



**PACIFIC RIM SCHOOL DISTRICT 70
PUBLIC BOARD OF EDUCATION MEETING**

**AGENDA
February 14, 2023 – 5:00 pm
Administration Office**

Acknowledgement: We acknowledge that we work and learn on the ha-houlthees of the Hupačasath, Huu-ay-aht, Tla-o-qui-aht, Tseshaht, and the Yuułuʔiłʔatḥ Nations.

Call to Order and Land Acknowledgment

Approval of Agenda for February 14, 2023

Conflict of Interest Declaration

1.0 Adoption of Minutes of the Public Board of Education Meeting

Motion: That the minutes of the Public Board of Education meeting held on January 10, 2023 be adopted.

2.0 Announcements of the Chair

Upcoming Events

- Family Day February 20, 2023
- Pink Shirt Day February 22, 2023

3.0 Good News from the Schools

4.0 Trustee Statements

5.0 Petitions/Delegations/Presentations

5.1 Ann Ostwald Leadership class – Student Shadow Council presentation

5.2 Cathy Cross Presentation – Alberni Valley Community School Society

6.0 Staff Reports

6.1 The Superintendent will give a monthly report.

Tim Davie

6.2 The Assistant Secretary Treasurer will give a report on the 2023/24 Budget process and enrollment projections.

Barbara Ross

- 6.3 The Director of Instruction - Inclusive Education will present an update regarding Integrated Child/Youth Teams.

Michell Bennett

- 6.4 The Assistant Secretary Treasurer will propose an increase to per-diem, mileage and child care as per the increase from BC School Trustees Association.

Motion to approve an increase to the per-diem, mileage and Trustee child care rates as per the BC School Trustees Association rate increase.

Barbara Ross

- 6.5 The Director of Instruction - Inclusive Education and the Director of Instruction – Learning & Innovation will present an update regarding the MOECC Anti-Racism Action Plan.

Michell Bennett

James Messenger

- 6.6 The Assistant Superintendent will provide an update on the Family Affordability Fund.

Peter Klaver

- 6.7 The Director of Operations is requesting to purchase 2 vans to replace condemned vans.

Greg Roe

Motion to approve the purchase of 2 Vans to replace the condemned vans.

- 6.8 The Acting Secretary Treasurer will speak to the 2022-23 Amended Annual Budget.

Barbara Ross

7.0 Correspondence – Action Required

- 7.1 The Superintendent will present a letter from the Canadian Parents for French requesting support for early and late French immersion classes.
- 7.2 The Superintendent will present a letter from Cara de St. Remy regarding the ADSS Washrooms
- 7.3 Letter of Request for a Canoe Project from Dave Maher
- 7.4 The Superintendent will present a letter from the ADTU regarding Policy 133 Trustee Teacher Liaison Committee.
- 7.5 Letter from Carl Pool and the SOGI Committee

8.0 Correspondence – For Information (Receive and File)

9.0 Executive Committee Report

9.1 The minutes for the Executive Committee Report are attached.

10.0 Unfinished Business/New Business

11.0 Adoption of the Minutes for Internal Committees

11.1 January Policy Committee of the Whole Minutes

Motion to adopt the Policy Committee of the Whole Minutes

12.0 Internal District Committees

12.1 Minutes from the Labour Management Council

Trustee Washington

13.0 External or Community Committees

13.1 Port Alberni Heritage Commission Report - attached

Trustee Craig

13.2 Table of Partners Alberni Clayoquot Health Network Minutes – attached

Trustee Zanette

13.3 Table of Partners Alberni Clayoquot Health Network Agenda – attached

Trustee Ransom

13.4 Traffic Advisory Committee Minutes -attached

Trustee Washington

13.5 Alberni Clayoquot Regional District Agriculture Committee
Minutes - attached

Trustee Zanette

13.6 Air Quality Council Report and discussion on appointing a
Trustee Liaison - attached

Trustee Craig

13.7 District Parent Advisory Council Minutes – attached

Tim Davie

13.8 British Columbia Public School Employers Association Summary
Of highlights

Trustee Craig

13.9 Alberni Clayoquot Regional District Emergency Planning Liaison
Group Minutes

14.0 Policy Development

15.0 Audience Question Period

Adjournment



**PACIFIC RIM SCHOOL DISTRICT 70
PUBLIC BOARD OF EDUCATION MEETING**

MINUTES

**January 10, 2023 – 5:00 pm
Administration Office**

Trustees:

Pam Craig, Board Chair
Janis Joseph
Helen Zanette
Cherilyn Bray
Larry Ransom
Chris Washington
Cynthia Orr

Administration:

Tim Davie
Peter Klaver
Barbara Ross
James Messenger
Stacey Manson
Marc Fryer
Greg Roe
Michelle Bennett
Mike Gough
Carla Neville

Principal/Vice Principal:

Absent:

Stacey Manson, Marc Fryer, Greg Roe, Michelle
Bennett, Mike Gough, Cynthia Orr

Call to Order and Land Acknowledgment

The Chair called the meeting to order at 5: 00pm.

Questions of Agenda/Approval of Agenda

There were no additions, deletions or change in order to the Agenda.

Conflict of Interest Declaration

There were none.

1.0 Adoption of Minutes

That the minutes of the Public Board of Education meeting held on December 13, 2022 be adopted.

**Moved by Trustee: Washington
Seconded by: Trustee Bray
CARRIED UNANIMOUSLY**

2.0 Announcements of the Chair

Nil

3.0 Good News from the Schools

Trustee Craig mentioned that the Totem Tournament was an amazing event and that Students, Staff and Athletes did a wonderful job. The Band and Cheerleaders did were excellent as well.

Trustee Craig mentioned that February 4th is Family Literacy Day. The event is put on by the AV Children and Youth Network. This is a very important event for local families.

4.0 Trustee Statements

Trustee Craig discussed the length of the Board meetings and breaks

Motion to move the discussion to 10.1

Moved by: Trustee Washington
Seconded by: Trustee Zanette
Carried Unanimously

5.0 Petitions/Delegations/Presentations

5.1 The Community Development Officer for Community Futures Alberni-Clayoquot, Reanna Miller will presented a community development project.

Motion to provide a letter of support for the MTB location before February 27, 2023

Moved by: Trustee Washington
Seconded: Trustee Bray
CARRIED UNANIMOUSLY

6.0 Staff Reports

6.1 Superintendent's Report

Superintendent Tim Davie gave his monthly report.

6.2 Secretary- Treasurer - The Assistant Secretary Treasurer presented the amended budget for 2022/2023

Motion

That the board approve the amended budget for the year ended June 30, 2023 presented.

Moved by: Trustee Washington
Seconded by: Trustee Bray
CARRIED UNANIMOUSLY

- 6.3 The Assistant Secretary Treasurer presented the ESA usage for 2022.

Motion

To reallocate extra funds for inclusive education to support an intersection of sexual exploitation and drug trafficking of children and youth in Port Alberni and the West Coast.

Moved by: Trustee Bray
 Seconded by: Trustee Washington
CARRIED UNANIMOUSLY

- 6.4 The Assistant Secretary Treasurer presented the September, October and November expenditures.

Description	September	October	November	Total
Supplies and services	3,021,461.02	2,146,300.70	1,678,378.28	6,846,140.00
Salaries and benefits	2,391,778.90	4,404,442.10	3,874,276.72	10,670,500.72
Total	5,413,239.92	6,550,742.80	5,552,675.00	17,516,657.72

Motion to approve the monthly expenditures as presented for September, October and November.

Moved by: Trustee Washington
 Seconded by: Trustee Joseph
CARRIED UNANIMOUSLY

- 6.5 The Assistant Superintendent Peter Klaver and the Principal of Eighth Avenue Learning Centre Dave Maher presented a report on the Grant Announcement from the Ministry of Public Safety and Solicitor General.

We are happy to bring good news to the table. Last year the Solicitor General granted \$10,000 to work with at risk youth. This year they granted us 10,500. After Mr. Klaver contacted the Solicitor General and explained the unique community struggles in Port Alberni they granted us \$87,000.

7.0 Correspondence – Action Required

- 7.1** Correspondence from Anna Jack and the ADSS travel club would like to gain permission from the school board for a field trip to Portugal for Spring Break 2024.

To approve a field trip to Portugal that is planned to take place during Spring Break 2024

**Moved by Trustee Washington
Seconded by Trustee Joseph
CARRIED UNANIMOUSLY**

8.0 Correspondence – For Information (Receive and File)

- 8.1** Letter from the Honorable David Eby M.L.A to the Honorable Rahna Singh Minister of Education and Childcare

9.0 Executive Committee Report

- 9.1** The Executive Committee Report was received as Information. An Information Sheet is attached to the Agenda.

10.0 Unfinished Business/New Business

11.0 Board Committees

12.0 Internal District Committees

Nil

13.0 External or Community Committees

- 13.1** Trustee Craig presented a report from the Alberni Valley Heritage Commission

- 13.2** Trustee Craig presented a report from the VISTA executive committee meeting

14.0 Policy Development

Audience Question Period - There were no questions.

The Chairperson adjourned the meeting at 6:50pm

Board Chair

Secretary-Treasurer



Alberni Valley Community School

“Together We Are Better”

Our Vision

A community where every child is encouraged and supported to thrive and reach their full potential.

Our Mission

The Mission of the Community School is to foster well-being and the healthy development of students, families, and the school community.

Our Core Values guide our behaviour and govern how we will work together to achieve our Vision and Mission:

Adaptable - We are flexible and innovative in order to meet the needs of our students, community and the changing environment in which we work.

Inclusive - We embrace diversity and create an environment of caring and belonging where every person is welcomed.

Respectful - We act with empathy, honesty, transparency, and integrity.

Collaborative - We work collaboratively to create meaningful partnerships that result in positive impacts for our students and families.

What the Money Supports

SD 70 support for Alberni Valley Community School impacts many students in multiple ways. This is a five year look at program use recorded as program visits and hours of service.

Program	Visits	Hours of Service
2017 – 2018		
Homework Assistance – Elementary	1066	1066
Girl Talk (Go Girls) – Elementary	420	840
Girl Talk (Go Girls) – ADSS	120	120
Dunn Before & After School Care	92	276
Wellness Centre – Youth Clinic	702	--
Wellness Centre – Counselling	433	324.75
Lunch Program – Elementary	40 265	
2018 – 2019		
Homework Assistance – Elementary	380	380
SCAMPERS Summer Reading Recovery	300	900
Dunn Before & After School Care	1404	4212
Wellness Centre – Youth Clinic	525	--
Wellness Centre – Counselling	692	519
Lunch Program – Elementary	39 086	
2019 – 2020		
Go Girls – Elementary	250	500
Dunn Before & After School Care	1392	3987
Wellness Centre – Youth Clinic	340	--
Wellness Centre – Counselling	461	345.75
COVID Grocery Hampers	1092	
\$10 Grocery Cards for Hampers	734	
2020 - 2021		
Wellness Centre – Youth Clinic	386	--
Wellness Centre – Counselling	1113	834.75
Lunch Program – Elementary	28 787	
Lunch Program – 8 th Ave	1390	
Lunch Program - ADSS	4470	
2021 – 2022		
Wellness Centre – Youth Clinic	393	--
Wellness Centre – Nurse Practitioner	55	--
Wellness Centre – Counselling	1508	1131
Lunch Program – Elementary	33 113	

Alberni Valley Community School Society



"Together We Are Better"

What is
a Community
School?

A Community School is both a place and a set of partnerships between the school and other community resources. In these schools, an integrated focus on academics and family support, health and social services, and youth and community development leads to improved student learning, stronger families and healthier communities.

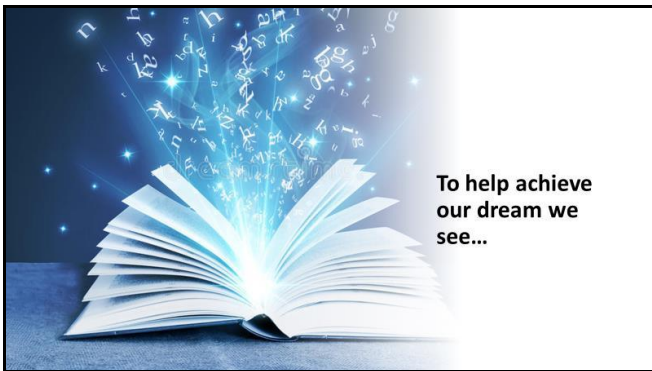
SD 70 Pacific Rim, Policy 630: Community Schools



Our Vision

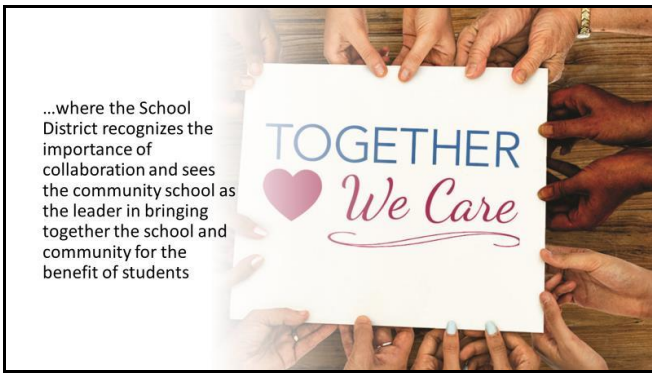
A community where every child is encouraged and supported to thrive and reach their full potential.













The Community School is a catalyst for...

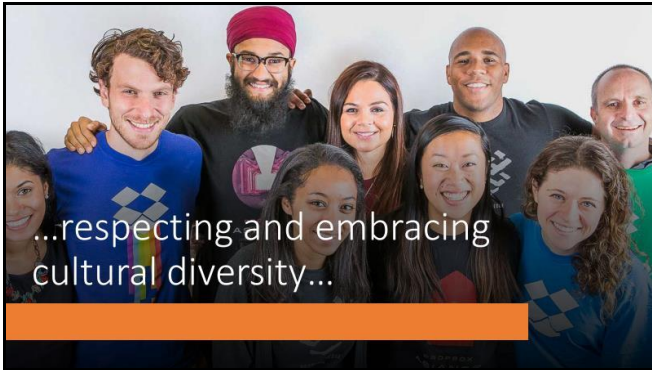


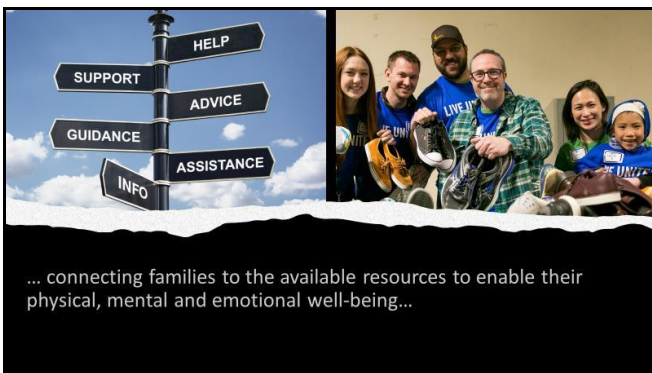
...modelling inclusiveness and respectful, caring relationships...

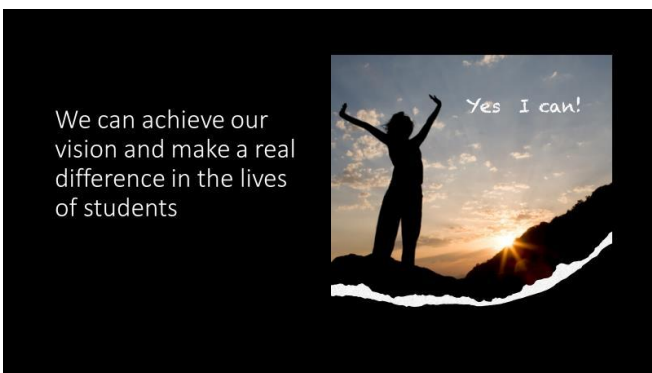


...a safe haven for all students...









With funding and recognition from the school district we do this through...

... programming for transition to ADSS; ...



...creating a sense of connection and belonging at ADSS; ...

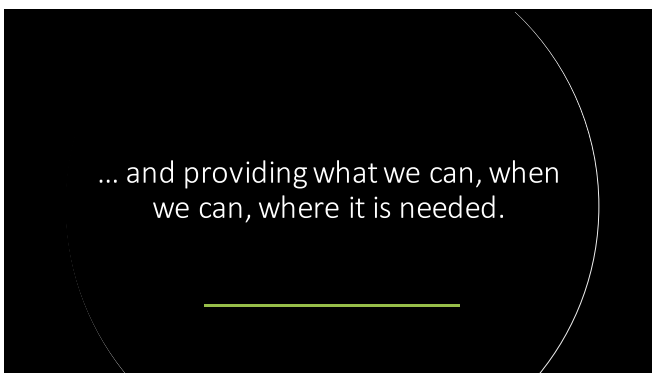


... looking for opportunities to hear the student voices; ...











BOARD OF EDUCATION
Pacific Rim

PUBLIC BOARD MEETING
Information Sheet

DATE: February 14, 2023

TO: Board of Education

FROM: Tim Davie – Superintendent / CEO

SUBJECT: Superintendent Update

1. Black HERITAGE Month February 2023 **February 1, 2023 - February 24, 2023**

For over 25 years, February has been referred to as Black History Month in Canada, following a motion introduced by the Honourable Jean Augustine – the first Black Canadian woman elected to Parliament. It is the month in which we celebrate the contributions that Black historical figures have made to our society. The 2023 theme for Black History Month is: “Ours to tell”. This theme represents both an opportunity to engage in open dialogue and a commitment to learning more about the stories Black communities in Canada have to tell about their histories, successes, sacrifices and triumphs.

“...We recognize that Black British Columbians continue to face disproportionate barriers as a result of systemic racism and discrimination. Equity and anti-racism work are foundational to all our government’s efforts to build a truly inclusive province.

Education is one of the most powerful tools to achieve racial equity and equality. By learning to identify language, acts of racism and oppression as well as understand diverse cultural histories and experiences, we can better address discrimination in our communities and celebrate the contributions of all British Columbians.” (MoECC)

2. Curriculum Implementation Day January 16 – update

- January 16th saw staff from across the district come together, in-person and virtually from three locations – ADSS, USS, and Bamfield Community School
- The mandated focus was on Indigenous World Views and Truth and Reconciliation



- The planning committee consisted of district staff, representatives from the Nuu Chah Nulth Tribal Council, ADTU President, and CUPE President
- Openings were conducted by Nations whose ha-houlthees these events were being held on: čišaaʔath and hupačasath, Yuuʔuʔiʔath, and Huu-ay-aht First Nations
- Participation in teachings also included the Alberni Clayoquot Metis Nation
- The agenda for the day included a Cultural Opening at each site; A system-wide panel discussion that was livestreamed from ADSS to Ucluelet and Bamfield; school staff gatherings - discussions and commitment to action; and wrap up.
- Site-based discussions were based on the First Peoples Principles of Learning; four Nuu-chah-nulth Principles; and discussion questions from Jo Chrona's book Wayl Wah! Indigenous Pedagogies: An Act for Reconciliation and Anti-Racist Education. (2022)

3. Graduation Requirements: English First Peoples 12

- The new Indigenous-focused Graduation requirement will be implemented for the 2023/2024 school year.
- The Ministry has partnered with BCSSA, FISA and FNESC to host regional workshops for the Indigenous focused graduation requirement. BCSSA is organizing the workshops and School District No. 71 (Comox Valley) will be hosting an EFP 10-12 Workshop for Vancouver Island North school districts on February 10, 2023.
- Pacific Rim Secondary Schools have begun offering EFP 12 as some Grade 11 students may be registered in English 12 in Semester two and will need this course as part of their graduation requirements.
- SD 70 is committed to collaborating with Nuu-Chah-Nulth First Nation representatives on the development of locally developed Board/Authority Authorized Course that will meet the criteria for the Indigenous-focused Graduation requirement.

4. Anti-Racism Action Plan – Ministry of Education and Child Care presentation to Board Chairs and Superintendents (February 9) by Dr. Jerome Cranston, Professor and the Dean in the Faculty of Education at the University of Regina

Note: Director of Instruction Bennett will provide overview on the Anti-Racism Action Plan. The Superintendent is sharing highlights from Dr. Cranston's presentation.

- IBPOC – Indigenous, Black, People of Colour
 - Indigenous first in this place we call Canada
- Equity on the road to equality
- Name it, so we can talk about it
 - "You have to love justice more than you your race, colour, or gender identity." (Bell Hooks)
- This is in our Constitution... Canadian Charter of Rights and Freedoms
<https://www.canada.ca/content/dam/pch/documents/services/download-order-charter-bill/canadian-charter-rights-freedoms-eng.pdf>
 - Provision 15 (1)

Equality Rights



15.(1) Every individual is equal before and under the law and has the right to the equal protection and equal benefit of the law without discrimination and, in particular, without discrimination based on race, national or ethnic origin, colour, religion, sex, age or mental or physical disability. (2) Subsection (1) does not preclude any law, program or activity that has as its object the amelioration of conditions of disadvantaged individuals or groups including those that are disadvantaged because of race, national or ethnic origin, colour, religion, sex, age or mental or physical disability.

- There is no real basis for what we understand to be race
 - Don't conflate race with nationality or ethnicity
- Racism
 - lumps people together
 - is about power
- You're inviting us to the table, but you still run the table
- Pay attention to the perpetuation of systemic racism
 - Don't make decisions without looking at them through an equity framework lens
- What is systemic racism?
 - Representation does matter
- The history of Canada is built on white privilege
 - (Indigenous), Black, and Brown people have been protesting for centuries. It's white people who its up to next.
- Dismantle a system through leadership
- STOP
 - Denying
 - Only counting the numbers
 - Making excuses
- START WITH
 - See and name race and systemic racism
 - Engage with the balance between focusing on race and systemic racism
 - Focus on interconnectedness of race, systemic racism and formal education
 - Pay attention to anti-racism
 - Focus on policies, procedures, and processes
- Invest in creating a pipeline (Provision 15.2 of the Constitution)
 - (2) Subsection (1) does not preclude any law, program or activity that has as its object the amelioration of conditions of disadvantaged individuals or groups including those that are disadvantaged because of race, national or ethnic origin, colour, religion, sex, age or mental or physical disability.
 - Help underrepresented individuals to build that CV
 - May require a redistribution of resources
 - Equity is a reallocation of resources
- Leave your Board Office and go to Community
- Robert's Rule of Order is not the traditional way to conduct business
 - Take the rules of order and make them apply to place (bring two worlds together)



- Rethink EDI (Equity, Diversity, and Inclusion)
 - DEIA – Diversity, Equity, Inclusion, and Accessibility)
- 5. 2021-2022 How Are We Doing? Report
 - Information has been received and shared with Trustees
 - Director of Instruction Messenger and District Principal Hansen will be sharing highlights and leading discussion at the next Education Committee of the Whole meeting
 - This is the 23rd year of this report
 - Focus on:
 - Completion rates
 - Adult Dogwood Representation
 - Numeracy
 - Review discussions should emphasize:
 - Continuous improvement
 - Collective ownership
 - Provincially, big gaps related to:
 - First Nation students who live on reserve
 - Indigenous students in care
 - 28% of Adult Dogwood Certificates go to Indigenous learners when they represent 12% of the population (there is a higher representation in Alternate Schools)
 - Should be aware of the Declaration Act Action Plan
<https://www2.gov.bc.ca/gov/content/governments/indigenous-people/new-relationship/united-nations-declaration-on-the-rights-of-indigenous-peoples/implementation#:~:text=The%20Declaration%20Act%20Action%20Plan,over%20the%20next%20five%20years.>
 - Questions to consider when reviewing the How Are We Doing? Report
 - What areas of need are emerging?
 - What are we doing to work with and consult with local First Nations?
 - We need to be able to tell a new story about what it means to be an Indigenous learner across the Province
- 6. Strategic Planning Process- update
 - Dr. Elder and the Superintendent will be conducting implementation of this Strategic Planning process in five phases:
 - **Phase 1: Planning** (January 2023)
 - **Phase 2: Outreach** (February through April 2023)
 - **Phase 3: Collation of Input and Review by Board** (April 2023)
 - **Phase 4: Preparation of the Strategic Plan** (May 2023)
 - **Phase 5: Board Adoption and Start of Related Operational Planning** (June 2023)
 - Phase 2 will include consultative and outreach processes with presentation in most and seeking answers to key questions in every case:
 - Meeting directly with the following (24 distinct sessions, likely more):
 1. Staffs of all schools (1 session, in 12 sites with virtual common start)
 2. Parents from all schools, with meetings on the west coast and the valley (3)
 3. Student leadership groups in the valley and on the west coast (2)



- a. Central office and maintenance/transportation staff (2)
 - b. Partner and management representatives: CUPE, DPAC, ADTU, AVPVPA (1)
 - c. All First Nations connected to the school district, with a request going out to have meetings in each of those ten communities (10)
 - d. The Metis Society, Friendship Centre, and Nuu-Chah-Nulth Tribal Council (3)
 - e. Representatives and community members from the Municipality of Ucluelet, the District of Tofino, the City of Port Alberni, the community of Bamfield, and the Alberni Clayoquot Regional District (5)
 - f. Other organizations or entities as they request direct involvement or as we invite their involvement along the way (TBD)
4. Holding virtual town halls for specific audiences including parents and community members at large.
 5. Posting the presentation and related information on the district website.
 6. Posting the survey on the district website, leaving it open through the middle of April.
 7. Reaching out to community organizations with specific requests for their engagement via the online survey or, if they request, in person.
- The survey, as noted in 4 above, will be distributed to Trustees for final input, shared with Principals and Vice Principals for input on February 2, shared with the district Executive Committee, including Union Presidents on February 8, and should be available on the district website for public input on the 13th of February.
 - The Strategic Plan will highlight broad focus areas or goals and specific objectives for each area.
 - Staff will then take the Board's Strategic Plan during the summer months and create an Operational Plan that will align strategies, key leads, and timelines to the goals and objectives for implementation in September 2023.



**PACIFIC RIM SCHOOL DISTRICT 70
BOARD OF EDUCATION
ACTION SHEET**

Date: Feb 7, 2023
To: Board of Education
From: Michell Bennett, Director of Instruction, Inclusive Education
Subject: Integrated Child/Youth Teams

Recommendation:

[B.C.'s Integrated Child & Youth Teams - Province of British Columbia \(gov.bc.ca\)](https://www2.gov.bc.ca/gov/content/education-training/early-years-12/early-years-learning-experiences/early-years-strategy/early-years-strategy-2019-2022)

https://youtu.be/xZLH5ihP_Y0

Background: The Integrated Child and Youth (ICY) teams are part of B.C.'s [strategy](#) for mental health and substance use care. The ICY teams bring services together in a multidisciplinary team setting. More children, youth and families will benefit from seamless mental-health and substance-use services as B.C. expands Integrated Child and Youth (ICY) teams to seven additional school districts.

The new teams will connect children, young people and families to counselling, peer and cultural supports, meeting young people where they feel most comfortable: in schools, homes or community settings.

Integrated Child and Youth teams provide services to all children, youth, and families within a school-district boundary, including those attending First-Nations-operated schools, independent schools, francophone schools, alternative schools or those not in school. Children and youth can connect with ICY teams through various points of contact, such as early years services, school staff, primary care, mental-health and substance-use services, Foundry centres and Indigenous-led organizations.

Discussion:

Overview of ICY Teams

Purpose, timing and what is different

- **Integrated Child and Youth (ICY) teams are part of *A Pathway to Hope*** – the provincial strategy for improved mental health and substance use care in B.C
- **ICY teams are multidisciplinary teams that deliver wraparound mental health and substance use services and supports for children and youth** with diverse abilities, backgrounds and situations. Service providers work collaboratively to ensure smooth and appropriate transitions, so families and caregivers do not have to navigate services and supports on their own, **making it easier for children and youth to connect to the care they need where and when they need it** – at school and in the community
- **Each ICY team supports children and youth within a school district area from early years to age 19** (for youth who are already receiving mental health or substance use services from ICY teams, services may be available to age 21, based on unique needs, strengths, developmental considerations, transition plan and best fit)
- **Team members share information** with permission, reducing the number of times that young people and their families re-tell their stories. With children, youth and families, ICY Teams will create individual integrated care plans and connect the young person and their family to the care they need, when they need it. Services are based on the strengths and needs of the individual child/youth and their family/care provider and are designed in partnership with Indigenous partners/Nations to ensure programming is culturally safer (as determined by recipients of the services, continuously improving cultural safety)

Team members

- **Core team members** will include the following positions, employed through health authorities, school districts, the Ministry of Children and Family Development as well as other employers (job titles may change): Administrative support roles; Child and youth mental health clinicians; Family/caregiver peer supports; ICY clinical counsellors; ICY program leaders; Indigenous child and youth support positions and/or multicultural positions; Substance use positions; and Youth peer supports
- **New and existing positions:** where positions already exist in the community, they are assigned to the teams (e.g., CYMH clinicians and substance use service providers), as appropriate. Where core positions do not exist in the community, positions will be added to ensure that each ICY team has minimum staffing of core members
- **Additional team members** identified by the child or youth may be included, such as cultural or religious/spiritual support, family, friends, family physicians, social workers, coaches, support people, Elders, other counsellors or professionals (this is not additional funding)

Physical locations

- **ICY teams will meet children, youth and families where they feel safe and comfortable, in outbound services** as well as regular care settings

Types of Services

- **ICY teams provide levels of support that can change to match the needs** of children, youth and families
- **Multi-cultural and culturally safer supports** may be available (as applicable in each community), including through Indigenous child and youth support positions
- The teams deliver **individual, parent, family and group services**

Access

- ICY teams receive [referrals from other service providers](#) such as early years services, school staff, primary care, mental health and substance use services, Foundry centres and Indigenous-led organizations
- Children, youth and families can also connect with ICY teams directly to request support and services

Services for Indigenous children and youth

- The teams work towards [culturally safer, distinctions-based, and child-, youth-, family-, community- and Nation-centred approaches](#) by continually engaging and communicating with Indigenous partners and Nations. Approaches are gender, diversity and trauma informed. Wherever possible, services for Indigenous children and youth are offered by Indigenous providers, and additional care members can be invited
- In addition, some children, youth and families may feel safer, more welcome and more likely to ask for help in a community-based setting. [ICY teams can provide services through community-based Indigenous service settings](#) such as Friendship Centres, drop-in centres or recreational programs as applicable per community. This is especially important for those who may feel uncomfortable in certain settings such as health care or government offices

Waitlists

- The multi-disciplinary approach expands the diversity of mental health supports so that children and youth may access services when they are needed, reducing wait time for services. [Young people may access support through other ICY team members while they are on the waitlist for specific services](#). For example, if a young person is waiting for an appointment with a CYMH clinician, they could see other team members (e.g., youth peer supports) individually or in a group setting

Catchment area and coverage

- [ICY Teams operate within school districts'](#) boundaries and maintain close ties with groupings of schools, serving all children, youth and families residing within the school district, including those attending First Nations operated schools, independent schools, alternative school environments or those not in school
- [Children and youth connect to ICY teams based on geographic location](#) if they are new to services
- [Children and youth may remain with their current service provider](#) if they already access ICY team services, even if not in the same geographical area, to continue relationships and attachments without disruption



PACIFIC RIM SCHOOL DISTRICT 70 REGULAR BOARD MEETING ACTION SHEET

Date: February 14, 2023
To: Board of Education
From: Barbara Ross, Assistant Secretary Treasurer
Subject: Mileage, Per Diem, Dependent Care

Background

In March 2022, the Board of Education adopted the amended Administrative Procedure 4020: Personal Expenses on Official District Business (AP). This adjustment included the increase of the per kilometer mileage rate from 58¢ to 61¢. The District's practice is to match the per kilometer mileage rate to that provided by the British Columbia Trustees' Association (BCSTA) Expense Claim Policy. On January 15, 2023, the BCSTA increased its per kilometer mileage rate from 61¢ to 68¢.

Discussion

In keeping with District practice, it is recommended that Administrative Procedure 4020 be updated to reflect the policy of the BCSTA, attached to this Action Sheet. In particular, adjustments to:

2.1.2 - to increase Per Diems from:

Breakfast	10.00	to	12.00
Lunch	17.00	to	17.00
Dinner	<u>23.00</u>	to	<u>26.00</u>
Total Day	<u>50.00</u>	to	<u>55.00</u>

5.2 – to increase Per Kilometer rate from 61¢ to 68¢

6.0 – to include reference to Trustee Dependent Care Costs to a maximum of \$50 / day upon submission of receipts.

It is further recommended that these adjustments be retroactive to January 13, 2023.

Appendices: BCSTA Policy on Travel Expenses, SD70 Administrative Procedure 4020

BCSTA's Policy on Travel Expenses - January 13, 2023

Generally, all expenses are paid by the claimant at the time incurred. The claimant then submits an expense claim form to the Association for reimbursement. Original receipts* or legible copies of receipts must be provided. Exceptions are items charged to the Association by a credit card provided by the Association or by arrangement made by BCSTA for hotels to bill BCSTA directly for room, taxes and parking. For expenses charged directly to BCSTA, please attach receipts but do not claim. To ensure prompt and efficient processing, please submit the expense form within one week after expenses are incurred, but no later than two months** after expenses are incurred.

*Note: toll and bus fare receipts are not required.

****Note: EXPENSE CLAIMS SUBMITTED MORE THAN TWO MONTHS AFTER EXPENSES ARE INCURRED WILL NOT BE PROCESSED.**

When filling in the expense claim form, please note the following:

1. **TRAVEL COSTS** - Claim amounts paid for transportation (plane, train, bus, ferry, taxi, parking) and, with the exception of toll and bus fare receipts, attach all invoices, receipts and/or ticket stubs. Air travel is limited to the lowest possible fare. Where flight changes and/or cancellations may be required, "Flex" fare options may provide the most cost-effective alternative. BCSTA is not responsible for luggage in excess of one checked bag and is not responsible for seat selection fees.
2. **MILEAGE COSTS** - Claim \$0.68/km for private automobile costs. Mileage reimbursement is calculated as the number of kilometers from point of origin to destination. Measurements for the return trip will be similarly calculated. Where a discrepancy exists, mileage will be paid in accordance with the lowest mileage determined by mapping software used by BCSTA staff. The maximum amount claimable is limited to the cost of economy airfare between points traveled, when air travel is available and practical.
3. **HOTEL** - Claim the actual cost of the hotel/motel, less any personal items charged. If staying with friends, claim \$30.00 per night. BCSTA will not be responsible for accommodation that exceeds the minimum required to conduct business on behalf of the Association.
4. **MEALS** - Claim \$55.00 per full day on BCSTA business. Where meals are provided by the association, deductions shall be at the following rates: \$12.00 for breakfast, \$17.00 for lunch, \$26.00 for dinner. Where charges for taxes or service result in the daily amount expended

5. DEPENDANT CARE COSTS - Claim to a maximum of \$50/day upon submission of receipts. This applies to staff required to work outside of normal working hours and to trustees serving on BCSTA governance bodies.

5.1 The definition of dependant is a person who is dependent upon an individual for their care and support and who is:

- a. the individual's spouse; or
- b. the child or grandchild of the individual or the individual's spouse; or
- c. the parent, grandparent, brother or sister of the individual or the individual's spouse.

6. OTHER EXPENSES - Claim expenditures made necessary by being away from home in the performance of duties on behalf of BCSTA, such as internet or long- distance charges.

PLEASE NOTE: The Association will reimburse only expenses listed in items 1 through 6, above.

For each expense item listed, please clearly identify the PURPOSE of each expense. For instance, attendance at a specific standing or ad hoc committee meeting, Provincial Council, etc.

Appeal Process:

Where a claim, in full or in part, is not approved by BCSTA because it does not comply with *BCSTA's Policy on Travel Expenses* as approved by Provincial Council, the claimant may submit an appeal. Appeals must be submitted to BCSTA in writing within 30 days of notification that all or a portion of the claim has not been approved for payment. Claims are to be submitted, via the Director of Finance, to the next meeting of the Finance & Audit Committee for the Committee's review and ruling.



British Columbia School Trustees Association
4 th Floor, 1580 West Broadway, Vancouver, BC V6J 5K9
Telephone: (604) 734-2721
Fax: 1-844 887-1195
E-mail: bcsta@bcsta.org

4020: PERSONAL EXPENSES ON OFFICIAL DISTRICT BUSINESS (AP)

Approved: 87 11 03
Amended: 98 07 09
Amended: 22 03 08

POLICY

The Board of Education will reimburse Trustees and employees when incurring expenses associated with official District business.

Amended: 90 05 01
92 06 19
95 03 01

ADMINISTRATIVE PROCEDURES

1.0 GENERAL

Trustees and Employees will incur certain expenses associated with official business of the District. These are generally referred to as Travel Expenses. The Board will reimburse the Trustee or Employee for these expenses upon submission of an approved voucher within the guidelines of these regulations.

Expenses are to be submitted within 30 days of the expenditure, and for the month of June an expense claim is to be submitted by July 15th. Trustees and employees are encouraged to minimize these costs whenever practical by carpooling, sharing hotel accommodation, scheduling meetings coincident with travel and other methods that will reflect well for a public sector employee.

2.0 PER DIEMS

2.1. To simplify the approved expenses for meals, meal gratuities and other miscellaneous costs, per diem allowances are provided as follows:

2.1.1 where the costs are incurred without an overnight stay, only the actual costs will be reimbursed to the maximum of the appropriate per diem

2.1.2 for all locations in British Columbia:

Breakfast	10.00
Lunch	17.00
Dinner	<u>23.00</u>
Total Day	\$50.00

- 2.2 For travel to other provinces or out of Canada, the per diems may be waived and actual expenses substituted on approval of the Board Chairman or the Secretary-Treasurer.

3.0 HOTEL EXPENSES

- 3.1 The actual costs of the hotel room plus appropriate taxes will be reimbursed. Charges for room service, laundry or other room related costs, will not be permitted. A reminder that hotel costs should be minimized.
- 3.2 Where the overnight accommodation is provided by a friend or relative and payment is made to the host, a Private Accommodation Allowance of \$20.00 is permitted.
- 3.3 The cost of telephone calls and hotel parking are permitted expenditures. Trustees and employees are reminded that telephone calls from hotel rooms are usually considerably more expensive than from a pay phone elsewhere in the hotel.

4.0 FERRY, AIRLINE, BUS, RAIL TRANSPORTATION COSTS

- 4.1. The actual cost of ferry, airline, bus or rail travel as appropriate will be reimbursed. Attach receipts.

5.0 PERSONAL VEHICLE

5.1 General

Employees will be reimbursed at a rate per kilometer for travel inside the district and outside the district. Trustees will be reimbursed at a rate per kilometer for travel outside the district, travel to/from the West Coast (Ucluelet or Tofino), travel to/from Bamfield and between Ucluelet and Tofino.

5.2 Rate

The rate will be established periodically via a Board resolution.

5.3 Standard Distances

- 5.3.1 Appendix I to these Regulations establishes standard distances between frequently travelled locations. The distances are based on published Tourism British Columbia distances in kilometers. For ease of use, the Standard Distances have been converted to the total allowance for one way travel at Base Rate.

5.3.2 Appendix II to these Regulations, establishes standard distances between frequently traveled locations within the Alberni Valley.

5.4 Monthly Allowances

Specified employees who are required to regularly travel as a part of their job will be provided a monthly allowance as approved by the Superintendent or the Secretary-Treasurer.

5.5 Vehicle Insurance

As Trustees do not claim for the use of their personal car unless out of district or as described in Regulation 5.1, Trustees will be reimbursed for the actual cost of upgrading the insurance for the vehicle normally used for Board business to business use rating. Such cost will be based on the full safe driving discount and will be prorated to match the Trustees term of office.

6.0 OTHER EXPENSES

6.1 Other approved expenses, such as seminar registration and business meals will be reimbursed. Receipts are required. These costs, plus telephone and parking costs should be shown under other costs on the travel claim form.

7.0 CLAIM FORMS

1.1 Attachment I is an example of the Travel Expense Claim form generally used for out of district expenses.

1.2 Attachment II is an example of the Monthly Travel Expense Claim form used for in district expenses.

8.0 CREDIT CARDS

8.1 Mastercard Credit Cards

Trustees and specified employees are issued with Mastercard credit cards to be used for approved business use. Charges to these credit cards are treated as advances to employees; the advance is relieved when the trustee or Employee submits an expense claim.

AP4020: APPENDIX I - MONTHLY TRAVEL EXPENSE CLAIM (In District)

NAME: _____

Please Print

[illegible]

Kilometres/Mileage Total _____

ADTU (.58)

Others (.61) add .03 for Bamfield \$ _____ + \$ _____ = \$ _____

Certified Correct: Claimant _____

Approved: Supervisor _____

For Office Use Only:	Effective March 1, 2022
Code: _____	Secretary-Treasurer _____

STANDARD DISTANCES - ALBERNI VALLEY

		ADSS										
ADSS			AES									
AES	2			BO								
BO	.5	2			EJD							
EJD	3	5	3			EALC						
EALC	3	5	4	1			HOW					
HOW	4	2	4	7	7			MTCE				
MTCE	4	4	5	7	4	3			MAQ			
MAQ	3	6	4	1	2	7	7			TES		
TES	3	2	2	6	5	3	8	6			WOOD	
WOOD	1	3	1	3	3	5	4	3	3			

Name: _____ WORK LOCATION: _____

Purpose of Trip: _____

Date Y M D			Location Fm/To	Hotel*	Per Diem or Meals	Personal Car Kms Expense		Ferry Bus Air*	Other Expenses* Description	Expense	Daily Total
				\$	\$		\$	\$		\$	\$
TOTALS				\$	\$		\$	\$		\$	\$

Per Diem Expenses (when the trip includes an overnight stay)

Full Day - \$50.00

Breakfast - \$10.00

Lunch - \$17.00

Dinner - \$ 23.00

(deduct meal per diem where provided as part of seminar or meeting, etc.)

Mileage Allowance (effective March 8, 2022) ADTU - .58/km

Mileage Chart on reverse side Others - .61/km (Barnfield add .03/km)

Less Advance		
Less Purchasing card		
Less Personal		
Sub Total		
Exchange @ _____		
Total Claim		

Secretary-Treasurer _____

Y M D

For Accounting Use Only

Code: _____ \$ _____

Total _____

Initials _____

Cheque No. _____

Y M D

Claimant _____

Y M D

APPROVALS

Approved _____

Y M D

Approved _____

Y M D

*Please attach receipts

SCHOOL DISTRICT 70 PACIFIC RIM

4020: APPENDIX II PERSONAL VEHICLE USE ALLOWANCES (AP)

Page 6 of 7

Approved: 87 11 03

Amended: 22 03 08

From Port Alberni to:	Base Rate Standard One Way Km	ADTU .58/km	Others .61/km For Bamfield add .03/km
Bamfield	95	57.95	60.80
Campbell River	150	87.00	91.50
Chilliwack	215	124.70	131.15
Courtenay	100	58.00	61.00
Duncan	135	78.30	82.35
Hope	240	139.20	146.40
Kamloops	440	255.20	268.40
Kelowna	480	278.40	292.80
Langley	145	84.10	88.45
Nanaimo	80	46.40	48.80
New Westminster	125	72.50	76.25
Parksville	50	29.00	30.50
Penticton	480	278.40	292.80
Port Hardy	385	223.30	234.85
Powell River	115	66.70	70.15
Qualicum	40	23.20	24.40
Seattle	295	171.11	179.95
Tofino	125	72.50	76.25
Tofino to Ucluelet	42	24.36	25.62
Ucluelet	100	58.00	61.00
Vancouver	100	58.00	61.00
Vernon	530	307.40	323.30
Victoria	195	113.10	118.95



**PACIFIC RIM SCHOOL DISTRICT 70
BOARD OF EDUCATION
ACTION SHEET**

Date: Feb 7, 2023
To: Board of Education
From: Michell Bennett, Director of Instruction, Inclusive Education
Subject: Anti-Racism Action Plan

Background: The K-12 Anti-Racism Action Plan is a Ministry of Education and Child Care multi-year framework to specifically address racism and discrimination in education and to create a culture and climate of belonging for all students, staff, and families. This is the first phase of what will be many years of collective commitment to dismantle systemic racism in the K-12 provincial education sector.

Systemic racism and settler colonialism have shaped our province for generations, and this continues to hurt Indigenous, Black, and People of Colour in B.C. To help address discrimination, dismantle racism and make B.C. a more equitable, inclusive, and welcoming province for everyone, we are investing in anti-racism initiatives, such as the Anti-Racism Data Act, anti-racism legislation, and the Resilience BC Anti-Racism Network

The current plan is designed to improve outcomes for racialized students and support sector-wide understanding and growth of anti-oppressive systemic practises and content. The Action Plan provides supports and builds equity-based initiatives to start to address historical and oppressive barriers and ultimately lead to student success.

The MoECC identifies six priority areas of action: Community Voice, Removing Barriers, Raising Awareness, Collaborative Change, Capacity Building, and School Support.

What is Currently Being Done in SD70:

- March Board meeting, newly created and updated policies are put forward for Board of Education approval –
 - Anti-Racism Policy
 - Equity, Diversity and Inclusion Policy
 - Non-Discrimination Policy
 - Truth and Reconciliation Policy
- Teacher and Admin Book study -Wayi Wah by Jo Chrona
- CI Day – Jan 16 – Truth and Reconciliation Commitment
- For the month of September, schools are engaged in learning and deeper understanding of Truth and Reconciliation, Indigenous culture, local teaching of protocols and traditions, First People Principles of Learning.
- In spring, schools participate in Indigenous Springfest, where schools present in various mediums, student learning around Indigenous education.

- Elders Council in the Valley and West Coast
- Elders in Schools
- Education Agreement with Metis Association; LEA renewal with NTC; working towards agreements with other Nations.

Discussion/Next Steps:

Priorities:

1. **Community Voice**
2. **Removing Barriers**
3. **Raising Awareness**
4. **Collaborative Change**
5. **Capacity Building**
6. **School Support**

What is in place already and what might SD70 need to take up?

<https://www2.gov.bc.ca/assets/gov/erase/documents/k-12-anti-racism-strategy.pdf>



PACIFIC RIM SCHOOL DISTRICT 70 PUBLIC BOARD MEETING INFORMATION SHEET

Date: February 14, 2022
To: Board of Education
From: Peter Klaver
Subject: Family Affordability Fund

Background:

Government allocated funds to each school district in the fall to disperse to families that were experiencing significant struggles due to the inflationary pressures impacting students.

Funds were to be used for:

- School supplies
- Food security
- School Activities
- School fees
- Clothing related to school activities

SD70 was allocated \$427,000.

To date \$135,000 has been spent.

Some schools have spent their first allocation (50% of the year total) and have now been allocated more from the overall allocation. As schools spend their initial allocation more money will flow to schools and families.

Families can access funds through an online request, by request to school administration (sometimes through teachers or support staff), and by direct contact from school personnel should a need be identified.

Many anecdotal stories are being shared that amplify how important and impactful this fund has been for students and families.



**PACIFIC RIM SCHOOL DISTRICT 70
BOARD OF EDUCATION
ACTION SHEET**

Date: February 9, 2023
To: Board of Education
From: Greg Roe – Director of Operations
Subject: Vehicle Replacement Request – Replace Units #72 and #68

Background

Unit #72 has been condemned by our Mechanical Dept for frame damage which is beyond repair. The vehicle has been taken off the road. Currently using our Mail Van as a replacement which is not sustainable.

Unit # 72	331,000 KM
2006 Chev Van	High KM, fair to poor condition
Custodial Team Lead	

Unit #68 will soon be condemned by our Mechanical Dept (probably within the next 30-60 days) for frame damage which is beyond repair. The vehicle will be taken off the road.

Unit # 68	207,000 KM
2002 Ford Van	Very rusted/poor condition
Carpentry Van	To be condemned due to rust

Recommendation:

It is recommended to replace Unit #68 and Unit #72. Unit 72 has been condemned by Mechanical staff as unsafe to drive and Unit #68 will be condemned for the same reason. Each unit will likely cost approximately \$60,000 each.

Pictures of the rusted frame on Unit #72



Tim Davie, SD70 Pacific Rim Superintendent
4690 Roger Street
Port Alberni, British Columbia V9Y 3Z4

January 4, 2023

To Mr. Tim Davie and SD70 Board of Education,

Re: CPF Port Alberni Chapter Support for FSL Educational Programming

The intention of this letter is to voice our chapter's support and advocacy for French as a Second Language educational programming in our School District 70 Pacific Rim. This includes both early and late immersion programs, community awareness programming and development, and the attraction and retention of qualified French language educators. As a parent of two late immersion students, I am fortunate to have seen the tremendous potential of these programs realized. The late immersion program is an excellent example of providing increased access and opportunity to acquiring French as a second language. Indeed, one of the pillars of the Government of Canada's Action Plan for Official Languages is promoting a bilingual Canada with funding being allocated for bursaries for FSL students to take French language programs in college or university! Late immersion programs allow children to gain a comprehensive foundation in their first language prior to applying this knowledge during the transition to a second language.

The early immersion stream is well established in our district, has a dynamic curriculum, and produces outstanding students. However, after witnessing the benefits of the lesser-known late immersion program with my own children, I believe this program needs to be supported by the SD70 Board, and if possible, funding be allocated to expand the program in the future. Funding is indeed a finite resource and often difficult choices must be made. I urge the SD70 Board and superintendent to strongly consider our request for further funding for both the above mentioned programs. Port Alberni has a long standing tradition of supporting French-Canadian community events. As the population base in Port Alberni continues to grow, high quality educational programming such as early and late French immersion will attract young professionals and families to the area, thus generating more provincial funding and a broader municipal tax base. Offering a broader selection of educational programs has the potential to not only benefit current residents but will attract more to this area and enhance social diversity. Finally, in many communities, the long-term viability of the early French immersion programs have been dependent on an enrolment boost from the late French immersion program enabling the availability of more French immersion course offerings at the secondary school level.

Thank you for your time and for considering our request.

Sincerely,

A handwritten signature in black ink, reading "Shawn Standley". The signature is fluid and cursive, with a long horizontal stroke extending from the end of the name.

Shawn Standley, Board Chairperson
Canadian Parents for French Port Alberni Branch (250) 735 – 4889

Distribution List: SD70 Superintendent, SD70 Board of Education, CPF Port Alberni Board
Members

From: [Tim Davie](#)
To: [Carla Neville](#)
Cc: [Pam Craig](#); [Janis Joseph](#)
Subject: FW: ADSS (WASHROOMS)
Date: Thursday, January 12, 2023 6:38:26 PM
Attachments: [image001.png](#)

Carla,

Please include this letter in the Agenda Setting Package for the February Public Board Meeting under the Correspondence section.

Thank you,

Tim



Tim Davie | Superintendent / CEO | School District 70 Pacific Rim
Direct 250.720.2770 | Office 250.723.3565 | Fax 250.723.0318
4690 Roger Street, Port Alberni, BC V9Y 3Z4 | www.sd70.bc.ca

School District 70 Pacific Rim is situated on the ha-houlthees of the *cišaaʔath*, *hupačasath*, *tla-o-qui-aht*, *Yuuʔuʔiʔath*, and *Huu-ay-aht* First Nations and acknowledge that we work alongside all Nuu- chah-nulth nations as well as the Métis Nation of British Columbia to serve the children and youth of the Alberni-Clayoquot region.

The district strives to increase awareness, understanding and integration of Nuu-chah-nulth culture, history, and language in all SD70 schools. It is part of our ongoing commitment to Truth and Reconciliation.

From: Cara De St. Remy <cara.destremy@gmail.com>
Sent: Thursday, January 12, 2023 9:15 AM
To: Tim Davie <TDavie@sd70.bc.ca>
Cc: Pam Craig <PCraig@sd70.bc.ca>; Janis Joseph <JJoseph@sd70.bc.ca>; Larry Ransom <lransom@sd70.bc.ca>; Cherilyn Bray <CBray@sd70.bc.ca>
Subject: ADSS (WASHROOMS)

CAUTION: This email originated from OUTSIDE SD70. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Superintendent and School Trustees of District 70,

I am writing you today due to what I consider the grave problems regarding the washrooms at our local high school - ADSS.

We have two main problems created by students and the district, which have contributed to a health and safety problem for the general population at large.

The first is the vaping issue which has been ongoing for years and has yet to be properly addressed and the second is that all washrooms are now gender-neutral - allowing anyone to enter.

The number of students who now choose to avoid these washrooms and hold their bladders is on the rise. I have heard from numerous students and parents - including my own son in Grade 10 - that this is indeed the case. He has encountered both situations and has felt unsafe when there are people vaping in the washrooms and quite uncomfortable when girls have entered the washroom.

When we moved back to PA, there was a debate ensuing about the washrooms not being accessible to students who identify as transgender. So the logic of the day by our district, was to change every single washroom to gender-neutral in order to accommodate this small percentage of students. Safety and 'inclusiveness' is our District's Mission; however, while I appreciate you considering the needs of transgender students, you took no consideration whatsoever of the comfort level, inclusiveness, or I may add the safety of a vast majority of students who would prefer to enter a washroom only for girls or a washroom only for boys.

Not only are many young students entering ADSS in particular very uncomfortable entering these washrooms because all washrooms are now gender-neutral, so are adults during performances - last autumn, a neighbour complained to me that a man entered the women's washroom during a musical performance at ADSS; she was not comfortable at all.

There is no other place that I know that has all exclusively gender-neutral washrooms. This district's lack of critical thinking and respect for students who wish to only enter a gender-exclusive washroom has actually decreased the **safety** at our local high school, decreased the '**inclusiveness**', and contributed to a **health problem** as now many students in that school simply don't enter the washrooms.

The most democratic process would be to survey the individuals involved (and the parents as we are investors in our children's education), and find out their opinions. (This, however, was never done.)

It is not too late to do this. It is also not too late to turn back some of the washrooms to gender-specific (Females or Males Only). This is the right thing to do as there would be a few washrooms for those students who identify as transgender and washrooms for boys and girls only. That way, this district would increase the **safety, comfort, and inclusiveness** of ALL students.

I am not only a parent of two students in PA, but I am also a former educator who believes in critical thinking where ALL sides of the problem are examined and the democratic process where investors (ie. the students and the parents) actually have a say in important matters. Otherwise, you become an authoritarian board that misses the boat when it comes to serving our students in the best possible way.

In the six years I have lived here, I have shaken my head in disbelief at certain decisions that have been made without any involvement from the actual investors - the taxpayers and of course the students. Now, however, we have some new faces both in the District and Board, and I urge you to do your diligence and look at the decisions made regarding gender-neutral washrooms and turn back part of that decision to create some washrooms only for males and only for females.

Please keep in mind that your mission involves **all students** - not just a select few - and that by giving back some washrooms to specifically males and females, you will earn respect from many of our students and their parents. This is important. Please do the right thing - our students and their parents are counting on you.

Sincerely,

Cara de St. Remy
Port Alberni

Disclaimer

This email is confidential and may be privileged. If you have received this email in error please delete it and inform the sender immediately. Unauthorized distribution or use is strictly prohibited and may result in penalties and/or damages. SD70 Employees are reminded that in addition to applicable privacy laws and legislations, SD70 Policy 5125, outlines expectations related to privacy and confidentiality.



Nuu-chah-nulth Tribal Council

AHOUSAHT
DITIDAHT
%IIH=ATIS / C*IINAX=INT
HESQUIAHT
HUPACASATH

HUU-AY-AHT
KA:'YU:'K'T'H'/CHE:K:TLES7ET'H'
MOWACHAHT/MUCHALAHT
NUCHATLAHT
TLA-O-QUI-AHT

TOQUAHT
TSESHAHT
UCHUCKLES AHT
YUU<U%I<%ATH=

P.O. BOX 1383
PORT ALBERNI, BC
V9Y 7M2

Tel: 250.724.5757
Fax: 250.723.0463

January 19, 2023

Dear Tim,

On behalf of the Usma Nuu-chah-nulth Family and Child Services program, I would like to submit a request to be presented to the Board of Education for SD70-Pacific Rim.

I would like to acknowledge the longstanding collaboration between Usma, EALC and SD70. There have been many projects shared that have ultimately benefitted not only our Nuu-chah-nulth children and Youth in Care but the greater population of students in attendance at EALC and other schools in the community. The community garden, the soon to be built smokehouse, and the excellent pilot project that targeted our shared high-risk youth that blossomed into an opportunity to provide programming throughout the summer are a few that come to mind.

The request I would like to put forward on behalf of Usma is to utilize the covered space at EALC to facilitate a traditional canoe carving program. This would include usage of the pit cook space, some gym usage, and the garden, and would run throughout the summer as well. We would be putting a construction fence around the area to provide some security as well.

We would be anticipating that Usma staff and other NTC staff clearly identified as program participants would work collaboratively with all SD70 staff in this program and any potential extra culturally based education projects that may develop as a result.

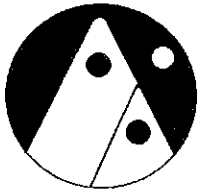
A part of this request would be that we could include families one day a week who could participate with their children in youth in the program.

Ultimately, we hope that this program will live beyond the initial canoe. We will look forward to hearing the Board's response.

Respectfully,

Kelly Edgar
Director
Usma Nuu-chah-nulth Family & Child Services
Nuu-chah-nulth Tribal Council
P: 250.724.3232 | F: 250.723.6017
TF: 1.877.722.3232
4227 6th Ave V9Y 4N1 (New Physical Address)
PO Box 99 V9Y 5J7 (Mailing address)
Port Alberni, BC





ALBERNI DISTRICT TEACHERS' UNION

4558 Adelaide Street, Port Alberni, B. C., V9Y 6N3
Telephone: 250 724-5021 FAX: 250 724-0442
Email: adtu@shawcable.com

December 15, 2022

Mr. Tim Davie
Superintendent
School District 70 Pacific Rim
4690 Roger Street
Port Alberni, BC
V9Y 3Z4

Dear Mr. Davie:

The Alberni District Teachers' Union would like to engage with the Board of Education SD70 Pacific Rim in re-forming the Trustee/Teacher Liaison Committee outlined in Policy 133. As stated in the Policy, the ADTU shares a commitment for clear communication and facilitating a climate of trust and cooperation between Trustees and Teachers within the District.

This letter is not intended to trigger the timelines for meeting outlined in Sec. 3.0 of Policy 133 – Our hope is to begin a dialogue that will facilitate the re-establishment of this committee in a mutually respectful manner for early 2023.

We would appreciate an initial meeting with yourself and Trustee Craig in January to develop next steps and timelines for implementation.

Sincerely,

ALBERNI DISTRICT TEACHERS' UNION,

Ryan Dvorak
President

RD:cp/LEU/USW2009

---École Secondaire Régionale Alberni District Secondary School---

*At ADSS we set personal, high-quality standards to become
responsible, independent, life-long learners*



Attention: Pam Craig, School Board Chair SD70 Pacific Rim
4690 Roger Street,
Port Alberni, BC V9Y 3Z4

Dear SD70 Pacific Rim School District Trustees

RE: ADSS Washrooms

I am writing to you as the SOGI District Lead for SD70. I am requesting that SD70 School Board Trustees consider the retro fit of multiple ADSS washrooms to create inclusive washroom spaces at ADSS. Please let me know if you have any questions.
Thank you for hearing and considering our request.

Carl Poole

A handwritten signature in black ink, appearing to read 'Carl Poole', is written over a light blue circular stamp.

Vice Principal, ADSS
SD 70 SOGI District Lead
(250) 723-6251 extension 2404



PACIFIC RIM SCHOOL DISTRICT 70 POLICY COMMITTEE OF THE WHOLE

AGENDA

**January 17, 2023 4:00-5:30
School Board Office and via Zoom**

Committee Members:

Chris Washington, Board Chair
Helen Zanette, Vice Chair
Cynthia Orr, Trustee
Cherilyn Bray, Trustee
Larry Ransom, Trustee
Pam Craig, Trustee
Janis Joseph, Trustee

Tim Davie, Superintendent/CEO
Peter Klaver, Assistant Superintendent
Carla Neville, Manager
Ian Caplette, NTC Education -
Nadine White, CUPE President
Andrew Schneider, CUPE Vice-President
Ryan Dvorak, ADTU President
Sean Peterson, P/VP Representative
Darcy Phipps, DPAC President

Regrets: Ian Caplette, Sean Peterson, Darcy
Phipps

Mandate:

To discuss and make recommendations to the Board of Education on matters related to policy and administrative procedures.

Acknowledgement: We acknowledge that we work and learn on the ha-houlthees of the Hupačasath, Huu-ay-aht, Tla-o-qui-aht, Tseshaht, and the Yuułuʔiłʔatḥ Nations.

1. Call to Order and Land Acknowledgment Time: 4:06
2. Introductions
3. Review of Agenda
4. New Business
 - 4.1 Keven Elder presented DRAFT Policy Revisions for Sections 100,300 and 700 Policy 113
 - Adding Deletions in the 3rd Paragraph. The old policy mentions deletions, but the new addition does not talk about Deletions. – The term revised covers additions and deletions.

- On the second page last line 30 days after the board reviews, do we need to mention that it goes to second and third readings. The motion would direct if the policy would be adopted. The motion may direct to be sent out for revision or sent out for public consultation. We should stay away from using terms of first, second, third reading as it can appear to be like a by-law and the process should be more streamlined.

Policy 300 – Retention and Disposal of Records (renamed Records Management)

Policy 310 – School Closure/Reconfiguration

Policy 320 – Conveyance of Students

Policy 330 – Disposal of District Property or Facilities

Policy 331 – Disposal of Surplus or Obsolete Equipment

Policy 340 – Accumulated Operating Surplus

Policy 341 – Budget Development, Monitoring and Reporting

Policy 710 – Health and Safety Committee

Policy 711 – Health and Safety; Violence in the Workplace

AP 3001 – A teacher making a formal request from their file. The ADTU collective agreement states that teachers have this right. The language in the draft policy is not different than the current policy. Legislation trumps everything including contracts. There isn't a way around that. The Superintendent will need to review the number of years of record retention.

AP 3210 Student Transportation this draft is being extracted from the original that was included in the policy.

4.2 Michell Bennett Presented the Accessibility Policy Suggestion

There is now an accessibility act in BC and it is very prescriptive as to what we are required to do in order to meet that their standards. This policy outlines our commitment to that act.

5. Items going to Third Reading (Final Review)
6. Items going to Second Reading (Feedback and Edits)
 - a. Child Care – Peter Klaver
 - b. Race Relations – Non-Discrimination – Tim Davie
 - c. Anti-Racism and Cultural Safety – Tim Davie
 - d. Race Relations Truth and Reconciliation – Tim Davie
 - e. Student Hardship – Tim Davie
 - f. District Student Council – Tim Davie
 - g. Equity, Diversity, and Inclusion – Tim Davie
 - h. Employee Conflict of Interest – Tim Davie
7. Items considered for First Reading (Intent, Philosophy, Edits)
8. Future Policy/Administrative Procedures
9. Next Meeting February 21, 2023

Meeting adjourned at 4:59

External Committee Report: Heritage Commission

Date: Wed Feb 1, 2023

Trustee: Pam Craig

Highlights:

1. Train Station – Proposed alterations to the Building Envelope.
 - Presentation by architect Will King regarding the addition of a commercial kitchen for prospective tenant.
 - Heritage Commission recommendation to Council: “Preserve the look of the Train Station exterior; updates to doors are fine, as they are minor changes that keep the current look. No changes to the roof.
2. Future locations for the Next Heritage Commission meetings –
 - March 1st – Alberni Valley Museum; April 5 – McLean Mill; May 3rd – Maritime Heritage; June 7th – Sproat Lake Hall.
3. Industrial Heritage Society
 - Hosting visitors from across Canada and the world (France, Switzerland, Netherlands, Sweden, Belgium and U.S.) plus a group from Friendship Centre.
 - Feb 8 - I.H.S. hosting 20 kindergarteners from Alberni Elementary. Feb 22nd Open House for Heritage Week.
4. Maritime Heritage
 - Canoe Exhibit Tseshaht Ladies Canoe plus Tim Paul’s interactive canoe carving. Photo exhibit of Alberni Harbour photos very popular.

Junior Lightkeeper’s Club

This new initiative is designed to involve children in the stewardship of the lighthouse and its exhibits, as well as creating a fun way to learn facts and skills relating to the work of lighthouse keepers and mariners. Trial days of this program brought us eight new junior members and interest from a teacher in Budapest, Hungary. Our coordinator is now working with this person on a short video presentation for her grade 6 ESL class which will include a vocabulary lesson with lighthouse and maritime related words. This initiative may possibly be useful for other ESL classes. Commenced January 1, the Junior Lightkeeper’s Club is promoted on our Facebook page.

- In mid-February a grade three/four class will hear about the ‘Santiago’, a Spanish sailing ship that reached Haida Gwaii, as the class begins a unit on early exploration.
 - Open Hours Thursday through Sunday 11 am to 4 pm - Coordinator, Chris Johnston.
5. New office manager at the Chamber of Commerce. Chamber continuing recruitment of a new Executive Director.
 6. McLean Mill – restoring historical assets of the National Historic Site under the management of Elliot Drew in partnership with Shelley Harding and Kirsten Smith of the

Museum. Vancouver Island 10km race series will be at McLean Mill April 2nd 2023 in partnership with Ridge View Health and Performance. They are planning on hosting 400 runners,

7. AV Museum will present during Heritage Week, a small exhibit on Minnie Patterson featuring the acquisition of her medal of bravery and her wedding ring. Plus, the Community art's Council scrapbook collection. The Clutesi Exhibit will open Sat March 25th. Many events and school programs planned for the duration of this special exhibit. Film Fest continues with great participation with films selling out.

Table of Partners Minutes

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Zoom Meeting

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Guests: Jordan Higgins (Alberni Valley CBYF Youth Engagement Facilitator), Carrie Ho (Westcoast Community Resources Society), Jane Osborne (BC Community Response Network), Paul Adams (Executive Director, BC Rural Health Network), Peggy Skelton (President, BC Rural Health Network), Jane Vinet (Coordinator, Oceanside Health and Wellness Network), Gerald Herkel (Co-chair, Oceanside Health and Wellness Network)

1. CALL TO ORDER

The Chairperson called the meeting to order at 9:35 am.

The Chairperson recognized the meeting is being held throughout the Nuuchahnulth territories.

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The Minutes of the November 16, 2022, meeting were approved.

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Paul shared a power point presentation sharing an overview of the work done by the BC Rural Health Network. There are 23 rural municipalities that have joined the network including Tofino. The BC Rural Health Network doesn't represent any group, community or individual, they represent policy positions which are universal and impact everybody who lives in rural communities. They've created an implementation committee, right now they're putting out policy positions and strategies on out-of-pocket expense and travel.

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Motion to accept the budget as presented.

Moved: Penny Cote

Seconded: Rachelle Cole

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- There are 2 reports on the agenda, they include both qualitative and quantitative analysis on what has gone on in those quarters as well as budget updates. Both of those were completed over November-January.

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- Jordan:
 - Between now and March we have to look at making a game plan for the rest of the funds or spending the funds.
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6. INFORMATION ITEMS

a. Regional Member Updates

Mary Catherine - United Way British Columbia Indigenous Healing and Capacity Grants are accepting applications January 23 - February 20. The application is non-prescriptive and based on your community or organizations understanding of healing and capacity. The grants are open to Indigenous

Nations and Indigenous-led organizations in the following regions: Central & Northern Vancouver Island, Lower Mainland, Fraser Valley, Thompson Nicola Cariboo and Southern Interior.

<https://www.facebook.com/unitedwaybritishcolumbia/>

Ellen - Construction projects for traditional housing is now well underway, anticipate completion in July and will start to accept program clients to the units in August 2023.

On the program side they're seeking funding for men's programs, specifically for those who have been abused or may have become abusers. There are a lot of grant opportunities at the moment.

Penny - UBCM Health and Social Development Committee, has been invited to participate in the Breathe and Weave Dialogue Session: Talking Across Silos to Enable Health System Improvement, will be attending the 3-day session.

Helen – Will be going to the AGM for the body that works with collective bargaining. The school board members went to an AGM orientation in December. Larry Ransom will usually be the one attending these meetings.

Nicole - PAACL is in the process of planning to start a new service delivery model starting March 1, 2022. The program is called LIFE- I can share more next time.

Shawn - Going to LGLA in February 2023.

Paul - Also going to be at the Breathe and Weave Conference, Peggy skelton will be there as well.

Brooke – Clayoquot Biosphere Trust (CBT). Running community recovery fund, \$400,000,000 fund that came out from the Federal Government that was distributed to community foundations, United Way as well as the Red Cross. Port Alberni received a large allotment, Port Alberni foundation is running it there, if there's any groups that have not been able to apply in the past this is a good one. If you have any groups that had not been able to apply in the past this is a really good one. The West Coast received \$114,000. Municipalities and schools are not eligible to apply. This will be open until Feb 21, 2023. The regular grant stream will be opening including the \$20,000 and \$5,000 grants. One exciting project Ahousaht has established their own grassroots grant making program will be available for the whole west coast including Bamfield and Port Alberni.

The rural and remote divisions of family practice side have been actively engaged in PCI planning with First Nations Health Authority for the last 2 years. That is in the service implementation stage. There is a gap in Ucluelet, currently working on this in the PCN planning, just got EOI from the Ministry of Health approved yesterday for the Long Beach Chapter. There is a Collaborative Services Committee that meets every 4 months, next meeting will be February 13th.

Rachelle – It was announced Jan. 17th, 2023 with the tentative collective agreement that there will be 23 more full time Community Paramedic placements in the province as. There will be a new staffing model in Ucluelet. They are breaking the CP back out of the day to day and having it be a full-time standalone operation. Will hopefully be happening in the next 6 months. Had AD training at the community center in Ucluelet. Naloxone training on the Feb. 27th at the Ucluelet community center. Stroke recognition on March 6th also at the Ucluelet Community Center.

Alisha – Working on a pilot project about optimizing the ability to provide expansive home support services, will be implementing this going forward in the next month. It's about broader reach, increasing hours of access to support clients to age in place and remain out of hospital. Other key piece of work is follow up around an employee engagement survey, leaders are working with frontline leaders and their teams to build on existing strengths and gaps. Looking at the overall employee experience. Really building on how we're showing up and supporting our staff who are going above and beyond every day.

Debra - Health Canada programs are finished their first quarter, services to youth ages 9-12 who have two or more risk factors for substance abuse concern, mental health concerns and experiences of violence. The biggest barrier to servicing this population in a social rec manner are transportation and the need for these types of programs. Wellness counselor. About to launch another cohort the manual is a living document that gets edited revised by youth. Pressures continue to be emergency safe beds for youth.

Jaslyn - just wondering about youth peers support training online or in person, or bringing someone to the Barkley communities. Jaslyn to get in touch with Dave Maher and Huu-ay-aht.

Marcie – Through other work I'm doing I was informed of a study that was being conducted by the McCreary Society about youth housing, mental health and other challenges. They are looking for youth workers and youth researchers to pull together information around youth experiencing unstable housing as well as homelessness. Will be working with Deb to ensure we have coordinated youth workers to do those surveys. Alberni Valley Point in Time Count will be delayed until the first week of May due to major changes in BC Housing contracts for the Port Alberni Shelter and possibility of new provider by March 30, 2023.

7. MEETING ADJORNED

The meeting adjourned at 11:36 am. The next meeting of the Table of Partners will be held Wednesday, February 15, 2023 at 9:30 am via Zoom

Table of Partners Agenda

Zoom Meeting (info below)

February 15, 2023

9:30 am – 11:30 am

	Item	Time	Page #'s
1.	Greeting, Acknowledgement of the Territories	9:30 – 9:35	
2.	Approval of Agenda Approval of January 18, 2023 Minutes	9:35 – 9:40	2 – 8
3.	ACHN Reports a) Coordinator Update b) ACHN Project Plans - Equitable Decision Making - Community Health Forum - 2023 Strategic Plan	10:00 – 10:25	9 – 10 11 – 12 13 – 14 15
4.	ACHN Updates a) West Coast Transportation b) Communities Building Youth Futures	10:25 – 10:45	
5.	Information Items a) Regional & Member Updates	10:45 – 11:30	
6.	Meeting Adjourn	11:30	

Zoom Meeting Link:

<https://us02web.zoom.us/j/83226988989?pwd=Zkw5VVRwRENWRVRxSlI5QVMrNHVNUT09>

Meeting ID: 832 2698 8989

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Dial by your location

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6. INFORMATION ITEMS

a. Regional Member Updates

Mary Catherine - United Way British Columbia Indigenous Healing and Capacity Grants are accepting applications January 23 - February 20. The application is non-prescriptive and based on your community or organizations understanding of healing and capacity. The grants are open to Indigenous

Nations and Indigenous-led organizations in the following regions: Central & Northern Vancouver Island, Lower Mainland, Fraser Valley, Thompson Nicola Cariboo and Southern Interior.

<https://www.facebook.com/unitedwaybritishcolumbia/>

Ellen - Construction projects for traditional housing is now well underway, anticipate completion in July and will start to accept program clients to the units in August 2023.

On the program side they're seeking funding for men's programs, specifically for those who have been abused or may have become abusers. There are a lot of grant opportunities at the moment.

Penny - UBCM Health and Social Development Committee, has been invited to participate in the Breathe and Weave Dialogue Session: Talking Across Silos to Enable Health System Improvement, will be attending the 3-day session.

Helen – Will be going to the AGM for the body that works with collective bargaining. The school board members went to an AGM orientation in December. Larry Ransom will usually be the one attending these meetings.

Nicole - PAACL is in the process of planning to start a new service delivery model starting March 1, 2022. The program is called LIFE- I can share more next time.

Shawn - Going to LGLA in February 2023.

Paul - Also going to be at the Breathe and Weave Conference, Peggy skelton will be there as well.

Brooke – Clayoquot Biosphere Trust (CBT). Running community recovery fund, \$400,000,000 fund that came out from the Federal Government that was distributed to community foundations, United Way as well as the Red Cross. Port Alberni received a large allotment, Port Alberni foundation is running it there, if there's any groups that have not been able to apply in the past this is a good one. If you have any groups that had not been able to apply in the past this is a really good one. The West Coast received \$114,000. Municipalities and schools are not eligible to apply. This will be open until Feb 21, 2023. The regular grant stream will be opening including the \$20,000 and \$5,000 grants. One exciting project Ahousaht has established their own grassroots grant making program will be available for the whole west coast including Bamfield and Port Alberni.

The rural and remote divisions of family practice side have been actively engaged in PCI planning with First Nations Health Authority for the last 2 years. That is in the service implementation stage. There is a gap in Ucluelet, currently working on this in the PCN planning, just got EOI from the Ministry of Health approved yesterday for the Long Beach Chapter. There is a Collaborative Services Committee that meets every 4 months, next meeting will be February 13th.

Rachelle – It was announced Jan. 17th, 2023 with the tentative collective agreement that there will be 23 more full time Community Paramedic placements in the province as. There will be a new staffing model in Ucluelet. They are breaking the CP back out of the day to day and having it be a full-time standalone operation. Will hopefully be happening in the next 6 months. Had AD training at the community center in Ucluelet. Naloxone training on the Feb. 27th at the Ucluelet community center. Stroke recognition on March 6th also at the Ucluelet Community Center.

Alisha – Working on a pilot project about optimizing the ability to provide expansive home support services, will be implementing this going forward in the next month. It's about broader reach, increasing hours of access to support clients to age in place and remain out of hospital. Other key piece of work is follow up around an employee engagement survey, leaders are working with frontline leaders and their teams to build on existing strengths and gaps. Looking at the overall employee experience. Really building on how we're showing up and supporting our staff who are going above and beyond every day.

Debra - Health Canada programs are finished their first quarter, services to youth ages 9-12 who have two or more risk factors for substance abuse concern, mental health concerns and experiences of violence. The biggest barrier to servicing this population in a social rec manner are transportation and the need for these types of programs. Wellness counselor. About to launch another cohort the manual is a living document that gets edited revised by youth. Pressures continue to be emergency safe beds for youth.

Jaslyn - just wondering about youth peers support training online or in person, or bringing someone to the Barkley communities. Jaslyn to get in touch with Dave Maher and Huu-ay-aht.

Marcie – Through other work I'm doing I was informed of a study that was being conducted by the McCreary Society about youth housing, mental health and other challenges. They are looking for youth workers and youth researchers to pull together information around youth experiencing unstable housing as well as homelessness. Will be working with Deb to ensure we have coordinated youth workers to do those surveys. Alberni Valley Point in Time Count will be delayed until the first week of May due to major changes in BC Housing contracts for the Port Alberni Shelter and possibility of new provider by March 30, 2023.

7. MEETING ADJORNED

The meeting adjourned at 11:36 am. The next meeting of the Table of Partners will be held Wednesday, February 15, 2023 at 9:30 am via Zoom

Marcie DeWitt
Coordinator Name (please print)

Jan – 14– 23
From (mmm-dd-yy)

Feb – 10 – 23
To (mmm-dd-yy)

Feb – 9 – 23
Date Submitted to TOP (mmm-dd-yy)

Covering Timeframe

Activity	Meetings	Communications	Collaborations / Linkages	Events and Learning Opps	Planning and Project Work	Research and Development	Reporting	Kms Travelled	Details – Notes, Trends and Significant Events
1.0 Network Development									
1.1 Guide Vision and Strategy General Communications Facebook Website		6					1		1 – Facebook General inquiries and connections with community partners ToP communications and updates Website and Drop Box updates Budget and year end documents update and send finals Follow up on financials for year end
1.2 Support Aligned Activities Network meetings Information sharing	4	15	3		1				ToP Meeting, follow up Meetings, phone calls and communications with local networks to support planning, needs assessments and opportunities. AVICC workshop confirmation and finalization ACHN ToP new members orientations and communications Admin orientation
1.3 Build Public Will Targeted communications Education Training		5			3		1		Schedule municipal presentations – follow up with Port Alberni and prep for Tofino Build project plans for Strategic Plan and other upcoming projects Draft 2022 Annual Report
1.4 Mobilize Support Leverage resources and share information between network, ToP and communities									
2.0 Regional Prosperity									
2.1 Guide Vision and Strategy Communications Presentations and Protocol	1	7	1						BC CoP webinars Investigate anti-racism/equity/YIMBY based content offered by other orgs Identify content and initiate project plan for UBCM Poverty Reduction funding phase 2 – prepare project plan for ACHN approval
2.2 Support Aligned Activities Planning, priority identification and support									Updates at community partner meetings and tables

Activity	Meetings	Communications	Collaborations / Linkages	Events and Learning Opps	Planning and Project Work	Research and Development	Reporting	Kms Travelled	Details – Notes, Trends and Significant Events
2.3 Build Public Will Communications – info sharing Education and support									
3.0 Community Connectedness									
3.1 Guide Vision and Strategy Communications and tools	3	25	3						WATTS Consulting meetings and follow up Information gathering and opportunity scoping Follow up with MLA and MP
3.2 Support Aligned Activities Working groups Planning Prioritization	2	10							Communications and phone calls to local partners Plan, facilitate and follow up on West Coast Transportation meeting Co plan ACRD transportation study meeting
4.0 Knowledge and Capacity Building									
4.1 Guide Vision and Strategy Participate and support local and regional networks Communications and resource sharing	4	12	8						Network meetings for opportunity scoping, info distribution and follow up UN Rural and Remote working group Coastal Family Resource Coalition Tamarack communities of practice Link with other directories, tables and community partners to ensure increased information and efficiency and less duplication.
4.2 Support Aligned Activities Identify, source and support education and capacity building opportunities Plan and support knowledge sharing and planning opportunities	2	12	4		1				CBYF meetings with Tamarack Team CBYF team meetings and check ins and individual check in's communications with facilitators Confirm new round of funding Budget projections Quarterly reporting Tamarack communications and follow up Planning for next round of funding Team follow up

CREATING CONDITIONS FOR EQUITY BASED DECISION MAKING PROJECT PLAN

INTRODUCTION

Building equity and reducing stigma were primary themes identified the 2022 Building Prosperity in the Alberni Clayoquot Poverty Reduction Action Plan. These themes emerged as prevalent narratives in all qualitative inputs to the plan as well as previous community engagement conducted from 2015 to 2019 for ACHN Poverty Reduction work and the Provincial consultation. Respondents identified that while poverty impacts present challenges in their lives issues of equity in systems, access and decision making and stigma were major contributing factors in not being able to move passed issues of poverty. The 2022 Poverty Reduction Action plan used equity building principles as a corner stone of all recommendations recognizing that there are multiple dimensions of equity and the relation to planning, policy and action.

The plan presented four interrelated aspects of equity building:

- Procedural Equity (Inclusion) – representation in the process of developing programs, services and policy which includes impacted communities in a fair, transparent, meaningful, and inclusive manner.
- Distributional Equity (Access) – implementation of program and policies prioritize the highest unmet needs in community and take into consideration distribution of power, benefits, and burdens.
- Structural Equity – acknowledges historical, cultural, and institutional dynamics to address underlying structural and institutional systemic changes required to impact social and racial inequities.
- Transgenerational Equity – considers the impact of action or failure to act on future generations while prioritizing present day responsibilities and actionable steps

The plan made the following recommendations specific to building equity in the Alberni Clayoquot:

- Adopt an equity framework in community and organizational decision making.
- Familiarize staff, leadership and community members with the Truth and Reconciliation Calls to Action and United Nations Declaration of Indigenous People, work alongside community stakeholders to move from discussion to collaborative action.
- Encourage and implement diversity and anti-racism training and ongoing professional development. Local communities can lead by example.
- Incorporate service user engagement into decision making processes, minimizing tokenism, and maximizing responsiveness to feedback.
- Work in partnership with local organizations to advocate for and ensure dignity for all residents of the Alberni Clayoquot regardless of identity.
- Create a regional Poverty Reduction table to promote education and stigma reduction, advocate for actions outlined in the Action Plan, move forward and/ or track actions taken and evaluate progress

Primary activities outlined through out the report to increase equity include myth busting, inclusion of people with lived experience in planning and centering lived experience in decision making. In order to move these recommendations and intentions into action the following activities have been developed.

PROPOSED ACTIVITIES

1. Development of Human Rights based education workshops for local leaders and community members informed by research, best practices and YIMBY workshops and initiatives developed to target housing issues.
 - Provide myth busting, provide examples and steps to integrate of voices with lived experience, and increase awareness of benefits centering decision making around those most impacted.
 - Extent education context beyond housing to policy and community decision-making around service access and other human rights based issues.
2. Communications and resource toolkit to share messaging and provide tangible resources for decision makers, policy, and local community.
 - To widen the net of education the tool kit can assist in maintaining key messages, sharing information and providing basic myth busting in community.
3. Creation of an engagement strategy and possible working group to better connect people with lived experience in the ACRD to decision making processes.

OUTCOMES

1. Increased awareness of impacts of poverty and inequity in regional decision making and ways to increase equity.
2. Education on human rights in the context of our current societal challenges and dynamics.
3. Increased resources for decision makers and community members to start conversations and dispel harmful myths.
4. Increased resources for accessing alternative voices and inputs for decision making processes and community planning.
5. Amplify awareness of other community partners and resources while filling gaps around decision making, inclusion and integration of under represented populations in community planning.

PROPOSED BUDGET

Budget figures have not been investigated for communication consultant fee's but the following rough amounts will be proposed for the purpose of the UBCM Phase 2 Poverty Reduction Planning Grants (\$25 000 - \$80 000) with additional funding available through \$39 000 ACHN funds Island Health provided as a contract top up.

Item	Details	Cost
Research and workshop creation	Enhance PR Action Plan research on Human Rights and equity. Creation of workshop content and training plan.	\$10 000 - \$15 000
Communications tool development	Resource creation for decision makers and community member use. Engagement strategy.	\$5 000 - \$10 000
Project management and admin	Manage project deliverables and timeline. Interface with ACRD and ACHN. Stakeholder engagement and management.	\$5 000
Workshop and working group start up funds	Food/snacks. Venue. Honoraria.	\$5 000
	Totals	\$25 000 - \$35 000

ALBERNI VALLEY COMMUNITY HEALTH FORUM

PROJECT PLAN

INTRODUCTION

During the November 2022 ACHN Table of Partners meeting the desire to host an Alberni Valley health priority setting session arose. Inspired by the work of the Coastal Family Resource Coalition Coming Together Forum, ToP members expressed an interest in ensuring planning was conducted across demographics and sectors which centered youth voice in the setting of priorities.

The ACHN mandate is to work around Social Determinants of Health to impact health indicators in the Alberni Clayoquot. In the last 5 years they have done this work through work on strategic priorities around Poverty Reduction, access to services and youth empowerment. Working with community partners to identify health priorities in the Alberni Valley will assist to inform the 2023 ACHN Strategic Plan. Information gathered through this process will be combined with West Coast and Barkley community data collection as well as filtered through the lens of ACHN purpose and role in health promotion and services.

INTENTIONS

1. Identify shared health priorities for Alberni Valley and shared regional priorities for advocacy.
2. Promote service integration in the AV and investigate opportunities to further this work.
3. Highlight/amplify youth voice in planning.
4. Promote client/community centered planning for health.
5. Identify specific priorities, actions, lead organizations and timelines for follow up.

PLANNING ACTIVITIES AND TIMELINE

Activity	February	March	April	May
Convene CBYF Youth Leadership Group				
Engage youth for forum planning				
Craft key outcome areas and invitation to community –Save the Date comms				
Source/confirm venue and catering				
Set up registration platform				
Develop agenda and confirm speakers				
Event communications				
Finalize logistics				
Health Planning Event				

BUDGET

To be sourced through ACHN capacity supports lines 13 – 15.

Item	Detail	Cost
Venue	Space and any table rentals or supplies required	\$1000
Catering	Morning refreshments, lunch, snacks, and assistance	\$2000- \$3000
Honoraria and gifts	Youth speakers (workshop prep covered by CBYF) Data presenters Table facilitators Welcoming and any other special guests	\$1500
Printing and supplies	Data pages Sticky notes Pens Graphic art piece(s) for planning	\$1000
Graphic Note Taker ?`	Possibility? Marcie will investigate!	\$3000
Total		\$5500 - \$9500

ACHN STRATEGIC PLANNING PROJECT PLAN

INTRODUCTION

The ACHN utilizes a high-level strategic plan to define the way they work, their role in local initiatives and the priority areas through which they advance the development of healthy communities. The ACHN has operated with three-to-five-year strategic plans, the refresh or re do process has been initiated by the coordinator to ensure the ACHN Strategic Priorities are responsive to the needs, work, and opportunities in community. ACRD Strategic Priorities are areas of community need which require long-term focus, due to this they may not change dramatically between Strategic Plans. Even still it is important to evaluate progress, acknowledge changes to community dynamics and adjust the Network role(s) based on current community dynamics, political trends and opportunities.

ACTIVITIES AND INPUTS

1. Community research and forums – utilize the West Coast communities Coming Together Forum and inputs from the ACHN Alberni Valley Health Priority Forum to identify areas of emergent need and potential priorities.
2. Data analysis –Census, IH Health Profile, and other local sources to identify benchmarks and regional trends.
3. June/July Strategic planning meeting with the ACHN Table of Partners.
4. Plan writing and preparation summer 2023.

OUTCOMES

1. Evaluate and update current strategic priorities and principles.
2. Add/edit/challenge priority areas.
3. Creation of new logic models.
4. Increased alignment with current opportunities, community context, and needs.
5. Edit/update ACHN working lenses if needed (systems change, upstream interventions, SDoH, etc.)

MINUTES OF THE ADVISORY TRAFFIC COMMITTEE MEETING
Wednesday, January 18, 2023 @ 10:00 AM
City Hall Council Chambers

PRESENT: Chair, Rob Dickinson, Director of Engineering & Public Works
Appointed Councillor Charles Mealey
Councillor Dustin Dame
Deputy Fire Chief, Wes Patterson
SD#70 Trustee, Chris Washington
RCMP, Sgt. Peter Dionne

REGRETS: Ministry of Transportation, Jessica Learn
RCMP, Manager of Community Policing, Dave Cusson
ICBC, Peggy Gibbs
ICBC, Caroline Robinson
SD#70 Trustee, Larry Ransom

DELEGATIONS

None

**Action
By**

REVIEW OF PREVIOUS MINUTES

The October 19, 2022 meeting minutes and minutes from this meeting will be presented at the next meeting for adoption by the Committee members.

NEW BUSINESS

- 1. November 5, 2022 request by Herb Wescott of 4571 Pemberton Road (forwarded by City Council) to address concerns regarding lack of road markings, signage, police presence.**

The following is a summary of discussion points during the meeting and correspondence received by members who were unable to attend provided their responses by email.

RD

Flashing Lights: (pedestrian activated flashers) are not required at all pedestrian crossings and 4-way intersections, only where warranted by factors such as traffic volumes, pedestrian volumes, crossing distance, traffic speed, distance to an alternate crossing.

Lack of speed limit signage (ex Stamp Ave): The provincial *Manual of Standard Traffic Signs and Pavement Markings* advises that the statutory speed limit of 50 km/h in an incorporated area does not require installation of R-4 (Speed Limit) signs as the speed limit is 50 km/h unless otherwise posted. However, through discussion with the Committee members, notably the RCMP and Community Policing, **the City will install a 50 km/h sign northbound on Stamp after the curve from Redford Street.** This will act as a reminder for motorists and provide additional support to the RCMP and

Community Policing volunteers who perform speed enforcement and Speed Watch respectively. It has been recorded that excessive speeding does occur on this corridor.

Police Presence: The members of the Committee noted the many instances of Police Presence and Volunteer Community Policing activity throughout the community. City staff noted that recently purchased traffic counters also track and monitor speeds, these non-descript boxes provide background information on driver habits and can be used to focus enforcement efforts based on statistical data. City staff and the RCMP agreed to work together on identifying locations and times of day that speeding is an issue.

Poorly implemented bike/scooter lanes: The City is in the process of reviewing our Active Transportation Plan and bike/scooter lanes to expand on the existing facilities and revise any lanes/markings that do not adhere to Provincial guidelines which have changed since they were painted.

Lack of/maintenance of lane markings: The City is still working towards catching up on lane markings from the lack of paint in North America 2 years ago.

2. November 18, 2022 request by Karli Gibson of 4052 McBride Street to install a sidewalk on Strathcona Street between Shaughnessy Street and Dunsmuir Street.

The City discussed the current process to update the Active Transportation Plan which supports the current City process prioritising missing sidewalk links, damaged sidewalks and mobility impediments. The focus by priority will be on locations adjacent to schools, seniors' centers, high pedestrian areas, areas frequented by vulnerable users and will focus budgets there first. This location is a high priority based on the traffic volumes, speeds, and proximity of a school and will be placed on the list for consideration.

ICBC has confirmed that there have been no claims for pedestrian incidents along this stretch of road.

3. January 10, 2023 request by Rhys Nye to address traffic volumes, speeding and specifically the merge lane at Broughton Street on the Johnston Road corridor.

The jurisdiction for this location is within the MOTI purview. A MOTI member was not present to speak to the concern so City staff will follow up with the MOTI representative for a response for the next meeting.

The committee discussed possible modifications but defer to MOTI and a transportation engineer to review and determine if moderations are warranted and what would be implemented.

ICBC had noted there has only been one claim in the past 5 years for a collision related to the merge lane.

Depending on current condition of the paint (lanes and merge arrows) MOTI may consider refreshing the paint.

DISCUSSION

1. Councillor Mealey raised a concern regarding the pedestrian button at Gertrude Street and Johnston Road.

The SE corner button does not appear to work, or it is in constant call mode as the beeping does not stop regardless of the presence of a pedestrian. City staff will look into it.

PROPOSED SCHEDULE OF NEXT MEETING DATES FOR 2023:

Wednesday April 19, 2023, Wednesday July 19, 2023, Wednesday October 18, 2023
Meeting was adjourned at 11:00 a.m.

DISTRIBUTION

Council

Councillor Charles Mealey

Tim Pley – CAO

Danielle Leurobourg – Director of Corporate Services

Rob Dickinson – Director of Engineering & Public Works

John Stephen - Streets Superintendent

Scott Smith – Director of Development Services/Deputy CAO

Chris Baker - Manager of Community Safety

Willa Thorpe, Director of Parks, Recreation and Heritage

Dave Cusson – Manager Community Policing

Sgt. Peter Dionne – RCMP, Peter.DIONNE@rcmp-grc.gc.ca

Wes Patterson, Deputy Fire Chief - Fire Department

Larry Ransom - Trustee, SD 70, mlransom@shaw.ca

Chris Washington – Trustee, SD 70, cwashington@sd70.bc.ca

Caroline Robinson - Road Safety Coordinator, ICBC, caroline.robinson@icbc.com

Peggy Gibbs, ICBC, margaret.gibbs@icbc.com

Jessica Learn, Ministry of Transportation & Infrastructure, jessica.learn@gov.bc.ca

Kathy Deschamps - Diversified Transportation Ltd., kathyd@patransit.pwt.ca

David Wiwchar, The Peak, dwiwchar@islandradio.bc.ca

DRAFT MINUTES: Agricultural Development Committee Meeting

Tuesday, January 17th, 2022, 9:30-11:15am via Zoom

Meeting ID: **889 3367 3796** Passcode: **885212**

In Attendance:

Heather Shobe (Ag Support Liaison)
Anna Lewis (Ag Support Liaison)
Stephanie Stevens (AVFSG)
Ann Siddall (Chair; Fall Fair)
Victoria Lake (Effingham Oyster)
Helen Zanette (SD70 Trustee)
Helene Dufour (Island Health)
Lisa Aylard (Stonehaven Farm)
Thom Odell (Ministry of Agriculture)

Regrets:

Erika Goldt (TUCG)
Bob Collins (Arrowvale Farm)
Janette Cormier (Happy Hollow Farm)
Cathy Burkosky (Avalon Farm)
Jen Cody (NTC)
Kate Smith (Port Authority, the Dock+)
Tanya Shannon (The Cabins)
Alex (Shelter Farm)

Guests:

Larry McMahon (Agricultural Advisory Committee)
Tim Davie (Superintendent - SD70)

Meeting called to order at 9:32

1. WELCOME & INTRODUCTIONS

- Acknowledgement of traditional unceded territory
- Roundtable of introductions

2. APPROVAL OF AGENDA

Lisa Aylard moved *"To adopt agenda as presented"*.

Victoria Lake seconded. All in favour. Motion carries.

APPROVAL OF MINUTES – November 22nd, 2022.

Larry McMahon moved: *"To adopt minutes as presented"*.

Lisa Aylard seconded. All in favour. Motion carries.

3. UPDATES

- New Shelter Farm Manager Anna
 - Alex is the new farm manager; background in aquaculture and very keen about the program and we will meet him at a future meeting.

- Seedy Saturday Anna
 - Feb. 11th at Echo Center, 10am-2pm
 - AVFSG is organizing of the event – Byron Pugh in particular
 - 7 vendors thus far
 - Contact email is: events@avfood.ca

- Eating Cheaper and Growing More Helene
 - Being put on by the Alberni Climate Action Group
 - Wednesday, Jan. 18th 7pm, Chars Landing, by donation
 - Helene is keynote speaker; depending on number of attendees will determine how the rest of the evening goes. People will be in attendance to speak to growing beans; quinoa; seed saving; etc.
 - “Cost of Eating” report is set to be released this week, hopefully prior to event.

4. NEW BUSINESS

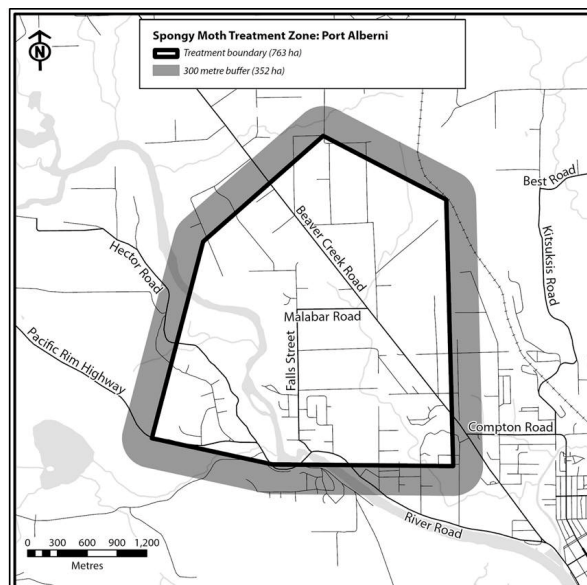
- Resolutions to UBCM Heather
 - Would need to go before BOD before Feb. 9th
 - This committee has suggested several options that have been endorsed and gone to UBCM. I.e. Insurance, water, abattoirs, etc.
 - Decision was made to take a break this year.
- Island Ag Show Thom/Ann/Anna
 - At the Cowichan Exhibition Grounds, Friday Feb. 3rd and Saturday Feb. 4th
 - Volunteer timeslots are available. Send Anna an email if you are interested in volunteer at the Show. Timeslots are as follows: Friday, Feb. 3rd: 8:30-10:30; 10:30-12:30; 12:30-2; 2-4. Saturday, Feb. 4th: 8:30-10:30; 10:30-12:30; 12:30-2:30; 2:30-3 plus breakdown. We always aim to have 2 people personning the table.
 - Honoraria has been approved. \$50 if you are a member of the AFI or the Food Security Society.
 - Number of presentations on forage production, crop monitoring, emergent perennial crops, full list of sessions can be found at <http://www.iashow.ca/conference-sessions.html>
 - Island Agriculture Show - Board Member request.
 - Bylaws state that a director can only sit for 30 months so Ann Siddall will be stepping down and someone needs to replace her.
 - To be a director you meet 3X per year through Zoom and one in person meeting usually mid island.
 - Decide on the theme, financials, and act as the contract manager for some climate action initiative programming.

- Need to have someone put forward by 3pm Monday, January 23rd
- If interested connect with Ann Siddall @ asiddall@telus.net or 250 720-7891

- Letter of support from ADC Steph
 - request from AV Food Security Society for grant via the Community Services Recovery Fund – sounds like will be for internal operations and building capacity. Due Feb. 21st
 - Lisa Aylard made the motion, *“That a letter be written on behalf of the ADC for the application that the AV Food Security Society will be putting forward”*. Helene Dufour seconded. All in favour. Motion carries.

5. OPEN FLOOR FOR COMMITTEE MEMBERS

- AFI 125th Birthday bash: Anna
 - Save the date of March 18th.
 - Beaver Creek Hall is booked, and planning will be commencing next month
- Biological Spray Program for Spongy Moth Anna
 - 56 of the 359 Spongy Moths (formally known as Gypsy Moth) caught across BC in 2022 were in trapped in the Alberni Valley.
 - The province will be conducting a biological spray program over a small area in spring 2023
 - There will be a public open-house (via Zoom) on January 23rd at 7:30pm.
<https://www.cheknews.ca/insecticide-treatments-happening.../>
<https://www2.gov.bc.ca/.../invasive.../spongy-moth/news...>



- Avian Influenza

Anna

- Local farm lost entire flock, confirmed due to avian flu
- The Primary Control Zone encompasses most of the Valley
- Anyone wanting to move birds or any product of (meat, eggs, compost, carcasses etc) has to get a permit to do so within, into or out of the Primary Control Zone.
- Person responsible for handling the permits is Debbie Evans. Her info is: Telephone: 778-405-3954. Email: Deborah.Evans@gov.bc.ca
- She'll ask your name, address, contact info and approx how many dozen eggs you sell in a week - and then do the form for you and email it (instead of needing to fumble through their online forms)
- If you sell at your farmgate, you are still required to get the permit
- Either way you sell them, you are required to take the name and contact info of the customers
- Do not need to have premise id to get a permit
- If you have premise id you will get notified via email when situations like this arise

- Meat Processing Program

Heather

- Just got actual approval for this program 😊
- Start date delayed until Feb. 13th
- Will be held at the Dock +
- 8 weeks in length (actual hours and days still to be determined)
- Fully paid for participants
- Training allowance
- Will purchase local animals to slaughter at Gunthers

- Contract wrap up

Heather

- Agricultural Support Worker contract ends at the end of May
- Looking for a different sort of contract in the future
- Hope is that ACRD will hire a staff person!!
- Working with a student from UBC who has looked at what a position would look like.
- Updating strategic plan for coastal roundtable and would like to update for ADC as well

- Process of going through CutnWrap

Lisa

- Annual inspection from Ministry of Ag.

- Regulations continue to be challenging but there has been discussion around making it a possibility to get a food premise permit from the province rather than the permitting for cutn'wrap through the local government.
- Biggest issue seems to be the water source, ie. Potable water.
- Farm to School BC Heather
 - Supporting development of an advisory committee to support school gardens.
 - Discussion around best way to initiate engagement with the school board.
 - A presentation to the board. Board can accept and endorse the presentation and then follow up with staff.
 - Currently a lot of new board members so provide appropriate background.
 - Next SD70 Board meeting is Feb. 14th
 - Forward information to Tim and he can get it to appropriate person and get an invitation to the next board meeting. TDavie@SD70.bc.ca
 - ADSS got the Farm to School grant for a pit cook area and traditional garden. Ucluelet also got.
- ACRD Bylaws – AG focus. Heather
 - ACRD holding another ag focus meeting on revised bylaws.
 - Heather will collate information and provide updates.
 - If interested, review updated bylaws and send any additional recommendations to Heather or Anna. Can be found on the Project webpage here: www.acrd.bc.ca/zbreview.
 - There's a tracked changes version of the October 2022 draft Zoning Bylaw available on the Project webpage, showing the proposed updates to the March 2022 draft: www.acrd.bc.ca/dms/documents/planning-and-development/projects/zoningbylawreview/oct-2022/draft_zoning_bylaw_-_oct_2022_track_changes.pdf

6. NEXT MEETING

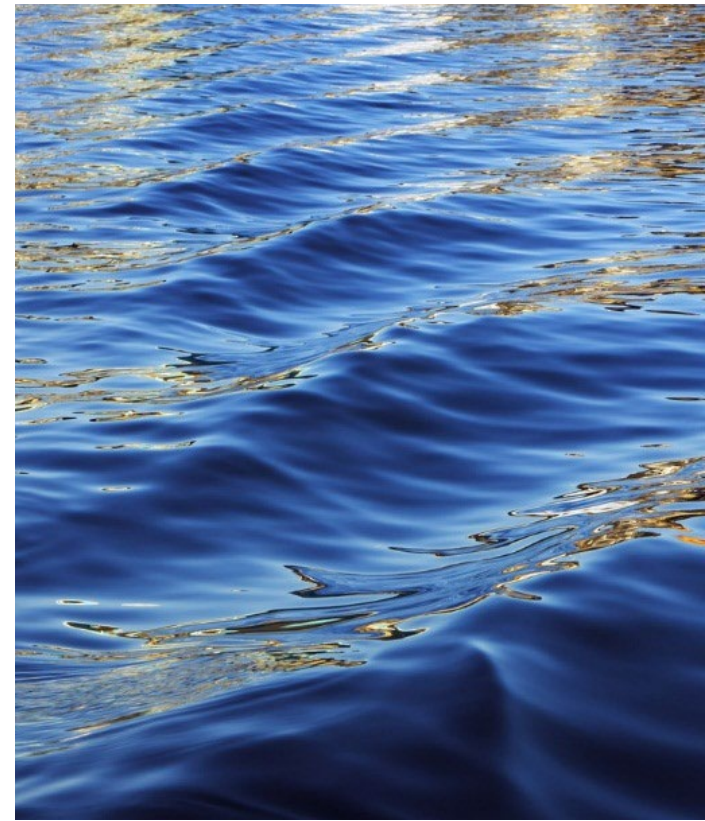
- Tuesday, February 14th 9:30-11:15 via Zoom
- Presenter: Maddi Parent: Findings from her project "Framing an agri-food staff position for the ACRD".

Meeting adjourned at 10:40



Alberni Valley Air Quality Council Meeting


February 2, 2023





Agenda

- Welcome and Introductions
- Updates:
 - Community Wood Smoke Reduction Program
 - Air Quality Monitoring
 - Public Engagement
- Workplan 2023



Port Alberni Air Quality Council (AQC)



Stakeholder roundtable



Comes together in the spirit of collaboration
to further air quality goals



The current mandate of the Port Alberni Air
Quality Council is to promote health by
working to ensure the cleanest possible air
for the Alberni Basin and its inhabitants.



The goals of the AQC are:

To seek the co-operation of agencies and stakeholders in promoting and protecting clean air.

To educate and inform the community regarding air quality issues.

To encourage clean air lifestyles and business practices.

To integrate regional air quality goals into local government policies, including land use and transportation management.

To ensure comprehensive monitoring of air quality.

To take seriously our responsibility for air quality within a regional, provincial, national and global context.

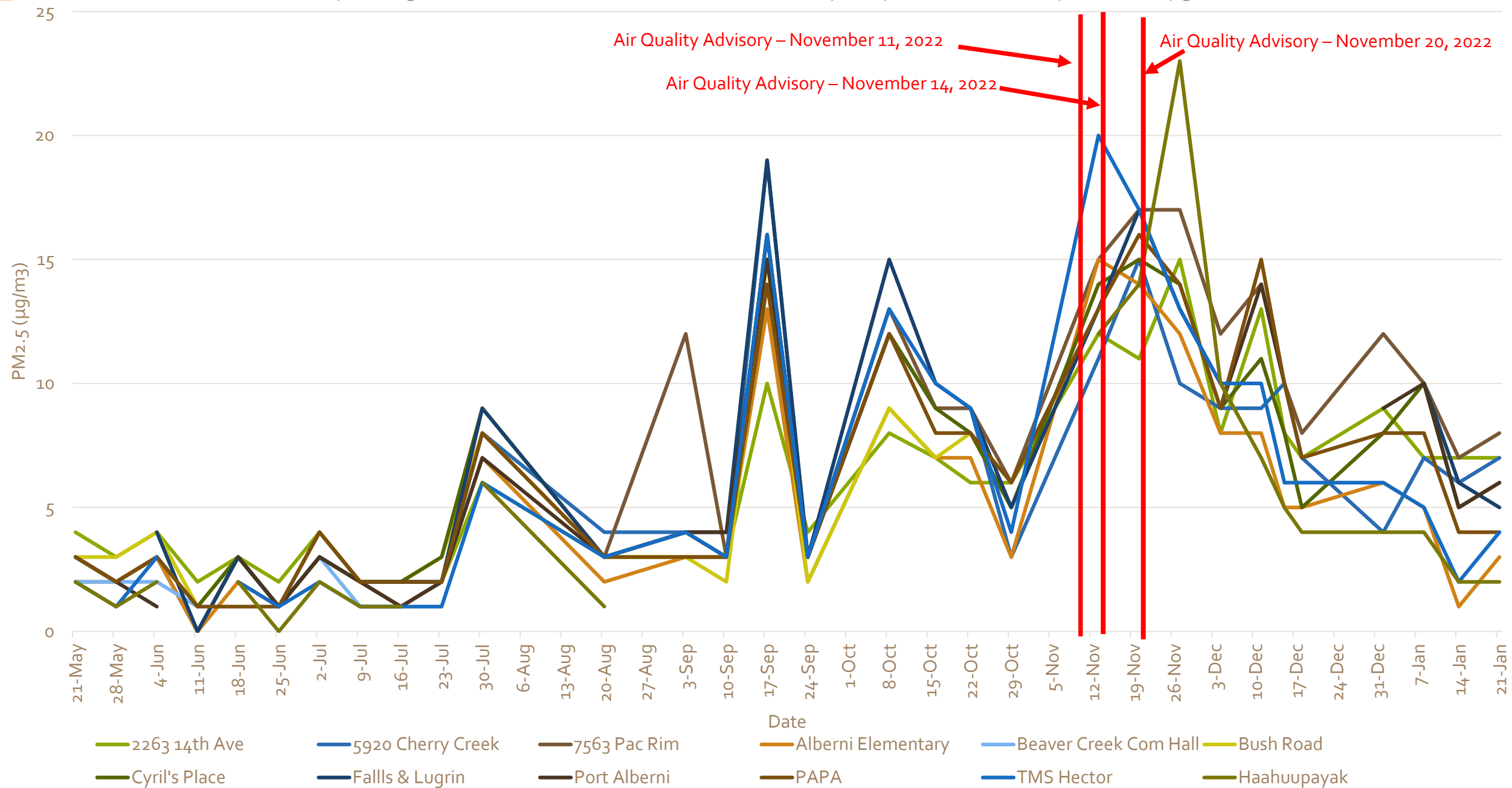


Community Wood Smoke Reduction Program (Woodstove Exchange Program)

- Provincially funded program that provides consumers with a discount for replacing older woodstoves with cleaner burning alternatives
- **Substantial Changes in 2023:**
 - Propane and LNG NOT eligible
 - Rebates more generous \$\$
 - Certified Woodstove = \$500 (+\$200)
 - Pellet Stove = \$1000 (+\$250)
 - Heat Pump = \$1500 (+\$500)



Weekly Average PM_{2.5} Concentrations in the Alberni Valley (May 21, 2022 - January 21, 2023) (µg/m³)







Emissions Reductions Permit – Paper Excellence

- 2016: BC Ministry of Environment (ENV) approaches Catalyst Paper regarding the reduction of their emissions permit. Catalyst Declines.
- 2019: ENV notifies Catalyst that they are initiating an internal amendment to their emissions permit.
 - “Catalyst paper is a major source of industrial emissions in Port Alberni.”
 - “The current authorized emissions limit is not sufficiently protective of the environment in the Alberni airshed.”
- Total particulate matter reduction = $115 \text{ mg}^{-3} @ 12\% \text{ CO}_2$
- Total particulate matter reduction (average) = $50 \text{ mg}^{-3} @ 12\% \text{ CO}_2$

A reduction of 50% could ensure that the residential area northeast of the mill is protected. It is noted that such a reduction appears achievable as the actual emission levels have been consistently below 90% of the current permit limit.

(ENV, June 19, 2019)

- 2023: The application is in the ‘screening phase.’



Public Engagement

- Fall Fair Booth – 2022
- Climate Change Action Series
- Climate Pledge Group



Thank-you

Have great day

Ian Benoit:

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DPAC MEETING MINUTES

January 25th, 2023

"We acknowledge and give thanks to live, work and learn on the Hupacasath and Tseshaht First Nations traditional territories"

Attendance

Tim Davie (*Superintendent*), Marc Fryer (*PVPA/International Ed*) Darcy Phipps (*Chair*), Anna Adby (*Secretary*). Lindsay Sharpe (*Vice Chair*), Natasha Walton (*Treasurer*), Via Teams - Karlene McMahon (*PAC Tsuma-as*). Cindi Levine (*PAC UES*) and Beth Calkin (*PAC USS*), *Guests* - Michelle Bennett (*Inclusive Ed*) & Dave Maher (*Eighth Ave LC*)

Chair called meeting to order at **7:10pm**

Approval of Agenda – Motioned by Anna, Lindsay 2nd, carried

Approval of last meeting minutes - None to share

Guest Speakers - Michelle Bennett & Dave Maher

- SEAC - Special Education Advisory Committee. Supports students with diversity in schools.
 - Requesting two parents be on the committee (one of whom, a parent with a student of diverse needs). West Coast welcome.
 - Meet 4 times yearly. Next meeting, Monday March 6th at Board Office, 3:34-4:45.
 - Contact Michelle Bennett mbennett@sd70.bc.ca
- Sexual exploitation and trafficking of children and youth in the Pacific Rim.
 - Important to acknowledge this is happening now, digitally & in all Pac Rim schools.
 - Looking to connect with parents, community and SD70 staff to support youth. Provide training to better understand early detection.
 - Asking DPAC for funding to raise awareness in a parent/community presentation.
 - DPAC is willing to support but has concerns about parent turnout at presentation. Need to advertise and spread message beforehand. Possibly create a video for year round access on school website.

Partner Groups

Superintendent - Tim Davie

- Black Excellence Day - Jan 14th. First time proclaimed in BC.
- Gill Elementary School is being sold to Hupacasath First Nation, effective April 2023. Archeological claim on site, will be surveyed and mapped.
- Curriculum Implementation Day - Jan 16th. Staff from across district came together. Focus was on Indigenous World Views and Truth and Reconciliation.
- Graduation Requirements: English First Peoples 12. Implemented now and for the 2023/24 school year.
- Strategic Planning Process - Hired consultant, Kevin Elder, to lead Board through the 5 phases of the process. A number of consultation sessions planned. Survey to be posted on district website open for public input, mid Feb.
- Community Use/ Joint Use of District facilities - Kevin Elder will lead Board through process of establishing appropriate use agreements.
- Board Budget Process 2023/24 - District Budget Calendar has been approved (attached). Survey on Budget priorities to be posted on website, week of Feb 20th.
- Board Policies - A number of Policies on district website posted for 30-day public consultation, Jan 2- Feb 19. Second wave of policies to be posted after that.
- ChatGPT - AI app used to write essays/letters. Use of app without citation, violates 'technology use agreement'. Proves importance for teachers to do formative and authentic student assessments.
- School District Calendar - Intend to submit a 3-year calendar draft to be open to 30-day public consultation and eventual approval.
- Registration Policy - Out of Catchment Letter to Families. Yearly request forms will be required for students wishing to continue at out-of-catchment schools. Continuation is only possible where space is available.

PVPA/District Principal International Education - Marc Fryer

- ADSS - Successful Totem Tournament and Winter Formal
- ADSS Wrestling Tournament Feb 3/4th.
- 8th Ave LC - Canoe Carving program starting. Priority going to indigenous students in care. Elementary schools will be invited to take part in process.
- Alberni Elem - Celebrates 'Luna New Year'.
- Howitt Elem - 'Hot Wheels' race track and races in Library. Big student turnout.
- Wickaninnish Elem - Swimming lessons for K-7 at Ocean Village Resort pool.

Correspondence

- Vancouver Island Parent Conference to be reinstated for next year. Looking for parent volunteers to help plan.

Treasurer's Report

- General Acct **\$11,570.55**. No change
- Gaming Acct **\$5,253.78**. No change
- Motion to update signers on bank account. Motioned by Anna, Natasha 2nd, carried.

PAC School Reports

- **USS** - Requested \$200 PAC support to entice more parents to PAC meetings.
- **UES** - Parking issue was resolved with signage. Waiting for playground completion. Increased enrolment has resulted in max capacity in school.
- **Tsuma-As Elem** - Successful fundraising raffle. Struggling for Breakfast Club/Hot Lunch volunteers. Looking for playground developer options.
- **Howitt Elem** - 'Hot Wheels' races a success. Switched to Panago for Hot Lunch day, has become more inclusive. Mad Hatter fundraiser at Cherry Creek Hall.
- **Alberni Elem** - Application approved for a grant through 'Variety, Children's Charity' and are receiving \$15,000 worth of speciality equipment. Trying to mix up Hot Lunch day to make it more inclusive.
- **ADSS** - New graduation requirement for 2023/24. English First Peoples 12.

Open Topic

- Darcy brought materials, resources and samples from BCCPAC Conference.

Next Meeting - Wednesday, March 29th, 2022 at 7pm

Meeting Adjourned 9:20pm

BCPSEA summary of highlights

January 2023

Teacher bargaining:

- Fully complete! The last local table (adult educators in Vancouver) completed in December.
- Now moving onto committee work

Support staff bargaining:

- As of January 25, there are 67/69 local tables with either tentative, partially ratified or fully ratified agreements. Two tables are going to mediation in early February.

BCPSEA Board of Directors:

- Two new Board Directors were elected at the BCPSEA AGM on Friday, January 27:
 - Northern Interior region: Angie Delainey, SD 27 (Cariboo-Chilcotin)
 - Metro region: Donna Sargent, SD 38 (Richmond)

Annual General Meeting:

- BCPSEA's AGM was held January 26 and 27 in Vancouver
- In addition to electing two new board members, several updates to the BCPSEA bylaws were approved by member boards of education:
 - Various housekeeping items
 - Adding electronic voting
 - Adding a Vice Chair term of three years
 - Moving SD 42 (Maple Ridge-Pitt Meadows) from the Fraser Valley to the Metro regional grouping
- The following resolution was passed: *BE IT RESOLVED that BCPSEA continue to work with partners to develop ongoing and systemic supports for recruitment and retention based on regional needs.*

Northern Recruitment:

- Pilot project in four school districts (SD82, SD87, SD91, SD92)
- Collaborative working group of SDs, Ministry of Education and Child Care, and BCPSEA
- BCPSEA is hiring a Northern Recruitment Specialists
- BCPSEA is overseeing coordination of the Labour Relations implications of offering hiring incentives with considerations of collective agreement language and the need for an LOU
- Successful initiatives could be scaled up to other areas of the province

Exempt staff compensation:

- 2022 exempt staff salary increases are nearly completed.

ONCORE HR Learning and Support:

- New spring schedule is out: <https://bcpsea.bc.ca/learn-connect/oncore-hr-learning-support/>

- New ONCORE model where many BCPSEA labour relations staff are teaching the courses, as opposed to primarily one person

Seamless Day and Just B4:

- The Seamless Day and Just B4 programs expanded for the 2022-2023 school year.
- Presently, 33 school districts offer Seamless Day programs with 42 sites.
- Just B4 is operating in 28 districts with 32 sites.
- Eight districts offer both Seamless and Just B4.
- The Ministry of Education and Child Care is collecting information from school districts to determine whether to expand Seamless Day and Just B4 for the 2023-2024 school year.

Coordinated Legal & Arbitration Support Services (CLASS):

- New in-house legal counsel, Kristen Woo, has started. There are now two in-house lawyers.
- New legal assistant, Kathy Shaben, has started

Regional meetings:

- Between the beginning of March and early May, BCPSEA will visit all seven of our regional groupings.
- HR leaders, Secretary Treasurers, Superintendents, Trustee Representatives and Trustees are invited to attend.
- Topics: BCPSEA priorities and progress, recruitment and retention, labour relations issues

Region and location	Date	Place
Fraser Valley - Abbotsford	March 1, 2023	Abbotsford Arts Centre
Metro - Surrey	March 3, 2023	SD36 (Surrey)
Thompson Okanagan - Kelowna	March 8, 2023	Hollywood Road Education Centre
Northern Interior – Prince George	April 17, 2023	Van Bien Training and Development Centre
Vancouver Island/Coastal - Nanaimo	April 24, 2023	Coast Bastion Hotel
Northwest – Terrace	May 5, 2023	SD82 (Coast Mountains)
Kootenay Boundary – Cranbrook	May 8, 2023	SD5 (Southeast Kootenay)



Alberni-Clayoquot Regional District

ALBERNI VALLEY EMERGENCY PLANNING LIAISON GROUP MEETING

TUESDAY, December 6, 2022, 1:30 PM

Zoom/Board Room (Hybrid) – 3008 Fifth Avenue, Port Alberni, BC

MINUTES

PRESENT:

Penny Cote, Chair, EA “D” Dir.
Heather Zenner, ACRD
Karen Freethy, ACRD
Charlie Starratt, ACRD
Daniel Sailland, ACRD
Heather Thomson, ACRD
Randy Thoen, ACRD
Bob Schmitt, BCEP
Jessica Learn, MOTI
Mike Owens, PAFD
Deb Roberts, BCAS

Linden Baker, Nuuchah-nulth Tribal Council
Richard Johns, AV Rescue Squad
Tim Davie, SD70
Shawn McKay, BC Wildfire Service
Josh Macy, BC Wildfire Service
Erik Bowkett, WC Marine Response
Peter Dionne, RCMP
Wes Patterson, PAFD
Ted Olynyk, BC Hydro
Clinton Wright, CPA
Rick Geddes, District of Ucluelet

1. CALL TO ORDER

The Chair called the meeting to order at 1:30 pm.

The Chair recognized the meeting this afternoon is being held in the Tseshaht First Nation and the Hupacasath First Nation Territories.

2. APPROVAL OF AGENDA

MOVED: Charlie Starratt

SECONDED: Daniel Sailland

THAT the agenda of the AV Emergency Planning Liaison Group be approved.

CARRIED

3. MINUTES

MOVED: Daniel Sailland

SECONDED: Mike Owens

THAT the minutes from the September 20, 2022, AV EP Liaison Group meeting be received.

CARRIED

4. **REPORTS**

a. **Alberni Valley Emergency Program Update – Heather Zenner, Protective Services Manager & Karen Freethy, Protective Services Coordinator**

- Welcome to Tim Davie and Linden Baker to the AV EP Liaison Group

Emergency Operations Centre (EOC) Grant (Heather):

- The ACRD received this grant in partnership with the District of Tofino and the District of Ucluelet.
- As part of this grant, Calian Ltd has been hired to facilitate a West Coast tabletop exercise.
- This exercise is planned for May 2023 and it will include a coordinated response on the west coast that involves multiple EOCs and agencies.
- Grant funding will also be allocated to provide EOC training. Bamfield held a training session last year and additional training sessions are being planned in the areas of EOC planning, finance, and management sections for the ACRD.

West Coast Evacuation Route Project (Heather):

- Through grant funding by the province, Calian Ltd has been hired to develop an evacuation route plan for Bamfield and the Long Beach electoral areas.
- Project partners include the ACRD, Huu-ay-aht First Nations, Uchucklesaht Tribe, Toquaht, & Yuułuʔiłʔatḥ.
- We engaged with each community by hosting workshops with residents, agencies, and staff to collect local knowledge and data.
- It is anticipated the evacuation route plan will be completed in the early new year.
- We plan to test the plan through a tabletop exercise in January.
- The final plan will be delivered to the board of directors in February 2023.

Emergency Support Services (ESS) Grant (Karen):

- The ESS team has responded to 12 activations thus far in 2023.
- There are currently 21 volunteers on the ESS team, six of whom are new in the last couple of months.
- We are organizing a training session and tabletop exercise for Saturday, January 28, 2023.
- We are looking for volunteers to participate as evacuees. If you are interested, please contact Karen.
- We will be submitting a new ESS grant application by the end of January 2023.

Hazards and Risk Vulnerability Assessment (HRVA) (Karen)

- Calian has been hired to develop an HRVA for the Alberni Valley, Bamfield, and Long Beach electoral area.

- We had two workshops with working groups in each community. The first was to identify regional hazards, determine the severity of risks and understand the impacts.
- The second meeting was a risk assessment workshop to identify risk treatment options and risk mitigation strategies.
- The next step is to develop a risk reduction strategy report and community vulnerability and resiliency index (these reports will include the hazard matrix, mapping, and risk reduction strategies).
- An HRVA report will be finalized by the end of February 2023.

b. BC Hydro Update, Ted Olynyk, Manager of Community Relations, Vancouver Island – Sunshine Coast

- BC Hydro works to reduce the impacts on customers during weather events. This is accomplished by lessening the frequency and duration of a power outage and by providing better information to customers.
- Prepares year-round on Vancouver Island.
- Vast majority of outages are caused by downed vegetation in storm events. BC Hydro manages vegetation maintenance and prevention strategies to mitigate potential impacts.
- Climate change has had a significant impact on vegetation. Trees have been under a lot of stress due to extended drought periods followed by heavy rain.
- Prevention measures include work to harden their system and monitoring weather intel.
- First priority is safety and the goal is to have zero safety incidents.
- 90% of customers have their power restored within 24 hours.
- Restoration is prioritized to handle the most critical areas first and then the areas that impact the most customers.
- Challenges include access, transportation, accommodations, regulated work hours, and the pandemic.
- Public communication processes have improved.
- BC Hydro offers safety training for trades workers and first responders.

c. FireSmart Program Update – Randy Thoen, FireSmart Coordinator

- In 2022, we hit 150% of our target for home assessments.
- Gave out over 5,000 in homeowner rebates.
- We secured over \$100,000 for mitigation work on critical infrastructure.
- Obtained funding to develop a community wildfire resiliency plan for the Long Beach electoral area.
- Holding a wildfire tabletop exercise on December 13, 2022, facilitated by Calian Ltd.
- Four people participated in the FireSmart conference in 2022.
- In 2023, rebates of up to \$1,000 will be available for homeowners who

conduct FireSmart mitigation work on their property.

- The next grant opportunity will be for a 2-year period.

d. Round Table Reports - Updates were given by:

Jessica Learn, MOTI

- A tanker rolled over at the scales near Parksville and a debrief is pending. Notes will be shared for lessons learned
- Currently focused on winter maintenance
- Mainroad manages the entire length of Beaver Creek Road (clarified that section of Beaver Creek Rd from Highway 4 to Smith road is a higher class than the section from Smith Road to the end of Beaver Creek Rd).
- Vehicles on the side of the road are removed as soon as possible. The timeframe may vary depending on the situation.

Mike Owens, PAFD

- PAFD is experiencing the busiest year on record.
- This year calls are up 25% relative to last year.
- Since pre-pandemic in 2019, there has been a 58% increase in call volume.

Wes Patterson, PAFD

- Nothing to report.

Rick Geddes, District of Ucluelet

- Recently held an open house at the Fire Hall in Ucluelet that included recruiting, FireSmart and ESS.
- Received the community wildfire resiliency plan in draft format and the final document will be complete over the next couple of months.
- Holding and EOC Essentials course in February 2-3. If you are interested in participating, contact Rick.
- Working with a group from the University of Ottawa to look at the evacuation timelines.
- No ESS activations.

Josh Macy, BCWS

- Fire season lasted longer this season with fighting fires into November.
- Getting ready to move into the recruiting season.
- The Alberni Valley hosts the Thunderbird unit crew and BCWS is looking to recruit new crew members.

Shawn McKay, BCWS

- Nothing to report.

Clinton Wright, CPA

- Nothing to report.

Peter Dionne, RCMP

- Changes are anticipated with the improvements to the Bamfield road.

Erik Bowkett, WCMRC

- Fully operational.
- All but one vessel is present. The 85-footer will be coming in the Spring.
- Ucluelet has spill equipment, a 53-foot trailer with 5000 ft of boom.
- Currently have 16 members and are still recruiting for marine engineers.

Bob Schmitt, BCEP

- Bob is the new Bamfield Emergency Coordinator
- Working to engage the public and volunteers

Richard Johns, AVRS

- YTD: 33 taskings and since the last meeting there has been six.
- Two tasks have been on Mt. Arrowsmith within a 24-hr period. These were significant rescues.
- Working with the Alpine Group of Canada to get supplies onto to mount 5040 and with the province to put supplies on Mt. Arrowsmith.

Tim Davis, SD70

- No update to report.

Linden Baker, NTC

- No update to report.

Deb Roberts, BCAS

- Secured heli-landing at the San Group which has enabled landing at the pulp mill.
- Have hired a new Unit Chief to start in January.
- Call volumes are very high and BCAS has limited staff.
- Deb will be focusing her work on recruiting.

Charlie Starratt, Regional Fire Services Manager

- Has been a busy year for the volunteer Fire Departments.

Heather Thomson, Communication Coordinator

- Snow removal from regional roads have been a concern for residents.

Daniel Sailland, CAO, ACRD

- Nothing to report.

Penny Cote, Director, Electoral Area 'D'

- Sproat Lake Fire Department held their annual banquet and in attendance were reps from other fire departments as well as several retired firefighters.

5. NEXT MEETING

The date for the next meeting will be March 7, 2023 at 1:30 pm

6. ADJOURN

MOVED: Heather Zenner

SECONDED: Daniel Sailland

The meeting adjourned at 2:25 pm.