



**PACIFIC RIM SCHOOL DISTRICT
PUBLIC BOARD MEETING MINUTES
February 25, 2025 5:00 p.m.
Administration Office Board Room, Port Alberni**

Pam Craig - Board Chair
Cynthia Orr - Vice Chair
Cherilyn Bray - Trustee
Janis Joseph - Trustee
Larry Ransom – Trustee
Chris Washington - Trustee
Helen Zanette - Trustee
Peter Klaver - Superintendent
Barbara Ross - Secretary Treasurer
James Messenger - Assistant Superintendent
Carla Neville - Controller
Marc Fryer – Director of Instruction, International Education
Paula Mason - Manager of Corporate Services
Sean Peterson - Principal, Maquinna Elementary School
Lori Souther - Teacher, Maquinna Elementary School
Ryan Dvorak - ADTU President
Nadine White – CUPE President (via Teams)
Joseph Leskosek - Member of public
Melody Burton - Member of public

1. Call to Order/Land Acknowledgement

The Chair acknowledged that we work and learn on the ḥaḥuuḥi of the Hupačasath (Hupacasath), Huu-ay-aht (Huu-ay-aht), ḥaḥuukʷiḥath (Tla-o-qui-aht), Čišaaḥath (Tseshaht) and the Yuuḥuḥiḥath (Yuu-cluth-aht) Nations.

2. Approval of Agenda

Moved by: Trustee Washington

Seconded by: Trustee Bray

THAT the Board of Education approve the February 25, 2025 Public Board Meeting Agenda as presented.

Carried

3. Conflict of Interest Declaration

There were no conflicts declared.

4. **Adoption of Minutes**

Moved by: Trustee Bray

Seconded by: Trustee Joseph

THAT the Board of Education approve the January 28, 2025 Public Board Meeting Minutes as presented.

Carried

5. **Announcements of the Chair**

6. **Good News from the Schools**

6.1 **School Presentation**

Principal Sean Peterson introduced the Maquinna School Choir led by Lori Souther. They sang "Cover me in Sunshine" by Pink / "Something just like this" by Coldplay.

7. **Trustee Statements**

Trustee Craig provided an update from the Joint Minister's Call with Minister of Education and Child Care, Lisa Beare and Minister of Infrastructure, Bowinn Ma, held on February 20, 2025. The Minister's reassured districts that their Capital Projects will be managed by the same departments and in the same manner as previously. The key statement was that the changes are only internal for a better oversight into getting projects completed. Ms. Craig also reminded Trustees that the extraordinary motions for the upcoming BCSTA AGM need to be reviewed and to watch their emails for the BCSTA Weekly containing the motions.

8. **Petitions/ Delegations/ Presentations**

9. **Unfinished Business/ New Business**

10. **Staff Reports**

10.1 **Public Interest Disclosure - Designated Officers**

Moved by: Trustee Bray

Seconded by: Trustee Ransom

THAT the Board of Education direct the Superintendent to appoint Ms. Barbara Ross and Ms. Paula Mason as Designated Officers for the Pacific Rim School District, in accordance with the *Public Interest Disclosure Act* requirements.

Carried

10.2 Trustee Bursaries

Moved by: Trustee Washington

Seconded by: Trustee Bray

THAT the Board of Education direct staff through the Superintendent, to add a second bursary for ADSS graduates, and increase the Trustee Bursary amount for the 2024/25 school year to \$1,000 per bursary.

Carried

Moved by: Trustee Zanette

Seconded by: Trustee Washington

THAT the Board of Education amend the motion on the table to add the words " to add a second bursary for ADSS graduates".

Carried

10.3 International Program Spring Break Rocky Mountain Trip

Moved by: Trustee Bray

Seconded by: Trustee Washington

THAT the Board of Education approve the Pacific Rim International Student Program trip to the Rocky Mountains from March 17-20, 2025.

Carried

10.4 Mileage Rates 2025

Moved by: Trustee Orr

Seconded by: Trustee Joseph

THAT the Board of Education direct staff through the Superintendent to increase the per kilometer mileage rate used for personal travel expense claims in the "All Other" category from \$0.70 to \$0.72, effective March 1, 2025.

Carried

10.5 School Calendar

Director Messenger advised he'd spoken with the Ministry of Education and Child Care today, who clarified there's no need to have the amended 2025/26 school calendar re-approved.

Moved by: Trustee Bray
Seconded by: Trustee Ransom

THAT the Board of Education direct staff through the Superintendent to publicize the proposed 2026/2027 and 2027/2028 School Calendars for consultation and feedback, with final approval to be considered at the April 22, 2025, Public Board Meeting.

Carried

11. Policy Development

11.1 Policies for Public Consultation

Moved by: Trustee Zanette
Seconded by: Trustee Washington

THAT the Board of Education direct staff through the Superintendent to publish the following draft Policies for a 30-day Public Consultation.

Carried

11.1.a XXX: Head Lice (P)

11.1.b XXX: Purchasing Card Policy (P)

11.1.c Public Interest Disclosure (P)

11.2 Policies for Adoption

Moved by: Trustee Zanette
Seconded by: Trustee Orr

THAT the Board of Education adopt the following policies as presented.

Carried

11.2.a XXX: Criminal Record Review (P)

12. Notice of Motion

13. Correspondence - Action Required

14. Correspondence - For Information

The Board of Education received from Director of Instruction - International Education, Marc Fryer, a letter from the Abishiri, Port Alberni Sister City Society thanking us for the hospitality shown by Pacific Rim School District. The Japanese students were grateful to learn about our culture, meet Pacific Rim students and teachers and spend two days in

class with our students. This student exchange helps to foster understanding and friendship between different cultures. Trustee Zanette advised that the Solid Waste Management Plan Advisory Committee will not be producing meeting minutes for the next year or so.

- 14.1 2025-02-25 City of Port Alberni**
- 14.2 2025-02-14 PRSD / Ćišaaʔath (Tseshaht First Nation) Joint Press Release**
- 14.3 2025-02-10 Correspondence from Ombudsperson Jay Chalke**
- 14.4 2025-02-12 School Presentation Request**
- 14.5 2025-02-10 City of Port Alberni - Council Meeting Summary**
- 14.6 2025-02-13 ADTU Reps for TTLC**
- 15. External Board Committees**
 - 15.1 2025-02-05 Heritage Commission Meeting Minutes**
 - 15.2 2025-02-08 Port Alberni Air Quality Council Minutes**
 - 15.3 2024-11-25 Alberni Clayoquot School Food Network Minutes**
 - 15.4 2025-01-27 Alberni Clayoquot School Food Network Minutes**
 - 15.5 2024-09-17 Agricultural Development Committee Minutes**
 - 15.6 2024-10-15 Agricultural Development Committee Minutes**
- 16. Internal District Committees**
 - 16.1 2025-02-04 Education Committee Meeting Minutes**
 - 16.2 2025-02-11 Policy Committee Meeting Minutes**
- 17. Audience Question Period**
- 18. Next Meeting**
- 19. Adjournment**

The meeting was adjourned at 5:36pm.

Board Chair

Secretary Treasurer