**WEPAC**

Draft Agenda

Location: Via Zoom and Room 102 (Babysitting provided by Ms. Morris and Student Council in Room 109)

Topic: WEPAC meeting

Time: Mar 12, 2024 06:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us05web.zoom.us/j/82526514675?pwd=xDvfGr9DrgvDDuJa3J3kPyknus6a7X.1>

Meeting ID: 825 2651 4675 Passcode: X190xK

Date: MARCH 12, 2024 Time: 6:00 pm

Present

Directors:

Staff:

Public:

Regrets

Directors:

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1. CALL TO ORDER *motion*
2. ACKNOWLEDGEMENT OF TERRITORY

*The WEPAC respectfully acknowledges that we all live and learn in the unceded territories of the Tla-o-qui-aht & Nuu-chah-nulth First Nations. As parents of future generations, we must all strive to provide safe, inclusive spaces and continually seek opportunities to grow and learn together.*

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1. APPROVAL OF MINUTES FROM LAST MEETING *motion*
2. APPROVAL OF AGENDA *motion*

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1. UNFINISHED BUSINESS
	1. Admin Update
	2. Chef Update
2. NEW BUSINESS
	1. National School Food Program - steps if parents or PAC wants to weigh in [here](https://www.healthyschoolfood.ca/nourishkidsnow) on Federal budget school lunch program
	2. WEPAC You are invited to vote in the Tofino-Long Beach Chamber of Commerce - 2024 TLBCC Board of Directors Election. [Vote Here](https://secure.electionbuddy.com/9M2M-KB8B-8S3N-KMX7/)
	3. Lunch monitor questions from parents
3. OTHER BUSINESS
	1. Final numbers from Funday Monday Fundraiser, all accounts and e-transfers received? - Cindy needs to put Rob’s phone number in the bank account, and then Rob will ask Jenny and Amorita to pay for their FM $ again.
	2. Steering Committee for Indigenous Cultural Space to be Developed - Marika to consider role in advancing this project
	3. Jess requested more info on DEPAC meetings

 ADJOURN  *motion*

**WEPAC**

Draft Agenda

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Location: Via Zoom and Room 102

Join Zoom Meeting

<https://us05web.zoom.us/j/81564859147?pwd=bEnblLIYnpDZjZe5bdP4rlWWWycwkZ.1>

Date: Feb 27, 2024 call to order 6:07

Time: 6:00 pm

Present

Directors: Jess, Amorita, Rob

Staff: Dani, Chris

Public: Kaeli, Emily, Hanne, Candace, Marika, Jenny

Regrets

Directors: April, Chef Ron

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1. CALL TO ORDER 6:05 *motion*
2. ACKNOWLEDGEMENT OF TERRITORY

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1. APPROVAL OF AGENDA 6:08 *motion*

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1. UNFINISHED BUSINESS
	1. Steering Committee for Indigenous Cultural Space to be Developed - funding available to retain Marika’s services for the steering committee (honorarium?) USS space feels really good - art installations: important for community engagement and represents relationships. Must have community engagement for connection and shared ownership. Process for community input/process of input from previous people - welcoming cultural art presence in the school or simplified outdoor structure. Community input process with USS - door to door engagement, seniors and elders luncheon, invitation to open house at the school. TD Grant due by June - could be used towards consultation.
	2. Admin Update - next PAC meetings March 12th, April 23rd. Spring break - learning updates March 15th. Talent Show - March 14th. Bball grades 6/7 boys and girls taking two kids to Port Alberni. Intramural soccer is also happening. Construction career presentations coming from the daycare people for grades 4-7. School is dealing with a huge amount of grief. 14 students have lost a parent in the past 18 months. Staff is recognizing that behaviour is communication. Grief workshops are happening with K-1 ages. Potentially the hospice can come in for some grief work. Family day more focussed on this year as opposed to mothers day/fathers day.
	3. Chef Update - postpone.
	4. Lice Info Sessions- delayed now - April 23rd from 5-6 pm.
	5. DPAC rep needed - time commitments, dates, can you zoom? Can we rotate? Their contact info. Jess Action item to email DPAC and find out if zoom and find we can rotate
	6. Outstanding Gaming Grant Report needs support from Rob and Cindy - we were overdue on our gaming grant report. Cindy has the grant done and it needs to be signed by PAC. Naomi is going to help Rob get the new gaming grant when we are no longer in arrears.
	7. Final numbers from Funday Monday Fundraiser, all accounts and e-transfers received? - Cindy needs to put Rob’s phone number in the bank account, and then Rob will ask Jenny and Amorita to pay for their FM $ again.
2. NEW BUSINESS
	1. Fun Fair April 18th - Student council has started organizing the fun fair. Exec had a planning meeting again today. Rob - motion to pay for food at Fun Fair. Jess seconds. Rob - how much for prizes? Amorita - can we avoid plastic toys? Kaeli - will ask businesses for some gc donations for the prizes. Chef - burgers, chicken and rice? Place for families to eat in the gym. We need a rocking cake walk, no power outages!! Face painting. New photo booth.
3. OTHER BUSINESS - has PAC written 4800$ for 300 each and 500 art and 500 sports. Have we paid this? Cheque Oct 10th.
4. ADJOURN 7:10  *motion*

**WEPAC**

Draft Agenda

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Location: Via Zoom and Room 102

Date: Tuesday January 23rd

Time: 6:00 pm

Present

Directors: April

Staff: Dani, Caleb

Public: Anne, Emily, Jenn, Jenny (online)

Regrets

Directors:

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1. CALL TO ORDER *motion*
2. ACKNOWLEDGEMENT OF TERRITORY

*The WEPAC respectfully acknowledges that we all live and learn in the unceded territories of the Tla-o-qui-aht & Nuu-chah-nulth First Nations. As parents of future generations, we must all strive to provide safe, inclusive spaces and continually seek opportunities to grow and learn together.*

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1. APPROVAL OF AGENDA *motion approved

Approved minutes of previous meeting*

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1. UNFINISHED BUSINESS
	1. Admin Update - Dani:
		1. student learning surveys for parents, student grade 4/7,staff - for developing school goals (PAC can push out and encourage parents to participate)
		2. Baby bus, having a meeting Feb 8th admin meeting, possibility that the school wants to take it over before we pay the bills.
		3. Lockdown drill, firedrills
		4. Need cheque from PAC for $4600 ($300 x 12 HPE/Arts $500 = $4600)
		5. Early years class Thurs 1:30-2:00
		6. Ready Set Learn birth - 8 years, Gym 3-5pm
		7. Valentine’s Day Feb 14th Dance 1:30-2:30
		8. Curriculum Day Jan 22, working on Truth and Reconciliation, indigenous students speaking about if they feel safe at school and when they do and don’t feel like they belong
		9. Next school based Day Feb 16th
		10. Feb 19th Family Day
		11. Pink Shirt Day Feb 21st - focus on kindness pieces
		12. PAC Feb 27th
		13. Entrepreneur Fair March 6th, grade 6/7
		14. Grade 6/7 basketball March 8th
		15. Talent show March 14th
		16. Spring Break March 18th - April 2nd
		17. April 18th - set aside for Fun Fair, last year staff took the lead and PAC paid, could we do this together this year. Put on the agenda for Feb?
		18. Jan 29th - FIT team, virtual workshop, 6-7 sexual exploitation and trafficking
		19. Feb 5th -Dan Duncan, Virtual Workshop on ADHD
		20. Flyer on hosting an international student
		21. Sexual health meeting, next PAC
		22. Add PAC meeting March 12th
	2. Community School Society Update - Caleb
		1. After school programs well attending, carrying over from December
		2. Fielding rentals in the gym in the evening
		3. Looking for rentals for spring break and summer break
	3. Chef Update - Dani
		1. Breakfast is more for all kids who might not be eating at home, all kids welcome
2. NEW BUSINESS
	1. Lice Info Sessions- Anne Weeks: Running parent, baby, toddler group at the halls, there are a lot of questions, or anxieties about it. Some misinformation. Proposing lice information session. Slide show. Normalizing it, adding humor, audience for school age kids and Strong Start families. Current letter that goes out could be filled out a bit more. Will gather information from Karen and Island Health, talk to Epic.
	Content: Life cycle of lice, what to actually look for, different treatment options, myths and facts, emotional component, two weeks of commitment.
	Zoom and in person? Dani to provide microphone and camera to make it clearer. Have facilitator read out questions. March 12? 5-6? Add a PAC meeting?
	2. Steering Committee for Indigenous Cultural Space to be Developed - Jen: Met end of December, Jenn, Jess, April and Mara, funding was for rain garden work, charged for that and left for us to use. Hire Marika? Talk to TFN education - Dani and Jen. See if they can suggest some people. Could be a clearer vision of school plans with new superintendent. Are we trying to focus on an outside space or create art in places like the entrance that could help people feel more welcome. Jenn to email Dani to set a meeting.
	3. DPAC Alternate needed to support Sheila -Dani: no need for undue stress, it’s not something we have to do. Get minutes sent out. Action: April will send email to Dani.
	4. Bus Update - see Admin update
	5. Outstanding Gaming Grant Report needs support from Rob and Cindy - maybe from Jess?
	6. Final numbers from Funday Monday Fundraiser, all accounts and e-transfers received? Next meeting?
3. OTHER BUSINESS
A. Sex Education Workshop - Feb 27th, Anne makes motion, April second’s motion, all in favour. Possible zoom set up for those who can’t be there in person.
4. ADJOURN 6:58!  *motion*

**WEPAC**

Draft Agenda

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**Location: Ty-histanis Health Centre**

**Join Zoom Meeting**

**https://us02web.zoom.us/j/86466289993**

**Date: November 28th, 2023**

**Time: 6:00 pm**

Present

Directors: Jess, April, Amorita, Rob

Staff: Ms Michaud, Dani, Corinne Martin (Iris’ right hand lady, magician)

Public: April Robson, Jenn Price Francis, Kaeli Robinsong, Emily Sproule, Marika Swan, Candice Steven

Regrets

Directors: Chef Ron

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1. CALL TO ORDER *motion Emily, April - seconded 6:05*
2. ACKNOWLEDGEMENT OF TERRITORY

*The WEPAC respectfully acknowledges that we all live and learn in the unceded territories of the Tla-o-qui-aht & Nuu-chah-nulth First Nations. As parents of future generations, we must all strive to provide safe, inclusive spaces and continually seek opportunities to grow and learn together.*

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1. APPROVAL OF AGENDA Kaeli *motion, approved*

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1. UNFINISHED BUSINESS
	1. Admin Update - Thank you to Ty Histanis for hosting us. Staff was here for the last staff meeting to meet and greet with families who couldn't make it for parent/teacher interviews. Assessments are in and now it's time for learning updates. Student council is hosting an Xmas dance Dec 5th and using it as a Fundraiser. Craftmas day is coming up, multi age crafting day. Movie and PJ day for the last day of school before Xmas break. Xmas concert Dec 21st. Ms Naka is organizing this year. Bucket drumming and line dancing! Shopping spree - collecting in the office. Need wrappers for the shopping spree. Day care is coming along. Fields have been lined for soccer. New communication board in the playground, shout out to Kourtney Yeske.
	2. Culture’s of Dignity tabled
	3. Chef Update - $22,000 from Saltwater Classic today.

WEPAC Food Program Income/Expense Report October 2023 INCOME SD70 Lunch Invoices $10,356.90 Bread sales/donations $ 1,015.00 Total $11,371.90 EXPENSES SYSCO $3913.55 TUCG $1813.20 B+C $1219.87 Co-op $ Ecolab $221.35 Payroll Expenses $5311.57 Total $12,479.54 #lunches served 4140 Cost per lunch $3.01 Envelope money recouped for SD70 $4280

Current bank account balance is $14,599.26.

Still waiting on payment from SD70 for October ($10,356.90) as well, still waiting on word about Saltwater donation. I spoke to Lynda Kaye and she said it is in the works just taking longer because of administrative changes.

Things are going well otherwise. Jeff Mikus was in today because Surfside always gives a donation to the lunch program so that's nice. I'm not sure the amount but details will follow.

I don't think I'll be able to make the meeting tomorrow, but Chef Ron and the Tater Tots are ready to play some music for Funday Monday.

* 1. Financial Update - Rob has access to one of the bank accounts, second is coming. Third one - empty + no access. PAC 42,400, Daylight - $1000 donation. Earmarked 20,000 for the cultural center. 13,000-14,000 k workable funds.
1. NEW BUSINESS
	1. school garden and its programs - Adrienne Mason TCFI co-chair. WCSS in 2005 put the first garden in. RES, DoT have all supported. TCFI took over about 5-6 years ago. TCFI does all the fundraising for the garden. 7 classrooms, two afterschool and intergenerational program. Paula Robertson runs these programs - community school programming. Winter planning is to increase resilience to water conservation and drought proofing. Next year hoping to have a garden tour during the welcome back BBQ. Food during school year goes into lunch program, during the summer, Gaia sells as fundraiser.
	2. Request for PAC to purchase lice combs to be included in each welcoming bag for next year's incoming kindergarten students - K teachers and team - VIHA able to help? Yes - however - we need a cost.
	3. Fun Day Monday Update - <https://docs.google.com/document/d/1c3mBluGzGScQXjYlF7hxn8nwXPHiyvQzJRwcxrNeIKU/edit>
2. OTHER BUSINESS
3. ADJOURN April  *motion 7:10*

**WEPAC**

Draft Agenda

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Location: Via Zoom and Room 102

Date: October 24, 2023

Time: 6:00 pm

Present

Directors: April, Rob, Amorita

Staff: Chris, Dani, Caleb, Ron

Public: Jenny, Candace, Paul, Emily, Kaeli, Asmara, Julie

Regrets

Directors: Jess Hutchinson

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1. CALL TO ORDER 6:00 *motion*
2. ACKNOWLEDGEMENT OF TERRITORY

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1. APPROVAL OF AGENDA seconded Ron *motion*
2. *Student Council - Violet and Auley - requesting financial assistance with their halloween extravaganza. $250. Lack of fundraising due to covid. Plans to begin fundraising again to become self sufficient.*

 - \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. UNFINISHED BUSINESS
	1. Admin Update - Halloween dance, 1:15-2:15 in room 102. Spooky halloween downstairs. Nov 10th at 11:15 remembrance day assembly. P/T conferences happening this week. Elders in the classroom program continuing. TFN language team is coming in on Thursdays to the good roots song. Early Years class will be postponed until new year. Staff is going to Ty Histanis on Nov 14th and PAC will be at Ty Histanis on Nov 28. No swimming lessons this year because pool is getting a renovation. Port Alberni volleyball jamboree this past monday. X-country meet in Port next Wednesday. SD70 app has the sports calendar, also on website and emails. Fire drill, earthquake drill and lockdown drill happening. after school subsidies update - 130 students using the after school programs. Several families have reached out for subsidies - $2850 for the fall session. Extrapolated out about $10,000 over the year. This is about what it was last year, but afterschool funding had private funding last year. MOU with SD70 is signed. Afterschool will be facilitating all the rentals for the gym, field etc. Contact Caleb through commschool email to book. Fee schedule and rental agreement. Revenue sharing between SD70 and afterschool society.
	2. Chef Update - SD70 upped payout 90 cents. Chef needs a graphic designer. SD70 is discussing having Ron feed the high school and elementary school in Ucluelet. Speaking with Nourish Cowichan picking her brain about feeding multiple schools. Bulk batching the menu from Wickanninish and bring to the schools in Ucluelet. Saltwater Classic - Carly - April to F/U re cheque
2. NEW BUSINESS
	1. [Funday Monday Update](https://docs.google.com/document/d/1c3mBluGzGScQXjYlF7hxn8nwXPHiyvQzJRwcxrNeIKU/edit)
	2. Financial Update - slow start to getting things passed over. $42K in the bank account - $20 K earmarked for the longhouse project. $25 K - lunch program Chris Michaud to send drawings. QB - Rob would like to put the PAC onto QB. signing authority to add Rob - Motion - seconded - Amorita. Bank account to CCW - Rob would like to move to CCW instead of CIBC. Free accounts for non profits. Motion - Rob. Seconded - April. Kaeli motion - $250 for student council for their halloween dance. Seconded - April.
	3. Farm to School grants - ideas from PAC, Jess is willing to apply just need to know if it’s funding for Indigenous plants for forest or rain garden; growing in classroom, or other community garden efforts. Due Nov 10 - rain catchment systems would be great. April - connect Jess and Paula.
	4. Culture of Dignity <https://culturesofdignity.com/portfolio/owning-up-upper-elementary> - tabled.
	5. Bus repairs are $5,566.87 will PAC help support this? Baby bus - 36 passengers. Takes kids on field trip. School has $2500 to put towards this. West Coast Services Society owns the bus. Rob - motion - PAC covers bus repair, $2500 in school budget - bus escrow for bus operating money. Seconded - April. Motion passed.
3. OTHER BUSINESS
4. ADJOURN  *motion 7:36 pm*

**WEPAC**

Draft Agenda

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Location: Via Zoom and Room 102

Date: September 26th, 2023

Time: 6:30 pm

Present

Directors: April, Amorita, Rob, Jess

Staff: Dani, Ron, Caleb

Public: Mayor Dan Law, Jenn Price Francis, Bobby Lax, April Robson, Emily Sproule, Kaeli Robinsong, Chris Sproule, Sarah Reid, Jenny

Regrets

Directors: Chris Michaud

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1. CALL TO ORDER 6:34 pm *motion*
2. ACKNOWLEDGEMENT OF TERRITORY

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1. APPROVAL OF AGENDA *Rob motion, Amorita seconded*

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1. UNFINISHED BUSINESS
	1. Intro to PAC for new families
	2. Admin Update - great start up with new families and new staff. K group is the youngest in many years. Great welcome back BBQ thanks to PAC for donation and thanks to Chef Ron for cooking. Sept 27 @ 11:15 - Residential school survivor flag raised lead by local survivors. Flag was created by many different survivors across Canada, and the kids are learning what the different parts of the flag mean. Class photo and picture day - 28th. 29th - Truth and Reconciliation assembly. @ 11:15 Two elders joined. Grade 4 and 6 doing FSA assessments. Individual education plans are being headed by Brian Grigg, within the next three weeks. Pro -D - health curriculum. My Ed - each subject is getting reported on rather than strengths and weaknesses. Some staff went to Carol Fullerton training (numeracy training). Staff are introducing themselves in Nuu-chah-nulth during Pro-D days. Kids are working on their own introductions. Oct - fire drill, lockdown drill (24th) and earthquake drill. Early years team is presenting at October Pro-D. School hosted a night for ECE’s to talk about early learning programs and advocating for kids coming in. Student council is starting up soon with a Halloween dance and We Scare Hunger event. Pacific Rim Sports Council - $300 able to participate in Port Alberni sports events. Frank Perry - ISW, Welcome. Terry Fox Run was a success. Wickaninnish School plan is being updated and will be approved by exec by end of month. Rationale behind split classes - balancing needs of students with IEP, leaders of the class, class size, looping (repeating the same teacher) academic push, gender, indigenous students, etc.
	3. Chef Update - breakfast program is now well established. Good line up every day of hungry kiddos. Lots of variety and choice. New stoves are on the way. Coop is going to help sponsor the breakfast program. Consider breakfast charge. They did look into grant programming through major chains but very restrictive.
	4. Caleb - Community school mandate is to support the school, parents and students. Goal is to keep facilities open to the families. Where are there gaps in services locally? Rec opp and childcare are major gaps. Afterschool programming and Pro-D day camps. There is still space available for some of the programs. Emails come from school secretary and there’s info on the website as well. School gym is used as a proxy for community space. MOU with SD70 and Community Society for connection between youth sport and adult rec. In years past MOU has been done with DoT. October 18th @4:30 - AGM community school society. Member at Large spaces available. Pac Rim app - notification to phone. Receive funding through community link - largest source of funding (primarily for staffing). Option for PAC to provide a student subsidy. Payment plan options for families. Action item - Caleb to get subsidy information. Are there community members who have a skill that could teach and are interested in volunteering? Different options for compensation - volunteering, honorarium, hourly wage. Potential funding through Jordan’s Principle. Working closely with the district to avoid similar programming, closer registration dates. This year the programming will go over the holiday so there’s no gap.
2. NEW BUSINESS
	1. BC Confederation of PAC (BCCPAC) renew membership $75? Motion - April, Jess seconded
	2. School Thrift Store Event - Bobby Lax - offering to do recruiting for skill sets needed, ie grant writing, events, social media for PAC. Emily to take over social media.
	3. Farm to School Grant due Nov 1 up to $1-3k <https://farmtoschoolbc.ca/grants/> cooking activities, farm field trips, indoor growing spaces, garden - fwded to Leah and Paula.
	4. Gaming Grant Update Application # 1205880 - March 2024 - glitch and now won’t be reviewed until March.
	5. TD Grant $7k for Outdoor Indigenous Cultural Space - Dani with next steps.
	6. New Treasurer - signing authority. Motion - Amorita seconded - Jess
	7. Funday Tuesday planning - Hotel Zed - November 21st? Amorita to follow up. Babysitting from student council - pay $15/hour.
	8. Mother’s Day Tea Party Long Beach Lodge donation cheque $2000. Motion from Amorita - $300 per classroom, seconded - Jen, motion $500 HPE/$500 art seconded - Kaeli.
3. OTHER BUSINESS
4. ADJOURN  *motion Jess - 7:58*

***TEMPLATE***

**WEPAC**

Draft Agenda

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Location: Via Zoom and Room 102

Date: Time: 6:30 pm

Present

Directors:

Staff:

Public:

Regrets

Directors:

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1. CALL TO ORDER *motion*
2. ACKNOWLEDGEMENT OF TERRITORY

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1. APPROVAL OF AGENDA *motion*

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1. UNFINISHED BUSINESS
	1. Admin Update
	2. Chef Update
2. NEW BUSINESS
3. OTHER BUSINESS
4. ADJOURN  *motion*