

École Alberni Elementary

4645 Helen Street Port Alberni, BC, V9Y 6P6 Mr. Craig McAulay, Principal t: 250.724.0623 f: 250.724.0600 P. Chandler, Vice-Principal

February 28, 2024

Dear School Community,

I am writing to inform you of a recent discovery regarding a learning resource in our school that was found not to be age appropriate. I want to assure you that immediate action has been taken to rectify this situation.

After the inappropriate learning resource was brought to our attention, it was promptly removed from our bookshelves. Additionally, our educators have been reminded of the importance and their professional responsibility to properly evaluate learning resources before they are made available to our students. Our School Board's <u>Administrative Procedure 6001: Selection of Learning Resources</u> clearly outlines the process and criteria we expect to be followed. We deeply regret any discomfort or concern this oversight may have caused within our school community.

As educators, our primary goal is to provide a safe and supportive learning environment for all students. We understand the significant impact that learning resources can have on the development and education of our students, which is why we are committed to upholding the highest standards when it comes to evaluating and selecting materials for our school.

Moving forward, we will be reviewing and reinforcing our procedures for evaluating learning resources, with all staff, to ensure that similar incidents do not occur in the future. We will also be conducting a thorough review of our book collection to ensure that all materials are age-appropriate and aligned with our educational goals and values.

We want to thank you for your understanding and support as we address this issue.

Sincerely,

Craig McAulay

Principal - École Alberni Elementary