





**4. Adoption of Minutes**

**Moved by:** Trustee Bray

**Seconded by:** Trustee Joseph

THAT the Board of Education approve the December 10, 2024 Public Board Meeting minutes as presented.

**Carried**

**5. Announcements of the Chair**

**6. Good News from the Schools**

**6.1 School Presentation**

Marla Kjernisted and Carrie Thorpe, Alberni District Secondary School, Mental Health Workers, provided a presentation on the work they do, what a typical day looks like for them, and feedback they received from students at the last Youth Forum they held. Youth Forums will be held monthly with topics being brought forth from the feedback they receive. Trustee Zanette asked if Trustees could be invited to attend the next Youth Forum. Both workers expressed feeling very supported by both their school admin and the district.

**6.2 Governor General Award**

Former Alberni District Secondary School student Noah Cloke was presented with the 2022/23 Governor General's Award. He spoke to his future goals of becoming a doctor.

**7. Trustee Statements**

Trustee Washington provided an update on topics discussed at the January 2025 Traffic Advisory Committee meeting.

1. The concept of lowering the speed limits within the City of Port Alberni will be looked at as part of the City's Master Transportation Plan.
2. The request for a crosswalk at EJ Dunn Elementary School is not approved as it does not cross onto a sidewalk, however the City of Port Alberni is looking at other viable options.
3. Although the proposed roundabout located near Tsuma-as Elementary School is not under the purview of the City of Port Alberni (rather the Ministry of Transportation and Transit) the City is looking at short-term speed deterring solutions such as the installation of speed humps.



8. **Petitions/ Delegations/ Presentations**

9. **Unfinished Business**

10. **Staff Reports**

10.1 **Amended 2024/25 Capital Plan Bylaw**

**Moved by:** Trustee Washington

**Seconded by:** Trustee Joseph

THAT the Board of Education approve all three readings of Capital Bylaw No. 2024/25-CPSD70-03 in the January 28, 2025, Public Board Meeting.

**Carried**

**Moved by:** Trustee Washington

**Seconded by:** Trustee Zanette

THAT the Capital Plan Bylaw of the Board for the 2024/25 Capital Plan as approved by the Minister, to include the supported capital project(s) specified in the letter addressed to the Secretary-Treasurer and Superintendent, dated January 14, 2025, is hereby adopted.

**Carried**

**Moved by:** Trustee Washington

**Seconded by:** Trustee Zanette

THAT this Capital Bylaw may be cited as School District Pacific Rim Capital Bylaw No. 2024/25-CPSD70-03.

**Carried**

**Moved by:** Trustee Washington

**Seconded by:** Trustee Joseph

THAT it be resolved as having been read a first, second and third time as provided for in the bylaws that the Board Chair and the Secretary-Treasurer be authorized to execute this Bylaw on behalf of the Board and that the corporate seal of the Board be affixed thereon.

**Carried**



## 10.2 Indigenous Focused Non-Instructional Day

Assistant Superintendent Messenger provided an overview of the day and noted that planning for next year will commence on March 3, 2025. Trustee Zanette thanked him for the event, and recognized this small step in bringing truth and reconciliation into our daily work by having the Indigenous Education Committee spearhead the day.

## 11. Policy Development

### 11.1 Policies for Public Consultation

**Moved by:** Trustee Zanette

**Seconded by:** Trustee Washington

THAT the Board of Education direct staff through the Superintendent to publish the following draft Policies for a 30-day Public Consultation:

**Carried**

11.1.a Policy 401: Respectful Workplace (P)

11.1.b XXX: Testing Lead in Water (P)

11.1.c XXX: Anaphylaxis (P)

### 11.2 Policies for Adoption

**Moved by:** Trustee Zanette

**Seconded by:** Trustee Washington

THAT the Board of Education adopt the following policies as presented:

**Carried**

11.2.a draft 131: District Parents Advisory Council (P)

11.2.b draft 132: Parent's Advisory Council (P)

11.2.c draft 200: Executive Committee (P)

11.2.d draft 210: Superintendent of Schools (P)

11.2.e draft 220: Secretary Treasurer CFO (P)

11.2.f draft XXX Custodian Power Outage (P)

11.2.g draft XXX Employee Accident Injury Procedures (P)



11.2.h draft XXX New and Young Workers (P)

11.2.i draft XXX Signing Authority (P)

11.2.j draft XXX Working Alone (P)

**12. Notice of Motion**

**13. Correspondence - Action Required**

**14. Correspondence - For Information**

**15. External Board Committees**

**15.1 2025-01-08 Heritage Commission Meeting Minutes**

**15.2 Dec 9, 2024 - Jan 8, 2025 Port Alberni Air Quality Council Update**

**16. Internal District Committees**

**16.1 2025-01-07 Finance, Assets and Operations Committee Meeting Minutes**

**16.2 2025-01-14 Policy Committee Meeting Minutes**

**17. Audience Question Period**

Melody Burton had some questions:

1. Would funds from the sale of the Craig Street property go back to the Ministry of Education and Child Care, or would it stay in the school district? It would stay as unrestricted funds in the school district to be used for capital projects.

2. Why does ADSS need plumbing upgrades due to lead in the water, when the school is such a recent build? Some fixtures leech lead and need replaced, despite the age of the building.

3. The policies related to the District Parent Advisory Committee and Parent Advisory Committee are missing some things. How do I submit comments on these? The policies were put out for a public consultation period , specifically to gather feedback from the public, before adoption. They have now been adopted.

4. I must have missed the Public Consultation period, perhaps because it was held over the Holiday period. The policies were actually put out for a longer period of time than the usual 30-day consultation period, 45 days, to ensure members of the public had more time to comment on them, due to the upcoming Holiday period. Public consultation on these specific policies remained open for the whole month of November and didn't close until December 16, 2024. They were also forwarded to DPAC and to school's respective PACs with notice that parents may provide input online.



Carrie Thorpe asked:

1. How can staff forward invitations to events to Trustees? Correspondence for Trustees should be emailed to the Manager of Corporate Services.

2. I see that agendas are posted online, but are public meetings live for the public to view? Public Meeting dates/times for the school year are advertised at the beginning of the year, pre-meeting Agendas and Teams links for people who wish to join virtually are available on our website on the Friday before every scheduled meeting, and post-meeting Minutes are available on our website once adopted for anyone who wasn't able to attend in person or virtually to read. We do not currently upload videos of meetings that have already happened.

3. Is it possible to have printed agendas available at each meeting? We provide electronic versions on our website, but no printed versions, as we strive to be as environmentally and cost conscious as possible.

**18. Next Meeting**

**19. Adjournment**

The meeting was adjourned at 5:55pm.

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Board Chair

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Secretary Treasurer