

Ucluelet Elementary School
Parent Advisory Council
Principal's Report
2025.10.15

This document represents the second report to the Ucluelet Elementary School (UES) Parent Advisory Council (PAC) for the 2025-2026 school year. This report includes information about the following UES matters and events:

- **Emergency Preparedness – First Fire Drill and First Earthquake Drill**
- **UES Truth and Reconciliation Event and Activities**
- **Terry Fox Run**
- **Code of Conduct and Developmentally Appropriate Signature Pages**
- **Updates:**
 - Breakfast Program
 - Volunteering at UES
 - Monday Morning Meetings
 - UES Sports Programs
 - Grade 7 Strathcona Trip
- **Events Before the Next PAC Meeting**

Emergency Preparedness – First Fire Drill and First Earthquake Drill

UES held our first fire drill on Tuesday September 26, and our first earthquake drill on Thursday October 16 (the day of this PAC meeting). UES will hold 5 more fire drills, one more earthquake drill and two lockdown drills over the 2025-2026 school year, as required by the BC School Act.

UES Truth and Reconciliation Event and Activities

UES classrooms participated in a range of classroom activities to understand and engage in Truth and Reconciliation. This included writing and drawing compassionate/caring messages and images on wooden orange hearts, which were then attached to the fence on each side of the UES walkway. In addition, UES held a Truth and Reconciliation assembly on Friday September 26, where we sung the SD70 song in its entirety for the first time. A special thank you to Ms. Green, who spearheaded the orange heart initiative.

Terry Fox Run

UES classes went up to the USS track to engage in the annual Terry Fox Run. Ms. Vernick's grade 10 gym class, Ms. Vernick and Mr. Grigg organized the event and presented to our students. Our kids did an excellent job! Thanks so much to our USS friends!

UES School Plan

The UES School Plan for the 2025-2026 school year is now on the UES website:

[School.Plan.UES.2025-2026.pdf](#)

UES Code of Conduct

The [UES Code of Conduct](#) will soon be posted on the UES website and sent home, along with developmentally-appropriate signature pages (e.g., [emerging](#), [developing](#) and [proficient](#) understanding). The signature pages request that a parent/guardian read through and sign the agreement page with their child (signing for their child in some circumstances). This supports an understanding of expectations for all UES community members, as well how the school responds to breaches of the code of conduct.

UES will review, consider revisions and consult about the Code of Conduct throughout the year, as needed. UES needs to engage in an annual review and consultation process concerning the Code of Conduct in subsequent years.

Updates:

Breakfast Program

UES continues to offer the breakfast program each morning, which run by volunteers and funded by donations. Donations to Nourish Cowichan can include a tax receipt, but donations to the school cannot. UES continues to seek volunteers to support the breakfast program. Volunteers need to complete the volunteer registration process (see below) and can then register for volunteer shifts via the [UES breakfast program volunteer sign up sheet](#).

UES Volunteers Needed

UES is seeking volunteers who can support preparation and/or service of the breakfast program, as well as support a variety of clubs and sports.

To volunteer at UES, please fill out the online registration form:

<https://forms.office.com/r/dzHssjwXYi>

If the volunteer does not have a criminal record check on file with UES and/or SD70, **the volunteer needs to provide UES with a current criminal record check (CRC) by:**

- Ordering a CRC online at:
<https://www2.gov.bc.ca/gov/content/safety/crime-prevention/criminal-record-check/applicants/apply>

OR

- Going to the Ucluelet RCMP detachment and indicate they wish to have a CRC completed for volunteering at Ucluelet Elementary School.

Once this is complete, the volunteer will be asked to attend a short orientation session with the Principal or Vice-Principal.

If the person wishes to serve as a volunteer driver, they:

- Make sure their car insurance includes \$1 Million or more in liability insurance;
- Complete a volunteer driver form (page 7 from: [conveyance-of-students-admin-procedure.0558dc7919.pdf](#));
- Obtain a current driver's abstract (from [Driving Record and Insurance History](#));
- Deliver to the school a copy of their insurance, driver's license, volunteer driver's form and current driver's abstract; and
- Arrange with the school for a time when the Principal or Vice-Principal will be available to perform a quick assessment of the vehicle to ensure its roadworthiness.

Monday Morning Meetings

UES continues to hold Monday Morning Meeting (MMM) on almost all Mondays that school is in session (unless cancelled). MMMs run from approximately 8:50 to 9:10am. The meetings include a grounding exercise, land acknowledgement, singing of the SD70 song Nahshuk Ahklin (a Nuu-Chah-Nulth song translated as “Together We Are Strong” by Aaron Watts) and hear presentations on current whole school matters. **Families are welcome to attend any of our Monday Morning Meetings!**

UES Sports and Club Programs

Parents/guardians interested in volunteering to coach sports met with UES school representatives on Thursday September 18 to plan for UES sports and clubs for the 2025-2026 school year. We identified current plans for sports being offered this year, which include:

- Cross Country (September – October)
- Grades 5-7 Volleyball (October – November)
- Grades 2/3 Co-Ed Basketball (October – November)
- Grades 4/5 Co-Ed Basketball (October – December, perhaps into the new year)
- Grades 6/7 Co-Ed Basketball (tentatively November – December)
- Grades 6/7 Girls Basketball (January – March)
- Grades 6/7 Boys Basketball (January – March)
- Track and Field (May-June)

There are also opportunities to coach rugby, wrestling and badminton, as well as a range of other sports. We are also open to parents/guardians running clubs at lunch (12:35-1:15pm) and after school. Please contact cfraser@sd70.bc.ca and/or complete the volunteer form (in the UES Volunteers Needed section above).

Notices have begun to be sent home for the Grades 4/5 Co-Ed Basketball program. Notices will be sent home next week for the Grades 2/3 Co-Ed Basketball program. These programs have limited spaces (12 for the 2/3 and 20 for the 4/5), because of being led by parent volunteers, as well as the age of players. Registration processes have been designed to be fair; registration open up after multiple days of the registration form being available and are only received in paper form at the office (where they will be date stamped). Participants will be registered on a first-come-first served basis.

Road Safety Presentation, Wednesday October 22

Plans are being finalized for Road Safety ICBC road/pedestrian safety presentations to take place on Wednesday morning. The event will be reported on at the November PAC meeting.

School-Based Pro-D Day – Non-Instructional Day, Friday October 23

Next Friday is a non-instructional day for students and a professional development day for teachers and administrators. This is an important time for educators to engage in professional learning as part of ongoing growth.

Early Dismissal Days

Students will be dismissed at 12:35pm on Tuesday and Wednesday October 28 & 29 for parents teacher interviews.

Early Dismissal Lunch Program Plans

Lunch program students will be provided with a lunch near the early dismissal time to take home.

Early Dismissal Bus Times

The bus will depart UES at 12:45pm and will arrive at stops at the following approximate times:

- 12:53 pm Albion Cres. and Karn
- 1:00 pm Barclay Main and Port Albion Rd
- 1:06 pm Port Albion Rd & Sutton Rd
- 1:08 pm 1435 Albion Rd
- 1:12 pm Hitacu Daycare
- 1:15 pm Hitacu old hall parking lot

Parent/Teacher Interviews

Parent/Teacher interviews will be scheduled in the afternoon of Tuesday October 28 and Wednesday October 29, as well as at other out-of-school times, as arranged between the

parent(s)/guardian(s) and the teacher. Families wishing to book a time on Tuesday or Wednesday afternoon are asked to book online or contact the teacher to book at time. A notice with the link for booking an appointment will be sent out this Friday, or Monday at the latest by email.

Events Before the Next PAC Meeting

Tuesday October 21 - Photo Retake Day

Wednesday October 22 – Road Safety Presentations

Tuesday October 28 and Wednesday October 29 - Early Dismissal and P/T Interviews

Tuesday October 4 – 1st Lockdown Drill

Friday November 7 – Remembrance Day Ceremony

Monday November 10 – Non-Instructional Day/Pro-D Day for teachers

Tuesday November 11 – Remembrance Day – No School

Wednesday November 19 – 2nd Fire Drill

Thursday November 20 – PAC Meeting at 6:00pm