



**PACIFIC RIM SCHOOL DISTRICT
PUBLIC BOARD MEETING MINUTES
December 10, 2024, 5:00 p.m.
Tsuma-as Elementary School, Port Alberni**

Pam Craig - Board Chair
Cynthia Orr - Vice Chair
Cherilyn Bray - Trustee
Janis Joseph - Trustee
Larry Ransom – Trustee (via Teams)
Chris Washington - Trustee
Helen Zanette - Trustee
Tim Davie - Superintendent
Peter Klaver - Assistant Superintendent
Barbara Ross - Secretary Treasurer
Meaghan Girard - Principal, Tsuma-as Elementary School
Stephanie Spring - Vice Principal, Tsuma-as Elementary School
James Messenger - Director of Instruction, Learning and Innovation
Michell Bennett - Director of Instruction, Inclusive Education
Jaime Hansen - Director of Instruction, Indigenous Education
Marc Fryer – Director of Instruction, International Education
Paula Mason - Manager of Corporate Services
Alex Taylor – Acting Director of Operations
Carla Neville - Controller
Ryan Dvorak - ADTU President
Joseph Leskosek - Member of public
Laura Turner - Member of public
Robin Turner - Member of public

1. Call to Order/Land Acknowledgement

The Chair acknowledged that we work and learn on the ḥaḥuuḥi of the Hupačasath (Hupacasath), Huu-ay-aht (Huu-ay-aht), ḥaḥuukʷiḥath (Tla-o-qui-aht), Čišaaḥath (Tseshaht) and the Yuuḥuḥiḥath (Yuu-cluth-aht) Nations.

2. Approval of Agenda

Moved by: Trustee Bray

Seconded by: Trustee Washington

THAT the Board of Education approve the December 10, 2024 Public Board Meeting as presented. **Carried**



3. **Conflict of Interest Declaration**

There were no conflicts declared.

4. **Adoption of Minutes**

Moved by: Trustee Washington

Seconded by: Trustee Joseph

That the Board of Education approve the November 26, 2024 Public Board Meeting minutes as presented.

Carried

5. **Announcements of the Chair**

Thank you to Tsuma-as for hosting us!

6. **Good News from the Schools**

6.1 **School Presentation (10 minutes)**

Principal Girard provided a wonderful gallery tour, showing the work students have been doing and the learning intentions behind it, highlighting their daily focus on improving literacy and numeracy. Their goal of literacy is to increase the level of students meeting or rising above grade level. In Year 3 of primary literacy (one-on-one targeted for 15 minutes per day) with intervention starting with grade 2 students. The results are soaring. Book Clubs hook kids at various interest levels and keep them engaged in grades 4, 5, 6 & 7.

Vice-Principal Spring discussed how they maintain numeracy as a achievement, with a numeracy rich school environment with interactive board displays. She showed how they incorporate numeracy in lessons such as baking and spoke to the staff professional development day that was spent focusing on numeracy goals.

7. **Trustee Statements**

Trustee Bray thanked Tsuma-as Elementary School for hosting in such a warm way! She gave a shout out to the Junior Girls basketball team 6-0 at Alberni District Secondary School, who remain undefeated as of now. Jan 6 is the next home game. Go Storm!

Trustee Craig mentioned Totem being held next weekend! She thanked everyone for collecting all the non-perishable items last week. The "Grasses to Cedar Bark" is back in operation at the Museum, with a focus on Nuu-chah-nulth culture.



8. Petitions/ Delegations/ Presentations

9. Unfinished Business

10. Staff Reports

10.1 **District Context - Data Discussion Part One (20 minutes)**

The Learning Services Team provided a detailed data-based presentation in the agenda package, with the goal of sparking conversation regarding the work that's being done. This was designed to be the first of a 3-part discussion series, being allocated 20 minutes of this agenda. Director Messenger highlighted how the district is prioritizing Indigenous learners as set out in the *School Act*. Directors Bennett and Hanson were also present to answer questions and open discussion based on the data provided.

There were no questions asked or discussion had.

10.2 **Finance and Operations Update (25 minutes total)**

10.2.a Lead in Water Update (5 minutes)

Acting Director Taylor provided an overview of his report, outlining the Ministry of Education and Child Care's directive, how it came into force and how it's changed. He described corrective actions taken and the implementation of procedures to ensure all requirements are met for future testing/reporting.

10.2.b Funding Requests (5 minutes)

10.2.b.a School Enhancement Program funding request

Acting Director Taylor provided an overview of his report.

Moved by: Trustee Washington

Seconded by: Trustee Orr

THAT the Board of Education direct staff through the Superintendent to request emergent funding from the Ministry of Education and Child Cares School Enhancement Program of \$100,000 to ensure the PRSD can thoroughly and timely address the safety concerns of staff, students and the public.

Carried



10.2.b.b Carbon Neutral Capital Program emergent funding request

Acting Director Taylor provided an overview of his report and answered questions from Trustees.

Moved by: Trustee Bray

Seconded by: Trustee Joseph

THAT the Board of Education direct staff through the Superintendent to approve a request for Emergent CNCP Funding from the Ministry of Education and Child Care for \$90,000 to have PRISM conduct the COP study and implement the recommendations in 2025.

Carried

10.2.c BCS FireSmart (5 minutes)

Acting Director Taylor provided an overview of his report.

Moved by: Trustee Bray

Seconded by: Trustee Washington

THAT the Board of Education direct staff through the Superintendent to proceed with the BCS FireSmart Critical Infrastructure Project.

Carried

10.2.d West Coast Transportation update (5 minutes)

Acting Director Taylor provided an overview of his report.

10.2.e School Protection Program (3 minutes)

Controller Neville provided a high-level overview of her report, noting some of the things the district is covered for. A handout was provided to Trustees as well.

10.2.f Statement of Financial Information - verbal (2 minutes)

Secretary Treasurer Ross provided an overview of the Statement of Financial Information (SOFI) report, which will be posted on our website by the end of December.



10.3 Indigenous Focused non-Instructional Day (5 minutes)

Director Messenger provided an overview of the upcoming event. ADTU President Dvorak left the meeting.

11. Policy Development

11.1 Policies for Public Consultation

11.2 Policies for Adoption

11.2.c Criminal Record Review was removed as it's still out for Public Consultation. Laura & Robin Turner left the meeting.

Moved by: Trustee Zanette

Seconded by: Trustee Washington

THAT the Board of Education adopt the following policies as presented.

Carried

11.2.a 133: Trustee/Teacher Liaison Committee (P)

11.2.b XXX: Employee Long Service and Retirement Recognition (P)

11.2.c 410: Criminal Record Review (P)

11.2.d XXX: Employee Files (P)

11.2.e XXX: Vacations/Banked Overtime (P)

12. Notice of Motion

13. Correspondence - Action Required

14. Correspondence - For Information

14.1 Board Motion Tracking

15. External Board Committees

16. Internal District Committees

17. Audience Question Period

There were no questions from audience.



18. Next Meeting

The next regular meeting of the Board of Education will be held on January 28, 2025 at 5:00pm, at Alberni District Secondary School.

19. Adjournment

The meeting was adjourned at 5:56pm.

Board Chair

Secretary Treasurer