4690 Roger Street, Port Alberni, B.C. V9Y 3Z4 Ph: (250) 723-3565 Fax (250) 723-0318

# **Manager of Indigenous Language and Culture**

## **Position Summary:**

Reporting to the Director of Instruction – Indigenous Education, the Manager of Indigenous Language and Culture will play a critical leadership role in advancing the preservation, revitalization, and integration of Indigenous languages and cultural knowledge within the education system. Grounded in community connection and guided by the First Peoples Principles of Learning, this position supports the development and implementation of language and culture initiatives in collaboration with local First Nations communities. The successful candidate will be a passionate advocate for Indigenous language preservation, with the skills to facilitate protocols, develop strategic plans, and guide educational programming within the BC education context.

#### **Key Responsibilities:**

- Conduct and present feasibility studies to determine the implementation and sustainability of language and culture programs.
- Develop short- and long-term goals for Indigenous language and cultural programming in alignment with district strategic plans.
- Lead the development of a scope and sequence for Indigenous language instruction aligned with BC's curriculum and local Nation standards.
- Collaborate with Elders, Knowledge Keepers, and language experts to ensure cultural authenticity and community ownership.
- Support the design and implementation of culturally responsive learning environments and resources.
- Develop and maintain respectful relationships with Indigenous communities, Nations, and partners.
- Uphold and model the use of cultural protocols in collaboration with local communities.
- Serve as a liaison between the school district and Indigenous communities, ensuring mutual goals and respect are at the forefront.
- Provide professional development and mentorship to educators, support staff, and administration in cultural proficiency and language programming.
- Promote awareness and understanding of Indigenous perspectives across the school community.
- Identify funding opportunities and support grant writing for language revitalization initiatives.
- Liaise with IEC as required
- Assist the Director with budget development and implementation
- Other accountabilities as required

# **Qualifications:**

- Post-secondary education in Indigenous Education, Indigenous Studies, Linguistics, Education, or a related field (Master's degree considered an asset).
- BC Teacher certification an asset not required
- Demonstrated proficiency and/or fluency in an Indigenous language is a strong asset.
- Experience in curriculum development, language programming, or feasibility studies.
- Deep understanding of BC's Indigenous education policies, including the First Peoples Principles of Learning, the BC Curriculum, and the Truth and Reconciliation Commission Calls to Action and experience implementing in a classroom setting
- Strong communication and interpersonal skills, with the ability to work across diverse communities and with

- multiple stakeholders.
- Demonstrated commitment to cultural safety, respect, and responsiveness.
- Knowledge of and experience working with local Indigenous Nations and following appropriate community protocols.
- Passion and dedication to the preservation and revitalization of Indigenous languages and cultures.

# **Working Conditions:**

- Travel within the district and to communities may be required.
- Flexible working hours, including some evenings and weekends to accommodate community meetings and events.

### Wage Range:

\$86,449 - \$108,061

For more information on this position contact Jaslene Atwal, Director of Human Resources, at jatwal@sd70.bc.ca.

Interested applicants should forward their resume with supporting documentation and cover letter to: Hannah Fletcher, Executive Assistant - Human Resources **before 9:00am**, **Friday**, **July 4th**, **2025**. **Application packages may be submitted electronically to hfletcher@sd70.bc.ca**. In submitting an application package, candidates consent to the district contacting individuals or supervisors for the purpose of shortlisting and/or reference checking other than those provided as references in the submitted application package.

We appreciate the interest of all applicants but advise that only those selected for interviews will be contacted.