



**PACIFIC RIM SCHOOL DISTRICT  
PUBLIC BOARD MEETING MINUTES  
May 27, 2025, 5:00 p.m.  
Administration Office Board Office, Port Alberni**

Pam Craig - Board Chair  
Cynthia Orr – Vice Chair  
Cherilyn Bray - Trustee  
Janis Joseph - Trustee  
Larry Ransom - Trustee  
Chris Washington - Trustee  
Helen Zanette - Trustee  
Peter Klaver - Superintendent  
Barbara Ross - Secretary Treasurer  
James Messenger – Assistant Superintendent  
Jaime Hansen - Director of Instruction, Indigenous Education  
Michell Bennett - Director of Instruction, Inclusive Education  
Jaslene Atwal, Director of Human Resources  
Carla Neville, Controller  
Alex Taylor, Acting Director of Operations  
Drew Ryan, Principal École Alberni Elementary School  
Pam Chandler, Vice Principal Ucluelet Secondary School  
Ryan Dvorak - ADTU President  
Wendy Arnett – ADTU Vice President  
Charles Mealey - City of Port Alberni Councillor  
Darcy Phipps – DPAC Representative  
Approx. 20 school district teachers

---

**1. Call to Order/Land Acknowledgement**

**2. Approval of Agenda**

Item 10.8 was moved to 10.2

**Detailed questions, answers and discussion on each agenda item are available by watching the meeting recording, located on our [Agenda and Minutes](#) webpage.**

**Moved by:** Trustee Washington

**Seconded by:** Trustee Bray

THAT the Board of Education approve the May 27, 2025 Public Board Meeting agenda as amended.

**Carried**

**3. Conflict of Interest Declaration**

There were no conflicts declared.

**4. Adoption of Minutes**

**Moved by:** Trustee Bray

**Seconded by:** Trustee Orr

THAT the April 22, 2025 Public Board Meeting Minutes be approved as presented.

**Carried**

**5. Announcements of the Chair**

**6. Good News from the Schools (5 minutes)**

Principal Drew Ryan presented virtually from the West Coast, acknowledging the lands of the ʔaʔuukʷiʔatʰ First Nation and the Yuuʔuʔiʔatʰ Government. His presentation highlighted the Breakfast For Learning program and included video messages from students.

**7. Trustee Statements**

Trustee Bray spoke to the wonderful school tour they had last week at Alberni Elementary School! Trustee Washington reminded Trustees to please get the information on the BCPSEA survey back to her as soon as possible.

**7.1 Land-based Learning Students - Broom Busting (2 minutes)**

**7.2 Westerly News Remembers Heritage Fair Winner of 2014 (2 minutes)**

**7.3 Graduation Ceremony - Bamfield Community School**

Trustee Orr commented that Bamfield Community School's graduation ceremony is on same day as Alberni District Secondary School's ceremony, and that Trustee Joseph will be speaking on behalf of the Board at Bamfield Community School.

**8. Petitions/ Delegations/ Presentations**

**8.1 Invitation to Nesting Moon Gathering event (3 minutes)**

A formal invitation to the upcoming Nesting Moon Gathering event was brought to the Board by Director Jaime Hansen, Shelley Frank, and Bonnie Tom, following proper Nuu-chah-nulth protocols. The event will be held on June 4, 2025 at the Alberni Athletic Hall.

**8.2 ADTU 2025/25 Member Survey Results (10 minutes)**

Alberni District Teacher's Union Vice-President Wendy Arnett provided a summarized version of the recent ADTU survey using a PowerPoint slide show.

**9. Unfinished Business/ New Business**

**9.1 Trustee Bursary / Scholarship (3 minutes)**

**Moved by:** Trustee Washington

**Seconded by:** Trustee Joseph

THAT the Board of Education direct staff through the Superintendent, to separate the usually combined \$1,000 Trustee Bursary that goes to a student from either Eighth Avenue Learning Centre or Bamfield Community School into two bursaries of \$1,000 each, one for each of the two schools, for the 2024/25 school year only.

**Carried**

**10. Staff Reports**

**10.1 Alberni District Secondary School Fire (3 minutes)**

Acting Director of Operations provided an update on the recent fire at Alberni District Secondary School.

**10.2 Literacy Initiative (5 minutes)**

Assistant Superintendent Messenger provided an overview of his report.

**10.3 ESLR Update (10 minutes)**

Assistant Superintendent Messenger provide an Enhancing Student Learning Update.

**10.4 Annual Rates (5 minutes)**

**Moved by:** Trustee Bray

**Seconded by:** Trustee Washington

**THAT** the Board of Education approve the rate of \$0.29 per kilometer, with a maximum of \$26.65 per day per family, as the Transportation Assistance Rates for the 2025/26 school year.

**Carried**

**Moved by:** Trustee Bray

**Seconded by:** Trustee Ransom

**THAT** the Board of Education approve an increase of \$30.63/month (to \$905.63/month) as the maximum Boarding Allowance amount an eligible student is entitled to, during the 2025/26 school year, with eligibility being defined by the Eligibility section of 3306: Boarding Allowance (AP).

**Carried**

**10.5 Auditors Terms of Engagement (3 minutes)**

Controller Neville provide an overview of her report to the Board.

**10.6 Real Property Disposal Bylaw - 3816 Anderson Avenue (5 minutes)**

**Moved by:** Trustee Orr

**Seconded by:** Trustee Joseph

**THAT** the Board of Education approve all three readings of Disposal of Real Property Bylaw No. 2025-1 in the May 27, 2025 Public Meeting of the Board.

**Carried**

**Moved by:** Trustee Washington

**Seconded by:** Trustee Bray

**THAT** this Disposal of Real Property Bylaw may be cited as Board of Education of School District No. 70 (Pacific Rim) Disposal Of Real Property Bylaw No. 2025-1.

**Carried**

**Moved by:** Trustee Bray

**Seconded by:** Trustee Washington

**THAT** it be resolved as having been read a first, second and third time as provided for in the bylaws that the Board Chair and the Secretary-Treasurer be authorized to execute this Bylaw on behalf of the Board.

**Carried**

**10.7 2025/26 Board & Committee Meeting Schedule (5 minutes)**

**Moved by:** Trustee Joseph

**Seconded by:** Trustee Orr

**THAT** the Board of Education approve the proposed 2025/26 Board and Committee Meeting Schedule as presented.

**Carried**

**10.8 ArtStarts Grant (10 minutes)**

Teacher Megan Paterson provided an overview of what the ArtStarts program looks like, using a PowerPoint slide show.

**11. Policy Development**

**11.1 Policies for Public Consultation**

**Moved by:** Trustee Zanette

**Seconded by:** Trustee Orr

**THAT** the Board of Education direct staff through the Superintendent to publish the following draft Policies for a 30-day public consultation period.

**Carried**

11.1.a XXXX: Emergency Disaster Procedures (P)

**11.2 Policies For Adoption**

**12. Notice of Motion**

**13. Correspondence - Action Required**

**14. Correspondence - For Information**

**14.1 PRIDE Week 2025**

**14.2 Board Motion Tracking**

**15. External Board Committees**

**15.1 2025-02-18 ACRD Agricultural Development Committee Meeting Minutes**

**15.2 2025-04-16 Alberni Clayoquot Health Network Meeting Minutes**

**15.3 2025-05-07 Heritage Commission Meeting Minutes**

**16. Internal District Committees**

**16.1 2025-05-06 Education Committee Meeting Minutes**

**16.2 2025-05-13 Policy Committee Meeting Minutes**

**17. Audience Question Period**

ADTU President Dvorak thanked the Board for accepting the union's petition. City of Port Alberni Councillor Charles Mealey asked when the property located at 3816 Anderson Avenue transfer over to Alberni Drug & Alcohol Prevention Service? DPAC Representative Darcy Phipps thanked the Board for splitting up the bursaries for Eighth Avenue Learning Centre and Bamfield Community School, stating that In the past the DPAC has offered bursaries at the district level for graduating students, but are no longer able to consider that from their gaming grant funds. He also asked the Board to consider adding a standing Parent Voice item to Board agendas.

**18. Next Meeting**

**19. Adjournment**

The meeting was adjourned at 6:35pm.

---

Board Chair

---

Secretary Treasurer