



**SD70 PACIFIC RIM BOARD OF EDUCATION  
BUDGET INPUT  
PUBLIC MINUTES  
5:00 pm – March 8, 2022  
Via Zoom**

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**Trustees** P. Craig, S. Leslie, J. Bennie, L. Ransom, R. Buchanan, C. Washington, C. Watts  
**Administration:** G. Smyth, B. Witte, J. Messenger, B. Ross  
**P&VP:** S. Brown

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**Call to Order** – 5:05 pm Trustee Craig in the Chair.

Trustee Craig acknowledged the Tseshaht and Hupacasath people on whose unceded traditional territory we live, work and learn.

**Questions/Approval of Agenda**

*Moved by Trustee Buchanan and seconded by Trustee Washington that the Agenda for March 8, 2022, be approved with the following addition:*

6.6 ADSS Travel Club Request

CARRIED

**Conflict of Interest Declaration – Nil**

**1.0 Adoption of Minutes**

*Moved by Trustee Leslie seconded by Trustee Ransom that the minutes of February 8, 2022 be approved.*

CARRIED

**2.0 Announcements of the Chair**

**3.0 Good News from the Schools**

- Trustee Ransom reminded everyone that this week is Totem 66 Week.

**4.0 Trustee Statements**

- Trustee Craig attended various meetings recently.

**5.0 Petitions/Delegations/Presentations**

5.1 ADSS Breakfast Club – *letter attached.*

**6.0 Staff Reports**

6.1 Superintendents Report

The Superintendent provided his monthly report – *attached.*

6.2 Expenditures for January 2022

*Moved by Trustee Washington and seconded by Trustee Buchanan that the expenditures for the month of January 2022 be approved as follows:*

Description	January
Supplies and Services	\$2,046,372.82
Salaries and Benefits	\$3,518,807.47
	<b>\$5,565,180.29</b>

CARRIED

6.3 2022/23 School Calendar

*Moved by Trustee Washington and seconded by Trustee Watts that the Board approve the 2022-23 School Calendar as presented.*

CARRIED

6.4 Public Board Meetings for 2022-23

*Moved by Trustee Washington and seconded by Trustee Watts that the Board approve the Public Board Meeting schedule for 2022-23 as presented.*

CARRIED

6.5 2021-22 Budget

The Assistant Secretary-Treasurer provided an update on the 2021-22 Budget – attached.

6.6 ADSS Travel Club Request

*Moved by Trustee Buchanan and seconded by Trustee Leslie that the Board approve the request from the ADSS Travel Club to travel to France and Spain for Spring Break 2023.*

CARRIED

**7.0 Executive Committee Reports**

7.1 February 16 and March 2, 2022.

**8.0 Unfinished Business/New Business****8.1 2022 Trustee Bursary (ADSS)**

Trustee Craig received an email from Terri-Ann Wynans at ADSS regarding any changes to the Trustee Bursary. Trustee Craig asked that all available funds be used for the 2022 Bursaries.

**9.0 Policy Development****9.1 Notice of Motion – P 200: Executive Committee**

*Moved by Trustee Watts and seconded by Trustee Washington that the Board approve the amendments to P 200: Executive Committee.*

CARRIED

**9.2 Notice of Motion – P 420: Professional Growth Program**

*Moved by Trustee Washington and seconded by Trustee Buchanan that the Board approve the deletion of P 420: Professional Growth Program.*

CARRIED

**9.3 Administrative Procedures – AP 4001: Guidelines for Managing Medical Certificates**

This AP was reviewed at the Policy & Governance Committee of the Whole meeting on February 8, 2022 and there were no amendments made.

**9.4 Administrative Procedures – AP4031: Employee Long Service and Retirement Recognition**

This AP was reviewed at the Policy & Governance Committee of the Whole meeting on February 8, 2022 and there were no amendments made.

**10.0 Correspondence – Action Required**

10.1 copy of email dated February 28, 2022 from the Tla-o-qui-aht First Nation. Mr. Smyth will send a letter of support on behalf of the Board.

**11.0 Correspondence – For Information**

11.1 copy of the Ha-Shilth-Sa dated February 10 and 24, 2022.

**12.0 Board Committees - Nil****13.0 Internal District Committees**

13.1 BCSTA Provincial Council/VISTA – *Trustee Craig*

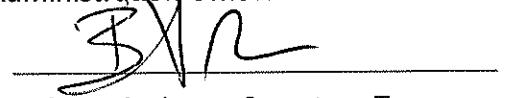
**14.0 External or Community Committees**

14.1 Port Alberni Museum & Heritage Commission - *Trustee Craig*

**Audience Question Period**

The Chairperson adjourned the meeting at 5:46 pm. The next regular meeting of the Board of Education will be held on April 12, 2022 at 5:00pm in the Administration Office.

  
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Trustee Craig, Chair

  
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B. Ross, Assistant Secretary-Treasurer

# Alberni District Secondary School Breakfast Club

4000 Roger Street, Port Alberni, BC V9Y 0B1

5.1

January 16, 2022

Dear Trustees,

I would like to thank you all once again for your continued support of the ADSS Breakfast Club. Every year your contributions to this program make a significant difference to so many students' lives. This is the 14<sup>th</sup> year since the inception of this very unique program began in 2008.

ADSS has approximately 1100 students ranging from Grade 8 to Grade 12, many of which are living below the poverty level. Throughout the years, we have many students struggling to attend school and many that access the breakfast club for several reasons: dysfunctional home lives, financial issues, poor choices, homelessness, etc. As you know, this program is very unique as we try to give our vulnerable students a "hand up" not a hand out. Our efforts have enabled our students to continue their schooling with self-respect and pride.

At ADSS, donated funds, over \$47,000 yearly, are used to purchase Breakfast Club foods such as bagels, jam, peanut butter, margarine, cream cheese, honey, fruit, yogurt, granola bars, napkins, etc. Food items are also delivered to 8<sup>th</sup> Avenue Learning Centre on a regular basis. In addition, food bins are filled (as requested by teachers) with bagels, fruit and granola bars. Bins are then delivered to 40 classrooms that host "grab and go stations" throughout the school. This allows students to access food easily throughout the day, 5 days a week. Our numbers are well over 400 students who are accessing the Breakfast Club on a daily basis. In past years, tables are set up during Exam week (twice a year from 7:30 am to 1:00 pm) to provide breakfast and lunch items to any and all students that are hungry.

The goal of the ADSS BC is to feed hungry students, create relationships and build trust, to remove barriers that a student may have and to ensure a successful school career. Students seek help through youth workers, staff and administration who then bring them to the Breakfast Club to find the help that is needed - food, clothing, hygiene items, school supplies, etc.

Grocery (canned foods, etc.), gift cards, hygiene items (feminine products, shampoo/conditioner, deodorant, tooth brushes, etc.) and Christmas hampers items are purchased for our at-risk students and students in crisis. They are then distributed to students through school counselors; items are handed out on an "as needed basis". In addition to these items, we also have a supply of clothing, runners, coats, grad items (Prom dresses, suits) and school supplies that are made available for students in need. Depending on the need throughout the year, the budget for these items can run between \$4000-\$5000. Having these items on site make life for our students much less stressful. Having less stress in their lives takes away the barriers and allows our students to concentrate on their schooling and successfully graduate.

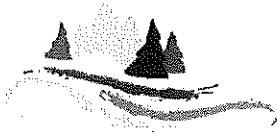
The BC program is available to all students who are hungry. Over the years, staff and volunteers have stated that they have noticed significant improvements at our school with our students' grades, attitudes, exam scores, grad rates and their overall quality of life since the Breakfast Club began; the Breakfast Club is a contributing factor to these successes. We know that it takes a lot for students to ask for help, so the goal is to ensure that the recipients receive complete privacy and that their dignity remains intact.

This program is 100% volunteer run and we are very happy to return to the BC this school year. The amazing volunteers that attend on a weekly basis and generously donate their time represent: Young Life, Family Guidance, Rotary Club, John Howard Society, VIHA, RCMP, USMA Guardianship Team, INEO, SD 70 Staff members, ADSS PAC members, as well as citizens and business owners within our community. They are all very dedicated to making a difference for our students.

I would like to ask you to consider a donation of \$11,000.00 once again for the 2022-23 school year, which will help to continue this successful program. I would like to thank you for your consideration and look forward to hearing from you. If you any questions regarding this letter, please feel free to contact me at my home phone number 250.724.6115 or at my new email address [meljoeburton@gmail.com](mailto:meljoeburton@gmail.com) or call Principal Rob Souther at 250-723-6251 ext. 2405.

Sincerely,

Melody Burton  
ADSS Breakfast Club Coordinator



## Superintendent's Report March 8, 2022

6.1

### Ministry of Education news

The Ministry of Education has made two important announcements relating to Reporting Order changes and additional graduation requirements. Based on feedback from the education sector, rightsholders and partner groups, the Ministry of Education has decided to delay the implementation of K-12 Reporting order revisions. Instead, the Ministry will be conducting further engagements and revisions to the Order, targeting implementation in the 2023/24 school Year.

The Ministry also announced this past week of its intention to add an Indigenous-Focused Graduation course to secondary graduation requirements. This requirement is expected to be a phased-in approach that would come into full effect for the 2023/24 school year. The new requirement will "...provide all BC students with the necessary time and opportunity to develop deeper understanding of the experiences, cultures, and histories of Indigenous peoples in Canada, in support of the K-12 mandate to develop the Educated Citizen." Included in this new requirement are current Indigenous-Focused courses BC First Peoples 12, Contemporary Indigenous Studies 12, and English First Peoples 10-12, existing First Nations Languages courses and local Board/Authority Approved courses. Government has launched a public engagement process through the [govTogetherBC](https://www.govtogetherbc.ca) website to gather feedback through April 22, 2022.

### 2022/23 School Registration

Schools continue to receive registrations for the 2022/23 school year. Catchment area learners were a priority for February, and as of March 1, 2022 schools are starting to consider out-of-catchment requests. **Parents who have yet to register their child in their catchment area school for the upcoming school year are strongly advised to do so before Spring Break.** Out-of-catchment requests can quickly fill space in schools, possibly at the expense of catchment students who were not registered during February and early March.

### District and School Leadership Changes

In addition to the Board's search for a new Superintendent, retirements and reassignments will also see the district filling Director of Instruction – Inclusive Education, District Principal – Indigenous Education, and various Principal and Vice Principal positions both in the Alberni Valley and West Coast. More to come in April

### Nurse Practitioner at ADSS

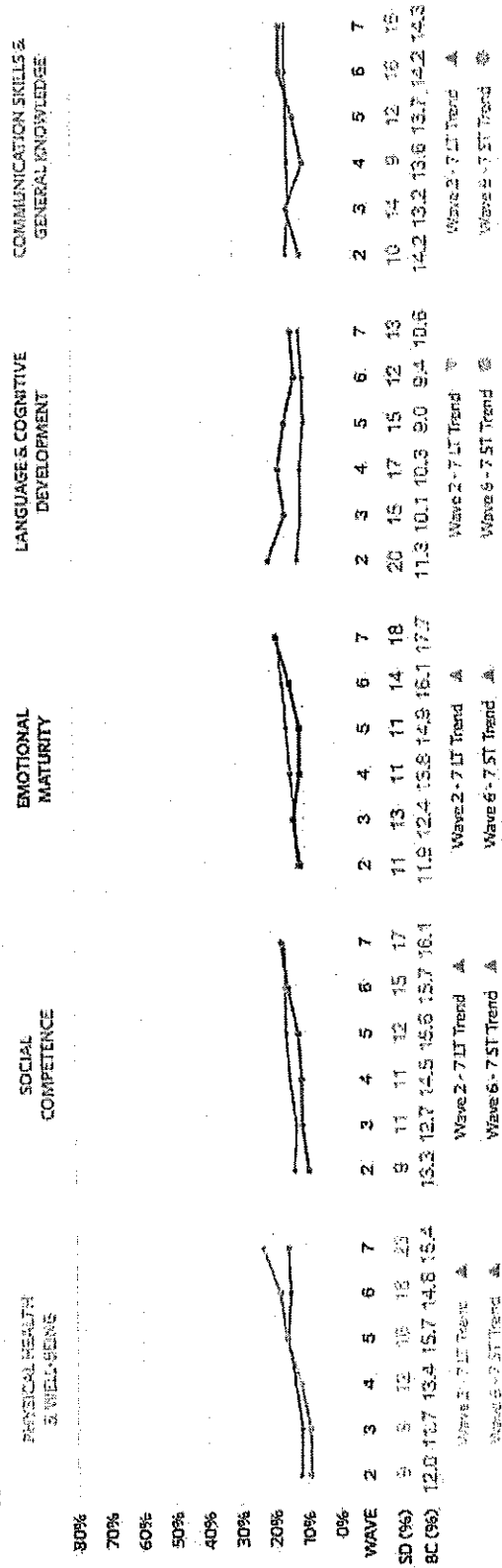
We are pleased to confirm that as part of our partnership with Island Health and the AV Community School Society, the Wellness Centre at ADSS will see the addition of an Island Health Nurse Practitioner. The Nurse Practitioner will complement current health services offered through the Youth Health Clinic and will focus on school-aged youth attending ADSS. Nurse practitioners are **health professionals who have achieved the advanced nursing practice competencies at the graduate level of nursing education and work with physicians and other health professionals to provide comprehensive and continuous care for patients.**

### Demographic Trend

Wave 7 EDI results (2017-19) show a disturbing trend regarding child vulnerability, particularly in the area of Physical Health and Well-Being. This measures children's gross and fine motor skills, physical independence, and readiness for the school day such as, motor control, energy level, daily preparedness for school and washroom independence. Notably, the difference between Pacific Rim and Province has significantly increased in Waves 6 and 7, and echoes concerns from schools and individual kindergarten teachers about the lack of readiness for school. Wave 8 data (2020-22) is still being compiled and will not be available for a while yet, but annual kindergarten transition meetings between SD70 staff and various community agencies and community-based suggests the trend will continue to increase for the 2022/23 school year.

This information underscores the importance of healthy child development in the early years and of the possibilities that might be realized through a greater connected between child care and K-12 education. It also presents a resourcing challenge within kindergarten and Grade 1 classrooms based on the increased needs of our youngest learners, and a financial challenge to the school district as it tries to address additional costs. District staff continue to explore creative ways to support these learners, but it is likely that the 2022/23 budget could see increases in classroom support costs.

FIGURE 12. WAVE 2-7 SCALE LEVEL VULNERABILITY TRENDS FOR ALBERTA



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**Budget Status Report  
SD 70 (Pacific Rim)  
Operating Fund at February 28, 2022**

	<b>FINAL</b>	<b>ACTUALS</b>		
	<u>Schedule 2</u>	<u>YTD</u>	<u>Variance</u>	
<b>Revenue</b>				<b><u>Received</u></b>
Provincial Grants				61%
- Ministry of Education - Operating	38,117,001	23,179,225	14,937,776	85%
- Ministry of Education - Other	902,057	767,175	134,883	-
- Other Provincial Grants			-	-
Federal Grants			-	-
Tuition	250,000	549,860	(299,860)	220%
Other Revenue	3,422,357	2,332,437	1,089,920	68%
Rentals and Leases	58,400	58,965	(565)	101%
Investment Income	20,000	16,948	3,052	85%
<b>Total Revenue</b>	<u>42,769,815</u>	<u>26,904,610</u>	<u>15,865,205</u>	<u>63%</u>
<b>Expenditures</b>				<b><u>Spent</u></b>
Teachers	18,073,687	10,722,870	7,350,817	59%
Principals and Vice Principals	3,336,244	2,224,724	1,111,520	67%
Support Staff	7,194,913	4,248,964	2,945,949	59%
Other Professionals	1,158,645	839,000	319,645	72%
Substitutes	1,500,000	768,094	731,906	51%
Employee Benefits	6,866,043	22% 3,880,147	2,985,896	21% 57%
Services and Supplies	4,867,354	3,495,688	1,371,666	72%
<b>Total Expenditures</b>	<u>42,996,886</u>	<u>26,179,488</u>	<u>16,817,398</u>	<u>61%</u>
<b>Net Revenue (Expense)</b>	(227,071)	725,122		
<b>Transfer to Local Capital</b>	(79,411)			
<b>Budgeted Prior Year Surplus Appropriation</b>	306,482			
<b>Budgeted Surplus (Deficit), for the year</b>	<u>-</u>	<u>725,122</u>		