



Occupational Therapist

The School District

The Pacific Rim School District covers much of Central Vancouver Island's rugged, picturesque West Coast and serves a regional population of approximately 31,000 residing in the communities of Port Alberni, Tofino, Ucluelet, Bamfield and other remote communities. The schools are situated on the ha-houlthees of the cišaaʔath, hupačasath, tla-o-qui-aht, Yuuʔuʔiʔath, and Huu-ay-aht First Nations. The school district respectfully acknowledges that it works alongside all Nuuchah-nulth Nations, other First Nations, and Metis and Inuit of British Columbia to serve all children and youth of the Alberni-Clayoquot region.

The district is home to 4000 students, 35% of whom are of Indigenous ancestry, in two neighbourhood secondary schools, eight elementary schools, and one K-12 school. The district has a successful alternate learning centre, a strong French Immersion program, a thriving international student program, and a busy continuing education program.

The Position

The Occupational Therapist provides consultative services across Pacific Rim School District schools for students referred for occupational therapy. This position supports student access to education by assessing functional needs, making recommendations to school staff and families, training staff, liaising with external professionals and agencies, and supporting the implementation of evidence-based strategies. The Occupational Therapist will also supervise, evaluate, and support the hiring or dismissal of therapy support staff as appropriate. The occupational therapist will report to the Director of Instruction.

Duties

1. Conduct assessments and observations of students with physical, sensory, or developmental needs affecting school participation.
2. Provide written and verbal reports outlining observations, recommendations, and interventions tailored to educational goals.
3. Recommend and coordinate the use of assistive devices and adaptive equipment to enhance student access to learning.
4. Provide training to staff and families in appropriate therapy techniques and equipment use.
5. Liaise with medical professionals, external agencies, and community supports as needed.
6. Participate as a collaborative member of the Inclusive Education team and school-based teams.
7. Maintain accurate and timely documentation in accordance with professional standards and district policy.
8. Integrate current research and best practices into service delivery and professional decision-making.
9. Supervise and evaluate the work of Certified Occupational Therapy Assistants (COTAs) or other support staff as needed.
10. Participate in the recruitment, hiring, orientation, and—if necessary—termination of support staff under their direction.
11. Support the development of district protocols or procedures related to occupational therapy services.
12. Perform other duties as assigned by the Director of Instruction.

Qualifications

1. Master's Degree in Occupational Therapy from a recognized occupational therapy program
2. Must be registered or eligible for membership in the Canadian Association of Occupational Therapists and the College of Occupational Therapists of BC.
3. Experience working with student-aged children, especially those with multiple physical challenges.
4. Experience working with children in integrated settings and working with multidisciplinary teams would be considered an asset.
5. Demonstrated ability to communicate effectively with clients, families, the public, medical staff and the members of the interdisciplinary team using oral written and computer communication means.

6. Demonstrated ability to integrate and evaluate pertinent data from multiple sources to solve problems and make decisions effectively.
7. Demonstrated ability to organize work, set objectives and establish priorities.
8. Demonstrated ability to work on a team and/or independently with a commitment to excellence in the provision of student care and programming.
9. Physical ability to perform the duties of the position.
10. Ability to relate effectively with staff, parents, and students.
11. Ability to initiate change and carry out plans to completion.
12. Valid Class 5 driver's license.
13. Commitment to equity, diversity, and inclusive practices when working with students, families, and staff.

Salary Range: \$95,506 - \$119,382

For more information on this position contact Jaslene Atwal, Director of Human Resources, at 250.720.2751 or jatwal@sd70.bc.ca.

Interested applicants should forward their resume with supporting documentation and cover letter to: Trisha Wilson, Manager of Human Resources **before 9:00am, Wednesday, May 21, 2025. Application packages may be submitted electronically to** twilson@sd70.bc.ca. In submitting an application package, candidates consent to the district contacting individuals or supervisors for the purpose of shortlisting and/or reference checking other than those provided as references in the submitted application package.

We appreciate the interest of all applicants but advise that only those selected for interviews will be contacted.