



**SD70 PACIFIC RIM BOARD OF EDUCATION
PUBLIC AGENDA**

**Tuesday, September 26, 2023, 5:00 p.m.
Administration Office**

	Pages
1. Call to Order	
2. Approval of Agenda THAT the September 26, 2023 agenda be approved as amended.	
3. Conflict of Interest Declaration	
4. Adoption of Minutes THAT the June 27, 2023 Public Board Meeting Minutes be approved as presented.	5
5. Announcements of the Chair	
5.1 Introduction of Vice-Principal, Robin Schmitt (2 minutes) Board Chair, Pam Craig	
6. Good News from the Schools	
7. Trustee Statements	
8. Petitions/ Delegations/ Presentations	
8.1 Bamfield Community School Society Annual Report (10 minutes) Jaslyn Haberl, Bamfield Community School Association Coordinator	12
8.2 Bamfield Community School Update (10 minutes) Robin Schmitt, Vice-Principal, Bamfield Community School	31
9. Staff Reports	
9.1 Auditor's Summary - Approval of Financial Statement (5 minutes) Barbara Ross, Secretary Treasurer / Lenora Lee, Lead Auditor KPMG THAT the Board of Education of School District No. 70 (Pacific Rim) approve the 2022/23 Audited Financial Statements as amended.	47
9.2 Monthly Expenditures - June & July 2023 (5 minutes) Carla Neville, Controller THAT the Board of Education approve the June & July 2023 Monthly Expenditures as presented.	105
9.3 Approve published Strategic Plan, Operational Plan, Board Work Plan (6 minutes) Tim Davie, Superintendent	106

THAT the Board of Education adopt the 2023-2024 to 2027-2028 Board Strategic Plan, 2023-2024 Operational Work Plan, and 2023-2024 Board Work Plan documents; and

THAT the Board of Education direct staff, through the Superintendent, to publicly release the 2023-2024 to 2027-2028 Board Strategic Plan, 2023-2024 Operational Work Plan, and 2023-2024 Board Work Plan documents.

9.4 Enhancing Student Learning Report (2 minutes) 107
James Messenger, Director of Instruction - Learning & Innovation

THAT the Board of Education approve the 2023/24 Enhancing Student Learning Report as presented; and

THAT the Board of Education direct staff through the Superintendent to submit the approved 2023/24 Enhancing Student Learning Report to the Ministry of Education and Child Care by September 30, 2023.

9.5 2023/24 Food Infrastructure Program (2 minutes) 109
Barbara Ross, Secretary Treasurer

1. THAT in accordance with provisions under section 142 (4) of the School Act, the Board of Education of School District No. 70 Pacific Rim hereby approves the proposed Five-Year Capital Plan (Minor Capital Programs) for 2023/24, as provided on the Five-Year Capital Plan Summary for 2023/24 submitted to the Ministry of Education and Child Care.

2. THAT the Board of Education approve all three readings of Capital Bylaw No. 2023/24-CPSD70-02 in today's Board meeting.

3. THAT the Board of Education adopt Capital Bylaw No. 2023/24-CPSD70-02 as presented.

4. THAT it be resolved as having been read a first, second and third time as provided for in the bylaws that the Board Chair and the Secretary-Treasurer be authorized to execute this By-law on behalf of the Board and that the corporate seal of the Board be affixed thereon.

9.6 2024/25 Minor Capital Program (4 minutes) 117
Greg Roe, Director of Operations

THAT in accordance with provisions under section 142 (4) of the School Act, the Board of Education of School District No. 70 Pacific Rim hereby approves the proposed Five-Year Capital Plan (Minor Capital Programs) for 2024/25, as provided on the Five-Year Capital Plan Summary 2024/25 submitted to the Ministry of Education and Child Care.

9.7 Annual Board Election Process (5 minutes) 134
Tim Davie, Superintendent

9.8 Truth & Reconciliation Events (2 minutes) 139
Tim Davie, Superintendent

10. Executive Committee Reports

11. Unfinished Business/ New Business

12.	Policy Development	
12.1	Adoption of Multiculturalism Policy Michell Bennett, Director of Instruction - Inclusive Education	142
	THAT the Board of Education adopt the Multiculturalism Policy as presented.	
12.2	Adoption of Student Grade Placement Policy James Messenger, Director of Instruction - Learning & Innovation	143
	THAT the Board of Education approve the Student Grade Placement Policy to go to a 30-day public consultation period, as presented.	
12.3	Adoption of Alternate Delivery Sensitive Material Policy James Messenger, Director of Instruction - Learning & Innovation	144
	THAT the Board of Education approve the Alternate Delivery Sensitive Material Policy to go to a 30-day public consultation period, as presented.	
12.4	Adoption of Community Schools Policy Peter Klaver, Assistant Superintendent	145
	THAT the Board of Education approve the Community Schools Policy to go to a 30-day public consultation period, as presented.	
12.5	Adoption of Public Disclosure Policy Peter Klaver, Assistant Superintendent	146
	THAT the Board of Education approve the Public Disclosure Policy to go to a 30-day public consultation period, as presented.	
13.	Notice of Motion	
13.1	Election for position of Chair and/or Vice-Chair Should the Board of Education wish to hold election for the position of Chair and/or Vice Chair at the Annual Public Board Meeting on November 28, 2023, notice of Motion is to be presented at the September 26, 2023 (tonight) Public Board Meeting, with the intent to bring Motion forth for discussion and vote at the October 24, Public Board Meeting. No actual motion is needed at this time, just notice that a motion is coming at the next Public meeting.	
14.	Correspondence - Action Required	
15.	Correspondence - For Information	
15.1	Council Summary - City of Port Alberni - September 11, 2023	149
16.	External Board Committees	
16.1	Agricultural Development Committee Meeting Minutes - July 18, 2023 (2 minutes) Trustee Zanette	154
16.2	Heritage Commission Report - September 2023 (2 minutes) Board Chair Craig	159
17.	Internal District Committees	
17.1	Education Committee Meeting Minutes - September 2023	160

17.2	Finance & Operations Committee Meeting Minutes - September 2023	162
17.3	Policy Committee Meeting Minutes - September 2023	166
18.	Audience Question Period	
19.	Adjournment	
	The Chairperson adjourned the meeting at 6:39pm. The next regular meeting of the Board of Education will be held on October 24, 2023 at 5:00pm in Ucluelet, BC	



**SD70 PACIFIC RIM BOARD OF EDUCATION
PUBLIC BOARD MEETING MINUTES
June 27, 2023, 5:30 p.m.
Administration Office**

Pam Craig Board Chair
Janis Joseph Trustee
Larry Ransom Trustee
Christine Washington Trustee
Cherilyn Bray Trustee
Cynthia Orr Trustee
Helen Zanette Trustee
Tim Davie Superintendent
Peter Klaver Assistant Superintendent
Barbara Ross Assistant Secretary Treasurer
Ryan Dvorak ADTU President
Andrew Schneider CUPE Vice President
Darcy Phipps DPAC President
Sean Petersen, PVPA
James Messenger Director of Instruction and Innovation
Greg Roe Director of Operations
Stacey Manson District Principal - Early Learning
Carla Neville Controller
Paula Mason Executive Assistant

1. Call to Order

The chairperson acknowledged that we work and learn on the ha-houlthees of the Hupačasath (Hupacasath), Huu-ay-aht (Huu-ay-aht), ʔaʔuukʷiʔaṭṭ (Tla-o-qui-aht), Cišaaʔaṭṭ (Tseshaht) and the Yuuʔuʔiʔaṭṭ (Yuu-cluth-aht) Nations.

2. Approval of Agenda

Moved by: Trustee Ransom

Seconded by: Trustee Orr

THAT the Board of Education approve the June 27, 2023 Public Board Meeting agenda as presented.

Carried

3. Conflict of Interest Declaration

There were no conflicts of interest declared.

4. Adoption of Minutes

Moved by: Trustee Washington

Seconded by: Trustee Bray

THAT the Board of Education adopt the May 23, 2023 Public Board Meeting Minutes as presented.

Carried

5. Announcements of the Chair

The chairperson acknowledged the fantastic Opening Event at the Ucluelet Secondary School, and all the work that went into it.

6. Good News from the Schools

6.1 English First Peoples 12 course book presentation

ADSS students presented a book they made along with their Grade 2 buddies.

6.2 2021 & 2022 Governor General Awards (verbal report)

Principal Souther presented the 2020/21 Governor General bronze medallion to Taylor Duval and the 2021/22 Governor General bronze medallion to Grace Duval. These students had the highest grade point average (in the 96% range) between grades 11-12.

7. Trustee Statements

Chairperson Craig attended the USMA Adverse Childhood Experiences workshop, as well as the Learning Council last week.

Trustee Washington acknowledged what a pleasure it has been to work with Superintendent Davie and his team during his first year at SD70, as well as the most engaging group of Trustees. She also remarked on how wonderful it has been to participate in the graduation ceremonies and celebrate the successes of students.

Trustee Zanette echoed Trustee Washington's sentiments, acknowledging a staff that's very supportive in the path of learning for new Trustees. She also wished District Principal Stacey Manson a Happy Retirement.

8. Petitions/ Delegations/ Presentations

8.1 Farm to School BC - Community Group

Tessa Stiven shared her screen, presenting to the Board of Education regarding the School Food Systems Working Group and their recent activities.

9. Staff Reports

9.1 Monthly Expenditures - April & May 2023

Moved: Trustee Washington

Seconded: Trustee Joseph

THAT the Board of Education approve the April & May 2023 Monthly Expenditures as presented.

9.2 2023-24 Major Capital Plan submission

Director Roe presented an overview of the 5-Year Capital Plan submitted.

Moved by: Trustee Bray

Seconded by: Trustee Orr

THAT the Board of Education approve the submission of the 5-year Capital Plan as presented.

Carried

9.3 Announcement: Childcare Funding

District Principal Manson provided an overview of the funding announcement and answered questions about the ballfields in Tofino.

9.4 Transportation Assistance Rates

Moved by: Trustee Washington

Seconded by: Trustee Bray

THAT the Board of Education direct staff through the Superintendent, to revise Policy 320 Conveyance of Students removing procedure from it, create an Administrative Procedure outlining a clear method and formula for calculating Transportation Assistance Rates, and to create an Appendix to the Administrative Procedure to establish the Rates for the 2023/24 school year, for review by the Policy Committee.

Carried

Moved by: Trustee Washington

Seconded by: Trustee Bray

THAT the Board of Education approve the rate of \$0.272 (40% of \$0.68) per kilometer with the addition of 0.05 per additional child for a maximum of \$25 per day per family, as the Transportation Assistance Rates for the 2023/24 school year.

Carried

9.5 Event Driven Reporting

Secretary Treasurer Ross provided an update on event driven reporting.

9.6 Strategic Planning 2023-28 Language

Trustee Washington expressed her excitement being involved in the new Strategic Plan process, Trustee Bray expressed that it's the best plan she's been involved in yet, and Superintendent Davie thanked Dr. Keven Elder for his engaging way of leading the community through the process. Trustee Bray asked if Dr. Elder could get an SD70 mug.

Moved: Trustee Bray

Seconded: Trustee Joseph

THAT the Board of Education adopt the Strategic Planning 2023-28 document language as presented, and direct Staff through the Superintendent, to use this language when developing and preparing the final Strategic Plan 2023-28 document for publishing.

Carried

9.7 Tofino Saltwater Classic 2023 Ball Hockey Tournament

Moved by: Trustee Bray

Seconded by: Trustee Orr

THAT the Board of Education authorize the use of the Wickaninnish Community School grounds, to host the 2023 Tofino Saltwater Classic Ball Hockey Tournament.

Carried

9.8 Boarding Allowance Rate 2023-24

It was noted that the title of the Action Sheet was incorrect, Ms. Ross invited Ms. Mason to provide an overview of the report.

Moved by: Trustee Washington

Seconded by: Trustee Bray

THAT the Board of Education approve \$850.00 as the maximum monthly boarding allowance amount an eligible student is entitled to during the 2023/24 school year, with eligibility being defined by the Eligibility section of Administrative Procedure 3306; and

THAT the Board of Education direct Staff through the Superintendent, to present the Appendix to the June Public Board Meeting each year, for review and updating of the rates for the subsequent school year.

Carried

10. Unfinished Business/ New Business

10.1 Request for Increased Funding - StrongStart

Assistant Superintendent Klaver suggested that the letter be copied to both BCSTA and VISTA.

Moved by: Trustee Ransom

Seconded by: Trustee Orr

THAT the Board of Education approve the letter as presented by Staff be sent to the Ministry of Education and Child Care.

Carried

11. Policy Development

11.1 Rental of District Facilities Admin Procedure

Assistant Superintendent Klaver requested formal approval of the administrative procedure. Trustee Washington noted that administrative procedures do not usually require Board approval, however due to the number of changes to this one, it came for approval.

Moved by: Trustee Washington

Seconded by: Trustee Ransom

THAT the Board of Education support the adoption of the Rental of District Facilities Administrative Procedure and direct the Superintendent to direct Staff to share both the policy and the new user rates with all User Groups prior to use in the Fall of 2023.

Carried

12. Correspondence- Action Required

13. Correspondence- For Information

13.1 ADSS Waste Management

13.2 Rob Shaw: Watchdogs suggest a larger government role in selling decriminalized drugs - The Orca

Trustee Ransom discussed the possibility of inviting Dr. Allison back for a return visit and or a future update from staff Re: Student health and mental health and well-being.

Moved by: Trustee Ransom

Seconded by: Trustee Orr

THAT the Board of Education direct staff through the Superintendent, to invite Dr, Allison to return to provide an update in the Fall 2023 and provide a report regarding Mental Health and Wellbeing of Students.

Carried

14. Board Committees

15. External District Committees

15.1 BCSTA: 2024 Budget Submission

Trustee Ransom noted that it would be pro-active of the Board of Education to make Motion and Submissions for 2024.

15.2 ACRD Emergency Network Meeting Minutes - May 30, 2023

Superintendent Davie recognized the emergency team for their support of children during the recent wildfire.

He then presented a gift to the Board from the Sister City Society-Abashiri, Japan.

15.3 Agricultural Development Committee Meeting Minutes - May 30, 2023

16. Audience Question Period

Secretary Ross answered a question from the audience regarding transportation rates as related to boat travel. Another audience member expressed their appreciation for the Trustees.

17. Adjournment

The date for the next Public Meeting of the Board will be decided at the June 27, 2023 Public Board Meeting. The meeting was Adjourned at 6:50pm.

Board Chair

Secretary Treasurer

Bamfield Community School Association 2022-2023 Annual Report

To the School District 70 Board of Trustees

August 31, 2023

Board Members 2022-2023

Edward Johnson Jr., Chair
Lisa Bye, Vice Chair
Julie Bradley, Secretary
Charlene Wolff, Treasurer
Christine Gruman
Samantha Kranz
Kyle Lindsay

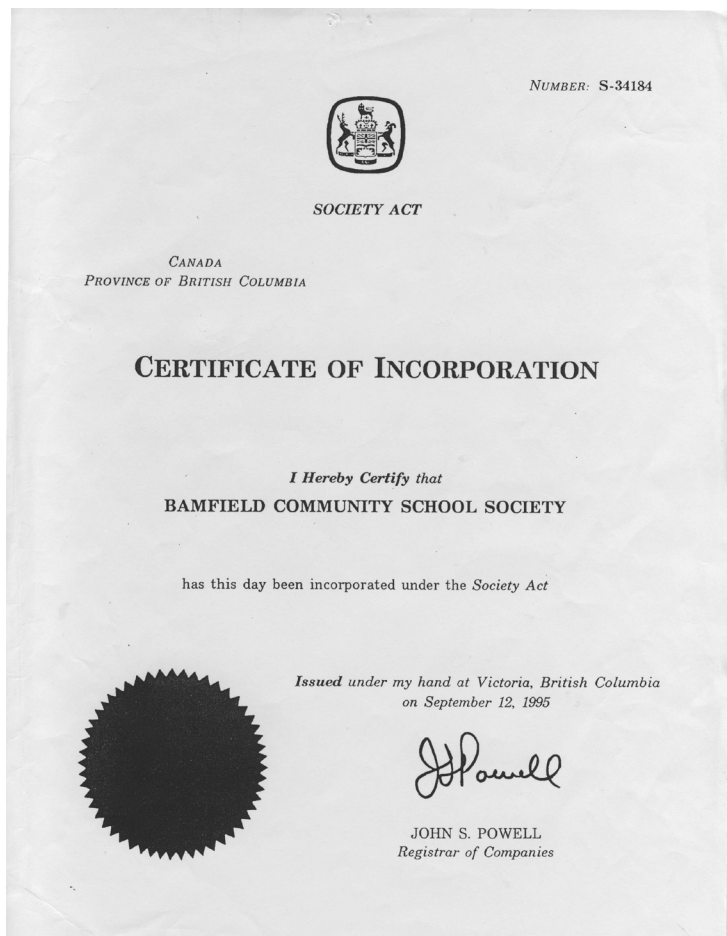
Coordinator

Jaslyn Haberl
bcsacoordinator@gmail.com
250-728-1220

Proof of Society Status

Business Name: Bamfield Community School Society

Society Number: S-34184



Previous Year's Activities

A Note on Attendance: The Bamfield Community School had approximately 48 students in the 2022-2023 school year. The Bamfield and Anacila community has approximately 200 year-round residents.

Early Childhood Programs

Little Buddies Playtime is a bi-weekly program during which children ages 3-5 (and their guardians) come to the school for story time, songs, crafts, and games. Once a month, we joined Ms. Schmitt and the kindergarten class for an hour of playtime, either in the classroom or exploring the forest. The program brought between 2-4 preschool-aged children and their guardians into the school each session, helping to set up school as a fun, safe, and exciting place to be. During sessions which also engaged the kindergarten class, an additional 9-12 students joined the program, depending on attendance that day.

Family Literacy Programs

Books and Brunch is a monthly program which invites families to the Community Library for a nutritious breakfast, an opportunity to explore library books, and to enjoy story time. Attendance varies between 5-20 participants of all ages, with an emphasis on pre-school-aged children and primary-aged children.

Family Games Night is a fun, social monthly gathering for community members of all ages to play board games, video games, gym games, and share a meal. Attendance varies between 10-35 participants, with a majority demographic of school-aged children.

Reading Buddies was a weekly program run in partnership with the BCS teachers, where community members were invited to join students to practice reading and encourage a love of books. Attendance varied wildly – at least half of the time, no community members came, and the students instead read with each other, the teachers, and BCSA staff. The other half of the time, between 1-4 community members joined students to read aloud in small groups.

School-Aged Programs

After School Club is hosted twice weekly, with one session for grades 1-3 (9 students), and another session for grades 4-7 (15 students). After school, students eat a healthy snack, then play games, make artwork, and do fun science experiments, often planned around a theme or learning objective.

Basketball After School Club was a specialty after school program, attended by 15 students, which ran for 8 weeks, and offered an opportunity for children to learn basketball skills and engage in social and recreational activity. Every day, the BCSA ensures that the 48 students who attended the Bamfield Community School are fed nutritious meals through the **School Breakfast and Lunch Program**, funded by SD70, Huu-ay-aht First Nations, and the BCSA. Throughout the summer and over spring break, the BCSA collaborated with Huu-ay-aht First Nations to facilitate **Spring Break Camp** and **Summer Day Camps**. Children gathered at the school and various cultural sites and outdoor venues to enjoy arts-, sports-, and culture-based programming, with different themes and focuses. Attendance varied each week, but typically 12-18 children and youth attended each day of Camp.

Youth Programs

The **Friday Night Chill** is a monthly youth drop-in which invites secondary-aged youth to the school to eat pizza, play games, make crafts, vibe to music and access safety planning support and harm reduction supplies. Typically, attendance is around 10-12 youth.

The **Bamfield Aquaculture Club** was an accredited program which offered an opportunity for youth to explore the science of aquaculture, go on educational and experiential field trips, prepare and eat food grown and harvested together, and learn about the traditional and contemporary management of Nuuchah-nulth ocean resources from Huu-ay-aht knowledge keepers (HFN Natural Resources Team), aquaculture specialists (Canadian Kelp Resources, West Coast Kelp, Nova Harvest), educators, and marine scientists (Bamfield Marine Sciences Centre). Participation varied based on secondary class attendance, typically between 7-10 students, with 12 local employers, scientists, and knowledge keepers engaged to support the secondary teacher and BCSA coordinator with different field trips and projects.

All-Ages Programs

The BCSA hosts a popular monthly **Community Lunch**, where community members of all ages are invited to eat with the students of the BCS, enjoy intergenerational connection, and check out student projects at the school. Typically, between 30-60 community members attend, in addition to the staff and students at the Community School.

During the month of June, the BCSA hosted weekly community **Kickball** – a favourite activity of the BCS students! Approximately 15 students and 10 community members played in each session, with another 4-8 community members coming to watch and cheer.

The BCSA hosts twice monthly **Soccer Games** on the school field, which are frequented by 8-10 community members and 2-6 secondary students.

The BCSA has supported a local secondary student to organize three **Community Softball Games** in the last year, each one attended by at least 10 students and 20 community members.

Adult Programs

The BCSA hosted a competitive **Dodgeball** league with weekly games through the fall and winter seasons. 30 community members registered a team, and approximately 15 additional people dropped in for games at least once, including 5 secondary students.

We host a popular weekly **Yoga** class at the school, regularly attended by 5-10 community members.

The BCS prep/art teacher and BCSA Board Secretary Julie Bradley taught an **Intro to Ceramics** course over 10 sessions in the autumn, with 8 community participants. In the Spring, she taught an **Intermediate Ceramics** intensive course over 3 sessions, with 6 participants.

The BCSA Board Treasurer and School Lunch Caterer Charlene Wolff led a community **Book Club** for 5 months, with 5-7 community members joining monthly.

Events, Workshops, Training, and Courses

In September, the BCSA hosted the **Terry Fox Run**, in which the whole school participated, and which community members (~10-12 people) came out to cheer for and celebrate.

In September, the BCSA collaborated with the Bamfield Community School teachers and Huu-ay-aht First Nations to host an event in honour of the **National Day for Truth and Reconciliation**. All the students in the school performed a cultural song and dance, and the community (~100 people) gathered for commemoration and a meal.

In October, the BCSA held our 10th annual fundraiser, **Oysters, Authors, and Ale**, to fundraise for literacy programming, hosted at the Bamfield Marine Sciences Centre. Collaborating with the Canadian Ocean Literacy Coalition, we hosted a wonderful evening celebrating storytellers, poets, and authors, ate delicious local oysters, sampled ales from the West Coast, and participated in a fiercely competitive silent auction featuring many local products.

In October, we collaborated with the Alberni-Clayoquot Regional District and the Bamfield Volunteer Fire Department to host a **School Fire Safety Event** for all the students of the Bamfield Community School (~40 students in attendance).

In February, the BCSA hosted the Alberni Valley Employment Centre to facilitate **Employment Workshops** in the community. The secondary class participated in 2 afternoon workshops about job hunting, resume writing, and interview skills (10 students participated), and the community were invited to 2 evening workshops which focused on resume and cover letter writing skills, and delivering a strong interview (4 participants).

Over Spring Break, the BCSA took 7 secondary students on a field trip to the **Youth Now Conference** in Port Alberni, where students were able to connect with peers from the Alberni Valley to learn mental health resiliency strategies, practice goal setting, make art, engage with cultural practices like drum making, participate in a musical jam, and have fun together!

In April, the BCSA collaborated with the Huu-ay-aht Warriors to organize a youth **Snorkel Harvest Course**, in which 2 secondary students and 5 community members participated, and a youth **Chainsaw Operator Course**, in which 8 community members participated.

In April, we co-hosted a **Hike to High Ground Tsunami Awareness Event** with the Bamfield Community Emergency Program. Approximately 40 community members joined the BCS staff students to learn about tsunami, the history of tsunami in our region, and community resilience to natural disasters from Huu-ay-aht knowledge keepers and

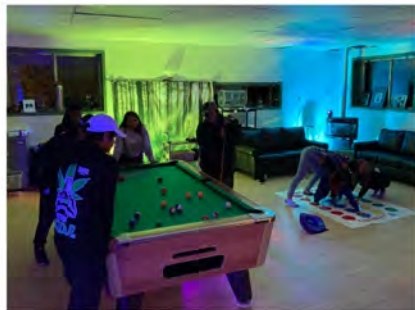
emergency preparedness experts from the Alberni-Clayoquot Regional District. The event culminated with a community lunch.

In June, we held the first ever **Pride** event to take place in Bamfield. Approximately 75 LGBTQIA+ community members and allies (including 8 students) gathered for a pride walk along the Bamfield boardwalk, which culminated in a community barbeque in the park, with fun activities and games for kids of all ages.

This year, the BCSA hosted online workshops for folks who work with youth to learn about supporting **Safety Planning** and **Creating Safe Spaces for LGBTQIA+ Community**. Members of Huu-ay-aht First Nations' Child and Family Wellness Team and the Bamfield Marine Sciences Centre Education Team joined BCSA staff to learn together, with 4-6 participants in each training session.

Services

The BCSA is responsible for the management of the **Community Library**, which includes a branch of the Vancouver Island Regional Library and offers free community computer and internet access. Approximately 50 people have used the library this year.



The Bamfield Community School Association

BCSA Staff

Jaslyn Haberl (she/her)
Bamfield Community School Association (BCSA) Coordinator
Alberni-Clayoquot Building Youth Futures Project (CBYF)
Youth Engagement Facilitator for the Barkley Communities
bcsacoordinator@gmail.com

Renee Gaudet (she/her)
BCSA Literacy Outreach Facilitator
bcsalifacilitator@gmail.com







BCSA Programs: Early Childhood

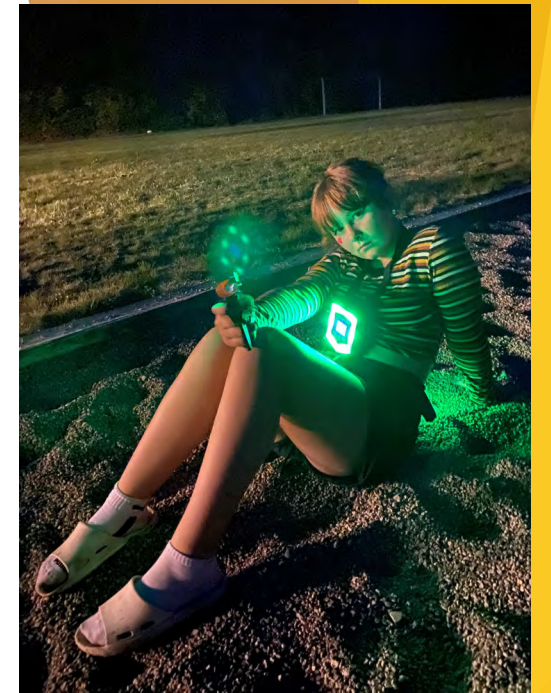
**Little
Buddies
Playtime**

BCSA Programs: Family Literacy

Books and
Brunch

Family
Games
Night

Reading
Buddies



BCSA Programs: School- Aged

After School Clubs





BCSA Nutritional Programs and Services

**School Breakfast
and Lunch Program**

**Community
Lunches**

School Garden





**BCSA Programs:
School-Aged**

**Spring Break
and Summer
Camps!**

BCSA Programs: Youth

Friday Night Chill Youth Drop In



The Friday Night Chill is made possible through funding from the Communities Building Youth Futures project, which concludes in March 2024.

Alberni Clayoquot



Building Youth Futures



BCSA Programs

Bamfield Aquaculture Club

The Aquaculture Club is made possible through funding from the Communities Building Youth Futures project, which concludes in March 2024.

Alberni Clayoquot



Building Youth Futures



BCSA Programs: All-Ages

Community
Lunch

Community
Sports



BCSA Programs: Adults

Artistic and
Recreational
Programs

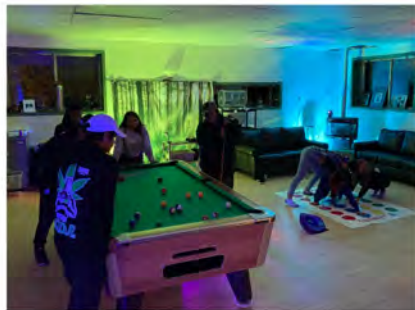


BCSA Events, Workshops, Courses



Network & Partnerships

- ▶ Teachers & SD70 Staff
- ▶ Students of the BCS
- ▶ Huu-ay-aht First Nations
- ▶ The Alberni-Clayoquot Health Network
- ▶ Communities Building Youth Futures Initiative
- ▶ Vancouver Island Regional Library
- ▶ Bamfield Marine Sciences Centre
- ▶ Bamfield Volunteer Fire Department
- ▶ Nuu-chah-nulth Warriors
- ▶ Bamfield Community Emergency Preparedness
- ▶ Farm 2 School BC
- ▶ Music By The Sea
- ▶ Association of Community Educators of BC
- ▶ The New Bamfielder
- ▶ Local Businesses
- ▶ Community Members



**The
Bamfield
Community
School
Association
Thanks You!**



PACIFIC RIM SCHOOL DISTRICT 70 PUBLIC BOARD MEETING INFORMATION SHEET

Date: September 26, 2023
To: Board of Education
From: Robin Schmitt, Vice-Principal, Bamfield Community School
Subject: Bamfield Community School update

Background

- **Population Growth:** Bamfield School has experienced a significant increase in its student population since its inception.
- **Indigenous Representation:** Approximately 75% of the children attending Bamfield School are Indigenous, highlighting the school's important role in serving Indigenous communities.
- **Trauma-Informed Focus:** Recognizing the multi-generational trauma faced by many students and their families, Bamfield School places a strong emphasis on addressing social-emotional growth and providing support to help students heal and thrive.
- **Safe and Caring Environment:** Our primary goal is to create a safe and nurturing environment where students feel cared for and comfortable. This approach includes active listening, guidance, and many opportunities for exploration and learning.

Information

- **Primary Education:** Bamfield School boasts a robust play-based primary program that ignites young learners' enthusiasm as they embark on their educational journey.
- **Secondary Education:** The secondary section of the school is staffed by dedicated teachers who connect effectively with teenagers, encouraging them to be their best selves.
- **Balancing Academics and Inquiry:** We endeavor to strike a balance between play-based instruction and academic rigor, while also fostering genuine inquiry and curiosity.
- **Support for Social and Emotional Needs:** Recognizing the importance of addressing students' social and emotional needs, the school prioritizes these aspects to ensure that students can access their intellectual potential. Building students' self-belief is a core component of this approach.
- **High Academic Expectations:** The school maintains high, yet attainable, academic expectations for students and believes in helping students reach these standards through innovative and relevant teaching methods.

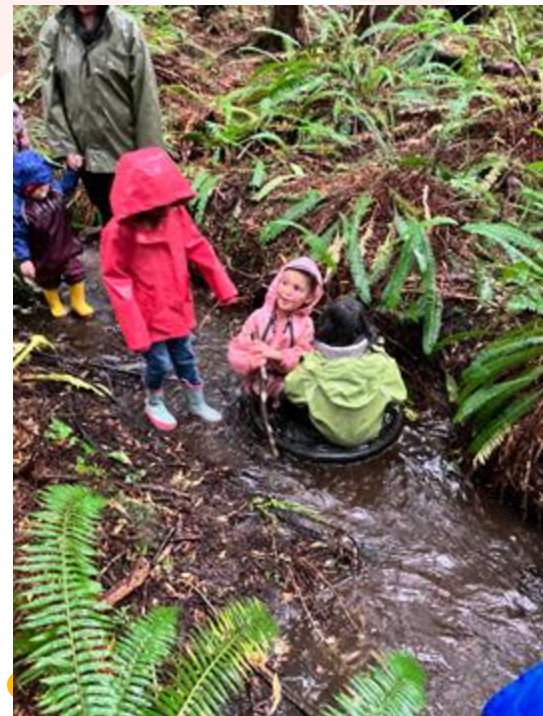
- **Community Integration:** The small staff, closely connected to the community, teaches across multiple grade levels, and is deeply committed to finding programs and resources that promote student success.
- **Resource Investment:** The rapid growth of Bamfield's student population has strained the availability of supplies and resources. Investments have been made in primary literacy and math resources, with visible positive impacts.
- **Pathways to Graduation:** Ensuring successful graduation for all students, especially Indigenous students who face lower graduation rates, is a top priority. The school tailors individualized, hands-on programs to highlight students' strengths and help them achieve successful graduation.
- **Expanding Elective Options:** As the communities of Bamfield and Anacla grow, the school aims to offer diverse elective options such as Work Experience, Woodworking, Foods, Computer Sciences, Music, Pottery, Outdoor Ed, Recreational Education, and potentially sports academies.
- **Community Support:** While the community strongly supports the school and its students, there remains a need for financial means to fund various programs, often in collaboration with local businesses and community members.
- **Theme of Connections:** The school's overarching theme revolves around building connections - among students, with the land, and within the community. This is achieved through activities like sharing circles and regular outdoor experiences to connect with the natural environment emotionally, intellectually, and physically.
- **Building a Learning Community:** Bamfield School is actively working on building a cohesive and supportive learning community, where teachers, students, and families collaborate to create an exceptional educational experience.

The background is a vibrant, cartoonish illustration. It features several red ladybugs with black spots and white markings on their heads. There are green leaves of various shapes and sizes. Yellow and orange flowers are scattered throughout, some with multiple petals. Dotted yellow lines and small yellow circles are also present, adding to the whimsical feel. The overall color palette is bright and cheerful, with a mix of greens, yellows, oranges, and reds on a light pinkish-white background.

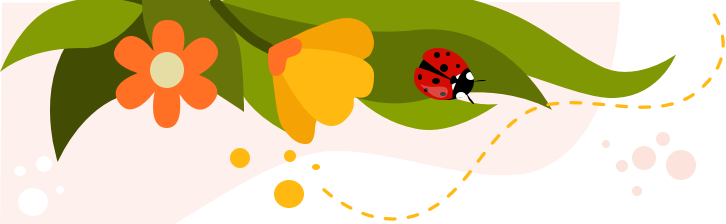
Bamfield Community School Update

September 26, 2023

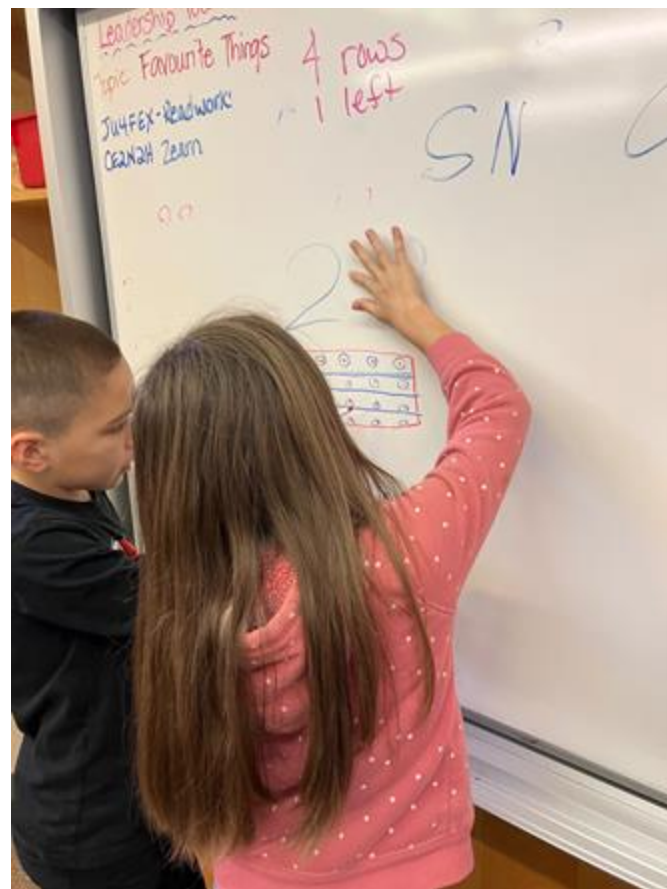
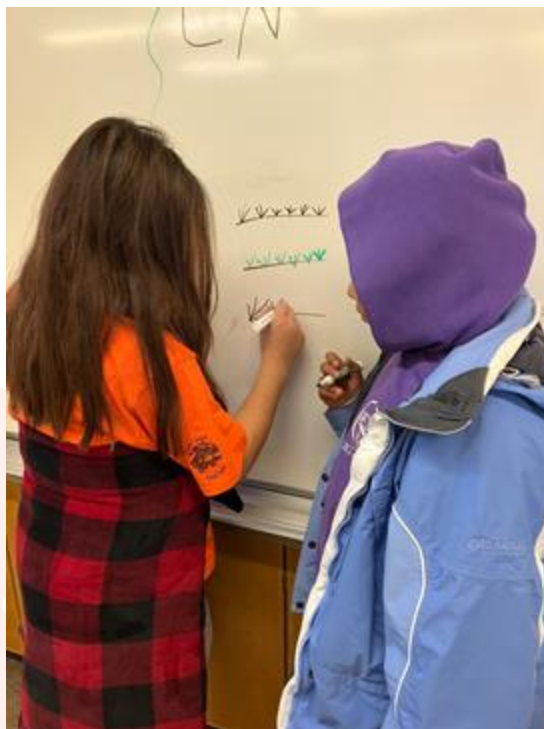




























PACIFIC RIM SCHOOL DISTRICT 70 REGULAR BOARD MEETING ACTION SHEET

Date: September 26, 2023
To: Board of Education
From: Barbara Ross, Secretary Treasurer
Subject: 2022-23 Audited Financial Statements

Background

By September 30th of every year, Districts are required to submit signed Audited Financial Statements for the year ended June 30th.

Information

In your board package, you will find:

- Financial Statements Discussion and Analysis (FSD&A)
- Audited Financial Statements (F/S)
- Notes to the Financial Statements (Notes)

These documents will remain in draft form until formally approved via motion.

Staff are continuing to work on the Asset Retirement Obligation (ARO) liability calculations. The Financial Statements currently show a liability of \$2,041,946. It is likely that the number will change by the time the statements are presented for your approval. This will have no impact on the health of the school district's finances, as the liability will be a Ministry cost.

Overall, our financial position remains stable. We have a modest surplus that will address budget deficiencies in the short term. Our auditors have provided a clean audit report. The full Audit Findings Report is included in this board package after the Audited Financial Statements.

I will be pleased to answer any questions you may have on these financial statements and will be seeking approval, via motion, as follows:

THAT the Board of Education of School District No. 70 (Pacific Rim) approve the 2022/23 Audited Financial Statements as presented.



**FINANCIAL
STATEMENTS
DISCUSSION
and
ANALYSIS**

Year ended June 30, 2023

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School District No. 70 (Pacific Rim)
Financial Statements Discussion and Analysis
For the Year Ended June 30, 2023

INTRODUCTION

The following is a discussion and analysis of the financial performance of School District 70 (Pacific Rim) (the “District”) for the fiscal year ended June 30, 2023. This report should be read in conjunction with the district’s consolidated financial statements for the same period and is meant to assist the reader.

The purpose of the Financial Statement Discussion and Analysis is to highlight information and provide explanations which enhance the reader’s understanding of the school district’s financial statements as well as the factors that influence the financial results presented in these statements. This report is a summary of the district’s financial activities, based on currently known facts, decisions and conditions. The statements illustrate, in financial terms, how resources have been allocated and consumed during the fiscal year.

The preparation of this financial statement discussion and analysis is management’s responsibility. All dollar amounts are reported to the nearest thousand.

OVERVIEW OF THE SCHOOL DISTRICT

The Pacific Rim School District is situated on the ha-houlthees of the *cišaaʔath*, *Hupačasath*, *Tla-o-qui-aht*, *Yuuʔuʔiʔath*, and *Huu-ay-aht* First Nations and acknowledges that we work alongside these Nuu-chah-nulth nations as well as the Ditidaht, Uchucklesaht, Toquaht, Ahousaht, and Hesquiaht First Nations, the Métis Nation of British Columbia and the Alberni-Clayoquot Métis Society to serve the children and youth of the Alberni-Clayoquot region.

The Pacific Rim School District (the district) covers much of Central Vancouver Island’s rugged, picturesque West Coast and serves a regional population of approximately 31,000 residing in the communities of Port Alberni, Tofino, Ucluelet, Bamfield and other remote communities.

The district is home to 4,000 students, 36% of whom are of Indigenous Ancestry, in two neighbourhood secondary schools, eight elementary schools, and one K-12 school. The district has a successful alternate learning centre, a strong French Immersion program, a thriving international student program, and a busy continuing education program.

The district is committed to all student successes and has strong connections to early learning and community wellness and mental health support, as well as the region’s two major post-secondary institutions. The school district employs close to 500 employees.

The governing body of the School District is a Board of Education made up of seven trustees who are each elected for a four-year term. The day-to-day matters are managed by the administrative staff of the district, headed by the Superintendent of Schools.

Our Strategic Plan

Our Strategic Plan, as derived through extensive online and face-to-face consultation, places a strong emphasis on achievement for all. Our focus areas are:

- Indigenous Learner Success and Relationships with First Nations
- Student Achievement
- Mental Health and Social-Emotional Well-being
- Safe, Welcoming and Modern Learning Environments
- Environmental Stewardship and Global Citizenship

Within each of these focus areas, we have developed goals that have been integrated into a working Operational Plan that sets the direction that will allow our district to successfully carry out our mission and move us closer to reaching our vision.

Our Values, Mission, and Vision

The mandate of the Board of Education is to maintain a focus on student achievement and well-being, and to participate in decision making that benefits the entire district while representing the interests of the entire electorate.

The Board is responsible for setting the overall strategic direction for the school district. Trustees work together to establish the Board's Strategic Plan which sets the goals for the district and its budget priorities. The Board is committed to the Calls to Action of the Truth and Reconciliation Commission, BC's Declaration on the Rights of Indigenous Peoples Act, and ongoing support for Indigenous ways of knowing and being, as a framework for reconciliation and learning.

As co-governors with the Ministry of Education and Child Care, the Board shares the belief of seamless inclusive universal child care and before-and-after school care options for those families that require it within environments that incorporate the Early Learning Framework, thus fostering connections between the education and child care sectors.

Our vision is to be a safe, welcoming, and engaging learning community that is diverse, equitable, inclusive, accessible, and collaborative, and creates belonging and opportunities for all.

Our overall intent is to educate students in safe, inclusive, and engaging learning environments where every student develops the knowledge, skills, and abilities to be lifelong learners and responsible members of our global society.

Our Core Values

- Integrity
- Respect
- Responsibility
- Equity
- Compassion
- Honesty

Our Schools

Elementary Schools

École Alberni Elementary School
E J Dunn Elementary School
John Howitt Elementary School
Maquinna Elementary School
Tsuma-as Elementary School
Ucluelet Elementary School
Wood Elementary School

Secondary Schools

Alberni District Secondary School
Ucluelet Secondary School

Community Schools

Bamfield Community School
Wickaninnish Community School

Alternate Programs

Eight Avenue Learning Centre
Pacific Rim International Student Program

DRAFT

COMPOSITION OF THE FINANCIAL STATEMENTS

School district financial statements are prepared in accordance with Section 23.1 of the Budget Transparency and Accountability Act of the Province of British Columbia. This Section requires that the financial statements be prepared in accordance with Canadian public sector accounting standards, except in regard to the accounting for government transfers.

The two key audited statements are:

- The **Statement of Financial Position** summarizes the districts assets and liabilities at June 30, 2023. This provides an indication of the financial health of the school district.
- **The Statement of Operations** summarizes the revenues received and expenses incurred between July 1, 2022 and June 30, 2023. This statement provides an indication of the funding received by the school district and how that funding was spent.
- The **Statement of Changes in Net Financial Assets (Debt)**, the **Statement of Cash Flows** and the **Notes to the Financial Statements** are also audited and provide further analysis of the District's finances.

Financial performance is difficult to ascertain in the audited Financial Statements, as they are a consolidation of three distinct areas:

- The Operating Fund (Schedule 2);
- Special Purpose Funds (Schedule 3); and the
- Capital Fund (Schedule 4).

The schedules are included at the end of the financial statements, following the Notes to the Financial Statements, in a format prescribed by the Ministry. The schedules include more details specific to each of the three areas, providing increased transparency and accountability. The balances reported in the schedules, when consolidated, are consistent with the balances reported in the statements.

- **Schedule 1** illustrates a breakdown of the accumulated surplus (deficit) on Statement 1 into the three reporting areas.
- **Schedule 2** provides detail on the Operating Fund, which accounts for the operating grants and other operating revenues. Legislation requires that the District present a balanced budget for the Operating Fund, whereby budgeted expenditure does not exceed budgeted revenue, and any surplus used to balance the budget is appropriated from surpluses carried forward in previous years.
- **Schedule 3** provides detail on the Special Purpose Funds, which are grants and contributions that are directed towards specific activities. As these are targeted grants, any unspent funding is accounted for as deferred revenue, not as accumulated surplus.
- **Schedule 4** provides detail on the Capital Fund, which accounts for the capital assets and capital revenues.

STATEMENT OF FINANCIAL POSITION

Financial Assets are assets available to discharge existing liabilities or finance future operations. Overall, there was no significant change from the prior year's overall balances.

In Thousands	2023	2022	Change
Cash and Cash Equivalents	\$ 7,338	\$ 10,295	\$ (2,957)
Accounts Receivable - Due from Ministry of Education and Child Care	31	1,261	(1,230)
Accounts Receivable - Due from Province - Other	87		87
Accounts Receivable - Due from First Nations	3,550	1,346	2,204
Accounts Receivable - Due from Other	1,166	567	599
Total	\$ 12,172	\$ 13,469	\$ (1,297)

Cash and cash equivalents decreased by \$2.9 million during the year. Accounts Receivable from the Ministry of Education and Child Care decreased by \$1.2 million. Accounts Receivable from Province – Other, increased by \$.087 million. Accounts Receivable from First Nations increased by \$2.2 million. Accounts Receivable – Other, increased by \$0.6 million.

Liabilities represent obligations that have been incurred by the District. Total liabilities increased from the prior year by \$7.9 million.

In Thousands	2023	2022	Change
Accounts Payable and Accrued Liabilities	\$ 5,007	\$ 5,793	\$ (786)
Unearned Revenue	464	298	166
Deferred Revenue	2,690	2,512	178
Deferred Capital Revenue	110,285	102,023	8,262
Employee Future Benefits	451	563	(112)
Asset Retirement Obligations	2,042	2,042	-
Debt	248	316	(68)
Capital Lease Obligations	268		268
Other Liabilities	-	-	-
Total	\$ 121,455	\$ 113,547	\$ 7,908

Accounts Payable and Accrued Liabilities is mainly comprised of employee remittances for payroll deductions, accumulated employee vacation, accrued wages and trades payable, which includes a significant amount for capital projects.

Unearned Revenue represents revenues received for future periods in the areas of rental revenue and international student tuition.

Deferred Revenue is externally restricted revenue for specific programs such as Community Link, StrongStart, Ready Set Learn, After School Sport and Arts and includes School Generated Funds. Deferred revenue is not recognized until related expenses are incurred.

Deferred Capital Revenue is revenue to be amortized over the life of the related capital assets.

Non-Financial Assets have increased by \$8.3 million.

In Thousands	2023	2022	Change
Tangible Capital Assets	\$ 120,722	\$ 112,529	\$ 8,193
Restricted Assets (Endowments)	30	30	-
Prepaid Expenses	422	278	144
Total	\$ 121,174	\$ 112,837	\$ 8,337

Capital Assets include land, buildings, construction projects in progress, furniture, equipment, vehicles and computers. The increase of \$8.3 million is a result of new additions, less amortization expense and deemed disposals, plus Work in Progress. Works in progress will not be amortized until substantial completion.

Restricted Assets represent the principal portion of the endowment fund received for scholarships. They are considered non-financial assets because they cannot be used to meet the liabilities of the District as they become due.

Prepaid Expenses represent costs that have been paid in advance of the next fiscal year and will become expenses in a future period.

Accumulated Surplus has decreased by \$ 0.87 million.

In Thousands	2023	2022	Change
Operating Fund	\$ 2,180	\$ 2,592	\$ (412)
Special Purpose Funds	30	30	-
Capital Fund	9,681	10,139	(458)
Total	\$ 11,891	\$ 12,761	\$ (870)

Accumulated surplus represents the Board's residual interest in its assets after deducting liabilities. Most of this balance is unavailable to fund operations as it is either restricted or has already been used to invest in buildings, equipment and other capital assets.

STATEMENT OF OPERATIONS

The Statement of Operations is a consolidation of revenues and expenditures in the operating, special purpose and capital funds. Each of these funds is discussed separately below.

Consolidated revenues from all sources decreased from \$52.9 million in 2022 to \$57.5 million in 2023. 83% of total revenue is from the Ministry of Education and Child Care and the other 17% comes from several different sources, such as tuition from international students, rentals and leases of school district property, investment income and amortization of deferred revenue.

In Thousands	2023			2022			Change
Ministry Grants	\$	47,904	83%	\$	44,679	84%	\$ 3,225
Grants from Other Ministries		269	0%		236	0%	33
Federal Grants		12	0%				12
Tuition		491	1%		557	1%	(66)
Other Revenue		5,385	9%		4,722	9%	663
Rentals and Leases		107	0%		79	0%	28
Investment Income		179	0%		41	0%	138
Gain (Loss) on Disposal of Tangible Capital Assets		-	0%		-	0%	-
Amortization of Deferred Capital Revenue		3,231	6%		2,601	5%	630
Total	\$	57,578	100%	\$	52,915	100%	\$ 4,663

Operating Fund revenue

This District received \$41.3 million from the Ministry of Education and Child Care in the form of the operating grant, which is based on student enrolment and other student, staffing and geographical factors. The remaining funding totaled \$4.4 million.

In Thousands	2023	2022	Amended Annual Budget	Variance from Prior Year	Variance from Budget
Ministry Grants	\$ 41,318	\$ 39,119	\$ 40,669	\$ 2,199	\$ 649
Grants from Other Ministries	42	64	120	(22)	(78)
Tuition	491	557	550	(66)	(59)
Other Revenue	3,575	3,694	3,333	(119)	242
Rentals and Leases	107	79	58	28	49
Investment Income	179	41	125	138	54
Total	\$ 45,712	\$ 43,554	\$ 44,855	\$ 2,158	\$ 857

Revenues increased by \$2.1 million from the prior year and \$0.8 million from the budget.

Operating Fund expenditures

Expenditures in the Operating Fund totaled \$45.8 million.

In Thousands	2023	2022	Amended Annual Budget	Variance from Prior Year	Variance from Budget
Teachers	\$ 18,012	\$ 17,637	\$ 18,304	\$ 375	\$ (292)
Principals and Vice-Principals	3,407	3,191	3,811	216	(404)
Educational Assistants	3,194	2,577	3,240	617	(46)
Support Staff	4,249	4,245	4,357	4	(108)
Other Professionals	1,659	1,464	1,236	195	423
Substitutes	2,035	1,625	1,704	410	331
	32,556	30,739	32,652	1,817	(96)
Employee Benefits	7,539	6,816	7,510	723	29
Services and Supplies	5,680	5,509	4,458	171	1,222
Total	\$ 45,775	\$ 43,064	\$ 44,620	\$ 2,711	\$ 1,155

Operating Surplus

The District ended the fiscal year with a total operating surplus of \$2,179,967. The Amended Annual Budget of that year planned to draw down the Operating Surplus by \$559,455. The actual appropriation was \$411,615. This was a planned reduction of reserves to support board approved initiatives, in compliance with Policy 340: Accumulated Operating Surplus, which provides for a Contingency Reserve of 1% to 3% of operating expenditures. As the surplus currently sits at exceeds that threshold, the District will continue to plan on drawing down the surplus in future years until the surplus is in that range.

For information, the breakdown is as follows:

Contingency Reserve

- elimination of any deficit arising at the end of a fiscal year of operation
- funding for new cost pressures not known at the time of budget development
- severance costs upon termination of employment
- legal action not covered by insurance
- coverage for unfunded disaster recovery costs
- extraordinary utilities cost pressures
- replacement of equipment essential to the continuation of educational programming
- assistance in balancing future years budgets

Board Approved Initiatives

- enhancements to technology
 - o modernizing SDS financial/payroll software - \$300,000
 - o implementation of electronic timesheets
 - o implementation of electronic leaves
 - o implementation of bussing tracking system for student ridership
 - o implementation of electronic filing system
 - o implementation of new telephone system
- unfunded increases
 - o early learning costs not covered by additional grants
 - o exempt employee increases

Some initiatives are one-time costs. Others are cost-saving measures.

Special Purpose Funds

Special Purpose Funds revenues are restricted grants designated for specific purposes or programs. Revenue is recognized only when it is expended, not when it is received. Balances can often be deferred to subsequent years for the intended purpose. Some funds require Ministry approval to carry forward and other funds that carry a surplus at the end of the year reduce the funding received in the next fiscal year.

In Thousands	2023	2022	Amended Annual Budget	Variance from Prior Year	Variance from Budget
Ministry of Education and Child Care	\$ 6,586	\$ 5,560	\$ 6,901	\$ 1,026	\$ (315)
Grants from Other Ministries	228	172	-	56	228
Federal Grants	12				
Other Revenue	1,809	1,027	1,250	782	559
Total	\$ 8,635	\$ 6,759	\$ 8,151	\$ 1,864	\$ 472

The District expended \$8.63 million in Special Purpose Funds in the year.

In Thousands	2023	2022	Amended Annual Budget	Variance from Prior Year	Variance from Budget
Instruction	\$ 8,200	\$ 6,246	\$ 7,717	\$ 1,954	\$ 483
District Administration	-	80	-	(80)	-
Operations and Maintenance	291	311	291	(20)	-
Transportation and Housing	143	123	143	20	-
Total	\$ 8,634	\$ 6,760	\$ 8,151	\$ 1,874	\$ 483

Capital Fund

Revenues are represented through the amortization of deferred capital revenue.

In Thousands	2023	2022	Amended Annual Budget	Variance from Prior Year	Variance from Budget
Other Revenue	\$ 1	\$ -	\$ -	\$ 1	\$ 1
Gain (Loss) on Disposal of Tangible Capital Asset	-	-			
Amortization of Deferred Capital Revenue	3,231	2,601	3,006	630	225
Total	\$ 3,232	\$ 2,601	\$ 3,006	\$ 631	\$ 226

Expenditures include the amortization of tangible capital assets and interest payments on capital loans and leases.

In Thousands	2023	2022	Amended Annual Budget	Variance from Prior Year	Variance from Budget
Amortization of Tangible Capital Assets					
- Operations and Maintenance	\$ 3,004	\$ 2,526	\$ 2,862	\$ 478	\$ 142
- Transportation and Housing	1,013	856	966	157	47
Debt Services					
- Capital Lease Interest	11	10	10	1	1
- Capital Loan Interest	9			9	9
Total	\$ 4,037	\$ 3,392	\$ 3,838	\$ 645	\$ 199

The District received \$11.5 million in capital grants in 2022/23. Of this amount, \$1.8 million remains in unspent deferred revenue

The District invested \$11.4 million in capital additions And \$0.23 million in work in progress

Furniture and equipment assets of \$24 k, vehicles of 109 k and computers of 395 k were also purchased with Operating Funds, Special Purpose Funds and a small capital lease.

SUMMARY OF OTHER SIGNIFICANT MATTERS

The District submitted a balanced budget to the Ministry of Education for the 2022/23 Fiscal Year that will continue to deliver the mix of programs and services currently offered to students in our schools. Moving into 2023/24 and beyond, there are several factors that may impact the District's operations and financial position.

Exempt / Excluded Increases

While labour settlement funding is provided by the Ministry for unionized employees, there is no guarantee of additional funding for exempt / excluded staff. In the past two years, the Ministry has provided funding for increases that match those of the unionized employees. Increases beyond that amount are absorbed by the district.

Replacement Costs / Availability / Employee Wellness

Amendments to the Employment Standards Act, that came into force in April 2022, continues to place an additional load on the District's finances and its capacity to provide adequate staffing levels in an already strained area.

CONTACTING MANAGEMENT

This financial report is designed to provide a general overview of the School District's finances and to demonstrate accountability for the public fund received by the school district.

If you have questions about the financial report, please contact the Office of the Secretary Treasurer at 250-723-3565.

You can also find additional information on the district, and its strategic vision, on our website: www.SD70.bc.ca.

Audited Financial Statements of

School District No. 70 (Pacific Rim)

And Independent Auditors' Report thereon

June 30, 2023

School District No. 70 (Pacific Rim)

June 30, 2023

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School District No. 70 (Pacific Rim)

MANAGEMENT REPORT

DRAFT

Management's Responsibility for the Financial Statements.

The accompanying financial statements of School District No. 70 (Pacific Rim) have been prepared by management in accordance with the accounting requirements of Section 23.1 of the Budget Transparency and Accountability Act of British Columbia, supplemented by Regulations 257/2010 and 198/2011 issued by the Province of British Columbia Treasury Board, and the integrity and objectivity of these statements are management's responsibility. Management is also responsible for all of the notes to the financial statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements.

The preparation of financial statements necessarily involves the use of estimates based on management's judgment particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and reliable financial information is produced.

The Board of Education of School District No. 70 (Pacific Rim) (called the "Board") is responsible for ensuring that management fulfills its responsibilities for financial reporting and internal control and exercises these responsibilities through the Board. The Board reviews internal financial statements on a monthly basis and externally audited financial statements yearly.

The external auditors, KPMG LLP, conduct an independent examination, in accordance with Canadian generally accepted auditing standards, and express their opinion on the financial statements. The external auditors have full and free access to financial management of School District No. 70 (Pacific Rim) and meet when required. The accompanying Independent Auditors' Report outlines their responsibilities, the scope of their examination and their opinion on the School District's financial statements.

On behalf of School District No. 70 (Pacific Rim)

DRAFT	
Signature of the Superintendent of the Board of Education	Date Signed
Signature of the Superintendent	Date Signed
Signature of the Secretary Treasurer	Date Signed

INDEPENDENT AUDITORS' REPORT

To the Board of Education of School District No. 70 (Pacific Rim), and
To the Minister of Education and Child Care, Province of British Columbia

Opinion

We have audited the financial statements of School District No. 70 (Pacific Rim) (the "Entity"), which comprise:

- the statement of financial position as at June 30, 2023
- the statement of operations for the year then ended
- the statement of changes in net debt for the year then ended
- the statement of cash flows for the year then ended
- and notes to the financial statements, including a summary of significant accounting policies

(Hereinafter referred to as the "financial statements").

In our opinion, the accompanying financial statements as at and for the year ended June 30, 2023 of the Entity are prepared, in all material respects, in accordance with the financial reporting provisions of Section 23.1 of the Budget Transparency and Accountability Act of the Province of British Columbia.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the "***Auditors' Responsibilities for the Audit of the Financial Statements***" section of our auditors' report.

We are independent of the Entity in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada and we have fulfilled our other ethical responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Emphasis of Matter – Financial Reporting Framework

We draw attention to note 2(a) to the financial statements which describes the applicable financial reporting framework and the significant differences between the financial reporting framework and Canadian public sector accounting standards.

Our opinion is not modified in respect of this matter.



Emphasis of Matter – Comparative Information

We draw attention to Note 21 to the financial statements which explains that certain comparative information presented for the year ended June 30, 2022 has been restated. Note 21 explains the reason for the restatement and also explains the adjustments that were applied to restate certain comparative information.

Our opinion is not modified in respect of this matter.

Other Matter – Comparative Information

As part of our audit of the financial statements for the year ended June 30, 2023, we also audited the adjustments that were applied to restate certain comparative information presented for the year ended June 30, 2022. In our opinion, such adjustments are appropriate and have been properly applied.

Other Information

Management is responsible for the other information. Other information comprises:

- Information included in Unaudited Schedules 1-4 attached to the audited financial statements.

Our opinion on the financial statements does not cover the other information and we do not and will not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information identified above and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated.

We obtained the Other Information included in the unaudited Schedules 1-4 attached to the audited financial statements as at the date of this auditors' report. If, based on the work we have performed on this other information, we conclude that there is a material misstatement of this other information, we are required to report that fact in the auditors' report.

We have nothing to report in this regard.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation of the financial statements in accordance with the financial reporting provisions of Section 23.1 of the Budget and Transparency and Accountability Act of the Province of British Columbia and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.



Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit.

We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.

The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Entity to cease to continue as a going concern.
- Communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Chartered Professional Accountants

Victoria, Canada
DATE

School District No. 70 (Pacific Rim)

Statement of Financial Position

As at June 30, 2023

Statement 1

	2023 Actual	2022 Actual (Restated - Note 21)
	\$	\$
Financial Assets		
Cash and Cash Equivalents	7,338,128	10,295,337
Accounts Receivable		
Due from Province - Ministry of Education and Child Care	30,787	1,260,931
Due from Province - Other	87,000	
Due from First Nations	3,549,913	1,345,993
Other (Note 3)	1,166,277	566,992
Total Financial Assets	12,172,105	13,469,253
Liabilities		
Accounts Payable and Accrued Liabilities		
Due to Province - Ministry of Education and Child Care	2,120	
Other (Note 4)	5,005,256	5,792,534
Unearned Revenue (Note 5)	464,425	298,205
Deferred Revenue (Note 6)	2,689,863	2,511,978
Deferred Capital Revenue (Note 7)	110,285,247	102,022,613
Employee Future Benefits (Note 8)	451,338	562,537
Asset Retirement Obligation (Note 19)	2,041,946	2,041,946
Debt (Note 9)	247,937	315,748
Capital Lease Obligations (Note 9)	268,131	
Total Liabilities	121,456,263	113,545,561
Net Debt	(109,284,158)	(100,076,308)
Non-Financial Assets		
Tangible Capital Assets (Note 10)	120,722,493	112,529,011
Restricted Assets (Endowments) (Note 11)	30,000	30,000
Prepaid Expenses (Note 2)	422,236	278,191
Total Non-Financial Assets	121,174,729	112,837,202
Accumulated Surplus (Deficit) (Note 13)	11,890,571	12,760,894
Accumulated Surplus (Deficit) is comprised of:		
Accumulated Surplus (Deficit) from Operations	11,890,571	12,760,894
Accumulated Remeasurement Gains (Losses)	11,890,571	12,760,894

Contractual Obligations (Note 15)

Approved by the Board

Signature of the Chairperson of the Board of Education

Signed

Signature of the Superintendent

Signed

Signature of the Secretary Treasurer

Date Signed

School District No. 70 (Pacific Rim)

Statement 2

Statement of Operations

Year Ended June 30, 2023

	2023 Budget (Note 16)	2023 Actual	2022 Actual (Restated - Note 21)
	\$	\$	\$
Revenues			
Provincial Grants			
Ministry of Education and Child Care	47,569,978	47,903,666	44,678,979
Other	120,000	269,088	235,898
Federal Grants		11,754	
Tuition	550,000	491,119	557,245
Other Revenue	4,583,364	5,384,846	4,721,846
Rentals and Leases	58,400	107,320	79,405
Investment Income	125,000	178,946	40,631
Amortization of Deferred Capital Revenue	3,005,626	3,230,808	2,600,789
Total Revenue	<u>56,012,368</u>	<u>57,577,547</u>	<u>52,914,793</u>
Expenses (Note 17)			
Instruction	43,233,979	43,956,549	39,740,089
District Administration	2,661,590	3,089,686	2,784,409
Operations and Maintenance	8,363,301	8,634,668	8,071,068
Transportation and Housing	2,341,244	2,746,462	2,609,712
Debt Services	9,905	20,505	9,970
Total Expense	<u>56,610,019</u>	<u>58,447,870</u>	<u>53,215,248</u>
Surplus (Deficit) for the year	<u>(597,651)</u>	<u>(870,323)</u>	<u>(300,455)</u>
Accumulated Surplus (Deficit) from Operations, beginning of year		12,760,894	13,061,349
Accumulated Surplus (Deficit) from Operations, end of year		<u>11,890,571</u>	<u>12,760,894</u>

School District No. 70 (Pacific Rim)

Statement 4

Statement of Changes in Net Debt
Year Ended June 30, 2023

	2023 Budget (Note 16) \$	2023 Actual \$	2022 Actual (Restated - Note 21) \$
Surplus (Deficit) for the year	<u>(597,651)</u>	<u>(870,323)</u>	<u>(300,455)</u>
Effect of change in Tangible Capital Assets			
Acquisition of Tangible Capital Assets	(13,446,483)	(12,210,937)	(22,317,120)
Amortization of Tangible Capital Assets	3,827,506	4,017,455	3,381,914
Total Effect of change in Tangible Capital Assets	<u>(9,618,977)</u>	<u>(8,193,482)</u>	<u>(18,935,206)</u>
Acquisition of Prepaid Expenses		(351,543)	(207,498)
Use of Prepaid Expenses		207,498	214,096
Total Effect of change in Other Non-Financial Assets	<u>-</u>	<u>(144,045)</u>	<u>6,598</u>
(Increase) Decrease in Net Debt, before Net Remeasurement Gains (Losses)	<u>(10,216,628)</u>	<u>(9,207,850)</u>	<u>(19,229,063)</u>
Net Remeasurement Gains (Losses)			
(Increase) Decrease in Net Debt		<u>(9,207,850)</u>	<u>(19,229,063)</u>
Net Debt, beginning of year		<u>(100,076,308)</u>	<u>(80,847,245)</u>
Net Debt, end of year		<u>(109,284,158)</u>	<u>(100,076,308)</u>

School District No. 70 (Pacific Rim)

Statement 5

Statement of Cash Flows

Year Ended June 30, 2023

	2023 Actual	2022 Actual
	(Restated - Note 21)	
	\$	\$
Operating Transactions		
Surplus (Deficit) for the year	(870,323)	(300,455)
Changes in Non-Cash Working Capital		
Decrease (Increase)		
Accounts Receivable	(1,660,061)	839,269
Prepaid Expenses	(144,045)	6,598
Increase (Decrease)		
Accounts Payable and Accrued Liabilities	(785,158)	(268,559)
Unearned Revenue	166,220	(20,255)
Deferred Revenue	177,885	386,396
Employee Future Benefits	(111,199)	(7,581)
Other Liabilities		(108,764)
Amortization of Tangible Capital Assets	4,017,455	3,381,914
Amortization of Deferred Capital Revenue	(3,230,808)	(2,600,789)
Total Operating Transactions	(2,440,034)	1,307,774
Capital Transactions		
Tangible Capital Assets Purchased	(11,611,458)	(7,763,069)
Tangible Capital Assets -WIP Purchased	(259,300)	(14,531,097)
Vehicles Purchased from Loan Proceeds		(22,954)
Total Capital Transactions	(11,870,758)	(22,317,120)
Financing Transactions		
Loan Proceeds		22,954
Loan Payments	(139,859)	(69,515)
Capital Revenue Received	11,493,442	22,880,574
Total Financing Transactions	11,353,583	22,834,013
Net Increase (Decrease) in Cash and Cash Equivalents	(2,957,209)	1,824,667
Cash and Cash Equivalents, beginning of year	10,295,337	8,470,670
Cash and Cash Equivalents, end of year	7,338,128	10,295,337
Cash and Cash Equivalents, end of year, is made up of:		
Cash	7,338,128	10,295,337
	7,338,128	10,295,337

**SCHOOL DISTRICT NO. 70 (PACIFIC RIM)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2023**

NOTE 1 AUTHORITY AND PURPOSE

The School District, established in 1887, operates under authority of the *School Act* of British Columbia as a corporation under the name of "The Board of Education of School District No. 70 (Pacific Rim)", and operates as "School District No. 70 (Pacific Rim)." A board of education ("Board") elected for a four-year term governs the School District. The School District provides educational programs to students enrolled in schools in the district and is principally funded by the Province of British Columbia through the Ministry of Education. The School District is exempt from federal and provincial corporate income taxes.

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

These financial statements are prepared by management in accordance with the basis of accounting described below. Significant accounting policies of the School District are as follows:

a) Basis of Accounting

These financial statements have been prepared in accordance with Section 23.1 of the *Budget Transparency and Accountability Act* of the Province of British Columbia supplemented by Regulations 257/2010 and 198/2011 issued by the Province of British Columbia Treasury Board. The *Budget Transparency and Accountability Act* requires that the financial statements be prepared in accordance with the set of standards and guidelines that comprise generally accepted accounting principles for senior governments in Canada, or if the Treasury Board makes a regulation, the set of standards and guidelines that comprise generally accepted accounting principles for senior governments in Canada as modified by the alternate standard or guideline or part thereof adopted in the regulation.

Regulation 257/2010 requires all tax-payer supported organizations in the Schools, Universities, Colleges and Hospitals sectors to adopt Canadian public sector accounting standards without any PS4200 elections.

Regulation 198/2011 requires that restricted contributions received or receivable for acquiring or developing a depreciable tangible capital asset or contributions in the form of a depreciable tangible capital asset are to be deferred and recognized in revenue at the same rate that amortization of the related tangible capital asset is recorded.

For British Columbia tax-payer supported organizations, these contributions include government transfers and externally restricted contributions.

SCHOOL DISTRICT NO. 70 (PACIFIC RIM)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2023

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(Continued)*

a) Basis of Accounting *(Continued)*

The accounting policy requirements under Regulation 198/2011 are significantly different from the requirements of Canadian public sector accounting standards which requires that:

- government transfers, which do not contain a stipulation that creates a liability, be recognized as revenue by the recipient when approved by the transferor and the eligibility criteria have been met in accordance with public sector accounting standard PS3410; and
- externally restricted contributions be recognized as revenue in the period in which the resources are used for the purpose or purposes specified in accordance with public sector accounting standard PS3100.

As a result, revenue recognized in the statement of operations and certain related deferred capital revenue would be recorded differently under Canadian public sector accounting standards.

b) Basis of Consolidation

These financial statements reflect the assets, liabilities, revenues, and expenses of the reporting entity, which is comprised of all controlled entities. Inter-departmental balances and organizational transactions have been eliminated.

The School District does not control any significant external entities and accordingly no entities have been consolidated with the financial statements.

The School District does not administer any trust activities on behalf of external parties.

c) Cash and Cash Equivalents

Cash and cash equivalents include cash and highly liquid securities that are readily convertible to known amounts of cash and that are subject to an insignificant risk of change in value. Cash equivalents generally have a maturity of three months or less at acquisition and are held for the purpose of meeting short-term cash commitments rather than for investing.

d) Accounts Receivable

Accounts receivable are measured at amortized cost and shown net of allowance for doubtful accounts.

e) Unearned Revenue

Unearned revenue includes tuition fees received for courses to be delivered in future periods and receipt of proceeds for services or products to be delivered in a future period. Revenue will be recognized in that future period when the courses, services, or products are provided.

SCHOOL DISTRICT NO. 70 (PACIFIC RIM)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2023

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(Continued)*

f) Deferred Revenue and Deferred Capital Revenue

Deferred revenue includes contributions received with stipulations that meet the description of restricted contributions in the *Restricted Contributions Regulation 198/2011* issued by Treasury Board. When restrictions are met, deferred revenue is recognized as revenue in the fiscal year in a manner consistent with the circumstances and evidence used to support the initial recognition of the contributions received as a liability as detailed in Note 2 (m).

Funding received for the acquisition of depreciable tangible capital assets is recorded as deferred capital revenue and amortized over the life of the asset acquired as revenue in the statement of operations. This accounting treatment is not consistent with the requirements of Canadian public sector accounting standards which require that government transfers be recognized as revenue when approved by the transferor and eligibility criteria have been met unless the transfer contains a stipulation that creates a liability in which case the transfer is recognized as revenue over the period that the liability is extinguished.

g) Employee Future Benefits

The School District provides certain post-employment benefits including vested and non-vested benefits for certain employees pursuant to certain contracts and union agreements.

The School District accrues its obligations and related costs including both vested and non-vested benefits under employee future benefit plans. Benefits include vested sick leave, accumulating non-vested sick leave, early retirement, retirement/severance, vacation, overtime and death benefits. The benefits cost is actuarially determined using the projected unit credit method pro-rated on service and using management's best estimate of expected salary escalation, termination rates, retirement rates and mortality. The discount rate used to measure obligations is based on the cost of borrowing. The cumulative unrecognized actuarial gains and losses are amortized over the expected average remaining service lifetime (EARSL) of active employees covered under the plan.

The most recent valuation of the obligation was performed at March 31, 2022 and projected to March 31, 2025. The next valuation will be performed at March 31, 2025 for use at June 30, 2025. For the purposes of determining the financial position of the plans and the employee future benefit costs, a measurement date of March 31 was adopted for all periods subsequent to July 1, 2004.

The School District and its employees make contributions to the Teachers' Pension Plan and Municipal Pension Plan. The plans are multi-employer plans where assets and obligations are not separated. The costs are expensed as incurred.

SCHOOL DISTRICT NO. 70 (PACIFIC RIM)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2023

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(Continued)*

h) Liability for Contaminated Sites

Contaminated sites are a result of contamination being introduced into air, soil, water or sediment of a chemical, organic or radioactive material or live organism that exceeds an environmental standard. A liability for contaminated sites is recognized when a site is not in productive use and the following criteria are met:

- An environmental standard exists;
- Contamination exceeds the environmental standard;
- The School District is directly responsible or accepts responsibility;
- It is expected that future economic benefits will be given up; and
- A reasonable estimate of the amount can be made.

The liability is recognized as management's estimate of the cost of post-remediation including operation, maintenance and monitoring that are an integral part of the remediation strategy for a contaminated site.

i) Asset Retirement Obligations

A liability is recognized when, as at the financial reporting date:

- there is a legal obligation to incur retirement costs in relation to a tangible capital asset;
- the past transaction or event giving rise to the liability has occurred;
- it is expected that future economic benefits will be given up; and
- a reasonable estimate of the amount can be made.

The liability includes costs for the removal of asbestos and other hazardous material in several of the buildings owned by the School District. The estimate of the asset retirement obligations includes costs directly attributable to the asset retirement activities. The resulting costs have been capitalized into the carrying amount of tangible capital assets and are being amortized on the same basis as the related tangible capital asset (Note 2 (m)). The carrying value of the liability is reviewed at each financial reporting date with changes to the timing or amount of the original estimate of cash flows recorded as an adjustment to the liability and related tangible capital asset.

j) Tangible Capital Assets

The following criteria apply:

- Tangible capital assets acquired or constructed are recorded at cost which includes amounts that are directly related to the acquisition, design, construction, development, improvement or betterment of the assets. Cost also includes overhead directly attributable to construction as well as interest costs that are directly attributable to the acquisition or construction of the asset.
- Donated tangible capital assets from non-related parties are recorded at their fair market value on the date of donation, except in circumstances where fair value cannot be reasonably determined, which are then recognized at nominal value.
- Transfers of capital assets from related parties are recorded at carrying value.
- Work-in-progress is recorded as an acquisition to the applicable asset class at substantial completion. Amortization is not recorded until assets are available for use.
- Tangible capital assets are written down to residual value when conditions indicate they no longer contribute to the ability of the School District to provide services or when the value of future economic benefits associated with the sites and buildings are less than their net book value. The write-downs are accounted for as expenses in the Statement of Operations.
- Buildings that are demolished or destroyed are written-off.
- Works of art, historic assets and other intangible assets are not recorded as assets in these financial statements.

SCHOOL DISTRICT NO. 70 (PACIFIC RIM)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2023

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(Continued)*

j) Tangible Capital Assets (continued)

- The cost, less residual value, of tangible capital assets (excluding sites), is amortized on a straight-line basis over the estimated useful life of the asset. It is management's responsibility to determine the appropriate useful lives for tangible capital assets. These useful lives are reviewed on a regular basis or if significant events initiate the need to revise. Estimated useful life is as follows:

Buildings	40 years
Furniture and Equipment	10 years
Vehicles	10 years
Computer Software	5 years
Computer Hardware	5 years

k) Prepaid Expenses

Payments for insurance, subscriptions, membership and maintenance contracts for use within the School District in a future period are included as a prepaid expense and stated at acquisition cost and are charged to expense over the periods expected to benefit from it.

l) Funds and Reserves

Certain amounts, as approved by the Board, are set aside in accumulated surplus for future operating and capital purposes. Transfers to and from funds and reserves are an adjustment to the respective fund when approved.

m) Revenue Recognition

Revenues are recognized in the period in which the transactions or events occurred that gave rise to the revenues, the amounts are considered to be collectible. All revenues are recorded on an accrual basis, except when the accruals cannot be determined with a reasonable degree of certainty or when their estimation is impracticable.

Contributions received or where eligibility criteria have been met, are recognized as revenue except where the contribution meets the criteria for deferral as described below. Eligibility criteria are the criteria that the School District has to meet in order to receive the contributions including authorization by the transferring government.

For contributions subject to a legislative or contractual stipulation or restriction as to their use, revenue is recognized as follows:

- Non-capital contributions for specific purposes are recorded as deferred revenue and recognized as revenue in the year related expenses are incurred,
- Contributions restricted for site acquisitions are recorded as revenue when the sites are purchased, and
- Contributions restricted for tangible capital assets acquisitions other than sites are recorded as deferred capital revenue and amortized over the useful life of the related assets.

Donated tangible capital assets other than sites are recorded at fair market value and amortized over the useful life of the assets. Donated sites are recorded as revenue at fair market value when received or receivable.

SCHOOL DISTRICT NO. 70 (PACIFIC RIM)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2023

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(Continued)*

m) Revenue Recognition (continued)

The accounting treatment for restricted contributions is not consistent with the requirements of Canadian public sector accounting standards which require that government transfers be recognized as revenue when approved by the transferor and eligibility criteria have been met unless the transfer contains a stipulation that meets the criteria for liability recognition in which case the transfer is recognized as revenue over the period that the liability is extinguished.

Revenue related to fees or services received in advance of the fee being earned or the service being performed is deferred and recognized when the fee is earned or service performed.

Investment income is reported in the period earned. When required by the funding party or related Act, investment income earned on deferred revenue is added to the deferred revenue balance.

n) Expenditures

Expenses are reported on an accrual basis. The cost of all goods consumed and services received during the year is expensed.

Allocation of Costs

- Operating expenses are reported by function, program, and object. Whenever possible, expenditures are determined by actual identification. Additional costs pertaining to specific instructional programs, such as special and aboriginal education, are allocated to these programs. All other costs are allocated to related programs.
- Actual salaries of personnel assigned to two or more functions or programs are allocated based on the time spent in each function and program. School-based clerical salaries are allocated to school administration and partially to other programs to which they may be assigned. Principals and Vice-Principals salaries are allocated to school administration and may be partially allocated to other programs to recognize their other responsibilities.
- Employee benefits and allowances are allocated to the same programs, and in the same proportions, as the individual's salary.
- Supplies and services are allocated based on actual program identification.

o) Financial Instruments

A contract establishing a financial instrument creates, at its inception, rights and obligations to receive or deliver economic benefits. The financial assets and financial liabilities portray these rights and obligations in the financial statements. The School District recognizes a financial instrument when it becomes a party to a financial instrument contract.

Financial instruments consist of cash and cash equivalents, accounts receivable, accounts payable and accrued liabilities and debt. Except for portfolio investments in equity instruments quoted in an active market that are recorded at fair value, all financial assets and liabilities are recorded at cost or amortized cost and the associated transaction costs are added to the carrying value of these investments upon initial recognition and amortized using the effective interest rate method. Transaction costs are incremental costs directly attributable to the acquisition or issue of a financial asset or a financial liability.

SCHOOL DISTRICT NO. 70 (PACIFIC RIM)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2023

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(Continued)*

o) Financial Instruments (continued)

Unrealized gains and losses from changes in the fair value of financial instruments measured at fair value are recognized in the statement of remeasurement gains and losses. Upon settlement, the cumulative gain or loss is reclassified from the statement of remeasurement gains and losses and recognized in the statement of operations. Interest and dividends attributable to financial instruments are reported in the statement of operations. There are no measurement gains or losses during the periods presented, therefore no statement of remeasurement gains or losses is included in these financial statements.

All financial assets except derivatives are tested annually for impairment. When financial assets are impaired, impairment losses are recorded in the statement of operations. A write-down of a portfolio investment to reflect a loss in value is not reversed for a subsequent increase in value.

For financial instruments measured using amortized cost, the effective interest rate method is used to determine interest revenue or expense.

p) Measurement Uncertainty

Preparation of financial statements in accordance with the basis of accounting described in note 2 requires management to make estimates and assumptions that impact reported amounts of assets and liabilities at the date of the financial statements and revenues and expenses during the reporting periods. Areas requiring the use of management estimates relate to the potential impairment of assets, estimates for contingent liabilities, rates for amortization, asset retirement obligations and estimated employee future benefits. Actual results could differ from those estimates.

NOTE 3 ACCOUNTS RECEIVABLE – OTHER RECEIVABLES

	2023	2022
Due from Federal Government	\$ 771,310	\$ 439,531
Other	394,967	127,461
	\$ 1,166,277	\$ 566,992

NOTE 4 ACCOUNTS PAYABLE AND ACCRUED LIABILITIES

	2023	2022
Trade payables	\$1,499,746	\$2,162,824
Salaries and benefits payable	3,048,925	2,949,329
Accrued vacation pay	456,585	680,381
	\$ 5,005,256	\$ 5,792,534

SCHOOL DISTRICT NO. 70 (PACIFIC RIM)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2023

NOTE 5 UNEARNED REVENUE

Unearned revenue consists of contributions received for services to be delivered in a future period. Changes in unearned revenue are as follows:

	2023	2022
Balance, beginning of year		
Tuition fees	295,025	318,460
Rental revenue	3,180	-
	<u>298,205</u>	<u>318,460</u>
Changes for the year:		
Increase:		
Tuition fees collected	653,679	533,810
Rental revenue collected	110,980	82,585
	<u>764,659</u>	<u>616,395</u>
Decrease:		
Tuition fees recognized	491,119	557,245
Rental revenue recognized	107,320	79,405
	<u>598,439</u>	<u>636,650</u>
Net changes for the year		
Tuition fees	162,560	(23,435)
Rental revenue	3,660	3,180
	<u>166,220</u>	<u>(20,255)</u>
Balance, end of year		
Tuition fees	457,585	295,025
Rental revenue	6,840	3,180
	<u>\$ 464,425</u>	<u>\$ 298,205</u>

SCHOOL DISTRICT NO. 70 (PACIFIC RIM)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2023

NOTE 6 DEFERRED REVENUE

Deferred revenue includes unspent grants and contributions received that meet the description of a restricted contribution in the *Restricted Contributions Regulation 198/2011* issued by Treasury Board, i.e., the stipulations associated with those grants and contributions have not yet been fulfilled.

	2023	2022
Balance, beginning of year	\$ 2,511,978	\$ 2,125,582
Changes for the year:		
Increase:		
Provincial grants	7,074,166	5,827,467
Federal grants	3,400	-
Other revenue	1,770,145	1,334,446
	8,847,711	7,161,913
Decrease:		
Allocated to revenue	8,634,682	6,759,779
Recovered	35,144	15,738
	8,669,826	6,775,517
Net changes for the year	53,733	386,396
Balance, end of year	\$ 2,689,863	\$ 2,511,978

SCHOOL DISTRICT NO. 70 (PACIFIC RIM)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2023

NOTE 7 DEFERRED CAPITAL REVENUE

Deferred capital revenue includes grants and contributions received that are restricted by the contributor for the acquisition of tangible capital assets that meet the description of a restricted contribution in the *Restricted Contributions Regulation 198/2011* issued by Treasury Board. Once spent, the contributions are amortized into revenue over the life of the asset acquired.

	2023	2022
Deferred capital revenue subject to amortization		
Balance, beginning of year	\$ 73,339,903	\$ 63,555,904
Increases:		
Capital additions	11,423,378	7,414,222
Transfer from WIP	26,723,102	4,970,566
Decreases:		
Amortization	(3,230,808)	(2,600,789)
Net change for the year	34,915,672	9,783,999
Balance, end of year	108,255,575	73,339,903
Work in progress		
Balance, beginning of year	26,723,102	17,162,571
Increases:		
Transfer from unspent deferred capital revenue	259,300	14,531,097
Decreases:		
Transfer to deferred capital revenue	(26,732,102)	- (4,970,566)
Net change for the year	(26,723,102)	9,560,531
Balance, end of year	259,300	26,723,102
Unspent deferred capital revenue		
Balance, beginning of year	1,959,608	1,024,353
Increases:		
Provincial Grants - Ministry of Education	11,357,770	20,691,176
Provincial Grants - Other	69,500	2,189,398
Other	66,172	-
Decreases:		
Transfer to deferred capital revenue subject to amortization:		
Capital additions	(11,423,378)	(7,414,222)
Transfer to work in progress	(259,300)	(14,531,097)
Net change for the year	(189,236)	935,255
Balance, end of year	1,770,372	1,959,608
Total deferred capital revenue balance, end of year	\$ 110,285,247	\$ 102,022,613

SCHOOL DISTRICT NO. 70 (PACIFIC RIM)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2023

NOTE 8 EMPLOYEE FUTURE BENEFITS

Benefits include vested sick leave, accumulating non-vested sick leave, early retirement, retirement/severance, vacation, overtime and death benefits. Funding is provided when the benefits are paid and accordingly, there are no plan assets. Although no plan assets are uniquely identified, the School District has provided for the payment of these benefits.

	2023	2022
Reconciliation of Accrued Benefit Obligation		
Accrued Benefit Obligation - April 1	\$ 659,704	\$ 662,931
Service Cost	34,207	40,370
Interest Cost	20,361	16,311
Benefit Payments	(197,379)	(76,725)
Actuarial Loss	57,560	(16,817)
Accrued Benefit Obligation - March 31	\$ 574,453	\$ 659,704
 Reconciliation of Funded Status at End of Fiscal Year		
Accrued Benefit Obligation - March 31	\$ 574,453	\$ 659,704
Market Value of Plan Assets - March 31	-	-
Funded Status - Deficit	574,453	659,704
Employer Contributions After Measurement Date	(12,677)	(27,760)
Benefits Expense After Measurement Date	13,964	13,642
Unamortized Net Actuarial Gain (Loss)	124,402	(83,049)
Accrued Benefit Liability - June 30	\$ 451,337	\$ 562,537
 Reconciliation of Change in Accrued Benefit Liability		
Accrued Benefit Liability - July 1	\$ 562,535	\$ 570,118
Net Expense for Fiscal Year	71,098	74,191
Employer Contributions	(182,296)	(81,772)
Accrued Benefit Liability - June 30	\$ 451,337	\$ 562,537

SCHOOL DISTRICT NO. 70 (PACIFIC RIM)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2023

NOTE 8 EMPLOYEE FUTURE BENEFITS *(Continued)*

	2023	2022
Components of Net Benefit Expense		
Service Cost	\$ 33,967	\$ 38,829
Interest Cost	20,922	17,324
Amortization of Net Actuarial Loss	16,209	18,038
Net Benefit Expense	\$ 71,098	\$ 74,191
Assumptions		
Discount Rate - April 1	3.25%	2.50%
Discount Rate - March 31	4.00%	3.25%
Long Term Salary Growth - April 1	3.50%+seniority	2.50%+seniority
Long Term Salary Growth - March 31	6.75%+seniority	2.50%+seniority
EARSL - March 31	10 years	10 years

NOTE 9 DEBT

The following loans approved under Section 144 of the *School Act* are outstanding:

	Approval Date	Year Borrowed	Interest Rate	Maturity	Amount Borrowed	Amount Paid	2023 Balance	2022 Balance
Demand	1998	1998	Prime rate	Demand	144,605	143,103	1,502	16,565
Term	2010	2010	3.25%	2025	124,259	58,411	65,848	74,072
Term	2010	2010	3.25%	2025	124,259	58,411	65,848	74,072
Demand	2015	2021	2.85%	Demand	186,559	71,820	114,739	151,039
Capital lease	2022	2022	13.97%	2026	335,164	67,033	268,131	-
					914,846	398,778	516,068	315,748

Future principal payments on debt as currently scheduled are as follows:

2024	\$ 122,698
2025	122,688
2026	124,221
2027	18,634
2028	19,297
Thereafter	108,530
	<u>\$ 516,068</u>

SCHOOL DISTRICT NO. 70 (PACIFIC RIM)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2023

NOTE 10 TANGIBLE CAPITAL ASSETS

Cost:	Balance at July 1, 2022 (restated – note 21)	Additions	Disposals / Transfers	Balance at June 30, 2023
Sites	\$ 2,558,638	\$ -	\$ -	\$ 2,558,638
Buildings	134,562,692	9,548,316	26,656,931	178,282,659
Buildings–work in progress	26,656,931	259,300	(26,656,931)	259,300
Furniture and Equipment	2,498,940	1,898,709	(1,355,139)	3,042,510
Furniture and Equipment–work in progress	66,171	-	(66,171)	-
Vehicles	961,324	109,355	(149,869)	920,810
Computer Software	-	-	-	-
Computer Hardware	1,003,720	395,257	(254,026)	1,144,951
Total	\$168,308,416	\$ 12,210,937	\$ (1,825,205)	\$186,208,868

Accumulated Amortization:	Balance at July 1, 2022 (restated – note 21)	Additions	Disposals	Balance at June 30, 2023
Sites	\$ -	\$ -	\$ -	\$ -
Buildings	53,114,199	3,431,408	-	64,060,327
Furniture and Equipment	1,699,462	277,073	(1,421,310)	555,225
Vehicles	451,445	94,107	(149,869)	395,683
Computer Software	-	-	-	-
Computer Hardware	514,299	214,867	(254,026)	475,140
Total	\$ 55,779,405	\$ 4,017,455	\$ (1,825,205)	\$ 65,486,375

Net Book Value:

	2023	2022
Sites	\$ 2,558,638	\$ 2,558,638
Buildings	114,222,332	81,448,493
Buildings - work in progress	259,300	26,656,931
Furniture and Equipment	2,487,285	799,478
Furniture and Equipment – work in progress	-	66,171
Vehicles	525,127	509,879
Computer Software	-	-
Computer Hardware	669,811	489,421
Total	\$ 120,722,493	\$ 112,529,011

Works of art and historic assets - the School District manages and controls various works of art and non-operational historical cultural assets including buildings, artifacts, paintings and sculptures and public display areas. These assets are not recorded as tangible capital assets and are not amortized.

**SCHOOL DISTRICT NO. 70 (PACIFIC RIM)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2023**

NOTE 11 RESTRICTED ASSETS (ENDOWMENTS)

Restricted assets are comprised of the Garner endowment of \$30,000. There were no contributions, additions to or transfers from the endowment during the years presented.

NOTE 12 EMPLOYEE PENSION PLANS

The School District and its employees contribute to the Teachers' Pension Plan and Municipal Pension Plan (jointly trustee pension plans). The boards of trustees for these plans, representing plan members and employers, are responsible for administering the pension plans, including investing assets and administering benefits. The plans are multi-employer defined benefit pension plans. Basic pension benefits are based on a formula. As at December 31, 2022, the Teachers' Pension Plan has about 51,000 active members and approximately 41,000 retired members. As of December 31, 2022, the Municipal Pension Plan has about 240,000 active members, including approximately 30,000 from school districts.

Every three years, an actuarial valuation is performed to assess the financial position of the plans and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plans. The actuary's calculated contribution rate is based on the entry-age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plans. This rate may be adjusted for the amortization of any actuarial funding surplus and will be adjusted for the amortization of any unfunded actuarial liability.

The most recent actuarial valuation of the Teachers' Pension Plan as at December 31, 2020, indicated a \$1,584 million surplus for basic pension benefits on a going concern basis.

The most recent actuarial valuation for the Municipal Pension Plan as at December 31, 2021, indicated a \$3,761 million funding surplus for basic pension benefits on a going concern basis.

The School District paid \$3,826,145 for employer contributions to the plans in the year ended June 30, 2023 (2022: \$3,639,434).

The next valuation for the Teachers' Pension Plan will be as at December 31, 2023, with results available later in 2024. The next valuation for the Municipal Pension Plan will be as at December 31, 2024, with results available later in 2025.

Employers participating in the plans record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the plans record accrued liabilities and accrued assets for each plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets and cost to individual employers participating in the plans.

SCHOOL DISTRICT NO. 70 (PACIFIC RIM)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2023

NOTE 13 ACCUMULATED SURPLUS

Accumulated surplus consists of individual fund surplus and reserves and reserve funds as follows:

	2023	2022 (restated – note 21)
Invested in tangible capital assets	\$ 9,680,604	\$ 10,139,312
Operating surplus	2,179,967	2,591,582
Special purpose surplus	30,000	30,000
Local capital surplus	-	-
	<u>\$ 11,890,571</u>	<u>\$ 12,760,894</u>

Inter-fund transfers between the operating, special purpose and capital funds for the year ended June 30, 2023, were as follows:

- Transfer from operating fund to capital fund: \$188,080 for the acquisition of tangible capital assets.
- Transfer from operating fund to capital fund: \$159,864 for principal and interest payments on debt.

The operating surplus has been internally restricted by the Board for Professional Development Obligations, Indigenous Education Program Surpluses, Asset Replacement Plans and future budget deficiencies.

Board approved initiatives	\$ 861,068
Contingency reserve	1,318,899
	<u>\$ 2,179,967</u>

NOTE 14 RELATED PARTY TRANSACTIONS

The School District is related through common ownership to all Province of British Columbia ministries, agencies, school districts, health authorities, colleges, universities, and crown corporations. Transactions with these entities, unless disclosed separately, are considered to be in the normal course of operations and are recorded at the exchange amount.

NOTE 15 CONTRACTUAL OBLIGATIONS AND CONTINGENCIES

The School District has entered into a number of multiple-year contracts for the delivery of services and the construction of tangible capital assets. These contractual obligations will become liabilities in the future when the terms of the contracts are met.

The school district holds \$1,770,372 in capital dollars for approved projects currently underway or planned. Estimated commitments for capital projects are \$5.2 million.

Estimated costs related to contractual transportation services are \$525,000 in 2024.

The nature of the School District's activities are such that there is usually litigation pending or in process at any time. With respect to unsettled claims at June 30, 2023, management believes the School District has valid defenses and appropriate insurance coverage in place. In the event that any claims are successful, management believes that such claims are not expected to have a material effect on the School District's financial position or operations.

SCHOOL DISTRICT NO. 70 (PACIFIC RIM)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2023

NOTE 16 BUDGET FIGURES

The budget figures data presented in these financial statements is based upon the 2023 amended annual budget adopted by the Board on February 28, 2023. The chart following reconciles the originally approved annual budget bylaw approved June 14, 2022 to the amended annual budget bylaw reported in these financial statements.

	2023 Amended Annual Budget	2023 Annual Budget
Revenues		
Provincial Grants		
Ministry of Education	\$ 47,569,978	\$ 44,987,216
Other	120,000	50,000
Federal Grants	-	175,000
Other Revenue	4,583,364	4,653,364
Tuition	550,000	550,000
Rentals and Leases	58,400	58,400
Investment Income	125,000	25,000
Amortization of Deferred Capital Revenue	3,005,626	3,005,626
Total Revenue	56,012,368	53,504,606
Expenses		
Instruction	43,233,979	40,599,227
District Administration	2,661,590	2,866,520
Operations and Maintenance	8,363,301	8,285,776
Transportation and Housing	2,341,244	2,148,870
Debt Services	9,905	9,905
Total Expense	56,610,019	53,910,298
Net Expense	(597,651)	(405,692)
Budgeted Allocation of Surplus	559,455	257,496
Budgeted Deficit for the year	\$ (38,196)	\$ (148,196)

NOTE 17 EXPENSE BY OBJECT

	2023	2022
Salaries and benefits	\$ 45,399,787	\$ 42,223,279
Services and supplies	9,134,275	7,600,085
Interest expense	20,505	9,970
Amortization	4,017,455	3,381,914
	\$ 58,572,022	\$ 53,215,248

SCHOOL DISTRICT NO. 70 (PACIFIC RIM)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2023

NOTE 18 ECONOMIC DEPENDENCE

The operations of the School District are dependent on continued funding from the Ministry of Education and various governmental agencies to carry out its programs. These financial statements have been prepared on a going concern basis.

NOTE 19 ASSET RETIREMENT OBLIGATIONS

Legal liabilities exist for the removal and disposal of asbestos and other environmentally hazardous materials within some district owned buildings that will undergo major renovations or demolition in the future. The timing of future settlement is unknown.

	2023	2022 (restated – note 21)
Balance, beginning of year	\$ 2,041,946	\$ 2,041,946
Settlements during the year	-	-
	<u>\$ 2,041,946</u>	<u>\$ 2,041,946</u>

NOTE 20 RISK MANAGEMENT

The School District has exposure to the following risks from its use of financial instruments: credit risk, market risk and liquidity risk.

The Board ensures that the School District has identified its risks and ensures that management monitors and controls them.

a) Credit risk:

Credit risk is the risk of financial loss to an institution if a customer or counterparty to a financial instrument fails to meet its contractual obligations. Such risks arise principally from certain financial assets held consisting of cash, cash equivalents and amounts receivable.

The School District is exposed to credit risk in the event of non-performance by a borrower. This risk is mitigated as most amounts receivable are due from the Province or other government organizations and are collectible.

It is management's opinion that the School District is not exposed to significant credit risk associated with its cash and cash equivalents as they are placed in recognized British Columbia institutions and the Province of BC Provincial Treasury Central Deposit Program.

b) Market risk:

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk is comprised of currency risk and interest rate risk.

SCHOOL DISTRICT NO. 70 (PACIFIC RIM)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2023

NOTE 20 RISK MANAGEMENT (Continued)

b) Market risk (continued):

Currency risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in the foreign exchange rates. It is management's opinion that the School District is not exposed to significant currency risk, as amounts held and purchases made in foreign currency are insignificant.

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in the market interest rates. The School District is exposed to interest rate risk through its cash equivalents. It is management's opinion that the School District is not exposed to significant interest rate risk as it invests solely in investments that are considered liquid that have a maturity date of no more than 3 years and the Province of BC Provincial Treasury Central Deposit Program. The School District is also exposed to interest rate risk on its debt, the majority of which pays interest at a variable rate.

c) Liquidity risk:

Liquidity risk is the risk that the School District will not be able to meet its financial obligations as they become due.

The School District manages liquidity risk by continually monitoring actual and forecasted cash flows from operations and anticipated investing activities to ensure, as far as possible, that it will always have sufficient liquidity to meet its liabilities when due, under both normal and stressed conditions, without incurring unacceptable losses or risking damage to the School District's reputation.

There has been no changes to risk exposures from 2022 related to credit, market or liquidity risks.

Risk Management and insurance services for all School Districts in British Columbia are provided by the Risk Management Branch of the Ministry of Finance.

NOTE 21 PRIOR PERIOD ADJUSTMENT – CHANGE IN ACCOUNTING POLICY

On July 1, 2022 the School District adopted Canadian public sector accounting standard PS 3280 Asset Retirement Obligations. This new standard addresses the recognition, measurement, presentation and disclosure of legal obligations associated with the retirement of certain tangible capital assets such as asbestos removal in buildings that will undergo major renovation or demolition in the future (see Note 18). This standard was adopted using the modified retroactive approach, which results in the restatement of the comparative information as at and for the year ended June 30, 2022.

The impact of the prior period adjustment on the June 30, 2022 comparative amounts is as follows:

	Increase (Decrease)
Tangible Capital Assets – cost	\$ 2,041,946
Tangible Capital Assets – accumulated amortization	2,041,946
Asset Retirement Obligation	2,041,946
Accumulated Surplus, July 1, 2022 and July 1, 2023	(2,041,946)

School District No. 70 (Pacific Rim)

Schedule 1 (Unaudited)

Schedule of Changes in Accumulated Surplus (Deficit) by Fund
Year Ended June 30, 2023

	Operating Fund	Special Purpose Fund	Capital Fund	2023 Actual	2022 Actual
	\$	\$	\$	\$	(Restated - Note 21)
Accumulated Surplus (Deficit), beginning of year	2,591,582	30,000	10,139,312	12,760,894	15,103,295
Prior Period Adjustments					(2,041,946)
Accumulated Surplus (Deficit), beginning of year, as restated	2,591,582	30,000	10,139,312	12,760,894	13,061,349
Changes for the year					
Surplus (Deficit) for the year	(63,671)		(806,652)	(870,323)	(300,455)
Interfund Transfers					
Tangible Capital Assets Purchased	(188,080)		188,080	-	-
Local Capital	(159,864)		159,864	-	-
Net Changes for the year	(411,615)	-	(458,708)	(870,323)	(300,455)
Accumulated Surplus (Deficit), end of year - Statement 2	2,179,967	30,000	9,680,604	11,890,571	12,760,894

School District No. 70 (Pacific Rim)

Schedule 2 (Unaudited)

Schedule of Operating Operations

Year Ended June 30, 2023

	2023 Budget (Note 16)	2023 Actual	2022 Actual (Restated - Note 21)
	\$	\$	\$
Revenues			
Provincial Grants			
Ministry of Education and Child Care	40,668,575	41,317,684	39,118,863
Other	120,000	41,552	63,750
Tuition	550,000	491,119	557,245
Other Revenue	3,333,364	3,574,936	3,694,131
Rentals and Leases	58,400	107,320	79,405
Investment Income	125,000	178,946	40,631
Total Revenue	44,855,339	45,711,557	43,554,025
Expenses			
Instruction	35,516,972	35,756,263	33,494,516
District Administration	2,661,590	3,089,686	2,704,251
Operations and Maintenance	5,210,408	5,339,743	5,234,564
Transportation and Housing	1,232,235	1,589,536	1,630,254
Total Expense	44,621,205	45,775,228	43,063,585
Operating Surplus (Deficit) for the year	234,134	(63,671)	490,440
Budgeted Appropriation (Retirement) of Surplus (Deficit)	559,455		
Net Transfers (to) from other funds			
Tangible Capital Assets Purchased	(714,178)	(188,080)	(348,847)
Local Capital	(79,411)	(159,864)	(42,051)
Total Net Transfers	(793,589)	(347,944)	(390,898)
Total Operating Surplus (Deficit), for the year	-	(411,615)	99,542
Operating Surplus (Deficit), beginning of year		2,591,582	2,492,040
Operating Surplus (Deficit), end of year		2,179,967	2,591,582
Operating Surplus (Deficit), end of year			
Internally Restricted		2,179,967	2,591,582
Total Operating Surplus (Deficit), end of year		2,179,967	2,591,582

School District No. 70 (Pacific Rim)

Schedule 2A (Unaudited)

Schedule of Operating Revenue by Source

Year Ended June 30, 2023

	2023 Budget (Note 16)	2023 Actual	2022 Actual (Restated - Note 21)
	\$	\$	\$
Provincial Grants - Ministry of Education and Child Care			
Operating Grant, Ministry of Education and Child Care	42,081,234	42,250,755	41,640,427
ISC/LEA Recovery	(3,313,364)	(3,549,913)	(3,313,364)
Other Ministry of Education and Child Care Grants			
Pay Equity	595,220	595,220	595,220
Funding for Graduated Adults	23,514	44,641	67,905
Student Transportation Fund	71,717	71,717	71,717
Support Staff Benefits Grant	46,741	47,514	46,741
FSA Scorer Grant	8,187	8,187	8,187
Early Learning Framework (ELF) Implementation	572	572	2,030
Labour Settlement Funding	1,152,373	1,669,971	
Equity Scan	2,381	2,381	
ICY Clinical Counsellor		176,639	
Total Provincial Grants - Ministry of Education and Child Care	40,668,575	41,317,684	39,118,863
Provincial Grants - Other	120,000	41,552	63,750
Tuition			
International and Out of Province Students	550,000	491,119	557,245
Total Tuition	550,000	491,119	557,245
Other Revenues			
Funding from First Nations	3,313,364	3,549,913	3,678,392
Miscellaneous			
Other	20,000	25,023	15,739
Total Other Revenue	3,333,364	3,574,936	3,694,131
Rentals and Leases	58,400	107,320	79,405
Investment Income	125,000	178,946	40,631
Total Operating Revenue	44,855,339	45,711,557	43,554,025

School District No. 70 (Pacific Rim)

Schedule 2B (Unaudited)

Schedule of Operating Expense by Object
Year Ended June 30, 2023

	2023 Budget (Note 16)	2023 Actual	2022 Actual (Restated - Note 21)
	\$	\$	\$
Salaries			
Teachers	18,304,438	18,011,706	17,637,184
Principals and Vice Principals	3,810,962	3,407,278	3,190,650
Educational Assistants	3,239,583	3,194,397	2,577,048
Support Staff	4,357,269	4,249,166	4,244,700
Other Professionals	1,236,248	1,659,047	1,464,057
Substitutes	1,704,195	2,034,548	1,625,141
Total Salaries	32,652,695	32,556,142	30,738,780
Employee Benefits	7,510,120	7,538,748	6,816,293
Total Salaries and Benefits	40,162,815	40,094,890	37,555,073
Services and Supplies			
Services	1,440,233	1,964,684	1,776,330
Student Transportation	366,832	500,411	698,097
Professional Development and Travel	288,389	393,404	213,302
Rentals and Leases	155,226	211,750	135,850
Dues and Fees	100,326	136,859	90,724
Insurance	100,268	136,780	76,292
Supplies	1,233,965	1,483,305	1,608,737
Utilities	773,151	853,145	909,180
Total Services and Supplies	4,458,390	5,680,338	5,508,512
Total Operating Expense	44,621,205	45,775,228	43,063,585

School District No. 70 (Pacific Rim)

Operating Expense by Function, Program and Object

Year Ended June 30, 2023

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
1 Instruction							
1.02 Regular Instruction	14,049,943	574,336	30,795	396,319		1,161,815	16,213,408
1.03 Career Programs	79,980			7,679			87,659
1.07 Library Services	389,300			30,980			420,280
1.08 Counseling	526,788			120,225			647,013
1.10 Special Education	1,951,502	292,834	3,007,043	972		399,089	5,651,440
1.30 English Language Learning	143,963						143,963
1.31 Indigenous Education	870,230	139,196	156,559	18,776			1,184,761
1.41 School Administration		2,200,941		441,447		106,626	2,749,014
1.62 International and Out of Province Students		139,691			68,685		208,376
1.64 Other							-
Total Function 1	18,011,706	3,346,998	3,194,397	1,016,598	68,685	1,667,530	27,305,914
4 District Administration							
4.11 Educational Administration		60,280		15,786	378,988		455,054
4.40 School District Governance					98,958		98,958
4.41 Business Administration				394,975	798,370		1,193,345
Total Function 4	-	60,280	-	410,761	1,276,316	-	1,747,357
5 Operations and Maintenance							
5.41 Operations and Maintenance Administration				3,644	277,033		280,677
5.50 Maintenance Operations				2,269,635		306,872	2,576,507
5.52 Maintenance of Grounds				135,202			135,202
5.56 Utilities							-
Total Function 5	-	-	-	2,408,481	277,033	306,872	2,992,386
7 Transportation and Housing							
7.41 Transportation and Housing Administration					37,013		37,013
7.70 Student Transportation				413,326		60,146	473,472
7.73 Housing							-
Total Function 7	-	-	-	413,326	37,013	60,146	510,485
9 Debt Services							
Total Function 9	-	-	-	-	-	-	-
Total Functions 1 - 9	18,011,706	3,407,278	3,194,397	4,249,166	1,659,047	2,034,548	32,556,142

School District No. 70 (Pacific Rim)Operating Expense by Function, Program and Object
Year Ended June 30, 2023

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2023 Actual	2023 Budget (Note 16)	2022 Actual (Restated - Note 21)
	\$	\$	\$	\$	\$	\$	\$
1 Instruction							
1.02 Regular Instruction	16,213,408	3,754,400	19,967,808	1,107,966	21,075,774	20,387,924	21,813,555
1.03 Career Programs	87,659	20,298	107,957	74,814	182,771	185,280	282,554
1.07 Library Services	420,280	97,321	517,601	12,638	530,239	532,518	388,338
1.08 Counselling	647,013	149,823	796,836	483	797,319	846,657	481,138
1.10 Special Education	5,651,440	1,308,656	6,960,096	103,074	7,063,170	7,011,797	5,047,453
1.30 English Language Learning	143,963	33,336	177,299	690	177,989	180,167	175,766
1.31 Indigenous Education	1,184,761	274,289	1,459,050	485,581	1,944,631	2,070,495	1,989,115
1.41 School Administration	2,749,014	636,621	3,385,635	11,157	3,396,792	3,743,841	2,790,005
1.62 International and Out of Province Students	208,376	48,252	256,628	294,237	550,865	558,293	485,175
1.64 Other	-	-	-	36,713	36,713	-	41,417
Total Function 1	27,305,914	6,322,996	33,628,910	2,127,353	35,756,263	35,516,972	33,494,516
4 District Administration							
4.11 Educational Administration	455,054	105,373	560,427	113,473	673,900	384,383	664,616
4.40 School District Governance	98,958	22,915	121,873	216,711	338,584	203,914	261,670
4.41 Business Administration	1,193,345	276,333	1,469,678	607,524	2,077,202	2,073,293	1,777,965
Total Function 4	1,747,357	404,621	2,151,978	937,708	3,089,686	2,661,590	2,704,251
5 Operations and Maintenance							
5.41 Operations and Maintenance Administration	280,677	64,994	345,671	5,380	351,051	251,106	155,582
5.50 Maintenance Operations	2,576,507	596,620	3,173,127	712,497	3,885,624	3,681,726	3,957,591
5.52 Maintenance of Grounds	135,202	31,308	166,510	83,413	249,923	227,515	219,647
5.56 Utilities	-	-	-	853,145	853,145	1,050,061	901,744
Total Function 5	2,992,386	692,922	3,685,308	1,654,435	5,339,743	5,210,408	5,234,564
7 Transportation and Housing							
7.41 Transportation and Housing Administration	37,013	8,571	45,584	-	45,584	-	-
7.70 Student Transportation	473,472	109,638	583,110	952,042	1,535,152	1,173,835	1,589,454
7.73 Housing	-	-	-	8,800	8,800	58,400	40,800
Total Function 7	510,485	118,209	628,694	960,842	1,589,536	1,232,235	1,630,254
9 Debt Services							
Total Function 9	-	-	-	-	-	-	-
Total Functions 1 - 9	32,556,142	7,538,748	40,094,890	5,680,338	45,775,228	44,621,205	43,063,585

School District No. 70 (Pacific Rim)

Schedule 3 (Unaudited)

Schedule of Special Purpose Operations

Year Ended June 30, 2023

	2023 Budget (Note 16)	2023 Actual	2022 Actual (Restated - Note 21)
	\$	\$	\$
Revenues			
Provincial Grants			
Ministry of Education and Child Care	6,901,403	6,585,982	5,560,116
Other		227,536	172,148
Federal Grants		11,754	
Other Revenue	1,250,000	1,809,410	1,027,515
Total Revenue	<u>8,151,403</u>	<u>8,634,682</u>	<u>6,759,779</u>
Expenses			
Instruction	7,717,007	8,200,286	6,245,573
District Administration			80,158
Operations and Maintenance	290,928	290,928	310,655
Transportation and Housing	143,468	143,468	123,393
Total Expense	<u>8,151,403</u>	<u>8,634,682</u>	<u>6,759,779</u>
Special Purpose Surplus (Deficit) for the year	<u>-</u>	<u>-</u>	<u>-</u>
Total Special Purpose Surplus (Deficit) for the year	<u>-</u>	<u>-</u>	<u>-</u>
Special Purpose Surplus (Deficit), beginning of year		30,000	30,000
Special Purpose Surplus (Deficit), end of year		<u>30,000</u>	<u>30,000</u>
Special Purpose Surplus (Deficit), end of year			
Endowment Contributions		30,000	30,000
Total Special Purpose Surplus (Deficit), end of year		<u>30,000</u>	<u>30,000</u>

School District No. 70 (Pacific Rim)

Changes in Special Purpose Funds and Expense by Object
Year Ended June 30, 2023

	Annual Facility Grant	Learning Improvement Fund	Special Education Equipment	Scholarships and Bursaries	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP	CommunityLink
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year	-	6,198	399	336,747	1,498,070	-	4,563	22,795	-
Reallocated	-	6,198	399	336,747	1,498,070	-	4,563	22,795	-
Deferred Revenue, beginning of year, as restated	-	6,198	399	336,747	1,498,070	-	4,563	22,795	-
Add: Restricted Grants									
Provincial Grants - Ministry of Education and Child Care	211,812	151,647				128,000	22,050	202,623	967,263
Provincial Grants - Other									
Federal Grants									
Other									
	211,812	151,647	-	30,776	1,631,284	128,000	22,050	202,623	967,263
Less: Allocated to Revenue	211,812	141,200	399	39,150	1,440,541	128,000	18,274	125,418	967,263
Recovered									
Deferred Revenue, end of year	-	16,645	-	328,373	1,688,813	-	8,339	100,000	-
Revenues									
Provincial Grants - Ministry of Education and Child Care	211,812	141,200	399			128,000	18,274	125,418	967,263
Provincial Grants - Other									
Federal Grants									
Other Revenue									
	211,812	141,200	399	39,150	1,440,541	128,000	18,274	125,418	967,263
Expenses									
Salaries									
Teachers									
Principals and Vice Principals		113,608				100,778	875	48,240	199,370
Educational Assistants									276,255
Support Staff									15,438
Other Professionals									
Employee Benefits	-	113,608	-	-	-	100,778	875	48,240	491,063
Services and Supplies	211,812	27,592	399	39,150	1,440,541	27,222	208	11,099	117,299
	211,812	141,200	399	39,150	1,440,541	128,000	18,274	125,418	967,263
Net Revenue (Expense) before Interfund Transfers	-	-	-	-	-	-	-	-	-
Interfund Transfers									
	-	-	-	-	-	-	-	-	-
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-

School District No. 70 (Pacific Rim)

Schedule 3A (Unaudited)

Changes in Special Purpose Funds and Expense by Object
Year Ended June 30, 2023

Deferred Revenue, beginning of year												
Reallocated												
Deferred Revenue, beginning of year, as restated												
Add: Restricted Grants												
Provincial Grants - Ministry of Education and Child Care												
Provincial Grants - Other												
Federal Grants												
Other												
Less: Allocated to Revenue												
Recovered												
Deferred Revenue, end of year												
Revenues												
Provincial Grants - Ministry of Education and Child Care												
Provincial Grants - Other												
Federal Grants												
Other Revenue												
Expenses												
Salaries												
Teachers												
Principals and Vice Principals												
Educational Assistants												
Support Staff												
Other Professionals												
Employee Benefits												
Services and Supplies												
Net Revenue (Expense) before Interfund Transfers												
Interfund Transfers												
Net Revenue (Expense)												

Classroom Enhancement Fund - Overhead	Classroom Enhancement Fund - Staffing	Classroom Enhancement Fund - Remedies	First Nation Student Transportation	Mental Health in Schools	Safe Return to School / Restart: Health & Safety Grant	Federal Safe Return to Class / Ventilation Fund	Student & Family Affordability	JUST B4
\$	\$	\$	\$	\$	\$	\$	\$	\$
-	-	-	-	140	7,256	71,860	-	20,729
124,317	3,420,057	538,662	143,468	55,000	-	-	427,481	25,000
124,317	3,420,057	414,510	143,468	40,107	7,256	71,860	360,271	20,738
-	-	124,152	-	15,033	-	-	67,210	24,991
124,317	3,420,057	538,662	143,468	55,000	-	-	427,481	25,000
124,317	3,420,057	414,510	143,468	40,107	7,256	71,860	360,271	20,738
-	-	124,152	-	15,033	-	-	67,210	24,991
124,317	3,420,057	414,510	143,468	40,107	7,256	71,860	360,271	20,738
89,708	2,780,532	341,449	-	-	-	-	-	-
13,360	-	-	12,186	-	-	-	-	-
103,068	2,780,532	341,449	12,186	-	-	-	-	12,512
21,249	639,525	73,061	2,814	40,107	7,256	71,860	360,271	5,053
124,317	3,420,057	414,510	143,468	40,107	7,256	71,860	360,271	20,738
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School District No. 70 (Pacific Rim)

Changes in Special Purpose Funds and Expense by Object
Year Ended June 30, 2023

Schedule 3A (Unaudited)

	SEV2K7 (Early Years to Kindergarten)	ECL (Early Care & Learning)	NON Strong Start	School Meals Program	Early Years Centre (A/V Hub)	Learning Lab (Early Years)	PRP Kachamin	Public Safety & SG	Salmonid Program
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year	34,499		120,307 (30,967)	253,566		14,623	41,821		18,083
Reallocated			89,340	253,566		14,623	41,821		18,083
Deferred Revenue, beginning of year, as restated	34,499	-	89,340	253,566	-	14,623	41,821	-	18,083
Add: Restricted Grants									
Provincial Grants - Ministry of Education and Child Care	19,000	175,000			70,000	39,533	173,846	87,000	3,400
Provincial Grants - Other									
Federal Grants									
Other				97,416					
Less: Allocated to Revenue	19,000	175,000	-	97,416	70,000	39,533	173,846	87,000	3,400
Recovered	35,509	175,000	89,340	221,970	70,000	33,871	180,523	34,992	11,754
Deferred Revenue, end of year	17,990	-	-	129,012	-	20,285	35,144	52,008	9,729
Revenues									
Provincial Grants - Ministry of Education and Child Care	35,509	175,000			70,000	33,871	180,523	34,992	11,754
Provincial Grants - Other									
Federal Grants									
Other Revenue	35,509	175,000	89,340	221,970	70,000	33,871	180,523	34,992	11,754
Expenses									
Salaries									
Teachers									
Principals and Vice Principals		31,908					65,354		
Educational Assistants								23,485	
Support Staff	1,771								
Other Professionals		109,350			50,927				
Employee Benefits	1,771	141,258	-	-	50,927	-	65,354	23,485	-
Services and Supplies	352	33,742			12,475		17,722	5,401	
	33,186		89,340	221,970	6,598	33,871	97,447	6,106	11,754
	35,509	175,000	89,340	221,970	70,000	33,871	180,523	34,992	11,754
Net Revenue (Expense) before Interfund Transfers	-	-	-	-	-	-	-	-	-
Interfund Transfers									
	-	-	-	-	-	-	-	-	-
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-

School District No. 70 (Pacific Rim)

Changes in Special Purpose Funds and Expense by Object
Year Ended June 30, 2023

	After School Sports & Arts Initiative	Elementary Sports Council	Cultural Performance	TOTAL
	\$	\$	\$	\$
Deferred Revenue, beginning of year	72,244	6,161	12,884	2,511,978
Reallocated	-	-	-	-
Deferred Revenue, beginning of year, as restated	72,244	6,161	12,884	2,511,978
Add: Restricted Grants				
Provincial Grants - Ministry of Education and Child Care				6,785,226
Provincial Grants - Other				288,940
Federal Grants	92,407			3,400
Other		3,150	7,519	1,770,145
	92,407	3,150	7,519	8,847,711
Less: Allocated to Revenue	88,673	1,680	16,729	8,634,682
Recovered				35,144
Deferred Revenue, end of year	75,978	7,631	3,674	2,689,863
Revenues				
Provincial Grants - Ministry of Education and Child Care				6,585,982
Provincial Grants - Other	88,673			227,536
Federal Grants				11,754
Other Revenue		1,680	16,729	1,809,410
	88,673	1,680	16,729	8,634,682
Expenses				
Salaries				
Teachers	19,937			3,406,642
Principals and Vice Principals				169,856
Educational Assistants				515,001
Support Staff	109			42,016
Other Professionals				173,637
Employee Benefits	20,046	-	-	4,307,152
Services and Supplies	64,016	1,680	16,729	997,745
	88,673	1,680	16,729	3,329,785
				8,634,682
Net Revenue (Expense) before Interfund Transfers	-	-	-	-
Interfund Transfers				
	-	-	-	-
	-	-	-	-
Net Revenue (Expense)	-	-	-	-

School District No. 70 (Pacific Rim)

Schedule 4 (Unaudited)

Schedule of Capital Operations

Year Ended June 30, 2023

	2023 Budget (Note 16)	2023 Actual			2022 Actual (Restated - Note 21)
	\$	Invested in Tangible Capital Assets \$	Local Capital \$	Fund Balance \$	\$
Revenues					
Other Revenue			500	500	200
Amortization of Deferred Capital Revenue	3,005,626	3,230,808		3,230,808	2,600,789
Total Revenue	<u>3,005,626</u>	<u>3,230,808</u>	<u>500</u>	<u>3,231,308</u>	<u>2,600,989</u>
Expenses					
Amortization of Tangible Capital Assets					
Operations and Maintenance	2,861,965	3,003,997		3,003,997	2,525,849
Transportation and Housing	965,541	1,013,458		1,013,458	856,065
Debt Services					
Capital Lease Interest			11,452	11,452	
Capital Loan Interest	9,905		9,053	9,053	9,970
Total Expense	<u>3,837,411</u>	<u>4,017,455</u>	<u>20,505</u>	<u>4,037,960</u>	<u>3,391,884</u>
Capital Surplus (Deficit) for the year	<u>(831,785)</u>	<u>(786,647)</u>	<u>(20,005)</u>	<u>(806,652)</u>	<u>(790,895)</u>
Net Transfers (to) from other funds					
Tangible Capital Assets Purchased	714,178	188,080		188,080	348,847
Local Capital	79,411		159,864	159,864	42,051
Total Net Transfers	<u>793,589</u>	<u>188,080</u>	<u>159,864</u>	<u>347,944</u>	<u>390,898</u>
Other Adjustments to Fund Balances					
Principal Payment					
Capital Lease		72,048	(72,048)	-	
Capital Loan		67,811	(67,811)	-	
Total Other Adjustments to Fund Balances		<u>139,859</u>	<u>(139,859)</u>	<u>-</u>	
Total Capital Surplus (Deficit) for the year	<u>(38,196)</u>	<u>(458,708)</u>	<u>-</u>	<u>(458,708)</u>	<u>(399,997)</u>
Capital Surplus (Deficit), beginning of year		10,139,312	-	10,139,312	12,581,255
Prior Period Adjustments					
To Recognize Asset Retirement Obligation					(2,041,946)
Capital Surplus (Deficit), beginning of year, as restated		<u>10,139,312</u>	<u>-</u>	<u>10,139,312</u>	<u>10,539,309</u>
Capital Surplus (Deficit), end of year		<u>9,680,604</u>	<u>-</u>	<u>9,680,604</u>	<u>10,139,312</u>

School District No. 70 (Pacific Rim)

Schedule 4A (Unaudited)

Tangible Capital Assets
Year Ended June 30, 2023

	Sites	Buildings	Furniture and Equipment	Vehicles	Computer Software	Computer Hardware	Total
	\$	\$	\$	\$	\$	\$	\$
Cost, beginning of year	2,558,638	132,520,746	2,498,940	961,324		1,003,720	139,543,368
Prior Period Adjustments							
To Recognize Asset Retirement Obligation		2,041,946					2,041,946
Cost, beginning of year, as restated	2,558,638	134,562,692	2,498,940	961,324	-	1,003,720	141,585,314
Changes for the Year							
Increase:							
Purchases from:							
Deferred Capital Revenue - Bylaw		9,142,907	1,786,521				10,929,428
Deferred Capital Revenue - Other		405,409	88,541				493,950
Operating Fund			23,647	109,355		55,078	188,080
Loan Proceeds						340,179	340,179
Transferred from Work in Progress		26,656,931	66,171				26,723,102
	-	36,205,247	1,964,880	109,355	-	395,257	38,674,739
Decrease:							
Deemed Disposals							
			1,421,310	149,869		254,026	1,825,205
	-	-	1,421,310	149,869	-	254,026	1,825,205
Cost, end of year	2,558,638	170,767,939	3,042,510	920,810	-	1,144,951	178,434,848
Work in Progress, end of year		259,300					259,300
Cost and Work in Progress, end of year	2,558,638	171,027,239	3,042,510	920,810	-	1,144,951	178,694,148
Accumulated Amortization, beginning of year		51,072,253	1,699,462	451,445		514,299	53,737,459
Prior Period Adjustments							
To Recognize Asset Retirement Obligation		2,041,946					2,041,946
Accumulated Amortization, beginning of year, as restated		53,114,199	1,699,462	451,445	-	514,299	55,779,405
Changes for the Year							
Increase: Amortization for the Year		3,431,408	277,073	94,107		214,867	4,017,455
Decrease:							
Deemed Disposals							
			1,421,310	149,869		254,026	1,825,205
		-	1,421,310	149,869	-	254,026	1,825,205
		56,545,607	555,225	395,683	-	475,140	57,971,655
Accumulated Amortization, end of year							
	2,558,638	114,481,632	2,487,285	525,127	-	669,811	120,722,493
Tangible Capital Assets - Net							

School District No. 70 (Pacific Rim)

Schedule 4B (Unaudited)

Tangible Capital Assets - Work in Progress

Year Ended June 30, 2023

	Buildings	Furniture and Equipment	Computer Software	Computer Hardware	Total
	\$	\$	\$	\$	\$
Work in Progress, beginning of year	26,656,931	66,171			26,723,102
Changes for the Year					
Increase:					
Deferred Capital Revenue - Other	259,300				259,300
	259,300	-	-	-	259,300
Decrease:					
Transferred to Tangible Capital Assets	26,656,931	66,171			26,723,102
	26,656,931	66,171	-	-	26,723,102
Net Changes for the Year	(26,397,631)	(66,171)	-	-	(26,463,802)
Work in Progress, end of year	259,300	-	-	-	259,300

School District No. 70 (Pacific Rim)

Schedule 4C (Unaudited)

Deferred Capital Revenue

Year Ended June 30, 2023

	Bylaw Capital	Other Provincial	Other Capital	Total Capital
	\$	\$	\$	\$
Deferred Capital Revenue, beginning of year	70,247,185	2,958,079	134,639	73,339,903
Changes for the Year				
Increase:				
Transferred from Deferred Revenue - Capital Additions	10,929,428	427,778	66,172	11,423,378
Transferred from Work in Progress	26,571,206	85,725	66,171	26,723,102
	37,500,634	513,503	132,343	38,146,480
Decrease:				
Amortization of Deferred Capital Revenue	3,111,539	107,074	12,195	3,230,808
	3,111,539	107,074	12,195	3,230,808
Net Changes for the Year	34,389,095	406,429	120,148	34,915,672
Deferred Capital Revenue, end of year	104,636,280	3,364,508	254,787	108,255,575
Work in Progress, beginning of year	26,571,206	85,725	66,171	26,723,102
Changes for the Year				
Increase				
Transferred from Deferred Revenue - Work in Progress		259,300		259,300
	-	259,300	-	259,300
Decrease				
Transferred to Deferred Capital Revenue	26,571,206	85,725	66,171	26,723,102
	26,571,206	85,725	66,171	26,723,102
Net Changes for the Year	(26,571,206)	173,575	(66,171)	(26,463,802)
Work in Progress, end of year	-	259,300	-	259,300
Total Deferred Capital Revenue, end of year	104,636,280	3,623,808	254,787	108,514,875

School District No. 70 (Pacific Rim)Changes in Unspent Deferred Capital Revenue
Year Ended June 30, 2023

	Bylaw Capital	MECC Restricted Capital	Other Provincial Capital	Land Capital	Other Capital	Total
	\$	\$	\$	\$	\$	\$
Balance, beginning of year	684,637	84,329	1,190,642	-	-	1,959,608
Changes for the Year						
Increase:						
Provincial Grants - Ministry of Education and Child Care	10,819,314	-	538,456	-	66,172	11,357,770
Provincial Grants - Other	-	-	69,500	-	66,172	69,500
Other	-	-	-	-	66,172	66,172
Decrease:						
Transferred to DCR - Capital Additions	10,929,428	-	427,778	-	66,172	11,423,378
Transferred to DCR - Work in Progress	10,929,428	-	259,300	-	66,172	259,300
Transferred to DCR - Work in Progress	-	-	687,078	-	66,172	11,682,678
Net Changes for the Year	(110,114)	-	(79,122)	-	-	(189,236)
Balance, end of year	574,523	84,329	1,111,520	-	-	1,770,372



PACIFIC RIM SCHOOL DISTRICT 70 PUBLIC BOARD MEETING ACTION SHEET

Date: September 26, 2023
To: Board of Education
From: Carla Neville, Controller
Subject: Monthly Expenditures June and July 2023

Background

The Board has reviewed the June & July monthly expenditures and any questions that arose from that review have been answered.

Discussion:

	Salaries & Benefits	Supplies & Services	Total
June	4,324,328.25	941,175.68	5,265,503.93
	Salaries & Benefits	Supplies & Services	Total
July	3,136,600.66	608,254.93	3,744,855.59

The decrease in both Salaries and benefits between June and July is a result of the end of the school year. Supplies and Services show a significant decrease as schools were spending the remainder of their budgets and wrapping up the year in preparation for next year. Salaries and Benefits also decreased as the 10 month CUPE support staff wages are not paid in July.

Recommended Motion:

THAT the Board of Education approve the June & July 2023 Monthly Expenditures as presented.



PACIFIC RIM SCHOOL DISTRICT 70 PUBLIC BOARD MEETING ACTION SHEET

Date: September 26, 2023
To: Board of Education
From: Tim Davie – Superintendent
Subject: Adoption of 2023-2024 to 2027-2028 Board Strategic Plan, 2023-2024 Operational Work Plan, and 2023-2024 Board Work Plan

Background:

The Superintendent had previously presented for review by the Board of Education the following documents:

- [2023-2024 to 2027-2028 Board Strategic Plan](#)
- [2023-2024 Operational Work Plan](#)
- [2023-2024 Board Work Plan](#)

Motions:

THAT the Board of Education adopt the 2023-2024 to 2027-2028 Board Strategic Plan, 2023-2024 Operational Work Plan, and 2023-2024 Board Work Plan documents.

THAT the Board of Education direct staff, through the Superintendent, to publicly release the 2023-2024 to 2027-2028 Board Strategic Plan, 2023-2024 Operational Work Plan, and 2023-2024 Board Work Plan documents.



PACIFIC RIM SCHOOL DISTRICT 70 EDUCATION COMMITTEE ACTION SHEET

Date: September 26th, 2023
To: Board of Education
From: James Messenger
Subject: Enhancing Student Learning Report

Background

The [Framework for Enhancing Student Learning \(FESL\) Policy](#) and accompanying [Enhancing Student Learning Reporting Order \(M302/20\)](#) came into effect September 1, 2020. The Framework for Enhancing Student Learning (FESL) reflects a public commitment by Indigenous peoples, Indigenous rightsholders, and education partners to work together to continuously improve student learning for each student, and to address long-standing differences in performance amongst particular groups of students, most notably Indigenous students, children in care, and students with diverse needs.

The FESL Policy provides Boards of Education in British Columbia the system-wide planning and processes to improve student outcomes and ensure continuous improvement throughout the provincial public education system.

The Enhancing Student Learning Reporting Order requires Boards to submit to the Ministry of Education and Child Care an annual report in accordance with the requirements in the Order. The Order requires Boards to report on nine measures of student success relating to intellectual development, human and social development, and career development. This collection of measures or indicators of success, cover a range of dimensions of learning that are critical to students' overall success and is one way of communicating to the public how the school district is delivering on its promise of continual improvement.

The purpose of this report is to provide a summary of the Ministry of Education and Child Care data related to the Enhancing Student Learning Reporting Order (M302/20).

The data for this report was extracted from the Ministry of Education and Child Care SharePoint site. Information on this data is also available to the public via the Ministry of Education and Child Care [website](#), including results for the [Foundation Skills Assessment \(FSA\)](#) and the [BC Student Learning Survey](#).

Pacific Rim School District's [Enhancing Student Learning Report](#) is attached as Appendix A. Further, all of the publicly available achievement data for our District, including the entire How Are We Doing (HAWD) Report can be found [here](#).

Discussion

- This report aligns well with the [Pacific Rim School District's 2023/2024 – 2027/2028 Strategic Plan](#).
- An [Interactive Power Bi Data Report](#) was also created to bring together required student performance measures for all learners as well as for required subpopulations of students.
- Student achievement data informing this report has been reviewed with the IEAC, DPAC, Education Committee, Executive Committee, Excluded Management, and PVPA.
- This consultation and collaboration led to the creation of the [2023 Enhancing Student Learning Report](#).
- The [Strategic Plan](#) and [Enhancing Student Learning Report](#) will help us focus our energies and resources on continually improving, so we can make a difference in the lives of our students and families.

Recommended Motion

THAT the Board of Education approve the 2023/24 Enhancing Student Learning Report as presented; and

THAT the Board of Education direct staff through the Superintendent to submit the approved 2023/24 Enhancing Student Learning Report to the Ministry of Education and Child Care by September 30, 2023.

Appendix

[Appendix A: Enhancing Student Learning Report](#)

[Appendix B: Interactive Power Bi Data Report](#)

[Appendix C: Enhancing Student Learning Reporting Guidelines \(PDF\) from Ministry](#)



PACIFIC RIM SCHOOL DISTRICT 70 PUBLIC BOARD MEETING ACTION SHEET

Date: September 26, 2023
To: SD70 Board of Education
From: Barbara Ross, Secretary Treasurer
Subject: Food Infrastructure Program 2023/24
Attachments: Appendix A - Design Plans
Appendix B – Ministry of Education's Response Letter
Appendix C - Capital Bylaw No. 2023/24-CPSD70-02

Background

The Capital Management Branch's School Food Infrastructure Program (FIP) is a new annual program intended to assist boards of education with creating, improving, or expanding infrastructure to feed students across all communities in British Columbia. The FIP is directly tied to the government's broader Feeding Futures program, which is a commitment to ensure students are properly fed for learning to enhance positive academic and healthy outcomes for students.

Discussion

On June 13, 2023 Finance & Operations Committee Meeting Staff presented the Board with refreshed design drawings for the existing Wood Elementary School and E J Dunn Elementary School kitchens (Appendix A) as part of the minor capital plan.

The Capital Management Branch has asked for a formal resolution from the Board of Education to accompany the paperwork already submitted as part of the 2023/24 Five-Year Capital (Minor Capital Programs) FIP submission. Until we can forward them the formal resolution, they have inserted a placeholder document in our submission, enabling them to move forward with the consideration for approval process. **The required motion for this step is the motion you see below (1).**

On September 15, 2023, Staff received the Ministry's response to the Annual Five-Year Capital Plan Submission for 2023/24, approving the addition of the kitchen equipment and upgrade at E J Dunn Elementary School. (Appendix B)

According to s. 143 of the *School Act*, when the Minister of Education approves a Capital Plan or a Capital Plan with modifications, the Board of Education must prepare a Capital Bylaw. Attached is the draft Capital Bylaw for your review and approval. (Appendix C) The Bylaw must be given three readings, then formally adopted. **The required motions for this step are the motions you see below (3).**

According to SD70 Policy 110: Board Procedure s. F (3.4), By-Laws are considered adopted when the following resolution is adopted: "Be resolved as having been read a first, second and third time as provided for in the by-laws that the Board Chair and the Secretary-Treasurer be authorized to execute



this By-law on behalf of the Board and that the corporate seal of the board be affixed thereon."

The required motion for this step is the motion you see below (4).

Legislation

As per s. 68 (3) of the *School Act*, a bylaw does not need to be read three times in its entirety to be considered read, once a printed copy of the bylaw is in the possession of each trustee and is available to each member of the public in attendance at the meeting at which the bylaw is to be read. Once this requirement is met, a description of the bylaw by its title, and a summary of its contents may be read instead.

Also, before the readings begin, a motion must be passed by the members of the Board who are present at the meeting, unanimously agreeing to give the bylaw all three readings in one Board meeting. **The required motion for this step is the motion you see below (2).**

Passage of bylaws

- 68** (1) Before it is passed, a bylaw of the board must be given 3 distinct readings.
- (2) Subject to subsection (3), at each of the readings of a bylaw, the bylaw must be read in full.
- (3) A reading of a bylaw may, if a written or printed copy of a bylaw is in the possession of each trustee and is available to each member of the public in attendance at the meeting at which the bylaw is to be read, consist of a description of the bylaw by
- (a) its title, and
 - (b) a summary of its contents.
- (4) The board may not give a bylaw more than 2 readings at any one meeting unless the members of the board who are present at the meeting unanimously agree to give the bylaw all 3 readings at that meeting.

Required Motions

The motions below MUST be read and voted on individually.

1. **THAT** in accordance with provisions under section 142 (4) of the School Act, the Board of Education of School District No. 70 Pacific Rim hereby approves the proposed Five-Year Capital Plan (Minor Capital Programs) for 2023/24, as provided on the Five-Year Capital Plan Summary for 2023/24 submitted to the Ministry of Education and Child Care.

VOTE.



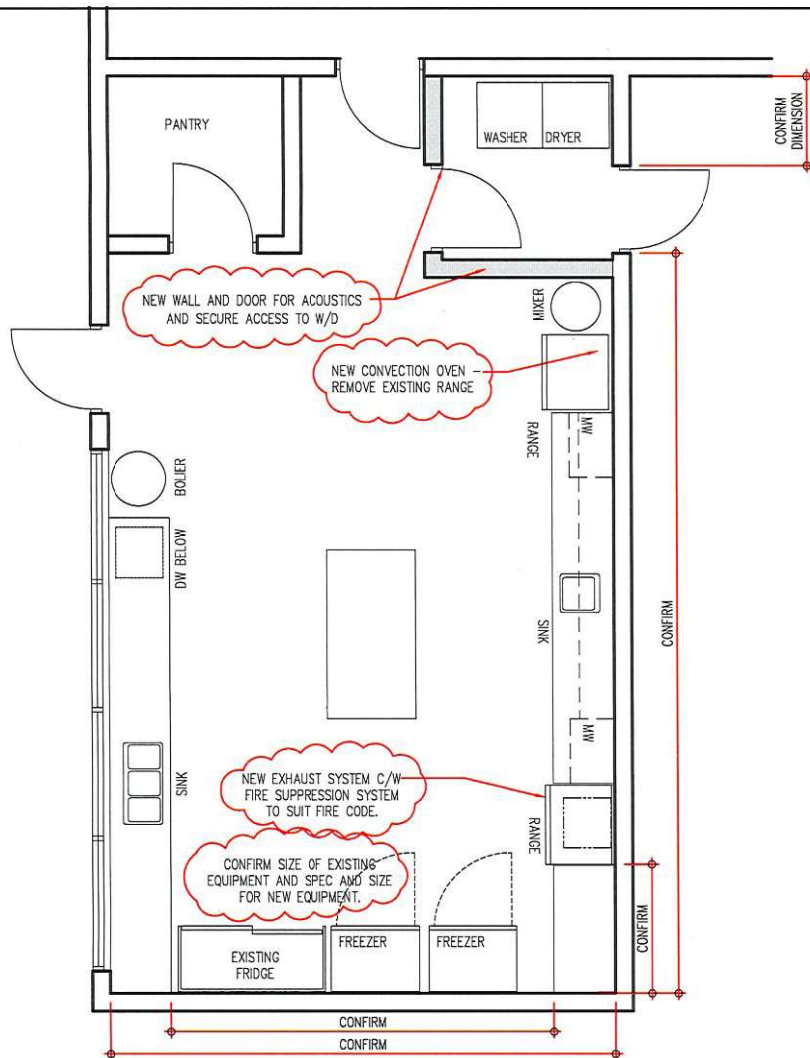
2. **THAT** the Board of Education approve all three readings of Capital Bylaw No. 2023/24-CPSD70- 02 in the September 26, 2023 meeting of the Board.
VOTE.

**** Please ensure everyone in the room has access to a printed copy of the bylaw.**

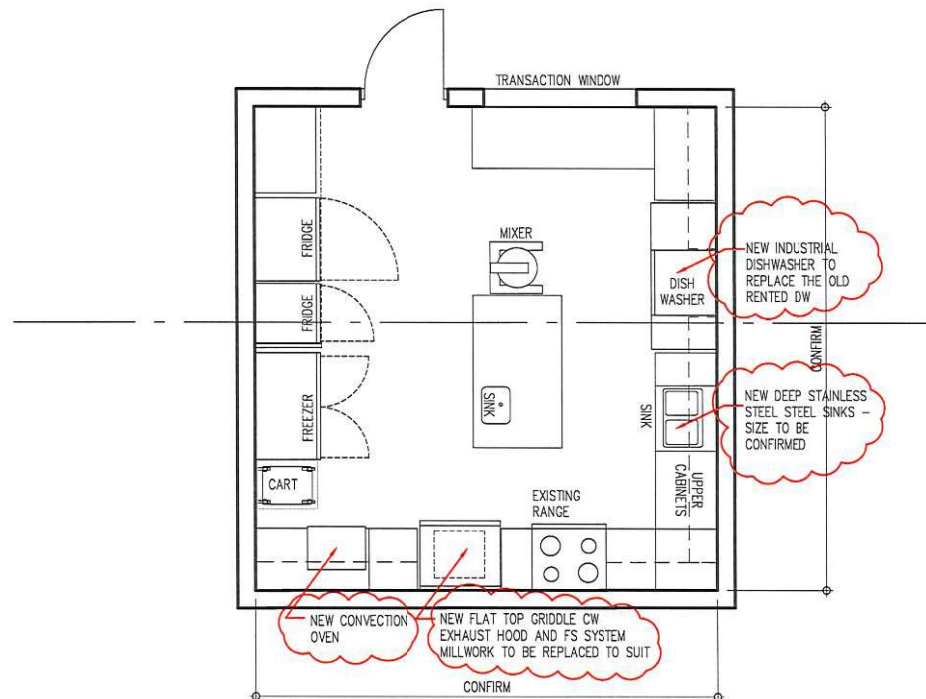
3. **THAT** the Board of Education adopt Capital Bylaw No. 2023/24-CPSD70-02 as presented.
VOTE.

4. **THAT** it be resolved as having been read a first, second and third time as provided for in the by- laws that the Board Chair and the Secretary-Treasurer be authorized to execute this By-law on behalf of the Board and that the corporate seal of the Board be affixed thereon.
VOTE.

Once this process is complete, the Bylaw will be signed by the Board Chair and the Secretary Treasurer, and the Corporate Seal will be applied.



EJD Kitchen



Wickaninish Kitchen



September 15, 2023

Ref: 293335

To: Secretary-Treasurer and Superintendent
School District No. 70 (Pacific Rim)

Capital Plan Bylaw No. 2023/24-CPSD70-02

Re: Ministry Response to the Annual Five-Year Capital Plan Submission for 2023/24

This letter is in response to your School District's 2023/24 Annual Five-Year Capital Plan submissions for Major Capital Programs and Minor Capital Programs and provides direction for advancing supported and approved capital projects. **Please see all bolded sections below for information.**

The Ministry has reviewed all 60 school districts' Annual Five-Year Capital Plan submissions for Major Capital Programs and Minor Capital Programs to determine priorities for available capital funding in the following programs:

- Seismic Mitigation Program (SMP)
- Expansion Program (EXP)
- Replacement Program (REP)
- Site Acquisition Program (SAP)
- Rural District Program (RDP)
- School Enhancement Program (SEP)
- **School Food Infrastructure Program (FIP)***
- Carbon Neutral Capital Program (CNCP)
- Building Envelope Program (BEP)
- Playground Equipment Program (PEP)
- Bus Acquisition Program (BUS)

***Note: The FIP is a new program commencing in fiscal year 2023/24. FIP project requests are required to be submitted as part of the capital plan submissions that are due on June 30, 2023. School districts will be advised of approved FIP projects in early fall via an amended 2023/24 Capital Plan Response letter. Further information regarding the scope of the program, program criteria, and eligible projects will be included in the 2024/25 Capital Plan Instructions.**

The following tables identify major capital projects that are supported to proceed to the next stage, if applicable, as well as minor capital projects that are approved for funding and can proceed to procurement.

MINOR CAPITAL PROJECTS (SEP, CNCP, BEP, PEP, BUS)

Below are tables for the minor capital projects that are approved. The table identifies School Enhancement Program (SEP), Carbon Neutral Capital Program (CNCP), Building Envelope Program (BEP), Playground Equipment Program (PEP), as well as the Bus Acquisition Program (BUS), if applicable.

New projects for SEP, CNCP, BEP, PEP

Facility Name	Program Project Description	Amount Funded by Ministry	Next Steps & Timing
A W Neill Elementary	SEP - Roofing Upgrades	\$800,000	Proceed to design, tender & construction. To be completed by March 31, 2024.
Eighth Avenue Elementary*	SEP - HVAC Upgrades	\$362,740	Proceed to design, tender & construction. To be completed by December 31, 2023.
Alberni Elementary	PEP – Accessible Playground Equipment	\$195,000	Proceed to design, tender & construction. To be completed by March 31, 2024.
Eric J Dunn Elementary	FIP – Kitchen Equipment and Upgrade	\$195,000	Proceed to design, tender & construction. To be completed by March 31, 2024.

**Please contact your Minor Capital planning officer for information on funding structure.*

An Annual Programs Funding Agreement (APFA) accompanies this Capital Plan Response Letter which outlines specific Ministry and Board related obligations associated with the approved Minor Capital Projects for the 2023/24 fiscal year as listed above.

In accordance with Section 143 of the *School Act*, Boards of Education are required to adopt a single Capital Bylaw (using the Capital Bylaw Number provided at the beginning of this document) for its approved 2023/24 Five-Year Capital Plan as identified in this Capital Plan Response Letter. For additional information, please visit the Capital Bylaw website at:

<https://www2.gov.bc.ca/gov/content/education-training/k-12/administration/capital/planning/capital-bylaws>

The Capital Bylaw and the APFA must be signed, dated, and emailed to Ministry Planning Officer Nathan Whipp at Nathan.Whipp@gov.bc.ca as soon as possible. Upon receipt the Ministry will issue Certificates of Approvals as defined in the APFA.

As the 2023/24 Capital Plan process is now complete, the Capital Plan Instructions for the upcoming 2024/25 Annual Five-Year Capital Plan submission process (using the Ministry's Capital Asset Planning System (CAPS) online platform) will be available on the Ministry's [Capital Planning](#) webpage by April 1st, 2023.

NOTE: School districts' Capital Plan submission deadlines for the 2024/25 fiscal year, using the CAPS online platform, will be as follows:

- **June 30, 2023** – Major Capital Programs (SMP, EXP, REP, RDP, SAP, BEP); Minor Capital Programs (FIP).
- **September 30, 2023** – Minor Capital Programs (SEP, CNCP, PEP, BUS).

The staggered deadlines are intended to provide the Ministry with input required to initiate planning for the next budget cycle, while enabling school districts additional time and flexibility to plan over the summer. School districts may wish to provide Major and Minor Capital submissions by the June 30, 2023 deadline.

Additionally, the Annual Facility Grant (AFG) project requests for the 2023/24 fiscal year are to be submitted using the CAPS online platform, on or before May 31, 2023.

Please contact your respective Regional Director or Planning Officer as per the [Capital Management Branch Contact List](#) with any questions regarding this Capital Plan Response Letter or the Ministry's capital plan process.

Sincerely,



Damien Crowell, A/Executive Director
Capital Management Branch

pc: Geoff Croshaw, A/Director, Major Capital Projects, Capital Management Branch
Michael Nyikes, Director, Minor Capital Programs and Finance Unit, Capital Management Branch

CAPITAL BYLAW NO. 2023/24-CPSD70-02
CAPITAL PLAN 2023/24

WHEREAS in accordance with section 142 of the *School Act*, the Board of Education of School District No. 70 (Pacific Rim) (hereinafter called the "Board") has submitted a capital plan to the Minister of Education (hereinafter called the "Minister") and the Minister has approved the capital plan or has approved a capital plan with modifications,

NOW THEREFORE in accordance with section 143 of the *School Act*, the Board has prepared this Capital Bylaw and agrees to do the following:

- (a) Authorize the Secretary-Treasurer to execute a capital project funding agreement(s) related to the capital project(s) contemplated by the capital plan or the capital plan with modifications;
- (b) Upon ministerial approval to proceed, commence the capital project(s) and proceed diligently and use its best efforts to complete each capital project substantially as directed by the Minister;
- (c) Observe and comply with any order, regulation, or policy of the Minister as may be applicable to the Board or the capital project(s); and,
- (d) Maintain proper books of account, and other information and documents with respect to the affairs of the capital project(s), as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

1. The Capital Bylaw of the Board for the 2023/24 Capital Plan as approved by the Minister, to include the supported capital project(s) specified in the letter addressed to the Secretary-Treasurer and Superintendent, dated *September 15, 2023*, is hereby adopted.
2. This Capital Bylaw may be cited as School District No. 70 (Pacific Rim) Capital Bylaw No. **2023/24-CPSD70-02**.

READ A FIRST TIME THE 00^{xx} DAY OF *Month 20XX*;
 READ A SECOND TIME THE 00^{xx} DAY OF *Month 20XX*;
 READ A THIRD TIME, PASSED THE 00^{xx} DAY OF *Month 20XX*.

APPLY CORPORATE SEAL

 Board Chair

 Secretary-Treasurer

I HEREBY CERTIFY this to be a true and original School District No. 70 (Pacific Rim) Capital Bylaw No. **2023/24-CPSD70-02** adopted by the Board the 00^{xx} day of *Month 20XX*.

 Secretary-Treasurer



PACIFIC RIM SCHOOL DISTRICT 70 PUBLIC BOARD MEETING ACTION SHEET

Date: September 26, 2023
To: SD70 Board of Education
From: Greg Roe, Director of Operations
Subject: Minor Capital Projects 2024/2025
Attachments: Appendix A - SD70 Minor Capital Summary 2024/25
Appendix B - FIP Projects rationales

Background

Minor Capital Project submissions for 2024/25 are due September 30, 2023.

Discussion

The 2024/25 Minor Capital Program submission before you is based on the 5-year Capital Plan Summary that was presented to the Board at the June 27, 2023 Public Board Meeting.

Please review the attached 2024/25 Minor Capital Program proposals summary (Appendix A).

Please note, the last four proposed FIP projects are newly requested submissions and are not listed in any particular priority ranking. The rationales for each of these new proposed projects, as submitted by each school's administrator, are attached. (Appendix B)

Recommended Motion(s)

THAT in accordance with provisions under section 142 (4) of the School Act, the Board of Education of School District No. 70 Pacific Rim hereby approves the proposed Five-Year Capital Plan (Minor Capital Programs) for 2024/25, as provided on the Five-Year Capital Plan Summary 2024/25 submitted to the Ministry of Education and Child Care.

SD70 Pacific Rim - Minor Capital Projects - 24/25 Submission						
Site	Project Type	Primary Driver	Priority	Funding	Cost	Comments
HES Gymnasium	Roofing	End of useful life	1	SEP	\$330,000	Gymnasium roof is overdue for replacement
DES Campus	HVAC	End of useful life	2	SEP	\$2,300,000	Current equipment is over 25 years old
AES Upper	Flooring	End of useful life	3	SEP	\$750,000	Flooring is in poor condition in several areas
DES Upper Blocks	Flooring	End of useful life	4	SEP	\$850,000	Flooring is in poor condition in several areas
VARIOUS	Asphalt Replacement	End of useful life	5	SEP	\$350,000	Asphalt needs restoration work at HES, AES, DES, MES, WES and EALC
AES	Interior Lighting Upgrade	Energy Savings	1	CNCP	\$350,000	Upgrade interior lighting to modern, cool, efficient LED's
TES	Playground Replacement	End of useful life	1	PEP	\$200,000	Current equipment requires frequent repairs and removal of several components
Transportation	Bus Replacement	Inclusion	1	BUS	\$200,000	Presently SD70 does not possess an 84 pax lift equipped bus making inclusive trips challenging
DES	Kitchen Upgrade	Inefficient layout, outdated equipment	1	FIP	\$100,000	Partial funding approved on original FIP intake. Requesting additional funds to complete the project
WCS	Kitchen Upgrade	Inefficient layout, outdated equipment	2	FIP	\$100,000	Resubmitting original request
ADSS	Traditional Cooking	Education and cultural values	TBD	FIP	\$15,000	ADSS is hoping to incorporate traditional cooking practices into their education offerings
EALC	Kitchen Upgrade	Food Insecurity	TBD	FIP	\$50,000	EALC requires upgraded infrastructure in order to offer its clientele healthy meal options
BCS	Kitchen Upgrade	Undersized, inefficient layout with outdated equipment	TBD	FIP	\$10,000	BCS has grown to 45 students which the current infrastructure cannot support
USS	Traditional Cooking	Education and cultural values	TBD	FIP	\$25,000	USS hopes to construct a smoke house and outdoor eating space
FUNDING KEY SEP - School Enhancement Program CNCP - Carbon Neutral Capital Program PEP - Playground Enhancement Program BUS - Bus Replacement Program FIP - Food Infrastructure Program						

ADSS Traditional Cook Pit Proposal

Project Vision and Goals

The context of Alberni District Secondary School (ADSS) is very important to our story. Not only is it the primary secondary school in the Alberni Valley, but it is also the largest of the two secondary schools in the Pacific Rim District (SD70), and therefore hosts the majority of our student population for the final five formative years of our community's youth schooling experience.

The Pacific Rim District is situated on the ha-houlthees of the cišaaʔath, hupačasath, tla' -o-quiaht, Yuuʔuʔiʔath, and Huu-ay-aht First Nations. Not only is 30% of our student population Indigenous, with representation from each of the fourteen Nuu-chah-nulth First Nations Pacific Rim communities, including large numbers from Tseshaht, **Hupačasath, and Ahousaht, we also have a large number of Metis students, and of course Indigenous student from different areas throughout Canada including some Inuit students as well.**

The district strives to educate students in safe, inclusive, and engaging learning environments where every student has the opportunity to develop the knowledge, skills, and abilities to be a lifelong learner and contributing member of our society, with core values including inclusion, engagement, achievement, integrity, and collaboration. Moreover, the district continues to strive to increase awareness, understanding, and integration of Nuu-chah-nulth culture, history and language as part of our ongoing commitment to Truth and Reconciliation.

It is important to note that relative to provincial and regional socio-economic indicators, risk factors that impact our community include a higher unemployment rate, lower levels of education, lower median income, and higher rates of lone parent families. Thus, the social, emotional, and economic impact on families and learners presents itself daily in our school. We actively participate as a family hub with a wellness center located on campus and have a robust Strong Start foods program. Food is delivered to classrooms who have chosen to participate on a daily basis. Classrooms can elect to have small fridges with cheese, yogurt, fruit, and bagels. One of our district's key strategic development goals includes improving student social and emotional wellbeing with specific mention of increasing student sense of belonging at school. For more than ten years now, our school has been hosting a Welcome BBQ for Grade 8 families new to ADSS. Being mindful that within our community, families have had many different experiences in relation to schooling, we have felt that it has been important to welcome families into the school, and to begin the process of relationship building with our young students.

Now for the story! After a two year pause as a result of the Covid-19 pandemic, our Grade 8 Welcome BBQ came back in full force. We hosted upwards of 100 families, with the dinner being made by foods classes, and food being served to guests by our new Indigenous Leadership Club students. The bbq included Nuu-chah-nulth language introductions, traditional drumming, and salmon being donated by local Nuu-chah-nulth nations.

Despite being proud of preparing and serving salmon, we noted that this salmon was not cooked in a traditional way, and we see this as a phenomenal opportunity for growth and change in our school. We imagine having a ʔuʔaaʔa (traditional pit cook) to further support

Nuu-chah-nulth cultural implementation in our school, where it is used for large gathering events like the Welcome BBQ, but also by various classes throughout the school year.

Ultimately, in every opportunity provided for students within our school to not only learn through experiential hands-on learning, but also through opportunities of leadership, we routinely see students light up and rise to the occasion. The Welcome BBQ and the student leaders involved has been a standout moment in our school, where students are able to participate in peer education and form relationships with community knowledge keepers through authentic youth engagement.

With a ᑭᓐᓇᓐᓇ (traditional pit cook) in our school space, there will be instances where students who have been exposed to traditional knowledge, food sovereignty practices, and Nuuchahnulth culture outside of school will have the opportunity to shine and share their knowledge through peer education with support from knowledge keepers within our school community. Moreover, learners who may not be living on their traditional territory or have access to this learning outside of school will benefit immensely in being able to access the pit cook. Ultimately, in both instances a value and emphasis is being placed on traditional knowledge, and accessing traditional food practices, where food sovereignty and relation to nature is being reflected in our school system.

Site Plan Layout

The plan includes a fenced in area behind the portable next to the outdoor basketball court. A cook pit would center the fenced area and be surrounded by a circle of benches, ideally with storage for firewood. The pit will have a locking cover for security reasons.

Once the pit is built, very little maintenance would be required.

Structure Details

Consultation with local First Nations on proper protocols for building the pit as well as inspection from Port Alberni Fire Department to ensure fire regulations are met are in process.

Materials would include fencing, wood for benches and cover and equipment to dig the pit.

Implementation of the Plan

Determined with consultation from SD 70 maintenance.

Maintenance Plan

Annual inspection of fencing.

Removal Plan

This is a permanent cook pit. Should it need to be removed, the pit can be filled with soil.

Financial Implications

Cost to be determined by maintenance.

Grant has been received to support this project from Farm to School BC in the amount of \$2690.



EIGHTH AVENUE LEARNING CENTRE

Home of SD70 Alternative Programs, Choices Online & Pacific Rim CE

2941 8th Avenue, Port Alberni, BC, V9Y 2K5

Phone: 250-723-3744 Fax: 250-723-3711

Sept 15th, 2023

To: Greg Roe

Re: School Food Infrastructure Program

School FIP program summary:

Eighth Avenue Learning Centre (EALC) is an alternative program serving between 225-275 students yearly. Our students come from very diverse backgrounds however, food insecurity is a common reality amongst the majority of our students. EALC spent 90% of the total Student Affordability Funding (SAF) allocated by the Ministry of Education and Childcare in the 2023-2024 school year on food insecurity programs for our students and families. The SAF experience uncovered gaps in EALC's ability to deliver school based meals as our current facilities are not adequate to produce the quantity of food needed within the current food premises regulations.

EALC often hosts medium and large school day and afterschool events with the local Metis Association, Usma Child and Family Services, Alberni Drug and Alcohol Prevention Society, and various departments within the Nuuchaltn Tribal Council. Having the ability to meet the food infrastructure needs of our Indigenous partners would be a positive contribution to food sustainability within our school community, Indigenous communities, and the greater Port Alberni community.

1. Project Description: EALC kitchen upgrade

a. Electrical System Upgrade:

- i. Currently, the EALC kitchen has a home size double oven, two fridges and a microwave. The electrical system can only support the expansion of two additional single burner elements. When we plug in more than two single element cook tops the fuse blows to the room.

b. HVAC: ventilation

- i. Currently, the EALC kitchen does not have a stove-oven ventilation system to evacuate air to the outside of the building. We would like to have a ventilation system in the kitchen that provides air evacuation from the current stove-oven and any additional stoves-ovens that we add in the future.

c. Appliance Addition

- i. Two more full oven/ranges
- ii. One more microwave



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Phone: 250-723-3744 Fax: 250-723-3711

d. Sink Addition

- i. Replacement of the existing 2-basin sink with a single-basin sink to allow for the washing of larger kitchen equipment, which is necessary to provide food for more students. We request a spray attachment to the faucet to improve sanitation and dishwashing.

e. Dry storage addition

- i. Addition of two dry storage cupboards (2'x6'x18" deep; 3'x6'x18" deep) and one shelving unit (8'x30"x18" deep).

2. Location of the Work:

All work would be conducted in the current kitchen area of EALC; room 113.

3. A budget for any equipment required:

a. Appliance Addition:

- i. 2 x \$6400 Commercial 6 burner range (Royal RRE-6 36" Electric Range with 6 Burner – 1Ph, 240V)

\$12,800

- ii. 1 x \$350 (Samsung Over the Range Microwave in Fingerprint Resistant Stainless Steel)

\$350

b. Sink Replacement:

- i. 1 x \$650 (Kraus Stark All in One Dual Drop -In Stell 33 inch 2-Hole Bowl Sink with Pull Down Faucet)

\$650

Equipment total:

\$13,800



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Home of SD70 Alternative Programs, Choices Online & Pacific Rim CE

2941 8th Avenue, Port Alberni, BC, V9Y 2K5

Phone: 250-723-3744 Fax: 250-723-3711

Project Comments:

1. **Safety:** By bringing the EALC kitchen up to appropriate ventilation standards and electrical standards for commercial kitchen equipment, EALC would be increasing the overall safety of staff, students and community members while increasing the EALC capacity for food output.
2. **Accessibility:** The EALC kitchen is in room 113 which is accessible both from within the school and from an entry door outside of the school giving access to multiple user profiles. Having the kitchen upgraded provides the option for more food accessibility for our students and families as well as more physical accessibility to food producing infrastructure from our stakeholders and community groups.
3. **Security:** The kitchen will be an upgrade to a self-contained kitchen space which is currently housed within the security structure of our school. Internal locking door, external locking door, school based key pad motion sensor system, school security cameras.
4. **Maintenance:** Regular maintenance of HVAC system with an increase in range hoods will be necessary. School based cleaning will occur with daily use of the kitchen with no more janitorial needed than is currently used. Janitorial services will have to be added with the addition of external user groups utilizing kitchen-school facilities.
5. **Environmental:** All additional equipment is electric and not gas. There will be no environmental impact to the school site as there will be no additions to the current kitchen footprint.

Thank you for your consideration!

Dave Maher

Principal

EALC

Paula Mason

From: Robin Schmitt
Sent: Thursday, September 14, 2023 3:47 PM
To: Greg Roe
Cc: David Maher; BCSA Coordinator
Subject: FIP Proposal

Hello Greg!

I enlisted the help of Jaslyn Haberl, our Community School Association Coordinator to evaluate the needs of our kitchen. The BCSA is the primary user of that space to provide breakfast and lunch to Bamfield Community School. She kindly put together this proposal for Bamfield School:

Here is an application for the School Food Infrastructure Program for the BCS!

A brief description of what you hope to achieve/provide via an FIP project

The Bamfield Community School (BCS) is a remote facility which serves predominantly Indigenous students. The BCS has a very small kitchen with old appliances, from which breakfast and lunch are prepared daily for the 45 students of the school. There has been increasing demand for the kitchen infrastructure over the past year, as the community continues to grow and the BCS has expanded to include a secondary class. It is anticipated that our school population will continue to grow as our communities continue to develop and expand. A Food Infrastructure Program project would allow our school to extend the lifespan of the small kitchen space, making it safer and more efficient, reducing the requests made of a maintenance team located several hours' drive away, and supporting ongoing meal service for students who experience food insecurity.

A brief description of the project

We would like to request the following improvements to the school kitchen, in order of priority:

1. Replace the existing 2-basin sink with a single-basin sink to allow for easier washing of the larger kitchen equipment, which is necessary with a larger student body. Add spray attachment to the faucet to improve sanitation and dishwashing. Replace grout around the sink, which is moulding, to ensure the kitchen meets health and safety standards.
2. Replace old oven/range, which is cooking inconsistently, with a more energy-efficient and reliable model, improving service for a larger number of students.
3. Replace the dishwasher, which has flooded on numerous occasions, with a more powerful, reliable, and energy-efficient model.
4. Replace the old microwave and old range hood simultaneously by purchasing and installing an over-the-range microwave. This will free up valuable counter space, and replace the blower fan which is currently in the space.

A description of the location of the work

All work would take place in the kitchen at the Bamfield Community School.

A budget for any equipment required (SD70 Operations will cost out any construction expenses)

1. New stainless steel sink with spray faucet - \$650

e.g.: <https://www.homedepot.ca/product/kraus-stark-all-in-one-dual-drop-in-steel-33-inch-2-hole-bowl-sink-with-pull-down-faucet/1001559504>

Kraus Stark All-in-One Dual Drop-In Steel 33 inch 2-Hole Bowl Sink with Pull Down Faucet

Model # KCA-1102 | Store SKU # 1001559504

★★★★★ (463) | [Write a Review](#) | [Q&A \(12\)](#)



2. New oven/range - \$1,250

e.g.: <https://www.homedepot.ca/product/lg-electronics-6-3-cu-ft-smart-electric-range-with-air-fry-and-wi-fi-in-stainless-steel/1001551630>

The example model was chosen based on a maximum-capacity oven.

LG Electronics 6.3 cu. ft. Smart Electric Range with Air Fry and Wi-Fi in Stainless Steel

Model # LREL6323S | Store SKU # 1001551630

★★★★★ (1631) | [Write a Review](#) | [Q&A \(189\)](#)



3. New dishwasher - \$550

e.g.: <https://www.homedepot.ca/product/frigidaire-24-inch-built-in-dishwasher-in-stainless-steel-energy-star-/1001188013>

Frigidaire 24-inch Built-In Dishwasher in Stainless Steel - ENERGY STAR®

Model # FFCD2413US | Store SKU # 1001188013

★★★★★ (6960) | [Write a Review](#) | [Q&A \(167\)](#)



4. Over-the-range Microwave - \$350

e.g.: <https://www.homedepot.ca/product/samsung-1-9-cu-ft-over-the-range-microwave-in-fingerprint-resistant-stainless-steel/1001431515>

Samsung 1.9 cu. ft. Over the Range Microwave in Fingerprint Resistant Stainless Steel

Model # ME19R7041FS | Store SKU # 1001431515

★★★★★ (1283) | [Write a Review](#) | [Q&A \(229\)](#)



Please let us know if you require any further information from us for this! Thanks for sending it our way!



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From: [Drew Ryan](#)
To: [Greg Roe](#)
Subject: FW: New Funding Available - School Food Infrastructure Program
Date: Thursday, September 14, 2023 1:47:08 PM

Hi Greg, please see below for USS' submission to the School Food Infrastructure Program. Please let us know if you require any more information.

Take care
Drew

From: Luke Mudge <lmudge@sd70.bc.ca>
Date: Thursday, September 14, 2023 at 9:27 AM
To: Drew Ryan <dryan@sd70.bc.ca>
Subject: Re: New Funding Available - School Food Infrastructure Program

- A brief description of what you hope to achieve/provide via an FIP project

The goal of this project is to design and build a smokehouse and outdoor eating space to showcase and facilitate traditional food preparation and food consumption.

- A brief description of the project

Students will design the smokehouse and outdoor eating space in Drafting class with input from local elders. Students will construct the smokehouse and elements of the eating space including benches for seating and fire pit area in Woodworking class.

- A description of the location of the work

The smokehouse and eating space will be outdoors near the garden area at Ucluelet Secondary School.

- A budget for any equipment required (SD70 Operations will cost out any construction expenses)

Tools and materials: \$10,000

Landscaping: \$3,000

Site Preparation: \$3,000

Luke Mudge
Ucluelet Secondary School
(250) 726-7796
lmudge@sd70.bc.ca

From: Drew Ryan <dryan@sd70.bc.ca>

Sent: Wednesday, September 13, 2023 11:30 AM

To: Luke Mudge <lmudge@sd70.bc.ca>; Monique Copeland <MCopeland@sd70.bc.ca>; Jason Sam (CBT) <jason@clayoquotsbiosphere.org>

Subject: FW: New Funding Available - School Food Infrastructure Program

Hi Luke, are you able to answer the questions below from Greg Roe for the funding of the Smoke House. The due date is this Friday.

Thanks

Drew

From: Greg Roe

Sent: Tuesday, August 29, 2023 1:50 PM

To: Admin Officers <adminoff@sd70.bc.ca>

Subject: New Funding Available - School Food Infrastructure Program

Hello Administrators,

Please see the guidelines below for a fantastic new Ministry funding pool designed to assist districts with creating and enhancing school-based infrastructure necessary to feed students. If you are interested in having a project like this considered for your site, please respond to me by end-of-day on Friday, September 15th. Please include the following in your response:

- A brief description of what you hope to achieve/provide via an FIP project
- A brief description of the project
- A description of the location of the work
- A budget for any equipment required (SD70 Operations will cost out any construction expenses)

Other Considerations:

Safety – must meet all applicable requirements

Accessibility – does the project allow use across various groups?

Security – once project is complete how will it be secured?

Maintenance – what maintenance will be required? How often and at what cost?

Environmental – sustainability, materials, impact on other infrastructure/site?

Please understand all FIP projects are subject to SD70 Trustee approval. Please feel free to reach

out if you have questions.

Regards,

Greg Roe
Director of Operations
School District 70 Pacific Rim
250-720-7379

School Food Infrastructure Program (FIP)

The Capital Management Branch's School Food Infrastructure Program (FIP) is a new annual program intended to assist boards of education with creating, improving, or expanding infrastructure to feed students across all communities in British Columbia. The FIP is directly tied to government's broader Feeding Futures program, which is a commitment to ensure students are properly fed for learning to enhance positive academic and healthy outcomes for students.

5.1 FIP Project Funding Criteria

Program parameters for the FIP will be adjusted over time, based on the Ministry's evolving understanding of student needs (as informed by engagement with the sector) as they relate to local service delivery capacity (including consideration for existing capacity within local community groups who deliver food programming). As such, school districts are encouraged to clearly describe the proposed scope of their school food infrastructure improvements within the project requests included within their capital plan submission in the foundational years of the program (FY2023/24 and 2024/25). Despite this, the following overarching requirements will apply:

- Proposed FIP projects should be focused on minor upgrades such as:
 - Refrigerated vehicles to support the delivery of prepared meals from centralized kitchen facilities to schools;
 - The purchase and installation of new or used kitchen equipment (e.g. refrigerators, freezers, dishwashers, stoves, ovens, etc.)
 - Space and functionality improvements to ensure kitchens meet local health authority requirements;

- Equipment and infrastructure to support traditional food gathering and preparation (e.g. fishing equipment, smokehouses, non-fur trapping equipment);
- Food storage (refrigerated or dry storage).
- The FIP is not an enhancement fund to construct new kitchens.*
- The FIP cannot be used to construct net new space.*

When purchasing equipment, districts are encouraged to acquire energy-efficient appliances.

Evaluation of

FIP project requests will be supplemented by an array of key indicators, including data on local needs.

Generally, schools in rural and remote communities and districts with little or no existing school food programs where no local community solutions (e.g. community kitchens) exist will be prioritized to receive capital funding.

The type of food infrastructure improvements that are ineligible for FIP funding include, but are not limited to:

- Purchase or lease of land or buildings;
- Constructing net new kitchen space*
- Converting space in an educational facility to a kitchen*
- Improvements to kitchen space that will not be used to support the delivery of school food programs in the district.
- The purchase or lease of personal/private vehicles
- The purchase or construction of any buildings such as sheds, storage facilities, etc.

*Unless there is evidence that there is no opportunity for community partnerships to assist with the delivery of local school food programming.

5.2 FIP Project Submission Requirements

- All FIP project requests must be submitted using MyCAPS.
- Projects must be submitted under the School Enhancement Program (SEP), with the project type set as “Food Infrastructure”.
- Should the proposed project entail enhancements to existing kitchen space in the school, floor plans verifying this space must be submitted as a PDF.
- If you require additional assistance with the development of your FIP project requests, please contact Nathan.Whipp@gov.bc.ca.
- To afford the Ministry more flexibility when it comes to prioritizing projects, school districts are encouraged to submit at least one project in their FIP submissions valued at \$100,000 or less. Only FIP projects that can be completed by March 31st of the prospective fiscal year will be considered.

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PACIFIC RIM SCHOOL DISTRICT 70 PUBLIC BOARD MEETING INFORMATION SHEET

Date: September 26, 2023
To: Board of Education
From: Tim Davie - Superintendent
Subject: Annual Board Election Process and Establishment of Committees

Background:

A) Annual Board Election Process

Board Policy 110: Board Procedure, Regulation D.3 'Election At Other Times' states:

3.1 The Board, at the (annual) meeting, shall elect a Chair and may elect a Vice-Chair from among its members.

3.2 The Board, by two-thirds majority vote, may serve notice of motion that an election for Chair or Vice-Chair be held at the next Regular meeting of the Board and an election shall then be held.

3.3 The elections as described in paragraph D.3.1 and D.3.2 shall be conducted by the interim Chair as described in paragraphs D.2.2 and D.2.4 and D.2.5....

- D.2.2 The interim Chair of the meeting shall be the Superintendent of Schools until such time as the Board Chair has been elected.
- D.2.4 The interim Chair shall call for nominations for Board Chair and conduct a vote by ballot in which that trustee receiving a clear majority shall be elected Board Chair. If no person receives a clear majority, further ballots shall be taken until the same is achieved or, if a tie shall occur, the election shall be decided by the drawing of lots.
- D.2.5 The election of a Vice-Chair as determined by the Board shall be conducted in the same manner as the election of a Chair.

Please see attached **Appendix A** for reference.



B) Establishment of Committees

Board Policy 110: Board Procedure, Regulation E Committees reads as follows:

- 1.0 ESTABLISHMENT OF COMMITTEES
 - 1.1 Each year, prior to appointing trustees to committees, the Board shall review the organization of the committees as described and make appropriate changes by a resolution of the Board.
- 2.0 COMMITTEE STRUCTURE
 - 2.1 The committees are established as necessary by the Board and listed in **Appendix A (I)**.
- 3.0 APPOINTMENT TO COMMITTEES
 - 3.1 The Chair of the Board shall:
 - 3.1.1 convene a caucus meeting of trustees to receive trustee input on committee assignment;
 - 3.1.2 name committee members and committee chairs;
 - 3.1.3 present a list of committee membership to the Board at the first regular meeting of the calendar year, or as soon thereafter as possible.

Please see attached **Appendix A (I)**, noted above.

Update:

Per Section A noted above 3.2, should the Board of Education wish to hold election for the position of Chair and/or Vice Chair at the Annual Public Board Meeting on November 28, 2023, notice of Motion is to be presented at the September 26, 2023 (tonight) Public Board Meeting, with the intent to bring Motion forth for discussion and vote at the October 24, Public Board Meeting.

School District 70 (Alberni)

- 1.6 The presiding officer shall rule on all points of order and shall state the reasons and the authority for ruling when making a ruling.
- 1.7 The presiding officer's ruling shall be subject to appeal to the Board. An appeal may only be requested immediately after a ruling and before resumption of business.
- 1.8 The presiding officer shall vote at the same time as other members of the Board.

2.0 ELECTION AT THE INAUGURAL MEETING

- 2.1 At the inaugural meeting the Board shall elect a Chair and may elect a Vice-Chair from among its members.
- 2.2 The interim Chair of the Inaugural meeting shall be the Superintendent of Schools until such time as the Board Chair has been elected.
- 2.3 The interim Chair shall announce results of trustee elections and confirm that new trustees have completed the declaration as required by the School Act, following which the Board Chair shall be elected.
- 2.4 The interim Chair shall call for nominations for Board Chair and conduct a vote by ballot in which that trustee receiving a clear majority shall be elected Board Chair. If no person receives a clear majority, further ballots shall be taken until the same is achieved or, if a tie shall occur, the election shall be decided by drawing of lots.
- 2.5 The election of a Vice-Chair as determined by the Board shall be conducted in the same manner as the election of a Chair.

3.0 ELECTION AT OTHER TIMES

- 3.1 The Board, at the inaugural meeting, shall elect a Chair and may elect a Vice-Chair from among its members.
- 3.2 The Board, by two-thirds majority vote, may serve notice of motion that an election for Chair or Vice-Chair be held at the next Regular meeting of the Board and an election shall then be held.
- 3.3 The elections as described in paragraph D.3.1 and D.3.2 shall be conducted by the interim Chair as described in paragraphs D.2.2 and D.2.4 and D.2.5 above.

E. COMMITTEES

1.0 ESTABLISHMENT OF COMMITTEES

110: APPENDIX I: BOARD PROCEDURE (P)

Approved: 01 09 11

Amended: 02 11 26

Amended: 14 11 02

Amended: 18 05 08

COMMITTEE STRUCTURE

1. STANDING COMMITTEES

1.1 Committees of the Whole (P:130)

- 1.1 Education Committee
- 1.2 Policy Committee
- 1.3 Finance & Operations Committee

1.2 Executive Committee

Policy 200 Executive Committee outlines the mandate, membership and operating procedures of this committee.

2. LIAISON COMMITTEES

- 2.1 BCPSEA Representative Council
- 2.2 BCSTA Provincial Council/VISTA
- 2.3 HR (ADTU, CUPE, MGMT)

3. DISTRICT COMMITTEES

- 3.1 Aboriginal Education Advisory Committee
- 3.2 Teacher Pro D
- 3.3 SSEAC
- 3.4 DPAC
- 3.5 Occupational Health & Safety (In Camera)

4. EXTERNAL/COMMUNITY COMMITTEES

- 4.1 Port Alberni Advisory Planning Commission
- 4.2 Port Alberni Museum and Heritage Commission
- 4.3 Port Alberni Advisory Traffic Committee
- 4.4 Alberni Valley Chamber of Commerce
- 4.5 Port Alberni Twinning Society (Abashiri)
- 4.6 Agriculture Development Committee of the ACRD

- 4.7 City of Port Alberni
- 4.8 Clayoquot Biosphere Trust
- 4.9 District of Ucluelet & Tofino

5. AD HOC COMMITTEES

- 5.1 The Board or the Board Chair may at any time appoint Ad Hoc Committees and set their terms of reference and duration.
- 5.2 Trustees may not represent the Board on any committees until the Board's involvement has been formally ratified.



PACIFIC RIM SCHOOL DISTRICT 70 PUBLIC BOARD MEETING ACTION SHEET

Date: September 26, 2023
To: Board of Education
From: Tim Davie – Superintendent
Subject: Truth & Reconciliation - Flag Raising Events

Background:

On September 5, 2023, the Superintendent presented the following information to the Board Education Committee.

On May 6, 2022, the haahuupéamis-Cultural Council had written to the Board of Education with recommendation “that SD 70 wait to raise flags until the residential school unmarked grave investigation process has been completed at Tseshah First Nation.”

The past Board of Education, through passing of a Board Motion, has honored this recommendation in the spirit of Reconciliation and allyship with Nuu-Chah-Nulth Nations.

In addition, Board Chair Craig had submitted to Superintendent Davie the notion of raising a Residential School Survivors’ Flag at each site across the district. This notion has been presented to the haahuupéamis-Cultural Council.

At the suggestion of the haahuupéamis-Cultural Council, Superintendent Davie attended two Residential Survivors’ Meetings to share the elements of the Residential School Survivors’ Flag and to discuss the appropriateness and timing of raising the Canada Flag from the half-mast position and raising/unveiling the Residential School Survivors’ Flag at each district site.

Six recommendations arose from these conversations.

1. There is probably never a good time to raise the flags, but when we do, Residential School Survivors, their children, or grandchildren must be front and center in any ceremony to raise the flags. Political figures let the survivors lead the process.
2. The week leading up to September 30 would most likely be a good time to raise the flags, providing that should phase two investigation work commence at the former Alberni Indian Residential School site then the flags be lowered to half-mast until these findings are released.
3. Use the flags as a tool for education and Truth speaking wherever possible. Both in the classroom and in public conversation. People need to know what this flag represents.
4. Create framed depiction of the elements represented on the flag and post this at the entrance way to each site adjacent to where the flags are flying so that the public can know what the flag represents.
5. Share the flag with others – gift the flag to the Nations and other organizations.



6. Continue to work with the Elders' Councils around protocol concerning ceremony concerning the raising of the flags.

Per the May 6, 2022, letter which reads in part, "It is recommended that the SD70 Board of Education meet with the haahuupéamis-Cultural Council to learn the whole protocol of an event like this" the Board of Education, as first step in the consultation process before planning begins for any September flag raising events, met on August 29, 2023, with members of the haahuupéamis-Cultural Council. During this meeting, the following points were discussed:

1. That the Canada Flag and Residential School Survivors Flag be raised during the month of September, leading up to Orange Shirt Day / National Day for Truth and Reconciliation on September 30.
2. That the Board consider lowering the flags to half-mast for future ground penetration search announcements on Nuu-Chah-Nulth territory.
3. That culture be part of the flag raising ceremony and that Nuu-Chah-Nulth ways are at the forefront.
4. That public announcement and invitation be made for all events being hosted by the school district as this year marks the 50th Anniversary of the closure for the Alberni Indian Residential School (AIRS) and many survivors will be attending marches as scheduled for September 30.
5. As noted previously, survivors raise the flags and lead the ceremony(ies).
 - Consider Tsuma-As Elementary and ADSS as main sites because many AIRS survivors attended these sites.
 - Sync the times for ceremonies at other sites with a main event, with survivors and families being invited to other school events.
6. Media to be invited to report on and take photos at the events.

Further, as noted in the letter, "as important cultural events should happen between the New Moon and the Full Moon but, not on the Full Moon or after the Full Moon." In 2023, New Moon occurs on September 14 and Full Moon is scheduled for September 29, thus aligning with the potential event dates leading up to September 30. As such, September 27 or 28 were recommended as good dates for hosting flag raising events.

Also, Ann Robinson of Tseshaht has indicated that she would share two songs – one for survivors and one for everyone coming together. Elder Robinson would be willing to go to each territory and teach her songs to a selected singer so these may be shared at a future date. This is a longer process that may take up to a year to unfold.

Update:

Director of Instruction – Indigenous Education, Jaime Hansen has led collaborative working group sessions and presents the following schedule for flag raising / unveiling events on the ha-houlthees of the čišaaʔath, hupačasath, tla-o-qui-aht, Yuuʔuʔiʔath, and Huu-ay-aht First Nations.

Please see Appendix A attached

In recognition of Truth and Reconciliation Day, School District 70 Pacific Rim would like to extend an invitation to survivors of residential schools and their families to attend our flag raising ceremonies at our schools throughout the district.

We understand that many survivors may have attended Tsuma-as Elementary and Alberni District Secondary School and may wish to attend the ceremonies at these schools but are welcome to attend at any school site that they are comfortable joining.

**Monday
September 25th**

**School Board Office:
11:30 AM**

**Tuesday
September 26th**

**Bamfield Community
School: 3:00 PM**

**Wednesday
September 27th**

**Wickaninnish Community
School: 11:15 AM**

Ucluelet Elementary: 12:00 PM

**Ucluelet Secondary School:
1:15 PM**

**Thursday
September 28th**

Howitt Elementary: 9:30 AM

Tsuma-as Elementary : 10:45 AM

École Alberni Elementary: 11:00 AM

Eighth Avenue Learning Centre: 11:00 AM

Wood Elementary: 11:15 AM

Maquinna Elementary: 11:30 AM

E J Dunn Elementary: 1:00 PM

ADSS: 1:45 PM

Due to limited parking at Tsuma-as we will run a shuttle from the Alberni Valley Multiplex to Tsuma-as Elementary School starting at 10:15 am and will do return runs after the ceremony.

512: Multiculturalism (P)

Proposed: May 9, 2023

POLICY 512: Multiculturalism

Public school systems serve a society which is characterized by ethnic, racial, and ideological diversity.

The Board of Education of School District 70 Pacific Rim (the Board) recognizes every individual in its employ or care, regardless of racial, ethnic and/or cultural diversity, has the right to experience respect and understanding. The Board recognizes multiculturalism as enriching and offers opportunities to learn and understand the cultural heritage of others, as well as our own. The value of multiculturalism is evident in the principle of diversity, equity, inclusion, safety, and an individual's right to feel welcomed in every school district environment. Multicultural experiences encourage schools to engage in learning activities which promote respect for the human rights of minority groups and foster appreciation of multicultural communities in which we live work and play. The Board is intent that all district programs and operations comply with the statutory requirements and provisions of our nation's Charter of Rights, Criminal Code of Canada, School Act of British Columbia, Canadian Human Rights Act, BC Human Rights Code, the BC Multiculturalism Act, and the BC Declaration on the Rights of Indigenous Peoples Act.

Per policy 101: EQUITY, DIVERSITY, AND INCLUSION (P); policy XXX: NONDISCRIMINATION (P); and policy XXX: ANTI-RACISM (P), the Superintendent will establish an advisory committee to provide advice to the Superintendent regarding the District's efforts in meeting the principles of equity, diversity and inclusion, multi culturalism, non-discrimination, accessibility, and anti-racism. The membership, terms of reference, and operational procedures of the Committee will be established by the Superintendent through consultation with the committee.

References

BC Declaration on the Rights of Indigenous Peoples Act
BC Human Rights Code
BC Ministry of Education and Child Care Diversity in BC Schools – A Framework
BC Ministry of Education and Child Care Safe, Caring, and Orderly Schools: A Guide
BC Multiculturalism Act
Canadian Charter of Rights and Freedoms
Canadian Human Rights Act
Criminal Code of Canada
Resilience BC Anti-Racism Network
School Act of British Columbia



XXX: STUDENT GRADE PLACEMENT (P)

First Revision 23 08 29

POLICY

The Board supports the three basic principles of learning which guide all aspects of curriculum development and instructional practice in the schools of British Columbia. These are:

- people learn in different ways and at different rates;
- learning is both an individual and a social process;
- learning requires the active participation of the learner.

The board understand that these principles require that provision must be made in each classroom for student learning needs, styles and rates.

The Board acknowledges that learning is a developmental process that proceeds in a unique way for each student and that the assessment and evaluation of student progress as well as the reporting on that student's progress must contribute to continued learning for the student. The Board recognizes that controlled research studies consistently demonstrate that the effects of grade retention (failing) on student achievements are negative.

Therefore, it is Board policy that the placement of students Kindergarten up to and including Grade 10 will be with their age level peers.



XXX: ALTERNATIVE DELIVERY POLICY (P)

First Revision (DATE)

POLICY

The Ministry of Education and Childcare's [Alternative Delivery in the Physical and Health Education and Planning 10 Curricula Policy](#) requires Boards of Education to have procedures in place to enable students to address learning standards covered in this policy.

The Board supports the creation of Alternative Delivery AP XX in line with this policy.



630: COMMUNITY SCHOOLS (P)

Approved: 95 10 10

Amended: 15 09 29

Revised: 23 09 06

POLICY

The Board of Education endorses the values, principles, and practices of community education in support of improved outcomes for children, youth, families, and communities.

A community school is both a place and a set of partnerships between the school and other community resources. In these schools, an integrated focus on academics and family support, health and social services, and youth and community development leads to improved student learning, stronger families and healthier communities.



XXXX: Public Interest Disclosure Policy

First Revision: 23 09 01

Purpose

The Board of Education of School District No. 70, Pacific Rim is committed to honesty, integrity and accountability in its operations, programs and services, and to promoting a culture of openness and transparency. The School District encourages and supports all personnel in bringing forward reports of unlawful acts and acts of wrongdoing in a manner consistent with the provisions of the British Columbia *Public Interest Disclosure Act* ("PIDA").

The purpose of this Policy and related Procedures is to establish a process, in compliance with PIDA, for employees and trustees to report, in good faith, wrongful or unlawful conduct without fear of retaliation or reprisal.

1.0 Scope of Policy

This policy applies to allege wrongdoing related to School District 70's operations or personnel. This policy does not displace other mechanisms set out in School District 70's Policy for addressing and enforcing standard of conduct, disputes complaints, or grievances, including issues of discrimination, bullying and harassment, occupational health and safety, or disputes over employment matters or under collective agreements.

2.0 Definitions

In this policy and the procedures, the following capitalized terms are defined as indicated:

"Advice" means advice that may be requested in respect of making a disclosure or a complaint about a Reprisal under this Policy or PIDA;

"Discloser" means an Employee or Trustee who makes a Disclosure or seeks Advice or makes a complaint about a Reprisal;

"Disclosure" means a report of Wrongdoing made under this Policy and includes allegations of Wrongdoing received by School District 70 from the Ombudsperson or another government institution for investigation in accordance with PIDA;

"Employee" refers to a past and present employee of School District 70;

"FIPPA" means the *Freedom of Information and Protection of Privacy Act*, and all regulations thereto;

"Investigations" means an investigation undertaken by School District 70 under this Policy or by the Ombudsperson under PIDA;



“Personal Information” has the same meaning set out in FIPPA, namely “recorded information about an identifiable individual”, and includes any information from which the identity of the Discloser or any person who is accused of Wrongdoing or participates in an Investigation can be deduced or inferred;

“PIDA” means the *Public Interest Disclosure Act* of British Columbia, and all regulations thereto;

“Procedure” means School District 70’s Administrative Procedure associated with this policy, as amended;

“Reprisal” means the imposition of, and any threat to impose, discipline, demotion, termination or any other act that adversely affects employment or working condition of an Employee or Trustee because they made a Disclosure, sought Advice, made a complaint about a Reprisal or participated in an Investigation;

“Trustee” means a past or present member of School District 70’s Board of Education; and

“Wrongdoing” refers to:

- a) a serious act or omission that, if proven, would constitute an offence under an enactment of British Columbia or Canada;
- b) an act or omission that creates a substantial and specific danger to the life, health or safety of persons, or to the environment, other than a danger that is inherent in the performance of an employee’s duties or functions;
- c) a serious misuse of public funds or public assets;
- d) a gross systematic mismanagement;
- e) knowingly directing or counseling a person to commit any act or omission described in paragraphs (a) to (d) above.

3.0 Statement of Principles

3.1 School District 70 is committed to supporting ethical conduct in its operations, and seeks to foster a culture in which Employees and Trustees are encouraged to disclose Wrongdoing, including receiving, investigating, responding to Disclosures and by providing information and training about PIDA, the Policy and Procedures.

3.2 School District 70 will investigate Disclosures that it receives under this Policy. Investigations under this Policy will be carried out in accordance with the principles of procedural fairness and natural justice.

3.3 School District 70 will not commit or tolerate Reprisals against any Employee or Trustee who, in good faith, makes a request for Advice, makes a Disclosure, participates in an Investigation or makes a complaint under this Policy.



- 3.4 School District 70 is committed to protecting the privacy of Disclosers, persons accused of Wrongdoing and those who participate in Investigations in a manner that is consistent with its obligations under PIDA and FIPPA.

4.0 Privacy and Confidentiality

- 4.1 All Personal Information that the School District collects, uses, or shares in the course of receiving or responding to a Disclosure, a request for Advice, a complaint of a Reprisal, or conducting an Investigation will be treated as confidential and will be used and disclosed as described in the Policy, the Procedures, PIDA and as otherwise permitted or required under FIPPA and other applicable laws.

5.0 Reporting

- 5.1 Each year, the Superintendent shall prepare, in accordance with the requirements of PIDA, and make available, a report concerning any Disclosures received, Investigations undertaken and findings of Wrongdoing. All reporting under this Policy will be in compliance with the requirements of FIPPA.

6.0 Responsibility

- 5.1 The Superintendent is responsible for the administration of this Policy and shall ensure that training and instruction is available to all Employees and Trustees concerning this Policy, the Procedures and PIDA.
- 5.2 In the event the Superintendent is unable or unavailable to perform their duties under this Policy, the Superintendent may delegate their authority in writing to the Secretary-Treasurer or other senior members of School District 70.

Paula Mason

From: City of Port Alberni <sara_darling@portalberni.ca>
Sent: Wednesday, September 13, 2023 3:09 PM
To: Paula Mason
Subject: September 11, 2023 Council Summary

CAUTION: This email originated from OUTSIDE SD70. Do not click links or open attachments unless you recognize the sender and know the content is safe.



City Council Meeting Summary

September 11, 2023

An information report summarizing the regular meeting of Council held on September, 2023. This is not the official minutes. For more information, please contact the Corporate Services department at 250.723.2146 or email: corp_serv@portalberni.ca.

Introductory Remarks by the Chair

Acting Mayor, Chair Patola acknowledged Firefighters' National Memorial Day which fell on Sunday, September 10th and provides Canadians the opportunity to remember firefighters who have lost their lives while on duty.

DELEGATIONS

Introduction | Human Resources/Safety Advisor

Krista Bodin, Director of Human Resources introduced the City's new Human Resources/Safety Advisor, Dave Colyn.

BYLAWS

"Zoning Bylaw No. 5074, 2023" was read a third time, as amended. The bylaw upon adoption will modernize the current Zoning Bylaw enabling accessory dwelling units, updating residential zones, incorporating new legislation, and providing clarity on the interpretation and application of the bylaw.

CORRESPONDENCE

Alberni-Clayoquot Regional District | Transportation Advisory Committee

Council appointed Councillor Solda as the representative and Councillor Mealey as alternate to the Alberni-Clayoquot Regional District Transportation Advisory Committee.

The newly formed committee will commence October 2023 and will consider regional transportation issues including establishment of a secondary route in

and out of the Alberni Valley.

Alberni-Clayoquot Regional District | Food Security Emergency Planning and Preparedness

Council authorized support for future collaboration with the Alberni-Clayoquot Regional District [ACRD] for the purpose of a regional study on food security, Indigenous food systems, agricultural resilience and emergency management pending a successful application by the ACRD to the Ministry of Agriculture and Food, Food Security Emergency Planning and Preparedness Fund.

Council also received their correspondence summary which included letters from:

- a. Lookout Society | 2023 Annual Report, Financial Report and Strategic Plan
- b. Forest Practices Board | 'Forest and Fire Management in BC: Toward Landscape Resilience'
- c. City of Surrey | Communications regarding Police of Jurisdiction
- d. Canadian Federation of Independent Business | Emergency Cost Relief Measures for Port Alberni Small Businesses
- e. Tseshah First Nation | Invitation to National Day for Truth and Reconciliation Event, September 30th
- f. Association of Vancouver Island and Coastal Communities | Phase 3 of Open-Net Pen Salmon Aquaculture Transition Plan Engagement Process
- g. RCMP | Collective Agreement Negotiations Between Treasury Board of Canada and the National Police Federation
- h. BC Emergency Health Services | Response to City's Letter Re: Additional Ambulance Coverage for Port Alberni
- i. Alberni Residential School Survivors Art & Education Society | Open House/Art Show Invitation, September 30th
- j. Alberni Clayoquot Health Network & Literacy Alberni Society | Decolonize First: Nuuchahnulth Community Learning Circles Invitation
- k. Ministry of Forests | Heritage Conservation Act Transformation Project Engagement Sessions, September 26th & 28th
- l. Alberni District United Cabs Association | Pending Increase in Taxi Rates

- m. Advisory Planning Commission Minutes | December 15, 2022, May 18 & July 20, 2023
- n. Alberni Valley Museum & Heritage Commission Minutes | May 3, 2023

PROCLAMATIONS

Port Alberni Toy Run Society

Council proclaimed the week of September 11-17, 2023 as 'Port Alberni Toy Run Week' in Port Alberni.

Port Alberni Fire Department | Fire Prevention Office

Council proclaimed the week of October 8-14, 2023 as 'Fire Prevention Week' in Port Alberni.

Port Alberni Association for Community Living

Council proclaimed the month of October 2023 as 'Community Inclusion Month' in Port Alberni.

NEW BUSINESS

Reclamation of Materials for Canal Beach Pier Improvements and other City Projects

Council authorized staff to salvage and reclaim materials from the Somass Lands and other City projects which could prove suitable for pier improvements at Canal Beach, as well as other relevant City projects.

UBCM Emergency Resolution Submission | Economic Relief for Commercial and Industrial Business Sectors Impacted by Wildfires within B.C.

Council endorsed an emergency resolution submission for consideration by delegates at the 2023 UBCM Convention regarding economic relief for commercial and industrial business sectors impacted by wildfires within British Columbia.

Graffiti Removal

Council directed staff to prepare a report for a future Committee of the Whole meeting regarding City led graffiti removal programs.

QUESTION PERIOD

Charlane

Inquired whether Council adopted the United Nations Declaration on the Rights of Indigenous Peoples.

N. Anderson

Requested clarification on the voting process of motions related to the reclamation of materials from Somass Lands for future City projects [Canal Beach Pier].

COUNCIL MEETINGS

The City of Port Alberni is now offering hybrid Council and Committee of the Whole meetings.

We encourage you to remain informed on City business and community topics through the following options:

- Attend in-person in City Hall, Council Chambers, located at 4850 Argyle Street
- Livestream @ www.portalberni.ca
- Join online using Zoom
- Join by phone using Zoom

Regular Council meetings are held at 2:00 pm on the second and fourth Monday of each month. All meeting recordings are posted on the City website for viewing.

Complete Council agendas including all correspondence and reports are available at portalberni.ca. Generally, these are posted the Friday before each Regular Council meeting and are archived on the site.

The Council Summary is prepared following each regular Council meeting and posted on the City's website. You can also visit the City website and sign up to receive summaries delivered directly to your inbox.

For more information related to Council meetings, including how to participate, please visit www.portalberni.ca/council. You may also contact the Corporate Services department at 250.723.2146 or email corp_serv@portalberni.ca.



Alberni-Clayoquot Regional District

MINUTES OF THE AGRICULTURAL DEVELOPMENT COMMITTEE MEETING HELD ON TUESDAY, JULY 18, 2023, 9:30 AM

Via Zoom

MEMBERS

PRESENT:

Ann Siddall, Chairperson; Fall Fair
Fred Boyko, Director, Electoral Area "B" (Beaufort)
Bob Collins, Arrowvale Farm
Anna Lewis, Alberni Valley Food Security Society
Lisa Aylard, Stonehaven Farm
Pat Deakin, City of Port Alberni
Helen Zanette, SD70 Trustee
Heather Shobe, ACRD Agriculture Support Coordinator
Erika Goldt, Clayoquot Biosphere Trust, Coastal Agricultural Roundtable,
Eat West Coast
Helen Dufour, Island Health

REGRETS:

Cecilia Addy, Port Alberni Port Authority
Alex Taylor, Shelter Farm
Thom O'Dell, Ministry of Agriculture
Tanya Shannon, The Cabins
Janette Cormier, Happy Hollow Farm
Jen Cody, NTC
Cathy Burkosky, Avalon Farm
Victoria Lake, Effingham Oyster
Representative, Spirit Square Farmers Market

STAFF PRESENT:

Amy Needham, Planner
Heather Zenner, Manager of Administrative Services
Kristin Kerr-Donahue, Administrative Assistant

The meeting can be viewed on the Alberni-Clayoquot Regional District website at:

<https://www.acrd.bc.ca/events/18-7-2023/>

1. **CALL TO ORDER**

The Chairperson called the meeting to order at 9:33 am.

The Chairperson recognized this meeting is being held throughout the Nuu-chah-nulth territories.

The Chairperson reported this meeting is being recorded and livestreamed to YouTube on the Regional District website.

2. APPROVAL OF AGENDA

MOVED: F. Boyko

SECONDED: L. Aylard

THAT the agenda be approved as circulated.

CARRIED

3. MINUTES

a. Draft Agricultural Development Committee Meeting held May 30, 2023

MOVED: B. Collins

SECONDED: H. Zanette

THAT the draft minutes of the Agricultural Development Committee meeting held on May 30, 2023 be received.

CARRIED

4. PETITIONS, DELEGATIONS & PRESENTATIONS

a. Randy Thoen, FireSmart Coordinator, ACRD re: Extreme Weather Preparedness for Agriculture Program

The FireSmart Coordinator delivered a PowerPoint presentation. FireSmart Farm Building Retrofits Grant. Funding available to Farms. Available to do free FireSmart Home Assessments. Curbside pick up program available (free) to pick up two loads of yard waste. \$1000 rebate program available to those who have the Home Assessment completed and complete the FireSmart recommendations.

5. CORRESPONDENCE

a. FARMLAND ADVANTAGE

First Payment for Ecosystem Services (PES) Program in BC and What It Means

b. REGENERATIVE FARMING PROGRAM

A Fully Funded Program for Qualified Participants

c. TOFINO COMMUNITY FOOD INITIATIVE

2022 Impact Report

MOVED: F. Boyko

SECONDED: H. Zanette

THAT correspondence a-c be received for information.

CARRIED

6. REQUEST FOR DECISIONS

- a. **Request for Decision regarding Agricultural Water Infrastructure Funding Opportunity – Irrigation District Feasibility Study.**

MOVED: B. Collins

SECONDED: L. Aylard

THAT the Agricultural Development Committee recommend that the Alberni-Clayoquot Regional District Board of Directors direct staff to apply to Stream 3 of the Agricultural Water Infrastructure Program for funding to conduct a feasibility study on creation of an Alberni Valley irrigation district.

CARRIED

7. REPORTS

STAFF REPORTS

- a. Agricultural Water Infrastructure Program – A. Needham
b. Terms of Reference Review – A. Needham/H. Zenner

P. Deakin left at 10:26 am.

B. Collins left at 10:33 am.

MEMBER REPORTS

- a. **City of Port Alberni – P. Deakin.**
Meeting with a Newfoundland based company this week to explore added value seafood waste to the valley.
- b. **School District # 70 – H. Zanette.**
Tessa Stiven Central Island Community Animator for Farm to Schools, Alberni-Clayoquot School Food Systems Workshop, provided a presentation to the SD 70 Board. Farm school program. Desire to get funding from Ministry of Education to support food education. Desire to form a School Food Committee.
- c. **Alberni Farmers' Institute – L. Aylard.**
Directors will be having a meeting July 19th to get organized for the Fall Fair.
- d. **Alberni District Fall Fair – A. Siddall.**
Updating "Cultivating Our Community: Guide to Farm Stands in the Alberni Valley". Printed 1000 copies. Will get distributed to the community shortly. Will be sending formal invites to participate in a booth at the Fall Fair.
- e. **Alberni Valley Food Security Society – A. Lewis**
i. **Family Farm Day**
Outreach to previous participants and potential new ones. Currently 10 confirmed, plus the Food Hub and awaiting feedback from one more.

- Amy will be looking at insurance options for farms.
- ii. **Gleaning Program**
Is underway – first pick happened on July 7th. Email gleaning@avfood.ca to connect.
 - iii. **Farmland Advantage Program**
Will be expanding to include the Alberni Valley, Anna is the regional advisor. Have 8 farm interested in participating Wayne Haddow is doing Riparian Assessments and he will be training Melanie Dyson to conduct the assessments in the future. Lots of funding for these assessments.
 - iv. **NIC Meat Processing Program**
Regarding the meat from the North Island College (NIC) that is stored at the Doc & Food Processing Hub. Labelling is required to follow the Federal labelling process. Not currently labelled in a way that can be distributed through the coupon program as per the Environmental Health Officer. Distributing to local organizations, and potentially making up packets for the people who Island Health has identified and given coupons to. If the meat processing NIC program is run again the labelling aspect needs to be addressed to ensure that the meat can be distributed the community. Amy Needham to check with Cecilia Addy to determine if the labelling equipment is at the Hub or is that a need.
 - f. **East West Coast – E. Goldt. No report.**
 - g. **Nuu-chah-nulth Tribal Council – J. Cody. No report.**
 - h. **Dock + Food Processing Hub – C. Addy. No report.**
 - k. **Primary Agricultural Producers**
 - Shannon Farms – T. Shannon (verbal)
 - i. Meal event at The Cabin is sold out and all ingredients were locally sourced.
 - ii. Market at The Cabin on August 29 from 5-8 pm. Looking for more food and agriculture vendors. Email: thecabin@shannonfarms.ca if interested.

MOVED: H. Zanette

SECONDED: F. Boyko

THAT the Agricultural Development Committee receive the above reports for Information.

CARRIED

9. **QUESTION PERIOD**

Questions/Comments from the public. The Manager of Administration advised there were no questions or comments respecting an agenda topic from public:

- Participating in the Zoom webinar
- Submissions received by email at responses@acrd.bc.ca.

10. ADJOURN

MOVED: H. Shobe

SECONDED: L. Aylard

THAT the meeting be adjourned at 11:09 am.

CARRIED

Certified Correct:

Ann Siddall

Ann Siddall,
Chairperson

Heather Zenner

Heather Zenner
Manager of Administrative Services

Heritage Commission Sept 6, 2023 Report – Board of Education Sept 26, 2023 Public Meeting

Highlights:

- 1. Train Station Update-**
 - **Consultation with the Heritage Commission regarding concealing the exterior venting for the proposed commercial kitchen inside the Train Station. Staff to contact the Architect with the Heritage Commission preferences to be accurate to the 1950's construction style of the truck bank section of the building and visually unobtrusive view of the venting system. Tenant to be encouraged to use the saved wainscoting. Architect to forward options to the Heritage Commission Chair.**
- 2. Heritage Week 2024 – Feb. 19-25**
- 3. Gareth Flostrand re-elected as Commission Chair.**
- 4. Education Curator Shelley Harding to retire at the end of October.**
- 5. Antique Truck and Machinery Show Sept 2 & 3, 2023 was a well attended event of over 2000 visitors and locals.**
- 6. Community Art Council Summer Children's Programs well attended.**
- 7. AV Chamber of Commerce – New Board of Directors confirmed at the June AGM – Director of Note - Chris Washington voted in as Vice President. Oct 6 networking event hosted by the Port Authority – guest speaker MLA Josie Osborne. Details at the Chamber. The Chamber was awarded 10 summer student funding for the McLean Mill and Visitor Centre. Indigenous Learning Grant funds have been used in part for the new "Places of Interest Map" with Nuuchah-nulth language phrases & site of interests in partnership with Tseshaht and Hupacasath.**
- 8. ACRD established a committee to investigate secondary route into the valley. Sproat Lake at crisis low water level. Water Bomber Flying Tankers to leave Sproat Lake – one to Aviation Museum in Victoria.**
- 9. Clutesi exhibit has ended. Over 1000 Pacific Rim students toured the exhibit. Next Exhibit "Eyes on the Skies: Managing Air Traffic in Canada" – last week of Sept – Jan. Fall Film Fest confirmed – Sept 24 "What's Love Got to Do With It": Oct 22 – "Past Lives.": Nov 19 "The Miracle Club". New Museum Shop Chocolate Bars White Chocolate with Cherrie & Coconut; Milk Chocolate with Toffee; plain Dark Chocolate – wrappers feature Heritage Photographs.**

Next meeting October 4, 2023.



**SD70 PACIFIC RIM BOARD OF EDUCATION
EDUCATION COMMITTEE MEETING MINUTES
September 5, 2023, 4:00 p.m.
Administration Office**

Janis Joseph Trustee
Cynthia Orr Trustee
Pam Craig Board Chair
Larry Ransom Trustee
Cherilyn Bray Trustee
Helen Zanette Trustee
Tim Davie Superintendent
Peter Klaver Assistant Superintendent
Barbara Ross Secretary Treasurer
James Messenger Director of Instruction - Learning and Innovation
Marc Fryer Director of Instruction - International Education
Katherin Charbonneau Director of Early Learning and Child Care
Paula Mason Executive Assistant
Ryan Dvorak ADTU President
Nadine White CUPE President

1. Call to Order and Land Acknowledgment

The chairperson acknowledged that we work and learn on the ha-houlthees of the Hupačasath (Hupacasath), Huu-ay-aht (Huu-ay-aht), ʔaʔuukʷiʔath (Tla-o-qui-aht), Čišaaʔath (Tseshaht) and the Yuuʔuʔiʔath (Yuu-cluth-aht) Nations.

2. Introductions

3. Approval of Agenda

Moved by: Trustee Craig

Seconded by: Trustee Bray

THAT the Sept 5, 2023 Education Committee Meeting agenda be approved as presented.

Carried

4. Business Arising from Past Discussion

5. Staff Reports

5.1 Startup Update - verbal (5 minutes)

Director Messenger provided a verbal update.

5.2 Share Draft of Enhancing Student Learning Report (10 minutes)

The Education Committee Meeting recommended that the report be brought forward to the Board for approval.

5.3 Enhancing Student Learning Report Data Update (10 minutes)

Director Messenger answered questions from Trustees.

5.4 September 30th – Truth and Reconciliation Events Update (5 minutes)

Superintendent Davie updated the Committee on the upcoming Truth and Reconciliation events. Trustee Craig noted the exhibit being held at Ucluelet Secondary School on September 30, 2023.

5.5 Early Learning Update (5 minutes)

Director Charbonneau gave an overview of the Pop-Up Plays, noting that many newcomers to town avail themselves of these. She also provided an update on the new childcare openings and answered questions raised by Trustees. Tasha Sam has been awarded the Early Years Navigator position, and the district is still busy recruiting Early Childhood Educators.

5.6 Student In Risk Initiative (10 minutes)

Assistant Superintendent Klaver updated the Committee on Students in Risk, noting they are currently **in** risk versus being **at** risk. He spoke to the three-year funding that's been received, that will be dedicated to a Focused Intervention Team, led by Siri Curliss. It is expected that ICY will eventually blend with this initiative as well. The team should be functioning by early October 2023.

6. Correspondence

7. Next Meeting

8. Adjournment

The meeting was adjourned at 4:40pm.

Board Chair

Secretary Treasurer



**SD70 PACIFIC RIM BOARD OF EDUCATION
FINANCE AND OPERATIONS COMMITTEE MEETING MINUTES
September 19, 2023, 4:00 p.m.
Administration Office**

Pam Craig - Board Chair
Janis Joseph Trustee
Larry Ransom Trustee
Christine Washington Trustee
Cherilyn Bray Trustee
Cynthia Orr Trustee
Helen Zanette Trustee
Tim Davie Superintendent
Peter Klaver Assistant Superintendent
Barbara Ross Secretary Treasurer
Greg Roe Director of Operations
Carla Neville Controller
Paula Mason Manager of Corporate Services

1. Call to Order and Land Acknowledgment

The Chairperson acknowledged that we work and learn on the ha-houlthees of the Hupačasath (Hupacasath), Huu-ay-aht (Huu-ay-aht), ʔaʔuukʷiʔath (Tla-o-qui-aht), Cišaaʔath (Tseshaht) and the Yuuʔuʔiʔath (Yuu-cluth-aht) Nations.

2. Introductions

3. Approval of Agenda

Moved by: Trustee Craig

Seconded by: Trustee Washington

THAT the Board of Education approve the agenda for September 19, 2023, as presented.

Carried

4. Business Arising from Past Discussion

Trustees Zanette and Orr took a Financial Literacy Workshop with Secretary Treasurer Ross. Great questions came up and great answers were provided.

5. Staff Reports

5.1 Update on ADSS Turf Field (5 minutes)

Director Roe provided an overview of his report. Trustee Ransom asked if there were contingencies in place to replace the field? Director Roe answered that AFG is the only funding source. He clarified that the life expectancy of the field is about 11 years and that the turf field is a district issue, not a school issue.

5.2 Food Infrastructure application - verbal (5 minutes)

Secretary Treasurer Ross advised the V=Committee that the proposed project of a kitchen and appliance upgrade at EJ Dunn Elementary School had been approved at \$195,000. She noted that a formal motion would be coming to the next board meeting for approval.

Controller Neville left the meeting at 4:08pm and returned at 4:10pm.

5.3 Wickaninnish Childcare building update (5 minutes)

Director Roe provided an overview of his report.

5.4 Wood Childcare building update (5 minutes)

Director Roe provided an overview of his report. He noted that we are currently in the final design phase, putting finishing touches on the rendering in November/December, and hoping to break ground in February of 2024.

5.5 Wickaninnish Ball Fields update (5 minutes)

Director Roe provided an overview of his report. Superintendent Davie noted that the District of Tofino had the school district's permission to move forward with a proposal, however, there has been no discussion yet regarding cost sharing or our vision for the project. The Committee suggested that the school district should be conversing with the new Tofino Council and that although it is important that the community wants to use the facility, the school must be able to weigh in first. Secretary Treasurer Ross asked if the District of Tofino would be paying for this project, to which Superintendent Davie answered that all information regarding the project has been received through the Director of Operation's office, so the Director of Operations will need to contact the District of Tofino to get further information on this point. Committee members attempted to make a motion directing staff to follow Superintendent Davie's direction, however as they are sitting as a Committee at this meeting a motion cannot be made. Trustee Craig reminded Committee members that senior administration would be responsible to follow up on this topic themselves.

5.6 Summer Work Projects update (5 minutes)

Director Roe provided an overview of his report. He noted that the board office renovations had been completed in time, with 10 additional office spaces created. He also noted that accessibility issues when entering the building versus entering directly into people's workspaces had now been addressed in this renovation.

5.7 Transportation Passes update (10 minutes)

Director Roe provided an overview of his report. He noted that the new system went live yesterday. Employee Dave Prevost has been through launching the same system at a previous district, so also had great pointers to share. Committee members noted that parents have been contacting the Trustees regarding concerns about play date interruptions due to the new bussing system. It was also noted that the first transportation pass is provided free of charge, with a \$10 fee being imposed only for replacement cards.

5.8 Inventory update (5 minutes)

Assistant Superintendent Klaver provided an overview of his report. Trustee Orr joined the meeting at 4:27 PM via Teams.

5.9 Custodial Recruiting update (5 minutes)

Director Roe advised the Committee that the custodial team on the West Coast is close to being full again, with the desire being to hire another one or two casual positions for additional coverage.

5.10 Digitizing Building Plans update - verbal (5 minutes)

Secretary Treasurer Ross invited Director Roe to provide an overview on this item. Director Roe explained that we have a company proposing to digitally scan each room within a building, which is then built together to provide a digital map of the whole building with measurements, that gets entered into a CAD program. This would provide an efficient digital map of each building, versus the existing blueprints currently in use. The project could begin within the next month or two and could be funded with the remainder of the funds that were earmarked for the Cooling Study. The company also offers to train staff on how to use the software.

5.11 West Coast Bussing concerns/response (10 minutes)

Director Roe provided an overview of his report and explained that in his opinion the bussing company had addressed all concerns raised and were meeting more than the regulated training required. He noted that Aaron Rodgers, District of Tofino, also sits on PAC and has been responded to regarding his concerns. Trustees Orr asked if SD70 staff see the buses on the Coast to assess their condition? Director Roe assured her that school admins see the buses daily and confirmed that they report back on the condition of the buses on a regular basis.

5.12 Vape Detectors in School Washrooms (5 minutes)

Director Roe provided a brief overview expressing both the benefits and problems of purchasing vape detectors. After a fulsome discussion on the pros and cons, the Committee asked what education specifically about vaping is being provided in the schools. Trustee Ransom asked how Committee members know

that issues raised at the Committee table are being dealt with. Superintendent Davie reviewed the following topics and stated that follow up information will be brought back to the Finance and Assets team, where next steps will be developed, and recommendations brought back to a future Committee meeting:

1. ADSS turf fields
2. WCS ball fields
3. Vaping Education

6. **Next Meeting**

7. **Adjournment**

The Chairperson adjourned the meeting at 4:45pm.

Board Chair

Secretary Treasurer



**SD70 PACIFIC RIM BOARD OF EDUCATION
POLICY COMMITTEE MEETING MINUTES
September 12, 2023, 4:00 p.m.
Administration Office**

Pam Craig Board Chair
Janis Joseph Trustee
Larry Ransom Trustee
Christine Washington Trustee
Cherilyn Bray Trustee
Cynthia Orr Trustee
Helen Zanette Trustee

Tim Davie Superintendent
Peter Klaver Assistant Superintendent
Barbara Ross Secretary Treasurer
James Messenger Director of Instruction and Innovation
Carla Neville Controller
Paula Mason Executive Assistant
Ryan Dvorak ADTU President

1. Call to Order

The Chairperson acknowledged that we work and learn on the ha-houlthees of the Hupačasath (Hupacasath), Huu-ay-aht (Huu-ay-aht), ʔaʔuukʷiʔath (Tla-o-qui-aht), Čišaaʔath (Tseshaht) and the Yuuʔuʔiʔath (Yuu-cluth-aht) Nations.

2. Introductions

3. Approval of Agenda

Item 11.4 should read Swarming Administrative Procedure.

Moved by: Trustee Craig

Seconded by: Trustee Bray

THAT the September 12, 2023, meeting agenda be approved as amended.

4. New or Revised Draft Policy

4.1 Student Grade Placement Policy

The Policy Committee recommended that the Student Grade Placement Policy be brought forward to the Board for public consultation. Kindergarten Admin Procedure 5002 will be reviewed by the Policy Committee in the near future.

4.2 Alternative Delivery Sensitive Material Policy

The Policy Committee recommended that the Alternative Delivery Sensitive Material Policy be brought forward to the Board for public consultation.

4.3 Community Schools Policy

The Policy Committee recommended that the Community Schools Policy be brought forward to the Board for public consultation.

4.4 Trustee Remuneration Policy

Revisions, including removing "the board", separating out the Policy from the Admin Procedure, and putting rates on an appendix sheet, are needed before this can be forwarded to the Board. Once the Policy has been separated from the Admin Procedures, it can be brought forward to the Board for public consultation. The Policy title and corresponding Admin Procedure should be revised to read Trustee Remuneration and Expenses.

It was clarified that the Admin Procedure is the document that includes direction stating that the rates will be contained in an appendix that will be revised/approved each year, not the Policy.

4.5 Public Disclosure Policy

Revisions: Section 1.0 Scope of Policy correct error "allege" to read alleged. Section 3.3 capitalize "Trustee". Section 4.1 remove double spacing. Ensure the name of the organization is changed to Pacific Rim School District throughout whole document. The Policy Committee recommended that the Community Schools Policy be brought forward to the Board for public consultation once revisions are complete.

5. New or Revised Draft Administrative Procedures

5.1 Student Grade Placement Admin Procedure

Revise document to read "up to and including grade 10".

5.2 Alternative Delivery Sensitive Material Admin Procedure

Sections A, B, C, D should be removed as appendices, and be replaced with Ministry of Education and Child Care's documentation which provides all resources instead.

5.3 Community Schools Admin Procedure

Assistant Superintendent Klaver commented that Community Schools should supply a report stating what was done with monies received.

5.4 Public Disclosure Admin Procedure

Assistant Superintendent Klaver noted there's a form that employees can use to make a complaint or raise an issue is currently being developed.

6. Policies to be sent to the Board for Approval for Public Consultation (Notice of Motion)

7. Policy/Admin Procedure out for Public Consultation

8. Forward to next Public Board Meeting for Adoption

8.1 Multi-Culturism Policy

This Policy is approved to be brought before the Board for adoption.

9. Old/Completed Business

9.1 Boarding Allowance Admin Procedure

9.2 Sexual Orientation / Gender Identity Admin Procedure

9.3 Conveyance of Students Admin Procedure

9.4 Health and Safety Committee Admin Procedure

9.5 Rental of District Facilities Admin Procedures

10. New Business

10.1 School Trustee Codes of Conduct Criteria - Breaches and Sanctions Component

An update to the School Trustees Codes of Conduct should be brought to a future Policy Committee meeting for review.

11. Future Policy/Administrative Procedures

11.1 Committee of the Whole Structure Policy

11.2 Travel Allowance Policy

11.3 Policy 110 Board Procedure

11.4 Swarming Policy

11.5 113 Policy Regulation Policy

11.6 113 Policy Regulation Administrative Procedure

11.7 Advocacy Policy

11.8 Environmental Stewardship Policy

12. Next Meeting Date

The Chairperson adjourned the meeting at 4:44pm. The next Policy Committee Meeting of the Board of Education will be held on October 10, 2023 at 4:00pm in the Administration Office.

13. Adjournment

Board Chair

Secretary Treasurer