



**SD70 PACIFIC RIM BOARD OF EDUCATION**

**PUBLIC MEETING MINUTES**

**April 11, 2023, 5:00 p.m.  
Wickaninnish Community School  
431 Gibson Street  
Tofino BC V0R 2Z0**

Trustees Present: Pam Craig - Board Chair  
Janis Joseph Trustee  
Larry Ransom Trustee  
Christine Washington Trustee  
Cherilyn Bray Trustee  
Cynthia Orr Trustee  
Helen Zanette Trustee

Staff Present: Tim Davie Superintendent  
Barbara Ross Assistant Secretary Treasurer  
James Messenger Director of Instruction and Innovation (Online)

Other Attendees: Ryan Dvorak ADT President (Online)  
Andrew Schneider CUPE Vice President (Online)  
Paula Mason (Online)

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**1. Acknowledgement**

**2. Call to Order**

The Meeting was called to order at 5:00 pm.

**3. Questions of Agenda/Approval of Agenda**

The agenda for April 11, 2023, was approved as circulated.

**4. Conflict of Interest Declaration**

**5. Adoption of Minutes of March 7, 2023**

Approval of the March 7, 2023 minutes was moved by Trustee Bray and seconded by Trustee Orr.

**Carried.**

6. **Announcements of the Chair**

Chair Craig thanked the Wickaninnish Community School for hosting the meeting and expressed her gratitude for being there.

7. **Good News from the Schools**

8. **Trustee Statements**

Trustee Bray - Thankful that we had the opportunity to tour the schools.

Trustee Craig - We felt very welcomed and we attended Naauu by the Tla-o-qui-aht FN

9. **Petitions/ Delegations/ Presentations**

9.1 **Bamfield Community School Association Budget Presentation**

10. **Staff Reports**

10.1 **The Superintendents Monthly Report**

10.2 **Strategic Plan Update**

10.3 **Capital Plan Update**

**Moved by:** Trustee Bray

**Seconded by:** Trustee Ransom

That the Board of Education approve the proposed Five-Year Capital Plan (Major Capital Program) for 2023-24 in the amount of \$28,102,065.

**Carried**

**Moved by:** Trustee Zanette

**Seconded by:** Trustee Craig

That the Board of Education approved the proposed Five-year Capital Plan (Minor Capital Program) for 2023-24 in the amount of \$2,715,000.

**Carried**

**Moved by:** Trustee Washington

**Seconded by:** Trustee Orr

That the Board of Education enact, as follows:

1. The Capital Plan Bylaw of the Board for the 2023/24 Capital Plan as approved by the Minister, to include the supported capital project(s) specified in the letter addressed to the Secretary-Treasurer and Superintendent, dated March 9, 2023, is hereby adopted.
2. This Capital Bylaw may be cited as School District Pacific Rim Capital Bylaw No. 2023/24-CPSD70-01.

**Carried**

**10.4 2023-24 Preliminary Funding Update**

10.4.a 2023-24 Cost-of-living adjustments

10.4.b Feeding Futures Fund

The Acting Secretary Treasurer will present an update on the Feeding Futures Fund

**10.5 2023-24 Preliminary Budget Update**

**11. Unfinished Business/ New Business**

**11.1 Ad Hoc Committee for Bursaries and Awards**

We need 3-4 Trustees to help with this. We can pick up the bursary package to review the applications as well as to review the process in the district. Trustee Joseph, Trustee Zanette and Trustee Washington along with Trustee Craig.

**11.2 Trustee Recognition Dinner**

We need to get some dates and suggestions to honor past Trustees. In the past we have had a dinner. The past Trustees are Trustee Buchanen, Trustee Benny, Trustee Lesley Trustee Watts.

**12. Finance and Operations Committee of the Whole Minutes**

**13. Correspondence- Action Required**

**14. Correspondence- For Information**

**15. Board Committees**

**15.1 Alberni Clayoquot Health Network - Table of Partners Minutes**

Both Trustee Zanette and Trustee Ransom attended the meeting. They have invited Trustee Orr to the next meeting as it has to do with the communities on the West Coast.

The table of Partners is looking for a community group to present in the square at The Harbour Quay. They would also like to have music and they should contact the Superintendent.

**15.2 Heritage Commission Report**

Very interesting things going on. Don't miss the George Clutesi exhibit at the Museum.

**15.3 Agriculture Development Committee Minutes**

**16. Internal District Committees**

**17. Audience Question Period**

18. **Adjournment**

**Moved by:** Trustee Washington

**Seconded by:** Trustee Bray

The Chairperson adjourned the meeting. The next regular meeting of the Board of Education will be held on May 23, 2023 at 5:30 in the Administration Office,

**Carried**

*Pam Craig*

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Board Chair

*BL*

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Acting Secretary-Treasurer