



**SD70 PACIFIC RIM BOARD OF EDUCATION
PUBLIC AGENDA**

**Tuesday, May 23, 2023, 5:30 p.m.
Administration Office**

	Pages
1. Call to Order	
2. Questions of Agenda/Approval of Agenda That the Agenda for May 23, 2023, be approved as circulated.	
3. Conflict of Interest Declaration	
4. Adoption of Minutes MOTION: THAT the Board of Education adopt the April 11, 2023 minutes as presented.	4
5. Announcements of the Chair	
6. Good News from the Schools	
7. Trustee Statements	
7.1 2023 Trustee Bursary update (verbal) Pam Craig, Board Chair	
7.2 External Advisor to Community Representative Team (City of Port Alberni OCP) (verbal) Pam Craig, Board Chair	
7.3 Invite to the Alberni Valley Children and Youth Network meetings Pam Craig, Board Chair	8
7.4 Notable Upcoming dates - June 2023 Pam Craig, Board Chair	11
8. Petitions/ Delegations/ Presentations	
9. Staff Reports	
9.1 Superintendent's Report Tim Davie, Superintendent	12
9.2 Before/After Childcare (verbal) Peter Klaver, Assistant Superintendent	
9.3 BCS Vice-Principal (verbal) Peter Klaver, Assistant Superintendent	
9.4 2022-23 May Funding Announcements Barbara Ross, Acting Secretary-Treasurer	13

9.5	Monthly Expenditures	15
	Carla Neville, Controller	
9.6	RCMP Youth Academy approval	16
	James Messenger, Director of Instruction - Learning & Innovation	
10.	Unfinished Business/ New Business	
10.1	Letter to BCSTA re: presenter language	24
	Pam Craig, Board Chair / Janis Joseph, Board Vice-Chair	
11.	Correspondence- Action Required	
11.1	Pride Week 2023 and Flag Raising	26
	Carrie Thorpe, Chair, Alberni Valley Pride Society	
11.2	ACRD - Regional Transit Study representation	27
	Eddie Kuunderman, Operations Manager – Alberni-Clayoquot Regional District	
12.	Correspondence- For Information	
12.1	May 17: International Day Against Homophobia, Transphobia, and Biphobia	28
	Carl Poole, Vice Principal, Alberni District Secondary School	
12.2	Ukee Pickleball - Tennis Court	29
	Penny Jones, Ucluelet Racquet Sport Club	
12.3	Ucluelet Racquet Sport Club - gymnasium rental space	36
	Chris Johnstone, Ucluelet Racquet Sport Club	
12.4	Port Alberni McHappy Day fundraiser	38
	4 Trustees and 2 Staff members represented SD 70 Pacific Rim in this event.	
13.	Board Committees	
13.1	Finance & Operations Committee	
13.1.a	May 2, 2023 Special Budget Meeting Minutes	39
	MOTION: THAT the Board of Education adopt the May 2, 2023 Special Budget Meeting minutes as presented.	
13.1.b	May 9, 2023 Finance & Operations Meeting Minutes	41
	MOTION: THAT the Board of Education adopt the May 9, 2023 Finance & Operations Committee Meeting minutes as presented.	
13.2	Policy Committee	
13.2.a	Policy 300 Records Management	44
13.2.b	Policy 310 School Closure/Reconfiguration	45
13.2.c	Policy 320 Conveyance of Students	46
13.2.d	Policy 330 Disposal of District Property or Facilities	47
13.2.e	Policy 331 Disposal of Surplus or Obsolete Equipment	48
13.2.f	Policy 340 Accumulated Operating Surplus	49
13.2.g	Policy 341 Budget Development, Monitoring and Reporting	50
13.2.h	Policy 710 Health and Safety Committee	51

13.2.i	Policy 711 Health and Safety - Violence in the Workplace	52
13.2.j	Policy 301 Inclement Weather/Tsunami Warning	53
13.2.k	Policy___Accessibility	54
13.2.l	Policy___Newcomer Students with Refugee Experience	55
13.2.m	Policy 530 School Fees and Student Hardship	56
13.3	Policy Committee - continued	
	MOTION: THAT the SD70 Pacific Rim Board of Education approve the following policies to be published for a 30-day Public Consultation period.	
13.3.a	Policy 512 Multiculturalism	57
13.4	Policy Committee - continued	
13.4.a	April 18, 2023 Policy Committee Meeting Minutes	58
	MOTION: THAT the Board of Education adopt the April 18, 2023 Policy Committee Meeting minutes as presented.	
13.4.b	May 9, 2023 Policy Committee Meeting Minutes	61
	MOTION: THAT the Board of Education adopt the May 9, 2023 Policy Committee Meeting minutes as presented.	
13.5	Education Committee	
13.5.a	May 2, 2023 Education Committee Meeting Minutes	67
	MOTION: THAT the Board of Education adopt the May 2, 2023 Education Committee Meeting minutes as presented.	
14.	External Committees	
14.1	Heritage Commission update	70
	Pam Craig, Board Chair	
14.2	ACHN Table of Partners Meeting update	71
	Helen Zanette, Trustee	
14.3	Agricultural Development Committee Meeting update	77
	Helen Zanette, Trustee	
15.	Audience Question Period	
16.	Adjournment	
	The Chairperson adjourned the meeting at _____. The next regular meeting of the Board of Education will be held on June 27, 2023 at 5:30 pm in the Administration Office.	



SD70 PACIFIC RIM BOARD OF EDUCATION
PUBLIC MINUTES

April 11, 2023, 5:00 p.m.
Wickaninnish Community School
431 Gibson Street
Tofino BC V0R 2Z0

Trustees Present: Pam Craig - Board Chair
Janis Joseph Trustee
Larry Ransom Trustee
Christine Washington Trustee
Cherilyn Bray Trustee
Cynthia Orr Trustee
Helen Zanette Trustee

Staff Present: Tim Davie Superintendent
Barbara Ross Assistant Secretary Treasurer
James Messenger Director of Instruction and Innovation (Online)

Other Attendees: Ryan Dvorak ADT President (Online)
Andrew Schneider CUPE Vice President (Online)
Paula Mason (Online)

1. Acknowledgement

2. Call to Order

The Meeting was called to order at

3. Questions of Agenda/Approval of Agenda for DATE

That the Agenda for April 11, 2023, be approved as circulated.

4. Conflict of Interest Declaration

5. Adoption of Minutes of March 7, 2023

That the minutes of March 7, 2023 be approved.

6. Announcements of the Chair

7. Good News from the Schools

8. Trustee Statements

Trustee Bray - Thankful that we had the opportunity to tour the schools.

Trustee Craig - We felt very welcomed and we attended Naauu by the Tla-o-qui-aht FN

9. Petitions/ Delegations/ Presentations

9.1 Bamfield Community School Association Budget Presentation

10. Staff Reports

10.1 The Superintendents Monthly Report

10.2 Strategic Plan Update

10.3 Capital Plan Update

Moved by: Trustee Bray

Seconded by: Trustee Ransom

That the Board of Education approve the proposed Five-Year Capital Plan (Major Capital Program) for 2023-24 in the amount of \$28,102,065.

Carried

Motion seconded by Joseph

Moved by: Trustee Zanette

Seconded by: Trustee Craig

That the Board of Education approved the proposed Five-year Capital Plan (Minor Capital Program) for 2023-24 in the amount of \$2,715,000.

Carried

Moved by: Trustee Washington

Seconded by: Trustee Orr

That the Board of Education enact, as follows:

1. The Capital Plan Bylaw of the Board for the 2023/24 Capital Plan as approved by the Minister, to include the supported capital project(s) specified in the letter addressed to the Secretary-Treasurer and Superintendent, dated March 9, 2023, is hereby adopted.
2. This Capital Bylaw may be cited as School District Pacific Rim Capital Bylaw No. 2023/24-CPSD70-01.

Carried

10.4 2023-24 Preliminary Funding Update

10.4.a 2023-24 Cost-of-living adjustments

10.4.b Feeding Futures Fund

The Acting Secretary Treasurer will present an update on the Feeding Futures Fund

10.5 2023-24 Preliminary Budget Update

11. Unfinished Business/ New Business

11.1 Ad Hoc Committee for Bursaries and Awards

We need 3-4 Trustees to help with this. We can pick up the bursary package to review the applications as well as to review the process in the district. Trustee Joseph, Trustee Zanette and Trustee Washington along with Trustee Craig.

11.2 Trustee Recognition Dinner

We need to get some dates and suggestions to honor past Trustees. In the past we have had a dinner. The past Trustees are Trustee Buchanan, Trustee Benny, Trustee Lesley Trustee Watts.

12. Finance and Operations Committee of the Whole Minutes

13. Correspondence- Action Required

14. Correspondence- For Information

15. Board Committees

15.1 Table of Partners Minutes

Both Trustee Zanette and Trustee Ransom attended the meeting. They have invited Trustee Orr to the next meeting as it has to do with the communities on the West Coast.

The table of Partners is looking for a community group to present in the square at The Harbour Quay. They would also like to have music and they should contact the Superintendent.

15.2 Heritage Commission Report

Very interesting things going on. Don't miss the George Clutesi exhibit at the Museum.

15.3 Agriculture Development Committee Minutes

16. Internal District Committees

17. Audience Question Period

18. Adjournment

Moved by: Trustee Washington

Seconded by: Trustee Bray

The Chairperson adjourned the meeting at TIME. The next regular meeting of the Board of Education will be held on May 23, 2023 at 5:30 in the Administration Office,

Carried

Board Chair

Secretary Treasurer

Alberni Valley Child and Youth Network

Minutes for Tuesday April 11, 2023 – 10am to 12 noon

Present: Julie Wakefield- PAACL, Taryn Coats, Island Health, Laura Chandler, PacificCARE crr, Laurel Rankin, Sources, Dave Osborne, Parks and Rec, Emily Dunbar, Island Health, Chelsie Rai, NTC Child and Youth Services, Carrie Nahorney, SD 70 Pacific Rim Children and Families, Angie and Livi DeRooy, Alberni District Co-op , and Katherin Charbonneau, Pacific Rim SD70

Regrets: Helene Dufour, Island Health, Stacey Manson, SD 70 Pacific Rim Children and Families, Pam Craig, SD70 Board, and Kaitlin Parker, Vancouver Island Regional Library.

Land Acknowledgement:

Check-in/Updates:

Julie Wakefield- PAACL

- PAACL main office at 3008 2nd Ave, will be closing soon as renovations are underway. Dogwood is still open
- SCD – very busy, maintaining a waitlist at this time
 - Mark is starting to work on setting up groups in childcare centers and at our program
 - Will be starting with the STARS program
- IDP – no waitlist at this time
- CSYN – Very busy, have approx. 20 children on the waitlist
- FASD Keyworker – no waitlist at this time

City News – The Kids Are Not Alright

series <https://vancouver.citynews.ca/2023/04/11/the-kids-are-not-alright-part-1/>

Taryn Coates- Island Health

Interim Canada Dental Benefit currently accepting applications for children under 12 years old in families making \$90,000/year or less with not dental insurance. This coverage will be expanded to 18 years old and under, seniors, and individuals with disabilities that makes \$90,00/year or less with no dental insurance.

Kaitlin Parker, Vancouver Island Regional Library

-Spring Break has come to an end, the branch had 100+ entries into the monthly scavenger hunt and 200+ entries in our colouring contest including a few teens and adults!

-Reading Link Challenge Round 2 took place last week with the winning teams from Wood, John Howitt, Alberni Elementary and EJ Dunn in a fierce competition to

represent Port Alberni in Round 3 against Nanaimo, Gabriola Island, Sooke, Sidney, Cowichan Valley, Comox and Courtenay in a few weeks! Congratulation to John Howitt whose team 'The Carey Club' mentored by Teacher/Librarian Chris Harper came out ahead of The Wood Bookworms by just two points!

-Our Teen Advisory Group ran a Barbie Dreamhouse Escape Room over Spring Break with 4 teens coming out to Echo Centre to try and escape! The teens spent over 4 months planning, preparing and attending extra meetings to get this program ready to go and had so much fun, they've already starting planning to do an escape room for tweens over the summer for this year's Summer Reading Club!

-The branch is currently hiring a casual library assistant, this posting closes on Friday and the listing for anyone interested can be found under the 'Work With Us' heading of our website.

Katherin Charbonneau, SD 70 Pacific Rim Children and Families

- Shared Strengthening Early Years to Kindergarten Transitions Report- Check it out here:
https://drive.google.com/file/d/1D35C6mjQjSqHoppG6db_4TM7JkPQieEQ/view?usp=sharing
- 350 K Days Bags created and stuffed and ready to be delivered to each Elementary school for their upcoming K Day Events.
- Pop Up Play schedule has been created until the end of Aug and it can be found here: https://drive.google.com/file/d/1IKZNCvtsMAr9MTr51Y-FCPEtNDYmZ2VE/view?usp=share_link

Agenda Items for discussion

Presentation by Angie and Olivia of Co-Op:

- Co-op would like to support families in the Valley and would like to partner with AVCYN to provide an event similar to the Nourish Fair to the community for Co-op Membership Day.
- Co-op is also interested in future partnership with the AVCYN to potentially provide funds for books and food at local events.
- Co-op day is booked for September 23, 2023 at Glenwood Centre from 10:00-2:00. They are anticipating 900 in attendance and are interested in having booths from AVCYN members and providing a book and meal bags to community members.

- Katherin- to invite Angie and Olivia to planning committee meeting to discuss their ideas for Co-op days further. Proposed day: June 22. 10:00am at the Family HUB.

May Meeting Planning:

- Emily- to confirm how long presenters, Jenn and Marlene, would like for their presentation and request bio and description of their presentation to share with network members (Harm Reduction and Trauma Informed).

June Meeting Planning:

- Full day presentation by Anna Allen (USMA) on Trauma Informed practice.
 - Katherin- to confirm that June 13 (full day) works for Anna.
 - Katherin- to look into funding request for full-day training from FNHA to pay for Anna's presentation.

Nourish Fair:

- Discussion about hosting at Glenwood Centre in November 2023. Agreed to move Coming Together event to a different day and place than the Nourish Fair.
 - Dave- to check availability for November 8 and November 22.

Coming Together:

- Discussion on how often this even should happen. Discussed April 2024 as the network can pull together the stats from McCreary and EDI.
- Plan to host on 2nd Tuesday of April to fall on regular date of AVCYN meetings.

Family Literacy Day:

- Date proposed for February 3rd 2024 at Echo Centre.
 - Dave- to confirm if Echo is available.
- How can we bring culture and story telling into literacy day?
- Discussion on how to engage with youth more for this event. Do we do a separate youth event? Is it possible to do a Friday food event at the school and an evening event at Glenwood? Some ideas: Youth improv, art, roller blading, physical literacy, silent disco.
 - Dave- to confirm Glenwood availability for Feb 2nd 2024 in the evening.

Presentation Topics for 2023/2024:

- Complex Behaviour Disorder
- Teach Food First

Next Meeting: May 9, 2023- 10-12 at the Family Hub



SD70
PACIFIC RIM

**Upcoming Dates
June 2023**

DATE	TIME	EVENT	LOCATION
June 9, 2023	9:00 am	Pacific Rim Track & Field Meet	Bob Dailey Stadium, Port Alberni
June 9, 2023	3:00 pm	NTC Scholarship Ceremony	Alberni District Secondary School
June 10, 2023	2:00 pm	NTC Graduation Ceremony	Alberni District Secondary School
June 15, 2023	6:00 pm	Outgoing Trustee Recognition Dinner	Cypress Restaurant, Port Alberni
June 20, 2023	5:00 pm	SD70 Retirement/Long Service Awards	Best Western Plus Barclay Hotel
June 21, 2023	9:30 am – 11:30 am	USS Grand Opening	Ucluelet Secondary School
June 23, 2023	12:00 pm	Bamfield Graduation Ceremony	Bamfield Community School
June 24, 2023	2:00 pm	USS Graduation Ceremony	Ucluelet Secondary School
June 29, 2023	7:00 pm	ADSS Graduation Ceremony	Alberni District Secondary School
June 30, 2023	2:30 pm / 7:00 pm	ADSS Graduation Ceremony	Alberni District Secondary School



**SD70 Pacific Rim
BOARD OF EDUCATION
PUBLIC BOARD MEETING**

Information Sheet

DATE: May 23, 2023

TO: Board of Education

FROM: Tim Davie – Superintendent

SUBJECT: Strategic Planning Process - Update

Background:

The Board of Education SD 70 Pacific Rim, through consultant Keven Elder and Superintendent Davie, began the process of developing a new Strategic Plan in January 2023. In February 2023 a survey was posted on the district website and consultation meetings began.

Update:

To date, consultation meetings have occurred with district staff, Union and partner representatives, school staffs, student groups, municipal staff and council members, public and parents/caregivers, Indigenous Rights Holders. Extension of the on-line survey runs through Tuesday, May 23 and consultation meetings conclude on the morning of Friday, May 26. Compilation and analysis of the feedback has been occurring through April and May.

On the afternoon of Friday, May 26 the Board of Education will meet with Consultant Keven Elder and Superintendent Davie to receive update, including review of evidence and consideration of themes, and to review the mission, vision, values of the district in preparation for the development of a draft report and sharing of feedback prior to the review and adoption of a new Strategic Plan by the Board of Education in June 2023.



PACIFIC RIM SCHOOL DISTRICT 70 REGULAR BOARD MEETING INFORMATION SHEET

Date: May 23, 2023
To: Board of Education
From: Barbara Ross, Secretary Treasurer
Subject: 2022-23 May Funding Announcements

Background

In May, 2023, the Ministry released the adjusted Interim Operating Grants for 2023/24 “the block”, following the February 2023 Enrollment Count.

Information

In the 2022-23 Amended Annual Budget, the District projected revenue of \$196,685 for the February Enrollment Count. The results of the 1701 process found that the District will receive \$325,261, an increase of \$128,576 from estimates. Staff will review the needs and ensure that these additional funds are allocated where necessary.

The final enrollment count of the current school year will be based on student enrollment in May 2023. We have projected funding of \$236,110.

Interim Operating Grant Summary Following the February 2023 Enrolment Count - 2022/23 School Year School District 70 Pacific Rim

September 2022 Enrolment Count

School-Age	Enrolment	Funding Level	Funding	Total Supplement
Standard (Regular) Schools	3,637,5625	\$7,885	\$28,682,180	
Continuing Education	0,0000	\$7,885	\$0	
Alternate Schools	269,0000	\$7,885	\$2,121,065	
Online Learning	23,2500	\$6,360	\$147,870	
Home Schooling	9	\$250	\$2,250	
Course Challenges	9	\$246	\$2,214	
Total Enrolment-based Funding (September)	3,929,8125			\$30,955,579

Total Enrol.	Change	Funding Level	Funding	Total Supplement
1% to 4% Enrolment Decline	34,9375	\$3,943	\$0	
4%+ Enrolment Decline		\$5,914	\$0	
Significant Cumulative Decline (7%+)	88,8750	\$3,943	\$0	
Supplement for Enrolment Decline				\$0

Enrolment	Level	Funding	Total Supplement
Level 1 Special Needs	2	\$44,850	\$89,700
Level 2 Special Needs	154	\$21,280	\$3,277,120
Level 3 Special Needs	12	\$10,750	\$129,000
English Language Learning	42	\$1,585	\$66,570
Indigenous Education	1,323	\$1,565	\$2,070,495
Adult Education	10,5000	\$5,030	\$52,815
Equity of Opportunity Supplement			\$321,883
Supplement for Unique Student Needs			\$6,007,583

Variance from Provincial Average	-\$825
Estimated Number of Educators	218,906
	-\$180,597

FTE Distribution	Enrolment	Funding Level	Funding	Total Supplement
Supplement for Salary Differential	3,940,3125	\$180.33	\$710,557	
				\$529,960

Supplement for Unique Geographic Factors				\$4,120,263
Funding Protection				\$0
Curriculum and Learning Support Fund				\$35,054

September 2022 Enrolment Count, Total

\$41,648,439

*Note: Highlighted sections are estimated and will be updated following the May enrolment count

July 2022 Enrolment Count

Enrolment	Funding Level	Funding	Total Supplement
Summer Learning Grade 1-7	0	\$224	\$0
Summer Learning Grade 8-9	0	\$224	\$0
Summer Learning Grade 10-12	0	\$448	\$0
Supplemental Summer Learning Funding			\$0
Cross-Enrolment, Grade 8 and 9	0	\$448	\$0
Summer Learning, Total			\$0

February 2023 Enrolment Count

Enrolment	Funding Level	Funding	Total Supplement
School-Age FTE - Continuing Education	1,1250	\$7,885	\$8,871
Adult FTE - Continuing Education	35,5000	\$5,030	\$1,78,565
K-Grade 9 School-Age FTE - Online Learning	1,0000	\$3,180	\$3,180
Grade 10-12 School-Age FTE - Online Learning	0,2500	\$6,360	\$1,590
Adult FTE - Online Learning	0,0000	\$5,030	\$0
Youth Train in Trades	0	\$7,885	\$0
Level 1 Special Needs Enrolment Growth	0	\$22,425	\$0
Level 2 Special Needs Enrolment Growth	12	\$10,640	\$127,680
Level 3 Special Needs Enrolment Growth	1	\$5,375	\$5,375
Newcomer Refugees	0,0000	\$3,943	\$0
ELL Supplement - Newcomer Refugees	0	\$793	\$0
February 2023 Enrolment Count, Total			\$325,261

May 2023 Enrolment Count

School-Age FTE - Continuing Education	Enrolment	Funding Level	Funding	Total Supplement
Adult FTE - Continuing Education	10,0000	\$7,885	\$78,850	
	30,0000	\$5,030	\$150,900	
K-Grade 9 School-Age FTE - Online Learning	0,0000	\$2,120	\$0	
Grade 10-12 School-Age FTE - Online Learning	1,0000	\$6,360	\$6,360	
Adult FTE - Online Learning	0,0000	\$5,030	\$0	
May 2023 Enrolment Count, Total*				\$236,110

2022/23 Full-Year Estimated Operating Grant Total

Estimated 2022/23 Operating Grant from Indigenous Services Canada	\$3,313,364
Estimated 2022/23 Operating Grant from Ministry of Education	\$38,896,446
2022/23 Full-Year Estimated Operating Grant Total	\$42,209,810

Expenditures for February & March 2023

Description	February 2023	March 2023	Total
Supplies and Services	\$2,101,515.13	\$931,046.76	\$3,032,561.89
Salaries and Benefits	\$4,736,422.96	\$4,602,401.14	\$9,338,824.10
Total	\$6,837,938.09	\$5,533,447.90	\$12,371,385.99



PACIFIC RIM SCHOOL DISTRICT 70 PUBLIC - BOARD OF EDUCATION ACTION SHEET

Date: May 2, 2023
To: Education Committee
From: James Messenger
Subject: BAA Course Proposal – ADSS – RCMP Youth Academy

Background

Board/Authority Authorized (BAA) courses provide an opportunity for educators to explore content beyond the boundaries of Ministry curriculum. BAA courses help educators respond to the local needs of schools and their communities, and to provide choice and flexibility for students. BAA courses may overlap with Big Ideas and Curricular Competencies of Ministry courses.

[This document outlines](#) BAA course criteria, the development and approval processes, and provides resources to help educators develop BAAs for the B.C. Graduation Program.

It is important to note that the process for creating and approving a BAA course counting towards the Indigenous Graduation Requirement is a different process. This course proposal is not to count towards the Indigenous Graduation Requirement.

Discussion

- The Director of Instruction – Learning and Innovation will present the course proposal put forward by Alberni District Secondary School for RCMP Youth Academy Studies 12.
- The proposal is brought forward as an innovative and engaging way to provide learning opportunities to students that help them earn credits towards graduation.
- This course has been created and offered successfully in other School Districts across BC.
- In the past our District has provided similar learning opportunities in collaboration with the RCMP. Approval would allow students to earn credit for this BAA Course.
- The lead teacher will be SD70 Career Coordinator Greg Freethy.
- Learning will take place after July 1st with the bulk of instruction taking place during the RCMP Summer Camp. Assessment and final learning reflections will culminate in September and October.

Recommendation

- Following review, the School Board approve this course request for submission to the Ministry.

Board Authorized Course Application: RCMP Youth Academy Studies 12

School District/ Independent School Authority Name: Pacific Rim School District (SD70)

School Name: Alberni District Secondary School

Developed by: Cowichan Valley School District (SD79) Date: Feb 10th, 2019

Course Name: RCMP Youth Academy Studies

Grade Level of Course: 12

Number of Course Credits: 4

Number of Hours of Instruction: 95

Course Category: Protective Services

Course Code: YPSS – 2A

Board/Authority Prerequisite(s): None

Special Training, Facilities or Equipment Required: None

Course Synopsis:

This course is designed as a career simulation where students who successfully complete each phase of the selection process will attend the Academy and experience a variety of activities that a police cadet would experience but in a capsulated format. In this way students gain an understanding of policing and related career fields. The course is set up to place students in a RCMP Training Academy environment. Students will receive instruction and lectures in law, police tactics, social skills, physical training, self-defense and a variety of other topics. They will be involved in many role-playing scenarios where they will take on the role of a police officer. They will be required to work in a team and partake in all of the planned activities. This is a physically demanding course with fitness prerequisites.

Goals and Rationale:**Rationale:**

RCMP Youth Academy Studies is designed for students to explore policing and related career fields by participating in a simulation of RCMP Depot training. Through the knowledge, skills and understandings provided during this experience, students will develop core competencies in critical thinking skills as they pertain to investigative procedures, social responsibility, the Canadian Criminal Code, and communication skills that directly relate to the collection of information, exchange of data and use of digital media.

This course has cross-curricular elements. Policing is a multi-dimension career and requires both academic and athletic ability. Students will engage in daily physical training and monitor improvements in their athletic ability over the duration of the course. Although the majority of the course will be taught in the core content areas of Protective Services and Law, this program will also teach students about societal expectations for citizens. Protective Services will include instructional programs that describe the principles and procedures for providing police, fire and other safety services. The component on Law will include instructional programs that describe the principles and procedures in the form of legislation, decision-making, regulations and orders developed and enforced by institutions of government in order to maintain social order.

Policing is heavily reliant on teamwork and collaboration and this course will emulate these focus areas. Leadership is expected and taught as an integral part of the training. Students will demonstrate these skills throughout the course with mentoring from a variety of RCMP members working in various specialty areas such as dog handling, flight, drugs, ERT, traffic etc.

Goals:

- Develop an understanding of the many aspects of policing and leadership
- Develop a basic knowledge of the Criminal Code of Canada as it pertains to police sciences and a Canadian citizen
- Develop a knowledge of skills and fitness prerequisites required during a physically demanding career such as policing
- Develop the knowledge to demonstrate effective techniques to manage policing related incidents
- Gain insight into related careers in policing such as First Nations policing, justice, and victim services.

Indigenous Worldviews and Perspectives:

The RCMP strategic priority #4: <http://www.rcmp-grc.gc.ca/prior/index-eng.htm#ac>

- working collaboratively with the communities to ensure enhanced and optimized service delivery by developing relevant and culturally competent police services
- demonstrating value for service through the development, management and evaluation of the detachment performance plan created in collaboration with the local Indigenous communities
- maintaining and strengthening partnerships with Indigenous communities, our policing and government partners, stakeholders and with Indigenous organizations

Declaration of First Peoples Principles of Learning:

- RCMP Youth Academy Studies supports the development of the self and the community
- Learning is reflective, experiential and relational and involves learning from RCMP member mentors throughout the course
- Learning involves recognizing the consequences of one's actions

Declaration of Indigenous Worldviews and perspectives:

The First Peoples Principles of Learning are inherent in the aspects included in RCMP Academy Youth Studies specifically connectedness relationships; specifically:

- Community involvement process and protocols – RCMP member training in understanding different perspectives in diversity
- Community engagement – youth strategies for northern and local communities
- Local focus – RCMP members connecting with elders in northern and local communities
- Leadership – highlighting Indigenous individuals in the RCMP in a variety of settings

BIG IDEAS

Learning involves recognizing the consequences of one's actions;
Policing and law enforcement protect the rights of Canadians

Commitment to ensure physical and mental readiness for police duties

Defensive tactics to manage policing-related incidents

Special support units within the RCMP

RCMP and related **occupational pathways**

Learning Standards

Curricular Competencies	Content
<p><i>Students are expected to be able to do the following:</i></p> <p>Police Sciences</p> <ul style="list-style-type: none"> • Develop rudimentary interview skills and strategies to assist in mock investigations • Gather relevant pieces of information from variety of sources • Recognize elder supports for youth in communities • Analyze statements taken from witness <p>Cadet training</p> <ul style="list-style-type: none"> • Perform a set of exercises at a specific fitness level daily • Demonstrate competency in performing routine tasks • Develop a sense of pride in self <ul style="list-style-type: none"> ○ Exploration of one's identity ○ Learning is holistic and reflexive, reflective, experiential... • Work collaboratively during drill <p>Police Defensive Tactics</p> <ul style="list-style-type: none"> • Participate in training scenarios using tactical defensive strategies • Practice take downs and physical restraints <p>RCMP Support Units</p> <ul style="list-style-type: none"> • Explain how technology is used in a variety of specialized support units • Describe how aircraft enhance police officer's field of vision • Explain when service dogs are required • Demonstrate TAC gear usage <p>Careers in Policing</p> <ul style="list-style-type: none"> • Understand career choices, lifestyles and training requirements • Explain the recruiting process 	<p><i>Students are expected to know the following:</i></p> <ul style="list-style-type: none"> • Criminal Code of Canada and laws that govern policing • Powers of Arrest • Preparation of notes in a police notebook • Polygraph technology • RCMP hierarchy (Chain of Command) • Incident Management and Intervention Model (IMIM) • Clients, Acquiring and Analyzing information, Partnerships, Response, Assessment Model (CAPRA) <ul style="list-style-type: none"> ○ Learning is relational, focused on connectedness, on reciprocal relationships, and sense of place. • Physical Abilities Requirement Evaluation (PARE) • RCMP Code of Conduct • Etiquette and proper protocol in formal setting • Dress protocol and "kit" • Ground control and methods of enforcement • Defensive strategies and police officer safety • Policing interventions and public safety • Search and Rescue • TAC • Emergency Response Team (ERT) • Leadership, teamwork, collaboration • Different educational pathways for policing related careers • First Nations Policing (FNP)

Big Ideas – Elaborations

- **Policing:** an organized civil force for maintaining order, preventing and detecting crime, and enforcing the laws.
- **Defensive tactics:** a component of the Cadet Training Program designed to provide cadets with safe and effective techniques to manage policing-related incidents within the context of the RCMP Incident Management Intervention Model
- **Support units:** specialized units in identification, forensic lab, police dog, dive teams, etc. within the RCMP
- **Occupational pathways** – include Fire, Ambulance, Conservation, Corrections, and Coast Guard.

Curricular Competencies – Elaborations

- **RCMP Code of Conduct:** This *Code of Conduct* sets out responsibilities, consistent with section 37 of the Royal Canadian Mounted Police Act, that reinforce the high standard of conduct expected of members of the Force.
- **pride in self:** This component of the Cadet Training Program is designed to develop a sense of pride in self through professional deportment. Cadets are taught how to care for and maintain their kit and proper turn out in uniform and mufti (civilian clothes).
- **defensive strategies:** are designed to provide cadets with safe and effective techniques to manage policing-related incidents

Content – Elaborations

- **Criminal Code of Canada** and the laws that govern policing
- **Powers of Arrest:** is a mandate given by a central authority (RCMP) that allows an individual to remove a criminal's (or suspected criminal's) liberty.
- **police notebook:** pocket notebook or PNB is used by police officers to officially record details and incidents while on patrol
- **Chain of Command:** Hierarchical structure of organization in the RCMP
- **IMIM:** The Incident Management /Intervention Model is a visual aid that helps the officer picture an event and explain why the officer used the intervention methods he or she did.
- **CAPRA:** The CAPRA Model is an operational application of the RCMP's vision and mission. It combines the RCMP's commitment to communities and clients, problem solving in partnership and continuous learning.
- **PARE:** Physical Abilities Requirement Evaluation is a standard fitness testing that the RCMP members and cadets must pass
- **Kit:** all items needed for "dress" uniform, equipment belt, weapons etc.
- **Search and Rescue:** is the search for and provision of aid to people who are in distress or imminent danger
- **ERT:** Emergency response team - is a group of highly-trained RCMP members capable of employing specialized weapons, equipment, and tactics to resolve extremely high-risk situations.
- **TAC:** tactical team
- **First Nations Policing:** Police officers provide enhanced services devoted to the *policing* needs of *First Nations* communities, including strategic priorities in indigenous territories.

Recommended Instructional Components:

Direct instruction	Brainstorming
Indirect instruction	Logbook note taking
Mentoring	Collaborative event planning
Interactive training simulations	Self-assessment
Scenarios	Peer-assessment
Group work	Mock Trial
Instructor centered instruction to learner centered instruction	

Recommended Assessment Components: Ensure alignment with the Principles of Quality Assessment

Triangulation of assessment strategies are widely used to assess curricular competencies; specifically: Observation, Conversation and Product assessment of the following:

- Journaling (Notebook evaluation)
- Peer Assessment
- Self-assessment
- Performance assessment - demonstration of acquired skills.

Learning Resources:

- Royal Canadian Mounted Police web site: Cadet Training Program brief overview <http://www.rcmp-grc.gc.ca/depot/ctp-pfc/index-eng.htm#aps-spa>.
- Lower Mainland Youth Academy Operational Manual (June, 2006)
- RCMP guest speakers and instructors from a wide variety of sections
- RCMP civilian employees
- Training handouts, props and samples
- Guest instructors will provide demonstration equipment like polygraphs, Tasers, ERT equipment, TAC equipment, personal protective gear, dive team gear and an assortment of other career related equipment.

Additional Information:**Facility Requirements**

- This program requires the group to take over a section of a school.
- The gym, cafeteria, hallways, bathrooms, locker rooms, and classrooms are utilized to simulate Depot.

Classroom equipment

- Overhead and multimedia projectors with a projection screen.
- Whiteboard with marking pens and erasers.
- Fitness equipment.

Miscellaneous Equipment

- Floor mats
- High visibility vest
- A car to use the “jaws of life” for the extraction demonstration
- Physical Abilities Requirement Evaluation (P.A.R.E.) equipment
- Cleaning supplies for the bathrooms
- Personal equipment, radio, baton, belt, mock gun.



British Columbia School Trustees Association
4th Floor – 1580 West Broadway,
Vancouver, BC
V6J 5K9

(DATE)

Dear xxxxxxxx,

Re: Ensuring the Use of Respectful Language at Conferences

We hope this letter finds you well. As members of BCSTA, we feel it is our responsibility to address matters that contribute to maintaining a professional and inclusive environment within our industry. The purpose of this correspondence is to discuss the importance of promoting respectful language among speakers at conferences organized by your esteemed organization.

It is widely acknowledged that conferences serve as platforms for sharing knowledge, fostering collaboration, and creating networking opportunities for professionals in our field. With the diverse range of attendees and participants, it becomes imperative to ensure that all speakers demonstrate respect and inclusivity in their language choices. By doing so, we not only uphold the core values of professionalism and mutual respect but also contribute to a positive and enriching experience for all attendees.

We kindly request that you emphasize the following points to your conference speakers:

Respectful Tone: Speakers should maintain a respectful tone throughout their presentations, interactions, and discussions at conferences. This includes refraining from using offensive, derogatory, or discriminatory language that may undermine the inclusive environment we strive to create. It is essential to foster an atmosphere of respect, understanding, and collaboration among all participants.

Cultural Sensitivity: Speakers should be mindful of cultural sensitivities and avoid making statements or using language that may inadvertently offend or marginalize individuals from diverse backgrounds. It is important to create an inclusive environment that celebrates diversity and promotes cross-cultural understanding.

Professional Language: Speakers should use professional and appropriate language that aligns with the expectations of the conference audience. This includes avoiding excessive jargon or technical terms that may hinder comprehension for non-experts while maintaining clarity and precision in their message.

Preparation and Review: Speakers should thoroughly prepare their presentations and review their content to ensure it aligns with the principles of respect and inclusivity. Speakers should be encouraged to seek feedback from colleagues or organizers to identify and address any potential language pitfalls.



SD70
PACIFIC RIM

By promoting the use of respectful language among your conference speakers, we believe that you will not only enhance the experience of attendees, but also contribute to the overall reputation and professionalism of the organization. We kindly request that you communicate these expectations to all presenters and provide them with guidelines or resources to assist them in delivering presentations that uphold these standards.

Thank you for your attention to this matter. We appreciate your commitment to maintaining a professional and inclusive environment at your conferences. Please feel free to reach out to us if you would like to discuss this further.

Sincerely,

Pam Craig | Chair, Board of Education | School District 70 Pacific Rim
4690 Roger Street, Port Alberni, BC V9Y 3Z4 | www.sd70.bc.ca



School District 70 Pacific Rim is situated on the ha-houlthees of the *ćišaaʔath*, *hupačasath*, *tla-o-qui-aht*, *Yuuʔuʔiʔath*, and *Huu-ay-aht* First Nations and acknowledge that we work alongside all Nuu-chah-nulth nations as well as the Métis Nation of British Columbia to serve the children and youth of the Alberni-Clayoquot region.

The district strives to increase awareness, understanding and integration of Nuu-chah-nulth culture, history, and language in all SD70 schools. It is part of our ongoing commitment to Truth and Reconciliation.

Alberni Valley Pride Society
albernivalleypride@gmail.com

Fb: @Alberni Valley Pride

Intsa: @albernivalleypride

Pride Week May 29-June 4, 2023

SD70 Pacific Rim
4690 Roger St.
Port Alberni, BC
V9Y 3Z4

April 22, 2023

Subject: Pride Week 2023 & Flag Raising

The Alberni Valley Pride 2023 Pride Week will be taking place May 29-June 4, 2023. Our hope is to provide resources and events to support the LGBTQ2+ community and our allies. It is our understanding that SD70 will also be recognizing Pride Week during this time. SD70 Pacific Rim can follow us on social media *Alberni Valley Pride* to be updated once the plans are finalized and we invite you all to attend events throughout the week.

We are reaching out to SD70 Pacific Rim to approve flying the Pride rainbow flag at its facilities for the duration of Pride Week, May 29-June 4, 2023. We will be connecting with other organizations such as The Alberni Valley Chamber of Commerce, North Island College, and the City of Port Alberni to also fly the pride flag in recognition of our LGBTQ2+ community that week.

Thank you for your consideration and we invite you to join in on the Alberni Valley Pride activities once they are confirmed.

Sincerely,



Carrie Thorpe
Chair, Alberni Valley Pride Society
albernivalleypride@gmail.com



From: Pam Craig [REDACTED]
Sent: Tuesday, May 16, 2023 2:41 PM
To: Eddie Kunderman [REDACTED]
Cc: Tim Davie [REDACTED]
Subject: RE: Regional Transit Study

Thank you Eddie

I will share this information with Superintendent Tim Davie. I hope a member of the Board would be interested in this study. I think this is very timely with the City working on their OCP and considering the voice of the Youth of the community. Transportation can be a challenge for youth to Participate in community events.

Please keep me informed,

Pam Craig

Board of Education, Chair
Pacific Rim School District

"I acknowledge that I work and learn on the ha-houlthees of the čišaaʔath, hupačasath, tla-o-qui-aht, Yuutuʔitʔath, and Huu-ay-aht First Nations. I also acknowledge the presence of all Nuu- chah-nulth nations as well as the Métis Nation of British Columbia in the Alberni-Clayoquot region. I strive to increase awareness, understanding and integration of Nuu-chah-nulth culture, history and language in my work. It is part of my ongoing commitment to Truth and Reconciliation.

From: [REDACTED]
Sent: Tuesday, May 16, 2023 2:29 PM
To: [REDACTED]
Subject: Regional Transit Study

CAUTION: This email originated from OUTSIDE SD70. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good afternoon Pam,

We are in the midst of putting together some representatives for a Regional Transit Study, and were curious about a representative from the School District.

Is this something you, or one of the Board members may want to participate in?

Thank you in advance,



Eddie Kunderman (He/him) ([Learn why pronouns matter](#))

Operations Manager – Alberni-Clayoquot Regional District

A 3008 Fifth Avenue, Port Alberni, BC V9Y 2E3

O 250.720.2700 **C** 250.735.8885 **W** acrd.bc.ca

I am honoured to work, live, and play in the territory of the Nuu-chah-nulth People.

 Please consider the environment before printing this email

This email is confidential and may be privileged. Any use of this email by an unintended recipient is prohibited. If you receive this email in error please notify me immediately and delete it.

---École Secondaire Régionale Alberni District Secondary School---

*At ADSS we set personal, high-quality standards to become
responsible, independent, life-long learners*



School Board Chair SD70 Pacific Rim
4690 Roger Street
Port Alberni BC
V9Y 3Z4

Attention: Pam Craig

Dear SD70 Pacific Rim School District Trustees,

RE: May 17: International Day Against Homophobia, Transphobia, and Biphobia

May 28 – June 2: SD70 Pride Week

I am writing to you as the SOGI District Lead for SD70. I am requesting that SD70 School Board Trustees put out a public memorandum of support on May 17th for International Day Against Homophobia, Transphobia and Biphobia and a public memorandum of support for Pride Week on May 28th, the first day of Pride celebrations at SD70.

Please let me know if you have any questions.

Thank you for hearing and considering our request.

A handwritten signature in blue ink that reads 'Carl Poole'. The signature is fluid and cursive.

Carl Poole

Vice Principal, ADSS
SD 70 SOGI District Lead
(250) 723-6251 extension 2404



Ukee Pickleball

Ucluelet Racquet Sports Club

PO Box 1058

Ucluelet, B.C. V0R 3A0

May 16, 2023

Pam Craig
Board Chair,
School District 70
4690 Roger Street
Port Alberni, B.C.
V9Y 3Z4

Dear Ms. Craig

By way of this letter we would like to formally introduce you to the Ucluelet Racquet Sports Club. The club is a registered non for profit Society in B.C. and was incorporated in August 2022. We currently have 33 paid members and continue to grow as our activity increases in Ucluelet. We have been active not only as players of pickleball, badminton and tennis but we are also strong advocates for improved playing facilities here in town. Most of the members of the Club are resident property owners in the District.

We are writing to express our dismay and disappointment in the recent correspondence the Club received from Mr. Tim Davie, Superintendent SD70, whereby he indicated, and I quote, "examining options for potential reinstatement of an outdoor tennis court on the Ucluelet Secondary School site", end quote. (attach.1) Ms. Craig you will recall in your letter (attach.2), in response to a petition we submitted (attach 3.), dated September 16, 2022 that you had assured the petitioners of a reinstated tennis court that, and I quote, " pleased to share with you that redevelopment plans for the school site includes the reinstallation of one tennis court" end quote. Surely your Superintendent must realize that the School District has more than committed to examining options for a potential reinstatement.

We subsequently seek your assurance that the court will be reinstated as you promised as we must continue to have confidence in you, our most senior elected School Board trustee, that this commitment is real and will be fulfilled in due course.

Sincerely,

A handwritten signature in blue ink, appearing to read "P Jones".

Penny Jones

Ucluelet Racquet Sport Club

CC: Tim Davie, Superintendent SD70

Cynthia Orr, Trustee

Ucluelet Mayor and Council

Josie Osbourne, MLA

Attachments: 1. Email from Time Davie; 2. Petition and letter; 3. Letter from Pam Craig



Request for Gym Use USS

1 message

Tim Davie <TDavie@sd70.bc.ca>

Tue., May 9, 2023 at 3:46 p.m.

To: Penny Jones <trevorpenneyjones@gmail.com>

Cc: Cynthia Orr <COrr@sd70.bc.ca>, Pam Craig <PCraig@sd70.bc.ca>, Greg Roe <groe@sd70.bc.ca>, Barbara Ross <bross@sd70.bc.ca>

Chris,

Thank you very much for your correspondence outlining formal request on behalf of your Board of Directors to rent the gymnasium space at Ucluelet Secondary School on Saturdays and Sundays.

Please note, as has been indicated to Trevor Jones through previous correspondence, the Board of Education had enlisted the services of a consultant to examine how the district might best proceed with rentals of our district facilities in the various communities that our schools are in (Bamfield, Port Alberni, Ucluelet, and Tofino). I am pleased to share that a Memorandum of Understanding is being finalized with the District of Ucluelet so that the Parks, Recreation, and Culture department will oversee community-use after hours, weekend, and holiday bookings of the facilities in the Ucluelet area (UES and USS). As such, booking procedures will be implemented by the District of Ucluelet staff.

On another note, as has been relayed to Trevor Jones in the past, Greg Roe, SD 70 Director of Operations, is examining options for the potential reinstatement of an outdoor tennis court on the Ucluelet Secondary School site and will be presenting these shortly to the Board of Education for review and their final consideration.

With kindest regards,

Tim Davie



Tim Davie | Superintendent / CEO | School District 70 Pacific Rim
Direct 250.720.2770 | Office 250.723.3565 | Fax 250.723.0318
4690 Roger Street, Port Alberni, BC V9Y 3Z4 | www.sd70.bc.ca

School District 70 Pacific Rim is situated on the ha-houlthees of the *číšaaʔath*, *hupačasath*, *tla-o-qui-aht*, *Yuuʔuʔitʔath*, and *Huu-ay-aht* First Nations and acknowledge that we work alongside all Nuu- chah-nulth nations as well as the Métis Nation of British Columbia to serve the children and youth of the Alberni-Clayoquot region.

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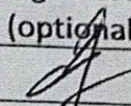
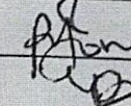
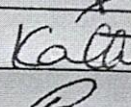
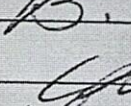
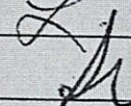
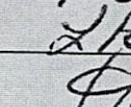
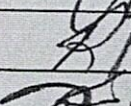
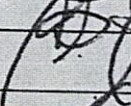
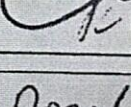
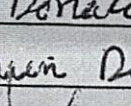
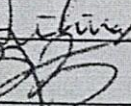
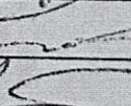
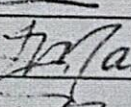
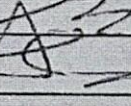
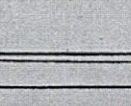

From: Penny Jones <trevorpenneyjones@gmail.com>

Sent: Friday, May 5, 2023, 11:56 AM

To: Tim Davie <TDavie@sd70.bc.ca>; Cynthia Orr <COrr@sd70.bc.ca>; Pam Craig <PCraig@sd70.bc.ca>

Attachment #2.

We the undersigned residents of Ucluelet BC respectfully request School District 70 Pacific Rim to restore the 2 tennis courts at Ucluelet Secondary School which were recently decommissioned without any community consultation.

Name	Address	Signature and Email (optional)
Tracy Jones	1358 Edwards Place Uclue	
Penny Jones	1358 Edwards Place Uclue	
Peter Timmerman	1958 Bay	
Kathy Dellow	1880 Cedar Grove Place	Kathy Dellow
Barb Schramm	1958 BAY ST	B. Schramm
LUC CHAPPELIER	554 Marine Dr	
LINDA ERICKSON	1158 Rupert Rd	L. Erickson
ROGER PELOS	1055 HELEN RD.	
LYNN PELOS	1055 HELEN RD	L. Pelos
ARV HASSE	1370 EDWARDS PLACE	
BILL WILLIAMSON	1158 RUPERT ROAD	B. Williamson
BRONSON KIDDER	596 PENINSULA RD	
Chris Johnston	378 Marine Dr.	
Tim. Kuyt	Salmon Beach	
Tessa Donald	621 Thornton Rd Ucluelet	T. Donald
Carvin Donald	" " " "	Carvin Donald
Silvie Kinesteg	479 orca cres.	
Brett Buirs	1762 Cedar Rd	
Meaghan Williams	4-1792 St. Jacques Blvd	
Liza Hutton	1388 Pine Rd.	
Lana Macdonald	1123 Helen Rd.	
Sabrina Girard	253 Boardwalk Bluei	
Arnould Dagen	" " "	

Chair and School Board Trustees
School District 70
Pacific Rim, Port Alberni

June 28, 2022

Dear Trustees,

As you are aware the recent construction efforts to bring a new high school to Ucluelet have been met with both relief and excitement by the residents of both Tofino and Ucluelet. However, for those in the community that have relied on the access to the only fenced asphalt tennis court it was shocking to discover the dismantling and repurposing of the playing surface during high school construction. There was no community consultation with residents and to suddenly have the tennis courts alienated by construction activities seemed heavy handed and short sighted. To be blunt, we want our tennis courts back.

A recent petition of a small sample of racquet sport enthusiasts in Ucluelet has yielded at least 20 plus signatories respectfully requesting a reinstatement of the playing surface upon construction completion. Please see attached. The fenced playing surface was utilized by tennis players, ball hockey enthusiasts, young families teaching their children to bicycle in a safe off road area and pickle ball enthusiasts.

As a young family who cherish their community and the limited recreational amenities it offers I believed it was imperative to galvanize and demonstrate the community support for the continued access to tennis courts at the high school. Please consider this request and inform us in writing when you believe the courts will once again become playable.

On behalf of the petitioners,

Tessa Donald
PO Box 1058
Ucluelet, BC
V0R3A0

CC: Superintendent of Schools SD 70
Westerly News Paper Ucluelet
Ucluelet Mayor and Council

Attachment #3



School District 70 Pacific Rim

4690 Roger Street, Port Alberni, B.C. V9Y 3Z4 Ph: (250) 723-3565 Fax (250) 723-0318

September 16, 2022

Tessa Donald
PO Box 1058
Ucluelet, BC
V0R 3A0

Dear Ms. Donald,

Thank you for your communication and attached petition addressed to the Board of Education Chair and Trustees dated June 28, 2022, regarding the recent construction efforts at Ucluelet Secondary School (USS) and the resulting 'dismantling and repurposing' of the Ucluelet Secondary School tennis court area.

As you have pointed out in your letter, efforts to bring a new secondary school to the community of Ucluelet were met with excitement for families and students on the West Coast, as well as for the Trustees and district staff associated with this project. Unfortunately, additional space was required for the new build while students and staff continued their lessons in the previous existing facility. This resulted in limited space options for the placement of heavy equipment and storage units during construction. Hence, the need to repurpose the tennis court area.

After conferring with our Superintendent and Secretary-Treasurer at our Public Board of Education meeting on September 13, 2022, I am pleased to share with you that redevelopment plans for the school site includes the reinstallation of one tennis court on the newly configured USS property.

With regards,

Pam Craig
SD 70 Pacific Rim Board Chair

Ucluelet Racquet Sport Club

1358 Edwards Place
Ucluelet, B.C.
V0R3A0
PO Box 1058

May 5, 2023

Tim Davie
Superintendent
School District 70
4690 Roger Street
Port Alberni, B.C.
V9Y 3Z4

Dear Mr. Davie,

By way of this letter we would like to formally introduce you to the Ucluelet Racquet Sports Club. The club is a registered non for profit Society in B.C. and was incorporated in August 2022. We currently have 33 paid members and continue to grow as our activity increases in Ucluelet. We have been active not only as players of pickleball, badminton and tennis but we are also strong advocates for improved playing facilities here in town. Most of the members of the Club are resident property owners in the District and are active participants in the much loved Ucluelet Recreation Program which as you may know organizes playing times at the less than ideal Sea Plane Base Hall.

One of our club members, Mr. Trevor Jones has been actively communicating our interest in entering into a user agreement with the district to enable the club to utilize the Ucluelet Secondary School gymnasium. At a recent board meeting we decided to formalize those efforts with a letter to you expressing our desire to rent the school gymnasium once a week on a Saturday or Sunday from 2pm to 7pm for an initial period of three months. We would plan on setting up a badminton court and 2 pickleball courts if space permits.

Can you please send us a copy of the User Agreement and perhaps we could work together to finally realize one of our clubs principle goals.

Sincerely yours



Chris Johnstone

Ucluelet Racquet Sports Club

Copy:

Board of Directors URSC

Penny Jones, Chris Johnstone, Tammi MacKinnon, Linda Erickson, Luc Charpentier

Pam Craig: Chair School Board 70

Cynthia Orr: Trustee SD 70

From: Aldred Stuart <[REDACTED]>
Sent: Friday, May 12, 2023 9:55 AM
To: Aldred Stuart [REDACTED]
Subject: Port Alberni McHappy Day - Thank you for your support

CAUTION: This email originated from OUTSIDE SD70. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Thank you for being part of McHappy Day! Your involvement helped make it such an incredible day.

Our team was thrilled to work with you, and we all appreciate the time, energy, and enthusiasm you brought to the day to help raise funds for Ronald McDonald House BC & Yukon.

Between our Port Alberni and Comox Valley Restaurants, \$20,000 was raised! Thank you. Its uplifting to live in a community where so many people and organizations care and take the time to get involved to help each other. Through the combined efforts of communities across Canada, over \$7.3 million was raised on McHappy Day for children and youth charities.

We are looking forward to becoming more involved in the Port Alberni community and look forward to staying in touch throughout the year. Thank you again.

With gratitude,

Stuart and Jess



Stuart Aldred

Owner Operator Aldred Restaurants Ltd

Mobile [REDACTED]

Email : [REDACTED]

McDon [REDACTED] ox, & Port Alberni



"Always making the guest number one"



**SD70 PACIFIC RIM BOARD OF EDUCATION
SPECIAL PUBLIC MINUTES**

**May 2, 2023, 5:15 p.m.
Administration Office**

Trustees Present: Pam Craig - Board Chair
Janis Joseph - Trustee
Larry Ransom - Trustee
Christine Washington - Trustee
Cherilyn Bray - Trustee
Helen Zanette - Trustee

Trustees Absent: Cynthia Orr - Trustee

Staff Present: Tim Davie - Superintendent
Peter Klaver - Assistant Superintendent
Barbara Ross - Acting Secretary Treasurer
James Messenger - Director of Instruction and Innovation
Marc Fryer - District Principal International Education
Greg Roe - Director of Operations (via Teams)
Paula Mason – Executive Assistant

Partners Present:
Ryan Dvorak - ADTU President

-
1. **Call to Order**
 2. **Questions of Agenda/Approval of Agenda**

Moved by: Trustee Bray

Seconded by: Trustee Joseph

MOTION: THAT the Board of Education adopt the May 2, 2023 agenda as presented.

Carried

3. **Conflict of Interest Declaration**

There were no conflicts declared.

4. **Staff Reports**

4.1 2023-2024 Annual Budget Review

Moved by: Trustee Washington
Seconded by: Trustee Joseph

Be it resolved THAT the Board of Education approve the 2023-2024 Annual Budget as presented, and
Be it resolved as having been read a first, second and third time as provided for in the bylaws, THAT the Board Chair and the Secretary-Treasurer be authorized to execute this Annual Budget Bylaw 2023-2024 on behalf of the Board and that the corporate seal of the Board be affixed thereon.

Carried

5. **Adjournment**

The meeting was adjourned at 5:53 pm. The next meeting date will be May 23, 2023 at 5:30 pm in the Administration Office Board Room.

Board Chair

Secretary Treasurer



**SD70 PACIFIC RIM BOARD OF EDUCATION
FINANCE AND OPERATIONS COMMITTEE OF THE WHOLE MINUTES**

**May 9, 2023, 4:00 p.m.
Administration Office**

Committee Members: Pam Craig - Board Chair
Janis Joseph - Trustee
Larry Ransom - Trustee
Christine Washington - Trustee
Cherilyn Bray - Trustee
Cynthia Orr – Trustee (via Teams)
Helen Zanette - Trustee

Staff Present: Tim Davie - Superintendent
Peter Klaver - Assistant Superintendent
Barbara Ross - Acting Secretary Treasurer
Greg Roe - Director of Operations
Carla Neville - Manager Administrative & Contract Services
Paula Mason – Executive Assistant

Partners Present: Ryan Dvorak - ADTU President
Andrew Schneider - CUPE Vice President
Nadine White - CUPE President (via Teams)
Sean Petersen, PVPA Representative

1. Call to Order and Land Acknowledgment

The meeting was called to order at 4:05 pm. Chair Bray acknowledged that we work and learn on the ha-houlthees of the Hupačasath, Huu-ay-aht, Tla-o-qui-aht, Tseshaht, and the Yuułuʔiłʔatḥ Nations.

2. Introductions

3. Review of Agenda

Moved by: Trustee Craig

Seconded by: Trustee Washington

MOTION: THAT Trustee Ransom's submission be added as Item 5.6.

4. **Business Arising from Past Discussion**

No items.

5. **Staff Reports**

5.1 **Capital Plan: minor/major plans (verbal presentation - 15 minutes)**

Mr. Roe presented proposed projects listed under the Annual Facilities Grant, Major and Minor Capital projects with May 19th, June 30th and the end of September as the respective submission dates. He noted he would like to enhance the existing security features at many schools, ensuring each school comes up to par through the next few years. Trustees have had a tour of ADSS, Superintendent Davie suggested that Trustees discuss and give Staff direction re: next steps.

5.2 **Long-Range Facility Plan (verbal presentation - 10 minutes)**

Palmer Management has been contracted. Director Roe and Mr. Palmer toured the West Coast schools on Wednesday of last week, then the Alberni Valley schools on Thursday of last week.

5.3 **Status of USS/UES projects (verbal presentation - 15 minutes)**

Acting Secretary-Treasurer Ross shared a presentation from the Project Management Team, with Mr. Roe elaborating on the details. Questions brought up by the Committee were answered. Topics included contingency fund status, and the idea of improving the entranceway to the school as a future project.

5.4 **Current Year Financial Review (verbal presentation - 10 minutes)**

Now that the Budget has been approved and submitted, Acting Secretary-Treasurer Ross provided a current financial update.

5.5 **Close left turn lane at Dunbar (verbal presentation - 5 minutes)**

Mr. Roe explained that there would be no real concerns to the District's transportation with the proposed changes. The timing of the route would be off ever so slightly, but overall there would be no impact to wages, no route alterations, and overall the changes should provide better safety. Trustee Ransom noted that he would report back at the Traffic Advisory Committee Meeting.

5.6 **Ocean Networks Canada (ONC) - Coastal Hazard Assessment framework**

Trustee Ransom brought the topic forward for discussion to ensure the District was aware of the newly tsunami preparedness warning system that will better alert communities ahead of time. The Committee discussed the existing emergency alert systems in place, as well as our Emergency Response Plan.

6. **Next Meeting**

The next meeting will be held on June 13, 2023 from 4:00pm - 5:00pm.

7. **Adjournment**

The meeting was adjourned at 4:41 pm.

Board Chair

Secretary Treasurer

300: RECORDS MANAGEMENT (P)

Approved: 14 05 27
DRAFT REVISION 23 01 17

POLICY

The Board of Education requires that a records management program be maintained to provide control over the quality and quantity of information produced by the school district from its creation until its disposal, for legal, fiscal, and historical purposes and that proper custody, storage and disposal of records shall comply with statutory requirements.

It is understood that records management will be in relation to at minimum the following:

- Board records
- Financial records
- Information and privacy records
- Human Resources records
- Payroll, purchasing and insurance records
- Student records
- Information systems records
- Transportation records

The Secretary-Treasurer will be responsible for the records management program including maintenance and currency of Administrative Procedure 3001 – Retention and Disposal of Records, which is consistent with provincial and federal regulations.

The Board supports the transition of records from paper-based to electronic where it is possible to ensure security of such records in a form consistent with the standards of paper-based records.

References: Sections 22, 23, 65, 85 School Act
 Information Management Act Freedom of Information and Protection of Privacy Act
 Retention and Disposal of Records Administrative Procedure

310: SCHOOL CLOSURE/RECONFIGURATION (P)

Approved: 87 03 24

Amended: 14 11 25

DRAFT REVISION 23 01 17

POLICY

The Board of Education recognizes that it has a responsibility to its community for the effective and efficient operation of schools within the district. The Board realizes that from time to time it may be necessary to consider individual schools for changes in grade configurations and/or permanent closure.

The Board recognizes that even the contemplation of closure or reconfiguration may create hardship, stress and an emotional toll on families, staff, and the community at large. The Board is committed to being sensitive to those impacts and to only approaching the potential for closure or reconfiguration when it is absolutely necessary to do so.

The Board's final decisions will be based upon the collection and analysis of relevant data, including impacts on children, families, the community, and which would provide solid rationale should reconfigurations and/or permanent closures be considered. In each case a process will be developed which provides for public discussion, including consultation with parents, students and staff and the community.

References: School Act-Sections 22, 65, 73, 85, 94
 Ombudsman Act – Section 23
 School Opening and Closure Order – September 2008

320: CONVEYANCE OF STUDENTS (P)

Approved: 85 06 04

Amended: 14 11 04

DRAFT REVISIONS 23 01 17

POLICY

The Board of Education recognizes that the transportation of students shall be provided in accordance with the School Act and such local policies as are considered appropriate for this District.

The Board acknowledges that students will be transported by District-owned or contracted vehicles for regularly scheduled runs and for authorized curricular and extra-curricular activities. In addition, the Board recognizes that volunteer vehicles will be utilized from time to time where District transportation is impractical or unavailable.

The Superintendent will be responsible for maintenance and currency of Administrative Procedure 3210 – Student Transportation, which will be consistent with provincial and federal regulations and the wishes of the Board as reviewed from time to time.

The Superintendent has overall responsibility for the creation and maintenance of an efficient and effective student transportation system to provide for the transportation of students to and from their nearest catchment school. Student safety shall be the highest priority.

330: DISPOSAL OF DISTRICT PROPERTY OR FACILITIES (P)

Approved: 86 07 08

Amended: 05 10 11

Amended: 09 09 22

Amended: 18 05 -8

DRAFT REVISIONS 23-01-17

POLICY

Where the Board of Education determines that any given land and/or facility is surplus to current or future needs, the Board must seek the approval of the Minister to dispose of the property by sale, transfer, lease (of more than 10 years), or land exchange in whole or in part, unless the sale or lease is to another School Board, the Conseil Scolaire Francophone (CSF) or an independent school.

When disposing of land and/or facilities, the Board will follow a public process consisting of established guidelines.

References: School Act-Sections 22, 65, 73, 85, 94
 School Opening and Closure Order – September 2008
 Disposal of Lands or Improvements Order – September 2008

331: DISPOSAL OF SURPLUS OR OBSOLETE EQUIPMENT (P)

Approved: 86 07 08

Amended: 05 10 11

Amended: 09 09 22

Amended: 18 05 08

DRAFT REVISIONS 23 01 17

POLICY

The Superintendent shall establish procedures for distributing or disposing of surplus or obsolete equipment and furniture. Procedures must ensure that equipment or furniture purchased with Board or school funds is disposed of at the end of its useful life in an efficient, cost-effective, and environment-friendly manner. In addition, the procedures for disposal also must be fair, transparent, and open to review. Equipment or furniture that has residual value shall be disposed of in a way that maximizes the financial return to the Board.

340: ACCUMULATED OPERATING SURPLUS (P)

Approved:18 09 11
DRAFT REVISIONS 23 01 17

POLICY

The Board of Education is responsible for ensuring the district is protected financially from extraordinary circumstances which would negatively impact school district operations and the education of students. To discharge this responsibility, the Board will establish a contingency reserve from available operating surplus, which would be used to mitigate any negative impact such circumstances, might cause.

Reference: School Act and Ministerial Orders

341: BUDGET DEVELOPMENT, MONITORING AND REPORTING (P)

Approved:19 06 11
DRAFT REVISIONS 23 01 17

POLICY

The Board of Education recognizes its responsibility for the effective use of funds received from the Ministry of Education and other sources. The Board of Education has a duty to govern the district in a fiscally responsible manner, while supporting the goals of the Ministry of Education and the goals and priorities identified by the district. The School Act requires the Board to develop an annual operating budget, in the form and containing the content specified by the Ministry of Education.

The Board authorizes the Superintendent and the Secretary-Treasurer to develop and monitor the annual budget and provide for the overall management of the educational and operational programs that are supported by the annual budget. The Secretary-Treasurer is specifically responsible for the management of the budget and all financial reporting processes.

The Board will be provided with supporting materials, budget highlights and assumptions, implementation strategies and financial and business risks to assist in its understanding of the district's financial health prior to decision making. The budget will support the district's strategic priorities and operational plans.

The Board will ensure budget consultation and discussion takes place in a planned, collaborative, and transparent manner, and will be responsible for monitoring the district's financial position at regular intervals throughout the year. The Board will also ensure that budgetary and financial information is available and that financial statements are audited.

710: HEALTH AND SAFETY COMMITTEE (P)

Approved: 86 11 04
Amended: 91 08 27
Amended: 07 06 26
Amended: 17 01 24
Reviewed: 23 02 21

POLICY

The Board of Education has the responsibility to provide and maintain a safe working environment for all its employees.

The Board establishes a District Health and Safety Committee whose purpose shall be to ensure that Worksafe BC Regulations and the Globally Harmonized System of Classification and Labelling of Chemicals (GHS) apply to all operations within the district. The District Health and Safety Committee will report to the Board through the Health and Safety Officer.

711: HEALTH AND SAFETY: VIOLENCE IN THE WORKPLACE (P)

Approved: 95 04 04

Amended: 08 03 11

Reviewed: 23 02 21

POLICY

The Board of Education is committed to providing and maintaining a safe environment for its employees. Students, parents or guardians, and employees are advised that the Board of Education shall not tolerate violence of any kind in its premises, on its property, or during any school-sanctioned activity.

The Board believes that it is the responsibility of all employees to identify situations of risk so that appropriate planning for prevention, intervention and follow-up can be put in place. Further, the Board also recognizes its responsibility to provide appropriate services and support to those individuals whose behaviours may threaten injury or cause injury to employees of the district.

The District's Health and Safety Committee is to ensure that the procedures established under this policy apply to all operations within the district. This committee will report to the Board through the District Safety Officer.

301: Inclement Weather/Tsunami Warning – Change to regular instructional day

Approved: 87 07 07
Amended: 98 03 10
Amended: 03 11 25
Amended: 12 10 04
Amended: 20 03 10

POLICY

The Board of Education recognizes its responsibility under the School Act to keep district schools in session for students and staff for all prescribed school days according to its annual school calendar.

The Board also understands that circumstances may arise whereby it may become inadvisable to have students and/or staff in school for reasons of adverse weather, ~~or~~ power outages, **or tsunami warning and whether it is safe for school busses to run.** The Board authorizes the Superintendent of Schools to decide whether schools should be in session or remain in session when extraordinary/emergent weather or power outages arise. Emergency disaster procedures are considered separately from adverse weather or power outages and are outlined in AP 7000. **Procedures for inclement weather/Tsunami warnings – change to regular instructional day are outlined in AP 3000.**

Policy XXX: Accessibility

Approved: XX

The Board of Education of School District 70 Pacific Rim recognizes the diversity of our School District and classrooms strengthens learning opportunities and fosters learning environments that value the contributions of all members of our school communities.

The Board of Education further identifies accessibility, in addition to inclusion, as a core value and supports the principle of accessibility in all aspects of the district's sites, educational programs, classrooms, schools, and community interactions. The values evident in the principle of accessibility honours diversity, equity, safety, and an individual's right to have made accessible to them the school district, school environment, and learning opportunities.

This policy captures protected grounds covered by the [Accessible British Columbia Act](#), the [Order of the Lieutenant Governor in Council Number 218](#), the [Human Rights Code of BC](#) and is intended to ensure that all employees, regardless of their personal beliefs, reflect on how their actions and interactions create an accessible, respectful, safe and supportive environment for all members of our school communities. Therefore, the Board of Education expects the principles of accessibility are reflected in the creation of the following: Accessibility District Committee; District Accessibility Plan; Public Feedback Format.

Policy XX: Newcomer Students with Refugee Experience

Approved: XX

The School District 70 Pacific Rim Board of Education supports all school staff in their work with children and youth who are newcomers with refugee experience, offering strategies for teachers working with children and youth and their families to ensure all newcomer students in SD70 have access to a quality education as asserted in the *Universal Declaration of Human Rights*, the Convention on the Rights of the Child, the Convention Against Discrimination in Education, and the International Convention on Economic, Social and Cultural Rights.

The right to education for refugees is asserted in the 1951 Convention Relating to the Status of Refugees and reaffirmed for both primary and secondary schooling in the 2016 New York Declaration for Refugees and Migrants

Note: The rights listed here are outlined in the BC Ministry of Education and Child Care Students with Refugee Experience: A Teacher and School Guide (pg. 1).

530: School Fees and Student Hardship (P)

Approved: 97 10 28

Revised: 23 03 07

POLICY

The Board of Education of School District 70 Pacific Rim (the Board) is committed to providing a wide range of educational opportunities for all students and ensuring that financial hardship will not become a barrier to participation in school activities or programs (see also Policy 530: School Fees).

The Board believes that:

- every child has the right to complete a graduation program,
- all students should have equitable access to learning opportunities for achievement and the pursuit of excellence in all aspects of their educational programs,
- participation in activities by school age students resident in the school district must be facilitated where financial hardships exists,
- and any fees charged will be on a cost recovery basis.

The Board recognizes its obligation pursuant to the *School Act* is to provide, free of charge to school age students resident in the school district, instruction in an educational program sufficient to meet the general graduation requirements, as well as educational resource materials necessary for participation in such a program.

The *School Act*, S82 governs school related fees and deposits. Board of Education Fees (ministry order M236/07) and Provincial Fees (ministry order M140/89) further explains fees and deposits related to graduation from schools in B.C. To this end, schools may not charge fees for goods and services required to meet the learning outcomes or assessment requirements of the schools' educational programs except as permitted by ministerial orders.

In accordance with the *School Act*, Section 82.4, no student of school age will be denied an educational program due to financial hardship. Further, no student of school age will be denied the opportunity to participate in a course, specialty academy, trades program, and/or activity associated with a course, specialty academy, or trades program in which they are enrolled because of financial hardship.

Reference

School Act of British Columbia

Ministerial Orders, Province of British Columbia

512: Multiculturalism (P)

Proposed: May 9, 2023

POLICY 512: Multiculturalism

Public school systems serve a society which is characterized by ethnic, racial, and ideological diversity.

The Board of Education of School District 70 Pacific Rim (the Board) recognizes every individual in its employ or care, regardless of racial, ethnic and/or cultural diversity, has the right to experience respect and understanding. The Board recognizes multiculturalism as enriching, offers learning opportunities, and acknowledges the cultural heritage of others, as well as our own. The value of multiculturalism is evident in the principle of diversity, equity, inclusion, safety, and an individual's right to feel welcome in every school district environment. Multicultural experiences encourage schools to engage in learning activities which promote respect for the human rights of minority groups and foster appreciation of multicultural communities in which we live, work and play. The Board is intent that all district programs and operations comply with the statutory requirements and provisions of our nation's Charter of Rights, Criminal Code of Canada, School Act of British Columbia, Canadian Human Rights Act, BC Human Rights Code, the BC Multiculturalism Act, and the BC Declaration on the Rights of Indigenous Peoples Act.

Per policy 101: EQUITY, DIVERSITY, AND INCLUSION (P); policy XXX: NONDISCRIMINATION (P); and policy XXX: ANTI-RACISM (P), the Superintendent will establish an advisory committee to provide advice to the Superintendent regarding the District's efforts in meeting the principles of equity, diversity, and inclusion, multi culturalism, non-discrimination, accessibility, and anti-racism. The membership, terms of reference, and operational procedures of the Committee will be established by the Superintendent through consultation with the committee.

References

BC Declaration on the Rights of Indigenous Peoples Act
BC Human Rights Code
BC Ministry of Education and Child Care Diversity in BC Schools – A Framework
BC Ministry of Education and Child Care Safe, Caring, and Orderly Schools: A Guide
BC Multiculturalism Act
Canadian Charter of Rights and Freedoms
Canadian Human Rights Act
Criminal Code of Canada
Resilience BC Anti-Racism Network
School Act of British Columbia



**SD70 PACIFIC RIM BOARD OF EDUCATION
POLICY COMMITTEE OF THE WHOLE MINUTES**

**April 18, 2023, 4:00 p.m.
Administration Office**

Committee Members: Janis Joseph Trustee
Cynthia Orr Trustee
Pam Craig - Board Chair
Larry Ransom Trustee
Christine Washington Trustee
Cherilyn Bray Trustee
Helen Zanette Trustee

Staff Present: Tim Davie Superintendent
Peter Klaver Assistant Superintendent
Barbara Ross Assistant Secretary Treasurer
James Messenger Director of Instruction and Innovation
Michael Gough Manager of IT/Data Management
Greg Roe Director of Operations
Stacey Manson District Principal - Early Learning
Jaime Hansen - District Principal - Indigenous Education
Michell Bennett Director of Instruction and Inclusion
Marc Fryer - District Principal International Education
Carla Neville Manager Administrative & Contract Services

Partners Present: Ryan Dvorak ADTU President
Andrew Schneider CUPE Vice President
Nadine White CUPE President
Darcy Phipps DPAC President

-
1. **Acknowledgement**
 2. **Introductions**
 3. **Review of Agenda**

4. New or Revised Draft Policy

The following policies were presented to the committee for initial review.

- 4.1 Child Care Admin Procedure**
- 4.2 Non-Discrimination Admin Procedure**
- 4.3 Anti-Racism and Cultural Safety Admin Procedure**
- 4.4 Student Hardship Admin Procedure**
- 4.5 Truth and Reconciliation Admin Procedure**
- 4.6 District Student Council Admin Procedure**
- 4.7 Equity, Diversity and Inclusion Admin Procedure**
- 4.8 Employee Conflict of Interest Admin Procedure**
- 4.9 AP 3120 Rental of District Facilities**

Dr. Elder presented the Rental of District Facilities AP

Trustee Zanette brought up the need to add that marijuana is also banned on any school property.

5. Policies to be sent to the Board for Approval to go out to Public Consultation.

5.1 Multiculturalism Policy

Michell Bennett presented the Multiculturalism Policy update. The committee put it on hold in order to have time to review other related policies/admin procedures.

6. Policy Feedback from Public Consultation

The committee recommended that the following policies be presented to the board for approval at the next board meeting.

- 6.1 Policy 300 Records Management**
- 6.2 Policy 310 School Closure/Reconfiguration**
- 6.3 Policy 320 Conveyance of Students**
- 6.4 Policy 330 Disposal of District Property or Facilities**
- 6.5 Policy 331 Disposal of Surplus or Obsolete Equipment**
- 6.6 Policy 340 Accumulated Operating Surplus**
- 6.7 Policy 341 Budget Development, Monitoring and Reporting**
- 6.8 Policy 710 Health and Safety Committee**

- 6.9 Policy 711 Health and Safety - Violence in the Workplace
- 6.10 Policy 301 Inclement Weather/Tsunami Warning
- 6.11 Policy Accessibility
- 6.12 Policy Newcomer Students with Refugee Experience
- 6.13 Policy 530 School Fees and Student Hardship
- 7. **Notice of Motion the following will go to the next Public Board Meeting**
- 8. **New Business**
- 9. **Future Policy/Administrative Procedures**

These future policies will be moved to the next Policy meeting.

 - 9.1 Committee of the Whole Structure
 - 9.2 Boarding Allowance Policy
 - 9.3 Trustee Remuneration
 - 9.4 Travel Allowance
 - 9.5 Policy 110 Board Procedure
 - 9.6 Swarming Policy
 - 9.7 Policy 113 Draft Policy Development
 - 9.8 Inclement Weather AP
- 10. **Next Meeting Date**
- 11. **Adjournment**

Board Chair

Secretary Treasurer



SD70 PACIFIC RIM BOARD OF EDUCATION

POLICY COMMITTEE OF THE WHOLE

MINUTES

May 9, 2023, 5:15 p.m.

Administration Office

Committee Members: Pam Craig - Board Chair
Janis Joseph Trustee
Larry Ransom Trustee
Christine Washington Trustee
Cherilyn Bray Trustee
Cynthia Orr Trustee (via Teams)
Helen Zanette Trustee

Staff Present: Tim Davie Superintendent
Peter Klaver Assistant Superintendent
Barbara Ross Assistant Secretary Treasurer
Ryan Dvorak ADTU President
Nadine White CUPE President (via Teams)
Darcy Phipps DPAC President (via Teams)
Greg Roe Director of Operations
Michell Bennett Director of Instruction and Inclusion
Paula Mason Executive Assistant

Staff Absent: Andrew Schneider CUPE Vice President
James Messenger Director of Instruction and Innovation
Michael Gough Manager of IT/Data Management
Stacey Manson District Principal - Early Learning
Jaime Hansen - District Principal - Indigenous Education
Marc Fryer - District Principal International Education
Ian Caplette NTC Director of Education, Training and Social Development
Carla Neville Manager Administrative & Contract Services

1. **Acknowledgement**

2. **Introductions**

3. Review of Agenda

The May 9, 2023 agenda was approved as presented.

4. New or Revised Draft Policy

4.1 **Multiculturalism Policy**

Ms. Bennett presented her revisions and background information. Revisions to be made to draft document are as follows:

- The word Proposed at the top right corner of the document is spelled incorrectly.
- The second sentence in the second paragraph should read "The Board recognizes multiculturalism..."

This policy will now be brought to the Board for approval to go to public consultation.

5. New or Revised Draft Administrative Procedures

5.1 **Health and Safety - Violence in the Workplace Admin Procedure**

Mr. Roe presented his submission and background information. Revisions to be made to the document are as follows:

- The Board would like all Policies and Administrative Procedure documents to be standardized and formatted to look the same.
- The Board asked that a Background section be included in the document.
- Page 8, section 2.1 has the words "of risk" repeated twice in the sentence.
- Page 10, section 5.5 should read "Action Plans and Reentry Plans **are** to be **filed** in the student's file and in the **School Board** Office file."

5.2 **Inclement Weather/Tsunami Warning Admin Procedure**

Mr. Davie presented this document and Mr. Klaver answered questions posed by Mr. Dvorak, specifically regarding sections 1.3 and 1.4. Revisions to be made to the document are as follows:

- Page 12, section 1.3, third bullet point should read "Full day closures communicated prior to the start of the school day (ie. snow day) require employees to report to work, **as it's safe to do so.**"
- Page 13, section labelled 1.2 should have the following verbiage added "as soon as practicable."
- The numbering of items is incorrect and reverts to section 1.3 again at Communication Plan on page 13.

5.3 Non-Discrimination Admin Procedure

Revisions to be made to the document are as follows:

- Any reference to his/her needs to be changed to gender neutral language. This change should be reflected in all documents.

5.4 Anti-Racism and Cultural Safety Admin Procedure

Revisions to be made to the document are as follows:

- Ensure that the title of Administrative Policies correlate with the title of the related Policy.

5.5 Student Hardship Admin Procedure

Revisions to be made to the document are as follows:

- The Policy title includes Fees. The A/P as presented does not speak to Fees. Mr. Davie will review this.

5.6 Truth and Reconciliation Admin Procedure

Revisions to be made to the document are as follows:

- The Board would like to have the Anglicized spelling added in brackets for each First Nation, in the Land Acknowledgment.
- Please review the following statement, located in the Protocol section "The wording is flexible and should be done in the most natural and respectful way possible by the speaker, but it is important that the words traditional, ancestral, and unceded are used to recognize that this territory was never conquered in war and that no treaty exists." to ensure this aligns with our use of the word "hahoulthees" in the Land Acknowledgement section.

5.7 District Student Council Admin Procedure

The question arose and was answered confirming that a Trustee should not sit on the Student Advisory Council. It was clarified that Section 2 in the Procedural Regulations section refers to two (2) representatives from each secondary school, including USS and BCS.

Mr. Dvorak left the room at 5:59 pm and returned at 6:01 pm. Trustee Orr left the meeting at 5:40 pm.

5.8 Equity, Diversity and Inclusion Admin Procedure

Mr. Davie clarified that the words heritage language refers to our work around Indigenous language in the schools. The term In-Service was also clarified. Ms. Craig suggested the addition of dates when listing resources at the bottom of

documents, to ensure a modern resource is being used. Revisions to be made to the document are as follows:

- Page 34, section 6.1 Replace the word "guardians" with the word "caregivers".

5.9 Employee Conflict of Interest Admin Procedure

5.10 Boarding Allowance Admin Procedure

Ms. Bennett presented her submission and provided background information. Discussion regarding the validity of continuing to offer a Boarding Allowance or not, resulted in the decision to maintain the current policy, and to draft a new Administrative Procedure that includes an annual review of the Policy.

5.11 Conveyance of Students Admin Procedure

Policy 320 is to be reviewed as a new draft, after which this Administrative Procedure can be reviewed/revised again.

5.12 Health and Safety Committee Admin Procedure

Policy 710 is to be reviewed as a new draft, after which this Administrative Procedure can be reviewed/revised again.

6. Policies to be sent to the Board for Approval for Public Consultation (Notice of Motion)

6.1 Rental of District Facilities Admin Procedure

Dr. Elder's memo regarding the contradictions between A/P 3120 and the existing Policy 630 Community Schools, on the topics of who conducts rentals of facilities was shared with the Committee. Revisions to be made to the document are as follows:

- A review of the table of Proposed Hourly Rates in Appendix 1: Rental Rates will be conducted by Ms. Ross and Mr. Roe and changes will be forwarded to Dr. Elder. This should include a more fulsome description of Gymnasium/Facility names for clarity.
- Page 62, section 1.10 should read "Gymnasiums will be used for activities that do the least harm to the facility, including for example **lacrosse using a soft ball**, basketball, volleyball, badminton, pickleball, "soft" indoor soccer and low-impact group activities such a yoga, karate, dance, etc."
- Ms. Craig suggested removing Page 63, section 1.22 as this may result in an influx of people petitioning the Board seeking to waive or adjust rental fees.
- Page 63, section 1.29 should specify a charge for call-outs payable by user groups who initiate the setting off of alarm systems.

- Page 64, section 1.32 Should there be a user group contact list / deposit to ensure the District can locate people who may have left the facility/area without returning keys?

After the above revisions have been discussed and reviewed, the Administrative Procedure will be brought back for review by the Policy Committee, then once approved it will be sent to the Board for approval to go out for public consultation.

6.2 Policy 113 Policy Development

This policy will be posted for public consultation.

7. Policy/Admin Procedures out for Public Consultation

8. Forward to next Public Board Meeting for Adoption

8.1 Policy 300 Records Management

8.2 Policy 310 School Closure/Reconfiguration

8.3 Policy 320 Conveyance of Students

8.4 Policy 330 Disposal of District Property or Facilities

8.5 Policy 331 Disposal of Surplus or Obsolete Equipment

8.6 Policy 340 Accumulated Operating Surplus

8.7 Policy 341 Budget Development, Monitoring and Reporting

8.8 Policy 710 Health and Safety Committee

8.9 Policy 711 Health and Safety - Violence in the Workplace

8.10 Policy 301 Inclement Weather/Tsunami Warning

8.11 Policy Accessibility

8.12 Policy Newcomer Students with Refugee Experience

8.13 Policy 530 School Fees and Student Hardship

9. Old/Completed Business

9.1 Child Care Admin Procedure

10. New Business

11. Future Policy/Administrative Procedures

11.1 Policy 630 Community Schools

11.2 Committee of the Whole Structure

- 11.3 **Trustee Renumeration**
- 11.4 **Travel Allowance**
- 11.5 **Policy 110 Board Procedures**
- 11.6 **Swarming Policy**
- 11.7 **Policy Development Administrative Procedure**
- 11.8 **Advocacy Policy**
- 11.9 **Environmental Stewardship**
- 12. **Next Meeting Date**
- 13. **Adjournment**

The meeting was adjourned at 6:46 pm.

Board Chair

Secretary Treasurer



**SD70 PACIFIC RIM BOARD OF EDUCATION
EDUCATION COMMITTEE OF THE WHOLE MINUTES**

**May 2, 2023, 4:00 p.m.
Administration Office**

Committee Members: Pam Craig - Board Chair
Janis Joseph - Trustee
Larry Ransom - Trustee
Cherilyn Bray - Trustee
Helen Zanette - Trustee
Christine Washington - Trustee

Absent: Cynthia Orr – Trustee

Staff Present: Tim Davie - Superintendent
Marc Fryer - District Principal, International Education
Peter Klaver - Assistant Superintendent
Barbara Ross - Acting Secretary Treasurer
James Messenger - Director of Instruction and Innovation

Partners Present: Ryan Dvorak - ADTU President
Andrew Schneider - CUPE Vice President (via Teams)
Nadine White - CUPE President (via Teams)

1. Mandate:

2. Call to Order and Land Acknowledgment

Chair Craig acknowledged that we work and learn on the ha-houlthees of the Hupačasath, Huu-ay-aht, Tla-o-qui-aht, Tseshah, and the Yuułu?it̓ath Nations.

3. Introductions

4. Review of Agenda

5. Staff Reports

5.1 Early Learning Update / K-Days

Ms. Manson presented an Early Learning update, including upcoming Pop-up dates and other noteworthy dates coming up.

5.2 Reporting Policy Changes

Mr. Messenger provided an update on reporting policy changes, noting the mantra of "No Surprises" with a focus on demonstrating learning standards, while having the flexibility to help students to meet these in ways they feel they can do so. He made note of teachers providing really descriptive comments on report cards to help better communicate with parents. The Ministry of Education is also putting together great material to help with communicating with parents.

5.3 District Curriculum Resource Teacher update

Ms. McAulay provided a presentation discussing how she works in classrooms, modelling good teaching skills and collaborating with teachers on Pro-Days. In May she will be located at ADSS in the morning, then at AES in the afternoon, followed by some days on the West Coast next week. In her role at the District, Ms. McAulay helps to facilitate district-wide learning for teachers. Literacy/Numeracy networks have been wonderful, offering creative ways to continue these programs together, with the goal being Student Success. A key part of the role is being connected with other Districts on the Island and in the Province. A great focus is on supporting numeracy district-wide going forward, with Carole Fullerton's dates already set for the next two years.

5.4 After School Sports and Arts Initiative update

Ms. Dyer is focused on keeping the afterschool programs high quality, for example the Arts & Culture program having teachers sharing their passions in gardening, foraging, processing foods collected etc. She acknowledged Ministry, Community, Teachers in Partnership support and noted more volunteers are now participating.

5.5 Enhancing Student Learning Report Data update

Mr. Messenger thanked Ms. Dyer & Ms. McAulay for the innovation & passion they bring to the programs.

Although the reporting is due to be submitted in September, data collection is being done District-wide throughout the whole year including opportunities to collaborate with Ministry staff and other Districts in Ministry Pod meetings. Mr. Messenger provided an overview of data currently being collected, showing excellent participation rates capturing all students, thus reflecting our District's performance. He noted that literacy results are 10% higher than Numeracy, and that Indigenous literacy performance is about 10% lower than all other students.

5.6 BAA Course Proposal - USS - Outdoor Leadership 10

Mr. Messenger presented a new course proposal to the Committee for their review.

6. **Next Meeting**

The next meeting will be held on June 6, 2023, at 4:00 pm.

7. **Adjournment**

The meeting was adjourned at 4:56 pm.

Board Chair

Secretary Treasurer

Heritage Commission Report

Wed. May 3, 2023

Highlights:

- 1. City of Port Alberni – Council directed staff to prepare a status report as it relates to the proposed intersection improvements for 10th Ave. and Dunbar St. City completed the sale of salvaged materials at the Somass Mill site to Canadian Mill Equipment Ltd.**
- 2. Industrial Heritage Society – continues to have security issues at the Roundhouse location – no word on any recovery of the “Two Spot Bell”. Two special event coming this summer are “No.7 Steam Festival” and “Antique Trucks & Machinery Show”. Two classes of Maquinna Elementary Students will be participating in the “Truck Birthday Party” on June 15th at the I.H.S. Centre. Students will tour the facility, operate some interesting machinery and enjoy cupcakes.**
- 3. The Community Arts Council is holding a ‘Climate Change Exhibit. Students from ADSS, USS and Eighth Ave Learning Centre will be holding an Art exhibit at the Grove in Harbour Quay on June 3 - 1pm to 3pm.**
- 4. Maritime Heritage – Dory Build continues Thursdays – all construction of this east coast Dory is being exclusively with hand tools. Open Hours are Fridays to Mondays 11am – 4pm.**
- 5. McLean Mill hosted the return of the ‘Alberni Bowman 3D Shoot’ – over 100 participants over two days. Summer Students jobs now being filled.**
- 6. AV Museum – George Clutesi exhibit is very popular. School District program spaces are filling up with many schools attending the exhibit. Next exhibit in September is “Eyes of the Skies: Managing Air Traffic in Canada” from the Canadian Aviation and Space Museum.**

Next Meeting June 7 at 7pm at the Sproat Lake Community Hall.

Table of Partners Minutes

Wednesday, April 19, 2023 @ 9:30 am

Zoom Meeting

Participants:

Marcie DeWitt, ACHN Coordinator	Deb Haggard, CPA Councillor
Vaida Siga, ACRD EA "C" Director	Rachelle Cole, BCEHS
Jaslyn Haberl, Bamfield, CBYF	Ellen Froot, Sage Haven
Sandra Allison, MHO	Alisha Pauling, Island Health
Debra Hamilton, ADAPS	Natasha Dumont, Island Health
Shawn Anderson, District of Ucluelet, Councillor	Brooke Wood, CBT
	Mollie Law, RCMP

Regrets: Edward Johnson, Curt Smecher, Penny Cote, Nicole Uzelman, Larry Ransom, Penny Cote

Guests: Faye (Coastal Family Resource Coalition), Pam (Public Health), Karyn (Public Health), Kyla (Public Health), Barb (District of Ucluelet), Jules (Nursing Student, Tofino Hospital), Erin (Island Health), Ben (District of Tofino), Laurie (WCRS), Kathy (WCRS), Toni (CBYF), Tristan (WCRS), Hannah (Youth Leadership), Ellie (Youth Leadership), Darrell (Youth Leadership), Sarah (SD70), Jen (Nuu-Chah-Nulth), Jordan (CBYF), Mary Catherine Williams (UWBC), Helen (SD70), Angie (VIHA), Jane (BCCRN), Jill (WCRS), Liza (WCRS), Kaitlyn (WCRS), Sully (Coastal Queer Alliance), Noreen (Toquaht Nation), Angie (Maaqutusiis Hahoulthee Stewardship Society)

ACRD Staff: Kerri Waugh

1. CALL TO ORDER

The Chairperson called the meeting to order at 9:09 am.

The Chairperson recognized the meeting is being held throughout the Nuu-chah-nulth territories.

2. COORDINATOR REPORTS

a. CFRC – Faye Missar

- Giving presentations on the Coming Together Health forum held in the fall to different leadership tables throughout the region.
- The Coalition has a Network group that meets monthly.
- The Youth Workers group meets less frequently but have been finding issues come up that aren't getting solved. Housing for youth in crisis is a big one. Looking to find a way to bring this from an idea to a start up. With CBYF and ACHN they have engaged Vantage Point to help with strategic planning.
- There is a harm reduction information session today, April 19th being put on by Jennifer Diamond from Island Health.
- Will be writing a letter in support to Maaqutusiis Hahoulthee Stewardship Society on behalf of the Coalition to support their vision for Tofino Wilderness Resort to become a long-term healing and wellness center.

b. ACHN – Marcie DeWitt

- Attended AVICC last weekend, had the opportunity to network with a lot of the regional decision makers.
- Presented at AVICC to talk about the evolving role of local government in health decisions.
- Working to pull together an annual gathering of community health networks May 30, 2023. ACHN will have 5 spaces available to attend as well as some Regional District representatives.
- Working to confirm another event for the ACHN on June 6th in the Alberni Valley.
- CBYF has done some work to ensure all statistics are up to date and submitted to Tamarack. Have secured another round of funding.
- Will send out a decision looking at moving forward the decolonization training before grant is received.

c. CBYF Facilitators

Jaslyn:

- Youth drop-ins continue to be popular, have a fun social space with access to safety planning support and harm reduction supplies.
- CBYF has enabled use and integration of the BeSafe App.
- Currently have a popular game night which brings together youth with adults and families in the community.
- Aquaculture club has had the youth learning from engineers building new oyster farming tech. Walking rivers with the Huu-ay-aht salmon fisheries team to do some surveying, feeding algae cultures to baby oysters and farming kelp.
- Last week hosted a Hike to High Ground Tsunami preparedness event, gave youth emergency grab and go bags.
- Took youth to conference held in Port Alberni.
- Co-hosted a ski and snowboard trip with Huu-ay-aht First Nations.

- Sending 5 youths to a snorkel harvest course in Ucluelet.
- Some youth will be participating in a chainsaw operator course in participation with Nuu-Chah-Nulth Warriors.
- Coming up they will be offering mental health first aid, wilderness first aid and naloxone training.

Jordan:

- Held a youth conference last month.
- Currently working on gathering data from all the engagement lately, will share it with everyone once the reports are complete.

Toni:

- Leadership group meets weekly with around 10 – 15 youth that engage with it. Looking at different youth priorities. Recently had an event with youth music and an opportunity to sell their art. Also had some other youth organizations there.
- Currently working on putting together all the data that's been collected and looking at how to move forward with that by bringing it to the communities, the leadership and letting the youth speak about it.
- The Tofino Youth Space is still new and they're working on getting that up and running.

3. WEST COAST HEALTH PRIORITIES

a. Youth

Local youth presented to the Table of Partners regarding health concerns surrounding youth in the community. Some of the primary concerns include:

- Focus on connection. Would like to see more youth workers and youth social spaces. Also looking for more connection to culture which ties into a sense of belonging.
- Opportunities to learn better work habits, a lot of concerns over mental health are related to school and worries about education.
- Teaching self-care habits and having a counsellor who is able to connect with youth and understand youths problems.
- Youth are looking for Confidentiality in Counsellors and Youth Workers. They want to have responsible adults to discuss problems with, without the fear that their parents will be told. This also makes it difficult to speak out about bullying.
- Easier access to treatment, in forms of doctors, therapists, psychologists etc.

- Better access to transportation between communities. It can be hard for youths to travel between Tofino and Ucluelet which can limit socialization and feel isolating. There's also no transportation to the Tofino hospital from Ucluelet.
- Safe partying, youth would like education on the long-term effects of drugs and alcohol. Also looking for help with safe partying practices by having safe rides that they can trust without feeling like there will be serious repercussions.

b. Community Updates and Priorities.

Marcie – Transportation update: BC Transit service was discontinued January 2023 as well as Meals on Wheels. There has been work happening with the ACRD to pull together an interim solution. The Health Network is advocating to local government as well as provincial and federal representatives. AVICC was used as an opportunity to speak about Wheels for Wellness and what that service could look like if we're able to get it back.

Faye – Working hard at achieving a sobering and assessment centre in Tofino. Alcohol use has been identified as a top substance of concern. There is funding in place for six beds. The biggest hurdle has been finding a suitable location in Tofino close enough to the hospital and dock access. Have had a lot of momentum since the fall working with Island Health.

Angie – VIHA has received a mandate to create more substance youth beds, focusing primarily on indigenous youth. Working in partnership with Campbell River and Nanaimo. There is direct award funding available to support these beds.

Eliza (WCRS) – Ran a couple of tax clinics with CRA and Service Canada there for folks where their income in 2022 was under \$35,000. Still have women's outreach drop-in times, Wednesdays in Tofino from 12:30 – 2:30 and Thursdays in Ucluelet 12:30- 2:30.

Kaitlyn (WCRS) – Next Tuesday will be doing a tax clinic at a senior center and will be doing a clinic in Ahousaht as well.

Karen – Things have been getting back to normal since the pandemic. Child health services have partnered with a private contractor Anne Weeks who is providing a baby group on the west coast. School youth clinic back open. Will be doing Naloxone training and harm reduction with the teachers at the secondary school.

Debbie Haggard – The City's new CAO has started and is really embracing the community. The 2023 - 2027 financial budget should receive final reading at the next council meeting. Thank you to Marcie and the other Health Networks for a very informative session on health in our communities.

Brooke Wood – The West Coast has done an EOI for the Patient Care Network which will identify the gaps in the communities. The First Nations communities did a patient care initiative already so this will be covering Tofino and Ucluelet. It has been identified that there is a want and need for an NP in Ucluelet. Put in for a grant, will find out on April 26th then will hold a community consultation session.

Jen – Need focus on first responders in all communities, members have felt like they are getting the runaround when trying to get the help that they need.

Rachelle – BC Ambulance Service has a particular department that works with First Nations communities, happy to connect any Nation with this department.

Jaslyn Haberl - In addition to the youth work happening through the Communities Building Youth Futures initiative, at the Bamfield Community School Association we are busy with community programming for people of all ages! We are currently offering yoga, dodgeball, pottery, after school clubs, gardening, story time at the Community Library (which we manage), buddy reading and community lunches. The school breakfast and lunch program, which we facilitate, feeds 100% of our students, with great impacts in their day. I'm also currently working to re-launch the Community Food Bank and organize consistent food hampers for families in need of support.

Erin Bernard (Island Health)– Something that has come up a lot lately is the lack of mental health support in Tofino Hospital, there's a mental health and substance use team but they have been placing necessary boundaries to keep their work in the community and not provide services to in-patient in the hospital so there's not a ton of options right now.

Jane Osborne – Derek Thompson was newly appointed the incoming Indigenous Engagement Director at UBC's Faculty of Medicine. Had discussion with Derek regarding decolonizing to create equity and understanding. On the Board of the BC Rural Health Network, it had largely been focused up until now with building the political wheel by engaging with Regional Districts. Wanting to engage more with community because there is a lot to say and a lot that we need to put into the conversation. Just met with Jennifer Rice who is our parliamentary secretary for Rural Health.

Angie Brinoni – Working towards putting together a collaborative approach to whole person wellness and generational healing. Tofino Wilderness Resort has been purchased and is currently undergoing renovations to become a dedicated resource for indigenous health programs and services. Will be trying to create a support network through a collaborative system. MHAS wishes to work in partnership with Nuuchahnulth First Nations Chief and Council, Ahousaht Wellness Centre, health care providers within the community, and municipal, provincial, and federal resources to support health and wellness for all the Nations on the west coast. The MHAS is looking at multi-sector partnerships that recognize the social programs and there are potential opportunities for collaboration to build on the existing network. If anyone wants to connect: angietbrinoni@gmail.com.

Sully (Coastal Queer Alliance) – Working on resourcing representation and the ability to collaborate and bring the community together. A couple of ways they have done this is by looking at health care. The organization has identified there is a lack of queer competent physicians and queer competent care practices. Looking to address many of the concerns brought up by the youth at their events such as transportation, confidentiality, and accessibility. AGM is next Thursday, April 27th at 6pm.

Sarah Hagar (SD70) – Have received funding for Ucluelet Secondary School committed to wellness. Looking for anyone who is interested in participating, working through the framework of Wellness Wednesday with different activities such as naloxone training, recently partnered with Tristan for a harm reduction jeopardy game. There will be a parent night and a learning opportunity for teachers on how to speak about harm reduction in classrooms. Next month will be partnering with Island Health about food security, and self-care. In June will be doing a lot of safety information such as safe partying, swimming, concussion awareness etc. shagar@sd70.bc.ca

Faye - Going to be updating the coalitions website, if your program is new to the community reach out to one of us.

MEETING ADJORNED

The meeting adjourned at 12:16 pm.

The next meeting of the Table of Partners will be held Wednesday, May 17, 2023 at 9:30 am via Zoom.

DRAFT MINUTES: Agricultural Development Committee Meeting

Tuesday, April 25th, 2023, 9:30-11:15am via Zoom

Meeting ID: **867 9775 2446** Passcode: **259237**

In Attendance:

Heather Shobe (Ag Support Liaison)
Anna Lewis (Ag Support Liaison)
Ann Siddall (Chair; Fall Fair)
Cynthia Orr (SD70 Trustee) left at 10:30
Helen Zanette (SD70 Trustee)
Lisa Aylard (Stonehaven Farm)
Amy Needham (ACRD staff)
Tanya Shannon (The Cabins)
Fred Boyko (Beaufort Electoral Director)
Thom Odell (Ministry of Agriculture) left at 10:15
Cathy Burkosky (Avalon Farm)
Victoria Lake (Effingham Oyster)

Regrets:

Bob Collins (Arrowvale Farm)
Janette Cormier (Happy Hollow Farm)
Kate Smith (Port Authority, the Dock+)
Erika Goldt (TUCG)
Jen Cody (NTC)
Alex Taylor (Shelter Farm)
Helene Dufour (Island Health)

Guests

Larry MacMahon (AAC)

Meeting called to order at 9:31

1. WELCOME & INTRODUCTIONS

- Acknowledgement of traditional unceded territory
- Roundtable of introductions

2. APPROVAL OF AGENDA

Cathy Burkosky moved *"To adopt agenda as presented"*.
Lisa Aylard seconded. All in favour. Motion carries.

APPROVAL OF MINUTES – March 21st, 2023.

Lisa Aylard moved: *"To adopt minutes as presented"*.
Helen Zanette seconded. All in favour. Motion carries.

3. UPDATES

- Growers Guide Anna
 - Reminder to spread the word regarding GG farmers' listings.
 - 2 editorials currently being written:
 - Tessa Stevens (Farm to School BC)
 - Tanya Shannon on Agrotourism
 - Also have a short 200-word piece that was submitted on regenerative agriculture.
 - Have an editorial on gleaned one that was submitted last year but planning on updating to reflect the new AVFSS.
- Cultivating Community Ann/Anna
 - Starting to update
 - Please send any addresses or names where you know a farmgate stand exists. Would like to include a few more.
- Meat Processing Course meat donation Anna
 - There are 22 boxes to be donated, (two are pork fat – may be spoken for; three are dog food only)
 - The boxes are on two trolleys at the Dock+, and ACRD is happy to pay the monthly rent for space
 - AVFSS will be the organization that will take over the distribution of the meat
 - Thoughts that came to mind
 - keep the meat for if more funding for the Food RX program is found
 - distribute as they update the community service providers that have food programs
 - Comments/feedback regarding the course.
 - Glad the course was put on
 - Showcases the opportunity in the industry and highlighted NIC programs
 - 8 people attended and graduated from the program.
 - Feedback from instructor was that he enjoyed teaching the course and would do again. Cooler space was definitely an issue and lacking.
 - Perhaps messaging for the program should focus on making sure that anyone can take the course, as opposed to a sponsored program for people out of work. Put a spin on it!
- Hupacasath REDIP grant for fish processing line Victoria
 - Victoria put together a successful \$800,000 application in conjunction with the Hupacasath
 - Stop Raw Salmon Exports is the name of the project
 - Filleting machine, pinballing, portioning, etc. salmon portions for restaurants

- Might have equipment by September
- REDIP will be opening up again relatively soon

4. NEW BUSINESS

- Insurance Options

Anna

-see press release from the Small-Scale Meat Producers Association.

-key points:

- BFL Canada Risk & Insurance Services Inc. worked with the Small-Scale Meat Producers Association and Peace Hills Insurance to come up with a solution for the sector including Farmgate licensees and other small abattoirs and cut and wrap shops.
- “I’m thrilled to be able to offer this comprehensive package with discounted commercial liability rates for SSMPA members including tailored coverage options for farm assets and liability that are unique to small-scale meat Producers”.
- The Small-Scale Meat Producers Association is accepting new memberships and renewals for 2023/24 on their website, www.smallscalemeat.ca.

- Fair’s response to the Traceability Program being extended to Fairs

Ann

-The fairs’ position is that the responsibility of the traceability program should fall upon the owner not the fair.

-Fairs all have a Premise ID.

-New Part XV of the Health of Animals Regulations re. traceability (taken from document).

- **Animal Movement:** The CFIA is proposing that fairgrounds would be responsible as the intermediary site, to record animal/carcass movements to/from the fairgrounds within seven (7) days to the responsible administrator.
- *We propose that the movement of animals to/from fairgrounds be reported by the farm of origin. The farm of origin would also be responsible to ensure all animals sent to fairgrounds have approved intact/undamaged indicator(s).*
- **Tagging:** Current regulations stipulate if our intermediary sites receive cattle, bison or sheep that do not bear an approved indicator or that bear a revoked indicator, we must:
 - apply a new approved indicator to the animal;
 - keep a record of the identification number of the new

approved indicator and enough information about the animal/carcass to be able to trace its origin, if such information is known.

- *We propose that the owner/farm of origin is responsible for providing and applying approved indicators, issued to the farm of origin (not the fairgrounds/intermediary site), to be applied to animals should a tag be lost or removed while on the intermediary site (fairgrounds).*

Lisa Aylard moved: *"That the ADC make a recommendation that the ACRD Board of Directors sign the form letter supplied by the Canadian fairs, exhibitions and agricultural societies' response to the proposed amendments in the Canada Gazette re: Part XV of the Health of Animals Regulations".*

Cathy Burkosky seconded. All in favour. Motion carries.

5. OPEN FLOOR FOR COMMITTEE MEMBERS

- Lisa Aylard: There is a public consultation process currently open for feedback on the traceability program. Open until June 16th. <https://inspection.canada.ca/about-cfia/transparency/consultations-and-engagement/identification-and-traceability/eng/1672954519322/1672954519869>
- Cathy Burkosky: looking for a couple of employees (ages between 17-29 years old for the blueberry farm.) Starting around June 15th.
- Heather Shobe: Does anyone need a farm hand? 2-year-old Maremma dog up for adoption.
- Lisa Aylard: Texas ag minister bringing up concerns around mRNA vaccinations in animals. UK Bill just had a bill reach royal ascent. Novel foods. Question of how to stay informed about what you are eating, what you are vaccinating your animals with, etc.
- Cathy Burkosky: CBAN: Canadian Biotechnology Seed Bank. www.cban.ca GMOs issues and actions, lots of information on gene editing.

6. NEXT MEETING

- Tuesday, May 30th via in person/hybrid plus lunch at the ACRD board room 11:30 - 1pm.

Please arrive on time as on a tight schedule at the boardroom

Meeting adjourned at 10:40



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- Tailored coverage options for farm assets and liability that are unique to Small-Scale Meat Producers
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What's available?

- 1 Basic Coverage
- 2 Broad Coverage
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