.

THAT the Board of Education direct staff through the Superintendent to proceed through the steps required by the District of Ucluelet and the Ministry of Infrastructure, to legally

subdivide the portion of land, currently contained in PID 001-288-270, Lot 10, Plan VIP30080, District Lot 282, Clayoquot Land District (1350 Peninsula Road) into it's own lot,

pending ministerial approval.

THAT the Board of Education direct staff through the Superintendent to prepare and submit a formal request to the Ministry of Infrastructure seeking approval to dispose of the

property, for the purpose of performing a land exchange of the following lands with the District of Ucluelet as follows:

The transfer of a portion of School District No. 70 (Pacific Rim) land legally described as: PID 001-288-270, Lot 10, Plan VIP30080, District Lot 282, Clayoquot Land District (1350 Peninsula Road) to the District of Ucluelet, in exchange for the transfer of a portion of District of Ucluelet land legally described as: District Lot 281, Clayoquot Land District, PT OF THE REM OF DL 281 THAT PORTION LOCATED AT THE END OF SHORT RD to School District No. 70 (Pacific Rim).

THAT the Board of Education direct staff through the Superintendent to complete a Letter of Intent setting out the terms of understanding of an agreement to complete an in-kind land exchange and subdivision between School District No. 70 (Pacific Rim) and the District of Ucluelet, for the purpose of developing much-needed community housing, including a clause that the proposed project is "subject to Ministerial approval".

THAT the Board of Education direct staff through the Superintendent to provide a Letter of Support to the District of Ucluelet supporting their proposed affordable housing project.

11. Policy Development

12. Notice of Motion

13. Correspondence - Action Required

14. Correspondence - For Information

15. External Board Committees

16. Internal District Committees

17. Audience Question Period

This item is reserved for members of the audience to ask questions related to topics discussed on today's agenda. Questions/Comments regarding topics not discussed on today's agenda should be directed to the Board Office via email at pmason@sd70.bc.ca

18. Next Meeting

The next regular meeting of the Board of Education will be held on September 23, 2025 at 4:00pm, at the Administration Office Board Room.

19. Adjournment

The meeting was adjourned at TIME.



**PACIFIC RIM SCHOOL DISTRICT
PUBLIC BOARD MEETING MINUTES**

June 10, 2025, 5:00 p.m.

Administration Office Board Office, Port Alberni

Pam Craig - Board Chair
Cynthia Orr – Vice Chair
Cherilyn Bray - Trustee
Janis Joseph - Trustee
Larry Ransom - Trustee
Chris Washington - Trustee
Helen Zanette - Trustee
Peter Klaver - Superintendent
James Messenger – Assistant Superintendent
Carla Neville, Controller
Alex Taylor, Director of Operations
Katherin Charbonneau, Director of Early Learning & Child Care
Craig McCaulay, Principal Alberni District Secondary School
Dani Stone, Principal Wickaninnish Community School
Ryan Dvorak - ADTU President
Lenora Lee, KPMG Auditor
Darcy Phipps – DPAC Representative
Mya Ralla – student (with parents)

1. Call to Order/Land Acknowledgement

The Chair acknowledged that we work and learn on the ḥaḥuuli of the Hupačasath (Hupacasath), Huu-ay-aht (Huu-ay-aht), ḥaḥuukʷiḥath (Tla-o-qui-aht), Čišaaḥath (Tseshaht) First Nations and the Yuuḥuḥiḥath (Yuu-cluth-aht) Government.

2. Approval of Agenda

Detailed questions, answers and discussion on each agenda item are available by watching the meeting recording, located on our [Agenda and Minutes](#) webpage.

Moved by: Trustee Bray

Seconded by: Trustee Ransom

THAT the Board of Education approve the June 10, 2025 Public Board Meeting agenda as presented.

Carried

3. Conflict of Interest Declaration

There were no conflicts declared.

4. Adoption of Minutes

Moved by: Trustee Bray

Seconded by: Trustee Joseph

That the Public Board Meeting minutes of May 27, 2025 be approved as presented.

Carried

5. Announcements of the Chair

Trustee Craig recognized the work Trustees are doing provincially through the British Columbia School Trustees Association (BCSTA) with Trustee Zanette serving on the Climate Action Working Group, Trustee Washington serving on the Teacher Qualification Service Committee, Trustee Ransom serving on the Indigenous Education Council and Trustee Craig re-elected as Vice-President of Vancouver Island School Trustees Associations.

6. Good News from the Schools

6.1 Wickaninnish Community School presentation

Principal Stone provided a wonderful presentation highlighting all the great collaborations students partake in with local community organizations.

7. Trustee Statements

Trustee Bray thanked the Aldred's for the McHappy Day fundraising event and commented on how welcoming the staff were. Trustee Washington found the experience at the nesting Moon Gathering impressive, noting how many non-Indigenous students were being taught proper Nuuchahnulth protocols and were participating wholeheartedly. Trustee Ransom commented on the fantastic PRIDE Week activities held throughout the district. Trustee Zanette also loved the Nesting Moon Gathering, really appreciated how the organizers took the Indigenous Education Council's requests into consideration on how to have students create and learn traditions and protocols. She also attended a PAC meeting recently and will share information with staff and trustees in the near future. The Elementary Track Meet was also amazing!

8. Petitions/ Delegations/ Presentations

8.1 Governor General's Award

Principal McCaulay presented Mya Ralla with the Governor General's Award for 2023/2024.

9. Unfinished Business/ New Business

9.1 BCSTA/VISTA Support for Housing Funding

Moved by: Trustee Zanette

Seconded by: Trustee Washington

THAT the Board direct the Chair with support from the Superintendent, to write to both BCSTA and VISTA requesting that they advocate to the Ministry of Education and Child Care and the Ministry of Infrastructure on behalf of school districts, seeking funding to secure and maintain housing needed for district staffing.

Carried

9.2 Special Public Board Meeting - June 24, 2025

Superintendent Klaver advised that an additional Special Public Board Meeting will be held at the Administration Office Board Room starting at 3:30pm on June 24, 2025.

10. Staff Reports

10.1 2026/27 Major Capital Plan Submission approval (15 minutes)

Moved by: Trustee Washington

Seconded by: Trustee Bray

THAT the Board of Education direct staff through the Superintendent to apply for the five Seismic Mitigation Program projects, the four Expansion Program projects and the one Rural District Program project as stated in this action sheet.

Carried

10.2 Audit Plan (10 minutes)

Controller Neville introduced Lenora Lee, KPMG, who will be performing this year's upcoming audit. Ms. Lee reviewed the Audit package that was included in the agenda.

10.3 2025/26 AFG Spending Plan (5 minutes)

Director of Operations Taylor provided an overview his report.

10.4 Strategic Plan Activities / Operational Plan (20 minutes)

Superintendent Klaver provided an overview of the ongoing work that is happening outside of the Operational Plan, as shown on the Departmental Summary. He then reviewed each strategy on the Operational Plan and discussed any changes to focus areas.

10.5 Letter of Gratitude to the Indigenous Education Council

Moved by: Trustee Bray

THAT the Board direct the Board Chair to send a letter of appreciation to the Indigenous Education Council, acknowledging their productive and positive work in the 2024/25 school year, their ongoing commitment to Indigenous students, and expressing the Board of Education's desire to continue building a strong and respectful working relationship in the coming years ahead; and

THAT the letter be copied to MOECC Minister Beare, Deputy Minister Krishna, Associate Deputy Minister McCrea and IEC Secretariat Ian Caplette.

11. Policy Development

11.1 Policies for Public Consultation

11.2 Policies for Adoption

Moved by: Trustee Zanette

Seconded by: Trustee Orr

THAT the Board of Education adopt the following policies as presented:

Carried

11.2.a XXX Ventilation for Acceptable Air Quality (P)

11.2.b XXX: Integrated Pest Management (P)

11.2.c XXX: Purchasing (P)

12. Notice of Motion

13. Correspondence - Action Required

13.1 2025-06-03 Ltr from ACRD

Moved by: Trustee Zanette

Seconded by: Trustee Ransom

THAT the Board direct staff through the Superintendent to send a letter to the Minister of Education and Minister of Health protesting the removal of funding support from the Farm to School BC program for the 2025/26 school year, and asking for it to be reinstated.

Carried

14. Correspondence - For Information

14.1 2025-05-26 City of Port Alberni - Council Summary

15. External Board Committees

15.1 2025-05-26 Alberni Clayoquot School Food Network - Minutes

15.2 2025-05-07 Alberni Valley Museum and Heritage Commission Minutes

16. Internal District Committees

16.1 2025-06-03 Finance, Assets and Operations Committee Meeting Minutes

17. Audience Question Period

There were no audience questions.

18. Next Meeting

19. Adjournment

The meeting was adjourned at 6:05pm.

Board Chair

Secretary Treasurer



PACIFIC RIM SCHOOL DISTRICT SPECIAL PUBLIC BOARD MEETING ACTION SHEET

Date: June 24, 2025
To: Board of Education
From: Barbara Ross, Secretary Treasurer
Subject: 2025-26 Annual Budget (Preliminary)

Background

By June 30th of every year, Districts are required to file an Annual Budget for the upcoming fiscal year. Funding for this Preliminary Budget is based on each District's enrolment projections submitted in February.

We will continue to develop our budget as circumstances change and will continue to report on our progress towards the Amended Annual Budget (Final) in February 2026.

Discussion

Funding

Staff has previously reported on the Funding Announcements that came out in March 2025. This budget is based on those announcements and estimated revenues in other areas.

Further labour settlement funding will be announced once bargaining is completed. Revenue and offsetting expenses for those additions will be reflected in the Amended Annual Budget.

Budget Assumptions

As enrolment declines, funding declines and Staff need to make critical decisions. This budget reflects the following:

STAFFING – hiring freeze in place until revenues are updated based on 1701 count in September;

- The full-time equivalent (FTE) of staffing shows confirmed positions throughout the district.

243.1519	Teachers
26.0000	Principals / Vice-Principals / District Principals
3.0000	Directors of Instructions
214.8606	Support Staff
21.60000	Other Professionals
7.0000	Trustees
<u>468.4699</u>	Total

SUBSTITUTES – anticipation of a 10% drop in usage from the previous year based on absence management initiatives;

STAFF HOUSING – cost-neutral with an initiative to build a small reserve for capital requirements;

SCHOOLS AND DEPARTMENTS – a 10% reduction in initial budget allocation for supplies and services;

INTERNATIONAL EDUCATION – a \$300,000 surplus to operational costs to support k-12 spending;

INDIGENOUS EDUCATION – targeted dollars budgeted to spend full amount, plus anticipated surplus from 2024-25;

ASSET REPLACEMENT PLAN – all assets to be leased where possible, 10 year asset replacement plan to be reviewed and updated;

TRAVEL – all travel outside of the district will be monitored and will require pre-approval by senior leadership;

CHILD CARE – cost-neutral to the district;

INVESTMENT REVENUE – cash flow plans are being established, and investment opportunities are being explored, with the goal of increasing revenue in this area;

TRANSPORTATION – West Coast transportation services are now in-house, with reduced costs compared to those previously contracted.

Goal

The objective of this budget is to ensure that operating dollars are spent in full on the students of 2025-26. This includes staffing costs, supplies and services, infrastructure costs and replacement costs for assets (vehicles, furniture, equipment and technology).

Please note that the budget in your package is in draft form, pending further feedback from the Ministry of Education and Child Care and Senior Leadership. Any changes that take place between the distribution of this draft budget and its finalization will be relayed at Tuesday's Board meeting. The Secretary Treasurer will be fully prepared to answer any questions you may have.

Recommended Motions

1. **THAT** the Board of Education approve the 2025-26 Annual Budget as presented.
2. THAT the Board of Education approve all three readings of School District No. 70 (Pacific Rim) Annual Budget Bylaw for fiscal year 2025/2026 in the June 24, 2025 Public Meeting of the Board.
3. Be it resolved as having been read a first, second and third time as provided for in the bylaws, **THAT** the Board Chair and the Secretary-Treasurer be authorized to execute this Annual Budget Bylaw 2025-26 on behalf of the Board and that the corporate seal of the Board be affixed thereon.

Annual Budget

School District No. 70 (Pacific Rim)

June 30, 2026

School District No. 70 (Pacific Rim)

June 30, 2026

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*NOTE - Statement 1, Statement 3, Statement 5, Schedule 1 and Schedules 4A - 4D are used for Financial Statement reporting only.

ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 70 (PACIFIC RIM) (called the "Board") to adopt the Annual Budget of the Board for the fiscal year 2025/2026 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. The Board has complied with the provisions of the *Act*, Ministerial Orders, and Ministry of Education and Child Care Policies respecting the Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 70 (Pacific Rim) Annual Budget Bylaw for fiscal year 2025/2026.
3. The attached Statement 2 showing the estimated revenue and expense for the 2025/2026 fiscal year and the total budget bylaw amount of \$64,849,301 for the 2025/2026 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, 4 and Schedules 2 to 4 are adopted as the Annual Budget of the Board for the fiscal year 2025/2026.

READ A FIRST TIME THE 24th DAY OF JUNE, 2025;

READ A SECOND TIME THE 24th DAY OF JUNE, 2025;

READ A THIRD TIME, PASSED AND ADOPTED THE 24th DAY OF JUNE, 2025;

(Corporate Seal)

Chairperson of the Board

Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 70 (Pacific Rim) Annual Budget Bylaw 2025/2026, adopted by the Board the 24th DAY OF JUNE, 2025.

Secretary Treasurer

School District No. 70 (Pacific Rim)

Statement 2

Annual Budget - Revenue and Expense

Year Ended June 30, 2026

	2026 Annual Budget	2025 Amended Annual Budget
Ministry Operating Grant Funded FTE's		
School-Age	3,825,000	3,950,563
Adult	56,625	56,625
Total Ministry Operating Grant Funded FTE's	3,881,625	4,007,188
Revenues	\$	\$
Provincial Grants		
Ministry of Education and Child Care	53,351,865	54,969,388
Other	223,800	328,843
Federal Grants		20,004
Tuition	900,000	826,157
Other Revenue	5,477,050	5,550,993
Rentals and Leases	270,000	246,800
Investment Income	150,000	69,110
Gain (Loss) on Disposal of Tangible Capital Assets		1,897,999
Amortization of Deferred Capital Revenue	4,000,000	3,977,911
Total Revenue	64,372,715	67,887,205
Expenses		
Instruction	49,046,930	49,904,240
District Administration	3,160,961	3,015,267
Operations and Maintenance	9,620,433	9,827,260
Transportation and Housing	2,868,477	3,273,111
Debt Services	52,500	52,303
Total Expense	64,749,301	66,072,181
Net Revenue (Expense)	(376,586)	1,815,024
Budgeted Allocation (Retirement) of Surplus (Deficit)	160,086	398,401
Budgeted Surplus (Deficit), for the year	(216,500)	2,213,425
Budgeted Surplus (Deficit), for the year comprised of:		
Operating Fund Surplus (Deficit)		
Special Purpose Fund Surplus (Deficit)		
Capital Fund Surplus (Deficit)	(216,500)	2,213,425
Budgeted Surplus (Deficit), for the year	(216,500)	2,213,425

School District No. 70 (Pacific Rim)

Annual Budget - Revenue and Expense
Year Ended June 30, 2026

	2026 Annual Budget	2025 Amended Annual Budget
Budget Bylaw Amount		
Operating - Total Expense	50,533,141	50,348,453
Operating - Tangible Capital Assets Purchased	100,000	456,488
Special Purpose Funds - Total Expense	9,163,660	10,780,766
Capital Fund - Total Expense	5,052,500	4,942,962
Total Budget Bylaw Amount	64,849,301	66,528,669

Approved by the Board

Signature of the Chairperson of the Board of Education	Date Signed
Signature of the Superintendent	Date Signed
Signature of the Secretary/Treasurer	Date Signed

DRAFT

School District No. 70 (Pacific Rim)
Annual Budget - Changes in Net Financial Assets (Debt)
Year Ended June 30, 2026

Statement 4

	2026 Annual Budget	2025 Amended Annual Budget
	\$	\$
Surplus (Deficit) for the year	(376,586)	1,815,024
Effect of change in Tangible Capital Assets		
Acquisition of Tangible Capital Assets		
From Operating and Special Purpose Funds	(100,000)	(456,488)
From Deferred Capital Revenue	(4,019,475)	(5,178,990)
From Loan or Lease Proceeds	(400,000)	(100,000)
Total Acquisition of Tangible Capital Assets	(4,519,475)	(5,735,478)
Amortization of Tangible Capital Assets	5,000,000	4,890,659
Total Effect of change in Tangible Capital Assets	480,525	(844,819)
	-	-
(Increase) Decrease in Net Financial Assets (Debt)	103,939	970,205

School District No. 70 (Pacific Rim)

Schedule 2

Annual Budget - Operating Revenue and Expense

Year Ended June 30, 2026

	2026 Annual Budget	2025 Amended Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education and Child Care	45,452,005	45,626,913
Tuition	900,000	826,157
Other Revenue	4,437,050	4,461,549
Rentals and Leases	270,000	246,800
Investment Income	150,000	69,110
Total Revenue	51,209,055	51,230,529
Expenses		
Instruction	40,414,719	39,626,711
District Administration	3,024,272	2,878,578
Operations and Maintenance	5,708,621	5,958,525
Transportation and Housing	1,385,529	1,884,639
Total Expense	50,533,141	50,348,453
Net Revenue (Expense)	675,914	882,076
Budgeted Prior Year Surplus Appropriation	160,086	398,401
Net Transfers (to) from other funds		
Tangible Capital Assets Purchased	(100,000)	(456,488)
Local Capital	(236,000)	(550,000)
Other	(500,000)	(273,989)
Total Net Transfers	(836,000)	(1,280,477)
Budgeted Surplus (Deficit), for the year	-	-

School District No. 70 (Pacific Rim)

Schedule 2A

Annual Budget - Schedule of Operating Revenue by Source

Year Ended June 30, 2026

	2026 Annual Budget	2025 Amended Annual Budget
	\$	\$
Provincial Grants - Ministry of Education and Child Care		
Operating Grant, Ministry of Education and Child Care	48,810,089	48,528,961
ISC/LEA Recovery	(4,340,070)	(4,340,070)
Other Ministry of Education and Child Care Grants		
Pay Equity	595,220	595,220
Funding for Graduated Adults	25,000	25,000
Student Transportation Fund	71,717	71,717
Support Staff Benefits Grant		47,514
FSA Scorer Grant	8,187	8,187
Labour Settlement Funding		458,147
Projected Growth - Supplement for Unique Student Needs		232,237
Integrated Child & Youth	231,862	
Industry Training Authority	50,000	
Total Provincial Grants - Ministry of Education and Child Care	45,452,005	45,626,913
Tuition		
International and Out of Province Students	900,000	826,157
Total Tuition	900,000	826,157
Other Revenues		
Funding from First Nations	4,340,070	4,340,070
Miscellaneous		
Other Miscellaneous Revenues	40,000	95,499
Sports For Life Grant	5,980	5,980
Preventure Grant	20,000	20,000
Sale of Small Assets	1,000	
Collapse Unused Pro D	30,000	
Total Other Revenue	4,437,050	4,461,549
Rentals and Leases	270,000	246,800
Investment Income	150,000	69,110
Total Operating Revenue	51,209,055	51,230,529

School District No. 70 (Pacific Rim)

Schedule 2B

Annual Budget - Schedule of Operating Expense by Object
Year Ended June 30, 2026

	2026 Annual Budget	2025 Amended Annual Budget
	\$	\$
Salaries		
Teachers	19,290,016	19,118,645
Principals and Vice Principals	3,987,519	4,031,190
Educational Assistants	4,177,981	4,713,775
Support Staff	6,240,000	5,198,386
Other Professionals	1,987,991	1,717,811
Substitutes	1,841,468	1,610,900
Total Salaries	37,524,975	36,390,707
Employee Benefits	8,463,888	8,288,967
Total Salaries and Benefits	45,988,863	44,679,674
Services and Supplies		
Services	1,044,009	1,304,865
Student Transportation	822,980	1,028,610
Professional Development and Travel	366,544	458,128
Rentals and Leases	32,504	40,625
Dues and Fees	52,538	65,665
Insurance	85,754	107,180
Supplies	1,447,127	1,808,706
Utilities	692,822	855,000
Total Services and Supplies	4,544,278	5,668,779
Total Operating Expense	50,533,141	50,348,453

School District No. 70 (Pacific Rim)

Schedule 2C

Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2026

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
1 Instruction							
1.02 Regular Instruction	14,223,658	1,196,466		1,154,494		1,200,934	17,775,552
1.03 Career Programs	105,563			72,050			177,613
1.07 Library Services	533,493			59,357			592,850
1.08 Counselling	624,613			79,492			704,105
1.10 Inclusive Education	2,715,411	176,967	3,577,840		215,506	342,851	7,028,575
1.30 English Language Learning	127,351						127,351
1.31 Indigenous Education	959,927	167,652	600,141	71,285	108,061		1,907,066
1.41 School Administration		2,145,576		684,158	51,210	84,427	2,965,371
1.62 International and Out of Province Students		158,841			78,080		236,921
Total Function 1	19,290,016	3,845,502	4,177,981	2,120,836	452,857	1,628,212	31,515,404
4 District Administration							
4.11 Educational Administration		142,017		84,920	435,168		662,105
4.20 Early Learning and Child Care				8,749			8,749
4.40 School District Governance					114,942		114,942
4.41 Business Administration				432,892	654,363		1,087,255
Total Function 4	-	142,017	-	526,561	1,204,473	-	1,873,051
5 Operations and Maintenance							
5.20 Early Learning and Child Care				117,768			117,768
5.41 Operations and Maintenance Administration				79,088	264,757		343,845
5.50 Maintenance Operations				2,585,432		186,341	2,771,773
5.52 Maintenance of Grounds				132,168			132,168
5.56 Utilities							-
Total Function 5	-	-	-	2,914,456	264,757	186,341	3,365,554
7 Transportation and Housing							
7.41 Transportation and Housing Administration				26,990	65,904		92,894
7.70 Student Transportation				651,157		26,915	678,072
7.73 Housing							-
Total Function 7	-	-	-	678,147	65,904	26,915	770,966
9 Debt Services							
Total Function 9	-	-	-	-	-	-	-
Total Functions 1 - 9	19,290,016	3,987,519	4,177,981	6,240,000	1,987,991	1,841,468	37,524,975

School District No. 70 (Pacific Rim)

Schedule 2C

Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2026

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2026 Annual Budget	2025 Amended Annual Budget
	\$	\$	\$	\$	\$	\$
1 Instruction						
1.02 Regular Instruction	17,775,552	3,992,302	21,767,854	763,504	22,531,358	21,235,084
1.03 Career Programs	177,613	40,851	218,464	87,035	305,499	315,147
1.07 Library Services	592,850	136,356	729,206	16,200	745,406	757,466
1.08 Counselling	704,105	161,944	866,049		866,049	916,628
1.10 Inclusive Education	7,028,575	1,589,145	8,617,720	230,511	8,848,231	9,149,222
1.30 English Language Learning	127,351	29,291	156,642		156,642	113,346
1.31 Indigenous Education	1,907,066	438,625	2,345,691	302,964	2,648,655	2,492,601
1.41 School Administration	2,965,371	675,281	3,640,652	82,733	3,723,385	4,021,060
1.62 International and Out of Province Students	236,921	54,492	291,413	298,081	589,494	626,157
Total Function 1	31,515,404	7,118,287	38,633,691	1,781,028	40,414,719	39,626,711
4 District Administration						
4.11 Educational Administration	662,105	152,284	814,389	21,746	836,135	641,693
4.20 Early Learning and Child Care	8,749	2,012	10,761	4,500	15,261	23,975
4.40 School District Governance	114,942	6,897	121,839	205,363	327,202	348,870
4.41 Business Administration	1,087,255	250,069	1,337,324	508,350	1,845,674	1,864,040
Total Function 4	1,873,051	411,262	2,284,313	739,959	3,024,272	2,878,578
5 Operations and Maintenance						
5.20 Early Learning and Child Care	117,768	27,087	144,855		144,855	
5.41 Operations and Maintenance Administration	343,845	79,084	422,929	12,452	435,381	598,256
5.50 Maintenance Operations	2,771,773	622,600	3,394,373	725,098	4,119,471	4,159,788
5.52 Maintenance of Grounds	132,168	30,399	162,567	76,847	239,414	345,481
5.56 Utilities	-		-	769,500	769,500	855,000
Total Function 5	3,365,554	759,170	4,124,724	1,583,897	5,708,621	5,958,525
7 Transportation and Housing						
7.41 Transportation and Housing Administration	92,894	21,366	114,260	225	114,485	43,079
7.70 Student Transportation	678,072	153,803	831,875	358,169	1,190,044	1,751,560
7.73 Housing	-		-	81,000	81,000	90,000
Total Function 7	770,966	175,169	946,135	439,394	1,385,529	1,884,639
9 Debt Services						
Total Function 9	-	-	-	-	-	-
Total Functions 1 - 9	37,524,975	8,463,888	45,988,863	4,544,278	50,533,141	50,348,453

School District No. 70 (Pacific Rim)

Schedule 3

Annual Budget - Special Purpose Revenue and Expense

Year Ended June 30, 2026

	2026 Annual Budget	2025 Amended Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education and Child Care	7,899,860	9,342,475
Other	223,800	328,843
Federal Grants		20,004
Other Revenue	1,040,000	1,089,444
Total Revenue	9,163,660	10,780,766
Expenses		
Instruction	8,632,211	10,277,529
District Administration	136,689	136,689
Operations and Maintenance	211,812	211,812
Transportation and Housing	182,948	154,736
Total Expense	9,163,660	10,780,766
Budgeted Surplus (Deficit), for the year	-	-

School District No. 70 (Pacific Rim)

Schedule 3A

Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2026

	Annual Facility Grant	Learning Improvement Fund	Scholarships and Bursaries	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP	CommunityLINK	Classroom Enhancement Fund - Overhead
	\$	\$	\$	\$	\$		\$	\$	\$
Deferred Revenue, beginning of year	-	-	-	-	-	-	-	40,000	-
Add: Restricted Grants									
Provincial Grants - Ministry of Education and Child Care	211,812	168,728			128,000	22,050	129,720	1,019,659	136,689
Provincial Grants - Other									
Other			40,000	1,000,000					
	211,812	168,728	40,000	1,000,000	128,000	22,050	129,720	1,019,659	136,689
Less: Allocated to Revenue	211,812	168,728	40,000	1,000,000	128,000	22,050	129,720	1,059,659	136,689
Deferred Revenue, end of year	-	-	-	-	-	-	-	-	-
Revenues									
Provincial Grants - Ministry of Education and Child Care	211,812	168,728			128,000	22,050	129,720	1,059,659	136,689
Provincial Grants - Other									
Other Revenue			40,000	1,000,000					
	211,812	168,728	40,000	1,000,000	128,000	22,050	129,720	1,059,659	136,689
Expenses									
Salaries									
Teachers									
Principals and Vice Principals							42,172	165,320	90,000
Educational Assistants		140,607							
Support Staff					104,065			526,389	
Other Professionals								110,000	21,129
Substitutes									
	-	140,607	-	-	104,065	-	42,172	801,709	111,129
Employee Benefits					23,935		9,700	184,393	25,560
Services and Supplies	211,812	28,121	40,000	1,000,000		22,050	77,848	73,557	
	211,812	168,728	40,000	1,000,000	128,000	22,050	129,720	1,059,659	136,689
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-

School District No. 70 (Pacific Rim)

Schedule 3A

Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2026

	Classroom Enhancement Fund - Staffing	Classroom Enhancement Fund - Remedies	First Nation Student Transportation	Mental Health in Schools	Changing Results for Young Children	Early Childhood Education Dual Credit Program	JUST B4	SEY2KT (Early Years to Kindergarten)	ECL Early Care & Learning
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year	-	-	-	-	-	-	-	-	-
Add: Restricted Grants									
Provincial Grants - Ministry of Education and Child Care	4,916,327		182,948	55,000			25,000	19,000	175,000
Provincial Grants - Other									
Other									
	4,916,327	-	182,948	55,000	-	-	25,000	19,000	175,000
Less: Allocated to Revenue	4,916,327	-	182,948	55,000	-	-	25,000	19,000	175,000
Deferred Revenue, end of year	-	-	-	-	-	-	-	-	-
Revenues									
Provincial Grants - Ministry of Education and Child Care	4,916,327		182,948	55,000			25,000	19,000	175,000
Provincial Grants - Other									
Other Revenue									
	4,916,327	-	182,948	55,000	-	-	25,000	19,000	175,000
Expenses									
Salaries									
Teachers	3,997,014								
Principals and Vice Principals									
Educational Assistants							15,000		
Support Staff			13,000						
Other Professionals									137,752
Substitutes									
	3,997,014	-	13,000	-	-	-	15,000	-	137,752
Employee Benefits	919,313		2,600				3,450		31,683
Services and Supplies			167,348	55,000			6,550	19,000	5,565
	4,916,327	-	182,948	55,000	-	-	25,000	19,000	175,000
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-

School District No. 70 (Pacific Rim)

Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2026

Schedule 3A

	Feeding Futures Fund	Dual Credit Program Expansion	Professional Learning Grant	After School Sports and Arts Initiative	Early Years (Family Hub)	Public Safety & Solicitor General	TOTAL
Deferred Revenue, beginning of year	\$ -	\$ -	\$ 238,867	\$ -	\$ -	\$ 36,000	\$ 314,867
Add: Restricted Grants							
Provincial Grants - Ministry of Education and Child Care	462,743			87,750			7,740,426
Provincial Grants - Other					70,000	117,800	187,800
Other							1,040,000
	462,743	-	-	87,750	70,000	117,800	8,968,226
Less: Allocated to Revenue	462,743	-	119,434	87,750	70,000	153,800	9,163,660
Deferred Revenue, end of year	-	-	119,433	-	-	-	119,433
Revenues							
Provincial Grants - Ministry of Education and Child Care	462,743		119,434	87,750			7,899,860
Provincial Grants - Other					70,000	153,800	223,800
Other Revenue							1,040,000
	462,743	-	119,434	87,750	70,000	153,800	9,163,660
Expenses							
Salaries							
Teachers							3,997,014
Principals and Vice Principals			59,993				357,485
Educational Assistants							155,607
Support Staff				15,991	53,692		713,137
Other Professionals	66,744			16,686		97,850	450,161
Substitutes			10,000				10,000
	66,744	-	69,993	32,677	53,692	97,850	5,683,404
Employee Benefits	15,351		15,298	8,170	12,349	22,506	1,274,308
Services and Supplies	380,648		34,143	46,903	3,959	33,444	2,205,948
	462,743	-	119,434	87,750	70,000	153,800	9,163,660
Net Revenue (Expense)	-	-	-	-	-	-	-

School District No. 70 (Pacific Rim)**Schedule 4**

Annual Budget - Capital Revenue and Expense

Year Ended June 30, 2026

	2026 Annual Budget			2025 Amended Annual Budget
	Invested in Tangible Capital Assets	Local Capital	Fund Balance	
	\$	\$	\$	\$
Revenues				
Gain (Loss) on Disposal of Tangible Capital Assets			-	1,897,999
Amortization of Deferred Capital Revenue	4,000,000		4,000,000	3,977,911
Total Revenue	4,000,000	-	4,000,000	5,875,910
Expenses				
Amortization of Tangible Capital Assets				
Operations and Maintenance	3,700,000		3,700,000	3,656,923
Transportation and Housing	1,300,000		1,300,000	1,233,736
Debt Services				
Capital Lease Interest		45,000	45,000	44,835
Capital Loan Interest		7,500	7,500	7,468
Total Expense	5,000,000	52,500	5,052,500	4,942,962
Net Revenue (Expense)	(1,000,000)	(52,500)	(1,052,500)	932,948
Net Transfers (to) from other funds				
Tangible Capital Assets Purchased	100,000		100,000	456,488
Local Capital		236,000	236,000	550,000
Capital Lease Payment		210,000	210,000	208,923
Capital Loan Payment		66,000	66,000	65,066
Reserve for Staff Housing and Asset Replacement Plan		224,000	224,000	
Total Net Transfers	100,000	736,000	836,000	1,280,477
Other Adjustments to Fund Balances				
Total Other Adjustments to Fund Balances	-	-	-	
Budgeted Surplus (Deficit), for the year	(900,000)	683,500	(216,500)	2,213,425



PACIFIC RIM SCHOOL DISTRICT PUBLIC BOARD MEETING ACTION SHEET

Date: June 24, 2025
To: Board of Education
From: Paula Mason, Manager of Corporate Services
Subject: Land Disposal – Ministerial Approval
Attachment: Appendices “A” and “B”

Background:

The Board of Education is committed to ensuring that school district properties are used in ways that best support current and future educational needs.

Discussion:

After careful consideration, the Board has identified a small portion of the property located at PID 001-288-270, Lot 10, Plan VIP30080, District Lot 282, Clayoquot Land District (1350 Peninsula Road) as no longer required for educational purposes in its current form. Rather than dispose of the land outright, the Board is exploring the possibility of a land exchange with the District of Ucluelet, for a nearby parcel of equivalent size and value. This approach aims to secure a more strategically located property that may offer greater utility for future district planning and development.

The District of Ucluelet is currently going through the process of applying for an affordable housing project. As it sits currently, we have small pieces of land placed around the municipality’s land and feel it would be in both of our best interests to swap one particular piece of land. **(please see Appendix A and Appendix B)**

Currently Lots D and Lot E are owned by the school district. Should we be granted ministerial approval to proceed with the land swap, the reconfigured legal parcels (subdivision and land exchange) will remove encroachment of the Ucluelet Secondary School running track on District of Ucluelet land, create two parcels fronting Matterson Drive suitable for school district housing, provide the District of Ucluelet with access to land suitable for the development of community housing and set aside portions of the land for use as park.

The District of Ucluelet would initiate a zoning amendment that would:

- Add employee housing as a permitted use to the current P-1 zoning designation plus appropriate building area and setbacks to accommodate approximately a dozen housing units specific to the areas of the school district lands labelled “Lot D” and “Lot E” on Appendix A.
- Designate the areas labelled “Lot A”, “Lot B” and “Lot C” on Appendix A for rental multiple family housing.
- Designate the remainder of the lands for park use as shown on the sketch plan in Appendix A.

The area of land labelled “Area 1” on Appendix B would be transferred to the Board from the District of Ucluelet and consolidated with the adjacent school district land. The area of land labelled “Area

2” on Appendix B would be transferred from the school district to the District of Ucluelet and consolidated with the adjacent municipal land.

The school district would dedicate a 20m wide section of road between “Lot D” and “Lot E” connecting from Matterson Drive to the municipal land to enable the extension of Bay Street (to expand and replace the existing statutory right-of-way currently permitting access and infrastructure connecting to the water tower over the school district’s land).

Both parties would work together to mutually agree on an appropriate sharing of costs for survey work, legal fees, and installation of infrastructure proportionate to the use of the Lands and would work to mutually accommodate the timing of the separate housing developments each public body is pursuing.

I have consulted with the Ministry of Infrastructure’s Capital Management Branch (CMB), who have clarified that in order to proceed with a land swap, ministerial approval will still be required. The amount of public consultation required does not need to be as fulsome as it is when seeking permission to sell a property, but the matter does need to be discussed at a Public Board Meeting. I will also reach out to the *yuutu?it?ath Government* to ensure they are consulted, and will ensure the details are posted on our website for public viewing. The District of Ucluelet will also be required to hold a public consultation on their proposed housing project.

Once they’ve received my request for ministerial approval, the Capital Management Branch would submit a request to Citizen’s Services, requesting an exemption to the usual 90-day ERP referral process, as the property will not actually be being put forth for sale.

In the meantime, the District of Ucluelet has asked that the school district sign a Letter of Intent (LOI) outlining the intentions/terms of understanding of our organizations with regards to the land swap. It is their intention to bring a project update to Ucluelet Council at a July 2025 Council meeting and request Council to endorse the LOI at this time.

After checking with the Capital Management Branch into the legality of doing this prior to having ministerial approval, I was advised that once the LOI contains a clause stating that the proposed land swap is subject to the school district acquiring Ministerial approval, we can proceed. This would enable the District of Ucluelet to move ahead with their next steps in applying for their affordable housing project.

Another common request in this type of project would be for the Board to provide a Letter of Support to the municipality for use in their upcoming processes. This letter would express that the school district supports in concept the efforts of the District of Ucluelet to extend Bay Street and develop portions of its lands to create housing opportunities for Ucluelet residents. It would also state that the Board understands that the District of Ucluelet intends to initially apply for a BC Housing grant under the Community Housing Fund program and supports this effort to create non-market affordable housing units in this central location. In exchange the school district would request the same of the District of Ucluelet, for use when moving towards seeking approval to develop housing accommodations for school district employees.

In accordance with the Ministry of Infrastructure’s requirements, the following motions are intended to initiate the formal process for Ministry review and approval of the proposed land swap, and to grant school district staff the ability to continue moving forward on this initiative with the District of Ucluelet.

At the time of preparing this agenda, I am awaiting further information regarding the status of the land with regard to crown grants, so will update the Board further in person at the Board meeting.

Recommended Individual Motions:

1. THAT the Board of Education of School District No. 70 (Pacific Rim) declare a portion of the property located at Lot 10, Plan VIP30080, District Lot 282, Clayoquot Land District (1350 Peninsula Road), as shown in the attached appendices, as surplus to the educational needs of the district.
2. THAT the Board of Education direct staff through the Superintendent to proceed through the steps required by the District of Ucluelet and the Ministry of Infrastructure, to legally subdivide the portion of land, currently contained in PID 001-288-270, Lot 10, Plan VIP30080, District Lot 282, Clayoquot Land District (1350 Peninsula Road) into it's own lot, pending ministerial approval.
3. THAT the Board of Education direct staff through the Superintendent to prepare and submit a formal request to the Ministry of Infrastructure seeking approval to dispose of the property, for the purpose of performing a land exchange of the following lands with the District of Ucluelet as follows:

The transfer of a portion of School District No. 70 (Pacific Rim) land legally described as: **PID 001-288-270, Lot 10, Plan VIP30080, District Lot 282, Clayoquot Land District (1350 Peninsula Road)** to the District of Ucluelet, in exchange for the transfer of a portion of District of Ucluelet land legally described as: **District Lot 281, Clayoquot Land District, PT OF THE REM OF DL 281 THAT PORTION LOCATED AT THE END OF SHORT RD** to School District No. 70 (Pacific Rim).

4. THAT the Board of Education direct staff through the Superintendent to complete a Letter of Intent setting out the terms of understanding of an agreement to complete an in-kind land exchange and subdivision between School District No. 70 (Pacific Rim) and the District of Ucluelet, for the purpose of developing much-needed community housing, including a clause that the proposed project is "subject to Ministerial approval".
5. THAT the Board of Education direct staff through the Superintendent to provide a Letter of Support to the District of Ucluelet supporting their proposed affordable housing project.

Appendix A



Appendix B

