



Early Years Navigator/Manager for Indigenous Children

The School District

The Pacific Rim School District covers much of Central Vancouver Island's rugged, picturesque West Coast and serves a regional population of approximately 31,000 residing in the communities of Port Alberni, Tofino, Ucluelet, Bamfield and other remote communities. The schools are situated on the ha-houlthees of the císaaʔath, hupačasath, tla-o-qui-aht, Yuuʔuʔiʔath, and Huu-ay-aht First Nations. The school district respectfully acknowledges that it works alongside all Nuu-chah-nulth Nations, other First Nations, and Metis and Inuit of British Columbia to serve all children and youth of the Alberni-Clayoquot region.

The district is home to 4000 students, 35% of whom are of Indigenous ancestry, in two neighbourhood secondary schools, eight elementary schools, and one K-12 school. The district has a successful alternate learning centre, a strong French Immersion program, a thriving international student program, and a busy continuing education program.

The District has childcare programs in seven elementary schools and is in the process of completing three standalone child care buildings on School District properties.

Early Years Navigator/Manager for Indigenous Children

Reporting to the Director of Early Learning and Childcare, the Early Years Navigator/Manager works with district staff, community service providers and indigenous families to facilitate access to childcare and school age care programs and provide seamless transitions between childcare and school age programs. The Navigator will work in district facilities as well as outreach to indigenous families in their community or home. The Navigator will liaise and work with all Indigenous partners to strengthen the district's childcare and early years programs.

Duties:

- Support the Director of Early Learning and Childcare to ensure indigenous content is present in childcare settings as well as early learning settings
- Develop communication tools for families to inform them of childcare and school programs that they may be eligible for
- As part of the Early Learning team, support district programs such as SEY2K, Pop Up Play, Just B4, Moe the Mouse and StrongStart
- Provide outreach services to families to support access to pre-school programs
- Collect and distribute resources for families (ie. books etc)
- Develop district programs to support families and early years development
- Assist with the district transition to K process
- Liaise with community agencies to assist families with referrals to family supports
- Liaise with the district's student support department to identify students transitioning to Kindergarten that may need additional supports in schools
- Assist student services department with liaising with USMA for students in the early years
- Assist families with childcare subsidy applications
- Assist families with Kindergarten registration
- Liaise with all partner Nations to develop programs and communication specific to each Nation's needs
- Assist with the supervision of childcare contracts and district childcare staff
- Assist with ensuring district childcare licenses are in compliance with District expectations
- Travel to westcoast communities to support Indigenous families, Nations and school district programs located on the westcoast
- Work with the Manager of Childcare and Early Learning and StrongStart Facilitators to bring families to StrongStart programs in schools and to bring StrongStart programs to community
- Act as a district liaison to support any Headstart programs

- Provide direct support to school district early learning programs for inclusion of indigenous culture and language
- Write and prepare grant proposals
- Lead, organize and present professional development to school district staff and contractors

Qualifications:

- Ability to work occasional evening and weekends
- Direct knowledge of Nuu-chuh-nulth language, culture and protocols
- Experience presenting information and updates related to early years programs, successes etc.
- ECE certificate
- Minimum five years of experience working in childcare settings
- Previous experience working with indigenous communities preferred
- Experience working with families to access community supports
- Experience organizing and presenting professional development to childcare and early years providers
- Valid Class 5 drivers license
- Knowledge of the Early Years Framework and First People's Principles of Learning
- Current Criminal Record Check

Wage Range

The wage range is \$77,270 - \$96,587 depending on qualifications and experience and includes a comprehensive benefit plan.

For more information on this position contact Peter Klaver, Assistant Superintendent of Schools, at 250-720-2757 or pklaver@sd70.bc.ca.

Interested applicants should forward their resume with supporting documentation and cover letter to: Trisha Wilson, Manager of Human Resources **before 9:00am September 17, 2024. Application packages may be submitted electronically to** twilson@sd70.bc.ca. In submitting an application package, candidates consent to the district contacting individuals or supervisors for the purpose of shortlisting and/or reference checking other than those provided as references in the submitted application package.

We appreciate the interest of all applicants but advise that only those selected for interviews will be contacted.