



**PACIFIC RIM SCHOOL DISTRICT
PUBLIC BOARD MEETING MINUTES**

June 10, 2025, 5:00 p.m.

Administration Office Board Office, Port Alberni

Pam Craig - Board Chair
Cynthia Orr – Vice Chair
Cherilyn Bray - Trustee
Janis Joseph - Trustee
Larry Ransom - Trustee
Chris Washington - Trustee
Helen Zanette - Trustee
Peter Klaver - Superintendent
James Messenger – Assistant Superintendent
Carla Neville, Controller
Alex Taylor, Director of Operations
Katherin Charbonneau, Director of Early Learning & Child Care
Craig McCaulay, Principal Alberni District Secondary School
Dani Stone, Principal Wickaninnish Community School
Ryan Dvorak - ADTU President
Lenora Lee, KPMG Auditor
Darcy Phipps – DPAC Representative
Mya Ralla – student (with parents)

1. Call to Order/Land Acknowledgement

The Chair acknowledged that we work and learn on the ḥaḥuʉi of the Hupačasath (Hupacasath), Huu-ay-aht (Huu-ay-aht), ʔaʔuukʷiʔaṭḥ (Tla-o-qui-aht), Čišaaʔaṭḥ (Tseshaht) First Nations and the Yuuʔuʔiʔaṭḥ (Yuu-cluth-aht) Government.

2. Approval of Agenda

Detailed questions, answers and discussion on each agenda item are available by watching the meeting recording, located on our [Agenda and Minutes](#) webpage.

Moved by: Trustee Bray

Seconded by: Trustee Ransom

THAT the Board of Education approve the June 10, 2025 Public Board Meeting agenda as presented.

Carried

3. Conflict of Interest Declaration

There were no conflicts declared.

4. Adoption of Minutes

Moved by: Trustee Bray

Seconded by: Trustee Joseph

That the Public Board Meeting minutes of May 27, 2025 be approved as presented.

Carried

5. Announcements of the Chair

Trustee Craig recognized the work Trustees are doing provincially through the British Columbia School Trustees Association (BCSTA) with Trustee Zanette serving on the Climate Action Working Group, Trustee Washington serving on the Teacher Qualification Service Committee, Trustee Ransom serving on the Indigenous Education Advisory Committee and Trustee Craig re-elected as Vice-President of Vancouver Island School Trustees Associations.

6. Good News from the Schools

6.1 Wickaninnish Community School presentation

Principal Stone provided a wonderful presentation highlighting all the great collaborations students partake in with local community organizations.

7. Trustee Statements

Trustee Bray thanked the Aldred's for the McHappy Day fundraising event and commented on how welcoming the staff were. Trustee Washington found the experience at the nesting Moon Gathering impressive, noting how many non-Indigenous students were being taught proper Nuuchahnulth protocols and were participating wholeheartedly. Trustee Ransom commented on the fantastic PRIDE Week activities held throughout the district. Trustee Zanette also loved the Nesting Moon Gathering, really appreciated how the organizers took the Indigenous Education Council's requests into consideration on how to have students create and learn traditions and protocols. She also attended a PAC meeting recently and will share information with staff and trustees in the near future. The Elementary Track Meet was also amazing!

8. Petitions/ Delegations/ Presentations

8.1 Governor General's Award

Principal McCaulay presented Mya Ralla with the Governor General's Award for 2023/2024.

9. Unfinished Business/ New Business

9.1 BCSTA/VISTA Support for Housing Funding

Moved by: Trustee Zanette

Seconded by: Trustee Washington

THAT the Board direct the Chair with support from the Superintendent, to write to both BCSTA and VISTA requesting that they advocate to the Ministry of Education and Child Care and the Ministry of Infrastructure on behalf of school districts, seeking funding to secure and maintain housing needed for district staffing.

Carried

9.2 Special Public Board Meeting - June 24, 2025

Superintendent Klaver advised that an additional Special Public Board Meeting will be held at the Administration Office Board Room starting at 3:30pm on June 24, 2025.

10. Staff Reports

10.1 2026/27 Major Capital Plan Submission approval (15 minutes)

Moved by: Trustee Washington

Seconded by: Trustee Bray

THAT the Board of Education direct staff through the Superintendent to apply for the five Seismic Mitigation Program projects, the four Expansion Program projects and the one Rural District Program project as stated in this action sheet.

Carried

10.2 Audit Plan (10 minutes)

Controller Neville introduced Lenora Lee, KPMG, who will be performing this year's upcoming audit. Ms. Lee reviewed the Audit package that was included in the agenda.

10.3 2025/26 AFG Spending Plan (5 minutes)

Director of Operations Taylor provided an overview his report.

10.4 Strategic Plan Activities / Operational Plan (20 minutes)

Superintendent Klaver provided an overview of the ongoing work that is happening outside of the Operational Plan, as shown on the Departmental Summary. He then reviewed each strategy on the Operational Plan and discussed any changes to focus areas.

10.5 Letter of Gratitude to the Indigenous Education Council

Moved by: Trustee Bray

Seconded by: Trustee Washington

THAT the Board direct the Board Chair to send a letter of appreciation to the Indigenous Education Council, acknowledging their productive and positive work in the 2024/25 school year, their ongoing commitment to Indigenous students, and expressing the Board of Education's desire to continue building a strong and respectful working relationship in the coming years ahead; and

THAT the letter be copied to MOECC Minister Beare, Deputy Minister Krishna, Associate Deputy Minister McCrea and IEC Secretariat Ian Caplette.

11. Policy Development

11.1 Policies for Public Consultation

11.2 Policies for Adoption

Moved by: Trustee Zanette

Seconded by: Trustee Orr

THAT the Board of Education adopt the following policies as presented:

Carried

11.2.a XXX Ventilation for Acceptable Air Quality (P)

11.2.b XXX: Integrated Pest Management (P)

11.2.c XXX: Purchasing (P)

12. Notice of Motion

13. Correspondence - Action Required

13.1 2025-06-03 Ltr from ACRD

Moved by: Trustee Zanette

Seconded by: Trustee Ransom

THAT the Board direct staff through the Superintendent to send a letter to the Minister of Education and Minister of Health protesting the removal of funding support from the Farm to School BC program for the 2025/26 school year, and asking for it to be reinstated.

Carried

14. Correspondence - For Information

14.1 2025-05-26 City of Port Alberni - Council Summary

15. External Board Committees

15.1 2025-05-26 Alberni Clayoquot School Food Network - Minutes

15.2 2025-05-07 Alberni Valley Museum and Heritage Commission Minutes

16. Internal District Committees

16.1 2025-06-03 Finance, Assets and Operations Committee Meeting Minutes

17. Audience Question Period

There were no audience questions.

18. Next Meeting

19. Adjournment

The meeting was adjourned at 6:05pm.

Board Chair

Secretary Treasurer