



**SD70 PACIFIC RIM BOARD OF EDUCATION
PUBLIC MINUTES
5:00 pm – June 14, 2022
Administration Office/ Zoom**

Trustees	P. Craig, S. Leslie, C. Washington, R. Buchanan, J. Bennie (via Zoom), L. Ransom (via Zoom)
Administration:	G. Smyth, B. Witte, J. Messenger, B. Ross, S. Manson, L. Morphet, M. Fryer
P&VP:	R. Souther

Call to Order – 5:03 pm Trustee Craig in the Chair.

Barbara Ross, Assistant Secretary-Treasurer was appointed as Secretary-Treasurer during the In Camera Meeting.

Trustee Craig acknowledged the Tseshaht and Hupacasath people on whose unceded traditional territory we live, work and learn.

Questions/Approval of Agenda

Moved by Trustee Washington and seconded by Trustee Leslie that the Agenda for June 14, 2022, be approved with the addition of the following:

10.1 *email from MLA Karin Kirkpatrick*

CARRIED

Conflict of Interest Declaration – Nil

1.0 Adoption of Minutes

Moved by Trustee Buchanan seconded by Trustee Leslie that the minutes of May 10, 2022 be approved.

CARRIED

2.0 Announcements of the Chair

- Trustee Craig noted that the new Superintendent Tim Davie has presented his Priority List for 2022-23 which the Board has reviewed.
- Trustee Craig wished Mr. Smyth well as did the rest of the Board.

3.0 Good News from the Schools - Nil

4.0 Trustee Statements

- Trustees reported on various events attended.

5.0 Petitions/Delegations/Presentations - Nil

6.0 Staff Reports

6.1 Superintendents Report

6.2 The Superintendent provided his monthly report – *attached*.
District Strategic Plan

The multi-year plan focuses on improving numeracy, literacy, and well-being of students, and considers a variety of Ministry-, District-, and classroom-based indicators of student performance. Some of the data is already on the Ministry website, some it on the district Sharepoint site, other data to be collected at the end of the month. We are constantly looking at available data and look forward to having all of it ready to review as part of the ongoing consultation process.

What is notable in current 2021/22 data available from B.C. Education System Performance - Pacific Rim School District (gov.bc.ca) is there remains concerns about gaps in performance between populations of students, particularly between Indigenous and non-Indigenous, and between learners on reserve and off reserve. Numeracy remains a primary consideration, as does the state of students' wellbeing and health. Yet students still express schools are safe, welcoming places where they are well-connected to adults, even if some students might struggle academically or find it difficult at times to have a sense of belonging.

The story is not unique to SD70, however, and in many of the results SD70 performance falls within the middle 50% of districts across the province. In other words, equity issues, numeracy issues, health and well-being issues are commonplace, and SD70 falls into the large middle of the province. Not that we aspire to average, but rather we are not alone when it comes to addressing some of our challenges. What might be remarkable is that our challenges are not more severe given the recent struggles of attendance and engagement.

We have shared data with the Education Committee of the Whole and will be gathering feedback from a variety of sources between now and September 30, 2022. The feedback process will focus on the strategies necessary to see improvement in these critical areas.

6.3 2021-22 Budget

The Assistant Secretary-Treasurer provided an update on the 2021-22 Budget – *attached*.

6.4 2022/23 Annual Budget Bylaw

ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 70 (PACIFIC RIM) (called the "Board") to adopt the Annual Budget of the Board for the fiscal year 2022/2023 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. Board has complied with the provisions of the Act respecting the annual budget adopted by this bylaw.
1. This bylaw may be cited as School District No.70(PACIFIC RIM) Annual Budget Bylaw for fiscal year 2022/2023.
3. The attached Statement 2 showing the estimated revenue and expense for the 2022/2023 fiscal year and the total budget bylaw amount of \$54,514,476 for the 2022/2023 fiscal year was prepared in accordance with the Act.
4. Statement 2, 4 and Schedules 2 to 4 are adopted as the Annual Budget of the Board for the fiscal year 2022/2023.

Moved by Trustee Leslie and seconded by Trustee Buchanan and read a first time the 14th day of June, 2022;

Moved by Trustee Washington and seconded by Trustee Leslie and read a second time the 14th day of June, 2022;

Moved by Trustee Buchanan and seconded by Trustee Washington and read a third time, passed and adopted the 14th day of June, 2022.

CARRIED

6.5 Election Bylaw 3-1

A bylaw to provide for the determination of various procedures for the conduct of general school elections and other trustee elections.

Preamble:

Under the *School Act*, a board of education may, by bylaw, determine various procedures and requirements to be applied in the conduct of trustee elections.

In the Pacific Rim School District, trustee elections are held in the following trustee electoral areas:

TEA #	Trustee electoral area description:	# of trustees
1	District of Tofino, District of Ucluelet and Electoral Area "C" (Long Beach)	One

2	City of Port Alberni, Electoral Areas "A" (Bamfield), "B" (Beaufort), "D" (Sproat Lake), "E" (Beaver Creek) and "F" (Cherry Creek)	Six
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The Pacific Rim Board of Education wishes to establish various procedures and requirements under the authority of the *School Act* for trustee elections.

The Pacific Rim Board of Education in an open meeting of the Board, enacts as follows:

1. Definitions

The terms used in this bylaw shall have the meanings assigned by the *School Act*, the *Local Government Act*, and the *Local Elections Campaign Financing Act*, except as the context indicates otherwise.

"Board" means the Pacific Rim Board of Education.

"by-election" means a trustee election to fill a vacancy on the Board in any of the circumstances described in section 36 of the *School Act*.

"election" means a trustee election.

"general voting day" means the date on which general voting for a trustee election is to take place, whether part of the general school elections or a by-election.

"Minister" means the Minister of Education.

"Municipality" means the City of Port Alberni, District of Tofino and District of Ucluelet

"Regional District" means the Regional District of Alberni-Clayoquot.

2. Application

- (a) This bylaw applies to both general school elections and by-elections, except as otherwise indicated in this bylaw.

3. Order of Names on the Ballot

The order of names of candidates on the ballot will be determined by lot.

4. Resolution of Tie Vote after Judicial Recount

In the event of a tie vote after a judicial recount, the tie vote will be resolved by lot in accordance with the *Local Government Act*.

5. Nomination Deposit

No nomination deposit is required for nomination for the office of school trustee.

6. Number of Nominators

The minimum numbers of qualified nominators for a trustee candidate in Trustee Electoral Area #1 is two. The minimum numbers of qualified nominators for a trustee candidate in Trustee Electoral Area #2 is two.

7. Application of Local Government Bylaws

If the Regional District or a municipality conducts all or a part of the trustee election, the elections bylaws of the Regional District and Municipality, as they may be amended from time to time, apply to that trustee election or part of the trustee election, except for any bylaws determining the minimum number of nominators, the order of names on the ballot, the resolution of tie votes after judicial recount, requiring a nomination deposit, or any other matter on which the local government bylaws may not by law apply to a trustee election.

8. Title

This bylaw may be cited as ‘Pacific Rim Board of Education Trustee Elections Bylaw No. 3-1.’”

9. Repeal

Pacific Rim School District Trustee Elections Bylaw No 3 is hereby repealed.

Moved by Trustee Leslie and seconded by Trustee Buchanan, read a first time, read a second time, read a third time, passed the 14th day of June.

CARRIED

7.0 Executive Committee Reports

7.1 June 8, 2022.

8.0 Unfinished Business/New Business - Nil

9.0 Policy Development

9.1 Notice of Motion – P112: Trustee Code of Conduct

Moved by Trustee Washington and seconded by Trustee Leslie that the Board serve Notice of Motion to amend P112: Trustee Code of Conduct.

CARRIED

10.0 Correspondence – Action Required

10.1 *email from MLA Karin Kirkpatrick*

11.0 Correspondence – For Information

11.1 copy of the Ha-Shilth-Sa dated May 5 and June 2, 2022.

12.0 Board Committees

12.1 Education Committee of the Whole – *minutes of May 10, 2022*

12.2 Policy & Governance Committee of the Whole – *minutes of June 7, 2022.*

13.0 Internal District Committees

13.1 BCSTA/VISTA – *Trustee Ransom/Trustee Craig*

14.0 External or Community Committees

14.1 Port Alberni Museum & Heritage Commission – *Trustee Craig*


Audience Question Period

- ADTU President Cindy Hewitt thanked Mr. Smyth and Ms. Witte for all their support and wished them well in the future. Ms. Hewitt introduced Ryan Dvorak as the incoming ADTU President.
- CUPE Vice President Andrew Schneider congratulated Mr. Smyth, Ms. Witte, Ms. Morphet, and Ms. Hewitt on their retirements.
- DPAC President Darcy Phipps thanked Mr. Smyth for his support with DPAC.

The Chairperson adjourned the meeting at 6:14 pm. The next regular meeting of the Board of Education will be held on September 13, 2022 at 5:00pm in the Administration Office.



Trustee Craig, Chair



Barbara Ross, Asst. Secretary-Treasurer



Superintendent's Report June 14, 2022

6.1

June is an extremely busy month as schools wrap up the 2021/22 school year. While secondary graduation events garner the most attention, elementary schools are also celebrating their Grade 7's final days in elementary school. Scholarship and bursary events, elementary track meetings, classroom celebrations of learning, field trips, and assemblies will also fill the next seven school days before the school year ends on Friday, June 24. My appreciation goes to all Pacific Rim staff for their efforts this school year.

I also extend congratulations to fellow retirees in attendance this evening: Laurie Morphet, Director of Instruction – Inclusive Education, Barb Witte, Executive Assistant, and Cindy Hewitt, ADTU President.

District and School Leadership Changes

Lots of change in the school district and I'm pleased to confirm the following appointments:

- Ms. Dani Stone, Principal Wickaninnish Community School
- Ms. Nicole Thompson, Vice Principal, Ucluelet Secondary School
- Ms. Stephanie Spring, Vice Principal Tsuma-as Elementary School
- Mrs. Lisa Fryer, Acting Vice Principal, John Howitt Elementary School

Reporting Order

Feedback process is complete, and government has released a new Reporting Order that comes into effect in the 2023/24 school year. The key elements relate to the frequency and timing of reporting, the use of common proficiency scales (K-9) and letter grades (10-12), and student self-assessment on Core Competencies and Goal Setting. It is essentially what was initially proposed with the notable exception being the continued use of letter grades in grades 10-12. The district will have the 2022/23 school year to implement the revised Reporting Order.

National Indigenous Peoples Day

Tuesday, June 21 is National Indigenous Peoples Day and amidst events in schools is the Reawakening Ceremony and unveiling of the Wolf Tower at the Harbour Quay. This is all-day event is a partnership between the Tseshaht First Nation and the City of Port Alberni and I encourage people to find time in their day to visit.

**Budget Status Report
SD 70 (Pacific Rim)
Operating Fund at May 31, 2022**

Schedule 2	ACTUALS		FORECAST		Year End	Variance	Received
	Actual YTD	Forecast May	Forecast June	Year End			
Revenue							
Provincial Grants							
- Ministry of Education - Operating	38,117,001	4,240,878	3,850,088	38,713,074	596,073	85%	
- Ministry of Education - Other	902,057	(148,774)	153,091	349,284	(552,773)	38%	
- Other Provincial Grants	-	-	-	-	-		
Federal Grants							
Tuition	250,000	-	-	549,860	299,860	220%	
Other Revenue	3,422,357	(365,028)	-	3,362,952	(59,405)	109%	
Rentals and Leases	58,400	1,400	1,400	74,695	16,295	123%	
Investment Income	20,000	5,000	5,000	35,370	15,370	127%	
Total Revenue	42,769,815	3,733,476	4,009,579	43,085,235	315,420	85%	
Expenditures							
Teachers	18,073,687	15,921,264	1,800,000	17,721,264	352,423	88%	
Principals and Vice Principals	3,336,244	2,905,070	273,732	3,178,802	157,442	87%	
Support Staff	7,194,913	6,147,912	600,000	6,747,912	447,001	85%	
Other Professionals	1,158,545	1,290,856	120,204	1,411,060	(252,415)	111%	
Substitutes	1,500,000	1,452,330	88,795	1,541,125	(41,125)	97%	
Employee Benefits	6,866,043	6,030,818	663,028	6,693,846	172,197	88%	
Services and Supplies	4,751,354	4,681,305	808,017	5,489,322	(737,968)	99%	
Total Expenditures	42,880,886	38,429,556	4,353,775	42,783,331	97,555	90%	
Net Revenue (Expense)	(111,071)	(3,087,376)	(344,196)	301,904	412,975		
Transfer to Local Capital	(79,411)		(79,411)	(79,411)	-		
Tangible Capital Assets Purchased	(116,000)	(169,371)		(169,371)	(53,371)	Note 4	
Budgeted Prior Year Surplus Appropriation	306,482						
Budgeted Surplus (Deficit), for the year	-	3,733,476	(423,607)	53,122	359,604		

Comments:

- This report is based on the Amended Annual Budget approved in February.
- This report reflects the period of July 1, 2021 to May 31, 2022.
- Salary forecasts are based on the # of pay periods remaining in the year.
- Benefits forecasts are based on 23% of salary forecasts.
- Services / Supplies forecasts are based on expenditures in the previous year.

Notes:

- 1 - year to date, we have spent \$3,256,747 more than we have spent, pending receipt of \$3,733,476
- 2 - by year end, we will receive \$315,420 more in revenue than projected
- 3 - by year end, we will spend \$57,555 less on expenses than projected
- 4 - by year end, we will spend \$53,371 more on tangible capital assets than projected
- 5 - our forecasted surplus appropriation for this fiscal year is \$53,122

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